

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Solar Energy Ad Hoc Committee
Tuesday, May 21, 2019
7:00 p.m.
2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Dan Enright (DE), Vice Chair Glenn Rambach (GR),
Director Margaret Mohr (MM), Director Monique Scobey (MS), Eric Aiston (EA)

Staff: General Manager Jill Ritzman, Parks Superintendent Mike Grassle

CALL TO ORDER

ROLL CALL

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

1. **Review & Discuss - Solar Energy Expert Request for Qualifications**
2. **Staff Updates – Eco Green Solutions**
3. **Future Meeting Calendar**
4. **Items for Next & Future Committee Agendas**
5. **Items to Take to the Board of Directors**

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Solar Energy Ad Hoc Committee
Thursday, April 25, 2019
5:15 p.m.
2502 Country Club Drive, Cameron Park

Conformed Agenda

Members: Chair Dan Enright (DE), Vice Chair Glenn Rambach (GR),
Director Margaret Mohr (MM), Director Monique Scobey (MS), Eric Aiston (EA)

Staff: General Manager Jill Ritzman, Parks Superintendent Mike Grassle

CALL TO ORDER – 5:28pm

ROLL CALL – MM/MS/EA

ADOPTION OF AGENDA - *Approved*

APPROVAL OF CONFORMED AGENDA - *Approved*

OPEN FORUM

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1. Solar Feedback – Lessons Learned (Paul Gilchrest)

- *Financed through Cleanfund (Pace Energy Loan); Solar NorCal did design and installation*
- *Recommended having PG&E Manager signature for transformer and/or 10% buffer with PG&E*

2. Determine Best Path Forward to Secure Solar Vendor

- *Options Discussed – move ahead with RFI or RFQ consultant and installer.*

3. Future Meeting Calendar

- *Tuesday, May 21st at 7:00pm*

4. Items for Next & Future Committee Agendas

- Finalize Best Path Forward with Full Committee
- Report Back – Opportunities for Solar Grants & PG&E Co-Generation (Glenn Rambach)

5. Items to Take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT – *6:51pm*



Agenda Transmittal

DATE: May 21, 2019

FROM: Jill Ritzman, General Manager

AGENDA ITEM #1: **REQUEST FOR QUALIFICATIONS TO SELECT A SOLAR ENERGY EXPERT**

RECOMMENDED ACTION: **REVIEW AND DISCUSS; CONSIDER FORWARDING TO BOARD OF DIRECTORS**

BUDGET ACCOUNT: ACCOUNT 5492 UTILITIES GAS/ELECTRIC

BUDGET IMPACT: \$253,819 Total Annual Savings, Lighting and Landscape Districts and General Fund. \$128,368 General Fund Savings. Estimates based upon PG&E bills for 12 months.

BACKGROUND

The Cameron Park Community Services District (District) formed and appointed a Solar Energy Ad Hoc Committee (Committee) in October 2018. The Committee began meeting in January 2019. Since that time, Committee members met with El Dorado Hills Community Services District, El Dorado High School District, Cameron Park Country Club, and Elks Lodge. Each of these organizations had implemented or are in process of implementing a solar project. A past District solar proposal was reviewed, grant opportunities were investigated, and PG&E Co-Generation program research.

DISCUSSION

The Committee considered using District Policy 3100 Purchasing Expense Authorization, Section 200.E, which allows for the District to use another agency's competitive bid process for the same or substantially the similar services. Each agency's project was unique, with specific financing, project specifications and own/lease strategies; and none seemed the right fit for the District.

After consultation with the District's legal counsel, staff is recommending that the Solar Committee support a Request for Qualifications process to select a solar energy expert to assist the District with identifying appropriate projects, assessing the project's economics, and assisting with a competitive request for proposal process to select a company and financing for a solar project. This strategy would be an initial investment to ensure that the District implements an appropriate project for the District's unique facilities and circumstances.

Staff have identified the following local solar energy experts, who do not have direct ties to solar project builders.

Bob Parkins renewable energy consultants, Folsom
<https://www.bobparkinsconsultants.com/>

Brighton Energy, Sacramento
<https://www.brightonenergy.net/>

Sacramento Engineering Consultants, Sacramento
<http://www.saceng.com/>

ARC Alternatives, San Francisco (El Dorado High School District contractor)
<https://www.arcalternatives.com>

Staff will bring a draft Request for Qualifications to the Committee meeting.