



CAMERON PARK COMMUNITY SERVICES DISTRICT

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# CONFORMED AGENDA

Regular Board of Directors' Meetings are held  
Third Wednesday of the Month

## REGULAR BOARD MEETING Wednesday, March 20, 2019 6:30 p.m.

### Board Members

Margaret Mohr	President
Monique Scobey	Vice President
Felicity Carlson	Board Member
Ellie Wooten	Board Member
Holly Morrison	Board Member

### Notice to the Public

An AGENDA in FINAL FORM is located in the Reception area in the District Office and posted at each of the Cameron Park Fire Stations and on the District's website at [www.cameronpark.org](http://www.cameronpark.org). Support material is available for public inspection at the District Office and on the District website. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors which is distributed less than 72 hours prior to the meeting, is available for public inspection at the same time the writing is distributed to the members of the Board of Directors. Such written documents will be made available at the District Office and on the District website.

The Cameron Park Community Services District (CPCSD) is committed to ensuring that all persons are provided the resources to participate in its public meetings. For the public's information, we are now taking email requests for future notification of Community Services District meetings. Please contact the District office at 530-677-2231 or [admin@cameronpark.org](mailto:admin@cameronpark.org) if you require public documents in alternate formats or accommodation during public meetings.

# CONFORMED AGENDA

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## CALL TO ORDER – 6:30pm

1. Roll Call – MM/MS/EW/HM/FC
  2. Pledge of Allegiance
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## ADOPTION OF THE AGENDA

*The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.*

3. Adopt the Agenda

*Motion to adopt the Agenda with the following revision:*

- move Item #14 before Item #10.

*HM/EW - Motion Passed*

*Ayes – MM, MS, EW, HM, FC*

*Noes – None*

*Absent – None*

*Abstain – None*

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## RECOGNITIONS AND PRESENTATIONS

*Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.*

4. **County Planning and Building Department Update** (Tiffany Schmid, Director, Planning and Building Department & Anne Novotny, Deputy Director of Planning)
  5. **El Dorado Disposal/Waste Connections** (Sarah Vaira, Sustainability Coordinator, El Dorado Disposal/Waste Connections)
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# CONFORMED AGENDA

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## APPROVAL OF CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #10 to be discussed and acted upon individually.

6. Conformed Agenda – Board of Directors Meeting, February 20, 2019
7. Staff Reports
  - a. General Manager
  - b. Administration Department
    - o Check Register
  - c. Fire Department
  - d. Recreation Department
  - e. Parks & Facilities Department
  - f. Covenants, Conditions & Restrictions (CC&R) Department
8. **APPROVE** Resolution No. 2019-05 Directing Preparation of the Annual Engineers Report for Landscaping and Lighting Districts for the Fiscal Year 2019/20
9. **APPROVE** Resolution No. 2019-06 Directing Auditor of El Dorado County to Levy and Collect Assessments for the Fiscal Year 2019/20

*Motion to adopt the Consent Calendar with the following revisions:*

- *Move Items #8 & #9 to General Business.*

*HM/FC - Motion Passed*

*Ayes – MM, MS, EW, HM, FC*

*Noes – None*

*Absent – None*

*Abstain – None*

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## OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

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# CONFORMED AGENDA

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## GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

*Item Moved on the Agenda per Board Motion during the Adoption of the Agenda:*

14. **RECEIVE & FILE** Status of District's Efforts to Seek and Secure Grants

10. Items removed from the Consent Agenda for discussion

- 8. **APPROVE** Resolution No. 2019-05 Directing Preparation of the Annual Engineers Report for Landscaping and Lighting Districts for the Fiscal Year 2019/20

*Motion to Approve Resolution 2019-05 Directing Preparation of the Annual Engineers Report for Landscaping and Lighting Districts for the Fiscal Year 2019/20.*

*HM/FC - Motion Passed  
Ayes – MM, MS, EW, HM, FC  
Noes – None  
Absent – None  
Abstain – None*

- 9. **APPROVE** Resolution No. 2019-06 Directing Auditor of El Dorado County to Levy and Collect Assessments for the Fiscal Year 2019/20

*Motion to Approve Resolution 2019-06 Directing Auditor of El Dorado County to Levy and Collect Assessments for the Fiscal Year 2019/20.*

*EW/FC - Motion Passed  
Ayes – MM, MS, EW, HM, FC  
Noes – None  
Absent – None  
Abstain – None*

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11. **APPROVE** Resolution 2019-07 to Approve the Purchase of Two Ford F-250 Utility Trucks for Fire Department

*Motion to Approve Resolution 2019-07 to Approve the Purchase of Two Ford F-250 Utility Trucks for Fire Department.*

*FC/MS - Motion Passed  
Ayes – MM, MS, EW, HM, FC  
Noes – None  
Absent – None  
Abstain – None*

12. **PUBLIC HEARING - SECOND READING** and **APPROVAL** of Ordinance No. 2019.03.20 to Restrict Outdoor Residential Burning

*Motion to Approve Ordinance No. 2019.03.20 to Restrict Outdoor Residential Burning.*

*HM/EW - Motion Passed  
Ayes – MM, MS, EW, HM, FC  
Noes – None  
Absent – None  
Abstain – None*

13. **VOTE** for El Dorado Local Agency Formation Commission (LAFCO) Representative

*Motion to Vote for Holly Morrison (#1 Ranking), Michael Saunders (#2 Ranking), and Michael Seligsohn (#3 Ranking) for El Dorado Local Agency Formation Commission (LAFCO) Representative.*

*MS/MM - Motion Passed  
Ayes – None  
Noes – None  
Absent – None  
Abstain – None*

14. **RECEIVE & FILE** Status of District's Efforts to Seek and Secure Grants  
- *Item moved before Item #10*
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# CONFORMED AGENDA

## BOARD INFORMATION ITEMS

*At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.*

### 15. General Matters to/from Board Members and Staff

- Upcoming Trainings & Community Meetings
  - *MS to attend SDRMA Day on 3/26/19*
  - *April 3<sup>rd</sup> Governance Workshop (open to Board, staff, and public)*
- CSDA Nominations

*MM – Thanked Directors for their hard work and being prepared and attending meetings; MM & MS will be attending the Rotary meeting tomorrow; will be attending the Shingle Springs Chamber of Commerce meeting with Tina Helm; will not be at July BOD meeting; 3/23 is the Red Cross “Sound the Alarm” event (they are looking for volunteers).*

*MS – Attended the Governance Workshop on 3/6 and learned a lot; attended the Cameron Park Design Review Committee this month; will not be at the August BOD meeting.*

*HM – Was pleased to attend the CC&R meeting for FC this month; thanked staff for park cleanup; this Friday is the Business Showcase at the EDC Fairgrounds (District has a booth).*

*EW – Thanked Kate Magoolaghan for her help with resolution of an issue.*

*FC – Thanked Directors for attending committee meetings in her absence; excited that the District is working with the CCC; thanked Kate Magoolaghan for meeting with her and helping her understand the full CC&R process; attended BOS meeting recently.*

### 16. Local Area Formation Commission (LAFCO)

- *Recent LAFCO work has mostly been extending projects with developers.*

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### 17. Committee Reports

#### a. Budget & Administration

- *EDD presentation, Capital Campaign ideas/revenue generating opportunities; discussed Reserve Policy for future.*

#### b. Covenants, Conditions & Restrictions (CC&R)

- *Staff is working on a current CC&R issue.*

#### c. Fire & Emergency Services

- *CCC work project; Fire Wise Community Initiative; Weed Abatement Program (new employees for unimproved lots); Fire Safe postcards sent out for unimproved lots – going out soon for improved lots; will hear about Fire grant after April 1<sup>st</sup>.*

#### d. Parks & Recreation

- *Construction warranty work in process; Staff attended Prop 68 Grant Workshop; Leashed Dog Survey going out April 1<sup>st</sup> (website, FB, NextDoor, written surveys).*

#### e. Solar Energy Ad Hoc

- *EDUHSD Director of Maintenance & Operations will be attending the next Solar Committee meeting because of their recent solar work; looking for solar grants; visited El Dorado Hills CSD for tour of their solar project; welcome community to solar meetings; District policy allows for adoption of another agency's RFP; would like to be completely transparent with process to avoid any issues with the community; committee reviewed the purposed of the committee to keep focus.*

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### **PUBLIC COMMENT**

*At this time, members of the public may speak on any closed session agenda item.*

*Closed sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange, or lease of real property. Members of the public may address the Board prior to closing the meeting.*

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# CONFORMED AGENDA

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## CONVENE TO CLOSED SESSION

*The Board will recess to closed session to discuss the following item(s):*

1. Pursuant to California Government Code §54957(B)(1)  
Consider the appointment, employment, or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.  

Unrepresented Employee of the District – General Manager
2. Significant Exposure to Litigation Pursuant to California Government Code §54956(d)(2)  

Conference with Legal Counsel – Anticipated Litigation (2 cases)
3. Pursuant to Government Code section 54956.9  

Conference with Legal Counsel – Existing Litigation  
Cameron Park Community v. Morgan, et al.  
El Dorado County Superior Court Case No. PCL20170546

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## RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION

*Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.*

- *The Board of Directors discussed items agendaized in closed session and direction was given to staff.*

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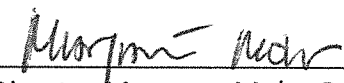
## ADJOURNMENT – 9:52pm

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Conformed Agenda Prepared by:

  
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Niki Garrison  
Administrative Assistant

Conformed Agenda Approved by:

  
\_\_\_\_\_  
Director Margaret Mohr, President  
Board of Directors