



Cameron Park Community Services District

2019 Arts and Crafts Vendor Booth Application

20th Annual Summer Spectacular



Arts and Crafts vendors are needed for the 20th Annual Summer Spectacular to be held at Cameron Park Lake located at 2989 Cambridge Road in Cameron Park. The event will be held on Saturday June 29, 2019 from 2pm –10:30pm. The afternoon long event includes activities such as a craft faire, music, entertainment and food, with a fireworks display over the lake at dark.

All items must be non-commercially manufactured. Only hand crafted items will be accepted. The District will review your craft for approval. Please submit photos of your craft(s) with this application.

PRICE: 10' x 10' space - \$100, vendor to provide own table, chairs, and shade booth.

****Register by 3/29 and save 20% (\$20)**

AFTER 5/20 all available spaces may be \$150.00 and location of booth may not be in the central area of the event. - Vendor to provide own table, chairs, and shade booth.

PLEASE NOTE:

- Vendors selling or providing food will need to meet the El Dorado County temporary food facility food handling and food booth requirements for special events, this information can be found on the second page of the application.
- There is limited space available near the central park location so vendors will be processed on a first-come-first-serve basis. There will be a few outlying areas that booths can be placed once the central area is filled.
- For non-canopied booths there is a limited amount of shade – please prepare accordingly.
- No electricity is provided to Arts and Crafts vendors.
- Commercial Vendors may be on the east side of the lake and sites are assigned by the District
- *All booths MUST be paid for at the time of registration.*

ARTS and CRAFTS VENDOR INFORMATION Summer Spectacular

CONTACT NAME: _____ BUSINESS NAME: _____

ADDRESS: _____ CITY/ZIP: _____

PHONE: () _____ SELLER'S PERMIT/ RESALE #: _____

EMAIL (required) _____

DESCRIPTION OF ITEMS FOR SALE OR DISPLAY _____

IS THE MERCHANDISE TO BE SOLD HAND MADE BY YOU? _____ YES _____ NO

HOW DID YOU HEAR ABOUT THE EVENT? _____

Full Payment is due with application – please make Checks payable to: Cameron Park CSD – if paying by credit card – please fax in form (530) 677-2201; then call 530-677-2231.

Amount \$ _____

Date: _____

Signature (required)

Please read AND SIGN the attached Booth Policies. I have read the terms and conditions of this contract and the refund policy. I understand and agree to the conditions of this contract.

*This contract with full payment and a self-addressed, stamped envelope, must be signed and returned to the DISTRICT by, or prior to, **May 20,2019**, to secure a space.*

2502 Country Club Drive
Cameron Park, CA 95682

(530) 677-2231 / (530) 677-2201 fax / www.cameronpark.org

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SUMMER SPECTACULAR ARTS & CRAFTS BOOTH POLICIES

Limited shade so please prepare accordingly. Each space will be clearly identified by the vendor's name or business. There will be a map to show booth locations available at the front gate/ or side gate when arriving the day of the event, as well as one mailed to you once the space has been determined. One parking pass and 2 wrist bands will also be included – **ALL VENDORS NEED TO WEAR WRISTBAND PROVIDED – IF VENDORS DO NOT THEY WILL BE ASKED TO PAY FOR A WRISTBAND AT THE EVENT.** Please arrange with the District for any special parking requirements.

VENDORS will be allowed to enter the park at **10:00am**. The VENDOR agrees to have their booth set-up by **1:30pm**. The vendor's vehicle needs to be parked in the vendor parking lot. The VENDOR also agrees to keep his/her display set up until the end of the scheduled event day **10:30pm** at which time booths will need to be taken down/clean-up, vehicles will **not be** allowed in upper parking lot till **10:30pm**. There will be additional lighting in the evening – the lights will be turned off during the fireworks display and then turned back on for take-down.

RENTAL CHARGE - The VENDOR agrees to pay the DISTRICT the prescribed amount indicated in the registration form of this agreement. Those charges will be applied upon the execution of this agreement. In the event the VENDOR must cancel his/her appearance for any reason less than 30 days prior to the scheduled date of the event all monies pursuant to the contract will be retained by the DISTRICT. Cancellation fee is \$20.

ETHICS - The DISTRICT seeks to operate an ethical event that will inspire confidence of all involved; customer and Vendor alike. The DISTRICT reserves the right to approve all installations, exhibits, and merchandise, and further reserves the right to require removal from the event any and all items deemed to be in poor taste, unsuitable or of inferior quality.

LIABILITY - The VENDOR does hereby release the CAMERON PARK COMMUNITY SERVICES DISTRICT its Vendors, volunteers and outside contractors, of liability in connection with any damage to VENDORS person and/or anyone operating VENDORS space, merchandise and/or personal property due to fire, theft, breakage, acts of God, or any kind of public disorder or disturbance during the day of the event.

Please Initial _____

SPACE MAINTENANCE - At all times the VENDOR will confine his/her display of items - be it merchandise, food, pamphlets, etc. within the area of his/her space marked. At all time the VENDOR is responsible for proper disposal of trash or waste. At the end of the event hours all trash, cartons, paper, etc. will be placed in designated dumpsters. No dogs/pets are allowed in the VENDORS space or in the park grounds.

SELLER'S PERMIT – All Vendors must have a valid California Seller's Permit or resale number. This needs to be posted at the booth. The Seller's Permit is easy to get, and it's free. Temporary one-day or regular permit is accepted. Please direct all Seller's Permit questions to your nearest Board of Equalization (800-432-2829). **All application not listing a Seller's Permit number will be returned. All licenses are the responsibility of the vendors.**

FIRE DEPARTMENT CHECKLIST - please see attached special event checklist – be familiar with the requirements for your booth – Non compliance shall be grounds for possible citation and/or removal from the event.

PHOTOGRAPHY RELEASE: By signing this waiver, I understand that the CSD staff or agents may photograph me and/or my booth and that the CSD may use such photographs to promote facilities and programs now and in the future. I expressly allow, and hereby waive any objection to the CSD or its agents photographing me and/or my booth when I am participating in CSD programs and activities. I understand that the photos shall remain the property of the Cameron Park Community Services District.

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FOOD - Vendors selling or providing food will need to meet the El Dorado County temporary food facility food handling and food booth requirements for special events. Please download a form from the website: www.edcgov.us/Government/EMD/Administration/Forms.aspx - special event form – this needs to be completed with appropriate payment (payable to El Dorado Environmental Management Department) and be included with this application – **if this is not a part of the application for the event your name will not be placed on the Special Event coordinators application and you will not be allowed in the show.**

FOOD HANDLERS PERMIT: – **All vendors selling or providing food must have a valid special event food facility permit** issued from the **County of El Dorado**. Name, address and phone numbers of all accepted food vendors and the types of food proposed to be sold will be sent to the Cameron Park CSD with the correct paperwork downloaded from the EDCEMD website – **fees paid to EDCEMD will need to be included with documents with this application. If this information is not submitted with the application then you will not be allowed into the event.** The Health Department will answer any questions regarding the Special Event Food Handlers Permit and requirements necessary to participate as a food vendor in the Summer Spectacular Show. Phone calls should be directed to the El Dorado County Environmental Management Department at (530) 621-5300.

_____ **Initials required**

I have read the terms and conditions of this Booth Policy. I understand and agree to the conditions of this contract.

SIGNATURE: _____ DATE: _____

PRINT NAME: _____