



**CAMERON PARK COMMUNITY SERVICES DISTRICT**

2502 Country Club Drive  
Cameron Park, CA 95682  
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[www.cameronpark.org](http://www.cameronpark.org)

# CONFORMED AGENDA

Regular Board of Directors' Meetings are held  
Third Wednesday of the Month

## REGULAR BOARD MEETING Wednesday, November 14, 2018 6:30 p.m.

### Board Members

Holly Morrison	President
Margaret Mohr	Vice President
Monique Scobey	Board Member
Greg Stanton	Board Member
Ellie Wooten	Board Member

### Notice to the Public

An AGENDA in FINAL FORM is located in the Reception area in the District Office and posted at each of the Cameron Park Fire Stations and on the District's website at [www.cameronpark.org](http://www.cameronpark.org). Support material is available for public inspection at the District Office and on the District website. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors which is distributed less than 72 hours prior to the meeting, is available for public inspection at the same time the writing is distributed to the members of the Board of Directors. Such written documents will be made available at the District Office and on the District website.

The Cameron Park Community Services District (CPCSD) is committed to ensuring that all persons are provided the resources to participate in its public meetings. For the public's information, we are now taking email requests for future notification of Community Services District meetings. Please contact the District office at 530-677-2231 or [cpcsd@cameronpark.org](mailto:cpcsd@cameronpark.org) if you require public documents in alternate formats or accommodation during public meetings.

# CONFORMED AGENDA

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## **CALL TO ORDER – 6:33pm**

1. Roll Call – *HM, MM, MS, GS, EW*
  2. Pledge of Allegiance
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## **ADOPTION OF THE AGENDA**

*The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.*

3. Adopt the Agenda

*Motion to adopt the Agenda.*

*MM/MS - Motion Passed*

*Ayes – 5*

*Noes – 0*

*Abstain – 0*

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## **RECOGNITIONS AND PRESENTATIONS**

*Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.*

4. Recognition in memory of Melissa Brackins for her service to the District
  5. Recognition West, Wyatt, & Will Anderson - Eagle Scout Projects at Cameron Park Lake
  6. Recognition Greg Stanton, Member, Board of Directors for his service to the District
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## **APPROVAL OF CONSENT AGENDA**

*The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #10 to be discussed and acted upon individually.*

7. Conformed Agenda – Board of Directors Meeting, October 17, 2018
  8. Conformed Agenda – Parks & Recreation Meeting, October 1, 2018
  9. Staff Reports
    - a. General Manager
    - b. Administration Department
      - o Check Register
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# CONFORMED AGENDA

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- c. Fire Department (to be distributed at meeting)
- d. Recreation Department
- e. Parks & Facilities Department
- f. Covenants, Conditions & Restrictions (CC&R) Department

*Motion to adopt the Consent Agenda.*

*GS/EW - Motion Passed*

*Ayes – 5*

*Noes – 0*

*Abstain – 0*

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## **OPEN FORUM FOR NON-AGENDA ITEMS**

*Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.*

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## **GENERAL BUSINESS**

*For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.*

10. Items removed from the Consent Agenda for discussion

11. Solicit Board Member Requests for Committee Assignments (J. Ritzman)

12. **APPROVE** Sports Fields Use Fees, Pool Use Fees, CC&R Amendment Administrative Fee, and Architecture Review Fees (J. Ritzman)

*Motion to approve the Sports Fields Use Fees.*

*MS/GS - Motion Passed*

*Ayes – 5*

*Noes – 0*

*Abstain – 0*

# CONFORMED AGENDA

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*Motion to approve the CC&R Amendment Administrative Fee and Architecture Review Fees.*

*GS/MS - Motion Passed*

*Ayes – 4*

*Noes – 1*

*Abstain – 0*

*Motion to send Pool Use Fees back to Parks & Recreation Committee.*

*GS/EW – Motion Passed*

*Ayes – 5*

*Noes – 0*

*Abstain – 0*

## 13. RECEIVE & FILE First Quarter Budget to Actuals Report (V. Neibauer)

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### BOARD INFORMATION ITEMS

*At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.*

#### 14. General Matters to/from Board Members and Staff

*HM – Thank you to the fire department; this Saturday is the Christmas Craft Fair – public is encouraged spread the word and attend; the Christmas Tree Lighting is at Christa McAuliffe Park on November 30; December 1<sup>st</sup> is the Santa Run & Pancake Breakfast (put on by the Fire Explorers); Happy Anniversary to Jill; thank you staff for hard work.*

*MM – Happy Anniversary to Jill; looking forward to holiday events in Cameron Park.*

*GS – Thank you to the Board, Holly Morrison, Staff, and Cal Fire.*

*EW – Greg Stanton will be missed.*

*MS – We need to close the gap on the budget in the Budget & Admin Committee; thank you to Greg Stanton for his 8 years of service on the Board.*

*Fire Dept – working on Cal Fire grants.*

# CONFORMED AGENDA

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## 15. Local Area Formation Commission (LAFCO)

## 16. Committee Reports

- Budget & Administration
    - *Working on CIP to bring to the Board; discussed adding community members to committees but decided now was not the time, except for CC&R Committee.*
  - Covenants, Conditions & Restrictions (CC&R)
  - Fire & Emergency Services
    - *Met Chief Gaines; Cal Fire grant opportunity; weed abatement program for improved and unimproved lots (new employee was hired to take the place of Melissa Brackins).*
  - Parks & Recreation
    - *Fee increases; discussed allowing dogs on leashes at Cameron Park Lake; new fishing program and signage.*
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## **PUBLIC COMMENT**

*At this time, members of the public may speak on any closed session agenda item.*

*Closed sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange, or lease of real property. Members of the public may address the Board prior to closing the meeting.*

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## **CONVENE TO CLOSED SESSION**

*The Board will recess to closed session to discuss the following item(s):*

### 17. Pursuant to California Government Code §54957(B)(1)

Consider the appointment, employment, or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

Unrepresented Employee of the District – General Manager

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# CONFORMED AGENDA

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## RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION

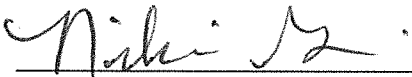
*Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.*

- *Direction given to Legal Counsel*
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**ADJOURNMENT – 10:30pm**

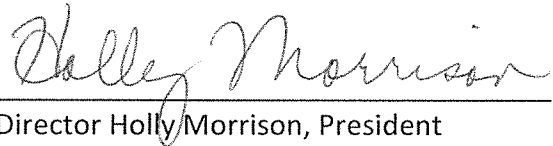
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Conformed Agenda Prepared by:



Niki Garrison  
Administrative Assistant

Conformed Agenda Approved by:



Director Holly Morrison, President  
Board of Directors