



Athletic Field Use Rental Information 2019





Field Rental Information

Christa McAuliffe Park Multi-Use Field Soccer/Football/Field Hockey 2480 Merrychase Drive Cameron Park, CA 95682	Rasmussen Park East/West Two Multi-Use Field Baseball/Softball/Soccer 3610 Mira Loma Drive Cameron Park, CA 95682	Dave West Park Multi-Use Field Baseball/Softball/Football 4220 Crazy Horse Road Cameron Park, CA 95682
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General Information

- All athletic field rental requests must be submitted to the Cameron Park Community Center office by email to cpcsd@cameronpark.org or by mail/drop-off to 2502 Country Club Drive, Cameron Park, CA 95682.
- Submitting a Field Rental Request form by no way guarantees your reservation. Only after you receive an approved permit is your request finalized.
- Athletic field rental requests will be allocated on a quarterly basis. The schedule is as follows:
 - Requests for January, February, and March must be submitted by October 31 of the previous year.
 - Request for April, May, and June must be submitted by January 31.
 - Request for July, August, and September must be submitted by April 30.
 - Request for October, November, and December must be submitted by July 31.
- Rental requests made after the quarterly allocation period must be submitted at least 10 business days in advance of date requesting. Requests made after the quarterly allocation are subject to a \$10.00 charge and may not be accepted or permitted.
- Cameron Park Community Services District's fields are available to rent seven days a week from dawn to dusk. Please be aware that none of our sports fields have any form of evening lighting.
- Rental times must include set-up/warm up time and clean-up time.
- Renters are responsible for all clean-up and waste removal.
- CSD staff will not be present during rental times.
- Premise inspection will be conducted within 24 hours of end of rental time, or before next rental use.
- The District is not responsible for lost or stolen items.
- Soccer nets, corner flags and bases are not included or guaranteed to be provided.

Rental Fees

- Please refer to field rental fees sheet for prices.
- All rental fees are due at least 30 days in advance of rental date. No exception.
- Failure to pay all fees in full at least 30 days prior to scheduled reservation will result in cancellation of event and retention of deposit.
- Renters who arrive earlier or stay later than the reserved time will be charged for the additional time.
- Fees will not be refunded for time not used.
- Extra costs may be assessed to compensate for additional staff required for large/special events.
- CPCSD reserved the right to adjust fees at any time.
- Changes to your rental or rentals set up within 10 business days may be subject to additional fees as outlined in the facility/field rental fees sheet.

Security Deposit

- A security deposit is required for all facility rentals and must be paid to secure a reservation for a facility/field.
- Security deposits are due in full with application and processed immediately upon receipt.
- Security deposits will be returned after the event date if no damage or violations occur.
- Deposits refunded may take two to four weeks to be processed, and a physical check will be sent to the address listed under the reservation name.

Insurance

- Rentals must obtain insurance coverage in the minimum amount of \$1,000,000 and name the Cameron Park Community Services District as additionally insured.

Cancellation/Refund Policy

- Cancellations made with less than 30 days before reservation date will have deposit retained.
- Cancellations made within a week of reservation date will have deposit retained and 50% of fees paid.
- A full refund for field rentals will be given if cancellation is due to inclement weather or catastrophic emergency.
- All cancellations are required to be in writing by the person(s) listed on the request form. Written cancellations can be emailed or sent in.
- Failure to comply with the Cameron Park Community Services District's field rental policies and procedures may result in loss of deposit and/or future use of field. Dates already scheduled in the future may be cancelled early or entirely.
- Any false information regarding details of your event may lead to immediate termination of your field use permit, scheduled dates and/or event entirely.
- The Cameron Park Community Services District has the right to cancel any field rental due to extenuating circumstances, emergencies, and/or inclement weather at any time and with little or no

advance notice. The CSD will work to notify renters of any cancellation, change or postponement within 72 hours of rental date. If this happens, renter will either be issued a full refund or may change reservation to later date and time.

Rules for Use of Facilities

1. Reservation is subject to payment of required fees before use.
2. Facilities must be vacated prior to dusk.
3. Fields/areas will be left clean and returned to their original condition.
4. Any damage shall be reported to the Cameron Park Community Services District within 24 hours, and arrangement made for any repair and/or payment thereof.
5. No maintenance/alterations are to be performed without permission from the Parks and Recreation Departments.
6. It is understood and agreed upon that the applicant assumes all risks for loss, damage, liability, injury, cost of expenses that may arise during or caused in any way by such use or occupancy of fields. The applicant further agrees that in consideration of being permitted to use the field, they will hold the Cameron Park Community Services District employees free and harmless from any loss, claims, liability, damage and/or injuries to persons and property that in any way may be caused by the applicant’s use or occupancy of the fields.
7. No alcohol or glass containers allowed.
8. No climbing or moving any fences or structures.
9. No tobacco use of any kind on or near the fields.
10. No concessions are allowed to be sold on District property.
11. No hitting fences with baseball/softball bats, soccer balls, feet and other objects.
12. Renter is responsible for all guests’ behavior. Violence, excessive drinking, loud behavior and unsupervised children are not permitted and will not be tolerated. Guests must adhere to all District policies and procedures. The Cameron Park Community Services District may cancel any rental for violations of disturbing the peace laws.

The facility rules and regulations above are meant for all persons using any of the Cameron Park Community Services fields and facilities. Violation of any of the rules above by any person, regardless of whether they are a spectator, coach, participant, official, tournament sponsor, etc., will result in immediate termination of rental and no refunds issued.

	Park Name	Address	Acres	Baseball/Softball Fields	Soccer Fields	Playgrounds	Swings	Picnic Areas	Shaded Structures	Walking Trails	Restrooms	Skatepark	Parking Lots	Drinking Fountains
1	Christa McAuliffe Park	2480 Merrychase Dr	7.1	X	X	X	X			X	X	X	X	
2	Dave West Park	4220 Crazy Horse Rd	6.5	X	X							X	X	
3	Rasmussen Park	3610 Mira Loma Dr	10	X	X	X	X	X	X	X		X	X	



Field Rental Fees 2019

Christa McAuliffe Park

- Multi-Use Field including flag football, soccer, rugby, field hockey, etc.
 - Deposit \$100.00 per month
 - Non-Resident \$35.00 per hour
 - Resident \$30.00 per hour
 - Non-Profit \$22.50 per hour

Rasmussen East Field

- Multi-Use Field including baseball, softball, t-ball, soccer, etc.
 - Deposit \$100.00 per month
 - Non-Resident \$35.00 per hour
 - Resident \$30.00 per hour
 - Non-Profit \$22.50 per hour

Rasmussen West Field

- Multi-Use Field including baseball, softball, t-ball, soccer, etc.
 - Deposit \$100.00 per month
 - Non-Resident \$35.00 per hour
 - Resident \$30.00 per hour
 - Non-Profit \$22.50 per hour

Dave West Park

- Multi-Use Field including baseball, softball, t-ball, soccer, flag football, etc.
 - Deposit \$100.00 per month
 - Non-Resident \$35.00 per hour
 - Resident \$30.00 per hour
 - Non-Profit \$22.50 per hour



Athletic Field Use Request Form

Field Requesting: _____

Date of Request: _____ Activity Date(s): _____

(If requesting multiple fields, dates, and/or times, please attach a detailed schedule.)

Organization Name: _____ Contact Name: _____

Address: _____ City: _____ State/Zip: _____

Email: _____ Phone: _____

Approximate # Attending: _____ Type of Activity: _____

Times of Activity: Start: _____ End: _____ *(Please include set-up and clean-up time.)*

User agrees to be solely responsible for any and all liability, claims, loss, damages, costs and expenses, including attorney's fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities. User agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of actions, suits and expenses, arising out of or resulting from its use of the District's facilities.

**I HAVE CAREFULLY REACH THIS AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS
COTNENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN ME AND THE
ABOVE DISTRICT AND I SIGN IT OF MY FREE WILL.**

Requester's Signature: _____ Date: _____

District Representative: _____ Date: _____

----- **Office Use Only** -----

Deposit Received: _____ Receipt #: _____ Deposit Amount Paid: \$ _____

Full Payment Received: _____ Receipt #: _____ Full Payment Amount: \$ _____

Facility Use Approved _____ / Denied _____ By: _____ Date: _____

Copies given to: 1) Applicant: _____ 2) Parks Staff: _____ Office Staff: _____