



CAMERON PARK COMMUNITY SERVICES DISTRICT

2502 Country Club Drive  
Cameron Park, CA 95682  
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(530) 677-2201 Fax  
[www.cameronpark.org](http://www.cameronpark.org)

# CONFORMED AGENDA

Regular Board of Directors' Meetings are held  
Third Wednesday of the Month

## REGULAR BOARD MEETING Wednesday, October 17, 2018 6:00 p.m.

Board will convene into Closed Session after Public Comment.

### Board Members

Holly Morrison	President
Margaret Mohr	Vice President
Monique Scobey	Board Member
Greg Stanton	Board Member
Ellie Wooten	Board Member

### Notice to the Public

An AGENDA in FINAL FORM is located in the Reception area in the District Office and posted at each of the Cameron Park Fire Stations and on the District's website at [www.cameronpark.org](http://www.cameronpark.org). Support material is available for public inspection at the District Office and on the District website. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors which is distributed less than 72 hours prior to the meeting, is available for public inspection at the same time the writing is distributed to the members of the Board of Directors. Such written documents will be made available at the District Office and on the District website.

The Cameron Park Community Services District (CPCSD) is committed to ensuring that all persons are provided the resources to participate in its public meetings. For the public's information, we are now taking email requests for future notification of Community Services District meetings. Please contact the District office at 530-677-2231 or [cpcsd@cameronpark.org](mailto:cpcsd@cameronpark.org) if you require public documents in alternate formats or accommodation during public meetings.

# CONFORMED AGENDA

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## CALL TO ORDER – 6:00pm

1. Roll Call – HM, MM, MS, GS, EW
  2. Pledge of Allegiance
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## PUBLIC COMMENT ON CLOSED SESSION

At this time, members of the public may speak on any Closed Session agenda item.

*Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.*

3. Public Comment
    - None
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## CONVENE TO CLOSED SESSION

The Board will recess to Closed Session to discuss the following items:

- Conference with Legal Counsel – Anticipated Litigation
  - Government Code Section 54956.9(b)
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## RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION – 6:35pm

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

- *Direction given to staff*
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## ADOPTION OF THE AGENDA

*The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.*

4. Adopt the Agenda

*Motion to adopt the Agenda.*

*GS/EW - Motion passed*

*Ayes – HM, MM, MS, GS, EW*

*Noes – None*

*Abstain – None*

*Public Comment - None*

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# CONFORMED AGENDA

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## RECOGNITIONS AND PRESENTATIONS

*Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.*

- *Recognition of Special Projects Coordinator Kathy Matranga-Cooper.*
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## APPROVAL OF CONSENT AGENDA

*The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #10 to be discussed and acted upon individually.*

5. Conformed Agenda – Board of Directors Meeting, September 19, 2018
6. Conformed Agenda – Board of Directors Special Meeting, October 11, 2018
7. Conformed Agenda – Parks & Recreation Meeting, September 10, 2018
8. Staff Reports
  - a. General Manager – *This items was pulled for discussion*
  - b. Administration Department
    - o Check Register
  - c. Fire Department – *This items was pulled for discussion*
  - d. Recreation Department
  - e. Parks & Facilities Department
  - f. Covenants, Conditions & Restrictions (CC&R) Department
9. Conflict of Interest Code, Final – Informational

*Motion to adopt the Consent Agenda.*

*MM/MS - Motion passed*

*Ayes – HM, MM, MS, GS, EW*

*Noes – None*

*Abstain – None*

*Public Comment - None*

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# CONFORMED AGENDA

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## OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

- Bill Carey, Felicity Carlson, Barbara Rogers

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## GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

### 10. Items removed from the Consent Agenda for discussion

#### 8. Staff Reports

- a. General Manager
- c. Fire Department

### 11. PUBLIC HEARING - Intention to form the Community Facilities District for the Bell Woods Development and the Levy of Special Taxes to Fund Certain Services (J. Ritzman)

#### CLOSE PUBLIC HEARING AND RE-OPEN FOR PUBLIC COMMENT ON AGENDA ITEM #10

#### CLOSE PUBLIC COMMENT FROM AGENDA ITEM #10 AND RECONVENE TO PUBLIC HEARING

- A. Adopt a Resolution Forming the CFD (No. 2018-19) with the following correction – Page 2 of 10; Section 5 – Add year to the document recording date.

*GS/EW - Motion passed*  
*Ayes – HM, MM, MS, GS, EW*  
*Noes – None*  
*Abstain – None*  
*Public Comment - None*

## CONFORMED AGENDA

- B. Adopt a Resolution Calling a Special Election of the Qualified Electors of the Territory to be Included in the Formation the CFD (No. 2018-20).

*GS/MM - Motion passed*  
*Ayes – HM, MM, MS, GS, EW*  
*Noes – None*  
*Abstain – None*  
*Public Comment - None*

- C. Conduct a Special Election on the CFD formation during which the canvassing board opens the ballots, tallies the vote, and announces the results of the special election.

- 35 Yes Votes and 0 No Votes were received

- D. Adopt a Resolution Declaring Results of Special Tax Election, Determining Validity of Prior Proceedings, and Directing Recording of Notice of Special Tax Lien (No. 2018-21).

*MS/EW - Motion passed*  
*Ayes – HM, MM, MS, GS, EW*  
*Noes – None*  
*Abstain – None*  
*Public Comment - None*

12. **APPROVE** Policy Revisions for No. 2040 (Sick Leave), No. 2210 (Harassment) and No. 1050 (Public Records Act) (J. Ritzman)

*Motion to approve the Policy Revision for No. 2040 (Sick Leave), No. 2210 (Harassment) and No. 1050 (Public Records Act)*

*MS/GS - Motion passed*  
*Ayes – HM, MM, MS, GS, EW*  
*Noes – None*  
*Abstain – None*  
*Public Comment - None*

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13. **APPROVE** Proposed User Fees for Community Center (J. Ritzman)

*Motion to approve the Proposed User Fees for Community Center*

*MS/EW - Motion passed*

*Ayes – HM, MM, MS, GS, EW*

*Noes – None*

*Abstain – None*

*Public Comment – Barbara Rogers, Roberta Rimbault, Eric Ainston*

14. **APPROVE** Accountability Act Report for Fiscal Year 2016-17, 2017-18 (V. Neibauer)

*Motion to approve the Accountability Act Report for Fiscal Year 2016-17, 2017-18*

*EW/MS - Motion passed*

*Ayes – HM, MM, MS, GS, EW*

*Noes – None*

*Abstain – None*

*Public Comment - None*

15. **APPROVE** New Board Ad Hoc Committee for Solar Power (J. Ritzman)

Motion to approve the New Board Ad Hoc Committee for Solar Power and nominate Monique Scobey and Margaret Mohr for the committee

*GS/EW - Motion passed*

*Ayes – HM, MM, MS, GS, EW*

*Noes – None*

*Abstain – None*

*Public Comment - None*

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## **BOARD INFORMATION ITEMS**

*At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.*

16. General Matters to/from Board Members and Staff

*MM – Halloween Carnival this weekend. Red Cross fire installation at Cameron Park Mobile Estates on November 10<sup>th</sup>.*

# CONFORMED AGENDA

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*MS – Attended Senior Lunch; Met Eagle Scouts working at Cameron Park Lake; Concerns about Cal-OSHA issue; Possibly have CC&R Committee use local clubs for neighborhood cleanup..*

*GS – There is a County Cleanup Program – possibly partner with county for neighborhood cleanup.*

*EW – Attended Gold Rush Barber Shop Chorus Fundraiser recently – possibly consider for a CPCSD Fundraiser?*

*HM – Halloween event at the lake is coming up. CC&R Workshop on October 23<sup>rd</sup>; Candidate Forum on October 24<sup>th</sup>; Election day is November 6<sup>th</sup> – please vote!; Fire & Emergency Services and Budget & Administration Committee meetings have been moved to November 13<sup>th</sup>.*

## 17. Local Area Formation Commission (LAFCO)

*HM – Recently attended CA LAFCO conference in Yosemite.*

## 18. Committee Reports

- Budget & Administration
  - *Quarterly Budget Reports are coming in November.*
  
- Covenants, Conditions & Restrictions (CC&R)
  - *None*
  
- Fire & Emergency Services
  - *None*
  
- Parks & Recreation
  - *New Community Center fees; new park entry signs; fishing education program; Summer Spectacular expenses; possibly doing a fundraiser for Summer Spectacular.*

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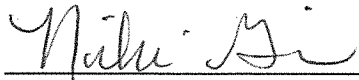
**ADJOURNMENT- 9:13pm**

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# CONFORMED AGENDA

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Conformed Agenda Prepared by:



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Niki Garrison  
Administrative Assistant

Conformed Agenda Approved by:



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Holly Morrison, President  
Board of Directors