



CAMERON PARK COMMUNITY SERVICES DISTRICT

2502 Country Club Drive
Cameron Park, CA 95682
(530) 677-2231 Phone
(530) 677-2201 Fax
www.cameronpark.org

CONFORMED AGENDA

Regular Board of Directors' Meetings are held
Third Wednesday of the Month

REGULAR BOARD MEETING
Wednesday, August 15, 2018
6:30 p.m.

Board will convene into Closed Session after Public Comment.

Board Members

Holly Morrison	President
Margaret Mohr	Vice President
Monique Scobey	Board Member
Greg Stanton	Board Member
Ellie Wooten	Board Member

Notice to the Public

An AGENDA in FINAL FORM is located in the Reception area in the District Office and posted at each of the Cameron Park Fire Stations and on the District's website at www.cameronpark.org. Support material is available for public inspection at the District Office and on the District website. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors which is distributed less than 72 hours prior to the meeting, is available for public inspection at the same time the writing is distributed to the members of the Board of Directors. Such written documents will be made available at the District Office and on the District website.

The Cameron Park Community Services District (CPCSD) is committed to ensuring that all persons are provided the resources to participate in its public meetings. For the public's information, we are now taking email requests for future notification of Community Services District meetings. Please contact the District office at 530-677-2231 or cpcsd@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings.

CONFORMED AGENDA

CALL TO ORDER – 6:34 p.m.

1. Roll Call – *HM, MM, GS, EW* *MS is absent*
 2. Pledge of Allegiance
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ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

3. Adopt the Agenda

Motion to adopt the Agenda.

GS/MM - Motion amended to continue agenda item #11.

GS/MM – Motion passed

Ayes – HM, MM, GS, EW

Noes – None

Absent – MS

Public Comment - None

RECOGNITIONS AND PRESENTATIONS

Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

APPROVAL OF CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #8 to be discussed and acted upon individually.

4. Conformed Agenda - Board of Directors Meeting, July 18, 2018
 5. Staff Reports
 - a. General Manager
 - b. Administration Department
 - o Check Register
 - c. Fire Department
 - d. Recreation Department
 - e. Parks & Facilities Department
-

CONFORMED AGENDA

- f. Covenants, Conditions & Restrictions (CC&R) Department
- g. Response to Public accountability group of El Dorado
- h. Records Retention and Disposal Project Status
- 6. Landscape and Lighting Assessment District (LLAD) Truck Purchase
- 7. Workers' Compensation Insurance Carrier Withdrawal, Resolution No. 2018-24

Motion to approve the Consent Agenda.

GS/MM - Motion passed

Ayes – HM, MM, GS, EW

Noes – None

Absent – MS

Public Comment - None

OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

Bill Carey, J.R. Hichborn, Barbara Rogers

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

- 8. Items removed from the Consent Agenda for discussion

None

CONFORMED AGENDA

9. **ADOPT** Resolutions No. 2018-16 and 2018-17 regarding Bell Woods Community Facilities District

Motion to approve staff recommendations numbers 1, 2, 3, 4 and 5, with the following changes to Resolution No. 2018-16 (Attachment 1):

- *Second paragraph – refer to the Cameron Park Community Services District as “District” as this was already established in the first paragraph.*
- *Second paragraph – refer to the Mello-Roos Community Facility Act of 1982 as “Act” as this was already established in the first paragraph.*
- *Section 2. – remove the common between words “Goals” and “and.”*
- *Exhibit A, page 4 of 6, sixth paragraph – add the word “District” prior to Board of Directors.*
- *Exhibit A, page 5 of 6, #4. – add the word “District” prior to Board of Directors.*
- *Exhibit A, page 6 of 6, #5. – add the word “District” prior to Board of Directors.*
- *Exhibit A, page 6 of 6, second paragraph – add the word “District” prior to Board of Directors.*
- *Exhibit A, page 6 of 6, third paragraph – add the word “District” prior to Board of Directors.*

GS/MM - Motion passed

Ayes – HM, MM, GS, EW

Noes – None

Absent – MS

Public Comment – Dave Gelber, Bill Carey, Felicity Wood-Carlson

10. **Public Hearing – APPROVE** Fiscal Year 2018/19 Budget and **ADOPT** Resolution No. 2018-18

Motion to approve the Fiscal Year 2018/19 Budget and adopt Resolution No. 2018-18 with the following changes to Resolution No. 2018-18:

- *Passed and Adopted – change the date of the 18th to the 15th.*
- *Signature Block for Director Morrison – change Vice President to President.*

MM/EW - Motion passed

Ayes – HM, MM, GS, EW

Noes – None

Absent – MS

Public Comment – Barbara Rogers, Dave Gelber, Felicity Wood-Carlson

11. **APPROVE** Memorandum of Understanding with the Cameron Park Community Services District Employees Association, 7/1/18 – 6/30/21, and Resolution No. 2018-13

This item was continued per action in agenda item #3.

CONFORMED AGENDA

12. **Public Hearing - APPROVE** Resolution No. 2018-23 Stating the Purposes and Fixing the Amount of Money to be Raised by Taxation in the District to Pay Voter-Approved Debt for the Fiscal Year and Setting Tax Rate

Motion to approve Resolution No. 2018-23 stating the purposes and fixing the amount of money to be raised by taxation in the District to pay voter-approved debt for the fiscal year and setting tax rate.

GS/MM - Motion passed

Ayes – HM, MM, GS, EW

Noes – None

Absent – MS

Public Comment – Felicity Wood-Carlson

13. **APPROVE** Grand Jury Response and **APPROVE** Revision of Policy No. 4090 Training

Motion to continue this item with the following actions:

- *Direct the General Manager to request a 30-day extension on the Grand Jury Response.*
- *Direct the General Manager to revise the response to the Grand Jury and present it to the Budget & Administration Committee.*
- *Direct the General Manager to bring the revised Grand Jury Response to the Board of Directors.*

GS/EW - Motion passed

Ayes – HM, MM, GS, EW

Noes – None

Absent – MS

Public Comment – Barbara Rogers, Dave Gelber

BOARD INFORMATION ITEMS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

14. General Matters to/from Board Members and Staff

- *EW – Concerned about a situation with an Elk's Club member and scheduling a sports field. The General Manager will follow up on this. The Bingo game has been having problems with set-up, refreshments and an adequate number of staff to help. This makes promoting this event difficult.*

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- *GS - Encouraged everyone to read the staff reports (agenda item #5), which contain a lot of good information. Kudos to staff for all their hard work.*
- *MM - Thanked everyone who attends the Budget & Administration Committee meetings.*
- *HM - Provided an update on the Weed Abatement Project status. Kudos to the Fire Department for their work on this. The Pooch Plunge was the most joyous day of the year!*
- *GM - The dates of some of the committee meetings in September are changed due to the Labor Day holiday. The CC&R and Parks & Recreation Committees will meet on the second Monday (9/10/18) instead of the first Monday.*

15. Local Area Formation Commission (LAFCO)

The last meeting was not attended.

16. Committee Reports

- *Budget & Administration
Covered during the meeting.*
- *Covenants, Conditions & Restrictions (CC&R)
Covered during the meeting.*
- *Fire & Emergency Services
Update provided on the weed abatement partnership among El Dorado County, Growlersburg and the Cameron Park Community Services District.*
- *Parks & Recreation
Covered during the meeting.*

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange, or lease of real property. Members of the public may address the Board prior to closing the meeting.

None

CONFORMED AGENDA

CONVENE TO CLOSED SESSION - 8:40 p.m.

The Board will recess to closed session to discuss the following item(s):

17. Pursuant to California Government Code §54957(B)(1)

Consider the appointment employment, or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

Unrepresented Employee of the District – General Manager

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

The Board discussed in Closed Session the item agendized for Closed Session discussion and direction was given to staff.

ADJOURNMENT – 10:20 p.m.

Conformed Agenda Prepared by:


Kathy Matfanga-Cooper
Interim Special Projects Coordinator

Conformed Agenda Approved by:


Director Holly Morrison, President
Board of Directors