

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Parks & Recreation Committee**  
**Monday, June 4, 2018**  
**6:30 p.m.**

**Cameron Park Community Services District**  
**2502 Country Club Drive, Cameron Park**

**Agenda**

Members: Chair Director Monique Scobey (MS), Vice Chair Director Greg Stanton (GS)  
Alternate Director Holly Morrison (HM)  
Staff: General Manager Jill Ritzman, Recreation Supervisor Tina Helm,  
Parks Superintendent Mike Grassle

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF AGENDA**

**APPROVAL OF CONFORMED AGENDA**

**OPEN FORUM**

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

*Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**DEPARTMENT MATTERS**

***PUBLIC COMMENT***

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

1. **Written Reports & Oral Updates from Staff** (T. Helm and M. Grassle)
2. **Summer Spectacular Update** (Oral update – T. Helm)
3. **Community Art Room and Friends of Seniors Grant** (grant application included; T. Helm)
4. **Facility Use Survey – Discuss draft** (draft survey; M. Scobey)
5. **Pickle Ball Proposal** (Oral report – M. Grassle)
6. **Community Center Construction Warranty Status** (Oral report – J. Ritzman)
7. **District Sign & Banners Strategies – Discussion** (J. Ritzman)
8. **Items for the July Committee Agenda**
9. **Items to take to the Board of Directors**

**MATTERS TO AND FROM COMMITTEE MEMBERS**

**ADJOURNMENT**

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Parks & Recreation Committee**  
**Monday, May 7, 2018**  
**6:30 p.m.**

**Cameron Park Community Services District**  
**2502 Country Club Drive, Cameron Park**

**Conformed Agenda**

Members: Chair Director Monique Scobey (MS), Vice Chair Director Greg Stanton (GS)  
Alternate Director Holly Morrison (HM)  
Staff: General Manager Jill Ritzman, Recreation Supervisor Tina Helm,  
Parks Superintendent Mike Grassle

**CALL TO ORDER** - 6:47 p.m.

**ROLL CALL** – MS/GS

**APPROVAL OF AGENDA** - Approved

**APPROVAL OF CONFORMED AGENDA** – Move to the May Board of Directors' meeting for approval

**OPEN FORUM**

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

*Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**DEPARTMENT MATTERS**

**PUBLIC COMMENT**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

1. **Written Reports & Oral Updates from Staff** (T. Helm and M. Grassle)
2. **Swimming Lagoon – Preparations for Summer Opening** (J. Ritzman; M. Grassle)
3. **Skate Park Plan of Action** (J. Ritzman, T. Helm, M. Grassle)
4. **County ad hoc Cannibus Committee, Commercial Cannibus Program** (J. Ritzman)

*Move to County*

5. **Community Center Parking – Possible Solutions to Mitigate Impaction** (discussion; no written report)
6. **Responsible Fishing Policy** (Discussion; no written report)

*Staff to propose in fall*

7. **Facility Use Policies – Update Process** (Oral update, J. Ritzman & M. Scobey)
8. **Items for the June Committee Agenda**

- *Facility use policy*
- *Summer Spectacular update*
  - *List of booths/status*

9. **Items to take to the Board of Directors**

*Parks & Recreation April Meeting Conformed Agenda*

**MATTERS TO AND FROM COMMITTEE MEMBERS**

**ADJOURNMENT** – 7:42 p.m.

# Art Room & Friends of Seniors Grant



**Date:** March 1, 2018  
**To:** Nonprofit Organizations serving El Dorado County Seniors  
**From:** Friends of Seniors  
**Regarding:** 2018 Senior Program and Service Grants

**Friends of Seniors will be awarding a total of up to \$10,000 in grants to El Dorado County non-profit service and local government organizations, as well as other groups conducting charitable work who align with the goals of the fund. Friends of Seniors, a fund under the El Dorado Community Foundation, is an organization supporting wellness, life enrichment, dignity and independence of El Dorado County Seniors and their caregivers through advocacy and financial assistance.**

Please answer all questions, fill in the budget and send the completed application by mail or email to:

Friends of Seniors  
P.O. Box 564  
Placerville, CA 95667  
info@friendsofEDCseniors.org

All applications are due by **5:00 pm, April 30, 2018**. Grant applicants will be notified of their grant's status by May 31, 2018.

If your organization received grant funding from Friends of Seniors in 2017, you are not eligible to apply again until 2019.

If your organization is selected to receive a grant, you will agree to provide Friends of Seniors with a report before June 1, 2019.

*PLEASE NOTE – THERE IS NO NEED FOR A COVER SHEET*

If you have any questions, please contact:  
Kathi Lishman at (530) 626-6323 or info@friendsofEDCseniors.org.

## FRIENDS OF SENIORS 2018 Grant Application

### ORGANIZATION INFORMATION

Legal Name of Organization: The Cameron Park Community Services District

Executive Director: Jill Ritzman

Email address: jritzman@cameronpark.org

Name & email of grant applicant (if different) Sarah Fridrich, sfridrich@cameronpark.org

Mission Statement: "It is the Mission of the Cameron Park Community Services District to preserve and enhance the quality of life and to safeguard the health, safety and welfare of our community."

Mailing address: 2502 Country Club Drive, Cameron Park, CA 95682

Number of FTE paid staff: 11 Number of part time staff: 60-80 Number of volunteers: 1

Names of current Board Members: Holly Morrison, President; Margaret Hohn, Vice President; Greg Staton, Director; Monique Scobey, Director; Ellie Wooten, Director

Geographic Area Served: The more than 6,000 community members in Cameron Park over 50

EIN #: 94-1682291 Year incorporated: 1964

### GRANT INFORMATION

Project Name: Creating Community & Art in the New Cameron Park CSD Arts & Crafts Room

Grant Purpose: To support the development of programs for seniors in Cameron Park and to provide materials for arts and crafts projects in a new and improved dedicated space.

What is the need this project addresses? Affordable opportunities for seniors to express creativity.

Is this project:

New: X

Existing: \_\_\_\_\_

Expansion of Existing: \_\_\_\_\_

Amount Requested: \$1,010.00 Total Project Budget: \$2,939.00

How many individual seniors will be served? 25-50 current users and 25-50 new senior users.

With what other organizations are you collaborating to address the need? CPCSD Senior Leadership Council, the Cameron Park Newcomers Club, and potentially the El Dorado County Art Council.

**Please attach a document that answers the following questions in two pages or less:**

1. Please provide data demonstrating the need exists in El Dorado County.
2. How will this project address the need?
3. What is the anticipated impact of the project?
4. How will you measure the results of the project?
5. What are the project timelines and major milestones?

**Budget:**

<b>Organization Name:</b> The Cameron Park Community Services District	
<b>Grant Project Title:</b> Creating Community & Art in the New Cameron Park CSD Arts & Crafts Room	
<b>Funding Sources</b>	<b>Amount</b>
Friends of Senior Grant Amount Requested	\$1,010.00
CSD Adult Programs Budget	\$1,479.00
Annual Artist Membership Card (10 sold each season at \$15.00 each)	\$450.00
<b>Total revenue (add all funding sources listed above)</b>	<b>\$2,939.00</b>
<b>Project expenses - You may be asked for verification of funds spent</b>	
Room items (2 cans of chalk board paint to redesign room, 8 storage containers for art supplies, 10 table cloths)	\$182.00
Reusable items (10 pairs of scissors, 4 hot glue guns, 10 easels, 5 packs of 25 paint brushes, 3 packs of 10 cloths)	\$150.50
Items that have to be replenished (6 packs of 100 gloves, 10 packs of 6 canvases, 6 packs of 6 colors of acrylic paint, 4 packs of hot glue, 15 packs of 100 buttons)	\$212.50
Items that have to be replenished continued (15 bottles of fabric glue, 60 yards of fabric, 3 packs of 24 spools of ribbon)	\$465.00
<b>Total expense (add all expenses listed above)</b>	<b>\$1,010.00</b>

1. El Dorado County has one of the highest populations of seniors in the State of California. With a population of almost 200,000, about 20% of the population is over the age of 65. In Cameron Park, one third of the population is 50 years or older. During the Winter/Spring 2018 season the Cameron Park Community Services District offered 100 different activities, programs and classes. Only a quarter of the offerings were for those 18 years and older, and less than 10% were specifically for seniors. The disparity between the large number of seniors (over 6,000 in Cameron Park) and the percentage of programs developed specifically for them highlights the need to address this deficit in our community. To address this issue a survey was conducted early in 2018 to determine the types of activities that would encourage our seniors to participate in CSD programs. Surveys were placed in classes, programs, and activities where senior attendance is high. These included Modified Zumba, Tuesday Table Games, the Newcomers Club, and Senior Nutrition and Tai Chi twice. Seniors were given the opportunity to vote on what they wanted to see at the CSD. Based on this survey, visits to local Senior Centers, and consultation with the Senior Leadership Council, it is apparent that there is a trend and interest in more hobby-based programs. Arts and Crafts programs have been focused on, as further research revealed that although there are Arts and Crafts based programs in the county, few are affordable and specific to seniors. Over 400 responses were made on the survey, and the data was organized and presented to the Cameron Park CSD Board of Directors at the March meeting.

2. The Cameron Park CSD is working with the Senior Leadership Council, the Cameron Park Newcomers Club, and local volunteers to create an Arts & Crafts Room at the Cameron Park Community Center. We are also planning to work with the El Dorado County Art Council, who has expressed interest in supporting this art program in the upcoming months. We plan to open the Arts & Crafts Room in mid-May 2018. It will be for all community members, but we are implementing a senior's only art program every Friday after our Senior Nutrition lunches. The program will run from May to August and we will add additional projects this fall for the September through December Activity Guide. We plan to do this by continuing to collect data on what is liked and disliked about the program. CSD staff have designed this program, and will be facilitating it with the help of a community volunteer. We also hope to have guests from the community and the El Dorado County Art Council lead projects. We will be transforming an underused room into a dedicated art space. Projects such as canvas painting, card making, banner design, and other arts and crafts will be created during the senior Arts & Crafts Corner program. We are requesting funds in this grant application to stock the room with necessary materials and supplies to support this program. This will allow us to provide a low cost art class to the seniors in our community.

3. As we continue to examine collected data we will develop new programs and improve the ones we have. The plan is to start small and build. This summer we are introducing two new senior fitness programs, monthly games, free educational speakers, and the arts & crafts room that has been presented for this grant. We have



designed these programs to fit around current senior programs, such as Senior Nutrition. We plan to invite the 25 to 50 current senior participants to the new programs, and allow seniors who attend these new programs to see currently running senior programs, such as Tuesday Table Games. The CSD wants to encourage seniors to stay active more days of the week and to interact with new people in El Dorado County. The affordability of the Arts & Crafts Corner program allows more seniors to participate in an art based class. We hope this rekindles an artistic passion in some seniors, while introducing others to a new hobby. Senior programs have shown to help manage and delay chronic diseases and improve physical and emotional well-being in seniors. Allowing our senior community to have a space to create art keeps their mind active and busy, and helps them find a sense of purpose that may have been lost. Artistic activities also improve problem solving skills and create a sense of pride. We have the potential to reach the 6,000+ seniors in Cameron Park through the information presented in the Cameron Park CSD Activity Guide, which is distributed to the community online and through mail three times a year.

**4.** We plan to monitor which programs thrive and which do not by attending the sessions ourselves, keeping track of attendance, and soliciting feedback on what participants thought. CSD staff will help facilitate the program, run various art projects when necessary, and even participate in the making of some crafts. We also plan to measure the success of the programs by the enjoyment of the seniors who participate, and if the programs bring new faces to the CSD.

**5.** The Arts & Crafts Room is scheduled to open by mid-May. We plan to have the program fully operational this summer, and tighten up loose ends by August/September. The program should become a regularly ran and organized activity by the fall season.

Cameron Park Community Services District

## Questions for Facility Use Survey – 2018

1. Do you live in the Cameron Park Community Services District (CPCSD) service area?

- Yes
- No
- Unsure

2. Have you rented/used any CPCSD facilities and/or parks in the past?

- Yes
- No

If yes, which ones?

- |   |   |
|---|---|
| <input type="checkbox"/> Aquatics Center        | <input type="checkbox"/> Eastwood Park  |
| <input type="checkbox"/> Cameron Park Lake      | <input type="checkbox"/> Gateway Park   |
| <input type="checkbox"/> Christa McAuliffe Park | <input type="checkbox"/> Hacienda Park  |
| <input type="checkbox"/> Community Center       | <input type="checkbox"/> Northview Park |
| <input type="checkbox"/> Dave West Park         | <input type="checkbox"/> Rasmussen Park |
|   | <input type="checkbox"/> Royal Park     |

3. What should the facilities reservation priority list look like?

(A = Highest priority and D = Lowest priority)

- Registrar of Voters for elections
- Public or non-profit organizations for non-political or non-commercial uses
- Residents and businesses within the Cameron Park Community Services District (CSD) boundaries
- Other \_\_\_\_\_

4. Should the raffle and/or sale of firearms or other weapons (knives, swords, spears, etc.) be banned at the facilities/parks?

- Yes
- No

5. Should the raffle of cannabis items be banned from facilities/parks?

- Yes
- No

*NOTE: The use of cannabis is still banned from public places. Basically, adults 21 years and older may use recreational cannabis in a private residence and grow prescribed amounts. (<https://www.edcgov.us/Government/CAO/Cannabis/Pages/Cannabis---FAQ.aspx>)*

6. Currently, the deposits for the Community Center are:

- |                                |              |
|--------------------------------|--------------|
| • Community Center General Use | \$300        |
| • Kitchen Use                  | \$300        |
| • Alcohol Use after 4:00 p.m.  | <u>\$300</u> |
| Total                          | \$900        |

Should the deposits be increased by \$100? If so, which ones?

*NOTE: There has been an increase in damage to the Community Center at events held after 4:00 p.m.*

- Community Center  
 Kitchen Use  
 Alcohol Use after 4:00 p.m.

7. Should coffee carafes be available to Community Center rental customers for free without having to rent the kitchen?

- Yes  
 No

8. Do current Community Center hours of operation meet customers' needs? If not, what should the hours be (including set-up and take-down)?

- 
- 8:00 a.m. to 11:00 p.m. – seven (7) days a week
- 
- 7:30 a.m. to 10:00 p.m. – Monday, Tuesday, Wednesday, Thursday
- 
- 7:30 a.m. to midnight – Friday, Saturday, Sunday
- 
- 7:30 a.m. to midnight – seven (7) days a week
- 
- Other
- 

9. Who should receive discounts?

Facility Rentals	Classes/Passes
<input type="checkbox"/> Cameron Park residents with proof of residency within the CPCSD boundaries (10%)	<input type="checkbox"/> Military veterans (10%)
<input type="checkbox"/> Non-profit organizations with proof of 501(c)(3) status (25%)	<input type="checkbox"/> Disabled individuals (10%)
	<input type="checkbox"/> Senior Citizens (10%)
	<input type="checkbox"/> Other

## Survey Distribution Options

1. CPCSD website
2. CPCSD Enewsletter
3. Direct mailing (approximately 5,000 x \$.47/each stamp = \$2,350. With return envelope plus postage 5,000 x \$.94 - \$4,700)
4. Place in businesses
5. Meetings (committees, Board of Directors, etc.)
6. Special events
7. Telephone surveys
8. Piggyback on a current mailing

## Timeline of Survey

- April/May – Create survey
- June 8 – Distribute survey
- July 6 – Surveys due
- July 11 – Analyze surveys
- August 6 – Survey results to the Parks & Recreation Committee meeting

# Secondhand Smoke

## **TOT LOTS AND PLAYGROUNDS**

*California Health and Safety Code Section 104495*

**Scope:** Smoking of tobacco products is prohibited within 25 feet of a playground or tot lot sandbox area. The disposal of tobacco-related waste, such as cigar and cigarette butts, in these areas is also prohibited. A *playground* is defined as a park or recreational area specifically designed for use by children that has play equipment installed. This includes facilities located on public or private school grounds, or on city, county, or state park grounds. A *tot lot sandbox area* is a play area within a public park designated for use by children under five years of age. The law allows local governments to pass and enforce stricter laws.

**Exception:** The law does not apply to private property (except for private schools) or to public sidewalks within 25 feet of a playground or tot lot area.

**Enforcement:** Local law enforcement agencies have the general authority to enforce this law under California Penal Code Section 830.1.

**Penalty:** Violators are guilty of an infraction and subject to a fine of \$250 per violation.