



Fire and Emergency Services Committee
Tuesday, March 6, 2018
5:30 p.m.
2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Director Holly Morrison (HM) and Vice Chair Ellie Wooten (EW)
Alternate Director Monique
Staff: General Manager Jill Ritzman, Chief Sherry Moranz

CALL TO ORDER

ROLL CALL

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

- 1. Cameron Park Lake Dam Emergency Action Plan (J. Ritzman)**
- 2. 2015 Senate Bill 239 (J. Ritzman)**
- 3. Oral Updates (J. Ritzman & Division Chief S. Moranz)**
- 4. Items for April Committee Agenda**

5. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT



Fire and Emergency Services Committee
Tuesday, February 6, 2018
5:30 p.m.
2502 Country Club Drive, Cameron Park
DRAFT Conformed Agenda

Members: Director Holly Morrison (HM) and Ellie Wooten (EW)
Alternate Director Monique
Staff: General Manager Jill Ritzman, Chief Sherry Moranz

CALL TO ORDER – 5:38 p.m.

ROLL CALL

- Nominate Committee Chair
Director Morrison, Chair and Director Wooten, Vice Chair

ADOPTION OF AGENDA - *Adopted*

APPROVAL OF CONFORMED AGENDA - *Approved*

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- 1. Introduction & Welcome – Fire Division Chief Sherry Moranz (J. Ritzman)**
- 2. Weed and Rubbish Abatement Ordinance (J. Ritzman)**
- 3. El Dorado County Emergency Services Authority Preliminary Budget Fiscal Year 2018/19, Draft 1 (Division Chief S. Moranz)**

4. **Oral Updates** (J. Ritzman & Division Chief S. Moranz)

- Weed Abatement in Transportation Corridors/Status
- Cameron Park Lake Dam Emergency Action Plan Request for Proposal and Selection Process
- Fire & Emergency Services Request for Proposal
- Fire Chief's Association Revenue Initiative

5. **Items for March Committee Agenda**

Cameron Park Lake Dam Emergency Action Plan Proposal

Fire Chief's Association Revenue Initiative

Weed Abatement Ordinance

6. **Items to take to the Board of Directors**

Weed Abatement Ordinance

Joint Powers Authority (JPA)

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT – 6:28 p.m.

Agenda Transmittal

DATE: March 6, 2018

FROM: Jill Ritzman, General Manager

AGENDA ITEM #1: CAMERON PARK LAKE DAM EMERGENCY ACTION PLAN

RECOMMENDED ACTION: Support Entering into an Agreement between Cameron Park Community Services District and West Consultants

BUDGET ACCOUNT: FIRE 3000; 5235 MISCELLANEOUS

BUDGET IMPACT: Cost of the Contract \$31,010; to be funded by savings in Administration legal services acct 5335 and Fire contract services acct 5236 (up to \$15,505 each) in current budget

RECOMMENDATION

- Support entering into an Agreement between Cameron Park Community Services District (District) and West Consultants for development an Emergency Action Plan (EAP) for Cameron Park Lake Dam (Dam) to meet State Department of Water Resources and Office of Emergency Services;
- Forward to the Board of Directors for consideration.

BACKGROUND

In December, the Board of Directors authorized a Request for Proposal and a Formal Bid for engineering services to develop an Emergency Action Plan for the Cameron Park Lake Dam. Newly enacted state law contained in Senate Bill 92 requires Emergency Action Plans (EAPs) for dams that have a greater than “low” downstream hazard potential, which was due on January 1, 2018. Since the Dam hazard potential is rated as “extremely high,” an Emergency Action Plan, including inundation mapping is required. Current inspections by Department of Water Resources rate the Dam in satisfactory condition.

DISCUSSION

The District released the Request for Proposals on January 2, with a due date of January 31, 2018. Ten proposals were received, all from very qualified firms. A review team comprised of the following individuals reviewed the Proposals:

- Sherry Moranz, Division Fire Chief, CAL FIRE
- Tom Gamble, Cameron Park resident and retired from Bureau of Reclamation
- Steve Palmer, General Manager, Georgetown Public Utilities District

The review team selected three firms for interviews, which were held on Wednesday, February 28. The interviews were conducted by Tom Gamble, Steve Palmer and Jill Ritzman, General Manager. The staff work related to reviewing proposals and preparing for interviews was completed by Jeremiah Ramirez, CSUS graduate student and District Intern. Each respondent was scored on their responsiveness to Request for Proposal, experience with similar projects, costs and timeline.

Staff recommends West Consultants to the Fire & Emergency Services Committee. Their proposal included meeting all requirements and securing approval from Department of Water Resources and Office of Emergency Services (Attachment). Of the three firms interviewed, their costs were the lowest. West Consultants has experience with similar projects including the City of Roseville and San Bernardino County Flood Control District.

Staff would like to consider adding a work task, not to exceed \$5,000, to West Consultants' scope of services, to support a Table Top Exercise with emergency responders to brief agencies about the inundation map and Emergency Action Plan. The Fire Department staff would lead this endeavor with support from West Consultants. Funding for this endeavor would be identified in the upcoming budget.

Timeline

West Consultants will have an inundation map to Division of Dam Safety by the end of June 2018 for initial review. The Division of Dam Safety is significantly impacted by the new regulations, and review timelines are lengthy. The remainder of the timeline is unknown, but the Board will be kept apprised of the project's progress. Project completion may take up to twelve months, depending upon the State's responsiveness.

FINANCIAL IMPACTS

Staff is proposing to fund contract with savings from Administration's legal services and Fire & Emergency Services' contract services. The full amount of the contract will not be spent in FY 2017/18; and will be budgeted in the upcoming FY18/19 budget.

Grant Research

Staff is investigating grant opportunities with the State, but this effort has proved unsuccessful thus far.



CONCLUSION

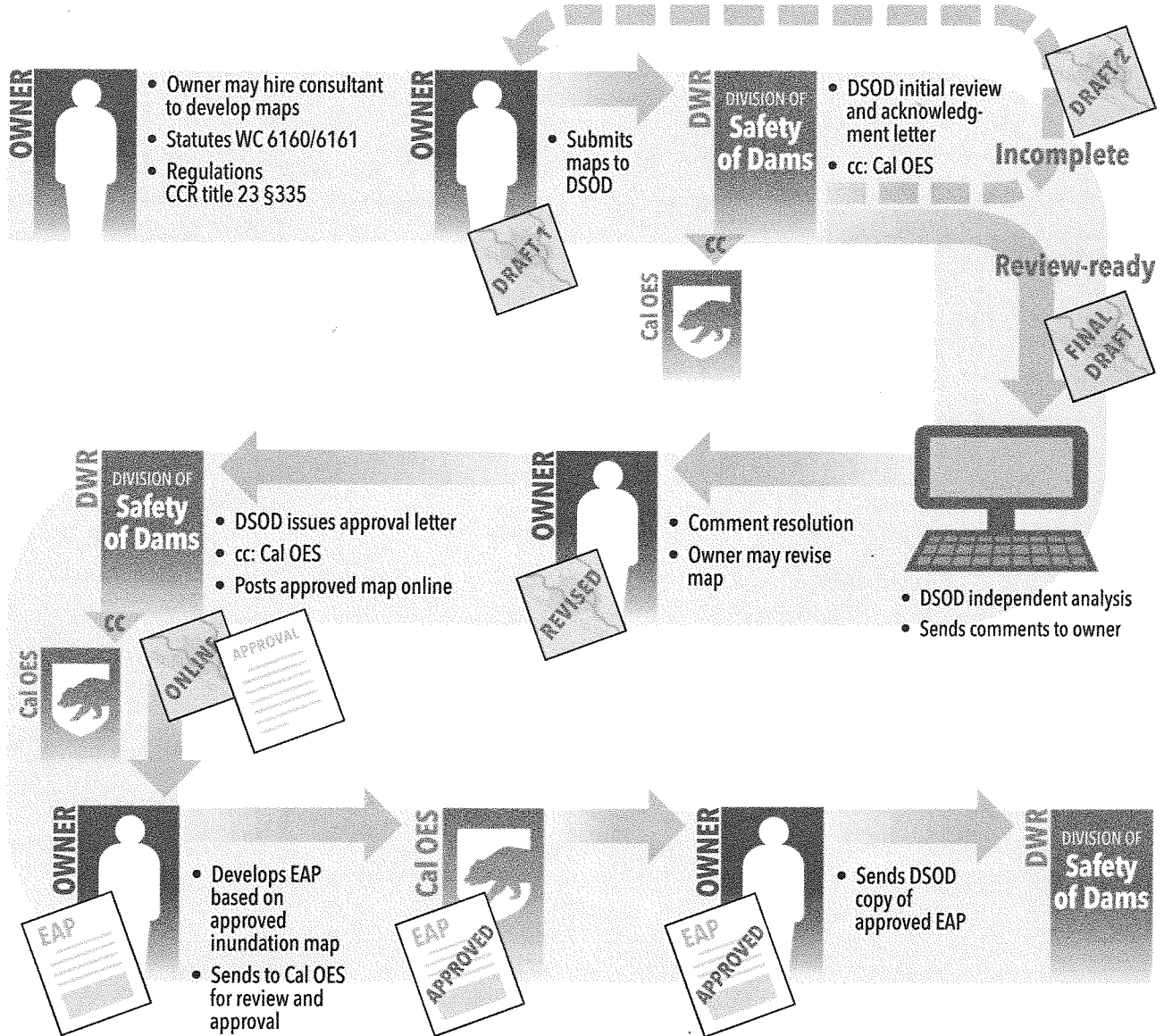
Staff is recommending executing an agreement with West Consultants for development of an Emergency Action Plan to meet State Department of Water Resources and Office of Emergency Services requirements. West Consultants was selected by a professional panel, based on their costs, scope of services and experience. Work on the project will begin immediately, but may take up to a year to complete. The State is inundated with review and approval requirements based on new legislation. Staff will keep the Board apprised of progress on this project.

Attachment: Diagram of Inundation Map Review Process

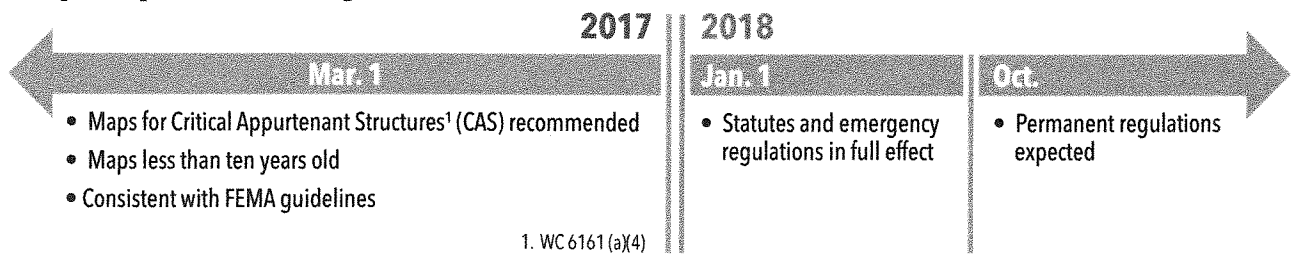


Inundation Map Review Process

Owners of dams, other than low hazard dams, are subject to the new statutes and regulations requiring inundation maps for dams and their critical appurtenant structures. DSOD reviews and approves inundation maps, and Cal-OES reviews and approves EAPs that are based on approved inundation maps. Owners must update inundation maps at a minimum of every 10 years, anytime there is a change to the dam, and anytime there is a change in downstream development.



Map Requirements by Date



Agenda Transmittal

DATE: March 6, 2018

FROM: Jill Ritzman, General Manager

AGENDA ITEM #2: NEW LEGISLATION FROM 2015 SENATE BILL 239 & POSSIBLE IMPACTS TO FIRE & EMERGENCY SERVICES REQUEST FOR PROPOSALS

RECOMMENDED ACTION: Discuss, Receive & File

BUDGET ACCOUNT: FIRE 3000
BUDGET IMPACT: TBD

BACKGROUND

In September 2015, the Legislature approved Senate Bill 239 which requires Local Agency Formation Commission's (LAFCO) approval for fire protection agreements between public agencies that affect more than twenty-five percent (25%) of an agency's jurisdictional area or employees. The bill was signed by Governor Brown and took effect on January 1, 2016.

DISCUSSION

District legal counsel opined that the District's initiative to seek proposals from other fire agencies for fire and emergency services will be affected by the new law. Staff is seeking more information from LAFCO to determine and quantify impacts in terms of timeline and costs. These impacts will be considered when staff makes a final recommendation to the Board of Directors. For example, if a new provider is offering a costs savings, will the savings be over and above costs of the LAFCO fees? How does the timeline for completion of the LAFCO process affect the existing CAL FIRE agreement and implementation of an agreement with a new provider?

Staff will continue to seek and share information related to this legislation.

Attachment: Text from Senate Bill 239

Senate Bill No. 239

CHAPTER 763

An act to amend Sections 56017.2 and 56133 of, and to add Section 56134 to, the Government Code, relating to local services.

Approved by Governor: October 10, 2015. Filed with Secretary of State: October 10, 2015

LEGISLATIVE COUNSEL'S DIGEST

SB 239, Hertzberg. Local services: contracts: fire protection services.

Existing law prescribes generally the powers and duties of the local agency formation commission in each county with respect to the review approval or disapproval of proposals for changes of organization or reorganization of cities and special districts within that county. Existing law permits a city or district to provide extended services, as defined, outside its jurisdictional boundaries only if it first requests and receives written approval from the local agency formation commission in the affected county. Under existing law, the commission may authorize a city or district to provide new or extended services outside both its jurisdictional boundaries and its sphere of influence under specified circumstances.

This bill would, with certain exceptions, permit a public agency to exercise new or extended services outside the public agency's jurisdictional boundaries pursuant to a fire protection contract, as defined, only if the public agency receives written approval from the local agency formation commission in the affected county. The bill would require that the legislative body of a public agency that is not a state agency adopt a resolution of application and submit the resolution along with a plan for services, as provided, that a proposal by a state agency be initiated by the director of the agency with the approval of the Director of Finance, and that a proposal by a local agency that is currently under contract for the provision of fire protection services be initiated by the local agency and approved by the Director of Finance. The bill would require, prior to adopting the resolution or submitting the proposal, the public agency to enter into a written agreement for the performance of new or extended services pursuant to a fire protection contract with, or provide written notice of a proposed fire protection contract to, each affected public agency and recognized employee organization representing firefighters in the affected area, and to conduct a public hearing on the resolution.

The bill would require the commission to approve or disapprove the proposal as specified. The bill would require the commission to consider, among other things, a comprehensive fiscal analysis prepared by the executive officer in accordance with specified requirements.

The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

This bill would incorporate additional changes to Section 56133 of the Government Code proposed by AB 402 that would become operative if this bill and AB 402 are both enacted and this bill is enacted last.

DIGEST KEY

Vote: MAJORITY Appropriation: NO Fiscal Committee: YES Local Program: NO

(Source: leginfo.legislature.ca.gov)

