



**Fire and Emergency Services Committee**  
**Tuesday, December 12, 2017**  
**7:00 p.m.**  
**2502 Country Club Drive, Cameron Park**

**Agenda**

Members: Chair Director Holly Morrison (HM), Vice Chair Ellie Wooten (EW) and  
Alternate Director Margaret Mohr

Staff: General Manager Jill Ritzman, Battalion Chief Mike Smith and Battalion Chief Douglas Michael Ferro

**CALL TO ORDER**

**ROLL CALL**

**ADOPTION OF AGENDA**

**APPROVAL OF CONFORMED AGENDA**

**OPEN FORUM**

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

*Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**DEPARTMENT MATTERS**

***PUBLIC COMMENT***

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**1. Updates**

- Weed Abatement in Transportation Corridors, Status, Next Steps
- Weed Abatement Ordinance/Resolution
- Activities with CAL FIRE
- Public Outreach Activities/Events

**2. State Responsibility and Local Responsibility Areas within Cameron Park Community Services District Boundaries; Draft Resolution to Influence Boundaries of Local Assistance Area**

**3. Fire Chief Association Initiative for Alternative Funding Source Dedicated to Fire Services**  
(PowerPoint presentation available at meeting)

**4. Items for January Committee Agenda**

**5. Items to take to the Board of Directors**

**MATTERS TO AND FROM COMMITTEE MEMBERS**

**ADJOURNMENT**



**Fire and Emergency Services Committee**  
**Tuesday, November 7, 2017**  
**7:00 p.m.**  
**2502 Country Club Drive, Cameron Park**  
**DRAFT Conformed Agenda**

Members: Chair Director Holly Morrison (HM), Vice Chair Ellie Wooten (EW) and  
Alternate Director Margaret Mohr  
Staff: General Manager Jill Ritzman, Battalion Chief Douglas Michael Ferro

**CALL TO ORDER** - 7:00 p.m.

**ROLL CALL** – HM, EW

**ADOPTION OF AGENDA** - Adopted

**APPROVAL OF CONFORMED AGENDA** - This will be taken to the November Board meeting for approval.

**OPEN FORUM** – Barbara Rogers

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

*Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**DEPARTMENT MATTERS**

**PUBLIC COMMENT**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**1. Updates**

- Weed Abatement Program
- Fire Prevention Fees Resolution No. 2017-14
- Fire Impact Fees
- Activities with CalFire
- Public Outreach Activities/Events

**2. Items for December Committee Agenda**

- *Weed Abatement Program*
- *Fire Prevention Fees Resolution No. 2017-14*
- *Fire Impact Fees*
- *Activities with CalFire*
- *Public Outreach Activities/Events*

**3. Items to take to the Board of Directors**

**MATTERS TO AND FROM COMMITTEE MEMBERS**

**ADJOURNMENT** – 7:45 p.m.

# Cameron Park Community Services District

## Agenda Transmittal

DATE: December 12, 2017

TO: Fire & Emergency Services Committee

FROM: Jill Ritzman, General Manager  
Scott Lindgren, Chief, CAL FIRE

AGENDA ITEM: STATE RESPONSIBILITY AND LOCAL RESPONSIBILITY AREAS WITHIN CAMERON PARK COMMUNITY SERVICES DISTRICT BOUNDARIES; DRAFT RESOLUTION TO INFLUENCE BOUNDARIES OF LOCAL ASSISTANCE AREA

RECOMMENDED ACTION: Receive Information; Discuss Draft Resolution

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BUDGET ACCOUNT: Various Accounts within Fire & Emergency Services Budget

BUDGET IMPACT: To Be Determined - Financial impact of including additional properties within the local assistance area of Cameron Park Community Services District; the amount depends upon the severity of the wildland fire.

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### RECOMMENADATION:

- Receive information regarding State Assistance and Local Assistance Areas within Cameron Park Community Services District Boundaries;
- Discuss draft Resolution to Influence Boundaries of the Local Assistance Area.

### BACKGROUND

The State of California, CAL FIRE designates properties within a Local Responsibility Area (LRA) or a State Responsibility Area (SRA) for wildland fire services. If a resident resides within the Local Assistance Area, local fire services has primary responsibilities for responding to wildland fires. If a resident resides within the State Responsibility Area, the State has primary responsibility to responding to wildland fires. Boundaries are determine by a set of criteria including terrain and residential density. CAL FIRE staff reviews boundaries every five years; a small portion of properties within Cameron Park Community Services District reside within the SRA. (Attachment A: Map)

Residents who reside in the SRA are subject to a State fire fee of approximately \$130; this fee is currently suspended.

### DISCUSSION

A resident has proposed a resolution to be adopted by the Cameron Park Community Services District (District), and presented to CAL FIRE to have all properties within the District included in the LRA. Staff recommends not moving ahead with the draft resolution due to the threat of wildland fire and having to take fiscal responsibility for the incident. The following Questions and Answers are intended to provide information to the committee and community.

**1. Who determines the criteria for LRA and SRA properties?**

The State Board of Forestry establishes policy regarding management and fire protection of the State's forest and rangelands. Members of the Board are appointed by the Governor, and are comprised of professionals with background in watershed management, forest management, fish and wildlife, range improvement, forest economics, or land use policy.

**2. How are properties designated for the LRA and SRA?**

CAL FIRE staff inspect properties using approved criteria every five years. Consideration is made for changes in residential density and terrain.

**3. Do local jurisdictions have influence in determining boundaries of the LRA and SRA?**

Local jurisdictions can initiate or request a review, but have little influence. There is a five-level review process, which starts with the local CAL FIRE Unit Chief being the first level and ending with the State Board of Forestry.

**4. Do property owners have influence in determining boundaries?**

No.

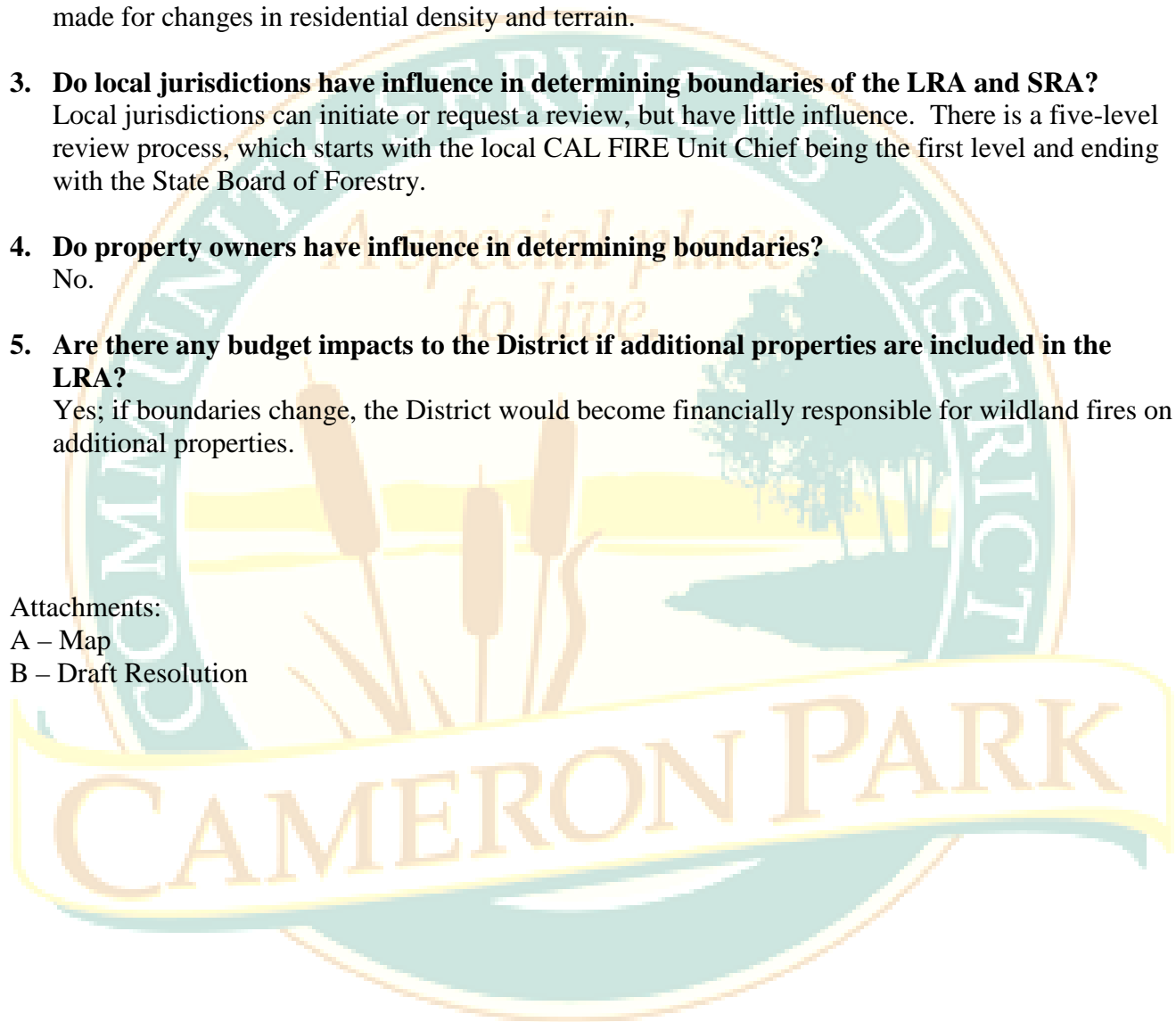
**5. Are there any budget impacts to the District if additional properties are included in the LRA?**

Yes; if boundaries change, the District would become financially responsible for wildland fires on additional properties.

Attachments:

A – Map

B – Draft Resolution



**RESOLUTION No. 2017-14  
of the Board of Directors  
of the Cameron Park Community Services District  
XXXX, 2017**

**RESOLUTION TO COMBINE ALL PARCELS WITHIN THE  
CAMERON PARK COMMUNITY SERVICES DISTRICT  
INTO ONE SINGLE LOCAL RESPONSIBILITY AREA BY THE  
STATE OF CALIFORNIA FOR FIRE PREVENTION FEES**

*WHEREAS*, the Cameron Park Community Services District Board receives property tax revenue from all parcels within the District, and

*WHEREAS*, the Cameron Park Community Services District uniformly provides fire services through a fully equipped and staffed Fire Department to all parcels within the Cameron Park Community Services District, and

*WHEREAS*, Cameron Park Community Services District has been bifurcated between a Local Responsibility Area and a State Responsibility Area in administering the State of California's Fire Prevention Fee legislation,

*NOW, THEREFORE, BE IT RESOLVED*, the Cameron Park Community Services District requests that all parcels within the Cameron Park Community Services District be consolidated into a single Local Responsibility Area by the State of California.

*PASSED AND ADOPTED* by the Board of Directors of the Cameron Park Community Services District at a regularly scheduled meeting held on the XX<sup>th</sup> day of XXXX 2017, by the following vote of said Board:

**AYES:**

**NOES:**

**ABSENT:**

**ATTEST:**

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Director Holly Morrison, Vice President  
Board of Directors








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Jill Ritzman, General Manager  
Secretary to the Board




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## CAMERON PARK FIRE DEPARTMENT

### LEGEND

- |  |  |
|--|--|
| • CAL FIRE Stations  |  Battalion Boundaries |
| • CAL FIRE Camps   |  AEU Boundary         |
| • CAL FIRE Schedule A Stations   |  Rivers               |
| • Staffed Local Government   | <b>Ownership</b>   |
| • Un-Staffed Local Government  |  SRA                  |
| • USFS Stations  |  LRA                  |
|  DPA Line |  FRA                  |



- |   |                 |
|---|-----------------|
|  | CP CSD Boundary |
|  | CP CSD LSA      |
|  | CP CSD SOI      |

