

CONFORMED AGENDA

Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California

Wednesday, July 26, 2017

6:00 p.m. Special Meeting
Board will convene into Closed Session
after Public Comment



Board of Directors

SCOTT MC NEIL (SM), President

HOLLY MORRISON (HM), Vice-President

Directors: AMY BLACKMON (AB), MARGARET MOHR (MM), GREG STANTON (GS)

CALL TO ORDER – 6:02 p.m.

ROLL CALL – SM, HM, GS AB, MM absent

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

Motion to adopt the Agenda and approve the Consent Calendar with the following revisions:

- *Pull the presentation by the Design Review Committee*
- *Add a presentation by Director McNeil to Parks Superintendent J.R. Hichborn*

HM/GS - Motion passed

Ayes – SM, HM, GS

Noes – None

Absent – AB, MM

Public Comment - None

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

PRESENTATION

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

- Introduction of Scott Lindgren, Amador/El Dorado Unit Fire Chief
- Standard for Signage Design in Cameron Park – Design Review Committee – *Pulled from agenda*
- *Director McNeil presented Parks Superintendent J.R. Hichborn with checks from Cameron Park Rotary and the Shingle Springs/Cameron Park Chamber of Commerce with checks for the community Christmas tree*

OPEN FORUM

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

Bill Carey, Nancy Swenson, Dave Gelber, Barbara Rogers, Mary Donnelly, Gerald Lillpop, Karen Agee, Roberta Rimbault

CONFORMED AGENDA

BEGINNING OF CONSENT CALENDAR

1. APPROVAL OF DRAFT CONFORMED AGENDAS

- a. Parks & Recreation Committee Meeting, June 5, 2017
- b. Budget & Administration Committee Meeting, June 13, 2017
- c. Fire & Emergency Services Committee Meeting, June 13, 2017
- d. Board of Directors' Regular Meeting, June 21, 2017

2. STAFF REPORTS

- a. Fire Department Report
- b. Recreation Department Report
- c. Parks Department Report

3. FINANCIAL REPORTS

- a. Check Register
- b. General Manager's Credit Card Activity (Interim General Manager will not have a credit card)

4. DISTRIBUTION OF REMAINING BALANCE OF CAMERON PARK PREVENTION FUNDS HELD AT EL DORADO COUNTY IN PREVENTION FUND 9

Recommended Action: Approve Transfer Funds from El Dorado County Prevention Fund 9 to Cameron Park Prevention Fund 8

5. CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA) 2017 BOARD ELECTION

Recommended Action: Receive and File or Remove from Consent Calendar and Select One Candidate to Fill Vacant CSDA Board Seat

END OF CONSENT CALENDAR

DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

6. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

7. PUBLIC HEARING AND RESOLUTION APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT AND ORDERING THE CONTINUATION OF ASSESSMENT FOR FISCAL YEAR 2017/18 FOR THE FOLLOWING LANDSCAPE AND LIGHTING ASSESSMENT DISTRICTS: AIRPARK, UNIT 6, UNIT 7, UNIT 8, VIEWPOINTE, GOLDORADO, UNIT 11, UNIT 12, CAMERON WOODS 1-4, BAR J15-A, CREEKSIDE, EASTWOOD, DAVID WEST, CAMBRIDGE OAKS, NORTHVIEW, CAMERON VALLEY, CAMERON WOODS 8, SILVER SPRINGS AND BAR J15-A NO. 2

Recommended Action: Approve Resolution No. 2017-07 which would approve the Engineer's Report, confirm the diagram and assessment, and order the levy of continued assessment for fiscal year 2017/18 for the Cameron Park Community Services District Landscape and Lighting Assessment Districts as the final step in levying the continued assessment with a Board Poll Vote

Ayes – SM, HM, GS

Noes – None

Absent – AB, MM

Public Comment – Roberta Rimbault, Dave Gelber

CONFORMED AGENDA

8. **RESOLUTION STATING THE PURPOSES AND FIXING THE AMOUNT OF MONEY TO BE RAISED BY TAXATION IN THE DISTRICT TO PAY VOTER APPROVED DEBT FOR THE 2017/18 AND SETTING THE TAX RATE**

Recommended Action: Receive, Discuss and Adopt Resolution No. 2107-08 with a Board Poll Vote

Ayes – SM, HM, GS

Noes – None

Absent – AB, MM

Public Comment - None

9. **CONSIDERATION OF ADOPTING RESOLUTION NO. 2017-09 WHICH PROVIDES CONTINUING APPROPRIATIONS FOR DISTRICT OPERATIONS BEGINNING JULY 2017 UNTIL WHICH TIME THE DISTRICT FORMALLY ADOPTS ITS 2017/18 BUDGET**

Recommended Action: Receive, Discuss and Approve Resolution No. 2017-09 with a Board Poll Vote

Ayes – SM, HM, GS

Noes – None

Absent – AB, MM

Public Comment – Dave Gelber, Barbara Rogers, Bill Carey

10. **AGREEMENT WITH GENERAL COUNSEL**

Recommended Action: Authorize Director Scott McNeil, President of the Cameron Park Community Services District (CPCSD), and Interim General Manager Richard J. Ramirez to Execute the Agreement for Legal Services Retaining Prentice, Long and Epperson, PC, (PLE) as General Counsel for the CPCSD

Motion to authorize Director McNeil and Interim General Manager Ramirez to executive the agreement for legal services retaining Prentice, Long and Epperson, PC, as General Counsel for the CPCSD.

HM/GS - Motion passed

Ayes – SM, HM, GS

Noes – None

Absent – AB, MM

Public Comment – Dave Gelber, Bill Carey

11. **AUTHORIZE THE INTERIM GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH MUNICIPAL RESOURCE GROUP (MRG) TO INITIATE THE RECRUITMENT OF A FULL-TIME GENERAL MANAGER FOR THE CAMERON PARK COMMUNITY SERVICES DISTRICT**

Recommended Action: Authorize the Interim General Manager to execute a contract with Municipal Resource Group of Sacramento, at an amount not to exceed \$12,000

Motion to authorize the Interim General Manager to execute an agreement with Municipal Resource Group to initiate the recruitment of a full-time general manager for the Cameron Park Community Services District in an amount not to exceed \$12,000.

HM/GS - Motion passed

Ayes – SM, HM, GS

Noes – None

Absent – AB, MM

Public Comment – Gerald Lillpop, Nancy Swenson, Roberta Rimbault, Felicity Wood

12. **REPORT BACK ITEMS TO THE BOARD OF DIRECTORS**

CONFORMED AGENDA

13. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

a. **LAFCO** – Director Morrison – *Moving along slowly.*

- *HM - Thanked new faces for attending meeting and suggested they invite their neighbors to future meetings. Welcomed Fire Chief Scott Lindgren. Thanked staff for the fabulous programs, the Interim General Manager for his leadership, fire for their work and Gerald Lillpop for being the driving force behind reopening the weed abatement issue. Looking forward to the General Manager Profile Workshop on August 5th.*
- *GS - Thanked the Recreation staff and Cal Fire for their work on the Summer Spectacular and Trucks & Tunes. The weed abatement and trash issue on Cameron Park Drive will take funding to maintain. Options include an added parcel assessment and/or grant funding.*

14. COMMITTEE REPORTS

a. **Oral Report: Findings of Special Fire Contract Committee** – Directors McNeil and Stanton

Currently evaluating the best fire services for the money for Cameron Park. Met with Cal Fire, El Dorado Hills Fire and El Dorado County Fire. Considering several options, including a tax increase and a formal proposal request.

b. **Budget and Administration** – Chair Director Stanton, Vice Chair Director Blackmon and Alternate Director Morrison

Information already covered in the meeting.

c. **CC&Rs** – Chair Director Morrison, Director McNeil and Alternate Director Mohr

Meeting canceled.

d. **Fire and Emergency Services** – Chair Director Morrison, Vice Chair Director McNeil and Alternate Director Blackmon

Weed abatement program has been very successful.

e. **Parks and Recreation** – Chair Director Blackmon, Vice Chair Director Mohr and Alternate Director Morrison

Marketing and Program Plan has been updated and information the latest Summer Spectacular was shared.

PUBLIC COMMENT - None

At this time, members of the public may speak on any closed session agenda item.

Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

CONVENE TO CLOSED SESSION – 7:50 p.m.

The Board will recess to Closed Session to discuss the following item:

- “Labor Negotiations” Government Code Section 54957.6.

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION – 8:45 p.m.

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

Nothing to report out.

ADJOURNMENT – 8:45 p.m.

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.cameronpark.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

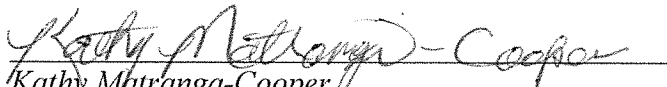
CONFORMED AGENDA

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

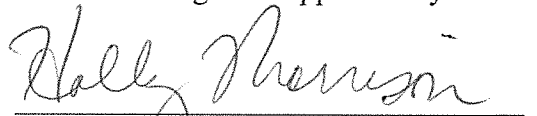
Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.

Conformed Agenda Prepared by:


Kathy Matranga-Cooper
Cameron Park Community Services District

Conformed Agenda Approved by:


Director Holly Morrison, Vice President
Board of Directors