

CONFORMED AGENDA

Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California



Wednesday, December 21, 2016 6:00 p.m. Closed Session
Board will convene into Closed Session
after Public Comment
6:30 p.m. Regular Meeting

Board of Directors
GREG STANTON (GS), President
MARGARET MOHR (MM), Vice-President
Directors: AMY BLACKMON (AB), SCOTT MCNEIL (SM), HOLLY MORRISON (HM)

CALL TO ORDER – 6:00 p.m.

ROLL CALL – GS, MM, AB, SM HM arrived at 6:05 p.m.

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

None

CONVENE INTO CLOSED SESSION – 6:00 p.m.

The Board will recess to Closed Session to discuss the following item:

- “Labor Negotiations” Government Code Section 54957.6.

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION – 6:30 p.m.

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

Nothing to report out.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

Amy Blackmon Four-year term (2020) - *Oath administered by El Dorado County Sheriff John D'Agostini*
Margaret Mohr Four-year term (2020) - *Oath administered by El Dorado County Supervisor Shiva Frentzen*

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

Motion to adopt the Agenda and approve the Consent Calendar with the following modification:

- *Move item #7 to be discussed first under Department Matters.*

AB/SM – Motion passed
Ayes – GS, MM, AB, SM, HM
Noes – None
Abstain – None
Public Comment – None

CONFORMED AGENDA

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

PRESENTATION

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

OPEN FORUM

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

None

BEGINNING OF CONSENT CALENDAR

1. APPROVAL OF DRAFT CONFORMED AGENDAS

- a. Board of Directors' Regular Meeting, November 16, 2016
- b. Board of Directors' Special Meeting, November 28, 2016

2. STAFF REPORTS

- a. General Manager's Report
- b. Fire Department Report
- c. Recreation Department Report
- d. Parks Department Report

3. FINANCIAL REPORTS

- a. Preliminary Financial Report (November)
- b. Check Register (October and November)
- c. General Manager's Credit Card Activity (October and November)

END OF CONSENT CALENDAR

DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

7.5. SENIOR NUTRITION LUNCH PROGRAM

Recommended Action: Receive, Discuss, Show Support for the Senior Nutrition Lunch Program and Direct Staff to Work on an Agreement with County Staff

Motion to send a letter of support from the Cameron Park Community Services District Board of Directors to the El Dorado County Board of Supervisors regarding the Senior Nutrition Lunch Program.

GS/SM – Motion passed

Ayes – GS, MM, AB, SM, HM

Noes – None

Abstain – None

Public Comment – Gerald Lillpop, Ray Wyatt, Doris Folk, Supervisor Shiva Frentzen

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7.6. BOARD REORGANIZATION: ELECTION OF PRESIDENT AND VICE-PRESIDENT

Recommended Action: Nominate and Elect Board of Directors' President and Vice-president

Motion to elect Director Scott McNeil for the position of Board President.

MM/GS - Motion passed

Ayes – GS, MM, AB, SM

Noes – HM

Abstain – None

Public Comment – None

Motion to elect Director Holly Morrison for the position of Board Vice President.

SM/GS – Motion passed

Ayes – GS, MM, SM, HM

Noes – AB

Abstain – None

Public Comment - None

7. FISCAL YEAR 2016/17 PROJECT UPDATES

Recommended Action: Receive and File

No action

8. CAMERAS FOR THE ASSEMBLY HALL

Recommended Action: Receive, Discuss and Action as Appropriate

No action

9. CAMERON PARK LAKE RESIDENT ENTRANCE KEY REPLACEMENT FEE INCREASE

Recommended Action: Receive, Discuss and Approve Cameron Park Lake Resident Key Replacement Fee

Motion to keep the Cameron Park Lake resident key replacement fee at \$25.

HM/MM - Motion passed

Ayes – GS, MM, SM, HM

Noes – AB

Abstain – None

Public Comment - None

10. OVERVIEW OF CAMERON PARK COMMUNITY SERVICES DISTRICT ORDINANCE NO. 2016.03.16 – AN ORDINANCE OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT THE “WEED AND RUBBISH ABATEMENT” ORDINANCE WITHN THE CAMERON PARK COMMUNITY SERVICES DISTRICT

Recommended Action: Receive, Discuss and Move to Board of Directors' Meeting in January

No Action

11. STAFF POSITION TITLE AND SALARY REVIEW

Recommended Action: Receive, Discuss and Approve Revised Staff Job Titles and Job Descriptions

Motion to approve revised staff job titles and salaries.

GS/MM - Motion passed

Ayes – GS, MM, AB, SM, HM

Noes – None

Abstain – None

Public Comment - None

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12. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS

13. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

a. **LAFCO** – Director Morrison

Most of the meetings are review and report of items in the works. Presentation was made to Executive Officer Jose Henriquez, who is a very solid leader in the community.

- *Director Mohr is looking forward to the next two-four years with the Board. Thanked the Directors for working together making in strides in the community.*
- *Director Stanton thanked CAL FIRE and District staff for all their work on the Santa Run, pancake breakfast and Santa visits. Acknowledged the 20-year relationship between CAL FIRE and the Cameron Park Community Services District. Staff members Tina Helm and J. R. Hichborn received the Community Service Award on behalf of the District from the Church of Jesus Christ of the Latter-day Saints. Kudos to staff for condensing the website analytics onto one page. All the special events held this fall were very successful and profitable. Wished everyone a very merry Christmas and happy New Year.*
- *Director McNeil thanked the Board for their amazing work and there are a lot of possibilities for 2017.*
- *General Manager Cahill wished the Board happy holidays from staff and reminded the Board of the upcoming ethics training.*

14. COMMITTEE REPORTS

a. **Budget and Administration** – Chair Director McNeil, Vice Chair Director Stanton and Alternate Director Mohr

Everything was covered already in the meeting.

b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director McNeil

Lyle does a tremendous job.

c. **Fire and Emergency Services** – Chair Director Morrison, Vice Chair Director McNeil and Alternate Director Blackmon

Thanked the chiefs for their work.

d. **Parks and Recreation** – Chair Director Mohr, Vice Chair Director Blackmon and Alternate Director Morrison

The topic of bocce ball is moving along and will be coming to the Board in January. On the Senior Nutrition Lunch Program, the committee has decided they want to a program at least one day month. The committee is considering extending the Cameron Park Lake lagoon season and looking at chemical costs.

ADJOURNMENT – 7:55 p.m.

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.cameronpark.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

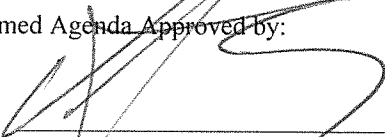
A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.

CONFORMED AGENDA

Conformed Agenda Prepared by:


Kathy Matfanga-Cooper
Cameron Park Community Services District

Conformed Agenda Approved by:


Director Scott McNeil, President
Board of Directors