

# CONFORMED AGENDA

Board of Directors Meeting  
Cameron Park Community Services District  
2502 Country Club Drive, Cameron Park, California

Wednesday, April 20, 2016 6:30 p.m. Regular Meeting

## Board of Directors

GREG STANTON (GS), President

MARGARET MOHR (MM), Vice-President

Directors: AMY BLACKMON (AB), SCOTT MCNEIL (SM), HOLLY MORRISON (HM)



**CALL TO ORDER** – 6:30 p.m.

**ROLL CALL** – GS, MM, AB, HM, SM

**PLEDGE OF ALLEGIANCE**

## **ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

*Motion to adopt the agenda and approve the Consent Calendar with the following revisions:*

- *On Board of Directors' Conformed Agenda of March 16, 2016, item #13. Budget and Administration Committee, change Chair to Director McNeil and Vice Chair to Director Stanton*
- *On Board of Directors' Agenda of April 20, 2016, item #16. Budget and Administration Committee, change Chair to Director McNeil and Vice Chair to Director Stanton*

*SM/AB – Motion passed*

*Ayes – GS, MM, AB, HM, SM*

*Noes – None*

*Abstain – None*

*Absent – None*

*Public Comment – None*

## **MOMENT OF RECOGNITION**

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

- Mark Roberts on his Retirement and 35 years of service to the Cameron Park Community Services District

## **PRESENTATION**

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

## **OPEN FORUM**

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

*Barbara Rogers, Gerald Lillpop, Bill Carey*

# CONFORMED AGENDA

## BEGINNING OF CONSENT CALENDAR

1. **APPROVAL OF DRAFT CONFORMED AGENDAS**
  - a. Board of Directors' Regular Meeting, March 16, 2016
  - b. Board of Directors' Special Meeting, March 30, 2016
  - c. Parks & Recreation Committee Meeting, April 11, 2016
  - d. Board of Directors' Special Meeting, April 13, 2016
2. **STAFF REPORTS**
  - a. General Manager's Report
  - b. Fire Department Report
  - c. Recreation Department Report
  - d. Parks Department Report
3. **FINANCIAL REPORTS**
  - a. Preliminary Financial Report
  - b. Check Register
  - c. General Manager's Credit Card Activity

## END OF CONSENT CALENDAR

### DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

4. **ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**
5. **EL DORADO DISPOSAL/WASTE CONNECTIONS RATE REVIEW PERFORMANCE STANDARDS FOR 2015 AND PRESENTATION OF POTENTIAL RATE ADJUSTMENT: JEFF ENGLAND, DISTRICT MANAGER, FROM EL DORADO DISPOSAL WILL PRESENT THE ANNUAL REPORT ON PERFORMANCE STANDARDS FOR 2015. EL DORADO DISPOSAL/WASTE CONNECTIONS, WITHIN THE SCOPE OF THE FRANCHISE AGREEMENT, HAS REQUESTED A RATE INCREASE PER AGREEMENT, WHICH WILL BE PRESENTED AT THE MEETING**  
*Recommended Action:* Receive, Discuss and Move to the Public Hearing Scheduled for May 18, 2016
6. **FIVE-YEAR FORECAST AND ASSESSMENT (FISCAL YEAR 2017 – FISCAL YEAR 2021) – PRESENTATION BY PAUL RANKIN, SENIOR ADVISOR, REGIONAL GOVERNMENT SERVICES (RGS)**  
*Recommended Action:* Receive, Discuss and File Five-Year Forecast and Assessment (Fiscal Year 2017 – Fiscal Year 2021)

*Director Morrison left the meeting at 7:46 p.m.*

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7. **RESOLUTION DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR THE CONTINUATION OF THE ANNUAL ASSESSMENTS FOR THE LANDSCAPING AND LIGHTING DISTRICTS: AIRPARK, UNIT 6, UNIT 7, UNIT 8, VIEWPOINTE, GOLDORADO, UNIT 11, UNIT 12, CAMERON WOODS 1-4, BAR J15-A, BAR J15-A NO. 2, BAR J 15-B, CREEKSIDE, EASTWOOD, DAVID WEST, CAMBRIDGE OAKS, NORTHVIEW, CAMERON VALLEY, CAMERON WOODS 8, SILVER SPRINGS AND BAR J14-A NO. 2.**

**Recommended Action:** Receive, Discuss and Adopt Resolution No. 2016-05 with Board Poll Vote

*Motion to adopt Resolution No. 2016-05.*

*SM/AB – Motion passed*

*Ayes – GS, MM, AB, SM*

*Noes – None*

*Abstain – None*

*Absent - HM*

*Public Comment – Roberta Rimbault, Mark Bila*

8. **RESOLUTION NO. 2016-06 DIRECTING AUDITOR OF EL DORADO COUNTY TO LEVY AND COLLECT ASSESSMENTS FOR THE FISCAL YEAR 2016-17**

**Recommended Action:** Receive, Discuss, and Adopt Resolution No. 2016-06 with Board Poll Vote

*Motion to revise Resolution No. 2016-06 – reducing the special tax from \$12 per year to \$10 per year.*

*SM/AB – Motion passed*

*Ayes – GS, AB, SM*

*Noes – MM*

*Abstain – None*

*Absent - HM*

*Public Comment – None*

*Motion to adopt Resolution No. 2016-06, with the above revision.*

*SM/AB – Motion passed*

*Ayes – GS, AB, SM*

*Noes – MM*

*Abstain – None*

*Absent - HM*

*Public Comment – None*

9. **RESOLUTION NO 2016-07 REQUESTING ELECTION SERVICES FROM THE EL DORADO COUNTY REGISTRAR OF VOTERS TO FILL TWO FULL FOUR-YEAR TERM SEATS ON THE CAMERON PARK COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS ON NOVEMBER 8, 2016**

**Recommended Action:** Receive, Discuss and Adopt Resolution No. 2016-07 with Board Poll Vote

*Motion to adopt Resolution No. 2016-07.*

*SM/AB – Motion passed*

*Ayes – GS, MM, AB, SM*

*Noes – None*

*Abstain – None*

*Absent - HM*

*Public Comment – None*

*Ten minute break at 8:10 p.m.*

10. **AMEND PARKS IMPACT FEE FINDINGS WITH RESOLUTION NO. 2016-08**

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**Recommended Action:** Receive, Discuss and Adopt Resolution No. 2016-08 with Board Poll Vote Amending Parks Impact Fee Findings in Resolution No. 2016-04, Adopted on February 17, 2016

*Motion to adopt Resolution No. 2016-08.*

*AB/SM – Motion passed  
Ayes – GS, MM, AB, SM  
Noes – None  
Abstain – None  
Absent - HM  
Public Comment – None*

## 11. AWARD BID TO DOUG VEERKAMP ENGINEERING, INC., FOR REPAIRS TO THE PARKING LOT AT RASMUSSEN PARK

**Recommended Action:** Receive, Discuss and Award Bid to Doug Veerkamp Engineering, Inc., in the Amount of \$41,795.82 for Asphalt Repairs, Seal Coat and Striping the Parking Lot at Rasmussen Park

*Motion to award bid to Doug Veerkamp Engineering, Inc., in the amount of \$41,795.82 for asphalt repairs, seal coat and striping the parking lot at Rasmussen Park.*

*AB/MM – Motion passed  
Ayes – GS, MM, AB, SM  
Noes – None  
Abstain – None  
Absent - HM  
Public Comment – None*

## 12. REORGANIZATION OF PARKS DEPARTMENT

**Recommended Action:** Receive, Discuss and Approve Maintenance Worker I Position and Removal of Parks Maintenance Foreman Position

*Motion to approve the Maintenance Worker I position and remove the Parks Maintenance Foreman position.*

*AB/SM – Motion passed  
Ayes – GS, MM, AB, SM  
Noes – None  
Abstain – None  
Absent - HM  
Public Comment – None*

## 13. FISCAL 2016-17 GENERAL FUND BUDGET FIRST DRAFT REVIEW

**Recommended Action:** Receive and Discuss Fiscal 2016-17 General Fund Budget First Draft

## 14. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS

### 15. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

#### a. **LAFCO** – Director Morrison

- *Director Mohr thanked Director Stanton and the Fire Department for helping at the event on Saturday.*
- *Director Stanton thanked the Fire Department for all the volunteer help at the clean-up event and reiterate that the May 18 Board of Directors' meeting agenda contain an item to discuss the weed abatement on Cameron Park Drive. Also a thank you to all staff for the hard work done day in and day out for the District and the community.*

## 16. COMMITTEE REPORTS

# CONFORMED AGENDA

- a. **Budget and Administration** – Chair Director McNeil, Vice Chair Director Stanton and Alternate Director Mohr
- b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director McNeil  
*Working on oil. Should have a report back from legal soon.*
- c. **Fire and Emergency Services** – Chair Director Morrison, Vice Chair Director McNeil and Alternate Director Blackmon  
*Working on weed abatement issues.*
- d. **Parks and Recreation** – Chair Director Mohr, Vice-Chair Director Blackmon and Alternate Director Morrison  
*Asked staff to put together a survey on the parks.*

## **ADJOURNMENT** – 8:55 p.m.

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at [www.cameronpark.org](http://www.cameronpark.org). Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

*A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.*

Conformed Agenda Prepared by:

  
Kathy Matranga-Cooper  
Cameron Park Community Services District

Conformed Agenda Approved by:

  
Greg Stanton, President  
Board of Directors