

CONFORMED AGENDA

Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California



Wednesday, June 17, 2015

6:00 p.m. Closed Session – Board will
convene into Closed Session
after Public Comment
6:30 p.m. Regular Meeting

Board of Directors

SCOTT MCNEIL (SM), President

GREG STANTON (GS), Vice-President

Directors: AMY BLACKMON (AB), MARGARET MOHR (MM), HOLLY MORRISON (HM)

CALL TO ORDER – 6:02 p.m.

ROLL CALL – SM, GS, AM, HM
MM absent

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed Session may be called as necessary for personnel, litigation and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

CONVENE TO CLOSES SESSION – 6:04 p.m.

The Board will recess to Closed Session to discuss the following items:

- Significant Exposure to Litigation Under Government Code Section 54956.9(b)(3) – One Case

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION – 6:32 p.m.

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

Motion – Approve the agenda and the Consent Calendar with the following changes:

- Remove agenda item #2b. Fire Department Report from Consent Calendar
- Add agenda item #8. Fire Department Mission Statement to the Consent Calendar

GS/AB

Motion passed

Ayes – AB, SM, HM, GS

Noes – 0

Absent – MM

Public Comment - None

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

- Jeffrey A. Keay, Church of Jesus Christ of Latter Day Saints (LDS Church)

CONFORMED AGENDA

PRESENTATION

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

OPEN FORUM

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

Barbara Rogers, Gerald Lillpop, Roberta Rimbault

BEGINNING OF CONSENT CALENDAR

1. APPROVAL OF DRAFT CONFORMED AGENDA

- a. Board of Directors Regular Meeting, May 20, 2015
- b. Board of Directors Special Meeting, June 3, 2015

2. STAFF REPORTS

- a. General Manager's Report
- b. Fire Department Report – *this item was removed from the Consent Calendar*
- c. Recreation Department Report
- d. Parks Department Report

3. FINANCIAL REPORTS

- a. Preliminary Financial Report
- b. Check Register
- c. General Manager's Credit Card Activity

END OF CONSENT CALENDAR

DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

Agenda Item #2b. Fire Department Report

5. PRELIMINARY DRAFT FIRE DEPARTMENT MASTER PLAN AND CAPITAL IMPROVEMENT PLAN, 2015-2020 – PRESENTATION BY MINTIER HARNISH PLANNING CONSULTANTS ROBERT OLSON, SENIOR ASSOCIATE, AND BILL WEISGERBER, FIRE SERVICES CONSULTANT

Recommended Action: Receive, Discuss and Action as Appropriate

No action taken.

Public Comment – Gerald Lillpop, Barbara Rogers

CONFORMED AGENDA

6. **CALIFORNIA OFFICE OF EMERGENCY SERVICES REIMBURSEMENT RESOLUTION NO. 2015-08**

Recommended Action: Review, Discuss and Approve Resolution No. 2015-08 by Poll Vote Establishing Compensation to Fire Employees when Their Emergency Assignments Take Them Away from Their Official Duty Station

Approve Resolution No. 2015-08 with the following change: correct the word "Understating" in the fifth paragraph to "Understanding."

Ayes – AB, SM, HM, GS

Noes – 0

Absent – MM

Public Comment - None

7. **CAMINO INTERAGENCY COMMAND CENTER 2014 REVIEW**

Recommended Action: Receive and File

No action taken.

Public Comment – Barbara Rogers

8. **FIRE DEPARTMENT MISSION STATEMENT**

Recommended Action: Receive, Discuss and Approve Revised Fire Department Mission Statement

This item was moved to the Consent Calendar.

9. **RESOLUTION 2015-10 DECLARING THE INTENTION TO CONTINUE ASSESSMENTS FOR FISCAL YEAR 2015/16, PRELIMINARILY APPROVING ENGINEER'S REPORT, AND PROVIDING FOR NOTICE OF HEARING ON JULY 15, 2015, FOR THE FOLLOWING LANDSCAPING AND LIGHTING DISTRICTS: AIRPARK, UNIT 6, UNIT 7, UNIT 8, VIEWPOINTE, GOLDORADO, UNIT 11, UNIT 12, CAMERON WOODS 1-4, BAR J15-A, BAR J15-B, CREEKSIDE, EASTWOOD, DAVID WEST, CAMBRIDGE OAKS, NORTHVIEW, CAMERON VALLEY, CAMERON WOODS 8, SILVER SPRINGS, AND BAR J15-A NO. 2**

Recommended Action: Receive, Discuss and Approve Resolution No. 2015-10

Motion – Approve the preliminary engineer's report, declaring its intention to continue assessment for FY 2015-16 in: Airpark LLAD #30 Unit 6 LLAD #31, Unit 7 LLAD #32, Unit 8 LLAD #33, Viewpointe-LLAD #34, Goldorado LLAD #35, Unit 11 LLAD #36, Unit 12 LLAD #37, Cameron Woods 1-4 LLAD #38, Bar J 15A Country Club LLAD #39, Bar J 15B Merrychase LLAD #40, Creekside LLAD #41, Eastwood LLAD #42, David West LLAD #43, Cambridge Oaks LLAD #44, Northview LLAD #45, Cameron Valley LLAD #46, Cameron Woods 8 LLAD #47, Silver Springs LLAD #48 and Bar J 15A No 2 LLAD #50 and notice public hearing (Streets and Highways Code §22624. HM/AB – Motion passed.

Ayes – AB, SM, HM, GS

Noes – 0

Absent – MM

Public Comment – Doris Folk, Karen Agee

10. **THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT ORDINANCE NO. 2015.07.15**

Recommended Action: Receive, Discuss and Provide First Reading of Ordinance No. 2015.07.15 Adopting the Uniform Public Construction Cost Accounting Act (Section 22000, et seq. of the Public Contract Code)

Motion – Waive the first reading of the Uniform Public Construction Cost Accounting Act Ordinance No. 2015-15 and schedule the second reading at the regular Board of Directors' meeting July 15, 2015. HM/GS – Motion passed.

Ayes – AB, SM, HM, GS

Noes – 0

Absent – MM

Public Comment – Gerald Lillpop

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11. RESOLUTION 2015-11 PUBLIC HEARING: ESTABLISHING APPROPRIATIONS LIMITATION FOR FY 2015-16 FOR THE CAMERON PARK COMMUNITY SERVICES DISTRICT

Recommended Action: Hear Public Comment and Adopt Resolution No. 2015-11

Motion – Adopt Resolution No. 2015-11 Establishing Appropriations Limitation for FY 2015-16 for the Cameron Park Community Services District. GS/HM – Motion passed.

Ayes – AB, SM, HM, GS

Noes – 0

Absent – MM

Public Comment – None

8:10 p.m. – Fifteen minute break

12. CAMERON PARK LAKE SUMMER SEASON EXTENSION

Recommended Action: Receive, Review and Discuss Cost Analysis of Extending the Cameron Park Lake Summer Season and Action as Appropriate

No action taken.

Public Comment – Judy Brantner, Gerald Lillpop, Barbara Rogers, Doris Folk, Laura Antonioli, Karen Agee, Lydia Roseby

13. FISCAL YEAR 2015-16 PRELIMINARY BUDGET ADOPTION

Recommended Action: Receive, Discuss and Adopt Fiscal Year 2015-16 Preliminary Budget

Motion – Budget \$5,000 for the Mature Leadership Council. HM/GS – Motion failed.

Ayes – HM, GS

Noes – AB, SM

Absent – MM

Public Comment – Barbara Rogers, Gerald Lillpop, Lydia Roseby, Karen Agee

Motion – Budget \$7,500 for senior programs. GS/SM – Motion passed.

Ayes – AB, SM, GS

Noes – HM

Absent – MM

Public Comment – Barbara Rogers, Gerald Lillpop, Lydia Roseby, Karen Agee

Motion – Adopt Fiscal year 2015-16 Preliminary Budget with the above change made to the senior programs. SM/GS – Motion passed.

Ayes – AB, SM, GS

Noes – HM

Absent – MM

Public Comment – Barbara Rogers, Gerald Lillpop, Lydia Roseby, Karen Agee

14. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS

15. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

- a. LAFCO
- b. Commission for Collaborative Fire Department
- c. Marble Valley/Lime Rock

- *Director Morrison discussed the possibility of having two Board of Directors' meetings each month rather than one Directors' meeting and committee meetings monthly.*
- *Director Morrison discussed possibly being assigned to two committees rather than just one.*
- *Director Stanton discussed clearing fire fuel land from certain areas (Cameron Park Drive, Cambridge Drive, etc.) in the District and would like to see staff move on this.*

CONFORMED AGENDA

16. COMMITTEE REPORTS

- a. **Budget and Administration** – Chair Director Stanton, Vice Chair Director McNeil and Alternate Director Blackmon – *Reschedule the July Meeting – July meeting scheduled for Wednesday, July 8, 5:30 p.m.*
- b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director Mohr
- c. **Fire and Emergency Services** – Chair Director McNeil, Vice Chair Director Mohr and Alternate Director Stanton – *July Meeting has been Canceled*
- d. **Parks and Recreation** – Chair Director Mohr, Vice Chair Director Blackmon and Alternate Director McNeil – *Reschedule the July Meeting – July meeting scheduled for Tuesday, July 7th, 4:30 p.m.*

ADJOURNMENT – 9:55 p.m.

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.cameronpark.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.

Conformed Agenda Prepared by:


Kathy Matrangola-Cooper
Cameron Park Community Services District

Conformed Agenda Approved by:


Acting President, Board of Directors
Cameron Park Community Services District