

CONFORMED AGENDA

Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California

Wednesday, February 17, 2016 **6:30 p.m. Regular Meeting**
Board will convene into Closed Session
after Committee Reports

Board of Directors
GREG STANTON (GS), President
MARGARET MOHR (MM), Vice-President
Directors: AMY BLACKMON (AB), SCOTT MCNEIL (SM), HOLLY MORRISON (HM)



CALL TO ORDER – 6:30 p.m.

ROLL CALL – GS, MM, AB, SM, HM

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

Motion to adopt the agenda and approve the consent calendar with the following changes:

- *Move agenda item #12 Cameron Park Community Services District Five-Year Strategic Plan 2016-2021 Final Draft to the Consent Calendar for approval with the proposed revisions and change any past tense language in the plan to the present tense.*

MM/AB – Motion passed
Ayes- GS, MM, AB, SM, HM
Noes – None
Absent – None
Abstain - None

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

None

PRESENTATION

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

- *Uptown Studios – Tina Reynolds, Owner – Website Design Update – Presentation by Tania Torres, Managing Director, Uptown Studios*

OPEN FORUM

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

Dave Gelber and Bill Carey

CONFORMED AGENDA

BEGINNING OF CONSENT CALENDAR

1. APPROVAL OF DRAFT CONFORMED AGENDAS

- a. Fire and Emergency Services Committee Meeting, January 12, 2016
- b. Board of Directors' Regular Meeting, January 20, 2016

2. STAFF REPORTS

- a. General Manager's Report
- b. Fire Department Report
- c. Recreation Department Report
- d. Parks Department Report

3. FINANCIAL REPORTS

- a. Preliminary Financial Report
- b. Check Register
- c. General Manager's Credit Card Activity

12. CAMERON PARK COMMUNITY SERVICES DISTRICT FIVE-YEAR STRATEGIC PLAN 2016-2021 FINAL DRAFT

Recommended Action: Receive, Discuss and Approve the Cameron Park Community Services District Five-Year Strategic Plan 2016-2021 Final Draft

END OF CONSENT CALENDAR

DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

5. SIERRA SHARKS REQUEST FOR FEE REDUCTION

Recommended Action: Receive, Discuss and Action as Appropriate

Motion to accept Option 4 of the Sierra Sharks fee reduction proposals.

SM/MM – Motion passed

Ayes – GS, MM, AB, SM, HM

Noes – None

Absent – None

Abstain – None

Public Comment – Dave Gelber, Bill Carey and Alison Orofino

Director McNeil left the meeting at 7:45 p.m.

6. EL DORADO DOG OWNERS GUILD (EDDOG) UPDATE

Recommended Action: Receive, Discuss and Action as Appropriate

Motion to have the Cameron Park Community Services District take over the Pooch Plunge and memorial brick sales from EDDOG.

MM/AB – Motion passed

Ayes – GS, MM, AB, HM

Noes – None

Absent – SM

Abstain – None

Public Comment – Sue Hawkes, Bill Carey, Dave Gelber and Barbara Rogers

CONFORMED AGENDA

7. **CAMERON PARK COMMUNITY SERVICES DISTRICT ORDINANCE NO. 2014.09.17- AN ORDINANCE OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT AMENDING THE "WEED AND RUBBISH ABATEMENT" ORINANCE NO. 2010.3.17 WITHIN CAMERON PARK COMMUNITY SERVICES DISTRICT**

Recommended Action: Receive, Discuss and Action as Appropriate

No action

8. **RESOLUTION MAKING FINDINGS REGARDING UNEXPENDED FIRE IMPACT FEES**

Recommended Action: Adopt Resolution No. 2016-03 Making Findings Regarding Unexpended Fire Impact Fees with a Board Poll Vote

Motion to adopt Resolution No. 2016-03 Making Findings Regarding Unexpended Fire Impact Fees.

HM/AB – Motion passed

Ayes – GS, MM, AB, HM

Noes – None

Absent – SM

Abstain – None

Public Comment - None

9. **RESOLUTION MAKING FINDINGS REGARDING UNEXPENDED PARK IMPACT FEES**

Recommended Action: Adopt Resolution No. 2016-04 Making Findings Regarding Unexpended Park Impact Fees with a Board Poll Vote

Motion to adopt Resolution No. 2016-04 Making Findings Regarding Unexpended Park Impact Fees.

AB/MM – Motion passed

Ayes – GS, MM, AB, HM

Noes – None

Absent – SM

Abstain – None

Public Comment - None

10. **RECLASSIFY SENIOR ACCOUNTANT POSITION TO FINANCE/HUMAN RESOURCES OFFICER**

Recommended Action: Receive, Discuss and Approve Revised Job Title and Pay Scale

Motion to reclassify the Senior Accountant position to Finance/Human Resources Officer.

AB/GS – Motion passed

Ayes – GS, MM, AB, HM

Noes – None

Absent – SM

Abstain – None

Public Comment – Barbara Rogers, Dave Gelber and Bill Carey

8:45 p.m. – 10 minute break

CONFORMED AGENDA

11. MIDYEAR FINANCIAL REVIEW, AMENDED FISCAL YEAR 2015-16 GENERAL FUND BUDGET

Recommended Action: Receive, Discuss and Approve Amended Fiscal Year 2015-16 General Fund Budget with a Board Poll Vote

*Motion to amend the District's General Fund Capital Equipment Budget by \$133,178.
AB/no second – Motion failed*

Motion to amend the District's General Fund Capital Equipment Budget by \$113,178.

*AB/GS – Motion passed
Ayes – GS, MM, AB, HM
Noes – None
Absent – SM
Abstain – None
Public Comment – None*

Motion to amend the District's Operating Expense Budget by \$48,178.

*AB/HM – Motion passed
Ayes – GS, MM, AB, HM
Noes – None
Absent – SM
Abstain – None
Public Comment – None*

12. CAMERON PARK COMMUNITY SERVICES DISTRICT FIVE-YEAR STRATEGIC PLAN 2016-2021 FINAL DRAFT

Recommended Action: Receive, Discuss and Approve the Cameron Park Community Services District Five-Year Strategic Plan 2016-2021 Final Draft

This item was moved to the Consent Calendar.

13. RESOLUTION NO. 2016-02 JPA FISCAL YEAR 2016/17 BUDGET

Recommended Action: Adopt Resolution No. 2016-02 with a Board Poll Vote

Motion to adopt Resolution No. 2016-02 JPA Fiscal Year 2016/17 Budget.

*AB/GS – Motion passed
Ayes – GS, MM, AB, HM
Noes – None
Absent – SM
Abstain – None
Public Comment – None*

14. APPOINTMENT OF NEGOTIATOR FOR CLOSED SESSION

Recommended Action: Receive, Discuss and Appoint a Negotiator for Closed Session

*Motion to appoint Director Greg Stanton as the negotiator.
AB/no second – Motion failed*

Motion to appoint General Manager Mary Cahill as the negotiator.

*AB/GS – Motion passed
Ayes – GS, MM, AB, HM
Noes – None
Absent – SM
Abstain – None
Public Comment – None*

CONFORMED AGENDA

15. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS

16. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

- a. **LAFCO – Director Morrison**
- b. **Commission for Collaborative Fire Department**
 - *Senior citizens are feeling rushed at the Senior Nutrition Lunches. Staff are taking down the tables and clearing room before guests have a chance to finish socializing. Staff will be researching having either the 50+ Room or the Social Room available to them after the lunches.*
 - *Director Morrison reported that she attended the Gold Country Regional Workshop and that it was excellent. She also participated in the webinar – Special District Finances.*
 - *Director Blackmon brought up the possibility of changing the name of Hacienda Park in memory of Parks Superintendent Paul Ryan, who died last year. She also gave kudos to Recreation Supervisor Tina Helm on the aquatics postcards.*

17. COMMITTEE REPORTS

- a. **Budget and Administration** – Chair Director McNeil, Vice Chair Director Stanton and Alternate Director Mohr
- b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director McNeil
- c. **Fire and Emergency Services** – Chair Director Morrison, Vice Chair Director McNeil and Alternate Director Blackmon
- d. **Parks and Recreation** – Chair Director Mohr, Vice Chair Director Blackmon and Alternate Director Morrison

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

CONVENE TO CLOSED SESSION – 10:00 p.m.

The Board will recess to Closed Session to discuss the following items:

- Pursuant to California Government Code Section 54956.8

Conference with real property negotiator.

Property: Starbuck Road property, Assessor's Parcel Number (APN) 102-108-100

District's negotiator: To be determined

Under negotiation: Potential sale of property

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

Nothing to report out.

ADJOURNMENT – 10:14 p.m.

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.cameronpark.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

CONFORMED AGENDA


Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.

Conformed Agenda Prepared by:


Kathy Matranga-Cooper
Cameron Park Community Services District

Conformed Agenda Approved by:


Greg Stanton, President
Board of Directors