

# CONFORMED AGENDA

**Board of Directors Meeting**  
**Cameron Park Community Services District**  
**2502 Country Club Drive, Cameron Park, California**

**Wednesday, December 16, 2015**      **6:30 p.m. Regular Meeting**  
**Board will convene into Closed Session**  
**after Committee Reports**



Board of Directors

SCOTT MCNEIL (SM), President  
GREG STANTON (GS), Vice-President  
Directors: AMY BLACKMON (AB), MARGARET MOHR (MM), HOLLY MORRISON (HM)

**CALL TO ORDER** – 6:30 p.m.

**ROLL CALL** – SM, GS, AB, MM, HM

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

*Motion to approve the Consent Calendar and adopt the agenda with the following changes:*

- *On the Conformed Agenda of 11/18/15, page 4 of 5, #13. Matters to and from Directors, the last bullet, add ...verbal "and written" abuse...*
- *Move agenda item #7 to the Consent Calendar.*
- *Remove agenda item #2.c. from the Consent Calendar for discussion.*

*GS/HM – Motion passed*

*Ayes – SM, GS, AB, MM, HM*

*Noes – 0*

*Abstain – 0*

*Public Comment - 0*

**MOMENT OF RECOGNITION**

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

*Director McNeil recognized the volunteers who serve the meals at the Senior Nutrition Program.*

**PRESENTATION**

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

- Board of Directors' Accomplishments – Mary Cahill, General Manager

**OPEN FORUM**

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

*Bill Carey, Dave Gelber, Gerald Lillpop, Paula Springer, Deb Cole, Lydia Roseby*

# CONFORMED AGENDA

## BEGINNING OF CONSENT CALENDAR

### 1. APPROVAL OF DRAFT CONFORMED AGENDAS

- a. Board of Directors' Regular Meeting, November 18, 2015
- b. Board of Directors' Special Meeting, November 19, 2015
- c. Board of Directors' Special Meeting, November 30, 2015
- d. Board of Directors' Special Meeting, December 10, 2015

### 2. STAFF REPORTS

- a. General Manager's Report
- b. Fire Department Report
- c. Recreation Department Report – *moved from the Consent Calendar to item #4 "Items Removed from the Consent Calendar for Discussion"*
- d. Parks Department Report

### 3. FINANCIAL REPORTS

- a. Preliminary Financial Report
- b. Check Register
- c. General Manager's Credit Card Activity

## END OF CONSENT CALENDAR

### DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

### 4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

*2.c. Staff Report – Recreation Department Report*

### 5. BOARD REORGANIZATION: ELECTION OF PRESIDENT AND VICE PRESIDENT POSITIONS

**Recommended Action:** Nominate and Elect Board of Directors President and Vice President

*Motion to nominate Director Stanton as Board President and Director Mohr as Board Vice President.*

*AB/SM – Motion passed*

*Ayes – SM, GS, AB, MM*

*Noes – HM*

*Abstain – 0*

*Public Comment - 0*

### 6. SIERRA SHARKS PRESENTATION AND STAFF REPORT

**Recommended Action:** Receive, Discuss and Action as Appropriate

*This item will be continued on the January, 2016, Board of Directors' agenda.*

*Public Comment – Bill Carey, Dave Gelber, Michael Benedetti, Tom Harvey*

### 7. INSTALL ONE (1) NEIGHBORHOOD WATCH SIGN LOCATED ON CAMERON PARK COMMUNITY SERVICES DISTRICT PROPERTY ON CRAZY HORSE ROAD

**Recommended Action:** Receive, Discuss and Approve Cambridge Oaks Homeowners' Request to Install Neighborhood Watch Sign

*This item was moved to the Consent Calendar.*

# CONFORMED AGENDA

## 8. WEBSITE DESIGN UPDATE

**Recommended Action:** Receive, Discuss and Provide Staff with Direction

*No action taken on this item.*

*Public Comment – Gerald Lillpop and Lydia Roseby*

## 9. PUBLIC RECORDS REQUEST UPDATE

**Recommended Action:** Receive, Discuss and File

*No action taken on this item.*

*Public Comment – Dave Gelber*

## 10. BOARD REPRESENTATION ON A MARBLE VALLEY/LIME ROCK AD HOC COMMITTEE

**Recommended Action:** Receive, Discuss and Appoint Director Scott McNeil and another Board Member to Replace Vicky Neibauer on a Marble Valley/Lime Rock Ad Hoc Committee

*Motion to reaffirm Directors Scott McNeil and Margaret Mohr's appointment to the Marble Valley/Lime Rock Ad Hoc Committee.*

*SM/AB – Motion passed*

*Ayes – SM, GS, AB, MM, HM*

*Noes – 0*

*Abstain – 0*

*Public Comment - 0*

## 11. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS

## 12. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

a. LAFCO – Director Morrison – *Water availability was discussed.*

b. Commission for Collaborative Fire Department

o *Director Mohr wished a happy birthday to Director Morrison and Dave Gelber.*

o *Director Mohr provided kudos to Recreation Supervisor Tina Helm on the successful Santa Run and breakfast. She also praised the Fire Department for the Santa Parade.*

o *Directors Blackmon and McNeil also gave kudos for the above-mentioned events.*

o *Director Morrison congratulated Recreation Supervisor Tina Helm on the well-attended Craft Faire.*

o *Director Stanton mentioned that he met with some constituents at the Santa Run/breakfast and enjoyed talking to them. He encouraged the other directors to also talk to constituents periodically.*

o *Director Stanton reported the new fire truck has arrived and looks good.*

## 13. COMMITTEE REPORTS

a. **Budget and Administration** – Chair Director Stanton, Vice Chair Director McNeil and Stanton and Alternate Director Blackmon

b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director Mohr

c. **Fire and Emergency Services** – Chair Director McNeil, Vice Chair Director Mohr and Alternate Director Stanton

d. **Parks and Recreation** – Chair Director Mohr, Vice Chair Director Blackmon and Alternate Director McNeil

## PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed Sessions may be called as necessary for personnel, litigation and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

*None*

# CONFORMED AGENDA

## CONVENE TO CLOSED SESSION – 8:30 p.m.

The Board will recess to Closed Session to discuss the following item:

- Pursuant to California Government Code §54957(B)(1) Consider the appointment, employment, evaluation or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

Unrepresented Employee of the District – General Manager

## RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION

Pursuant to Government Code §54757.1, the legislative body of any local agency shall publically report any action taken in Closed Session and the vote or abstention of every member present thereon.

*Nothing to report out.*

## ADJOURNMENT – 9:28 p.m.

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at [www.cameronpark.org](http://www.cameronpark.org). Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

*A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.*

Conformed Agenda Prepared by:

  
Kathy Matijanga-Cooper  
Cameron Park Community Services District

Conformed Agenda Approved by:

  
Director Greg Stanton, President  
Board of Directors