

CONFORMED AGENDA

Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California



Wednesday, October 21, 2015 6:30 p.m. Regular Meeting
Closed Session after
Committee Reports

Board of Directors

SCOTT MCNEIL (SM), President
GREG STANTON (GS), Vice-President
Directors: AMY BLACKMON (AB), MARGARET MOHR (MM), HOLLY MORRISON (HM)

CALL TO ORDER - 6:30 p.m.

ROLL CALL – SM, GS, AB, HM
Director MM is absent

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

Motion to remove agenda item #8 and adopt the rest of the agenda and approve Consent Calendar.

AB/GS – Motion passed
Ayes – SM, GS, AB, HM
Noes – 0
Absent – MM
Public Comment - None

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

- Introduction of new Recreation Coordinator, Aris Chambers
- Sierra Wildlife Rescue

PRESENTATION

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

OPEN FORUM

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

Bill Carey, Barbara Rogers, Gerald Lillpop, Lydia Roseby, Roberta Rimbault

CONFORMED AGENDA

BEGINNING OF CONSENT CALENDAR

1. APPROVAL OF DRAFT CONFORMED AGENDA
 - a. Board of Directors' Regular Meeting, September 16, 2015
2. STAFF REPORTS
 - a. General Manager's Report
 - b. Fire Department Report
 - c. Recreation Department Report
 - d. Parks Department Report
3. FINANCIAL REPORTS
 - a. Preliminary Financial Report
 - b. Check Register
 - c. General Manager's Credit Card Activity

END OF CONSENT CALENDAR

DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION
5. FISCAL 2014-15 FINAL FINANCIAL REPORT
Recommended Action: Receive, Discuss, and File
6. CUSTOMER SERVICE STANDARDS POLICY, NO. 1025
Recommended Action: Receive, Discuss and Approve Policy No. 1025, Customer Service Standards by a Poll Vote

Motion to approve Policy No. 1025, Customer Service Standards.

GS/SM – Motion passed

Ayes – SM, GS, AB, HM

Noes – 0

Absent – MM

Public Comment - None

CONFORMED AGENDA

7. **RESOLUTION 2015-18 APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN LAKE TAHOE COMMUNITY COLLEGE AND THE CAMERON PARK COMMUNITY SERVICES DISTRICT, AND THE MEMORANDUM OF AGREEMENT BETWEEN CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION AND CAMERON PARK COMMUNITY SERVICES DISTRICT FOR RELATED SUPPLEMENTAL INSTRUCTION.**

Recommended Action: Receive, Discuss and Approve the Memorandum of Agreement between Lake Tahoe Community College and the Cameron Park Community Services District, the Memorandum of Agreement between the California Department of Forestry and Fire Protection and the Cameron Park Community Services District; and approve Resolution 2015-18 by a Poll Vote.

Motion to approve the Memorandum of Agreement between the Lake Tahoe Community College and the Cameron Park Community Services District, the Memorandum of Agreement between the California Department of Forestry and Fire Protection and the Cameron Park Community Services District, and approve Resolution 2015-18.

GS/AB – Motion passed
Ayes – SM, GS, AB, HM
Noes – 0
Absent – MM
Public Comment - None

8. **FEASIBILITY STUDY FOR THE EXPANSION OF STATION 88**

Recommended Action: Receive, Discuss and Approve proposal for a feasibility study for the expansion of Fire Station 88

This item was removed from the agenda at the Adoption of the Agenda.

9. **REPORT BACK ITEMS TO THE BOARD OF DIRECTORS**

10. **MATTERS TO AND FROM DIRECTORS**

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

- a. LAFCO
- b. Commission for Collaborative Fire Department
 - *Director Stanton requested an update on the WiFi Internet connection at the Cameron Park Community Services District.*
 - *Director Stanton advised that his head is often down during the meetings as he takes notes. He does not want the public to take this as being disrespectful.*
 - *Director Morrison stated that she is being harassed by Director McNeil during private sessions and in public.*

11. **COMMITTEE REPORTS**

- a. **Budget and Administration** – Chair Director Stanton, Vice Chair Director McNeil and Stanton and Alternate Director Blackmon
- b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director Mohr
- c. **Fire and Emergency Services** – Chair Director McNeil, Vice Chair Director Mohr and Alternate Director Stanton
- d. **Parks and Recreation** – Chair Director Mohr, Vice Chair Director Blackmon and Alternate Director McNeil
Two website designers will be making presentations at the November Board of Directors' meeting.

- *General Manager Cahill reminded the Board of Directors of two upcoming special meetings for the strategic planning process, November 19th and December 10th. There will be a special event – the Fall Festival/Halloween Carnival and Pumpkin Patch - on October 24th at Cameron Park Lake. The Senior Nutrition Lunch program will begin November 2nd. The Mommy Market is scheduled for November 7th.*

CONFORMED AGENDA

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed Sessions may be called as necessary for personnel, litigation and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

Barbara Rogers, Bill Carey

CONVENE TO CLOSED SESSION – *Directors Mohr and Morrison were absent for this session.*

The Board will recess to Closed Session to discuss the following item:

- Pursuant to California Government Code §54957(b)(1)
Consider the appointment, employment, evaluation or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

Unrepresented Employee of the District – General Manager

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION

Pursuant to Government Code §54757.1, the legislative body of any local agency shall publically report any action taken in Closed Session and the vote or abstention of every member present thereon.

No report out.

ADJOURNMENT – 8:25 p.m.

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.cameronpark.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

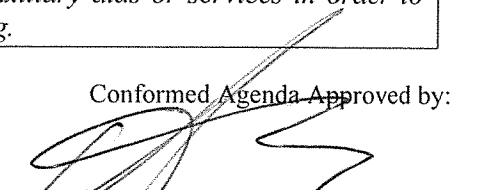
Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.

Conformed Agenda Prepared by:


Kathy Matranga Cooper
Cameron Park Community Services District

Conformed Agenda Approved by:


Director Scott McNeil, President
Board of Directors