

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Fire and Emergency Services Committee**  
**Tuesday, August 6, 2019**  
**5:30 p.m.**  
**2502 Country Club Drive, Cameron Park**

**Agenda**

Members: Chair Director Holly Morrison (HM) and Vice Chair Director Felicity Wood Carlson (FC)  
Alternate Director Eric Aiston (EA)

Staff: General Manager Jill Ritzman, Chief Sherry Moranz, Chief Mike Smith, Chief Jed Gaines

**CALL TO ORDER**

**ROLL CALL**

**ADOPTION OF AGENDA**

**APPROVAL OF CONFORMED AGENDA**

**OPEN FORUM**

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

*Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**DEPARTMENT MATTERS**

***PUBLIC COMMENT***

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

- 1. Review and Discuss Capital Improvement Priorities in the Fire Department Master Plan**  
(J. Ritzman, S. Moranz)
- 2. Weed Abatement Ordinance Program Update** (oral report; S. Moranz)

**3. Report Backs – Staff and Committee Members**

- Number of households with Code Red
- Evacuation plan for those who don't drive

**4. Items for September and Future Committee Agendas**

**5. Items to take to the Board of Directors**

**MATTERS TO AND FROM COMMITTEE MEMBERS**

**ADJOURNMENT**

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Fire and Emergency Services Committee**  
**Tuesday, June 4, 2019**  
**5:30 p.m.**  
**2502 Country Club Drive, Cameron Park**

**Conformed Agenda**

Members: Chair Director Holly Morrison (HM) and Vice Chair Director Felicity Wood Carlson (FC)  
Alternate Director (vacant)

Staff: General Manager Jill Ritzman, Chief Sherry Moranz, Chief Mike Smith, Chief Jed Gaines

**CALL TO ORDER** – 5:35pm

**ROLL CALL** – HM/FC

**ADOPTION OF AGENDA** - *Approved*

**APPROVAL OF CONFORMED AGENDA** - *Approved*

**OPEN FORUM**

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

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**DEPARTMENT MATTERS**

**PUBLIC COMMENT**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**1. Weed Abatement Ordinance Program Update** (oral report; S. Moranz, M. Smith)

- *Update on progress of Weed Abatement Ordinance Program*

**2. Discussion - Weed Abatement Ordinance Program Objectives for Next Year**

- *Discussed Weed Abatement Ordinance Program objectives for next year.*

**3. Items for July and Future Committee Agendas**

- *Number of households with Code Red*
- *Evacuation plan for those who don't drive*
- *District fine for violations to Weed Abatement Ordinance*

**4. Items to take to the Board of Directors**

**MATTERS TO AND FROM COMMITTEE MEMBERS**

**ADJOURNMENT** – 6:20pm

*Cameron Park  
Community Services District*



## **Agenda Transmittal**

**DATE:** August 6, 2019

**FROM:** Jill Ritzman, General Manager  
Sherry Moranz, Fire Chief

**AGENDA ITEM #1:** CAPITAL IMPROVEMENT PRIORITIES IN THE FIRE DEPARTMENT  
MASTER PLAN

**RECOMMENDED ACTION:** REVIEW AND DISCUSS

Attached are tables of capital improvements needed as summarized in the 2015-2020 Fire Department Master Plan. Staff would like to discuss priorities to focus on with the incoming grant writer as is being done in the Parks and Recreation Committee.

Attachment:

1A – Fire Department Master Plan CIP Tables

## Fire Department Master Plan and Capital Improvement Plan, 2015-2020

Cameron Park Community Services District

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## CIP TABLE - 1A

This table represents an optimal 5-year CIP model, using the high end of estimates in each category discussed in the written plan. This model solves “behind schedule” funding for replacing the B/C Light Vehicles in the first year, and spreads the “catch up” amortization of Rescue Tools and Cardiac Monitors over the entire 5 years.

In the out years (FY-2020/21, and beyond) the amortized impact on annual totals will be reduced as the system stabilizes. All costs are in 2015 dollar estimates and should be adjusted for Consumer Price Index (CPI) and/or vendor cost surveys, on an annual basis.

CIP TABLE - 1A					
Item	2015/16	2016/17	2017/18	2018/19	2019/20
Apparatus	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Light Vehicles	\$140,000	0	0	0	0
PPEs	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
SCBAs	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Rescue Tools	\$30,000	\$30,000	\$30,000	\$30,000	\$20,000 <sup>1</sup>
Cardiac Monitors	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000 <sup>2</sup>
Fire Hose	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Station 88	\$60,000 <sup>3</sup>	\$255,000 <sup>4</sup>	\$35,000 <sup>5</sup>	0	0
TOTALS <sup>6</sup>	\$426,500	\$481,500	\$261,500	\$226,500	\$226,500

<sup>1</sup> \$20,000 (in 2015 dollars) from FY 2019/20 forward, should be adjusted annually for Consumer Price Index (CPI)

<sup>2</sup> \$18,000 (in 2015 dollars) from FY 2020/21 forward, should be adjusted annually for Consumer Price Index (CPI)

<sup>3</sup> Allowance estimate for Design and Engineering

<sup>4</sup> Allowance estimate for Construction

<sup>5</sup> Allowance estimate for Furniture & Equipment

<sup>6</sup> Should be adjusted annually for Consumer Price Index (CPI)

Source: Apparatus: Smeal Manufacturing and Pierce Manufacturing; Cameron Park Fire Department; West Sacramento Fire Department, Public Bids, July 2015; Light vehicles: State of California Public Bid and West Sacramento Fire Department Public Bid, July 2105; Personal protective equipment (PPE): L.N. Curtis & Sons, Inc.; 2015 Yolo County Regional AFG Grant Application, July 2015; Self-Contained Breathing Apparatus (SCBA): Scott Manufacturing, 2014-15; Yolo County Regional AFG Grant Application, July 2015.

## Fire Department Master Plan and Capital Improvement Plan, 2015-2020

Cameron Park Community Services District

**CIP TABLE - 1B**

This table represents an austere 5-year CIP model using the low end of cost estimates in each category discussed in the written plan. This model spreads the “behind schedule” expenditures of replacing the B/C Light Vehicles over two years (with a less expensive model), and does not account for a “catch up” amortization of Rescue Tools and Cardiac Monitors over the entire 5 years. All costs are in 2015 dollar estimates and should be adjusted for Consumer Price Index (CPI) and/or vendor cost surveys, on an annual basis.

While the annual totals in this model appear less daunting than in CIP Table-1A, this model results in significant risks of: having to defer critical equipment replacements due to insufficient amortized funds; continually shifting the shortfall predicament forward into the out years; and, there is an extremely high probability of not ever being able to reach a stable equilibrium in the replacement schedule.

<b>CIP TABLE - 1B</b>					
<b>Item</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>
Apparatus	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Light Vehicles	\$55,000	\$55,000	0	0	0
PPEs	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
SCBAs	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Rescue Tools	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000
Cardiac Monitors	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000
Fire Hose	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Station 88	\$52,500	\$240,000	\$25,000	0	0
<b>TOTALS</b>	<b>\$294,500</b>	<b>\$482,000</b>	<b>\$212,000</b>	<b>\$187,000</b>	<b>\$187,000</b>

Source: Rescue tools and cardiac monitors: Cameron Park Fire Department, July 2015; Fire hose: L.N. Curtis & Sons, Inc., July 2015; Station 88 remodel/refurb: Design Cost Data (DCD.com); Regional Square Foot Cost Analysis (Western U.S.), June 2013 (adjusted for CPI to July 2015); Kastle & Boos Associates, Chatham, MA, MA Fire Station Design & Construction, October 2013 (adjusted for CPI to July 2015).