

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Budget and Administration Committee**  
**Tuesday, March 9, 2021**  
**6:30 p.m.**

**TELECONFERENCE ZOOM MEETING**  
**<https://us02web.zoom.us/j/84460033022>**

**Meeting ID: 844 6003 3022**

(Teleconference/Electronic Meeting Protocols are attached)

**Conformed Agenda**

Members: Chair Director Eric Aiston (EA), Vice Chair Director Felicity Wood Carlson (FC)

Alternate Director Monique Scobey (MS)

Staff: Jill Ritzman, General Manager and Vicky Neibauer, Finance/Human Resources Officer

**CALL TO ORDER** – 6:32pm

**ROLL CALL** FC/EA

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

**ADOPTION OF AGENDA** - Adopted

**APPROVAL OF CONFORMED AGENDA** - Approved

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

## DEPARTMENT MATTERS

### **1. Review Special Fund, Fund Balances (V. Neibauer)**

- *Committee is asking for dates of and next to transactions on the Normal Trial Balance Sheets if possible*
  - Fire & Emergency Services Capital Asset Reserves
  - Facilities & Parks Capital Asset Reserves
- *Waiting on a response from Legal on any updates regarding the Settlements for the Community Center*
  - Fire Development Impact Fees
  - Parks Development Impact Fees
- *There is an outstanding balance of our Park Development Impact Fees that the District is waiting for a transfer from the County for.*

### **2. Fire Apparatus Lease Information (V. Neibauer)**

- *Chief Gaines has been in communications with the company building the new engine on when the Fire Department will be receiving the new engine*
- *EA would like to see a report of what it look like if we were to pay off the utility trucks*

### **3. ARC Alternatives Contract Extension; Budget Allocation (J. Ritzman)**

- *Looking to start construction of the Solar Project this Summer (2021)*
- *Communicate with the District's neighboring businesses, schools and pool/field user groups regarding the Parking issues that will be occurring during the construction process*
- *Will work on a modest budget for next year for this project*
- *Committee Supports moving to the BOD*

### **4. Pool Vacuum Purchase (M. Grassle)**

- *"Wally" is no longer functioning; a new vacuum "Flipper" looking at being ordered*

### **5. El Dorado Disposal Performance Report (written report)**

- *Committee is asking to trim down reports (three month increments)*
- *Committee is asking for clarification on what the number results mean*



## 6. Staff Updates

- a. Finance Office Monthly Report
  - b. December Check Register Review (V. Neibauer)
  - c. CC&R and LLAD Resolutions to initiate Engineers Report on March Board of Directors Meeting.  
No major changes (V. Neibauer)
  - d. Legislative Updates
- *Committee is asking staff to look into California Assembly Constitutional Amendment (ACA) ACA-3 Involuntary Servitude*

## 7. Items for April & Future Committee Meetings

- Budget Development & Review starts in April: General Fund, LLADs and CC&Rs.
- *Legislation information of ACA-3*

## 8. Items to take to the Board of Directors

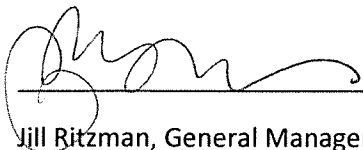
- *Item #3 ARC Alternatives Contract Extension; Budget Allocation*

### MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

- *SM: Worked with BLM to do a weeks' worth of vegetation cleanup/burning; no piles on the Pine Hill Reserve, will continue to remove fuels*
- *FC: The new Mailer that went out is AMAZING and love hearing the compliments for the community*
- *EA: Also LOVES the mailer; asking for any other simple/cheap way to advertise CC&R/ARC; it's great to see people getting outside and utilizing the many amenities in Cameron Park*

### ADJOURNMENT – 8:27pm

Conformed Agenda Prepared by:



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Jill Ritzman, General Manager

Board Clerk

Conformed Agenda Approved by:



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Director Eric Aiston, Chair

Budget & Administration Committee