

Budget and Administration Committee



Monday, May 12, 2025
5:30pm

Cameron Park Community Center – Social Room
2502 Country Club Drive
Cameron Park, CA 95682

Minutes

Members: Chair Katie Gilchrest (KG), Vice Chair Director Dawn Wolfson (DW)
Alternate Director Tim Israel (TI)

Staff: Maurice Johnson, General Manager; Christina Greek, Finance/Human Resources Officer

CALL TO ORDER – 5:30pm

ROLL CALL – KG/DW

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak; individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA

APPROVAL OF MINUTES

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

1. El Dorado Disposal 4th Amendment & Rate Adjustment & Performance Standards (M. Johnson)
 - Discussed EDD Amendment & Rate Adjustment. Move to Board with support.

- 2. SB1383 Ordinance No. 2025.06.18 (M. Johnson)**
 - *Discussed SB1383 Ordinance No. 2025.06.18. Move to Board with support.*

- 3. End of Year Budget Adjustments/Projection (C. Greek)**
 - *Presentation and discussion. Move to Board with support.*

- 4. Draft GASB 87 Policy (C. Greek)**
 - *Discussed GASB 87 Policy. Move to Board with support.*

- 5. Draft GASB 96 Policy (C. Greek)**
 - *Discussed GASB 96 Policy. Move to Board with support.*

- 6. Draft Escheatment Policy (C. Greek)**
 - *Discussed Escheatment Policy. Move to Board with support.*

- 7. Limited Term Telecommuting Policy (M. Johnson)**
 - *Discussed Limited Term Telecommuting Policy. Move to Board with support.*

- 8. Policy 3290 – Capital Assets and Inventory (M. Johnson)**
 - *Discussed Policy 3290 – Capital Assets and Inventory. Move to Board with support.*

- 9. Policy 3085 – Disposal of Surplus Personal Property (M. Johnson)**
 - *Discussed Policy 3085 – Disposal of Surplus Personal Property. Move to Board with support.*

- 10. Underfunded LLADS (verbal – M. Hornstra)**

- 11. Staff Updates**
 - April Check Register (C. Greek)
 - FY 23/24 Audit (verbal - C. Greek)

- 12. Items for Future Committee Meetings**
 - a. Cost Recovery Policy (bounced check, etc.)
 - b. RFP for Auditor

- 13. Items to Take to the Board of Directors**
 - *El Dorado Disposal 4th Amendment & Rate Adjustment*
 - *SB 1383 Ordinance No. 2025.06.18*
 - *End of Year Budget Adjustments*
 - *GASB 87 Policy*

- *GASB 96 Policy*
- *Escheatment Policy*
- *Limited Term Telecommuting Policy*
- *Capital Assets and Inventory Policy*
- *Disposal of Surplus Personal Property Policy*

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

CLOSED SESSION

- Pursuant to Government Code Section (§54957.b.1) – Public Employment: General Legal Council
- Pursuant to Government Code § 54957(b)(1) – Title: General Manager – Application Review

REPORT OUT OF CLOSED SESSION

- *Discussed the items in closed session; no reportable action.*

ADJOURNMENT – 7:24pm

Conformed Agenda Prepared by:



Niki Garrison
Board Clerk

Conformed Agenda Approved by:



Director Katie Gilchrest, Chair
Budget and Administration Committee