**REGULAR MEETING**

**Budget and Administration Committee**

**Tuesday, June 6, 2023**

**6:45 p.m.**

**Cameron Park Community Center – Social Room**

**2502 Country Club Drive**

**Cameron Park, CA 95682**

**Microsoft Teams Virtual Meeting Link**

[**https://teams.microsoft.com/l/meetup-join/19%3ameeting\_MWI5ZmQ2NzUtOGY2My00Y2E3LWJiNmEtODhhNjMxYzc2NDUy%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MWI5ZmQ2NzUtOGY2My00Y2E3LWJiNmEtODhhNjMxYzc2NDUy%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d)

**Conformed Agenda**

Members: Chair, Sidney Bazett (SB), Vice-Chair, Director Monique Scobey (MS)

Alternate Director Tim Israel (TI)

Staff: André Pichly, General Manager; Christina Greek, Finance Officer

**CALL TO ORDER** *6:45 pm*

**ROLL CALL** *SB, MS – present. Quorum.*

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote. All demonstrations, including cheering, yelling, whistling, handclapping, and foot stomping which disrupts, disturbs or otherwise impedes the orderly conduct of the Committee meeting are prohibited.*

**ADOPTION OF AGENDA** *Motion by MS to adopt the agenda, 2nd by SB. Agenda adopted.*

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

**APPROVAL OF CONSENT AGENDA**

*The following Consent Agenda items are considered routine and will be acted upon by the Committee without discussion with one vote. Any item may be removed from the Consent Agenda by a Committee member or a member of the audience and placed under Department Matters #3 to be discussed and acted upon individually.*

1. **Receive and Approve -** Conformed Agendas for Budget & Administration Committee Meeting - May 2, 2023
2. **Receive and File** - Check Register Review – May 2023 (Finance)

*Motion by MS to approve the consent agenda with item #2 being pulled for discussion and placed under Department Matters item #3. 2nd by SB. Consent agenda approved.*

**DEPARTMENT MATTERS**

1. Items removed from the Consent Agenda for discussion. - ***Receive and File*** *-* ***Check Register Review – May 2023 (Finance****). Questions about specific expenses asked by SB and clarified by staff.*
2. **Discussion regarding award of ARPA Funds –** Receive and File(A. Pichly, D. Martin) – *forward to the Board for budget adjustment approval.*
3. **Fiscal Year 2023-2024 Preliminary Budget** (J. Ritzman) – *forward to the Board for review and approval.*

**ITEMS FOR FUTURE COMMITTEE MEETINGS**

* *None*

**ITEMS TO TAKE TO THE BOARD OF DIRECTORS**

* *Budget adjustment for FY 2022/2023 for ARPA funds spending – place on the consent agenda.*

**MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF**

**ADJOURNMENT** *Motion to adjourn by MS, 2nd by SB. Meeting adjourned at 7:39 pm.*