



2502 Country Club Dr., Cameron Park, Ca. 95682 (530)677-2231  
www.cameronpark.org cpcsd@cameronpark.org

## Cameron Park Lake Party Rental Application

**Contact/Person in Charge:** the individual named below will be the point of contact for CSD in coordinating the event, and will be the only person who can make changes to this reservation. Additionally, this individual must be: 18 years of age, in attendance during the event, responsible for all fees and for ensuring that all rental policies are followed.

**Today's Date:** \_\_\_\_\_ **Name:** \_\_\_\_\_

**Name of Business/Organization:** \_\_\_\_\_

**Primary Phone:** \_\_\_\_\_ **Secondary Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Anticipated Attendance:** \_\_\_\_\_

**Date(s) Requested:** \_\_\_\_\_ **Event Start Time:** \_\_\_\_\_ **End Time:** \_\_\_\_\_

**Event Type:** \_\_\_\_\_

### Facilities Requested

All facilities may be booked up to one year in advance.

**\$300- Alcohol Deposit:** required for the use of alcohol. Renter accepts responsibility for the use of alcohol and agrees to prohibit the use of alcohol by minors.  
\_\_\_\_\_

**Flagpole:** Ideal Occupancy-1-15, large barbeque-1, picnic tables-5.....**Cost: \$90**  
\_\_\_\_\_

We will have a Food Truck. (They must stay on pavement or pathway.)

We will have a Bounce House. (It must be self-contained, so the company needs to supply a generator and a blower.)

Bringing your own BBQ(s) is fine.

**A. Rental includes entry into the Lake for 10 people.** Additional entries can be purchased, 5 for \$10. All fees must be paid 30 days before reservation date.

**B. Applications must be submitted at least 45 days prior to your requested rental date.** Reservations will not be accepted after the 45 day mark.

**C. One reservation per day, and area allowed.**

**C. Insurance Required for all reservations:** A Certificate of Liability Insurance with a minimum of \$1,000,000.00 is required for all events and must show the Cameron Park Community Services District as Additionally Insured (\*see box). It is suggested that the renter research the costs, if any, before signing this agreement, to obtain this coverage either through their home owners insurance, or any other insurance agency. Insurance must be submitted 30 days before reservation date.

\*Additionally Insured: Cameron Park Community Services District, its Directors and individual members thereof, and all of the Cameron Park Community Services District agents, officials, employees and volunteers are hereby named additionally insured members in respect to the use of the District's facilities.

**D.** Permission is needed to allow vehicles in picnic areas for loading and unloading purposes, and location of any special apparatus.

**E.** Cameron Park CSD reserves the right to cancel, postpone, or modify facility rentals.

**F. Cancellations:** Cancellation request must be submitted at least 10 business days prior to the reservation date for a refund. Our standard \$5 processing fee will apply. If it is within 10 business days of the event, 50% credit will be applied to your household.

**G. Alcohol Deposit:** this deposit will be refunded to you within 2-4 weeks after your event, via a check, as long as no damage or violations have occurred. Deposit will not be returned if your event causes the need for any of the following: 1) cleaning beyond the normal CP Lake daily maintenance, 2) repair or replacement due to structural or equipment damage or theft, 3) a response from the El Dorado County Sheriff Department due to failure to follow all county laws and ordinances, including but not limited to, the County's sound ordinance, or laws related to disturbing the peace.

**H.** All reservation fees need to be paid, and requirements met at least 10 business days ahead of the event date. Please call us to check on availability if time does not allow for this.

**I.** I agree to indemnify and to hold the Cameron Park Community Services District, its Directors and individual members thereof, and all of the Cameron Park Community Services District agents and employees free and harmless from such loss, damage, liability, cost of expense as may arise during or be caused by applicant's use of Cameron Park property.

**If you have any questions, please contact us, and thank you for choosing to rent our facility!**

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Cameron Park Community Services District**

Office Hours: M-F 9am-4:30pm      Phone: (530) 677-2231