



Request for Proposal

Installation of an automated gate entry system

Cameron Park Community Services District

2502 Country Club Drive

Cameron Park, CA 95682

www.cameronpark.org

530.677.2231

Issued: October 7, 2022

Submittal Deadline (EXTENDED): November 28, 2022

Project Overview

Cameron Park Community Services District (CPCSD) is seeking an experienced Company to design, implement and install an automated unattended revenue control parking system. The system needs to include a revenue control box, two 10' automatic robotic arm gates for entrance and exit with the option for a spike strip that will prevent the public from entering the park from the exit. We will also accept an alternate automated unattended revenue control parking system that the company may believe to be a better solution to that then has been outlined. The system needs to be installed at the entrance to Cameron Park Lake (2989 Cambridge Rd. Cameron Park CA 95682). Currently the district utilizes a kiosk system with a staff member who accepts payment or checks season pass holders. There is no enforcement program planned for the pay to park system.

The district has 120V power within 10 ft' of proposed installation of the automated gate system.

Cameron Park Community Services District

Cameron Park is a small foothill community located on the Highway 50 corridor between El Dorado Hills and Shingle Springs in El Dorado County. The district provides fire and emergency services, parks and recreation, waste collection and recycling, lighting and landscape maintenance, architecture review, and CC&R enforcement activities to approximately 18,000 residents. The district operates two fire stations, ten parks, 19 lighting & landscape districts and a community center with pool.

Project Objectives & Scope of Services

Unattended revenue control box will:

- Accept coins, cash, credit cards and scans season pass barcode for entry
- Allow barcodes to be scanned for event where the public pays for parking in advance
- Can read QR codes or barcodes on paper or cell phone
- Security Camaras with recording capabilities
- Manage multiple rate structures
- Sunlight readable display
- Size and Dimensions of control box
- Counts vehicles entering and exiting the park in real time
- Can be locked out when facility is closed
- Ability to print receipts
- Temperature control within unit

Barrier gate/robotic arm will:

- Barrier will open upon contacting an obstruction
- Reflective safety tape
- Emergency vehicle automatic opener
- Audible alarm when closing
- Battery back-up that will open gate upon a power outage
- Sensor that will not allow gate to close upon obstruction
- Sensor that detects vehicles exiting the park

Parking Management Software preferences:

- 24/7 access to camera's Live feed
- Web access, rate configuration, printed document settings, alerts, and reporting
- Real time revenue reporting
- Number of parking spaces available from a remote location

Other service preferences include:

- Wayfinding signage including directional signs, cost to enter and available spaces
- Custom Branding
- Stop and go lighting
- Please include pricing for any additional items needed for system to be operational.

Project Bids

Bids must include requirements stated in the RFP. Disregarding these requirements may result in disqualification of the bid.

Project Proposals need to include your companies' thoughts on what type of system you would recommend at Cameron Park Lake. The district is open to thoughts and ideas as we look to install an automated parking system that makes the most sense for Cameron Park Lake.

A detailed virtual drawing of the automated gate system that is being recommended for Cameron Park Lake.

All proposal materials can be emailed or placed in a sealed package clearly marked with:

Name of the Firm
Response to Request for Proposal
For: Front Entry Way
Attention: Michael Grassle Parks and Facilities Superintendent

Proposals may be mail or dropped off to:

Cameron Park Community Services District
Attention: Michael Grassle Parks and Facilities Superintendent
2502 Country Club Drive
Cameron Park, CA 95682

Proposals can be emailed to:

mgrassle@cameronpark.org

It is the responsibility of the respondent to ensure that proposals are received by the deadline on Page 1. Questions regarding the proposal can be sent via email to mgrassle@cameronpark.org. If contractor would like to set up a time to see the project listed above, please send email to mgrassle@cameronpark.org or contact Michael Grassle at 530-558-1146. Staff will not respond to questions within 48 hours of the deadline.

Bids shall include the following elements, organized in the following order:

1. Cover Letter

All proposals must include a cover letter submitted on the firm's letterhead containing the signature and title of the person who is authorized to commit the firm to a potential contract with the district. The cover letter should express the firm's interest and serve as an executive summary of the project.

2. Qualifications

Demonstrate the firm's qualifications with the following information:

- References - List contact information and dates of service from three public agencies or businesses who have received similar services to this RFP.
- Resume(s) or list of employee(s) and their work experience of those who will oversee the project.
- Description of the firm's safety measures.

3. Description Scope of Services & Costs

- A complete description of the project from start to finish
- An itemized cost of each upgrade available.
- The companies' recommendation on what system would work best for Cameron Park Lake.
- Company's hourly rate should a change order need to be submitted.

Selection Procedure and Timeline

Responses will be evaluated in terms of qualifications, experience, system design, references, and cost. A review of responses will be made by the District's Leadership Team which includes the Finance Director, General Manager, and Parks Superintendent. The district will look to select a contractor by the end of 2022. The General Manager and Parks and Facilities Superintendent will negotiate a contract with the selected business. If an agreement cannot be negotiated that is acceptable, the General Manager and Parks Superintendent will negotiate with the next best-qualified respondent.

Direct questions regarding the RFP via email to Michael Grassle mgrassle@cameronpark.org
Parks and Facilities Superintendent