



CAMERON PARK COMMUNITY SERVICES DISTRICT

2502 County Club Drive  
Cameron Park, CA 95682  
(530) 677-2231 Phone  
(530) 677-2201 Fax  
[www.cameronpark.org](http://www.cameronpark.org)

# CONFORMED AGENDA

Regular Board of Directors' Meetings are held  
Third Wednesday of the Month

**REGULAR BOARD MEETING**  
**Wednesday, January 17, 2018**  
**6:30 p.m.**

## Board Members

Holly Morrison	President
Margaret Mohr	Vice President
Monique Scobey	Board Member
Greg Stanton	Board Member
Ellie Wooten	Board Member

## Notice to the Public

An AGENDA in FINAL FORM is located in the Reception area in the District Office and posted at each of the Cameron Park Fire Stations and on the District's website at [www.cameronpark.org](http://www.cameronpark.org). Support material is available for public inspection at the District Office and on the District website. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors which is distributed less than 72 hours prior to the meeting, is available for public inspection at the same time the writing is distributed to the members of the Board of Directors. Such written documents will be made available at the District Office and on the District website.

The Cameron Park Community Services District is committed to ensuring that all persons are provided the resources to participate in its public meetings. Please contact the District office at 530-677-2231 or [cpcsd@cameronpark.org](mailto:cpcsd@cameronpark.org) if you require public documents in alternate formats or accommodation during public meetings.

# CONFORMED AGENDA

---

## 1. CALL TO ORDER - 6:37 P.M.

- Roll Call – *Director Morrison (HM), Director Mohr (MM), Director Monique Scobey (MS), Director Stanton (GS), Director Ellie Wooten (EW)*
  - Pledge of Allegiance
- 

## 2. ADOPTION OF THE AGENDA

*The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.*

*Motion to adopt the agenda.*

*MM/MS – Motion passed*

*Ayes – HM, MM, MS, GS, EW*

*Noes – None*

*Abstain - None*

---

## 3. RECOGNITIONS AND PRESENTATIONS

*Board of Directors express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.*

*Board of Directors receive guest speakers who have been invited to present items to the Board that are of interest to the District.*

- a. California Special District Association – Dane Wadle, CPFO, Public Affairs Field Coordinator
- 

## 4. APPROVAL OF CONSENT AGENDA

*The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #6a. to be discussed and acted upon individually.*

- a. Conformed Agenda - Board of Directors Meeting, December 20, 2017

# CONFORMED AGENDA

---

- b. Staff Reports
  - General Manager
  - Fire Department
  - Recreation Department
  - Parks Department
  - Covenants, Conditions & Restrictions (CC&R) Department
- c. Financial Report
- d. Approve Continuing Agreement with SCI Consulting Firm
- e. Approve Budget Adjustment for the annual Fire Truck Lease Payment

*Motion to pull agenda items 4b., 4c., 4d. and 4e. from the Consent Agenda for discussion and approve agenda item 4a.*

*GS/MS – Motion passed  
Ayes – HM, MM, MS, GS, EW  
Noes – None  
Abstain - None  
Public Comment - None*

---

## 5. OPEN FORUM FOR NON-AGENDA ITEMS

*Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.*

*Bill Carey and Barbara Rogers*

---

## 6. GENERAL BUSINESS

*For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.*

# CONFORMED AGENDA

---

a. Items removed from the Consent Agenda for Discussion

*4b. Staff Reports*

- *General Manager*
- *Fire Department*
- *Recreation Department*
- *Parks Department*
- *Covenants, Conditions & Restrictions (CC&R) Department*

*4c. Financial Report*

*4d. Approve Continuing Agreement with SCI Consulting Firm*

*4e. Approve Budget Adjustment for the annual Fire Truck Lease Payment*

*Motion to approve agenda items 4b., 4c., 4d. and 4e.*

*GS/MM – Motion passed*

*Ayes – HM, MM, MS, GS, EW*

*Noes – None*

*Abstain - None*

*Public Comment – Mike Van Ry and Felicity Wood*

b. APPROVE Fiscal Year 2015/16 Audited Financial Statements, presenter Michael O’Conner, Certified Public Accountant, R. J. Ricciardi, Inc. Certified Public Accountants *with a poll vote*

*Ayes – HM, MM, MS, GS, EW*

*Noes – None*

*Abstain - None*

*Public Comment – Bill Carey*

c. APPROVE District Organizational Chart and APPROVE Filling a Finance/Human Resources Officer Position *with a poll vote*

*Motion to approve filling a Finance/Human Resources Officer position.*

*MS/EW – Motion passed*

*Ayes – HM, MM, MS, GS, EW*

*Noes – None*

*Abstain - None*

*Public Comment – Barbara Rogers*

# CONFORMED AGENDA

d. FIRE & EMERGENCY SERVICES CONTRACT - ACTIONS FOR CONSIDERATION:

- AUTHORIZE the Release of Fire & Emergency Services Request for Proposal;
- APPROVE the Selection Process for Fire & Emergency Services;
- DIRECT THE GENERAL MANAGER to negotiate directly with CAL FIRE for a long term contract for Fire and Emergency Services, and to have staff return to the Board of Directors with a proposed contract and a comprehensive FY 2018-19 Fire Department Budget.

*Motion to authorize the release of the Fire & Emergency Services Request for Proposal and approve the selection process for Fire & Emergency Services.*

*GS/MS – Motion passed*

*Ayes – MM, MS, GS*

*Noes – HM, EW*

*Abstain - None*

*Public Comment – Bill Carey, Barbara Rogers and Eric Aiston*

*Director Stanton left the meeting at 9:15 p.m.*

- e. Director Morrison will Announce the Standing Committee Assignments for the Following Committees: Budget & Finance; Covenants, Conditions & Restrictions (CC&R); Fire & Emergency Services; and Parks & Recreation.

COMMITTEE	BOARD MEMBERS	ALTERNATE
BUDGET & FINANCE	Margaret Mohr and Holly Morrison	Greg Stanton
COVENANTS, CONDITIONS & RESTRICTIONS (CC&R)	Monique Scobey and Ellie Wooten	Margaret Mohr
FIRE & EMERGENCY SERVICES	Holly Morrison and Ellie Wooten	Monique Scobey
PARKS & RECREATION	Monique Scobey and Greg Stanton	Holly Morrison

# CONFORMED AGENDA

---

## 7. BOARD INFORMATION ITEMS

*At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.*

### a. General Matters to/from Board Members and Staff

*MS – Provided suggestions for the agenda.*

*MM – Wished everyone a happy New Year. She has enjoyed working on the Parks & Recreation Committee and is happy to continue serving as an alternate.*

*HM - Looking forward to the Cameron Park Fire Department Crab Feed. There will be a concert this Saturday (Sister Swing). Thanked staff for all their work and is enjoying working with the new General Manager.*

*Jill - The February Board meeting (2/21/18) will be held at Fire Station 89, 3200 Country Club Drive, Cameron Park.*

### b. Local Area Formation Commission (LAFCO)

*Reported at the December meeting and there has not been a LAFCO since.*

### c. Committee Reports

#### • Budget & Administration

*Already brought pertinent items to the Board.*

#### • Covenants, Conditions & Restrictions (CC&R)

*Lyle Eickart continues to do stellar work.*

#### • Fire & Emergency Services

*Items were reported during the Board meeting.*

#### • Parks & Recreation

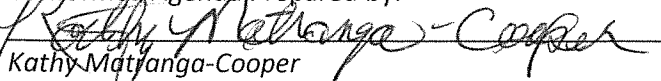
*The Summer Spectacular survey is on the website. The committee has been working on the Cameron Park Lake lagoon, senior programming and improving the Summer Spectacular. The revenue from the lagoon is substantial but the lagoon needs more marketing.*

---

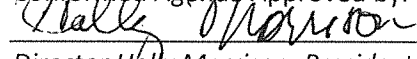
## 8. ADJOURNMENT - 9:40 p.m.

---

Conformed Agenda Prepared by:

  
Kathy Matyanga-Cooper  
Interim Special Projects Coordinator

Conformed Agenda Approved by:

  
Director Holly Morrison, President  
Board of Directors