

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Parks & Recreation Committee
Monday, October 5, 2020
6:30 p.m.

Cameron Park Community Services District
2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Director Ellie Wooten (EW), Vice Chair Director Felicity Carlson (FC)
Alternate Director Holly Morrison (HM)

Staff: General Manager Jill Ritzman, Recreation Supervisor Whitney Kahn,
Parks Superintendent Mike Grassle

Meeting has been cancelled

(See attached report for
department updates)



Agenda Transmittal

DATE: October 5, 2020

FROM: Whitney Kahn, Recreation Supervisor
Community Center Re-Opening Report

RECOMMENDED ACTION: RECEIVE AND FILE

With El Dorado County moving into the Orange Tier of California's Blueprint for a Safer Economy, we will re-open the Community Center beginning on Monday, October 5, 2020.

Phased Approach

In order to assess and make adjustments as needed, we will approach our re-opening in phases:

- **Phase 1: Resume Rentals for Previous Users**
 - Any groups or individuals with previous rental history were sent an email informing them of our re-opening along with the new limited capacity as well as safety measures in place (see below).
 - During this phase, the Assembly Hall and the Social Room will be the only two rooms available to renters (the gym and pool have already been re-opened and are rented regularly).
 - The Community Center front desk will have a "soft opening" where it will be open to the public from 9a-4:30p, but closed for a lunch period each day. This soft opening will not be publicly announced, as the current practice of calling or email the front desk will remain the preferred method of contact to reduce foot traffic and unnecessary attendance in the building.

- **Phase 2: Resume Contract Classes**

- Adding to the Phase 1 rentals, in this phase we will resume in person Special Interest classes where physical distancing may be maintained, lead by CPCSD contract class instructors.
- Expanding rental availability to include the Dance Room, Classroom A, Classroom B, and the kitchen.
- Moving to this phase is not based on a timeline, rather on assessing the success of Phase 1, the interest from the community and the instructors to bring classes back, as well as what is happening at the County and State level as it relates to the virus.

- **Phase 3: Resume Internal/Unpaid Rental Groups**

- Inviting our unpaid rental groups such as Master Gardeners, quilting groups, Camera Club, senior table games groups, etc... will be the third and final phase of the Community Center's re-opening.
- Moving into this phase is also not based on a timeline, rather on what is happening at the County Level.
- This phase will begin when the County's Congregate Meal Service resumes in person because most of these groups primarily serve older adults. Once El Dorado County determines it is safe for this higher risk population to resume seated, congregated meal service at all of their locations, including our Community Center, we will invite these unpaid rental groups to return as well.

Safety Measures

In addition to the phased re-opening, safety measure consistent with the State of California's industry guidelines for re-opening hotel meeting spaces were used to develop the Community Center safety measures and include:

- Reduced capacity in rooms to 25% based on State's capacity guidelines for convention and event centers
- Mask wearing required at all times by all users in all CSD buildings

- Signage and messaging to all renters about new directional flow of building with well-defined entrance/exit pathways to reduce cross foot traffic
- Room set-ups that meet physical distancing guidelines of 6' or more
- Renters must maintain attendance records and hold events that are closed to the public
- If renters are serving food, it must be pre-packaged
- Renters should tell their participants to conduct home health screenings and/or take a health screening of their participants upon arrival
- Additional hand sanitizing stations haven been installed, as well as additional bottles of hand sanitizer available
- Robust cleaning and sanitizing will be done in all rooms and bathrooms

Next Steps

Staff will continue to monitor and adjust as needed as we begin to resume regular operations at the Community Center. We are looking forward to expanding the current services we have continued to provide to our community during the time that the Community Center has been closed.