



**Budget and Administration Committee  
Wednesday, May 22, 2019**

**6:00 p.m.**

**2502 Country Club Drive, Cameron Park**

**Agenda**

Members: Chair Director Monique Scobey (MS), Vice Chair Director Margaret Mohr (MM),  
and Alternate Director Holly Morrison (HM)  
Staff: Jill Ritzman, General Manager  
and Vicky Neibauer, Finance/Human Resources Officer

**CALL TO ORDER**

**ROLL CALL**

**ADOPTION OF AGENDA**

**APPROVAL OF CONFORMED AGENDA**

**OPEN FORUM**

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

*Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**DEPARTMENT MATTERS**

***PUBLIC COMMENT***

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

- 1. 2<sup>nd</sup> Draft FY 2019/20 Preliminary Budget** (J. Ritzman, V. Neibauer)
  
- 2. Items for June & Future Committee Meetings**
  - *Proposed Legislation – ACA 1* (J. Ritzman)

### 3. Items to take to the Board of Directors

#### MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

#### ADJOURNMENT

- *Please Note: Staff expects to update the agenda with additional information on Tuesday.*



**Budget and Administration Committee**  
**Tuesday, May 7, 2019**  
**7:00 p.m.**  
**2502 Country Club Drive, Cameron Park**  
**Conformed Agenda**

Members: Chair Director Monique Scobey (MS), Vice Chair Director Margaret Mohr (MM),  
and Alternate Director Holly Morrison (HM)  
Staff: Jill Ritzman, General Manager  
and Vicky Neibauer, Finance/Human Resources Officer

**CALL TO ORDER** – 7:05pm

**ROLL CALL** – MS/MM

**ADOPTION OF AGENDA** - Approved

**APPROVAL OF CONFORMED AGENDA** - Approved

**OPEN FORUM**

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

*Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**DEPARTMENT MATTERS**

***PUBLIC COMMENT***

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

- 1. Discuss and Consider El Dorado Disposal/Waste Connections – Adjustments for Extraordinary Circumstances & Annual Consumer Price Index Adjustment** (J. Ritzman, J. England)
  - *Discussed price adjustment for El Dorado Disposal/Waste Connections.*
- 2. 1<sup>st</sup> Draft FY 2019/20 Preliminary Budget** (V. Neibauer & Department Heads)
  - *Discussed 1<sup>st</sup> Draft of FY 2019/20 Preliminary Budget and Proposed Budget Action Plan.*

**3. Proposed Legislation – ACA 1 (J. Ritzman)**

- *Postponed to June 4<sup>th</sup> Committee Meeting.*

**4. Staff Updates (V. Neibauer)**

- Check Register for Month of April

**5. Items for Future Committee Meetings**

- *2<sup>nd</sup> Draft FY 2019/20 Preliminary Budget on May 22<sup>nd</sup> at 6:00pm*
- *Proposed Legislation – ACA 1 – Postponed to June 4<sup>th</sup> Committee Meeting*

**6. Items to take to the Board of Directors**

- *El Dorado Disposal/Waste Connections – Adjustments for Extraordinary Circumstances & Annual Consumer Price Index Adjustment*

**MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF**

**ADJOURNMENT** – 11:00pm



**Cameron Park Community Services District**

**Fiscal Year 2019-20**

**Preliminary Budget**

**2<sup>nd</sup> Draft**

*Presented to:*

**Cameron Park Community Services Budget and Administration  
Committee**

May 22, 2019

Cameron Park Community District  
LIST OF BUDGET CHANGES FOR 2<sup>ND</sup> DRAFT PRELIMINARY BUDGET  
Fiscal Year 2019-20  
May 22, 2019

- 5% Reduction for all Departments
- Eliminate Summer Spectacular in 2020
- Close Lagoon after 2019 Season
- Reallocated all fixed costs from Departments to new Fixed Costs Budget Unit (Insurance, Retiree Health, Unfunded Liability, audit costs, LAFCO allocation, Dam monitoring and permitting)
- Removed Capital Improvements to new Capital Improvements Budget Unit
- Removed 1 Director Compensation
- Eliminated Property Tax allocation to Recreation Department
- Eliminated HR Consultant in Administration Department
- Eliminated Special Project (Retired Annuitant) from Administration Department
- Reduced CalFire Contract Cost by Average Annual Savings in Fire and Emergency Services Department
- Reduced Weed Abatement Program
- Reduced CalFire Capital Improvement for Station 89 Bay Doors
- Eliminated Fire and Emergency Services Department Travel/Lodging
- Added \$15,000 from California Climate Investment Grant to Parks Budget Unit for fuel reduction efforts on Park properties
- Added \$15,000 from CCI grant to support Weed Abatement Ordinance education
- Added CSD/JPA fuel reimbursement to Fire and Emergency Services
- Added \$10,000 for Station 88 design funded by Fire Impact fees

Cameron Park Community Services District  
Preliminary Budget Summary - 2nd Draft  
Fiscal Year 2019-2020  
May 22, 2019

	Fixed Costs	Operating Budget					Subtotal	Capital Improvement	Total Over/Under	
		Admin	Fire	Weed Ord	Parks	Comm Cntr				Recr
Revenues - fees & other sources	-	209,000	1,207,592	48,263	101,840	220,553	408,186	2,195,434	201,717	4,592,585
Property Tax allocation	431,354	365,206	2,853,897	-	463,763	-	-	4,114,220	-	4,114,220
Sub-total Revenues	431,354	574,206	4,061,489	48,263	565,603	220,553	408,186	6,309,654	201,717	8,706,805
Expenditures	431,354	644,955	4,061,489	104,590	598,617	345,144	408,186	6,594,335	453,771	13,642,441
(over) under	-	(70,749)	-	(56,327)	(33,014)	(124,591)	-	(284,681)	(252,054)	(536,735)
% of Total Property Tax	10%	9%	69%	0%	11%	0%	0%	100%	0%	100%

\*\* Recreation had excess \$52, 553 in revenues which allocated to fund operations of community center

\*\*\* Fixed Costs: Cal PERS retiree health and unfunded liability, insurance, dam monitoring & permitting, LAFCO, audit services

Cameron Park Community Services District  
Preliminary Budget Summary - 2nd Draft  
Fiscal Year 2019-2020  
May 22, 2019

4,114,220



Cameron Park Community Services District  
Administration Budget - 2nd Draft  
Fiscal Year 2019-20

			FY 2018-19 Total Budget · Final	FY 2019-20 Budget	Change from FY 18-19 to FY 19-20
<b>Operating Revenue</b>					
4110	1000	Property Taxes	316,342.00	365,206	48,864
4113	1000	Franchise Fees	176,000.00	200,000	24,000
4250	1000	Donations	1,000.00	0	(1,000)
4400	1000	Reimbursement	(20,000.00)	0	20,000
4505	1000	Interest Income	10,000.00	9,000	(1,000)
4600	1000	Other Income	0.00	0	0
<b>Total Operating</b>			<b>483,342.00</b>	<b>574,206</b>	<b>90,864</b>
<b>Expenditures</b>					
5000	1000	Salaries - Permanent	263,923	321,137	57,214
5010	1000	Salaries - Part-time	0	0	0
5020	1000	Overtime	3,500	2,000	(1,500)
5130	1000	Health Benefit	70,260	35,093	(35,167)
5135	1000	Retiree Health Benefit	19,821	0	(19,821)
5140	1000	Dental Insurance	3,500	5,006	1,506
5150	1000	Vision Insurance	425	393	(32)
5160	1000	CalPERS Employer Retirement	101,946	26,899	(75,047)
5170	1000	Worker's Compensation	6,188	10,124	3,936
5180	1000	FICA/Medicare Employer Contribution	22,994	4,893	(18,101)
5190	1000	UI/TT Contribution	7,680	16,057	8,377
5209	1000	Advertising/Marketing	3,000	285	(2,715)
5210	1000	Agency Administration Fee	6,767	0	(6,767)
5220	1000	Audit/Accounting	85,167	19,000	(66,167)
5221	1000	Bank Charge	7,000	4,750	(2,250)
5230	1000	Clothing/Uniforms	2,000	475	(1,525)
5231	1000	Computer Software	3,400	9,500	6,100
5232	1000	Computer Hardware	10,000	33,250	23,250
5235	1000	Contractual Services	68,915	0	(68,915)
5240	1000	Contract Services - Other	0	38,950	38,950
5250	1000	Director Compensation	9,400	13,700	4,300
5260	1000	EDC Department Agency	1,800	0	(1,800)
5265	1000	Educational Materials	0	95	95
5270	1000	Elections	18,000	0	(18,000)
5275	1000	Equipment-Minor/Small Tools	0	0	0
5300	1000	Food	1,400	1,710	310
5315	1000	Household Supplies	0	95	95
5317	1000	Interest	0	0	0
5320	1000	Insurance	3,800	0	(3,800)
5335	1000	Legal Services	21,500	14,250	(7,250)
5345	1000	Maint. - Buildings	0	95	95
5350	1000	Maint. - Equipment	1,400	3,040	1,640
5380	1000	Memberships/Subscriptions	8,290	7,885	(405)
5385	1000	Mileage Reimbursement	(1,100)	475	1,575
5395	1000	Miscellaneous	(2,000)	0	2,000
5400	1000	Office Supplies/Expense	3,000	2,898	(103)

Cameron Park Community Services District  
Administration Budget - 2nd Draft  
Fiscal Year 2019-20

			FY 2018-19 Total Budget · Final	FY 2019-20 Budget	Change from FY 18-19 to FY 19-20
5410	1000	Postage	0	1,900	1,900
5415	1000	Printing	0	95	95
5420	1000	Professional Services	28,167	31,100	2,933
5425	1000	Publications & Legal Notices	100	95	(5)
5431	1000	Refund-Activity Pass	4,300	0	(4,300)
5435	1000	Rent/Lease - Bldgs	650	0	(650)
5440	1000	Rent/Lease - Equipment	0	380	380
5455	1000	Staff Development	1,000	2,850	1,850
5466	1000	Summer Spectacular	0	0	0
5470	1000	Phones/internet	14,600	5,130	(9,470)
5480	1000	Travel/Lodging	0	0	0
5492	1000	Utilities - Electric/Gas	13,500	31,350	17,850
5493	1000	Utilities - Garbage	800	0	(800)
5625	1000	Capital Equipment Expense	0	0	0
		Total	<u>815,093</u>	<u>644,955</u>	<u>(170,139)</u>
		Net Revenue Over	<u>(331,751)</u>	<u>(70,749)</u>	<u>261,003</u>
Expenditures					

Cameron Park Community Services District  
 Fire and Emergency Services Budget - 2nd Draft  
 Fiscal Year 2019-20

		FY 2018-19 Total Budget Final	FY 2019-20 Fire Base Budget	Change from 2018-19 to 2019-20
<b>Operating Revenue</b>				
4110	Property Taxes	2,768,422	2,853,897	85,475
4132	Fire Marshall Plan Review	22,000	18,000	(4,000)
4142	Tuition Fees	26,160	0	(26,160)
4250	Donations	0	1,000	1,000
4260	JPA Reimbursable	1,150,000	1,150,000	0
4262	Fire Apparatus Equip Replcmt	136,244	0	(136,244)
4410	Weed Abatement	94,260	0	(94,260)
4600	Other Income (JPA/CSD Fuel Reimb)	<u>36,295</u>	<u>38,592</u>	<u>2,297</u>
	<b>Total Operating</b>	<u>4,233,381</u>	<u>4,061,489</u>	<u>(171,892)</u>
<b>Expenditures</b>				
5000	Salaries - Permenent	19,755	0	(19,755)
5010	Salaries - Part-time	30,582	0	(30,582)
5130	Health Benefit	0	0	0
5135	Retiree Health Benefit	60,278	0	(60,278)
5150	Vision Insurance	650	0	(650)
5160	CalPERS Employer Retirement	1,896	0	(1,896)
5170	Worker's Compensation	917	0	(917)
5180	FICA/Medicare Employer Contribution	(207)	207	207
5190	UI/TT Contribution	3,588	0	(3,588)
5209	Advertising/Marketing	250	0	(250)
5210	Agency Administration Fee	67,668	0	(67,668)
5230	Clothing/Uniforms	2,500	2,500	0
5231	Computer Software	7,500	17,680	10,180
5232	Computer Hardware	0	12,000	12,000
5235	Contractual Services	0	10,000	10,000
5236	Contractual - Provider Services (reduced)	3,594,170	3,710,059	115,889
5240	Contract Services - Other	130,032	25,000	(105,032)
5250	Director Compensation	2,400	0	(2,400)
5260	EDC Department Agency	1,800	0	(1,800)
5265	Educational Materials	15,610	2,500	(13,110)
5275	Equipment-Minor/Small Tools	2,000	2,000	0
5285	Fire & Safety Supplies	8,850	1,500	(7,350)
5295	Fire Turnout Gear	31,000	31,000	0
5296	Fire- Volunteer/Resident	42,000	29,200	(12,800)
5300	Food	1,500	1,500	0
5305	Fuel	66,700	62,000	(4,700)
5310	Government Fees/Permits	3,000	3,000	0
5315	Household Supplies	6,000	7,000	1,000
5320	Insurance	35,150	0	(35,150)
5335	Legal Services	0	0	0
5345	Maint. - Buildings	11,000	11,000	0
5350	Maint. - Equipment	15,000	20,000	5,000
5355	Maint. - Grounds	3,000	3,000	0
5360	Maint. - Radio/Phones	1,500	2,000	500
5365	Maint. - Tires & Tubes	12,000	12,000	0

Cameron Park Community Services District  
 Fire and Emergency Services Budget - 2nd Draft  
 Fiscal Year 2019-20

		FY 2018-19 Total Budget · Final	FY 2019-20 Fire Base Budget	Change from 2018-19 to 2019-20
5370	Maint. - Vehicle	17,000	16,000	(1,000)
5380	Memberships/Subscriptions	850	850	0
5400	Office Supplies/Expense	4,000	4,500	500
5410	Postage	2,500	500	(2,000)
5415	Printing	500	500	0
5420	Professional Services	4,200	4,200	0
5425	Publications & Legal Notices	500	500	0
5430	Radios	700	2,500	1,800
5455	Staff Development	5,250	18,000	12,750
5465	Special Events	0	0	0
5470	Phones/internet	15,000	15,000	0
5480	Travel/Lodging	1,000	0	(1,000)
5490	Utilities - Water	7,000	9,000	2,000
5492	Utilities - Electric/Gas	25,000	25,000	0
5625	Capital Equipment Expense	<u>234,554</u>	0	(234,554)
	Total	<u>4,496,143</u>	4,061,489	(434,654)
	Net Revenue Over Expenditures	<u>(262,762)</u>	0	262,762

Cameron Park Community Services District  
 Fixed Costs Budget - 2nd Draft  
 Fiscal Year 2019-20

FY 2019-20 Fixed Costs Budget
-------------------------------------

Operating

4110	Property Taxes	431,354
4132	Fire Marshall Plan Review	
4142	Tuition Fees	
4250	Donations	
4260	JPA Reimbursable	
4262	Fire Apparatus Equip Replcmt	
4410	Weed Abatement	
4600	Other Income (CCI Grant)	
	Total	431,354

Expenditures

5000	Salaries - Permenent	0
5010	Salaries - Part-time	
5130	Health Benefit	
5135	Retiree Health Benefit	113,508
5150	Vision Insurance	
5160	CalPERS Employer Retirement	161,807
5170	Worker's Compensation	
5180	FICA/Medicare Employer	
5190	UI/TT Contribution	
5209	Advertising/Marketing	
5210	Agency Administration Fee	
5220	Audit/Accounting	28,500
5230	Clothing/Uniforms	
5231	Computer Software	
5232	Computer Hardware	
5235	Contractual Services	
5236	Contractual - Provider Services	
5240	Contract Services - Other	
5250	Director Compensation	
5260	EDC Department Agency	7,480
5265	Educational Materials	
5275	Equipment-Minor/Small Tools	
5285	Fire & Safety Supplies	
5295	Fire Turnout Gear	
5296	Fire- Volunteer/Resident	
5300	Food	
5305	Fuel	
5310	Government Fees/Permits	16,559
5315	Household Supplies	
5320	Insurance	103,500
5335	Legal Services	
5345	Maint. - Buildings	
5350	Maint. - Equipment	
5355	Maint. - Grounds	
5360	Maint. - Radio/Phones	
5365	Maint. - Tires & Tubes	

Cameron Park Community Services District  
Fixed Costs Budget - 2nd Draft

		Fiscal Year 2019-20
5370	Maint. - Vehicle	
5380	Memberships/Subscriptions	
5400	Office Supplies/Expense	
5410	Postage	
5415	Printing	
5420	Professional Services	
5425	Publications & Legal Notices	
5430	Radios	
5455	Staff Development	
5465	Special Events	
5470	Phones/internet	
5480	Travel/Lodging	
5490	Utilities - Water	
5492	Utilities - Electric/Gas	
5625	Capital Equipment Expense	
	Total	431,354
	Net Revenue	0
	Over Expenditures	

Cameron Park Community Services District  
Weed Abatement Budget - 2nd Draft  
Fiscal Year 2019-20

FY 2019-20
Weed
Abatement
Budget

Operating

		Property Taxes	
4110		Fire Marshall Plan Review	
4132		Tuition Fees	
4142		Donations	
4250		JPA Reimbursable	
4260		Fire Apparatus Equip Replcmt	0
4262		Weed Abatement	33,263
4410		Other Income (CCI Grant)	15,000
4600			
	Total		48,263

Expenditures

		Salaries - Permenent	0
5000		Salaries - Part-time	38,400
5010		Health Benefit	0
5130		Retiree Health Benefit	
5135		Vision Insurance	0
5150		CalPERS Employer Retirement	
5160		Worker's Compensation	1,152
5170		FICA/Medicare Employer	2,938
5180		UI/TT Contribution	1,920
5190		Advertising/Marketing	0
5209		Agency Administration Fee	0
5210		Clothing/Uniforms	500
5230		Computer Software	3,680
5231		Computer Hardware	2,500
5232		Contractual Services	
5235		Contractual - Provider Services	
5236		Contract Services - Other	30,000
5240		Director Compensation	0
5250		EDC Department Agency	
5260		Educational Materials	15,000
5265		Equipment-Minor/Small Tools	
5275		Fire & Safety Supplies	
5285		Fire Turnout Gear	
5295		Fire- Volunteer/Resident	
5296		Food	
5300		Fuel	
5305		Government Fees/Permits	
5310		Household Supplies	1,000
5315		Insurance	
5320		Legal Services	0
5335		Maint. - Buildings	
5345		Maint. - Equipment	
5350		Maint. - Grounds	
5355		Maint. - Radio/Phones	
5360		Maint. - Tires & Tubes	
5365		Maint. - Vehicle	
5370			

Cameron Park Community Services District  
Weed Abatement Budget - 2nd Draft

		Fiscal Year 2019-20
5380	Memberships/Subscriptions	
5400	Office Supplies/Expense	1,500
5410	Postage	6,000
5415	Printing	
5420	Professional Services	
5425	Publications & Legal Notices	
5430	Radios	
5455	Staff Development	
5465	Special Events	0
5470	Phones/internet	
5480	Travel/Lodging	
5490	Utilities - Water	
5492	Utilities - Electric/Gas	
5625	Capital Equipment Expense	
	Total	104,590
	Net Revenue	(56,327)
	Over Expenditures	



Cameron Park Community Services District  
Parks Facilities Department Budget - 2nd Draft  
Fiscal Year 2019-20

			FY 2018-19 Total Budget - Final	FY 2019-20 Budget	Change from FY 18-19 to FY 19-20
<b>Operating Revenue</b>					
4110	Property Taxes	711,880	463,763	(248,117)	
4115	Park Impact Fees	52,000		(52,000)	
4120	Quimby Fees	31,000	0	(31,000)	
4181	Lake Season Pass	18,840	18,840	0	
4182	Picnic Site Rentals	7,968	33,200	25,232	
4190	Parks Facility Revenue	37,574	34,800	(2,774)	
4255	Sponsorships	(7,933)		7,933	
4400	Reimbursement	0	15,000	15,000	
	<b>Total Operating</b>	<b>851,329</b>	<b>565,603</b>	<b>(285,726)</b>	
<b>Expenditures</b>					
5000	Salaries - Permanent	123,924	172,067	48,143	
5010	Salaries - Part-time	29,400		(29,400)	
5020	Overtime	500	2,000	1,500	
5130	Health Benefit	53,027	34,944	(18,083)	
5135	Retiree Health Benefit	8,448	0	(8,448)	
5140	Dental Insurance	0	2,451	2,451	
5150	Vision Insurance	482	434	(48)	
5160	CalPERS Employer Retirement	29,317	15,804	(13,513)	
5170	Worker's Compensation	4,600	5,278	678	
5180	FICA/Medicare Employer Contribution	0	2,551	2,551	
5190	UI/TT Contribution	4,600	8,797	4,197	
5209	Advertising/Marketing	1,000	0	(1,000)	
5210	Agency Administration Fee	17,400	0	(17,400)	
5215	Agriculture	2,200	17,285	15,085	
5220	Audit/Accounting	0	0	0	
5221	Bank Charge	2,500	0	(2,500)	
5230	Clothing/Uniforms	(250)	3,600	3,850	
5231	Computer Software	4,000	1,500	(2,500)	
5235	Contractual Services	(40,715)	0	40,715	
5240	Contract Services - Other	40,000	0	(40,000)	
5250	Director Compensation	1,200	0	(1,200)	
5260	EDC Department Agency	1,800	1,800	0	
5265	Educational Materials	750	250	(500)	
5275	Equipment-Minor/Small Tools	3,000	6,000	3,000	
5285	Fire & Safety Supplies	1,250	2,500	1,250	
5300	Food	0	750	750	
5305	Fuel	9,000	9,000	0	
5310	Government Fees/Permits	16,000	500	(15,500)	
5315	Household Supplies	16,000	6,500	(9,500)	
5320	Insurance	28,400	29,177	777	
5335	Legal Services	0	0	0	
5340	Maint. - Vehicle Supplies	2,000	1,000	(1,000)	

Cameron Park Community Services District  
Parks Facilities Department Budget - 2nd Draft  
Fiscal Year 2019-20

5345	Maint. - Buildings	20,500	10,223	(10,277)
5350	Maint. - Equipment	13,000	7,500	(5,500)
5355	Maint. - Grounds	50,350	55,211	4,861
5365	Maint. - Tires & Tubes	2,000	3,600	1,600
5370	Maint. - Vehicle	3,000	4,750	1,750
5375	Medical Supplies	500	500	0
5380	Memberships/Subscriptions	1,000	250	(750)
5385	Mileage Reimbursement	500	500	0
5400	Office Supplies/Expense	1,500	850	(650)
5405	Pool Chemicals	22,400	15,000	(7,400)
5420	Professional Services	41,500	54,000	12,500
5435	Rent/Lease - Bldgs	0	0	0
5440	Rent/Lease - Equipment	2,000	2,500	500
5455	Staff Development	4,500	4,500	0
5466	Summer Spectacular	0	0	0
5470	Phones/internet	4,700	13,545	8,845
5486	Tuition	0	0	0
5490	Utilities - Water	3,000	24,000	21,000
5492	Utilities - Electric/Gas	80,000	62,000	(18,000)
5495	Utilities - Water/Irrigation			
5500	Vandalism	1,000	2,000	1,000
5501	Cal Fire In Kind Purchases	16,000	13,500	(2,500)
5625	Capital Equipment Expense	31,717	0	(31,717)
	Total	659,000	598,617	(60,383)
	Net Revenue Over	192,329	(33,014)	(225,343)
Expenditures				

Cameron Park Community Services District  
Community Center Budget - 2nd Draft  
Fiscal Year 2019-20

		FY 2018-19 Total Budget Final	FY 2019-20 Budget	Change From FY 2018-19 to FY 2019- 20
<b>Operating Revenue</b>				
4145	Youth Classes	0	0	0
4146	Adult Classes	0	0	0
4147	Youth Sports	0	0	0
4148	Adult Sports	0	0	0
4152	Senior Nutrition Program	0	0	0
4153	Senior Programs	0	0	0
4154	Recreation Program Revenue	0	0	0
4183	Summer Kids Camp	0	0	0
4184	Cameron Park Lake Concessions	0	0	0
4185	CC Facility Rentals	78,000	55,000	(23,000)
4186	Gym Rentals	14,400	13,000	(1,400)
4187	Pool Use Fees	86,256	100,000	13,744
4190	Parks Facility Revenue	0	0	0
4400	Reimbursement (Rec Revenue Adj)	0	52,553	52,553
	<b>Total Operating</b>	<u>178,656</u>	220,553	41,897
<b>Expenditures</b>				
5000	Salaries - Permanent	61,217	122,331	61,114
5010	Salaries - Part-time	49,000	0	(49,000)
5020	Overtime	2,000	0	(2,000)
5130	Health Benefit	13,792	12,651	(1,141)
5140	Dental Insurance	0	1,051	1,051
5150	Vision Insurance	281	391	110
5160	CalPERS Employer Retirement	28,387	9,418	(18,969)
5170	Worker's Compensation	3,307	3,670	363
5180	FICA/Medicare Employer Contribution	613	1,774	1,161
5190	UI/TT Contribution	3,307	6,117	2,810
5209	Advertising/Marketing	0	0	0
5215	Agriculture	0	1,200	1,200
5220	Audit/Accounting	0	0	0
5221	Bank Charge	3,500	5,391	1,891
5230	Clothing/Uniforms	750	850	100
5231	Computer Software	2,500	1,200	(1,300)
5235	Contractual Services	0	0	0
5240	Contract Services - Other	0	12,200	12,200
5275	Equipment-Minor/Small Tools	3,000	1,500	(1,500)
5282	Refund - Deposit	0	0	0
5285	Fire & Safety Supplies	400	750	350
5290	Fire Prevention & Inspection	900	1,800	900
5300	Food	0	0	0
5310	Government Fees/Permits	4,500	4,000	(500)
5315	Household Supplies	16,000	17,500	1,500
5316	Instructors	0	0	0
5320	Insurance	10,200	0	(10,200)
5335	Legal Services	0	0	0
5340	Mait. - Vehicle supplies	(1,500)	0	1,500

Cameron Park Community Services District  
Community Center Budget - 2nd Draft  
Fiscal Year 2019-20

		FY 2018-19 Total Budget · Final	FY 2019-20 Budget	Change From FY 2018-19 to FY 2019- 20
5345	Maint. - Buildings	18,400	23,400	5,000
5350	Maint. - Equipment	24,893	16,000	(8,893)
5355	Maint. - Grounds	8,000	8,500	500
5365	Maint. - Tires & Tubes	0	500	500
5370	Maint. - Vehicle	1,000	250	(750)
5375	Medical Supplies	150	150	0
5380	Memberships/Subscriptions	300	0	(300)
5385	Mileage Reimbursement	0	0	0
5400	Office Supplies/Expense	0	300	300
5405	Pool Chemicals	15,000	21,500	6,500
5420	Professional Services	26,293	9,800	(16,493)
5421	Program Supplies	0	0	0
5431	Refund-Activity Pass	0	1,500	1,500
5435	Rent/Lease - Bldgs	0	0	0
5440	Rent/Lease - Equipment	0	1,200	1,200
5455	Staff Development	750	750	0
5465	Special Events	0	0	0
5466	Summer Spectacular	0	0	0
5470	Phones/internet	2,000	6,000	4,000
5480	Travel/Lodging	9,000	0	(9,000)
5490	Utilities - Water	50,000	9,500	(40,500)
5492	Utilities - Electric/Gas	34,884	42,000	7,116
5625	Capital Equipment Expense	0	0	0
	Total	<u>392,824</u>	345,144	(47,680)
	Net Revenue Over Expenditures	<u>(214,168)</u>	(124,591)	89,577

Cameron Park Community Services District  
Recreation Department Budget - 2nd Draft  
FY 2019-20

			FY 2018-19 Total Budget Final	FY 2019-20 Budget	Change from 2018-19 to 2019-20
<b>Operating Revenue</b>					
4110	Property Taxes	197,744	0	(197,744)	
4140	Arc Review Fees	0	0	0	
4145	Youth Classes	35,000	38,000	3,000	
4146	Adult Classes	25,000	36,727	11,727	
4147	Youth Sports	100,000	100,000	0	
4148	Adult Sports	10,000	18,800	8,800	
4149	Camp Revenues	12,800	12,800	0	
4153	Senior Programs	12,000	12,000	0	
4154	Recreation Program Revenue	0	0	0	
4170	Special Events	40,000	25,000	(15,000)	
4180	Park Lake Kiosk Revenues	40,800	21,012	(19,788)	
4181	Lake Season Pass	18,840	9,420	(9,420)	
4182	Picnic Site Rentals	1,992	830	(1,162)	
4183	Summer Kids Camp	40,800	42,000	1,200	
4184	Cameron Park Lake Concessions	10,000	3,250	(6,750)	
4185	CC Facility Rentals	(68,000)	0	68,000	
4186	Gym Rentals	20,600	20,000	(600)	
4187	Pool Use Fees	73,744	87,900	14,156	
4190	Parks Facility Revenue	27,426	0	(27,426)	
4209	Brochure Ads	0	0	0	
4220	Summer Spectacular	30,800	0	(30,800)	
4255	Sponsorships	30,000	30,000	0	
4400	Reimbursement (Adj to CC)	20,000	(52,553)	(72,553)	
4600	Other Income	3,000	3,000	0	
<b>Total Operating</b>		<b>682,546</b>	<b>408,186</b>	<b>(274,360)</b>	
<b>Expenditures</b>					
5000	Salaries - Permanent	36,181	110,973	74,792	
5010	Salaries - Part-time	73,368	69,775	(3,593)	
5020	Overtime	2,000	1,000	(1,000)	
5130	Health Benefit	32,921	28,854	(4,067)	
5140	Dental Insurance	0	2,208	2,208	
5150	Vision Insurance	412	285	(127)	
5160	CalPERS Employer Retirement	24,454	8,705	(15,749)	
5170	Worker's Compensation	988	2,197	1,209	
5180	FICA/Medicare Employer Contribution	0	1,062	1,062	
5190	UI/TT Contribution	2,525	3,662	1,137	
5209	Advertising/Marketing	15,750	26,960	11,210	
5210	Agency Administration Fee	4,833	0	(4,833)	
5220	Audit/Accounting	4,833	0	(4,833)	
5221	Bank Charge	3,000	4,000	1,000	
5230	Clothing/Uniforms	1,000	1,900	900	
5231	Computer Software	12,600	3,500	(9,100)	
5232	Computer Hardware	0	0	0	
5235	Contractual Services	0	0	0	

Cameron Park Community Services District  
Recreation Department Budget - 2nd Draft  
FY 2019-20

		FY 2018-19 Total Budget Final	FY 2019-20 Budget	Change from 2018-19 to 2019-20
	5240	3,768	3,500	(268)
	5260	1,800	0	(1,800)
	5275	0	0	0
	5282	0	0	0
	5285	0	0	0
5290		0	0	0
	5300	2,100	2,100	0
	5310	0	0	0
	5316	73,700	66,500	(7,200)
	5320	7,950	0	(7,950)
	5335	0	0	0
	5345	0	0	0
	5350	1,000	1,000	0
	5375	(650)	1,000	1,650
	5380	460	460	0
	5385	3,800	500	(3,300)
	5395	0	0	0
	5400	2,000	800	(1,200)
	5410	400	0	(400)
5415		500	0	(500)
	5420	9,840	5,700	(4,140)
	5421	15,000	19,950	4,950
	5431	0	0	0
	5435	50	8,300	8,250
	5440	0	100	100
	5455	500	500	0
	5465	6,000	7,695	1,695
	5466	50,000	0	(50,000)
	5470	3,700	5,000	1,300
	5480	(9,300)	0	9,300
	5492	6,616	20,000	13,384
	Total	<u>394,099</u>	408,186	14,087
	Net Revenue Over	<u>288,447</u>	(0)	(288,447)

Cameron Park Community Services District  
 Capital Outlay  
 Fiscal Year 2019-20

Fire and Emergency Services Capital Outlay	Parks and Facilities Capital Outlay	FY 2019-20 Capital Outlay Budget
--	--	---

Operating Revenue

4110 Property Taxes		0
4115 Park Impact Fees	52,000	52,000
4120 Quimby Fees		0
4125 Fire Development Impact Fees	10,000	
4181 Lake Season Pass		0
4182 Picnic Site Rentals		0
4190 Parks Facility Revenue		0
4255 Sponsorships		0
4262 Fire Apparatus Equip Replcmt		
	100,000	100,000
4400 Reimbursement	<u>30,000</u>	<u>49,717</u>
Total Operating Revenue	<u>140,000</u>	<u>201,717</u>

Expenditures

		0
5000 Salaries - Permanent		0
5010 Salaries - Part-time		0
5020 Overtime		0
5130 Health Benefit		0
5135 Retiree Health Benefit		0
5140 Dental Insurance		0
5150 Vision Insurance		0
5160 CalPERS Employer Retirement		0
5170 Worker's Compensation		0
5180 FICA/Medicare Employer Contribution		0
5190 UI/TT Contribution		0
5209 Advertising/Marketing		0
5210 Agency Administration Fee		0
5215 Agriculture		0
5220 Audit/Accounting		0
5221 Bank Charge		0
5230 Clothing/Uniforms		0
5231 Computer Software		0
5235 Contractual Services	10,000	10,000
5240 Contract Services - Other		0
5250 Director Compensation		0

Cameron Park Community Services District

Capital Outlay

Fiscal Year 2019-20

5260 EDC Department Agency			0
5265 Educational Materials			0
5275 Equipment-Minor/Small Tools			0
5285 Fire & Safety Supplies			0
5300 Food			0
5305 Fuel			0
5310 Government Fees/Permits			0
5315 Household Supplies			0
5320 Insurance			0
5335 Legal Services			0
5340 Maint. - Vehicle Supplies			0
5345 Maint. - Buildings		8,777	8,777
5350 Maint. - Equipment			0
5355 Maint. - Grounds		19,777	19,777
5365 Maint. - Tires & Tubes			0
5370 Maint. - Vehicle			0
5375 Medical Supplies			0
5380 Memberships/Subscriptions			0
5385 Mileage Reimbursement			0
5400 Office Supplies/Expense			0
5405 Pool Chemicals			0
5420 Professional Services			0
5435 Rent/Lease - Bldgs			0
5440 Rent/Lease - Equipment			0
5455 Staff Development			0
5466 Summer Spectacular			0
5470 Phones/internet			0
5486 Tuition			0
5490 Utilities - Water			0
5492 Utilities - Electric/Gas			0
5,495 Utilities - Water/Irrigation			0
5500 Vandalism			0
5501 Cal Fire In Kind Purchases	0	0	0
5625 Capital Equipment Expense	<u>330,000</u>	<u>85,217</u>	<u>415,217</u>
Total Expenditures	<u>340,000</u>	<u>113,771</u>	<u>453,771</u>
Net Revenue Over Expenditures	<u>(200,000)</u>	<u>(42,054)</u>	<u>(252,054)</u>



Cameron Park Community Services District  
Capital Improvements Summary  
Fiscal Year 2019-20  
May 22, 2019

## 2019-20 Fire and Emergency Services CIP

- **\$185,000** is budgeted for 2 Engine Payments (Current and New Engine 88)
- **\$130,000** is budgeted for new Engine 88 equipment
- **\$25,000** is budgeted for Station 89 Bay Doors
- **\$10,000** is budgeted for Station 88 design

## 2019-2020 Parks and Facilities CIP

- **\$8,777** is being budgeted to repair the dry rot and re-paint the Parks Maintenance Shop
- **\$16,777** is being budgeted to repair the parking lots throughout the District. The funds will be utilized to re-paint the parking stalls at Cameron Park Lake, Christa McAuliffe and Rasmussen Park. It will also address the sections at Rasmussen Park where the asphalt is destroyed.
- **\$3,000** is being budgeted for to replace the block retaining wall that holds the playground mulch in place at Rasmussen Park. Currently the wall is falling apart. The plan is to utilize Growlersberg to demo the existing wall and replace it with 2X12 redwood boards that will be secured to the existing fence.
- **\$12,000** was approved during the 2018-2019 mid-year budget review to construct a T-Ball field at Christa McAuliffe Park. The project is currently held up with the county. The District is expecting to start this project in the fall of 2019. This project will be funded using Park Impact Fees
- **\$40,000** was approved during the 2018-2019 mid-year budget review to update the master plan at Rasmussen Park. Staff have not had time to address the master plan and will be addressing this item in the near future. This project will be funded using Park Impact Fees
- **\$13,500** is being budgeted to replace the damaged utility vehicle the District currently utilizes. It will also help the District maintain the open space properties per the CPCSD ordinance. The utility vehicle will be 4 wheel drive and have equipment set up to spray out the open space lots.
- **\$19,717** is budgeted to construct a disc golf course at Bonanza Park. This project is being presented by the El Dorado Disc Golf Association. It is expected to be a fully funded project with little to no cost to the District.