Established: June 3, 1961

REVISED: Corrected Meeting Time

Board of Directors Regular Meeting Agenda
Wednesday, October 21, 2026

6:30 PM

2502 Country Club Drive
Cameron Park, CA 95682 – Social Room

Board Members

Dawn Wolfson, President
Katie Gilchrest, Vice President ***Sidney Bazett, Director***
Tim Israel, Director ***J.R. Hichborn, Director***

Mission Statement

"To preserve and enhance the quality of life and to safeguard the health, safety, and welfare of our community"

CALL TO ORDER

- Roll Call
- Pledge of Allegiance
- Moment of Silence to Honor Service Members
    - Military, Law Enforcement, Fire, Emergency Personnel
- Adoption of Agenda

PUBLIC COMMENT - Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak; individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

PUBLIC MEETING CONDUCT - Board Meeting Conduct is outlined in District Policy 5030, which can be found on our website: www.cameronpark.org/general-information. Protocols for Public Comment can be found at the bottom of the agenda.

CLOSED SESSION PUBLIC COMMENT[3]

ADJOURNMENT TO CLOSED SESSION

CLOSED SESSION ITEMS

REPORT OUT OF CLOSED SESSION

PRESENTATIONS

- Zone Zero Video (A. Bourriague)

GENERAL PUBLIC COMMENT
Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Board.

CORRESPONDENCE

LEGAL UPDATES

CONSENT CALENDAR

Receive & File:

1. District Report for September 2026
    a. General Manager's Report (M. Hornstra)
    b. Parks & Facilities (K. Hargis)
    c. Recreation (C. Lowe)
    d. CC&R Report (J. Mog)
    e. Wildfire Mitigation (A. Bourriague)
    f. Fire Department (K. Richards)
2. September 2026 Financial Report (M. Hornstra)
    a. September Finance Report (M. Hornstra)

Approve:

3. Minutes of September 16, 2026 – Board of Directors Meeting (E. Brannagan)

REVIEW ITEMS PULLED FOR DISCUSSION

GENERAL BUSINESS

4. Revised Amended Employee Assistance Program (EAP) Memorandum of Understanding (M. Hornstra)
5. Draft of Capital Improvement Plan (M. Hornstra)
6. Review of Revised District Conflict of Interest Policy (M. Hornstra)
7. Approval of the FY 2025-26 Annual Reports and Five-Year Findings Report for Park and Fire Impact Fees Programs Collected by the County of El Dorado (M. Hornstra)

BOARD OF DIRECTORS' COMMENTS & FUTURE AGENDA ITEMS

ADJOURNMENT OF MEETING

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is **Wednesday, November 18th at 6:30pm**, in the Social Room at 2502 Country Club Drive, Cameron Park, CA 95682

This agenda and packet items are available online at the CPCSD website: https://www.cameronpark.org/board-of-directors

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the Board Clerk at (530) 677-2231 or boardclerk@cameronpark.org. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.

PUBLIC MEETING CONDUCT

Board Meeting Conduct is outlined in District Policy 5030, which can be found on our website: CPCSD Board Policies.

PROTOCOLS FOR PUBLIC COMMENT

Time for public comment will be provided at every meeting and will only be received at designated periods as called by the Board President or otherwise outlined on this agenda.

Individuals have three (3) minutes to address the Board with an overall time allotment of 20 minutes per topic.

Except with the consent of the Board President, individuals shall be allowed to speak to an item only once.

Individuals participating on-site will be provided with the opportunity to address the Board of Directors first, and then any virtual participants will be called upon.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with person(s) providing input to the Board.

If any person(s) providing comments to the Board of Directors creates a disruption to the meeting by refusing to follow guidelines, the Board President may take the following actions:

Step 1 - Request the person(s) adhere to Board Meeting guidelines. If the person refuses, the President may have the speaker's microphone turned off or ask the speaker to stop.
Step 2 - If the disruption continues, the President may order a recess of the Board meeting.
Step 3 - If the disruption continues, the President may order the removal of the person from the Board meeting.

Item #1A

DISTRICT MONTHLY REPORT

October 21, 2026

GENERAL MANAGER (M. Hornstra)

This month, District staff has focused on seasonal property preparations, capital improvement planning, technology projects, and required agency reporting. Personally I was able to enjoy some tropical vacation time and I want to thank staff for doing a fantastic job managing district operations while I was away. The following summarizes these activities and selected department highlights.

CalOES/FEMA Public Assistance Grant Program

The District received $231,839.32 in FEMA/Cal OES Public Assistance reimbursement for repairs related to damage sustained during the 2022–2023 winter storms (DR-4683). A big thank you to the staff at CalOES and FEMA for their assistance in navigating the process and procedures to close out a state and federal grant.

Park and Fire Impact Fee Reports

Completed the preparation of the separate Five-Year Findings Reports for Park Impact Fees and Fire Development Fees. These reports are part of this month's agenda for Board consideration and submission to El Dorado County.

Winter Preparedness and Drainage Coordination

Coordinating preparations on District property for the upcoming rainy season and potential heavy rainfall. This includes coordination with Cameron Park Country Club who is downstream from the lake and doing work on their property, working with the neighbors and local agencies to clear the drainage adjacent to Fire Station 89

Growlersberg crews have completed clearing brush and debris from the lake's dam spillway ahead of the October 30 deadline and are working on drainage channels that are on District property, as well as inspecting facility roofs, and monitoring lake levels to determine the timing of seasonal water releases.

Capital Improvement Projects

Considerable effort has continued on the CIP project, including refining project scope, priorities, and cost information to support Board review and future funding decisions. The CIP plan will be an important part of the Board planning session that will occur in the November timeframe.

Information Technology

Working with IT services provider on Payment Card Industry (PCI) compliance certification. This is a critical compliance measure that requires periodic testing and certification. The Request for Proposals (RFP) for managed IT services to support the district's technology needs have been finalized and will be published in the next few weeks.

Cameron Park Lake Park Host

Began working on the Conditional Use Permit application that will be submitted to El Dorado County for the proposed park host program at Cameron Park Lake.

Selected Department Highlights

- **Parks and Facilities:** The pool heater rebuild is complete, and the heater is operational, with annual preventive maintenance arranged. Staff also completed drainage improvements at David West Park and continue investigating water intrusion along the gymnasium's south wall.
- **Recreation:** The November 21 Christmas Craft Faire has sold out its vendor spaces, with more than 60 vendors scheduled to participate. Staff is also working to bring back Fall Break Youth Camp for the first time since 2023 and expanding class offerings for multiple age groups.
- **Fire Department:** A new Fire Apparatus Engineer/Paramedic is attending the fire academy, with graduation anticipated in mid-November. Staff has also identified the scope of asphalt repairs at Station 89 and is preparing to solicit bids, with completion anticipated in late 2026 or early 2027.
- **Wildfire Mitigation:** Staff is reviewing and improving next year's vacant-lot inspection program, coordinating vegetation management on District parcels, and updating park maps to support a future interactive public map.

Additional information on these activities and other department work can be found in the individual Parks and Facilities, Recreation, Fire Chief, and Wildfire Mitigation reports included in this agenda packet.

Item #1B

Parks & Facilities Report for September 2026

October 21, 2026

PARKS AND FACILITIES STATUS

Parks and Facilities staff are prioritizing the preparation of CSD property for the El Nino storm season. This includes inspecting the Community Center and gymnasium roofs, clearing drainage channels to improve water flow, and monitoring Cameron Park Lake's water levels in anticipation of storms.

CAMERON PARK LAKE

- **Current Projects –**
  - Lake water quality is still holding up, minor algae in comparison to previous years.
  - Spurred by resident complaints, a contractor sprayed the west side of the Lake to combat gnats and mosquitos. If this short-term solution proves effective, the CSD will incorporate spraying into its vector control strategy alongside existing long-term solutions such as thinning the cattails.
  - CSD staff met with various vendors to discuss lighting, concessions, and restroom improvements.
  - Growlersberg crews completed clearing the dam spillway of brush and debris. This was required by the California Department of Water Resources by October 30.
  - Staff is monitoring the lake level as well as the weather to determine when to pull the dam boards and release water downstream. This will occur prior to the first rain of the storm season. Anticipated last week of October.
  - Staff poured concrete and installed the Hollister Memorial Bench on the west side of the lake.
  - "No Parking" signs were installed by El Dorado County on Cambridge Drive outside the Lake entryway.

Hollister Memorial Bench

COMMUNITY CENTER

- **Current Projects –**
  - Evaluating proposed systems for the facility automation project which will include improved access control and security.
  - Pool Heater rebuild completed last week of September. Heater is now operational and the CSD has an annual preventative maintenance program in place with pool contractor.
  - 5-year fire hydrant and sprinkler inspection conducted on September 14. Inspection revealed one sprinkler issue and one hydrant issue. Staff is working with vendor to remediate the sprinkler issue and El Dorado Irrigation District to remediate the hydrant issue.
  - Solar panels were inspected at the Community Center and Station 89. No system issues were found. Contractor recommended a general cleaning of the panels. Staff working to secure vendor for cleaning.
  - Initial assessment completed for determining the source of water seeping into the gym flooring along the south wall. Have ruled out water coming from adjacent piping, turning focus to the roof where previous repairs have been done. Staff is working with roofing contractor to inspect the roof of the gymnasium as well as the Community Center building with the goal of proactively addressing any issues that may turn to leaks with the rain.
  - Central air has been restored to Classroom B after a motor failure in

the HVAC system.

- Circulation fans in the pool pump room and both chemical rooms were inspected and found to be non-operational. Staff has ordered replacement parts. Anticipated repair is the week of October 19. This repair is able to be completed in-house without a contractor.

PARKS, GENERAL

- Weed abatement continues, additional work done at Gateway park due to late rains in March/April
- Fixed broken sprinkler heads at multiple LLAD and park locations
- Staff working on drinking fountain repairs at several parks.
- Growlersberg crews have been working with staff to clear several areas on District property.
- Growlersberg Conservation Crew continues to support weed abatement activities throughout the district.
- Crews have finished clearing the walking paths and clearing the drainage areas along the park grounds at Gateway and Knollwood parks
- The Air Quality Management District (AQMD) conducted its annual inspection of heavy machinery. No deficiencies were found and the CSD passed the inspection.

CHRISTA MCAULIFFE PARK

- Vandalism seems to be on the rise particularly at Christa McAuliffe
- Water fountain was damaged by vandalism, but staff was able to repair and secure
- Staff working on replacing bathroom stall door in men's bathroom due to lock not functioning properly

DAVID WEST PARK

- **Current Projects –**
  - Staff completed adding an additional drain in the concrete area behind the first base dugout. This will correct a persistent issue during the rainy season where the dugout and the infield at first base are flooded.

RASMUSSEN PARK

- **Current Projects –**

- Staff working on obtaining and installing new signage for the parking lot gate as well as repainting the gate.

PAUL J. RYAN PARK

- **Current Projects –**
  - Scheduling the tree stump grinding along the pathway
  - Continued monitoring of trees that are leaning severely and may cause a safety hazard.
  - Park Rules sign is damaged and needs replacement. Staff is working on procuring a vandal-resistant sign

EASTWOOD PARK

- **Current Projects –**
  - Staff investigating a resident report of a dead tree by picnic area. Currently evaluating if CalFIRE Ponderosa crew can remove, or if an outside contractor is needed.

ROYAL OAKS PARK

- **Current Projects –**
  - An Encroachment Permit was issued to Cameron Park Country Club to access the CSD's easement road at Royal Park. The Country Club is conducting construction activities at hole 11 of the golf course to improve their drainage infrastructure.

Item #1C

District Recreation Report for October 2026

October 21, 2026

RECREATION STATUS

Recreation Programs and Events Update

Recreation Staff is actively preparing for the fall season, bringing back several popular community events, including The Great Trunk or Treat, the Christmas Craft Faire, and the return of Fall Break Youth Camp.

The Great Trunk or Treat

Preparations for The Great Trunk or Treat are underway, and this year's event is showing promising growth, with more decorated trunks anticipated than last year and several new businesses participating. Staff has brought back popular activities, including the children's costume contest, Dessert Walk, and the signature Pumpkin Plunge.

Community donations have played a significant role in supporting this year's event, with generous contributions primarily coming from Apple Hill and the Camino area. Donations included pumpkins and other items from Delfino Farms, Rainbow Orchards, High Hill Ranch, and Trader Joe's, as well as desserts from Larsen's Bakery, High Hill Ranch, Fudge Factory, and Grandpa's Cellar. These contributions helped provide event supplies, desserts, and giveaway items while reducing the overall financial burden on the District.

Christmas Craft Faire

The upcoming Christmas Craft Faire has officially sold out of vendor spaces, with more than 60 vendors scheduled to participate. The gymnasium, Assembly Hall, social room, dance room, and classrooms will all be utilized to accommodate this year's vendors. Staff is pleased with the strong response and the speed at which vendor spaces filled.

"Santa Matt" is scheduled to attend from 10:00 a.m. to 12:00 p.m., and Staff will offer breakfast items and refreshments at the concession stand. Promotional yard signs will be displayed throughout the community during the week leading up to the event.

The Christmas Craft Faire will take place on **Saturday, November 21, 2026, from 9:00 a.m. to 3:00 p.m.** Board Members are encouraged to help spread the word and promote this popular community event.

Fall Break Youth Camp

Staff is working to reintroduce Fall Break Youth Camp, which has not been offered since 2023. Recognizing that many families remain in the area during school breaks while parents continue working, Staff identified an opportunity to provide additional childcare and recreational programming for local families.

A three-day camp is being offered, featuring demonstrations, organized activities, and gym time to give youth an engaging and active experience during their school break. Additionally, All-Net Basketball Camp will be offered in the mornings, providing families with the flexibility to participate in both programs if desired. This effort reflects Staff's continued commitment to expanding seasonal programming and meeting the needs of the community.

New Classes and Recreation Opportunities

Staff continues to expand the District's class offerings by introducing new programs and promoting a wider variety of recreational opportunities for all ages. Recent additions include Healing Hands Meditation, Brazilian Samba, and Cooking with Love. Staff has also introduced opportunities for beginners to learn pickleball and for participants to explore ballet and develop their movement skills.

Ballet programming is being structured to serve multiple age groups, with Friday morning classes planned for young children and afternoon classes for seniors. Staff also hopes to expand the program to include teens and adults during the early evening hours. These efforts are part of a broader initiative to increase adult programming while continuing to provide diverse, accessible recreational opportunities for the entire community.

Staff will continue working to introduce new classes, strengthen community participation, and maximize use of District facilities throughout the fall and winter seasons.

For the latest program offerings, class schedules, and upcoming events, community members are encouraged to visit **cameronpark.org**.

Cameron Park Recreation Update:

- ***Aquatics***
  - Lap Swim started fall/winter hours Monday, August 3
    - Monday – Thursday 5:30am – 7:30am
    - Sunday – 7:00am – 9:00am
    - Average of 23 swimmers (majority on Wed/Thurs)

- ***Classes/Programs – Currently for Teens/Adults/Seniors***

  - Kaiut Yoga (Ages 15+)
    - Monday or Wednesday – 5:00pm – 6:00pm
    - Tuesday or Thursday – 10:45am – 11:45am
    - Average of 8 participants per session
  - Tai Chi for Health
    - Tuesday (Beginner) -9:00am – 10:00am
    - Tuesday (Advanced) – 7:45am – 8:45am
    - Thursday (Beginner) – 7:45am – 8:45am or 7pm- 8pm
    - Average of 4 participants per class, per month
  - Intro to Guitar
    - Wednesday 5:30pm – 6:15pm
    - Wednesday 5:30pm – 6:15pm
    - Average of 2 participants per session
  - Let's Uke!

        - Wednesday 4:30pm – 5:15pm
        - Average of 0
    - Line Dancing
        - Every Other Thursday Beginner I 6:00pm – 7:00pm
        - Every Other Thursday Beginner II/III 6:00pm – 7:00pm
        - Average of 35 in Beginner I and 10 in Beginner II/III
    - Pickleball Clinic
        - Tuesday & Thursday (All Level) 1:00pm – 2:30pm
        - Tuesday & Thursday (Beginner) 2:30pm – 3:30pm
        - Average 0
    - Modified Zumba
        - Monday - 9:00am – 10:00am
        - Thursday - 9:00am – 10:00am
        - Average 19 participants
    - Adult 5x5 Basketball League
        - 8 Week Sessions – Tuesdays – 5pm-9pm
        - 3 teams currently signed up with the start of October 27th

- ***Classes – Currently for Youth/Teens/Family***

    - Speaking Spanish
        - Monday – Thursday 5:30am – 7:30am
        - Sunday – 7:00am – 9:00am
    - Jr. Tennis Clinic
        - Monday – Thursday 5:30am – 7:30am
        - Sunday – 7:00am – 9:00am
    - Jr. Pickleball Clinic
        - Monday – Thursday 5:30am – 7:30am
        - Sunday – 7:00am – 9:00am
    - C3 Martial Arts
        - Two Week Trial – TKD Tigers
        - Two Week Trial – Family Martial Arts
    - Cameron Park Taekwondo
        - Kinderkicks
        - Kids White Belt
        - Teen/Adult
    - Precision Sand Volleyball
        - Wednesday 6:00pm – 7:30pm
    - DYS Futsal (Ages 6 – 22)
        - Varying Dates and Times starts November 14, 2026

- ***Classes/Programs – New***
    - Brazilian Samba

        - Ages 12+
        - Monday – 6:30pm – 8:30pm
    - Ballet – Varying Ages and Dates/Times
        - Baby Ballet to Older Adults Ballet
        - Friday – Various Days
    - Theory Dance – Hip Hop Dance Classes
        - Monday (7-9 years old) 3:30pm – 4:15pm
        - Wednesday (7 – 9 and 10 – 12 years old) – Coming Soon!
    - Paint Party Pals
        - Tuesdays - 4:30pm – 5:30pm
    - Cooking with Love
        - Monday (4-7 years) 4pm – 5pm
        - Monday (8 – 12 years) 5:30pm – 6:30pm

- ***Events***
    - SANTA is on the Move – Ongoing Santa Scavenger Hunt
        - Saturday, November 21, 2026
        - Cameron Park CSD Facilities from 9am to 3pm

    - The Annual Christmas Craft Faire
        - Saturday, November 21, 2026
        - Cameron Park CSD Facilities from 9am to 3pm

Item #1D

CC&R Report for September 2026

October 21, 2026

Covenants, Conditions, and Restrictions (CC&R) (J. Mog)

The CC&R Officer worked on complaints and neighborhood issues throughout Cameron Park in September. Complaints increased throughout the month. Staff has held off on neighborhood campaigns due to the amount of complaints and field inspections that have increased. Newsletter announcements are continuing which are proving to improve homeowner awareness of ARC and CC&R responsibilities.

Staff met with Legal Council to discuss improvements to our CC&R policy. Staff also discussed 3 cases that will be delivered to BBK for legal action. These cases are noted below.

The CC&R department log adjustments:

- The CC&R current case log is 32 Cases
- Three new violation cases were added
- Eleven cases were cleared of violations

CC&R Department Matters

CC&R Violation cases for legal action are being forwarded to Legal Council (BBK Law):

a. CCR25-1070 – 3278 Country Club Dr. – Recreational Trailer Violation
b. CCR20-1035 – 3451 La Canada Dr. – Storable Materials
c. CCR25-1062 – 3415 Chasen Dr. – Livestock Violation (Chickens)

ARC Department:

The month of September saw an average amount of ARC submittals. Projects ranged from roofing projects to new home construction.

Architectural Review Projects – Period - June

- Projects Reviewed – 17
- Projects Approved – 17

Newsletter Announcement:
The CC&R Newsletter for the Month of October focused on:

- CC&R departments description of services vs HOA services which are not provided by the CSD.
- El Dorado County Sheriff Office Services that the CSD does not manage. Included was a link to provide complaints for items such as abandoned vehicles, noise complaints, domestic disturbances and traffic issues.
- El Dorado County Department of Transportation (DOT). A link was provided in this subject to assist residents with services such as road conditions, street sign management, culvert management under roadways and vegetation management along our internal throughways.

Committee Appointed Members:
The Architectural Review Committee currently has three resident committee members and one board member as an alternate. Additional community members are still needed for this committee. The CC&R committee is also in need of resident members to serve on the committee. Staff will continue to post these openings on the newsletter and the CSD website.

The CC&R committee has three resident members on the committee with one resident ARC committee member requesting to move to the CC&R committee. This would make for four resident committee members for the committee team. This will provide the option for the board to discuss board member reassignments leaving one board member on the committee to support board reports.

Wildfire Mitigation Coordinator (WMC) Monthly Report

September 2026

Unimproved Lots (Vacant Lots) – Preparation for next year starts as processes are reviewed and adjusted and documents are updated and changed to improve the program.

CSD Parcels – Coordination is underway with maintenance to complete wildfire mitigation practices on properties; a better process is being developed to keep track of what needs to be completed.

Maps – Working on updating maps for the CSD, providing some new detailed styled maps for each park to build an interactive map for the public to use to showcase different amenities the CSD has to offer.

Zone Zero – No new updates regarding this as the defensible space working group for the county has not met in the last month due to scheduling conflicts from others within the group so the update remains as follows: The Board of Forestry has recently finalized the regulations on zone zero which will affect areas, Moderate, High, and Very High Severity Zones, in the SRA (State Responsibility Area) and only the Very High Severity Zones in the LRA (Local Responsibility Area). View the Press release here: https://mailchi.mp/ca33ae5bd6ed/board-of-forestry-and-fire-protection-names-new-executive-officer-18173901?e=159564dcf0

Educational Signs – Education Wildfire Prevention yard signs have been made and presented to the board and some adjustments will be made based of feedback from them and the public.

EDCAR – Spoke at an EDCAR event at the Country Club after a previous defensible space inspector speaker could not make it. Discussed the new California update: Zone Zero. Covered questions regarding Defensible Space Real Estate Inspections.

Inspection History for August

DSREIs (Defensible Space Real Estate Inspections) -

6	57	6	58	2	4	0	0	0
Parcels Inspected	**Parcels Inspected YTD**	**Inspections**	**Inspections YTD**	**Compliant**	**1st – NC**	**2nd - NC**	**3rd - NC**	**RTC**

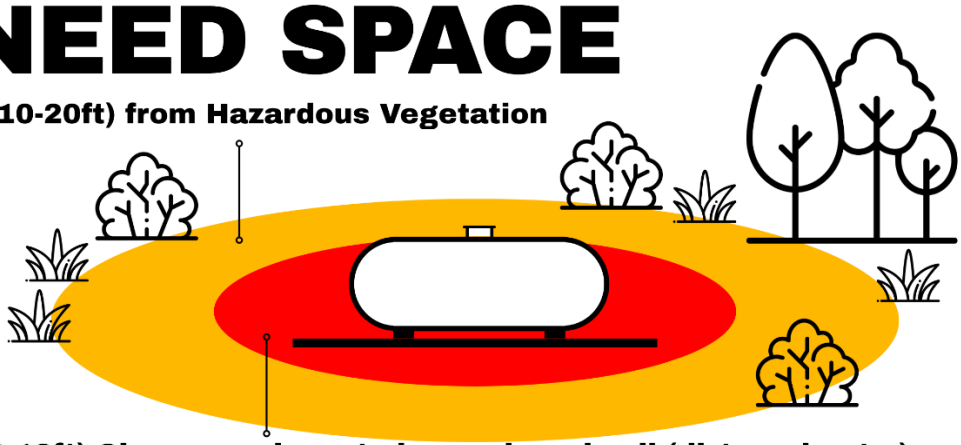
YTD = Year-to-Date, NC = Non-Complaint, RTC = Referred to County

County Complaints –

0	3	0	3	0	0	0	0	0
Parcels Inspected	**Parcels Inspected YTD**	**Inspections**	**Inspections YTD**	**Compliant**	**1st – NC**	**2nd - NC**	**3rd - NC**	**RTC**

YTD = Year-to-Date, NC = Non-Complaint, RTC = Referred to Count

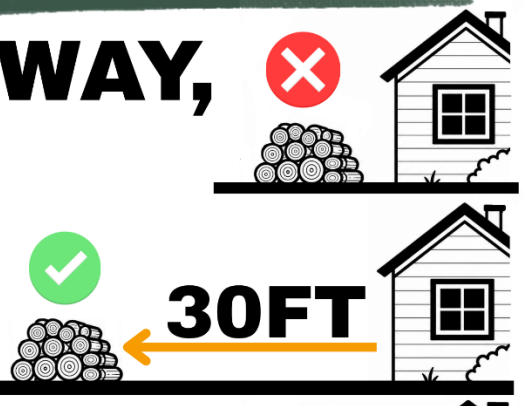
PROPANE TANKS NEED SPACE



20FT MAKES A SAFER PLACE

WOOD PILES?

MOVE IT AWAY, COVER AND/OR STORE



MAKE YOUR HOME SAFER THAN BEFORE

Fire Chief's Report – October 2026

Item #1F

Department Overview

I would like to share a few updates on what has been happening at the Cameron Park Fire Department over the past month. Our personnel have been busy responding to emergencies, participating in community events, and continuing to support the day-to-day needs of the Department. We are also making progress on staffing and facility improvements. Below are a few highlights of our recent activities and ongoing efforts.

Community Engagement

On September 11, Engine 88 personnel attended the El Dorado Remembers September 11 memorial event, hosted by the Cameron Park Church of Jesus Christ of Latter-day Saints at Ponderosa High School. The event provided an opportunity to join the community in honoring and remembering those who lost their lives on September 11, 2001.

During the week of September 21, the Cameron Park Homeschool Co-op visited Station 89 for an educational tour. Students had the opportunity to meet firefighters, explore the station and equipment, try on firefighting gear, and practice operating a fire hose. The visit provided a fun, hands-on experience while introducing students to the fire service and the role firefighters play in the community.

On September 26, Cameron Park Fire Department personnel participated in the annual CHP-sponsored Cops, Props and Rodders community event. A highlight of the well-attended event was the arrival of a CAL FIRE S-70i FIREHAWK helicopter from the McClellan Air Tanker Base, providing attendees with a unique opportunity to see one of CAL FIRE's specialized firefighting aircraft up close.

On October 16, Cameron Park Fire Department personnel participated in the annual Cameron Park Trunk or Treat event in collaboration with the Cameron Park Recreation Department. Engine 89 attended, providing families an opportunity to interact with firefighters, explore the apparatus, and enjoy the Halloween festivities.

These events provided valuable opportunities for our personnel to engage with residents, support local organizations, and connect with the community outside of emergency situations. The Department appreciates these opportunities to build relationships and maintain a positive presence in the Cameron Park community.

Notable Emergency Responses

During the past month, Cameron Park Fire Department personnel responded to several notable incidents, demonstrating their continued commitment to public safety and service to the community. Notable responses included a vehicle fire on Green Valley Road, a vegetation fire along Highway 50 near Cameron Park Drive, and a vehicle collision into an occupied commercial building at Burke's Junction. Through the quick actions of responding personnel and strong coordination with neighboring fire agencies, crews successfully contained both fires, prevented further property damage, and provided emergency medical care to an injured occupant. These incidents highlight the professionalism, dedication, and teamwork of our firefighters, who consistently provide a high level of emergency service to the Cameron Park community. Their efforts, along with the strong partnerships maintained with our cooperating agencies, continue to strengthen emergency response capabilities and reinforce the

Department’s commitment to protecting lives, property, and the community we serve.

Department Updates

The Cameron Park Fire Department recently welcomed a new Fire Apparatus Engineer/Paramedic who is currently attending the fire academy and is expected to graduate in mid-November. Upon successful completion of the academy, the new employee will transition into an operational assignment shortly thereafter. This addition represents a continued investment in maintaining adequate staffing, strengthening emergency response capabilities, and ensuring the Department can provide reliable, high-quality fire and emergency medical services to the Cameron Park community.

As part of the Department’s ongoing facility maintenance program, staff are preparing for asphalt repair and replacement at Station 89. The scope of work has been identified, and staff will coordinate with the Operations Manager to solicit bids and schedule the necessary improvements. The project is anticipated to be completed in late 2026 or early 2027 and reflects the Department’s continued commitment to maintaining safe, functional, and well-maintained facilities that support daily operations and long-term service delivery to the community.

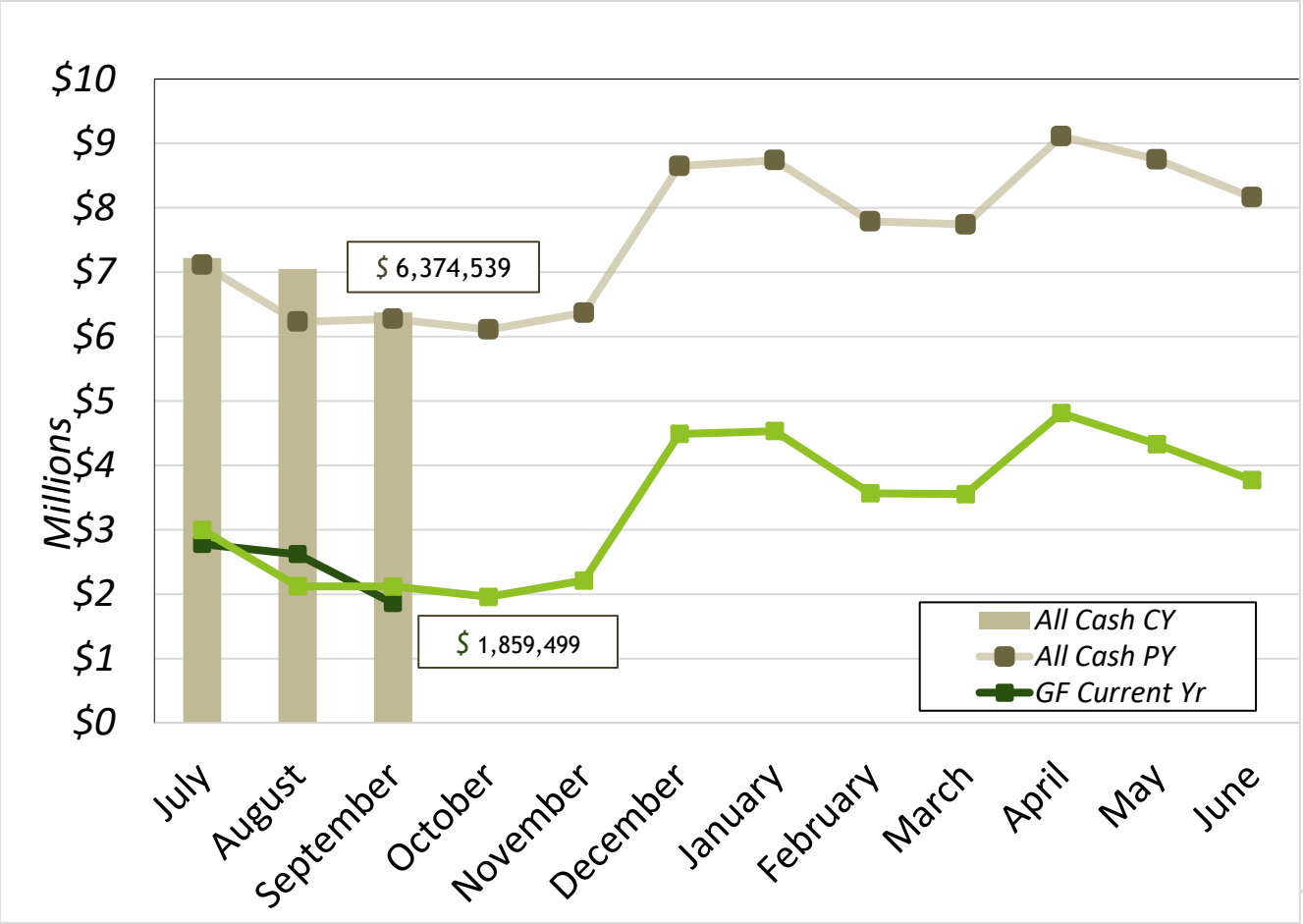
Kalan Richards, Assistant Chief
CAL FIRE / Cameron Park Fire Department

Monthly Financial Report September 2026

Budget and Administration

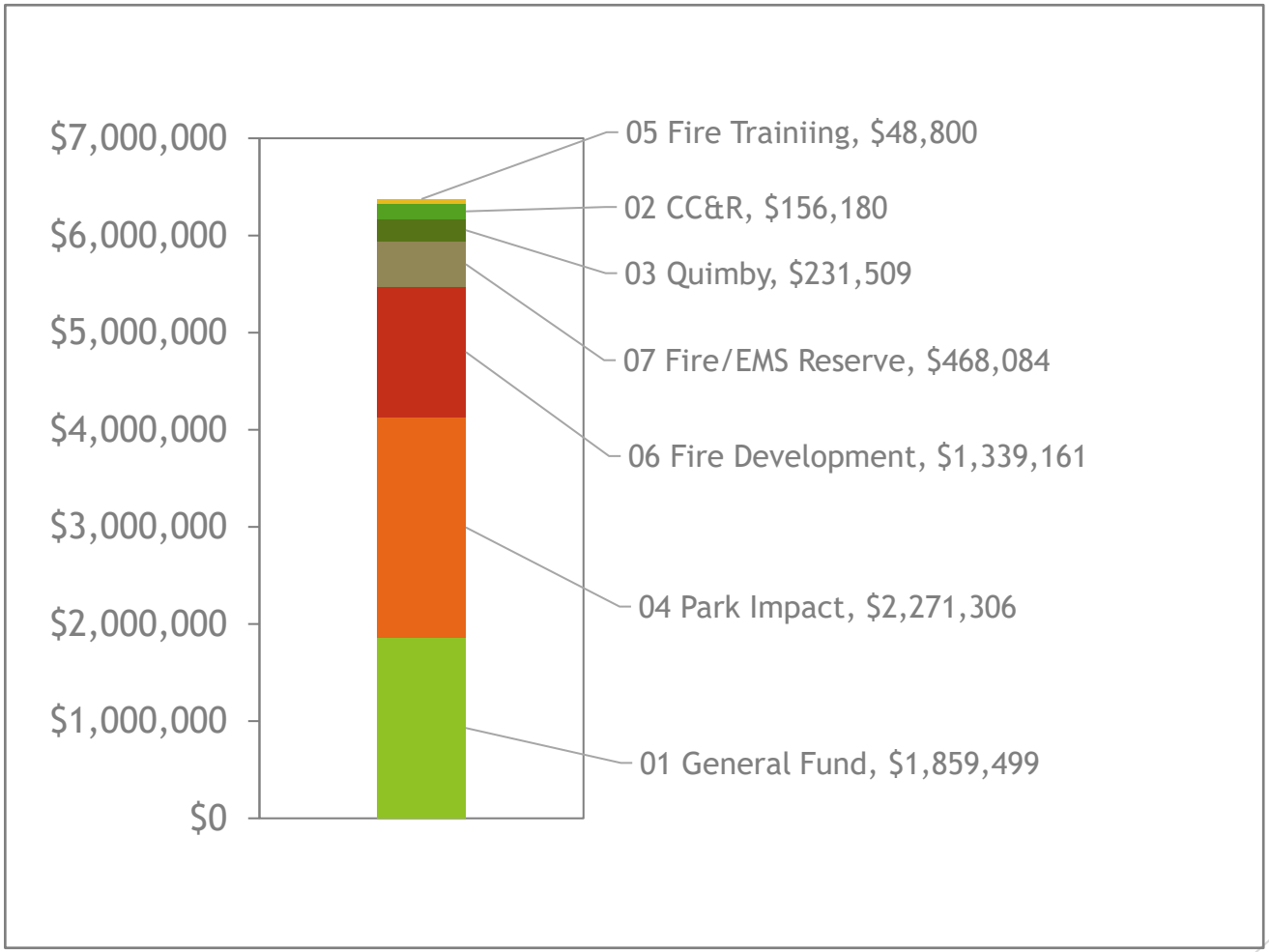
October 13, 2026

Non LLAD Cash as of 9/30/2026

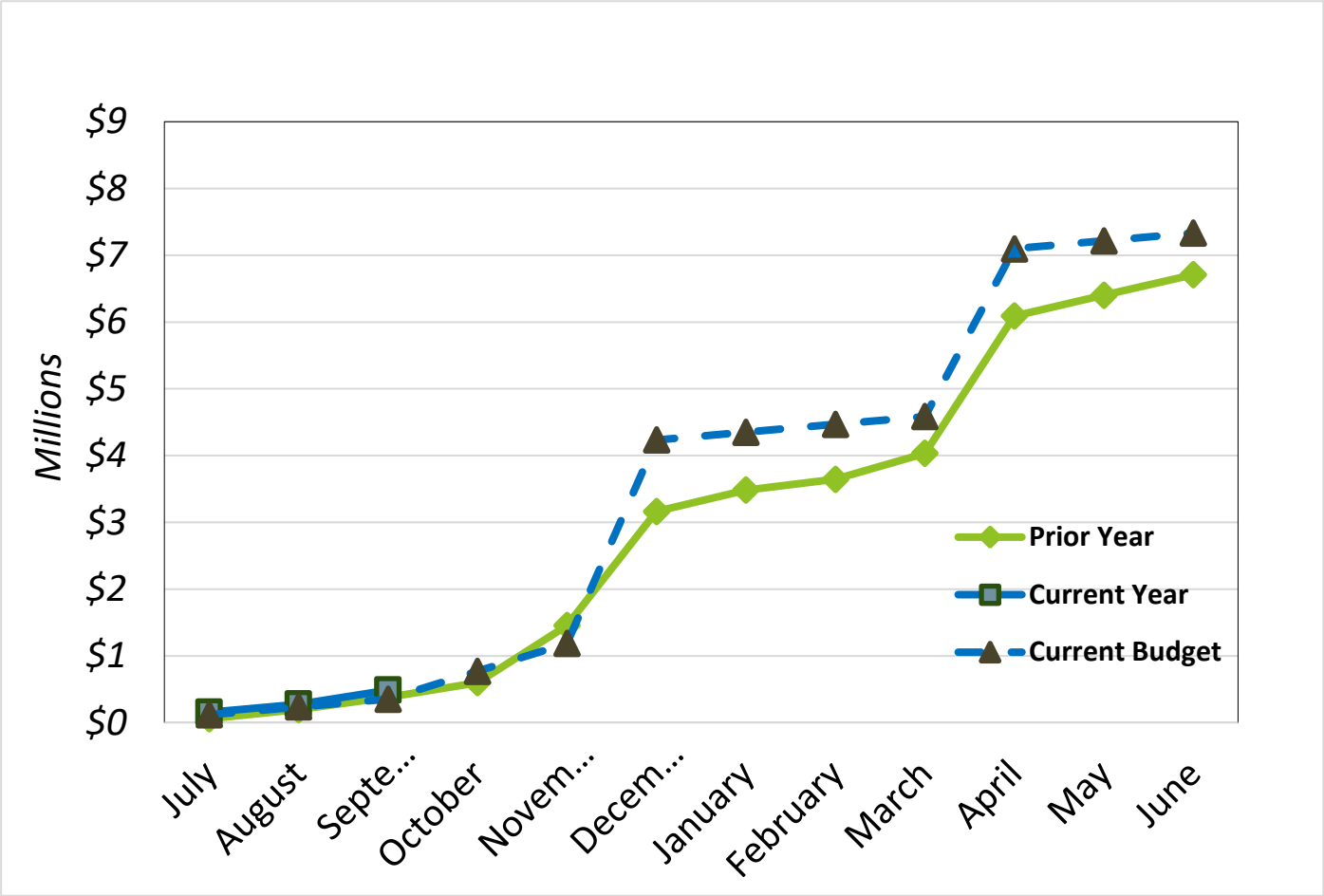


Non-LLAD Cash

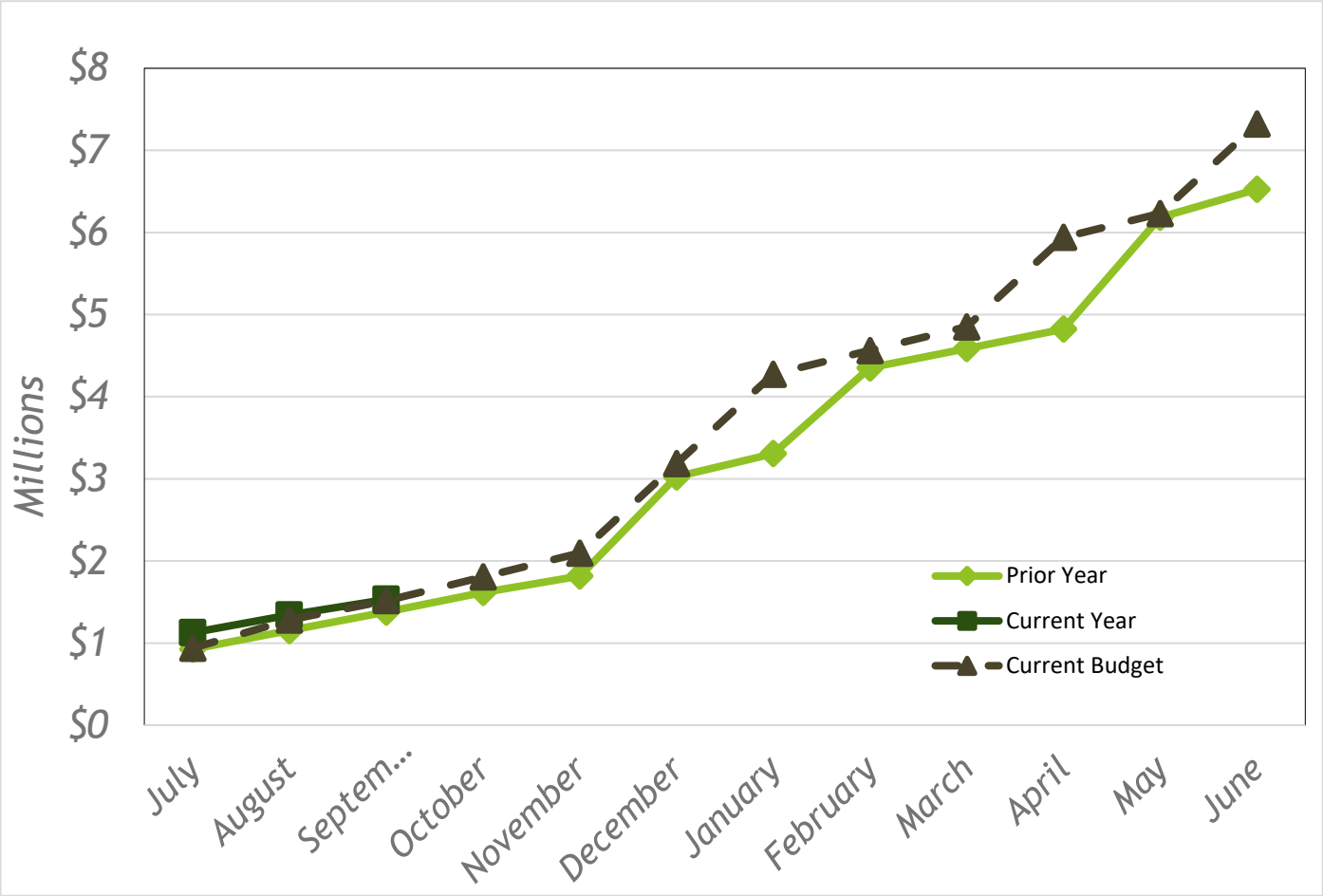
9/30/2026 = $6,374,539



General Fund Revenue - 9/30/2026

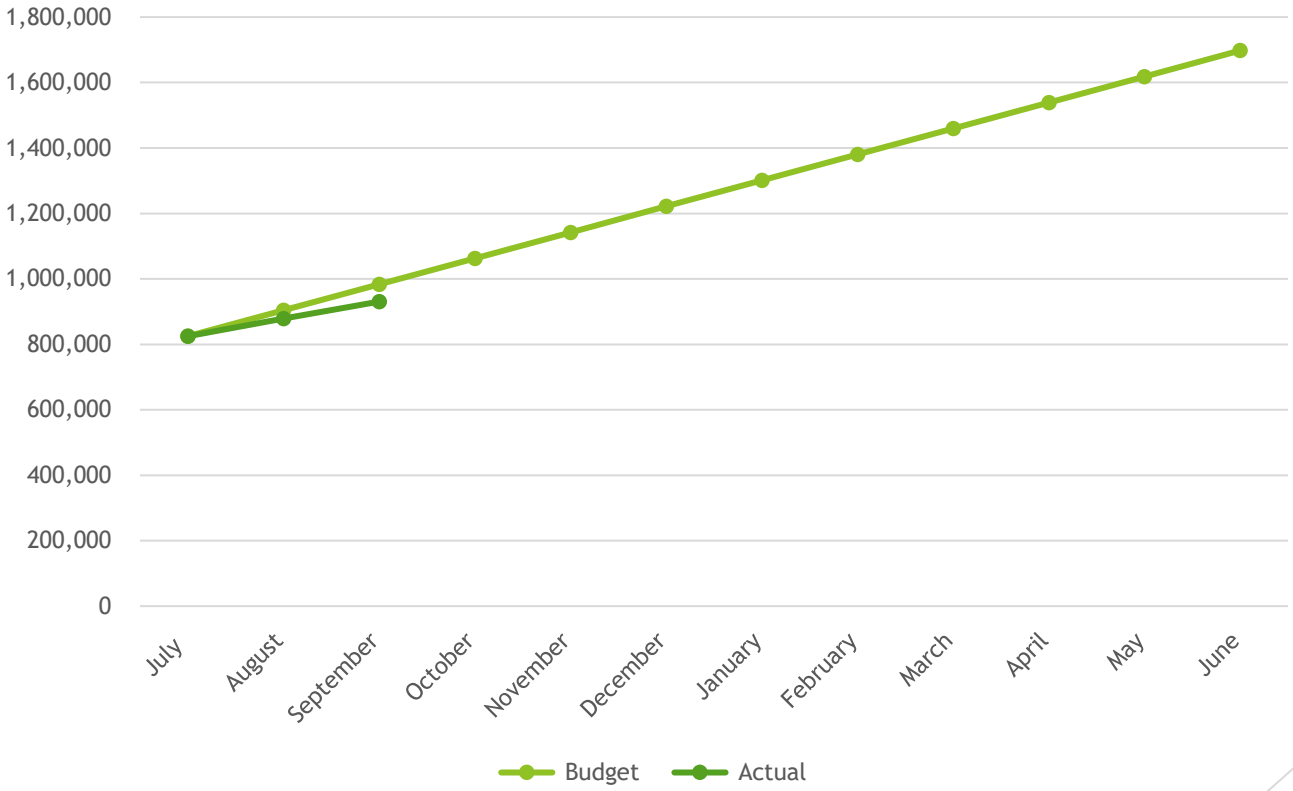


General Fund Expenditures
9/30/2026



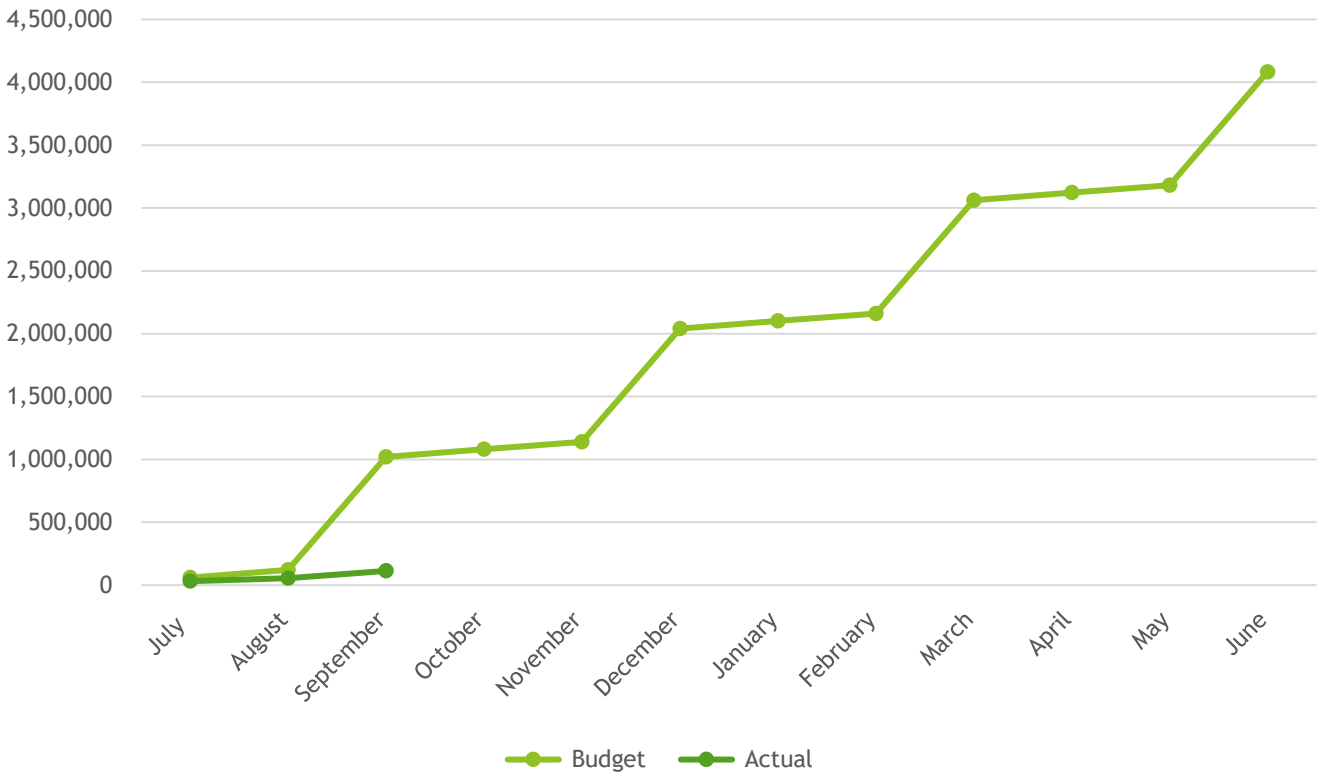
Dept. 1000 – Administration Dept Expenditures

9/30/2026



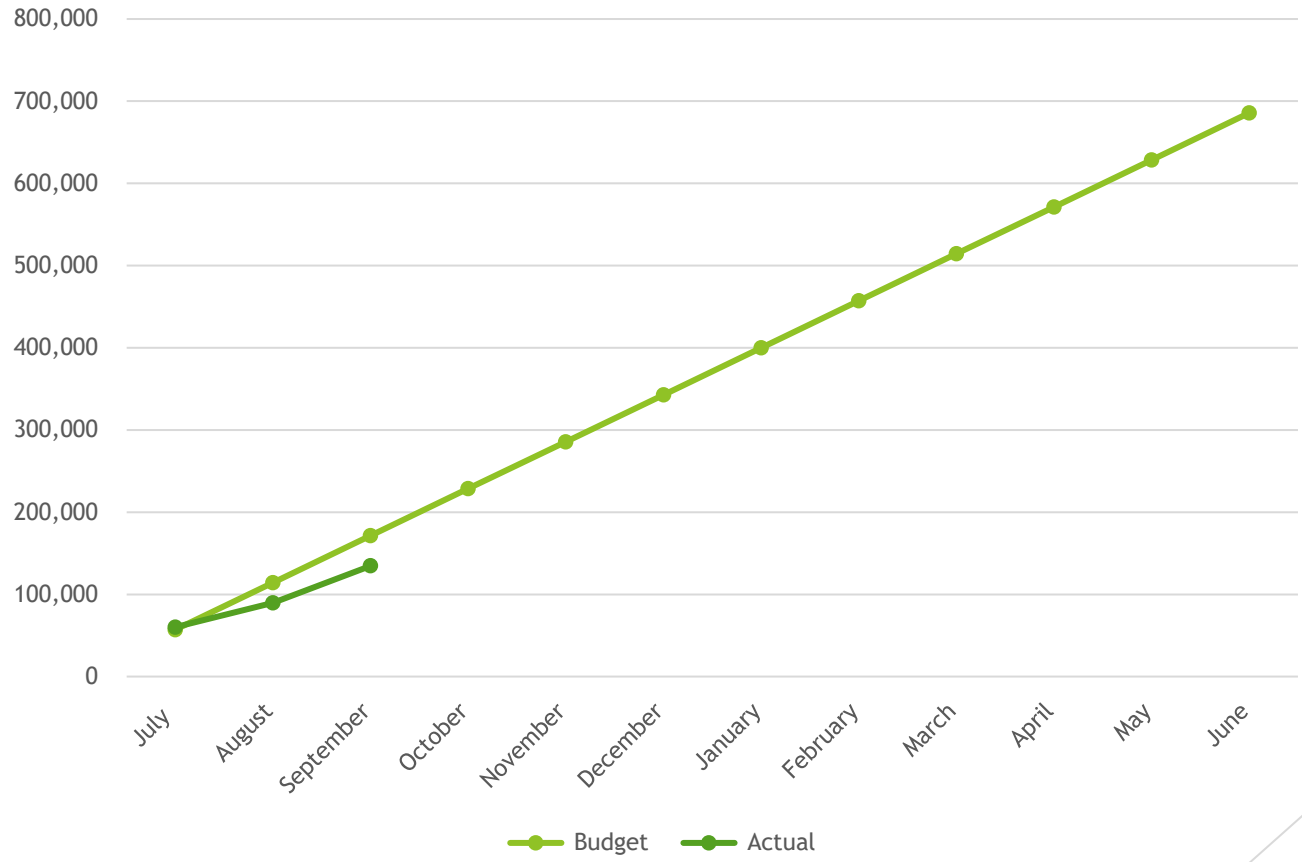
Dept. 3000 - Fire Dept Expenditures

9/30/2026



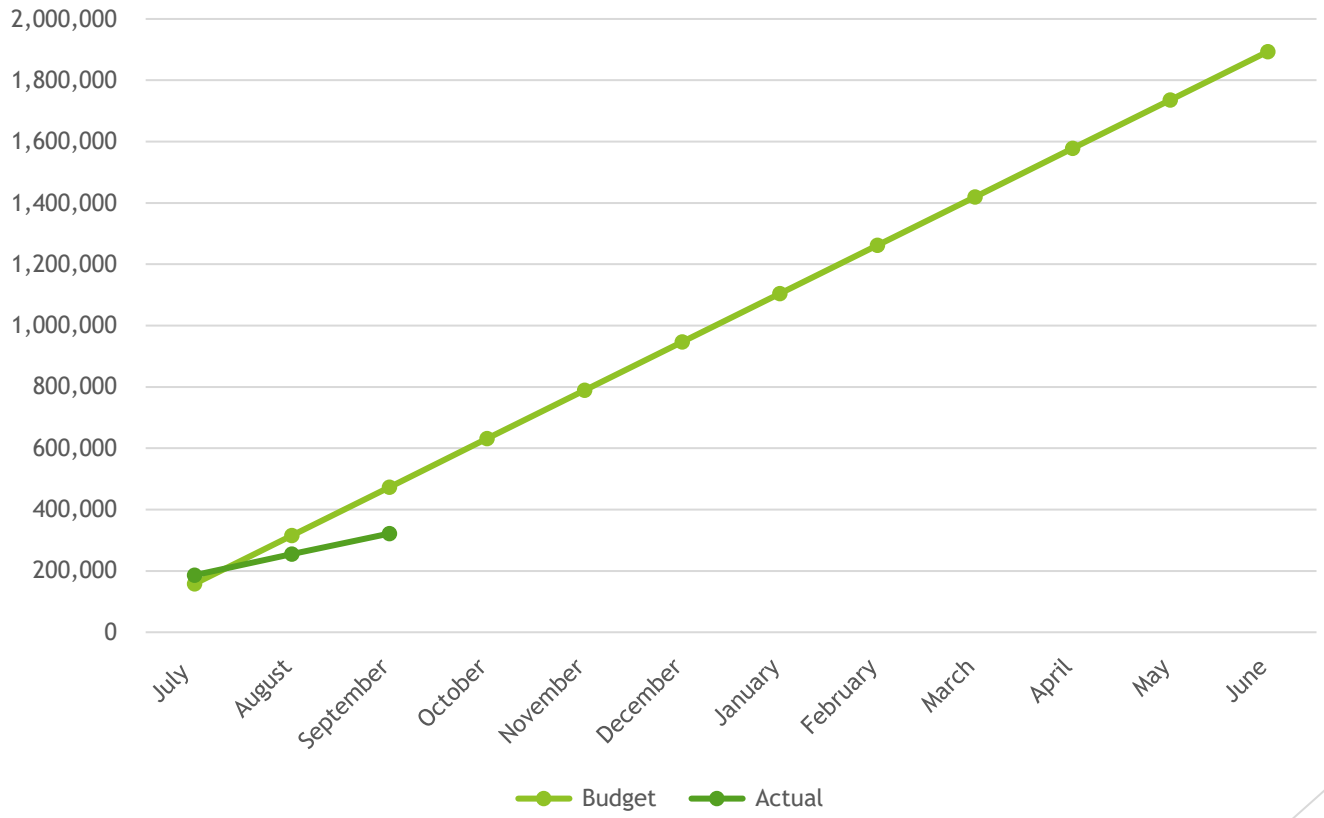
Dept. 4000 - Parks Dept Expenditures

9/30/2026



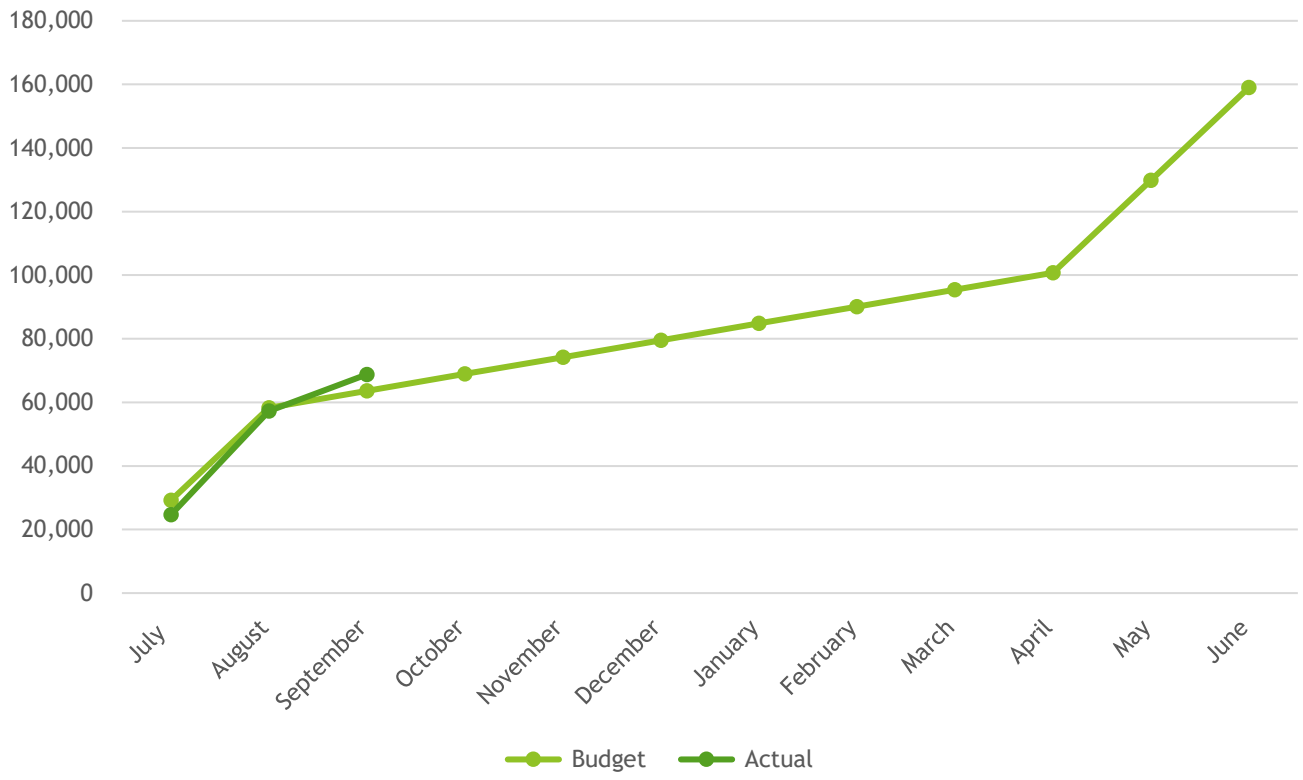
Dept. 5000 – Rec/Community Center Expenditures

9/30/2026

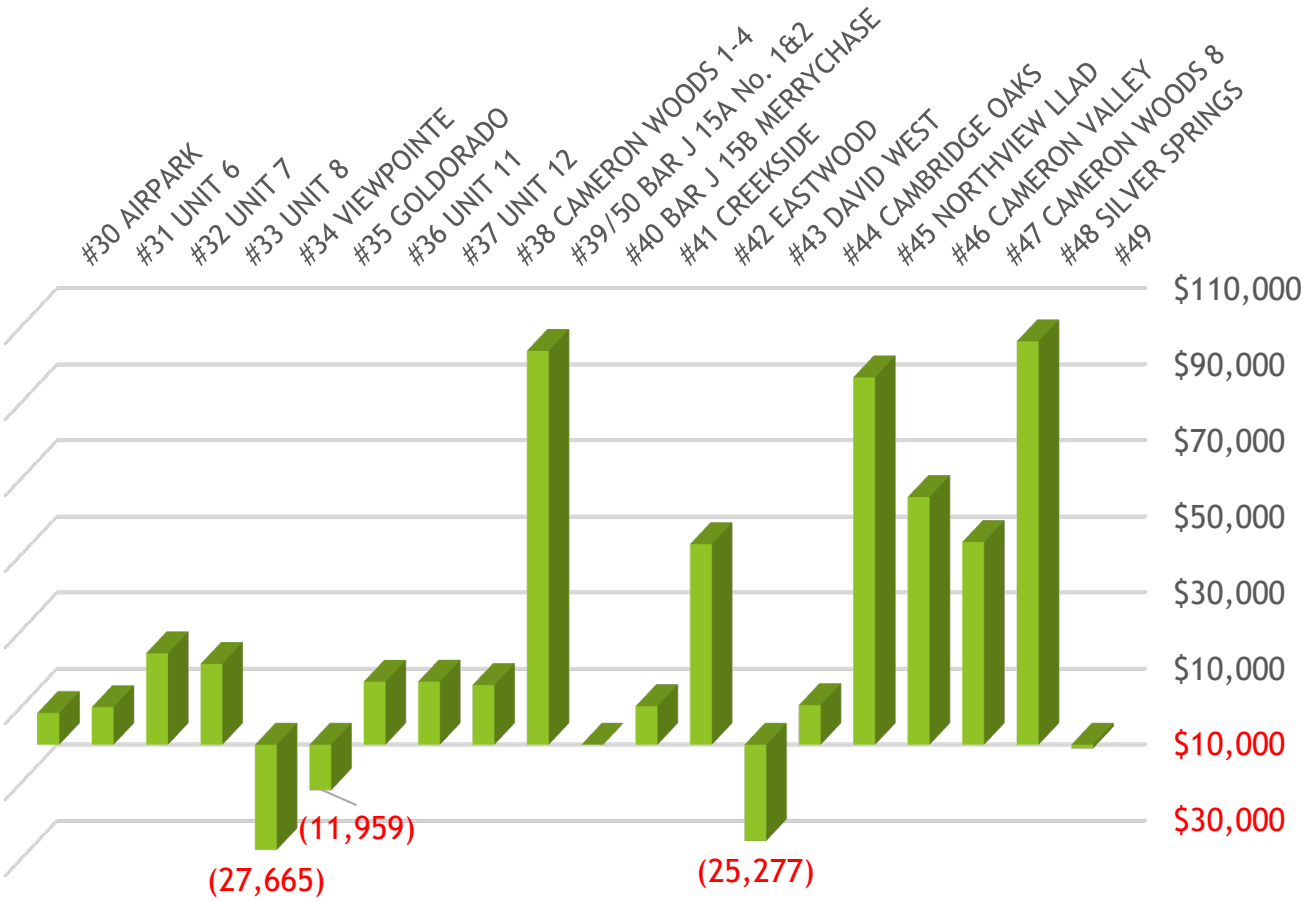


Dept. 8000 - Wildfire Mitigation Expenditures

9/30/2026



LLAD Fund Balance as of 9/30/26



Monthly Financial Report

Questions?

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 9/1/2026 Through 9/30/2026

Vendor Name	Description	Check Amount	Check Date	Check #
	Payroll GL 09/11/26 PP19	37,674.47	9/10/2026	Payroll GL 09/11/26
		37,674.47	9/10/2026	Total Payroll GL 09/11/26
	Payroll GL 09/25/26 PP20	33,698.89	9/24/2026	Payroll GL 09/25/26
		33,698.89	9/24/2026	Total Payroll GL 09/25/26
ADM Screening	Pre-emp Fingerprinting Reserve FF Intern Drug&Physical	170.00	9/10/2026	42865
		170.00	9/10/2026	Total 42865
AFSCME District Council 57	Union Dues for Payroll PP19 8/23/26-9/5/26	93.91	9/10/2026	42866
		93.91	9/10/2026	Total 42866
AFSCME District Council 57	Unions Dues for Payroll for PP20 9/6/26-9/19/26	94.83	9/24/2026	42979
		94.83	9/24/2026	Total 42979
Airgas National Carbonation	CO2 Fill, Pool 8/24/26	282.34	9/3/2026	42842
		282.34	9/3/2026	Total 42842
Airgas National Carbonation	CO2 Tank Rental 8/31/26	115.44	9/24/2026	42980
		115.44	9/24/2026	Total 42980
Alex Jin	Reserve FF Shfts Stipend 8/1,8/29/26	160.00	9/3/2026	42855
		160.00	9/3/2026	Total 42855
Amazon Capital Service	Admin - Blue Gel Pens 8/26/26	19.58	9/17/2026	42906
Amazon Capital Service	Admin - GM Laptop(Executech couldn't get product) 9/11/26	1,162.27	9/17/2026	
		1,181.85	9/17/2026	Total 42906
Amazon Capital Service	CC - Shower Head Holder/Shower Head 9/8/26	110.94	9/10/2026	42867
		110.94	9/10/2026	Total 42867

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 9/1/2026 Through 9/30/2026

Vendor Name	Description	Check Amount	Check Date	Check #
Amazon Capital Service	CC - 3 Ring Binder, From Log, Dividers 9/8/26	51.38	9/17/2026	42906
Amazon Capital Service	CC - Ball Point Pens, Sticky Pop-up Notes 8/28/26	31.35	9/17/2026	
Amazon Capital Service	CC - Mouse pad & Keyboard 9/8/26	106.16	9/17/2026	
		188.89	9/17/2026	Total 42906
Amazon Capital Service	CC - Sign Holders/Thermal Laminating Pouches 9/17/26	63.93	9/24/2026	42981
		63.93	9/24/2026	Total 42981
Amazon Capital Service	CC Facility - Post-it Flags, Iphone Charger,Highlighters etc	62.07	9/17/2026	42906
		62.07	9/17/2026	Total 42906
AT&T Calnet 3	CSD Phone Lines BAN#9391035823 7/24/26-8/23/26	455.47	9/3/2026	42844
		455.47	9/3/2026	Total 42844
AT&T Calnet 3	FD89 Alarm Lines BAN#9391035819 7/10/26-8/9/26	29.77	9/3/2026	42843
		29.77	9/3/2026	Total 42843
AT&T Calnet 3	FD89 Alarm Lines BAN#9391035819 8/10/26-9/9/26	31.37	9/17/2026	42907
		31.37	9/17/2026	Total 42907
AT&T Calnet 3	FD89 Phone Lines BAN#9391035822 7/24/26-8/23/26	196.82	9/3/2026	42845
		196.82	9/3/2026	Total 42845
Best Best & Krieger LLP	Legal Professional Services (General) 8/3/26-8/28/26	4,953.90	9/10/2026	42869
		4,953.90	9/10/2026	Total 42869

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 9/1/2026 Through 9/30/2026

Vendor Name	Description	Check Amount	Check Date	Check #
Brittany Del Fava	CC Gym Deposit Refund 9/15/26	600.00	9/24/2026	42984
		600.00	9/24/2026	Total 42984
Caleb Hargis	CC - Livescan & Drug Test Screening Reimb 8/17/26	125.00	9/10/2026	42885
		125.00	9/10/2026	Total 42885
Caleb Hargis	CC Reimb Gloves & Laser Measure (CC needed approval) 9/10/26	146.48	9/17/2026	42917
		146.48	9/17/2026	Total 42917
California Public Employee's Retirement System	CalPERS 457 for Payroll PP19 09/11/26	899.25	9/11/2026	1003377408
		899.25	9/11/2026	Total 1003377408
California Public Employee's Retirement System	CalPERS 457 for Payroll PP20 9/25/26	899.25	9/25/2026	1003389966
		899.25	9/25/2026	Total 1003389966
California Public Employee's Retirement System	CalPERS GASB 68 Reporting Fee 1428 Classic Retirees	350.00	9/24/2026	1003390994
California Public Employee's Retirement System	CalPERS GASB 68 Reporting Fee 1429 Safety/Fire Retirees	350.00	9/24/2026	
		700.00	9/24/2026	Total 1003390994
California Public Employee's Retirement System	CalPERS Health - Sept 2026 REC	4,358.96	9/4/2026	100000018397746
California Public Employee's Retirement System	CalPERS Health - Sept 2026 (Cortes LLAD 11%)	123.36	9/4/2026	
California Public Employee's Retirement System	CalPERS Health - Sept 2026 (Cortes LLAD 5%)	56.07	9/4/2026	

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 9/1/2026 Through 9/30/2026

Vendor Name	Description	Check Amount	Check Date	Check #
California Public Employee's Retirement System	CalPERS Health - Sept 2026 (Cortes LLAD 6%)	201.87	9/4/2026	
California Public Employee's Retirement System	CalPERS Health - Sept 2026 (Cortes LLAD 7%)	78.50	9/4/2026	
California Public Employee's Retirement System	CalPERS Health - Sept 2026 (Cortes LLAD 9%)	100.93	9/4/2026	
California Public Employee's Retirement System	CalPERS Health - Sept 2026 (EE W/H)	3,496.53	9/4/2026	
California Public Employee's Retirement System	CalPERS Health - Sept 2026 (Ret Fire)	1,778.56	9/4/2026	
California Public Employee's Retirement System	CalPERS Health - Sept 2026 (Ret Parks)	4,925.23	9/4/2026	
California Public Employee's Retirement System	CalPERS Health - Sept 2026 (Ret Rec)	1,198.96	9/4/2026	
California Public Employee's Retirement System	CalPERS Health - Sept 2026 (Ret Admin)	1,558.97	9/4/2026	
California Public Employee's Retirement System	CalPERS Health - Sept 2026 ADMIN	6,199.50	9/4/2026	
California Public Employee's Retirement System	CalPERS Health - Sept 2026 CC&R	1,169.80	9/4/2026	
California Public Employee's Retirement System	CalPERS Health - Sept 2026 PARKS(Cortes @ 50%)	3,138.14	9/4/2026	
California Public Employee's Retirement System	CalPERS Health - Sept 2026 WMC	1,169.79	9/4/2026	
		29,555.17	9/4/2026	Total 100000018397746
California Public Employee's Retirement System	CalPERS Retirement - Pepra PP19 09/11/26	5,366.16	9/11/2026	1003377406
		5,366.16	9/11/2026	Total 1003377406

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 9/1/2026 Through 9/30/2026

Vendor Name	Description	Check Amount	Check Date	Check #
California Public Employee's Retirement System	CalPERS Retirement - Pepra PP20 09/25/26	5,379.11	9/25/2026	1003389962
		5,379.11	9/25/2026	Total 1003389962
Chelsea Foreman	Rec Leader/Lifeguard Pool Party Reimb 8/3/26	146.03	9/3/2026	42849
		146.03	9/3/2026	Total 42849
Churchill's Hardware, Inc.	CC/Parks Hardware Supplies FY25/26	279.56	9/10/2026	42871
		279.56	9/10/2026	Total 42871
Churchill's Hardware, Inc.	CC/Parks Hardware Supplies FY26/27 8/31/26	468.56	9/10/2026	42872
		468.56	9/10/2026	Total 42872
City Wide Facility Solutions Sacramento	CC September 2026 Managed Janitorial Srvcs 3x Week	3,507.13	9/3/2026	42847
		3,507.13	9/3/2026	Total 42847
Clarissa Lowe	Food for LG/Rec Leader End of Season Party 8/3/26	95.96	9/10/2026	42894
		95.96	9/10/2026	Total 42894
Columbia Bank	Banking Maint. Fee for August 2026	326.38	9/22/2026	Bank Maint Fee
		326.38	9/22/2026	Total Bank Maint Fee
Columbia Bank	Columbia Bank CC's - August 2026	4,106.26	9/10/2026	42873
		4,106.26	9/10/2026	Total 42873
Columbia Bank	Credit Card Merch Fees - IQ August 2026 (FD IN 100%)	156.44	9/9/2026	Merch Fees
		156.44	9/9/2026	Total Merch Fees
Columbia Bank	ISVPay - Gateway Account Fee July 2026	26.64	9/1/2026	ISVPay ACM Fee

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 9/1/2026 Through 9/30/2026

Vendor Name	Description	Check Amount	Check Date	Check #
		26.64	9/1/2026	Total ISVPay ACM Fee
Columbia Bank	ISVPay August Merch Fees @ Parking Boxx	576.57	9/3/2026	Merch Fees-PB
		576.57	9/3/2026	Total Merch Fees-PB
Comcast	FD89 Internet 9/11/26-10/10/26	261.01	9/17/2026	42908
		261.01	9/17/2026	Total 42908
Conforti Plumbing, Inc	CC-Srvcs Call Backflow Leak on backside of Pool area 9/16/26	160.00	9/24/2026	42982
		160.00	9/24/2026	Total 42982
Conforti Plumbing, Inc	FD89 - Srvcs Call Repair Leaking Valves 8/31/26	814.50	9/10/2026	42874
		814.50	9/10/2026	Total 42874
Dawn Avalon	Inst. Pay Tai Chi Classes 8/31/26	384.00	9/10/2026	42868
		384.00	9/10/2026	Total 42868
De Lage Landen Financial Services, Inc.	CSD & FD88 Copier Lease 9/15/26-10/14/26	300.30	9/24/2026	42983
		300.30	9/24/2026	Total 42983
Delta Dental of California	Dental - October 2026	1,639.86	9/24/2026	42985
		1,639.86	9/24/2026	Total 42985
Department of Forestry and Fire Protection	4th Qrt FY25/26 CalFire #27750 April- June 2026	731,560.05	9/17/2026	42911
		731,560.05	9/17/2026	Total 42911
Department of Justice	Rec Inst./CC Facility - Fingerprinting 9/3/26	224.00	9/17/2026	42910
		224.00	9/17/2026	Total 42910

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 9/1/2026 Through 9/30/2026

Vendor Name	Description	Check Amount	Check Date	Check #
Department of Justice	Reserve FF Fingerprinting July 2026	32.00	9/10/2026	42875
		32.00	9/10/2026	Total 42875
Dian Hoel	Inst. Pay Teen & Adult Intro Tap 8/31/26	108.00	9/10/2026	42889
		108.00	9/10/2026	Total 42889
ECO-CHEK Compliance, Inc	FD89 Venting/Valves Testing & Replace 7/7/26	1,772.12	9/10/2026	42876
		1,772.12	9/10/2026	Total 42876
Eide Bailly LLP	Accounting Srvcs Consultant (Routine Acct. Support) 7/9/26	147.00	9/10/2026	42877
		147.00	9/10/2026	Total 42877
Executech	MSA Part 2 Cloud, Etc. August 2026	1,247.26	9/24/2026	42987
		1,247.26	9/24/2026	Total 42987
Executech	MSA, Part 1 Monthly Srvcs September 2026	2,285.00	9/10/2026	42878
		2,285.00	9/10/2026	Total 42878
Fire Apparatus Solutions	E88 Parts for Repair (8/26/26 incident)	2,500.48	9/10/2026	42881
		2,500.48	9/10/2026	Total 42881
Fire Apparatus Solutions	FD E89 Vehicle Maintenance (Probe Coolant) 9/11/26	169.73	9/17/2026	42913
		169.73	9/17/2026	Total 42913
FLS Inc	CC Facility Repairs - Doors for Storage Room in Hall 9/14/26	4,997.80	9/17/2026	42914
		4,997.80	9/17/2026	Total 42914
Gold Country Ace Hardware	CC - Spray Paint cans 9/4/26	13.69	9/10/2026	42883
		13.69	9/10/2026	Total 42883

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 9/1/2026 Through 9/30/2026

Vendor Name	Description	Check Amount	Check Date	Check #
Gold Country Ace Hardware	CC/Pool - Parts for Pool Deck 8/27/26	21.98	9/3/2026	42850
		21.98	9/3/2026	Total 42850
Gold Country Ace Hardware	FD88 TruFuel 50 1 Mix 8/29/26	68.62	9/10/2026	42883
		68.62	9/10/2026	Total 42883
Gold Country Ace Hardware	FD89 - FT Led A19 4Pack Supplies 6/8/26	34.30	9/17/2026	42916
		34.30	9/17/2026	Total 42916
Gold Country Ace Hardware	FD89 - Supplies (Marker Paint,Block oil,Glss Clr) 8/1/26	275.66	9/3/2026	42850
		275.66	9/3/2026	Total 42850
Hargos Land Management	Weed Abatement APN116010004 8/18/26	9,750.00	9/3/2026	42852
Hargos Land Management	Weed Abatement APN83350057 8/18/26	12,750.00	9/3/2026	
		22,500.00	9/3/2026	Total 42852
Helen Hess	Inst. Pay Modified Zumba Thursday 8/31/26	162.00	9/10/2026	42886
		162.00	9/10/2026	Total 42886
Highlander Termite & Pest Control	FD88 Pest Control 8/13/26	65.00	9/10/2026	42887
		65.00	9/10/2026	Total 42887
Highlander Termite & Pest Control	FD88 Pest Control 9/10/26	65.00	9/17/2026	42918
Highlander Termite & Pest Control	FD89 Pest Control 9/15/26	65.00	9/17/2026	
		130.00	9/17/2026	Total 42918
Hillyard, Inc.	Parks/Lake - Disinfectant, Aerosol Vanilla 9/1/26	401.55	9/10/2026	42888

Vendor Name	Description	Check Amount	Check Date	Check #
		401.55	9/10/2026	Total 42888
Hillyard, Inc.	Parks/Lake - Paper Towels 8/26/26	115.34	9/3/2026	42854
		115.34	9/3/2026	Total 42854
Hillyard, Inc.	Parks/Lake - Urinal Sentry Deo Blocks for Restrooms 7/15/26	28.75	9/3/2026	42853
		28.75	9/3/2026	Total 42853
Hunt & Sons	FD Bulk Fuel 9/18/26	1,929.21	9/24/2026	42989
		1,929.21	9/24/2026	Total 42989
Hunt & Sons	FD Bulk Fuel 9/4/26	2,605.70	9/10/2026	42890
Hunt & Sons	FD Bulk Fuel 9/8/26	2,457.69	9/10/2026	
		5,063.39	9/10/2026	Total 42890
Integrity Maintenance Solutions LLC	CC Facility - Diagnose for Leaking Pipe behind Wall of Gym	260.00	9/17/2026	42919
		260.00	9/17/2026	Total 42919
Interwest Consulting Group, Inc.	FD Inpsect. Srvcs 10 Units 7/7/26	251.40	9/24/2026	42995
		251.40	9/24/2026	Total 42995
Interwest Consulting Group, Inc.	FD Inpsect. Srvcs 4 Plex 5/7/26	254.50	9/17/2026	42953
		254.50	9/17/2026	Total 42953
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 10 Units 7/7/26	251.40	9/24/2026	42993
		251.40	9/24/2026	Total 42993
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 12 Units-Calido Court 5/2/26	256.38	9/17/2026	42945

Vendor Name	Description	Check Amount	Check Date	Check #
		256.38	9/17/2026	Total 42945
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 20 Units-Silver Creek Condos 7/6/26	259.00	9/24/2026	42991
		259.00	9/24/2026	Total 42991
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 2643 Cameron Park Fire Alarm 4/10/26	286.38	9/17/2026	42949
		286.38	9/17/2026	Total 42949
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 3105 Garden Circle 5/2/26	253.10	9/17/2026	42944
		253.10	9/17/2026	Total 42944
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 3394 Cimmarron Court 6/29/26	254.50	9/17/2026	42960
		254.50	9/17/2026	Total 42960
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 4 Plex 3/16/26	186.55	9/17/2026	42926
		186.55	9/17/2026	Total 42926
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 4 Plex 5/7/26	254.50	9/17/2026	42951
		254.50	9/17/2026	Total 42951
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 4 Units 4/8/26	253.10	9/17/2026	42946
		253.10	9/17/2026	Total 42946
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 5 Units 5/2/26	256.38	9/17/2026	42942
		256.38	9/17/2026	Total 42942

Vendor Name	Description	Check Amount	Check Date	Check #
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 5 Units 7/10/26	255.20	9/24/2026	43002
		255.20	9/24/2026	Total 43002
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 6 Plex 5/7/26	254.50	9/17/2026	42952
		254.50	9/17/2026	Total 42952
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 6 Units 7/10/26	255.20	9/24/2026	43001
		255.20	9/24/2026	Total 43001
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 7 Units 7/7/26	251.40	9/24/2026	42994
		251.40	9/24/2026	Total 42994
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 8 Units 4/9/26	253.10	9/17/2026	42948
		253.10	9/17/2026	Total 42948
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 9 Units 6/29/26	254.50	9/17/2026	42958
		254.50	9/17/2026	Total 42958
Interwest Consulting Group, Inc.	FD Inspect. Srvcs 9 Units 6/29/26	254.50	9/17/2026	42959
		254.50	9/17/2026	Total 42959
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Blue Oak Elementary 7/8/26	379.00	9/24/2026	42997
		379.00	9/24/2026	Total 42997

Vendor Name	Description	Check Amount	Check Date	Check #
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Cambridge Oaks Apartments 3/16/26	253.10	9/17/2026	42927
		253.10	9/17/2026	Total 42927
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Cambridge Terrace 7/10/26	255.20	9/24/2026	42990
		255.20	9/24/2026	Total 42990
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Cambridge Townhome Apartments 3/26/26	253.10	9/17/2026	42934
		253.10	9/17/2026	Total 42934
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Camerado Condos 6/30/26	258.13	9/17/2026	42955
		258.13	9/17/2026	Total 42955
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Camerado Condos 7/6/26	259.00	9/24/2026	42992
		259.00	9/24/2026	Total 42992
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Camerado Gardens 7/9/26	259.00	9/24/2026	42999
		259.00	9/24/2026	Total 42999
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Camerado Gardens 7/9/26	259.00	9/24/2026	43000
		259.00	9/24/2026	Total 43000
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Camerado Springs Head Start 3/16/26	266.20	9/17/2026	42928
		266.20	9/17/2026	Total 42928

Vendor Name	Description	Check Amount	Check Date	Check #
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Camerado Springs Middle School 6/30/26	198.13	9/17/2026	42961
		198.13	9/17/2026	Total 42961
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Cameron Park Fuel 2/27/26	240.00	9/17/2026	42923
		240.00	9/17/2026	Total 42923
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Country Club Garden Apartments 5/2/26	253.10	9/17/2026	42943
		253.10	9/17/2026	Total 42943
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Creation Station 3/27/26	253.10	9/17/2026	42924
		253.10	9/17/2026	Total 42924
Interwest Consulting Group, Inc.	FD Inspect. Srvcs D & D Nails Bar 4/17/26	272.75	9/17/2026	42938
		272.75	9/17/2026	Total 42938
Interwest Consulting Group, Inc.	FD Inspect. Srvcs D&D Nails Bar 3/20/26	272.75	9/17/2026	42932
		272.75	9/17/2026	Total 42932
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Edward Jones TI 9/3/26	274.20	9/17/2026	42966
		274.20	9/17/2026	Total 42966
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Enjoy Massage Therapy 6/18/26	258.13	9/17/2026	42957
		258.13	9/17/2026	Total 42957

Vendor Name	Description	Check Amount	Check Date	Check #
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Garage Langdon ADU 8/14/26	278.00	9/24/2026	43007
		278.00	9/24/2026	Total 43007
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Glenview Apartments 6/30/26	378.13	9/17/2026	42962
		378.13	9/17/2026	Total 42962
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Green Valley Apartments 5/1/26	309.83	9/17/2026	42940
		309.83	9/17/2026	Total 42940
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Greenwood Place 3/16/26	256.38	9/17/2026	42925
		256.38	9/17/2026	Total 42925
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Hastings Place Apartments 5/1/26	256.38	9/17/2026	42941
		256.38	9/17/2026	Total 42941
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Highland Apartments 3/17/26	376.38	9/17/2026	42931
		376.38	9/17/2026	Total 42931
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Jeglinski Automotive 3/9/26	272.75	9/17/2026	42929
		272.75	9/17/2026	Total 42929
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Knollwood Park Townhomes 3/17/26	256.38	9/17/2026	42930
		256.38	9/17/2026	Total 42930

Vendor Name	Description	Check Amount	Check Date	Check #
Interwest Consulting Group, Inc.	FD Inspect. Srvcs La Crescenta Gardens 5/8/26	258.13	9/17/2026	42954
		258.13	9/17/2026	Total 42954
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Little Sprouts Learning Center 7/8/26	259.00	9/24/2026	42996
		259.00	9/24/2026	Total 42996
Interwest Consulting Group, Inc.	FD Inspect. Srvcs MGM Services Pro LLC 8/3/26	278.00	9/24/2026	43004
		278.00	9/24/2026	Total 43004
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Moonraker Millhouse 8/21/26	401.80	9/24/2026	43009
		401.80	9/24/2026	Total 43009
Interwest Consulting Group, Inc.	FD Inspect. Srvcs My Skin Studio Dash 8/13/26	278.00	9/24/2026	43005
		278.00	9/24/2026	Total 43005
Interwest Consulting Group, Inc.	FD Inspect. Srvcs NSF Residence 9/3/26	281.80	9/17/2026	42965
		281.80	9/17/2026	Total 42965
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Oak View Apartments 4/9/26	253.10	9/17/2026	42947
		253.10	9/17/2026	Total 42947
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Quality Inn & Suites 3/25/26	392.75	9/17/2026	42920
		392.75	9/17/2026	Total 42920

Vendor Name	Description	Check Amount	Check Date	Check #
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Rosebud Apartments 3/26/26	256.38	9/17/2026	42933
		256.38	9/17/2026	Total 42933
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Shebl Family Shop ADU 8/10/26	278.00	9/24/2026	43003
		278.00	9/24/2026	Total 43003
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Silver Creek Condos 7/9/26	259.00	9/24/2026	42998
		259.00	9/24/2026	Total 42998
Interwest Consulting Group, Inc.	FD Inspect. Srvcs The Knolls at Green Valley Apart. 3/26/26	376.38	9/17/2026	42935
		376.38	9/17/2026	Total 42935
Interwest Consulting Group, Inc.	FD Inspect. Srvcs VE Cameron Park LLC 8/14/26	278.00	9/24/2026	43006
		278.00	9/24/2026	Total 43006
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Verizon Wireless (DBA Victra) 6/18/26	258.13	9/17/2026	42956
		258.13	9/17/2026	Total 42956
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Vespera Wellness & Aesthetics LLC 4/6/26	272.75	9/17/2026	42936
		272.75	9/17/2026	Total 42936
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Weber and Sons, Inc 8/20/26	274.96	9/10/2026	42891
		274.96	9/10/2026	Total 42891

Vendor Name	Description	Check Amount	Check Date	Check #
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Wingstop 8/27/26	274.20	9/24/2026	43008
		274.20	9/24/2026	Total 43008
Interwest Consulting Group, Inc.	FD Plan Rev CP Fire-Hourly Plan Review 8/31/26	512.50	9/24/2026	43011
		512.50	9/24/2026	Total 43011
Interwest Consulting Group, Inc.	FD Plan Rev Dept. of Forestry & Fire Protection 4/1-5/31/24	220.00	9/24/2026	43010
		220.00	9/24/2026	Total 43010
Interwest Consulting Group, Inc.	FD Plan Rev Fire Alarm System 3031 Alhambra 3/1-4/10/26	302.50	9/17/2026	42937
		302.50	9/17/2026	Total 42937
Interwest Consulting Group, Inc.	FD Plan Rev Greenwood Estates Improve. Plans 12/1/25-9/8/26	632.50	9/17/2026	42964
		632.50	9/17/2026	Total 42964
Interwest Consulting Group, Inc.	FD Plan Rev Harris Garage Extension 12/1/24-1/8/25	362.50	9/24/2026	43015
		362.50	9/24/2026	Total 43015
Interwest Consulting Group, Inc.	FD Plan Rev Lksd Town A Install NFPA 13D Sprink. 8/1-8/31/24	392.50	9/24/2026	43012
		392.50	9/24/2026	Total 43012
Interwest Consulting Group, Inc.	FD Plan Rev Marijuana Alham Caregivers of El Dor 8/1-8/31/24	512.50	9/24/2026	43013
		512.50	9/24/2026	Total 43013

Vendor Name	Description	Check Amount	Check Date	Check #
Interwest Consulting Group, Inc.	FD Plan Rev Marsh Med Cntr Repl Exis Carport PV 4/7-4/24/26	362.50	9/17/2026	42939
		362.50	9/17/2026	Total 42939
Interwest Consulting Group, Inc.	FD Plan Rev Mast Bath Remodel & Add Carver Res 1/1-1/31/26	32.50	9/17/2026	42921
		32.50	9/17/2026	Total 42921
Interwest Consulting Group, Inc.	FD Plan Rev Maynerd Fire Repair 9/1/24-9/30/24	452.50	9/24/2026	43014
		452.50	9/24/2026	Total 43014
Interwest Consulting Group, Inc.	FD Plan Rev New SFR Mad Lil Builders, Inc. 9/1/25-9/30/25	272.50	9/24/2026	43018
		272.50	9/24/2026	Total 43018
Interwest Consulting Group, Inc.	FD Plan Rev PIzza Factory-Patio Cover Fire Alarm 3/1-4/30/25	332.50	9/24/2026	43016
		332.50	9/24/2026	Total 43016
Interwest Consulting Group, Inc.	FD Plan Rev Smart Start Preschool Daycare-TI 10/30-11/30/24	272.50	9/24/2026	43019
		272.50	9/24/2026	Total 43019
Interwest Consulting Group, Inc.	FD Plan Reveiw Happy Kids-TI Fire Alarm 4/1-5/20/26	392.50	9/17/2026	42950
		392.50	9/17/2026	Total 42950
Interwest Consulting Group, Inc.	FD Plan Review C Hill Grooming 8/1/25-8/31/25	332.50	9/24/2026	43017
		332.50	9/24/2026	Total 43017

Vendor Name	Description	Check Amount	Check Date	Check #
Interwest Consulting Group, Inc.	FD Plan Review Custom Residence 6/1/26-7/28/26	482.50	9/17/2026	42963
		482.50	9/17/2026	Total 42963
Interwest Consulting Group, Inc.	FD Plan Review Langdon ADU - FS 1/1-2/4/26	32.50	9/17/2026	42922
		32.50	9/17/2026	Total 42922
Jaimi Downey	CC Pool Deposit Refund 9/15/26	250.00	9/24/2026	42986
		250.00	9/24/2026	Total 42986
Jamie Christine Hall	Inst. Pay Kaiut Yoga Classes 8/31/26	726.00	9/10/2026	42884
		726.00	9/10/2026	Total 42884
Jared Kenneth Nicolai	Reserve FF Shifts Stipend 7/5,7/9/26	160.00	9/3/2026	42857
		160.00	9/3/2026	Total 42857
Jared Kenneth Nicolai	Reserve FF Shifts Stipend 8/2,8/9,8/16,8/23,8/30/26	400.00	9/17/2026	42971
		400.00	9/17/2026	Total 42971
Jason Davis (Island Fin Poke)	SS Food Truck Booth Dep Refund Reissue(Lost in Mail) 6/30/26	300.00	9/17/2026	42909
		300.00	9/17/2026	Total 42909
Jason R Hichborn	DIR Comp Meetings 9/1/26 & 9/16/26	200.00	9/24/2026	42988
		200.00	9/24/2026	Total 42988
Jeffrey Robert Fales	Pre-emp Fingerprinting Rec Dept Inst. 9/2/26	25.00	9/10/2026	42864
		25.00	9/10/2026	Total 42864
Jeffrey Robert Fales	Pre-emp Fingerprinting Rec Inst. 9/1/26	25.00	9/3/2026	42841

Vendor Name	Description	Check Amount	Check Date	Check #
		25.00	9/3/2026	Total 42841
Jeffrey Robert Fales	Pre-emp Fingerprinting Reserve FF 9/17/26	25.00	9/24/2026	42978
		25.00	9/24/2026	Total 42978
Jeffrey Robert Fales	Pre-emp Fingerprinting Reserve FF 9/3/26	25.00	9/10/2026	42864
		25.00	9/10/2026	Total 42864
Johnson Controls Building Solutions, LLC	CC - Replace Leak on AC10 9/1/26	3,539.83	9/10/2026	42892
		3,539.83	9/10/2026	Total 42892
Johnson Controls Building Solutions, LLC	CC -AC12 Classroom B Installl of HVAC Therm 9/15/26	1,872.74	9/24/2026	43020
		1,872.74	9/24/2026	Total 43020
Kenneth Provines	Reserve FF Shifts Stipend 8/7,8/21,8/28/26	240.00	9/3/2026	42861
		240.00	9/3/2026	Total 42861
Kyle Klein	Reserve FF Shift Stipend 6/12/26 & 6/19/26	160.00	9/10/2026	42893
		160.00	9/10/2026	Total 42893
Kyle Klein	Reserve FF Shift Stipend 8/30/26	80.00	9/17/2026	42967
		80.00	9/17/2026	Total 42967
L. Kathleen Gilchrest	DIR Comp Meeting 9/8/26	200.00	9/17/2026	42915
		200.00	9/17/2026	Total 42915
Larry McBride	In Lieu Medical Beneifts - Retiree - September 2026	600.00	9/3/2026	42856
		600.00	9/3/2026	Total 42856

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 9/1/2026 Through 9/30/2026

Vendor Name	Description	Check Amount	Check Date	Check #
Life-Assist, Inc.	FD Medical Supplies (Gauze, Gel,Probe Covers, etc.) 8/24/26	1,181.06	9/17/2026	42968
Life-Assist, Inc.	FD Medical Supplies (Needle Decomp,IV Catheter) 9/3/26	331.19	9/17/2026	
Life-Assist, Inc.	FD Medical Supplies (Tubes,IV Catheter,etc.) 8/31/26	647.37	9/17/2026	
		2,159.62	9/17/2026	Total 42968
Lincoln Aquatics (SCP Distributors LLC)	CC Pool - Pool Vacuum Cleaner 9/17/26	7,645.45	9/24/2026	43021
		7,645.45	9/24/2026	Total 43021
Lincoln Aquatics (SCP Distributors LLC)	Chlorine Fill, Pool 9/14/26	1,062.95	9/17/2026	42969
		1,062.95	9/17/2026	Total 42969
Lincoln Aquatics (SCP Distributors LLC)	Chlorine Fill, Pool 9/19/26	1,335.80	9/24/2026	43022
		1,335.80	9/24/2026	Total 43022
Lynnette Falls	Inst. Pay Line Dancing Beg 1 8/31/26	636.00	9/10/2026	42879
		636.00	9/10/2026	Total 42879
Mountain Democrat	MD Public Notice Amend/Revise Ordin Waste Disp/Recyc 9/11/26	77.50	9/17/2026	42970
		77.50	9/17/2026	Total 42970
Myung Chong	Inst. Pay Modified Zumba Monday 8/31/26	162.00	9/10/2026	42870
		162.00	9/10/2026	Total 42870
Napa Auto Parts	Parks/Lake - Battery for Work Crew Trailer 9/10/26	155.59	9/24/2026	43024
		155.59	9/24/2026	Total 43024

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 9/1/2026 Through 9/30/2026

Vendor Name	Description	Check Amount	Check Date	Check #
Pathian Administrators	Vision Benefits - October 2026	209.55	9/10/2026	42895
		209.55	9/10/2026	Total 42895
Paychex	Paychex Flex/Mobile fees for August 2026	270.90	9/21/2026	17933599
		270.90	9/21/2026	Total 17933599
Paychex	Paychex Payroll Fees for 09-11-26 PP19	303.80	9/11/2026	2026090801
		303.80	9/11/2026	Total 2026090801
Paychex	Paychex Payroll Fees for 09-25-26 PP20	282.40	9/25/2026	2026092101
		282.40	9/25/2026	Total 2026092101
PG&E	Elec. 11 Lamps 8/14/26-9/14/26	239.89	9/24/2026	43025
		239.89	9/24/2026	Total 43025
PG&E	Elec. CC 7/17/26-8/17/26	3,749.68	9/3/2026	42860
		3,749.68	9/3/2026	Total 42860
PG&E	Elec. CP Lake & New Crn Bar J B 7/23/26-8/23/26	2,322.72	9/3/2026	42858
		2,322.72	9/3/2026	Total 42858
PG&E	Elec. FD88/89 & Tower/Cam Val Carousel 7/23/26-8/23/26	2,315.58	9/3/2026	42859
		2,315.58	9/3/2026	Total 42859
PG&E	Elec. LLAD's 7/23/26-8/23/26	11,713.16	9/10/2026	42896
		11,713.16	9/10/2026	Total 42896
Primo Brands	CC Water & Container Rental August 2026	171.14	9/10/2026	42897
		171.14	9/10/2026	Total 42897

Vendor Name	Description	Check Amount	Check Date	Check #
Riverview International Trucks, Inc.	FD E89 Vehicle Maintenance (Seal/Bearing/etc.) 9/14/26	1,459.86	9/17/2026	42972
Riverview International Trucks, Inc.	FD E89 Vehicle Maintenance (Sensor) 9/10/26	940.14	9/17/2026	
		2,400.00	9/17/2026	Total 42972
Riverview International Trucks, Inc.	FD89 Vehicle Maintenance (Gasket Oil, Gasket Lube,Core Cool)	431.33	9/10/2026	42899
Riverview International Trucks, Inc.	FD89 Vehicle Maintenance (Gasket, Oil) 8/26/26	98.15	9/10/2026	
Riverview International Trucks, Inc.	FD89 Vehicle Maintenance (Tie Rod, Filter) 2/11/26	281.07	9/10/2026	
		810.55	9/10/2026	Total 42899
Robert Garcia	Inst. Pay Junior Tennis Clinics 8/31/26	270.00	9/10/2026	42882
		270.00	9/10/2026	Total 42882
Robert R. Westphal	Inst. Pay Taekwondo Kids White Belt 8/31/26	90.65	9/10/2026	42903
		90.65	9/10/2026	Total 42903
Rocco Gutierrez	Reserve FF Shift Stipend 7/2/26	80.00	9/3/2026	42851
		80.00	9/3/2026	Total 42851
Saxen Kane Farrish	Reserve FF Shift Stipend 6/24/26	80.00	9/10/2026	42880
		80.00	9/10/2026	Total 42880
SDRMA	Employee Assistance Plan October 2026	36.52	9/10/2026	42900
		36.52	9/10/2026	Total 42900
SDRMA	WC Recon Program Year 25/26 6/30/26	5,869.59	9/17/2026	42973

Vendor Name	Description	Check Amount	Check Date	Check #
		5,869.59	9/17/2026	Total 42973
Sidney Arthur Bazett	DIR Comp Meetings 8/4,8/10,8/12,8/19,8/28/26	500.00	9/3/2026	42846
		500.00	9/3/2026	Total 42846
Sierra Office Systems and Products	FD89 Ofice Supplies (Gel Pens,Catalog, Books) 7/6/26	277.26	9/17/2026	42974
		277.26	9/17/2026	Total 42974
Sierra Sharks Swim Team	CC Pool Deposit Refund 9/15/26	300.00	9/24/2026	43026
		300.00	9/24/2026	Total 43026
SiteOne Landscape Supply	CC - Dirty Water VAC (W/Discount) 9/1/26	194.71	9/10/2026	42901
		194.71	9/10/2026	Total 42901
SiteOne Landscape Supply	David West LLAD - Irrigation Supplies (W/Credit) 8/24/26	208.82	9/3/2026	42862
		208.82	9/3/2026	Total 42862
SiteOne Landscape Supply	Park Bar J 15A LLAD - Irrigation Supplies 9/16/26	102.07	9/24/2026	43027
		102.07	9/24/2026	Total 43027
Sue Reff	Pre-Ballet Refund (CSD Cancelled low enrollment) 9/3/26	40.00	9/10/2026	42898
		40.00	9/10/2026	Total 42898
Sven Fellman	Reserve FF Shifts Stip 8/3,8/4,8/10,8/11,8/17,8/24,...	640.00	9/17/2026	42912
		640.00	9/17/2026	Total 42912
TPX Communications	Com Center Phones/Internet September 2026	1,260.86	9/10/2026	42902
		1,260.86	9/10/2026	Total 42902

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 9/1/2026 Through 9/30/2026

Vendor Name	Description	Check Amount	Check Date	Check #
Tumble Time Booster	CC Pool Deposit Refund 9/15/26	250.00	9/24/2026	43028
		250.00	9/24/2026	Total 43028
Valerie Loheit	CC Pool Deposit Refund 9/15/26	250.00	9/24/2026	43023
		250.00	9/24/2026	Total 43023
Verizon Business	FD89 Business Lines 7/10/26	5.80	9/17/2026	42975
		5.80	9/17/2026	Total 42975
Verizon Business	FD89 Business Lines for 5/10/26 & 6/10/26	11.49	9/17/2026	42976
		11.49	9/17/2026	Total 42976
Verizon Wireless	FD 88 & 89 Wireless 5/16/26-6/15/26	135.94	9/24/2026	43029
		135.94	9/24/2026	Total 43029
Verizon Wireless	FD 88 & 89 Wireless 6/16/26-7/15/26	117.42	9/24/2026	43030
		117.42	9/24/2026	Total 43030
Verizon Wireless	FD 88 & 89 Wireless 7/16/26-8/15/26	117.42	9/24/2026	43031
		117.42	9/24/2026	Total 43031
Verizon Wireless	Parks Wireless - Wifi's Hot Spot, PB Router 8/11/26-9/10/26	360.90	9/24/2026	43033
		360.90	9/24/2026	Total 43033
Verizon Wireless	Wireless Phones CC,Rec,Parks,CC&R, Admin 8/11/26-9/10/26	636.34	9/24/2026	43032
		636.34	9/24/2026	Total 43032
Victor Cubero-Handy	Reserve FF Shifts Stipend 6/13,6/20,6/27/26	240.00	9/3/2026	42848
Victor Cubero-Handy	Reserve FF Shifts Stipend 7/4,7/18,7/25/26	240.00	9/3/2026	

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 9/1/2026 Through 9/30/2026

Vendor Name	Description	Check Amount	Check Date	Check #
Victor Cubero-Handy	Reserve FF Shifts Stipend 8/8,8/15,8/22/26	240.00	9/3/2026	
		720.00	9/3/2026	Total 42848
Wilkinson Portables, Inc.	Dog Park Porta Potty Rental ID:R5050 8/19/26-9/15/26	198.73	9/17/2026	42977
		198.73	9/17/2026	Total 42977
Wittman Enterprises, LLC	First Responder Fees - Billing Srvcs August 2026	2,760.00	9/3/2026	42863
		2,760.00	9/3/2026	Total 42863
WiZiX Technology Group, Inc	CSD Copier Toner 9/4/26	629.67	9/10/2026	42904
WiZiX Technology Group, Inc	CSD/FD88/FD89&CC&R Copier Count 9/2/26	84.92	9/10/2026	
		714.59	9/10/2026	Total 42904
Worthy HR LLC	HR Consultant 8/4/26-8/31/26	975.00	9/10/2026	42905
		975.00	9/10/2026	Total 42905
Report Total		999,128.49		

Established: June 3, 1961

Board of Directors Regular Meeting Minutes
Wednesday, September 16, 2026

Open Meeting to Closed Session – 6:00pm
Convene to Regular Meeting – 6:30pm

2502 Country Club Drive
Cameron Park, CA 95682 – Social Room

Board Members

Dawn Wolfson, President

Katie Gilchrest, Vice President ***Sidney Bazett, Director***
Tim Israel, Director ***J.R. Hichborn, Director***

Mission Statement

"To preserve and enhance the quality of life and to safeguard the health, safety, and welfare of our community"

CALL TO ORDER – *6:00pm*

- Roll Call *DW/SB/JH/TI (KG was absent)*
- Pledge of Allegiance
- Moment of Silence to Honor Service Members
  - Military, Law Enforcement, Fire, Emergency Personnel
- Adoption of Agenda

  - *Motion to Adopt the Agenda as presented*

TI/SB-Motion Passed
Ayes – DW/SB/JH/TI
Noes -- None
Absent -- KG

PUBLIC COMMENT - Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak; individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only

once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

PUBLIC MEETING CONDUCT - Board Meeting Conduct is outlined in District Policy 5030, which can be found on our website: www.cameronpark.org/general-information. Protocols for Public Comment can be found at the bottom of the agenda.

CLOSED SESSION PUBLIC COMMENT[3]

ADJOURNMENT TO CLOSED SESSION – *6:04PM*

CLOSED SESSION ITEMS

A. Conference with Legal Counsel – Existing Litigation, Status Update

Pursuant to Government Code section 54956.9(d)(1)

- Chris Felton, et al. v. El Dorado County, Cameron Park Community Services District, et al. El Dorado County Superior Court Case No. 23CV2183

REPORT OUT OF CLOSED SESSION – *6:31PM*

- *Board discussed agenda item and no direction was given*

PRESENTATIONS

GENERAL PUBLIC COMMENT

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Board.

- *Board received public comments from a member of the community*

CORRESPONDENCE

LEGAL UPDATES

CONSENT CALENDAR

Receive & File:

1. District Report for August 2026
    a. General Manager's Report (M. Hornstra)
    b. Parks & Facilities (M. Hornstra)
    c. Recreation (C. Lowe)
    d. CC&R Report (J. Mog)

e. Wildfire Mitigation (A. Bourriague)
f. Fire Department (K. Richards)

2. August 2026 Financial Report (M. Hornstra)
   a. August Finance Report (M. Hornstra)
   b. FY 2025/26 Projected Close (M. Hornstra)

Approve:

3. Minutes of August 19, 2026 – Board of Directors Meeting (N. Garrison)

- *Motion to Adopt the Consent Calendar*

  TI/JH-Motion Passed
  Ayes – DW/SB/JH/TI
  Noes – None
  Absent - KG

REVIEW ITEMS PULLED FOR DISCUSSION

GENERAL BUSINESS

4. PUBLIC HEARING – Second Reading and Adoption of Ordinance No. 2026.09.16 Establishing Organic Waste Disposal Reduction Requirements. (M. Hornstra)

- *Motion to approve second reading and adoption of Ordinance No. 2026.09.16 establishing organic waste disposal requirements and waiving the reading of the ordinance*

  SB/TI Motion Passed
  Ayes – DW/TI/JH/SB
  Noes – None
  Absent – KG

5. Staff Presentation of Fire Safety Education Material concepts (A. Bourriague)
6. Ratification of Award to Kohler Pools for Community Center Pool Heater Repair (M. Hornstra)

- *Motion to approve ratification of award to Kohler Pool for Community Center Pool heater repair*

  Ayes – DW/TI/SB
  Noes – JH
  Absent – KG

7. CC&R Violation Case CCR25-1070 – 3278 Country Club Drive – Authorization to Refer to District Legal Counsel (J. Mog)

    - *Motion to authorize referral to District Legal Counsel*

      Motion Passed
      Ayes – DW/SB/JH/TI
      Noes - None
      Absent - KG

8. CC&R Violation Case CCR20-1035 – 3451 La Canada Drive – Authorization to Refer to District Legal Counsel (J. Mog)

    - *Motion to authorize referral to District Legal Counsel*

      Motion Passed
      Ayes – DW/SB/JH/TI
      Noes - None
      Absent - KG

9. CC&R Violation Case CCR25-1062 – 3415 Chasen Drive – Authorization to Refer to District Legal Counsel (J. Mog)

    - *Motion to authorize referral to District Legal Counsel*

      Motion Passed
      Ayes – DW/SB/JH/TI
      Noes - None
      Absent - KG

10. Status Update on CIP Project, Verbal (M. Hornstra)

BOARD OF DIRECTORS' COMMENTS & FUTURE AGENDA ITEMS

ADJOURNMENT OF MEETING – *7:41PM*

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is **Wednesday, October 21st at 6:30pm**, in the Social Room at 2502 Country Club Drive, Cameron Park, CA 95682

This agenda and packet items are available online at the CPCSD website:
https://www.cameronpark.org/board-of-directors

Cameron Park
Community Services District

Staff Report

DATE: **October 21, 2026**

FROM: Mark Hornstra, General Manager

AGENDA ITEM #4: REVISED AMENDED EMPLOYEE ASSISTANCE PROGRAM (EAP) MEMORANDUM OF UNDERSTANDING

RECOMMENDED ACTION: Approve Resolution 2026-23 approving the form of and authorizing the execution of the revised Memorandum of Understanding and authorizing participation in the Special District Risk Management Authority (SDRMA) Health Benefits Program.

INTRODUCTION

At the September 15, 2026 Budget & Administration Committee meeting, this item was presented and recommended to be forwarded to the full Board for discussion and final approval.

BACKGROUND

During the August 19, 2026 meeting, the Board of Directors considered approval of Resolution 2026-23 and the associated Amended Memorandum of Understanding (MOU) for participation in SDRMA's Health Benefits Program. Members of the Board were concerned that the MOU provided by SDRMA did not have the Cameron Park CSD listed by name, and no motion to approve was made. The Board directed staff to work with SDRMA to revise the agreement to specifically identify the Cameron Park Community Services District by name and to have District Legal Counsel review the revised language.

DISCUSSION

Following the Board's direction, staff worked with SDRMA to modify the preamble of the MOU to specifically identify the Cameron Park Community Services District,

hereinafter referred to as "ENTITY." District Legal Counsel has reviewed the revised language and approved the change. With the Board's requested revisions and legal review now complete, staff is returning the MOU and Resolution 2026-23 to the Board for approval.

FISCAL IMPACT

There is no fiscal impact with the approval of the amended MOU.

ATTACHMENTS

a. Resolution 2026-23
b. August 19, 2026 EAP Staff Report
c. Revised MOU for Health Benefits-Cameron Park CSD - 09.14.2026

RESOLUTION NO. 2026-23
of the Board of Directors
of the Cameron Park Community Services District
October 21, 2026

APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM

WHEREAS, Cameron Park Community Services District, a public agency duly organized and existing under and by virtue of the laws of the State of California (the "ENTITY"), has determined that it is in the best interest and to the advantage of the ENTITY to participate in the Health Benefits Program offered by Special District Risk Management Authority (the "Authority"); and

WHEREAS, the Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 et seq., for the purpose of providing risk financing, risk management programs and other coverage protection programs; and

WHEREAS, participation in Authority programs requires the ENTITY to execute and enter into a Memorandum of Understanding which states the purpose and participation requirements for the Health Benefits Program; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the ENTITY is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cameron Park Community Services District as follows

1. Findings. The ENTITY's Governing Body hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the ENTITY.

2. Memorandum of Understanding. The Memorandum of Understanding, to be executed and entered into by and between the ENTITY and the Authority, in the form presented at this meeting and on file with the ENTITY's Secretary, is hereby approved. The ENTITY's Governing Body and/or Authorized Officers ("The Authorized Officers")

are hereby authorized and directed, for and in the name and on behalf of the ENTITY, to execute and deliver to the Authority the Memorandum of Understanding.

3. Program Participation. The ENTITY's Governing Body approves participating in the Special District Risk Management Authority's Health Benefits Program.

4. Severability. If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are severable.

5. Other Actions. The Authorized Officers of the ENTITY are each hereby authorized and directed to execute and deliver any and all documents which are necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

6. Effective Date. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District at a regularly scheduled meeting held on October 21, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

_____	_____
Dawn Wolfson, President Board of Directors	Mark Hornstra, General Manager Secretary to the Board

Attachment #11B

Item #4B

Cameron Park Community Services District

Staff Report

DATE: August 19, 2026

FROM: Niki Garrison, Board Clerk

AGENDA ITEM #10: **AMENDED EMPLOYEE ASSISTANCE PROGRAM (EAP)**

RECOMMENDED ACTION: **APPROVE RESOLUTION 2026-23 APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF AN AMENDED MOU AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM**

Background

On January 22, 2025, the Board of Directors authorized the General Manager to execute a Memorandum of Understanding (MOU) with AFSCME. As part of the negotiated agreement, implementation of an Employee Assistance Program (EAP) was required prior to January 1, 2026.

In alignment with the District's commitment to employee well-being, staff initiated discussions with the Special District Risk Management Authority (SDRMA) to implement EAP services through the Public Risk Innovation, Solutions and Management (PRISM) Health and Employee Benefits Small Group Program. Subsequently, the District's Board of Directors approved Resolution 2025-10 on June 18, 2025.

At the June 24, 2026 SDRMA Board Meeting, the SDRMA Board of Directors approved amendments to the SDRMA Health Benefits Memorandum of Understanding (MOU). The amendments were made to better align with the MOU with their Pool, Public Risk Innovation, Solutions, and Management (PRISM) MOU and industry norms.
The summary of changes is below:

Section	Previous Language	Revised Language	Description of Change
Definitions	Various terms and definitions, some not clearly defined or missing.	Expanded and clarified definitions for "Committee," "Coverage Documents," "Program Participation Agreement," "Program," and "Program Documents."	Improved clarity and specificity of key terms for better understanding and administration.
Entry into Program	ENTITY shall enroll in the Program by making application through SDRMA.	ENTITY shall apply for participation by executing all forms prescribed by SDRMA, subject to approval by the Program's Underwriter.	Clarifies the application process and emphasizes underwriter approval.
Maintenance of Effort	Program provides health benefits to all participants of the ENTITY.	Specifies eligible participants (active employees, retired employees, dependents, public officials) and outlines optional participation for some groups.	Clarifies eligibility and participation requirements.
Premiums	ENTITY will remit monthly premiums based on rates established by SDRMA.	Premiums and rates are set by the Committee; SDRMA adds an administrative fee. Details on billing, penalties for late payment, and termination for non-payment added.	Adds detail on premium calculation, billing, and consequences for late payment.
Benefits	Benefits as set forth in ENTITY's Plan Summary.	Benefits must be agreed upon with employee organizations and approved by the Program underwriter.	Adds requirement for underwriter approval of plan selections.
Assessments & Dividends	Assessments/dividends used sparingly; allocation based on premiums paid.	Committee may impose premium assessments if funds are insufficient; details on liability for withdrawn entities and dividend formula.	Expands on funding adequacy, assessment process, and dividend distribution.
Withdrawal	ENTITY may withdraw with 90 days' notice.	Notice period extended to 120 days prior to January 1; rescission deadline added; 3-year waiting period for re-entry after withdrawal.	Tightens withdrawal process and re-entry requirements.
Arbitration	Not previously specified.	Adds binding arbitration clause for disputes, specifying Sacramento, CA as venue.	Introduces formal dispute resolution process.

Section	Previous Language	Revised Language	Description of Change
Amendment	Amendments require written agreement by both parties.	Clarifies amendment process, including SDRMA's right to terminate if ENTITY does not execute required amendments.	Strengthens amendment and termination provisions.

Recommendation

Approve Resolution No. 2026-23 authorizing the General Manager to execute the amended Memorandum of Understanding with SDRMA for participation in the PRISM EAP Program, in accordance with the revised terms outlined in the agreement.

Attachments:

10A – Amended EAP MOU with SDRMA (redline)

10B – Amended EAP MOU with SDRMA (clean copy)

10C – Resolution 2026-23

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (HEREAFTER "MEMORANDUM") IS ENTERED INTO BY AND BETWEEN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (HEREAFTER "SDRMA") AND THE CAMERON PARK COMMUNITY SERVICES DISTRICT (HEREAFTER "ENTITY") WHO IS SIGNATORY TO THIS MEMORANDUM.

WHEREAS, on August 1, 2006, SDRMA in its capacity as a member of Public Risk Innovation, Solutions and Management (PRISM) and having executed the Joint Powers Agreement (JPA) governing PRISM, was appointed administrator for the purpose of enrolling small public entities into the PRISM Health and/or Employee Benefits Small Group Program (hereinafter "Program"); and

WHEREAS, the terms and conditions of the Program as well as benefit coverage, rates, assessments, and premiums are governed by the PRISM Health Committee and/or PRISM Employee Benefits Committee for the Program (the "Committee") and not SDRMA; and

WHEREAS, ENTITY desires to enroll and participate in the Program, acknowledging that SDRMA acts solely in an administrative capacity and does not establish Program terms.

NOW THEREFORE, SDRMA and ENTITY agree as follows:

1. DEFINITIONS. For purposes of this MEMORANDUM, unless the context otherwise requires, the following terms when capitalized have the respective meanings set out below and are applicable to the singular as well as to the plural forms of such terms and to the masculine as well as to the feminine and neuter genders of such terms.

a. "Committee" means the PRISM Health Committee and/or PRISM Employee Benefits Committee for the Program.

b. "Coverage Documents" means, except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the Program and will be provided by SDRMA to each ENTITY. Documents will be made available through the online SDRMA Portal and be accessible to approved users of the ENTITY.

c. "Program Participation Agreement" means the agreement issued by PRISM/Alliant Underwriting Services (AUS) to the ENTITY that details the final terms of acceptance and any special exceptions or terms that have been made a part of the underwriting approval and is required to be completed and executed in order to constitute full acceptance as a member of the PRISM Small Group Program.

d. "Program" or "PRISM" means the Public Risk Innovation, Solutions and Management (PRISM) Health and/or Employee Benefits Small Group Program.

e. "Program Documents" means the following: SDRMA Program Administrative Guidelines, SDRMA Resolution, Program Underwriting application and any required underwriting documents, Program approval, Program Underwriting & Eligibility Rules and Program Participation Agreement.

2. PURPOSE**.** ENTITY is signatory to this MEMORANDUM for the sole purpose of enrolling in the Program.

3. ENTRY INTO PROGRAM**.** ENTITY shall apply for participation in the Program by executing any and all forms prescribed by SDRMA. SDRMA shall submit the completed forms to the Program's Underwriter who has the authority to accept or reject ENTITY'S application in its sole discretion based on the Program's governing documents and in accordance with the Program's eligibility guidelines.

4. MAINTENANCE OF EFFORT**.** Program provides health benefits to all active employees, retired employees, dependents of an active or retired employee and public officials of the ENTITY who satisfy requirements for participation. ENTITY public officials may participate in the Program only if they are currently being covered and their own ENTITY's enabling act, plans and policies allow it. ENTITY must contribute at least the minimum percentage required by the eligibility requirements

5. PREMIUMS. ENTITY agrees and acknowledges that premiums and rates for the Program are set by the Committee and that SDRMA's Administrative Fee is set by SDRMA for each billing cycle. ENTITY will remit the total monthly amount billed by SDRMA for each category of participants and the census of covered employees, public officials, dependents and retirees. Premiums are based on a full month, and there are no partial months or prorated Premiums. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.

Late Payment Penalties. ENTITY shall pay all Premium invoices as billed to SDRMA, regardless of any changes to eligibility or adjustments to Premiums that may occur during the billing month and not reflected in the Premium invoice. SDRMA shall issue Premium invoices to ENTITY prior to the coverage month in which they are due. Premium invoices are due by the due date stated on the invoice and considered delinquent thirty (30) calendar days from the due date. In addition to the outstanding balance due for any unpaid invoice, ENTITY shall be liable to SDRMA for a late payment penalty of 1% of the outstanding balance of any unpaid portion of such invoice effective (30) calendar days after the invoice due date. SDRMA reserves the right to terminate the MEMORANDUM and ENTITY'S Participation Agreement, including immediate cessation

of all services under the Program, any time after it provides written notice to ENTITY of its failure to pay the amount due of any invoice.

6. BENEFITS. Benefits provided to ENTITY participants shall be as set forth in ENTITY's Plan Summary for the Program and as agreed upon between the ENTITY and its recognized employee organizations as applicable. Not all plan offerings will be available to ENTITY, and plans requested by ENTITY must be submitted to Program underwriter for approval.

7. ASSESSMENTS AND DIVIDENDS. The Program annual premium, as approved by the Committee will be established at a level which is anticipated to provide adequate overall funding. The Program will directly manage surpluses and deficits. Premiums are targeted to fund expected claims (including incurred-but-not-reported (IBNR) and run-out), reinsurance (if any), Program/administrative expenses, and any reserve or margin adopted by the Committee.

   If Program funds are insufficient (including funding IBNR), the Committee may impose premium assessments on all applicable participating Entities, consistent with the JPA, including ENTITY signing this MEMORANDUM. Entities that have withdrawn from the Program are liable for assessments attributable to plan year(s) in which they participated.

   After appropriate reserves and obligations are funded and any Committee-approved margin is achieved, the Committee may declare a dividend or premium credit, using a formula recommended by the Program underwriters and actuary.

8. WITHDRAWAL. ENTITY may withdraw from this MEMORANDUM and terminate its Program Participation Agreement for a subsequent calendar year subject to the following condition: ENTITY shall notify SDRMA in writing of its intent to withdraw from this MEMORANDUM and terminate its Program Participation Agreement at least 120 days prior to January 1st of the subsequent calendar year in which it shall be effective. No withdrawal shall become effective until December 31 of the year that notice of termination is received. ENTITY may rescind its notice of intent to withdraw and terminate no later than October 1st. Once ENTITY withdraws from the Program, there is a 3-year waiting period to come back into the Program, and the ENTITY will be subject to underwriting approval.

9. ARBITRATION OF DISPUTES. To the extent permitted by law, all controversies between the ENTITY and SDRMA that may arise out of or relate to any of the services provided by SDRMA under the MEMORANDUM, or the construction, performance or breach of this or any other agreement between the ENTITY and SDRMA, whether entered into prior to, on or subsequent to the date hereof, shall be settled by binding arbitration in the City of Sacramento, California, under the Commercial Arbitration Rules of the American

Arbitration Association. Judgment upon any award rendered by the arbitrator(s) shall be final and may be entered into any court having jurisdiction.

10. GOVERNING LAW. This MEMORANDUM shall be governed in accordance with the laws of the State of California.

11. VENUE. Venue for any dispute or enforcement shall be in the City of Sacramento, California.

12. ATTORNEY FEES. The prevailing party in any dispute shall be entitled to an award of reasonable attorney fees.

13. COMPLETE AGREEMENT. This MEMORANDUM together with the related Program Documents constitutes the full and complete agreement of the ENTITY.

14. SEVERABILITY. Should any provision of this MEMORANDUM be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.

15. AMENDMENT OF MEMORANDUM; WAIVER. This MEMORANDUM may not be modified, nor shall any provision hereof be waived or amended, except in a writing duly signed by authorized representatives of SDRMA and ENTITY. The failure of either Party to enforce at any time any provision of the MEMORANDUM shall not be construed to be a waiver of such provision, nor in any way to affect the validity of the MEMORANDUM or the right of either party thereafter to enforce each and every such provision. If ENTITY fails or refuses to execute an amendment to this MEMORANDUM by the deadline included in written notice of SDRMA'S execution of said amendment, SDRMA reserves the right to terminate this MEMORANDUM and ENTITY'S Program Participation Agreement effective as of the next annual renewal date.

16. EFFECTIVE DATE. This MEMORANDUM shall become effective on the later of the first date of coverage for the ENTITY or the last date of signing of this MEMORANDUM by the Chief Executive Officer or Board President of SDRMA and the authorized person for the ENTITY.

17. EXECUTION IN COUNTERPARTS. This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: _____ By:_____

Special District Risk
Management Authority

Dated: _____ By:_____

Cameron Park Community Services District

Cameron Park
Community Services District

Staff Report

DATE: October 21, 2026

FROM: Mark Hornstra, General Manager
Caleb Hargis, Operations Manager
Nitish Sharma, Lakeview Consulting

AGENDA ITEM #5: Draft of Capital Improvement Plan

RECOMMENDED ACTION: Receive presentation and discuss, provide additional direction to staff as necessary

DISCUSSION

District staff have worked with Lakeview Consulting and have completed a substantial revision to the initial draft of the Capital Improvement Program (CIP). The revised plan reflects a strategic reassessment of project priorities, including the removal of projects deemed financially infeasible given the District's current fiscal position, along with adjustments to capital expenditure planning, project classification, and the organization of future infrastructure and equipment replacement needs.

The original July 6, 2026 Draft CIP identified $32,527,720 in total capital improvement needs. At the direction of the District Board, staff refined these projects for the September 2, 2026 Draft CIP, which identified approximately $18.66 million in total capital improvement needs. The October 10, 2026 Rebuilt CIP identifies approximately $13.48 million in total capital improvement needs, representing a net reduction of $19,047,720 million, or 58.6%, in the total current cost estimates included in the Master CIP Register.

This change reflects a restructuring of the capital program, including the exclusion or reassignment of certain projects, revisions to project cost estimates, the separation of maintenance and planning activities from capital needs, and the establishment of a dedicated Equipment & Vehicle Replacement category. Accordingly, the reduction should be understood as a change in the reported capital portfolio rather than an equivalent amount of confirmed budget savings.

FY 2026/27 Adjustments to Draft Capital Improvement Budget

The FY 2026/27 programmed amount decreased from $1,552,950 in the original Draft CIP to $751,269 in the revised CIP, a reduction of $801,681, or approximately 51.6%. The amount of $751,269 is consistent with the adopted FY 2026/27 budget. This reduction also includes $60,000 of FY 2026/27 projects completed to-date.

The revised program places greater emphasis on projects supported by identifiable current-year budget allocations while distinguishing other capital needs that remain dependent upon future funding, additional assessment of need, and Board approval.

Projects without confirmed current-year funding have, in several cases, been removed from the FY 2026/27 schedule or retained as unscheduled needs. These changes do not necessarily represent project cancellations, but rather revisions to the timing and funding assumptions associated with the capital program.

Departmental Capital Program Changes

Parks: The Parks program experienced the largest reduction in reported capital needs, declining from approximately $9.76 million to $4.14 million, a decrease of $5.62 million. The change reflects substantial adjustments to the active project inventory, including the exclusion or reclassification of certain park improvements and long-term infrastructure projects. Some projects remain identified elsewhere in the rebuilt workbook for future consideration.

Fire Department: Fire Department capital needs decreased from approximately $4.52 million to $3.74 million, a reduction of $782,700. The revised plan differentiates facility-related capital improvements from maintenance activities and separately identifies equipment and vehicle replacement requirements. The reduction also included removal of capital items which had been previously completed but remained on the master project list.

Community Center: Capital needs decreased from approximately $3.17 million to $1.82 million, a reduction of $1.36 million. The revised register places greater emphasis on identifiable facility and aquatics capital projects, while reclassifying or excluding certain maintenance, planning, and other proposed improvements.

Recreation**:** Capital needs decreased from approximately $1.13 million to $573,000, a reduction of $555,000. The revised program retains selected recreation capital projects while excluding or reclassifying several projects previously included in the Draft.

LLAD: Reported capital needs remained unchanged at $95,000. All three budgeted FY 2026/27 projects have been completed at a total cost of $99,900, consistent with the approved FY 2026/27 budget.

Equipment & Vehicle Replacement: The Rebuilt CIP establishes a separate capital category containing approximately $3.12 million in equipment and vehicle replacement needs. This provides greater visibility into the District's fleet and equipment requirements but changes how these capital projects are reflected in department totals since both Parks and Fire utilize capitalized equipment. Refer to Attachment "5. a" for true department totals, including Equipment and Vehicles.

FUTURE CAPITAL IMPROVEMENT NEEDS

Capital costs assigned to the Future CIP column decreased from $13.22 million to approximately $9.16 million, a reduction of approximately $4.05 million, or 30.7%.

The Rebuilt CIP also explicitly identifies $970,250 in project that are unvalidated and require further assessment. This reporting distinction helps separate currently programmed expenditures from needs for which funding or implementation schedules have not been confirmed.

The reductions in future capital totals should not be interpreted as demonstrating that the District's long-term infrastructure obligations have been permanently eliminated. A portion of the change reflects adjustments to project scope, classifications, and the selection of projects included in the active capital register.

REVISION SUMMARY

The revised Capital Improvement Program establishes a smaller reported capital need portfolio, a FY 2026/27 expenditure schedule that aligns with the current approved budget, and a more detailed separation between current capital projects, longer-term replacement requirements, and unscheduled needs.

These revisions provide a framework for aligning capital planning with documented budget authority and for identifying projects requiring future funding decisions. Before the revised CIP is used as a final financial planning the Board of Directors, Staff, and consultants need to ensure that the projects identified, particularly in the 1-5 year timeframe align with the strategic direction of the District. The reported $5.18 million reduction represents the net change in the Master CIP Register's current cost estimates

and does not, by itself, establish realized savings, available reserves, or a corresponding reduction in the District's future funding obligations.

Attachments

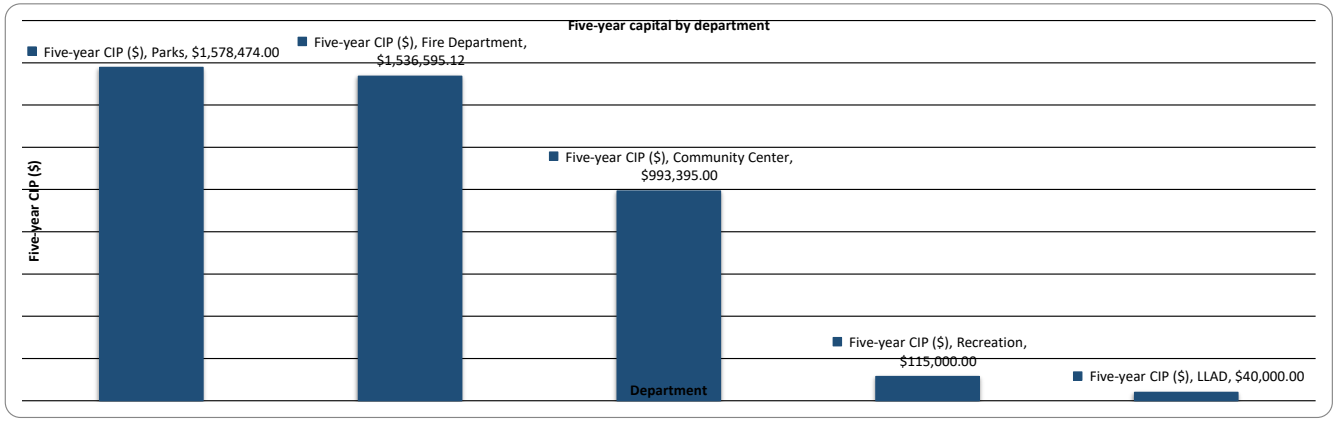
a: Five-Year Master CIP and Capital Replacement Plan Summary

EXECUTIVE DASHBOARD | FIVE DEPARTMENTS ONLY | 16 OCTOBER 2026

Department	FY26/27 ($)	Years 2-5 ($)	Five-year CIP ($)	Future CIP ($)	Unscheduled ($)	Total capital need ($)	Projects	Five-year share
Parks	$158,874.00	$1,419,600.00	**$1,578,474.00**	$2,893,000.00	$186,250.00	$4,657,724.00	25	37.0%
Fire Department	-	$1,536,595.12	**$1,536,595.12**	$4,135,724.42	$900,000.00	$6,572,319.54	32	36.0%
Community Center	$512,395.00	$481,000.00	**$993,395.00**	$280,000.00	$542,500.00	$1,815,895.00	15	23.3%
Recreation	$25,000.00	$90,000.00	**$115,000.00**	$458,000.00	-	$573,000.00	10	2.7%
LLAD	-	$40,000.00	**$40,000.00**	$55,000.00	-	$95,000.00	4	0.9%
TOTAL CAPITAL CIP	**$696,269.00**	**$3,567,195.12**	**$4,263,464.12**	**$7,821,724.42**	**$1,628,750.00**	**$13,713,938.54**	**86**	**100.0%**

All assigned capital assets are included in the five department totals above. The grand total counts each active project once.

Future and unscheduled costs are outside the five-year program. Capital planning amounts are not appropriations or confirmed funding.



Only the five departments above are chart categories. Department Allocation documents the detailed cost distribution and reconciliation.

Separate non-capital program	FY26/27 ($)	Five-year ($)	Future ($)	Unscheduled ($)	Total need ($)
Maintenance Program	$260,000.00	$1,934,900.00	$500,000.00	$172,100.00	$2,607,000.00
Planning Studies	-	$700,000.00	$1,280,000.00	-	$1,980,000.00
NON-CAPITAL SUBTOTAL	**$260,000.00**	**$2,634,900.00**	**$1,780,000.00**	**$172,100.00**	**$4,587,000.00**

Maintenance and studies below are separate programs and are not included in the capital total. Removed and completed projects remain excluded.

Cameron Park
Community Services District

Staff Report

DATE: October 21, 2026

FROM: Mark Hornstra, General Manager

AGENDA ITEM #6: Review of Revised District Conflict of Interest Policy.

RECOMMENDED ACTION: Adopt Resolution No. 2026-27 approving the revised Conflict of Interest Code for the Cameron Park Community Services District and direct staff to submit the adopted code to the El Dorado County Board of Supervisors for review and approval in accordance with applicable state requirements.

INTRODUCTION

At the October 13, 2026, Budget & Administration Committee meeting, this item was presented and recommended to be forwarded to the full Board for discussion and final approval.

BACKGROUND

The Political Reform Act requires local government agencies to adopt and maintain a Conflict of Interest Code identifying positions that participate in governmental decisions and the financial disclosure requirements applicable to those positions. The District's Conflict of Interest Code is incorporated into Policy 1020 of the District Policy Handbook and was last revised in 2018.

The El Dorado County Elections Department has requested that the District review its Conflict of Interest Code to determine whether amendments are necessary. Staff is presenting the Code to the Budget and Administration Committee for review and direction, particularly regarding the list of designated positions and associated disclosure categories.

DISCUSSION

This item was originally brought before the Budget and Administration committee during the September 8th meeting. The Conflict of Interest Policy and Code were reviewed, and directions were provided to staff to clarify several points within Appendix A of the code to ensure that the revised code covers the changes in staff positions listed in the Designated Employees, as well as the disclosure categories in the appendix were accurate.

Staff reviewed the sections noted and consulted with our legal counsel on the appropriate changes to the document. Below is the guidance received from legal counsel with respect to the inclusion of consultants into our code.

> *The following are the FPPC's determination on independent contractor or outside individual qualifies as a consultant if they:*
>
> • *Make a governmental decision (e.g., approve rates, adopt laws, issue permits).*
> • *Participate significantly in making governmental decisions.*
> • *Act in a staff capacity by providing substantive recommendations or analyses without independent agency review*
>
> *Consultants default to the broadest or full disclosure category unless the General Manager exercises their discretion to narrow the disclosure requirements based on the specific duties being performed.*

Changes in the Conflict of Interest Code are reflected in the revised code presented to the committee.

ATTACHMENTS:

a. Resolution 2026-27 Approving the revised Cameron Park Community Services District Conflict of Interest Code
b. Letter from County Elections Regarding Conflict of Interest
c. District Policy 1020 Redline – Conflict of Interest and Conflict of Interest Code, including Appendices A and B
d. District Policy 1020 Clean – Conflict of Interest and Conflict of Interest Code, including Appendices A and B

Item #6A

RESOLUTION No. 2026-27
of the Board of Directors
of the Cameron Park Community Services District
October 21, 2026

Approving the revised Conflict of Interest Code for the Cameron Park Community Services District and direct staff to submit the adopted code to the El Dorado County Board of Supervisors for review and approval in accordance with applicable state requirements.

WHEREAS, the Cameron Park Community Services District Conflict of Interest Code was last approved in September 2018, and is in need of revision; and

WHEREAS, the Political Reform Act, Government Code §81000 et seq., requires state and local government agencies to review its conflict of interest code every even-number year and adopt and promulgate the code as needed. The Fair Political Practices Commission (FPPC) has adopted a regulation, 2 California Code of Regulations §18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference into a local conflict of interest code, and may be amended by the FPPC; and

WHEREAS, the terms of 2 California Code of Regulations §18730 and any amendment to it duly adopted by the FPPC are hereby incorporated herein by this reference and, along with the Conflict of Interest Code, constitute the conflict of interest of the Cameron Park Community Services District (District). This conflict of interest policy supersedes all prior codes, which are hereby rescinded; and

WHEREAS, the District has submitted to the El Dorado County Recorder-Clerk a Notice of Intention to Amend a Conflict-of-Interest Code;

NOW THERFORE BE IT RESOLVED, that the District adopts the attached Policy No. 1020 Conflict of Interest, which includes the Conflict of Interest Code.

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District at a regularly scheduled meeting held on the 21st day of October, 2026 by the following vote of said Board:

AYES:

NOES:

ABSENT:

ATTEST:

_____	_____
Dawn Wolfson, President Board of Directors	Mark Hornstra, General Manager Secretary to the Board

Item #6B

COUNTY OF EL DORADO
ELECTIONS DEPARTMENT

Registrar of Voters: Linda Webster
Assistant Registrar of Voters: Rena Russell

May 2026

TO: Special Districts

FROM: Linda Webster
Registrar of Voters

RE: Conflict-of-Interest Code Review for the Year 2026

Read this entire document before board adopts the district's 2026 Conflict of Interest

IMPORTANT NOTE: "ALL" Statement of Economic Interests are required to be provided for public access Monday-Friday, 8:00 am to 5:00 pm.

The Political Reform Act requires every local special district to review its conflict-of-interest code every even-numbered year. Enclosed is a 2026 Local Agency Biennial Notice that must be completed and returned to the Elections Department **no later than Thursday, October 1, 2026**. Please indicate on the Notice whether or not a revision to your district's code is necessary. If a revision is required, the amended conflict-of-interest code should follow within 90 days.

If you answer yes, to any of the questions below, your agency's code needs to be amended.

- *Is the current code more than five years old?*
- *Have there been any substantial changes to the district's organizational structure since the last code was approved?*
- *Have any positions been eliminated or re-named since the last code was approved?*
- *Have any new positions been added since the last code was approved?*
- *Have there been any substantial changes in duties or responsibilities for any positions since the last code as approved?*

NOTE: The code needs to state if the Elections Department is the filing officer or the district.

Upon receipt of an amended conflict-of-interest code, the Elections Department will submit the amended code to County Counsel for review and subsequent presentation to the Board of Supervisors for approval. Please remember your agency's amended code is not effective until it is approved by the Board of Supervisors.

Enclosed is a sample Notice of Intention to Adopt or Amend a Conflict-of-Interest Code and a sample of a district's Conflict-of-Interest Code.

Attend a Workshop or Webinar: Schedules and information about seminars and webinars are available at www.fppc.ca.gov.

As always, if we can provide further information, please contact Elections at (530) 621-7480.

Very truly yours,

Linda Webster

883 Ponderosa Road, Shingle Springs, CA 95682
'O Box 678001, Placerville, CA 95667

Phone: 530.621.7480
Fax: 530.677.1014

2026 Local Agency Biennial Notice

Name of Agency: Cameron Park CSD

Mailing Address: 2502 Country Club Drive, Cameron Park, CA 95682

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that *(check one BOX):*

☐ **An amendment is required. The following amendments are necessary:**

(Check all that apply.)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other *(describe)* _____

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification **(to be completed if no amendment is required)**

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

_____ _____

Signature of Chief Executive Officer *Date*

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2026**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

(Your agency would fill in the underscored inserts)

(Name of Agency)

NOTICE OF INTENTION TO ADOPT OR AMEND A
CONFLICT-OF-INTEREST CODE

NOTICE IS HEREBY GIVEN that the (your agency's name) intends to adopt or amend a conflict-of-interest code pursuant to Government Code Section 87300 and 87306. Pursuant to Government Code Section 87302, the code will designate employees who must disclose certain investments, income, interests in real property and business positions, and who must disqualify themselves from making or participating in the making of governmental decisions affecting those interests.

A written comment period has been established commencing on (first day of 45-day period) and terminating on (last day of 45-day comment period). Any interested person may present written comments concerning the proposed code no later than (last day of 45-day comment period) to the (your agency's name and address). No public hearing on this matter will be held unless any interested person or his or her representative requests no later than 15 days prior to the close of the written comment period, a public hearing.

The (your agency's name) has prepared a written explanation of the reasons for the designations and the disclosure responsibilities and has available all of the information upon which its proposal is based.

(Describe the proposed code or amendment in general terms. Include a concise, clear summary of the provisions of the existing code, if any, which will be affected by the proposed amendments and a summary of how those provisions will be affected by the proposed amendments.)

Copies of the proposed code and all of the information upon which it is based may be obtained from the (your agency's name and address). Any inquiries concerning the proposed code should be directed to (name of agency official and telephone number, email (optional)).

NOTE: This notice should be filed with the Fair Political Practices Commission and served individually on agency employees and officers affected by this code 45 days prior to agency action.

SAMPLE

CONFILICT OF INTEREST CODE

(Insert District Name)

The Political Reform Act, Government Code §81000 et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. §18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference into a local conflict of interest code and may be amended by the FPPC after public notice and hearing to conform to amendments to the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. §18730 and any amendment to it duly adopted by the FPPC are hereby incorporated herein by this reference and, along with the Appendix of Designated Positions and Disclosure Categories set forth below, constitute the conflict of interest of the (Insert District Name). This conflict-of-interest code supersedes all prior codes, which are hereby rescinded.

Designated employees shall file their original signed statement of economic interest with the (Insert District Name). Statements are public records and will be made available for public inspection and reproduction during normal business hours, 8am to 5pm, Monday-Friday.

Appendix of Designated Positions and Disclosure Categories

The designated employees, who have been determined to make or participate in making decisions that may foreseeably have a material effect on an economic interest, are:

(Example) Members of the Board of Directors
(Example) General Manager
(Example) Consultants*

The disclosure category for the designated positions is all interests in real property in the district, and all investments, business positions and income (including gifts, loans and travel payments) from sources that provide goods, equipment, vehicles, machinery or services of the type utilized by the (Insert District Name).

*Consultants are those persons defined in Title 2, California code of Regulation, §18701(a)(2) who contract with the district to provide services. The General Manager may determine in writing that a particular consultant, although occupying a designated position, is hired to perform a range of duties that are limited in scope and thus is not required to comply fully with the disclosure requirement described in this code. Such determination shall include a description of the consultant's duties and based upon the description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. The definition of consultant in 2 CCR §18701(a)(2) is:

> *"Consultant" means any individual who, pursuant to a contract with a state or local government agency:*
> *(A) Makes a governmental decision whether to:*
> *(i) Approve a rate, rule or regulation;*
> *(ii) Adopt or enforce a law;*
> *(iii) Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;*
> *(iv) Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract that requires agency approval;*
> *(v) Grant agency approval to a contract that requires agency approval and to which the the agency is a party, or to the specification for such a contract;*
> *(vi) Grant agency approval to a plan, design, report, study, or similar item;*
> *(vii) Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision thereof: or*
> *(B) Serves in a staff capacity with the agency and in that capacity participates in making a governmental decision as defined in regulation 18702.2 or performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code under Government Code section 87302.*

The above local conflict of interest code was adopted by the board of directors of the (Insert District Name) at a regular meeting of the board held on the _____ day of _____, 2022.

Aye votes:
No votes:
Absent

_____
Chair, Board of Directors

APPENDIX A

PART I – DESIGNATED EMPLOYEES

The positions listed below constitute the list of designated positions required by the Cameron Park Community Services District Conflict of Interest Code. The individuals in the designated positions shall disclose their economic interests in accordance with the corresponding disclosure categories, defined in Part II.

Position	Disclosure Category
Attorneys	6 → Consultant 6
Board Members	1-5
CC&R Compliance Officer	1-5
~~Finance/Human Resources Officer~~	1-5
General Manager	1-5
Operations Manager ~~Parks Superintendent~~	1-5
Recreation Supervisor	1-5

PART II – DISCLOSURE CATEGORIES

1. Investments, business positions in any business entity, and sources of income, including gifts, loans and travel payments, from persons or entities which provide services, facilities, materials, supplies, machinery or equipment of the type utilized by the District, including but not limited to those services listed in Exhibit B attached hereto and incorporated herein by this reference.

2. All interests in real property located within the jurisdiction of the District and/or within a two mile radius of any property owned by the District.

3. Investments, business positions in any business entity, sources of income, including gifts, loans and travel payments, and interests in real property related to persons or businesses which provide services similar to those provided by the District including, but not limited to park and recreational, fire suppression and emergency medical services.

4. Investments, business positions in any business entity, sources of income, and/or interests in real property related to business entities or persons who are:

   a. Owners of interests in real property located within the District; or

   b. Engaged in the real estate sales and/or development business within the jurisdictional boundaries of the District.

Cameron Park Community Services District

POLICY HANDBOOK

POLICY TITLE: Conflict of Interest
POLICY NUMBER: 1020

1020.1 The Political Reform Act, Government Code §81000, et seq., requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. §18730) which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. §18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A in which members of the Board of Directors and employees are designated, and in which disclosure categories are set forth, constitute the conflict of interest code of the Cameron Park Community Services District.

1020.2 Designated employees shall file statements of economic interests with the Registrar of Voters, County of El Dorado.

CONFLICT OF INTEREST CODE FOR CAMERON PARK COMMUNITY SERVICES DISTRICT

The Political Reform Act (Government Code Section 81000 et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) which contains the terms of a standard conflict of interest code that can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the CAMERON PARK COMMUNITY SERVICES DISTRICT. This Conflict of Interest Code supersedes all prior codes, which are hereby rescinded.

Designated employees shall file statements of economic interests with the code reviewing body, El Dorado County Registrar of Voters, who will make the statements available for public inspection and reproduction during normal business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. [Government Code Section 81008.].

Regulations of the Fair Political Practices Commission, Title 2, Division 6 of the California Code of Regulations:

18730. **Provisions of Conflict of Interest Codes**.

(a) Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a conflict of interest code within the meaning of Government Code Section 87300 or the amendment of a conflict of interest code within the meaning of Government Code Section 87306 if the terms of this regulation are substituted for terms of a conflict of interest code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of Article 2 of Chapter 7 of the Political Reform Act, Government Code Sections 81000, et seq. The requirements of a conflict of interest

code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Government Code Section 87100, and to other state or local laws pertaining to conflicts of interest.

(b) The terms of a conflict of interest code amended or adopted and promulgated pursuant to this regulation are as follows:

(1) Section 1. Definitions.

The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (2 California Code of Regulations Section 18100, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this Conflict of Interest Code.

(2) Section 2. Designated Employees.

The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may foreseeably have a material effect on economic interests.

(3) Section 3. Disclosure Categories.

This code does not establish any disclosure obligation for those designated employees who are also specified in Government Code Section 87200 if they are designated in this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their economic interests pursuant to Article 2 of Chapter 7 of the Political Reform Act, Government Code Sections 87200, et seq.

In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict of interest code for another agency, if all of the following apply:

(A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;

(B) The disclosure assigned in the code of the other agency is the same as that required under Article 2 of Chapter 7 of the Political Reform Act, Government Code Sections 87200 et seq.; and

(C) The filing officer is the same both agencies.[1]

Such persons are covered by this code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of financial interests are reportable. Such a designated employee shall disclose in his or her statement of economic interests those financial interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in the Appendix. It has been determined that the economic interests set forth in a designated employee's disclosure categories are the kinds of economic interests which he or she foreseeably can affect materially through the conduct of his or her office.

(4) Section 4. Statements of Economic Interests: Place of Filing.

The code reviewing body shall instruct all designated employees within its code to file statements of economic interests with the code reviewing body, as provided by the code reviewing body in the agency's conflict of interest code.[2]

(5) Section 5. Statements of Economic Interests: Time of Filing.

(A) Initial Statements. All designated employees employed by the agency on the effective date of this Code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within 30 days after the effective date of this code. Thereafter, each person already in a position when it is designated by an amendment to this Code shall file an initial statement within 30 days after the effective date of the amendment.

(B) Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

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[1] Designated employees who are required to file statements of economic interests under any other agency's conflict of interest code, or under Article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with the code reviewing body in lieu of filing separate and distinct statement, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original. See Section 81004.

[2] See Section 81010 and Regulation 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

(C) Annual Statements. All designated employees shall file statements no later than April 1. If a person reports for military service as defined in the Servicemember's Civil Relief Act, the Deadline for the annual statement of economic interests is 30 days following his or her return to office, provided the person, or someone authorized to represent the person's interests, notifies the filing officer in writing prior to the applicable filing deadline that he or she is subject to that federal statute and is unable to meet the applicable deadline, and provides the filing officer verification of his or her military status.

(D) Leaving Office Statements. All persons who leave designated positions shall file statements within 30 days after leaving office.

(5.5) Section 5.5. Statements for Persons who Resign Prior to Assuming Office.

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

(A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

1. File a written resignation with the appointing power; and
2. File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

(6) Section 6. Contents of and Period Covered by Statements of Economic Interests.

(A) Contents of Initial Statements. Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the code, and income received during the 12 months prior to the effective date of the code.

(B) Contents of Assuming Office Statements. Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office with a date of being appointed or nominated, respectively.

(C) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later, or for a board or commission member subject to Government Code Section 87302.6, the day after the closing date of the most recent statement filed by the member pursuant to 2 Cal. Code Regs. Section 18754.

(D) Contents of Leaving Office Statements. Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.

(7) Section 7. Manner of Reporting.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

(A) Investments and Real Property Disclosure.

When an investment or an interest in real property[3] is required to be reported,[4] the statement shall contain the following:

1. A statement of the nature of the investment or interest;

2. The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;

3. The address or other precise location of the real property;

4. A statement whether the fair market value of the investment or interest in real property exceeds two thousand dollars ($2,000), exceeds ten thousand dollars ($10,000), exceeds one hundred thousand dollars ($100,000), or exceeds one million dollars ($1,000,000)

(B) Personal Income Disclosure. When personal income is required to be reported,[5] the statement shall contain:

1. The name and address of each source of income aggregating five hundred dollars ($500) or more in value, or fifty dollars ($50) or more in value if the income was a gift, and a general description of the business activity, if any, of each source;

2. A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was one thousand dollars ($1,000) or less, greater than one thousand dollars ($1,000), greater than ten thousand dollars ($10,000), or greater than one hundred thousand dollars ($100,000);

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[3] For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

[4] Investments and interests in real property which have a fair market value of less than $2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

[5] A designed employee's income includes his or her community property interest in the income of his or her spouse but does not include salary or reimbursement for expenses received from a state, local or federal government agency.

3. A description of the consideration, if any, for which the income was received;

4. In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;

5. In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.

(C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported,[6] the statement shall contain:

1. The name, address and a general description of the business activity of the business entity;

2. The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than ten thousand dollars ($10,000).

(D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

(E) Acquisition or Disposal during Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

[6] Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

(8) Section 8. Prohibition on Receipt of Honoraria.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept any honorarium from any source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing body of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (a), (b) and (c) of Government Code Section 89501 shall apply to the prohibitions in this section.

(D) This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Government Code Section 89506.

(8.1) Section 8.1. Prohibition on Receipt of Gifts in Excess of $~~440~~ $470.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept gifts with a total value of more than $470 in a calendar year from any single source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subsections (e), (f), and (g) of Government Code Section 89503 shall apply to the prohibitions in this section.

(8.2) Section 8.2. Loans to Public Officials.

(A) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the elected officer holds office or over which the elected officer's agency has direction and control.

(B) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the public official holds office or over which the public official's agency has direction and control. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(C) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status.

(D) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course

of business on terms available to members of the public without regard to the elected officer's official status. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(E) This section shall not apply to the following:

1. Loans made to the campaign committee of an elected officer or candidate for elective office.

2. Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

3. Loans from a person which, in the aggregate, do not exceed five hundred dollars ($500) at any given time.

4. Loans made, or offered in writing, before January 1, 1998.

(8.3) Section 8.3. Loan Terms.

(A) Except as set forth in subdivision (B), no elected officer of a state or local government agency shall, from the date of his or her election to office through the date he or she vacates office, receive a personal loan of five hundred dollars ($500) or more, except when the loan is in writing and clearly states the terms of the loan, including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.

(B) This section shall not apply to the following types of loans:

1. Loans made to the campaign committee of the elected officer.

2. Loans made to the elected officer by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

3. Loans made, or offered in writing, before January 1, 1998.

(C) Nothing in this section shall exempt any person from any other provision of Title 9 of the Government Code.

(8.4) Section 8.4. Personal Loans.

(A) Except as set forth in subdivision (B), a personal loan received by any designated employee shall become a gift to the designated employee for the purposes of this section in the following circumstances:

1. If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.

2. If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:

a. The date the loan was made.

b. The date the last payment of one hundred dollars ($100) or more was made on the loan.

c. The date upon which the debtor has made payments on the loan aggregating to less than two hundred fifty dollars ($250) during the previous 12 months.

(B) This section shall not apply to the following types of loans:

1. A loan made to the campaign committee of an elected officer or a candidate for elective office.

2. A loan that would otherwise not be a gift as defined in this title.

3. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor has taken reasonable action to collect the balance due.

4. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal action, a creditor who claims that a loan is not a gift on the basis of this paragraph has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.

5. A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.

(C) Nothing in this section shall exempt any person from any other provisions of Title 9 of the Government Code.

(9) Section 9. Disqualification.

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

(A) Any business entity in which the designated employee has a direct or indirect investment worth two thousand dollars ($2,000) or more;

(B) Any real property in which the designated employee has a direct or indirect interest worth Two Thousand Dollars ($2,000.00) or more;

(C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating five hundred dollars ($500) or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;

(D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee or holds any position of management; or

(E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating $470 or more provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made.

(9.3) Section 9.3. Legally Required Participation.

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.

(9.5) Section 9.5. Disqualification of State Officers and Employees.

In addition to the general disqualification provisions of Section 9, no state administrative official shall make, participate in making, or use his or her official position to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state administrative official, or any member of his or her immediate family has, within 12 months prior to the time when the official action is to be taken:

(A) Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or

(B) Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services totaling in value one thousand dollars ($1,000) or more.

(10) Section 10. Disclosure of Disqualifying Interest.

When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act must be accompanied by disclosure of the disqualifying interest.

(11) Section 11. Assistance of the Commission and Counsel.

Any designated employee who is unsure of his or her duties under this code may request assistance from the Fair Political Practices Commission pursuant to Government Code Section 83114 and 2 Cal. Code Regs. Sections 18329 and 18329.5 or from the attorney for his or her agency, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

(12) Section 12. Violations.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Government Code Sections 81000 to 91015. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Government Code Section 87100 or 87450 has occurred may be set aside as void pursuant to Government Code Section 91003.

NOTE: Authority Cited: Section 83112, Government Code. Reference: Sections 87103(e), 87300-87302, 89501, 89502, 89503 Government Code

APPENDIX A

PART I – DESIGNATED EMPLOYEES

The positions listed below constitute the list of designated positions required by the Cameron Park Community Services District Conflict of Interest Code. The individuals in the designated positions shall disclose their economic interests in accordance with the corresponding disclosure categories, defined in Part II.

Position	Disclosure Category
Attorneys	~~6~~ 1-5
Consultants	6
Board Members	1-5
CC&R Compliance Officer	1-5
Administrative Services Analyst ~~Finance/Human Resources Officer~~	1-5
General Manager	1-5
~~Parks Superintendent~~ Operations Manager	1-5

PART II – DISCLOSURE CATEGORIES

1. Investments, business positions in any business entity, and sources of income, including gifts, loans and travel payments, from persons or entities which provide services, facilities, materials, supplies, machinery or equipment of the type utilized by the District, including but not limited to those services listed in Exhibit B attached hereto and incorporated herein by this reference.

2. All interests in real property located within the jurisdiction of the District and/or within a two mile radius of any property owned by the District.

3. Investments, business positions in any business entity, sources of income, including gifts, loans and travel payments, and interests in real property related to persons or businesses which provide services similar to those provided by the District including, but not limited to park and recreational, fire suppression and emergency medical services.

4. Investments, business positions in any business entity, sources of income, and/or interests in real property related to business entities or persons who are:

    a. Owners of interests in real property located within the District; or

    b. Engaged in the real estate sales and/or development business within the jurisdictional boundaries of the District.

5. Investments and business positions in business entities and sources of income, including gifts, loans and travel payments, from persons or entities which provide financial and banking services of the type utilized by the District, including but not limited to financial and/or banking institutions and/or investment vehicles that are of the type in which this District is empowered to invest its funds.

~~6. Attorneys shall disclose all sources of income, interests in real property and investments and business positions in business entities as set forth in disclosure categories 1 through 5 above.~~

6 Designation of Consultants Required to File Annual Form 700's.

At the present time the General Manager designates the District's General Legal Counsel as the consultant who is required to file an annual Form 700 since the services performed by District's General Legal Counsel may influence government decision-making by the District Board of Directors.

The services provided by the District's General Legal Counsel typically can involve a wide variety of issues encountered by the Board of Directors and often require the making of recommendations to the Board of Directors, which justifies the disclosure requirement.

The General Manager may also designate other consultants who may provide strategic recommendations to the General Manager or to the Board of Directors which may justify the disclosure requirement.

APPENDIX B

All interests in real property as well as investments and business positions in business entities and income from sources which provide facilities, services, supplies, or equipment of the type utilized by the District, including but not limited to:

- Irrigation equipment including but not limited to pipes, valves, fittings, pumps, motors, etc.
- Construction and building materials
- Fire protection equipment
- Refuse or recycled material collection and/or processing equipment and supplies
- Park maintenance equipment or supplies, playground equipment
- Engineering services
- Construction contractors
- Safety equipment and facilities including personal protective equipment
- Hardware tools and supplies
- Freight and hauling
- Motor vehicles, heavy equipment, special vehicles and parts and services thereto
- Petroleum products
- Photographic services, supplies and equipment
- Janitorial services
- Pesticides and herbicides
- Communications equipment and services
- Electrical equipment, including pumping equipment computer hardware and software
- Architectural services
- Custom farming services such as weed abatement, etc.
- Appraisal services
- Printing, reproduction, record keeping, etc.
- Office equipment
- Accounting services
- Real estate agents/brokers and investment firms
- Title companies
- Public utilities
- Insurance companies and brokerages
- Legal service providers
- Bank and trust companies
- Financial advisory firms

Cameron Park Community Services District

POLICY HANDBOOK

POLICY TITLE: Conflict of Interest
POLICY NUMBER: 1020

1020.1 The Political Reform Act, Government Code §81000, et seq., requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. §18730) which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. §18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A in which members of the Board of Directors and employees are designated, and in which disclosure categories are set forth, constitute the conflict of interest code of the Cameron Park Community Services District.

1020.2 Designated employees shall file statements of economic interests with the Registrar of Voters, County of El Dorado.

CONFLICT OF INTEREST CODE FOR CAMERON PARK COMMUNITY SERVICES DISTRICT

The Political Reform Act (Government Code Section 81000 et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) which contains the terms of a standard conflict of interest code that can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the CAMERON PARK COMMUNITY SERVICES DISTRICT. This Conflict of Interest Code supersedes all prior codes, which are hereby rescinded.

Designated employees shall file statements of economic interests with the code reviewing body, El Dorado County Registrar of Voters, who will make the statements available for public inspection and reproduction during normal business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. [Government Code Section 81008.].

Regulations of the Fair Political Practices Commission, Title 2, Division 6 of the California Code of Regulations:

18730. **Provisions of Conflict of Interest Codes**.

(a) Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a conflict of interest code within the meaning of Government Code Section 87300 or the amendment of a conflict of interest code within the meaning of Government Code Section 87306 if the terms of this regulation are substituted for terms of a conflict of interest code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of Article 2 of Chapter 7 of the Political Reform Act, Government Code Sections 81000, et seq. The requirements of a conflict of interest

code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Government Code Section 87100, and to other state or local laws pertaining to conflicts of interest.

(b) The terms of a conflict of interest code amended or adopted and promulgated pursuant to this regulation are as follows:

(1) Section 1. Definitions.

The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (2 California Code of Regulations Section 18100, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this Conflict of Interest Code.

(2) Section 2. Designated Employees.

The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may foreseeably have a material effect on economic interests.

(3) Section 3. Disclosure Categories.

This code does not establish any disclosure obligation for those designated employees who are also specified in Government Code Section 87200 if they are designated in this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their economic interests pursuant to Article 2 of Chapter 7 of the Political Reform Act, Government Code Sections 87200, et seq.

In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict of interest code for another agency, if all of the following apply:

(A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;

(B) The disclosure assigned in the code of the other agency is the same as that required under Article 2 of Chapter 7 of the Political Reform Act, Government Code Sections 87200 et seq.; and

(C) The filing officer is the same both agencies.[1]

Such persons are covered by this code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of financial interests are reportable. Such a designated employee shall disclose in his or her statement of economic interests those financial interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in the Appendix. It has been determined that the economic interests set forth in a designated employee's disclosure categories are the kinds of economic interests which he or she foreseeably can affect materially through the conduct of his or her office.

(4) Section 4. Statements of Economic Interests: Place of Filing.

The code reviewing body shall instruct all designated employees within its code to file statements of economic interests with the code reviewing body, as provided by the code reviewing body in the agency's conflict of interest code.[2]

(5) Section 5. Statements of Economic Interests: Time of Filing.

(A) Initial Statements. All designated employees employed by the agency on the effective date of this Code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within 30 days after the effective date of this code. Thereafter, each person already in a position when it is designated by an amendment to this Code shall file an initial statement within 30 days after the effective date of the amendment.

(B) Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

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[1] Designated employees who are required to file statements of economic interests under any other agency's conflict of interest code, or under Article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with the code reviewing body in lieu of filing separate and distinct statement, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original. See Section 81004.

[2] See Section 81010 and Regulation 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

(C) Annual Statements. All designated employees shall file statements no later than April 1. If a person reports for military service as defined in the Servicemember's Civil Relief Act, the Deadline for the annual statement of economic interests is 30 days following his or her return to office, provided the person, or someone authorized to represent the person's interests, notifies the filing officer in writing prior to the applicable filing deadline that he or she is subject to that federal statute and is unable to meet the applicable deadline, and provides the filing officer verification of his or her military status.

(D) Leaving Office Statements. All persons who leave designated positions shall file statements within 30 days after leaving office.

(5.5) Section 5.5. Statements for Persons who Resign Prior to Assuming Office.

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

(A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

1. File a written resignation with the appointing power; and
2. File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

(6) Section 6. Contents of and Period Covered by Statements of Economic Interests.

(A) Contents of Initial Statements. Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the code, and income received during the 12 months prior to the effective date of the code.

(B) Contents of Assuming Office Statements. Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office with a date of being appointed or nominated, respectively.

(C) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later, or for a board or commission member subject to Government Code Section 87302.6, the day after the closing date of the most recent statement filed by the member pursuant to 2 Cal. Code Regs. Section 18754.

(D) Contents of Leaving Office Statements. Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.

(7) Section 7. Manner of Reporting.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

(A) Investments and Real Property Disclosure.

When an investment or an interest in real property[3] is required to be reported,[4] the statement shall contain the following:

1. A statement of the nature of the investment or interest;

2. The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;

3. The address or other precise location of the real property;

4. A statement whether the fair market value of the investment or interest in real property exceeds two thousand dollars ($2,000), exceeds ten thousand dollars ($10,000), exceeds one hundred thousand dollars ($100,000), or exceeds one million dollars ($1,000,000)

(B) Personal Income Disclosure. When personal income is required to be reported,[5] the statement shall contain:

1. The name and address of each source of income aggregating five hundred dollars ($500) or more in value, or fifty dollars ($50) or more in value if the income was a gift, and a general description of the business activity, if any, of each source;

2. A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was one thousand dollars ($1,000) or less, greater than one thousand dollars ($1,000), greater than ten thousand dollars ($10,000), or greater than one hundred thousand dollars ($100,000);

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[3] For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

[4] Investments and interests in real property which have a fair market value of less than $2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

[5] A designed employee's income includes his or her community property interest in the income of his or her spouse but does not include salary or reimbursement for expenses received from a state, local or federal government agency.

3. A description of the consideration, if any, for which the income was received;

4. In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;

5. In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.

(C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported,[6] the statement shall contain:

1. The name, address and a general description of the business activity of the business entity;

2. The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than ten thousand dollars ($10,000).

(D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

(E) Acquisition or Disposal during Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

[6] Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

(8) Section 8. Prohibition on Receipt of Honoraria.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept any honorarium from any source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing body of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (a), (b) and (c) of Government Code Section 89501 shall apply to the prohibitions in this section.

(D) This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Government Code Section 89506.

(8.1) Section 8.1. Prohibition on Receipt of Gifts in Excess of $~~440~~ $470.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept gifts with a total value of more than $470 in a calendar year from any single source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subsections (e), (f), and (g) of Government Code Section 89503 shall apply to the prohibitions in this section.

(8.2) Section 8.2. Loans to Public Officials.

(A) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the elected officer holds office or over which the elected officer's agency has direction and control.

(B) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the public official holds office or over which the public official's agency has direction and control. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(C) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status.

(D) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course

of business on terms available to members of the public without regard to the elected officer's official status. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(E) This section shall not apply to the following:

1. Loans made to the campaign committee of an elected officer or candidate for elective office.

2. Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

3. Loans from a person which, in the aggregate, do not exceed five hundred dollars ($500) at any given time.

4. Loans made, or offered in writing, before January 1, 1998.

(8.3) Section 8.3. Loan Terms.

(A) Except as set forth in subdivision (B), no elected officer of a state or local government agency shall, from the date of his or her election to office through the date he or she vacates office, receive a personal loan of five hundred dollars ($500) or more, except when the loan is in writing and clearly states the terms of the loan, including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.

(B) This section shall not apply to the following types of loans:

1. Loans made to the campaign committee of the elected officer.

2. Loans made to the elected officer by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

3. Loans made, or offered in writing, before January 1, 1998.

(C) Nothing in this section shall exempt any person from any other provision of Title 9 of the Government Code.

(8.4) Section 8.4. Personal Loans.

(A) Except as set forth in subdivision (B), a personal loan received by any designated employee shall become a gift to the designated employee for the purposes of this section in the following circumstances:

1. If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.

2. If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:

a. The date the loan was made.

b. The date the last payment of one hundred dollars ($100) or more was made on the loan.

c. The date upon which the debtor has made payments on the loan aggregating to less than two hundred fifty dollars ($250) during the previous 12 months.

(B) This section shall not apply to the following types of loans:

1. A loan made to the campaign committee of an elected officer or a candidate for elective office.

2. A loan that would otherwise not be a gift as defined in this title.

3. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor has taken reasonable action to collect the balance due.

4. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal action, a creditor who claims that a loan is not a gift on the basis of this paragraph has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.

5. A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.

(C) Nothing in this section shall exempt any person from any other provisions of Title 9 of the Government Code.

(9) Section 9. Disqualification.

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

(A) Any business entity in which the designated employee has a direct or indirect investment worth two thousand dollars ($2,000) or more;

(B) Any real property in which the designated employee has a direct or indirect interest worth Two Thousand Dollars ($2,000.00) or more;

(C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating five hundred dollars ($500) or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;

(D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee or holds any position of management; or

(E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating $470 or more provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made.

(9.3) Section 9.3. Legally Required Participation.

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.

(9.5) Section 9.5. Disqualification of State Officers and Employees.

In addition to the general disqualification provisions of Section 9, no state administrative official shall make, participate in making, or use his or her official position to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state administrative official, or any member of his or her immediate family has, within 12 months prior to the time when the official action is to be taken:

(A) Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or

(B) Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services totaling in value one thousand dollars ($1,000) or more.

(10) Section 10. Disclosure of Disqualifying Interest.

When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act must be accompanied by disclosure of the disqualifying interest.

(11) Section 11. Assistance of the Commission and Counsel.

Any designated employee who is unsure of his or her duties under this code may request assistance from the Fair Political Practices Commission pursuant to Government Code Section 83114 and 2 Cal. Code Regs. Sections 18329 and 18329.5 or from the attorney for his or her agency, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

(12) Section 12. Violations.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Government Code Sections 81000 to 91015. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Government Code Section 87100 or 87450 has occurred may be set aside as void pursuant to Government Code Section 91003.

NOTE: Authority Cited: Section 83112, Government Code. Reference: Sections 87103(e), 87300-87302, 89501, 89502, 89503 Government Code

APPENDIX A

PART I – DESIGNATED EMPLOYEES

The positions listed below constitute the list of designated positions required by the Cameron Park Community Services District Conflict of Interest Code. The individuals in the designated positions shall disclose their economic interests in accordance with the corresponding disclosure categories, defined in Part II.

Position	Disclosure Category
Attorneys	1-5
Consultants	6
Board Members	1-5
CC&R Compliance Officer	1-5
Administrative Services Analyst	1-5
General Manager	1-5
Operations Manager	1-5

PART II – DISCLOSURE CATEGORIES

1. Investments, business positions in any business entity, and sources of income, including gifts, loans and travel payments, from persons or entities which provide services, facilities, materials, supplies, machinery or equipment of the type utilized by the District, including but not limited to those services listed in Exhibit B attached hereto and incorporated herein by this reference.

2. All interests in real property located within the jurisdiction of the District and/or within a two mile radius of any property owned by the District.

3. Investments, business positions in any business entity, sources of income, including gifts, loans and travel payments, and interests in real property related to persons or businesses which provide services similar to those provided by the District including, but not limited to park and recreational, fire suppression and emergency medical services.

4. Investments, business positions in any business entity, sources of income, and/or interests in real property related to business entities or persons who are:

    a. Owners of interests in real property located within the District; or

    b. Engaged in the real estate sales and/or development business within the jurisdictional boundaries of the District.

5. Investments and business positions in business entities and sources of income, including gifts, loans and travel payments, from persons or entities which provide financial and banking services of the type utilized by the District, including but not limited to financial and/or banking institutions and/or investment vehicles that are of the type in which this District is empowered to invest its funds.

6 Designation of Consultants Required to File Annual Form 700's.

At the present time the General Manager designates the District's General Legal Counsel as the consultant who is required to file an annual Form 700 since the services performed by District's General Legal Counsel may influence government decision-making by the District Board of Directors.

The services provided by the District's General Legal Counsel typically can involve a wide variety of issues encountered by the Board of Directors and often require the making of recommendations to the Board of Directors, which justifies the disclosure requirement.

The General Manager may also designate other consultants who may provide strategic recommendations to the General Manager or to the Board of Directors which may justify the disclosure requirement.

APPENDIX B

All interests in real property as well as investments and business positions in business entities and income from sources which provide facilities, services, supplies, or equipment of the type utilized by the District, including but not limited to:

- Irrigation equipment including but not limited to pipes, valves, fittings, pumps, motors, etc.
- Construction and building materials
- Fire protection equipment
- Refuse or recycled material collection and/or processing equipment and supplies
- Park maintenance equipment or supplies, playground equipment
- Engineering services
- Construction contractors
- Safety equipment and facilities including personal protective equipment
- Hardware tools and supplies
- Freight and hauling
- Motor vehicles, heavy equipment, special vehicles and parts and services thereto
- Petroleum products
- Photographic services, supplies and equipment
- Janitorial services
- Pesticides and herbicides
- Communications equipment and services
- Electrical equipment, including pumping equipment computer hardware and software
- Architectural services
- Custom farming services such as weed abatement, etc.
- Appraisal services
- Printing, reproduction, record keeping, etc.
- Office equipment
- Accounting services
- Real estate agents/brokers and investment firms
- Title companies
- Public utilities
- Insurance companies and brokerages
- Legal service providers
- Bank and trust companies
- Financial advisory firms

Cameron Park
Community Services District

Staff Report

DATE: October 16, 2026

FROM: Mark Hornstra, General Manager

AGENDA ITEM #7: Approval of the FY 2025-26 Annual Reports and Five-Year Findings Reports for the Park and Fire Impact Fee Programs Collected by the County of El Dorado

RECOMMENDED ACTION: Adopt Resolution No. ____-__ approving the FY 2025-26 Annual Reports and Five-Year Findings Reports for the park and fire impact fee programs collected by the County of El Dorado on behalf of the District and making the findings required by Government Code Sections 66001 and 66006.

BACKGROUND

The District imposes park and fire impact fees on new development to fund the park and recreational facilities, and the fire facilities, apparatus, vehicles, and equipment, needed to serve that development. The District does not have land use authority, so the County of El Dorado adopted both fees on the District's behalf, collects them in connection with the issuance of building permits, and holds the money in separate accounts maintained for the District.

The Mitigation Fee Act requires two things of the District. Every year, the District must publish an accounting of each fee account within 180 days after the close of the fiscal year and review it at a public meeting at least 15 days after it is published. Every fifth year, the District must go further and make findings that demonstrate it still needs the money it is holding, identify what the money will be spent on, and identify where the rest of the funding for those projects will come from.

The last Five-Year Findings Report for each account was prepared for FY 2020-21, which makes FY 2025-26 the next one for both programs. That is why the item before the Board this year is larger than the routine annual accounting.

Following Board approval, the reports are transmitted to the County, which compiles the filings of all districts in the County and presents them to the Board of Supervisors in December.

DISCUSSION

Fee account activity. In the park account, the balance grew from approximately $1,835,200 to approximately $2,124,900. The District collected roughly $215,700 in fees and earned roughly $76,200 in interest. In the fire account, the balance grew from approximately $1,261,700 to approximately $1,291,700 on roughly $14,000 in fees and roughly $51,200 in interest. Precise figures are in the reports.

Use of fees. No park impact fees were spent on a public improvement during FY 2025-26; the only expenditure from that account was the County's administrative charge. The fire account funded one improvement, a new wildfire mitigation coordinator vehicle and electric vehicle charging station, at approximately $35,000.

Prior identified improvements. Both programs have previously identified public improvements as ones for which sufficient fees had been collected, and the reports report back on each of them, stating whether construction or acquisition began on the date previously identified and, where it did not, the reason and a revised date.

Five-year findings. The Board is being asked to make findings on the full unexpended balance in each account, approximately $3.42 million combined. The reports identify the projects the District intends to fund with that money, the total cost of each, the portion coming from impact fees, the other funding sources, and when those other funds are expected. The findings are what allow the District to continue holding the money rather than refunding it.

No new sufficient-funds determination and no statutory refunds. The District made no new determination during the year that it had collected enough to complete financing on any incomplete improvement, and no refunds were made under Section 66001(e).

FISCAL IMPACT

None. Approval of the reports is an administrative compliance action. It does not appropriate funds, change either fee, or commit the District to an expenditure. Each report identifies a request to the County for transfer of impact fees to reimburse costs the District has already incurred and paid from other District funds.

ATTACHMENTS

a) Resolution No. 2026-28
b) Cameron Park Community Services District Annual and Five-Year Findings Reports for Park Impact Fee Program, Account No. 80010120, FY 2025-26
c) Cameron Park Community Services District Annual and Five-Year Findings Reports for Fire Impact Fee Program, Account No. 80010121, FY 2025-26

RESOLUTION NO. 2026-28
of the Board of Directors
of the Cameron Park Community Services District
October 21, 2026

APPROVING THE ANNUAL REPORTS AND FIVE-YEAR FINDINGS REPORTS FOR THE PARK AND FIRE IMPACT FEE PROGRAMS COLLECTED BY THE COUNTY OF EL DORADO ON BEHALF OF THE DISTRICT AND MAKING THE FINDINGS REQUIRED BY GOVERNMENT CODE SECTIONS 66001 AND 66006

WHEREAS, Assembly Bill 1600 was enacted and codified at California Government Code Section 66000 et seq. (the "Mitigation Fee Act" or "Act"), which authorizes a local agency to impose a development impact fee as a condition of approval of a development project where the purpose and use of the fee are identified and a reasonable relationship between the fee and the development project can be demonstrated; and

WHEREAS, the County of El Dorado ("County") has adopted requirements for the adoption and administration of development impact mitigation fees collected by the County on behalf of a special district within the County, codified at Chapter 13.20 of the El Dorado County Ordinance Code; and

WHEREAS, at the request of the Cameron Park Community Services District ("District"), the County has adopted and collects park and fire impact mitigation fees ("Reportable Fees") applicable to new development within the boundaries of the District, and deposits those Reportable Fees in separate accounts maintained on behalf of the District; and

WHEREAS, Reportable Fees collected under the District's park impact fee program are deposited in the account identified as Account No. 80010120 (the "Park Account"); and

WHEREAS, Reportable Fees collected under the District's fire impact fee program are deposited in the account identified as Account No. 80010121 (the "Fire Account"); and

WHEREAS, the Park Account and the Fire Account remain separate, and the Reportable Fees in each account remain dedicated to the purposes of the fee program under which they were collected; and

WHEREAS, Section 66006(b)(1) of the Act requires that specified information regarding the Reportable Fees be made available to the public for each separate account or fund within 180 days after the last day of each fiscal year, and Section 66006(b)(2) requires that the information be reviewed at a regularly scheduled public meeting not less than 15 days after it is made available to the public; and

WHEREAS, Section 66001(d)(1) of the Act requires that, for the fifth fiscal year following the first deposit of Reportable Fees into the account or fund, and every five years thereafter, specified findings be made with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted; and

WHEREAS, Section 66001(e) of the Act provides that when sufficient Reportable Fees have been collected to complete financing on an incomplete public improvement, and the public improvement remains incomplete, an approximate date by which construction of the public improvement will commence shall be identified within 180 days of the determination that sufficient Reportable Fees have been collected, or the unexpended portion of the fee and any interest accrued thereon shall be refunded on a prorated basis to the then current record owners of the lots or units of the development project or projects, as identified on the last equalized assessment roll; and

WHEREAS, Section 66001(f) of the Act provides that if the administrative costs of refunding unexpended revenues exceed the amount to be refunded, the revenues may be allocated, after a noticed public hearing, to another purpose for which the Reportable Fees are collected and which serves the project on which the fee was originally imposed; and

WHEREAS, the District has caused to be prepared the *Cameron Park Community Services District Annual and Five-Year Findings Reports for Park Impact Fee Program, Account No. 80010120, FY 2025-26* (the "Park Report") and the *Cameron Park Community Services District Annual and Five-Year Findings Reports for Fire Impact Fee Program, Account No. 80010121, FY 2025-26* (the "Fire Report," and together with the Park Report, the "Reports"), each of which contains the information required by Section 66006(b)(1) of the Act for the fiscal year ended June 30, 2026 and the findings required by Section 66001(d)(1) of the Act with respect to the unexpended balance of the applicable account as of June 30, 2026; and

WHEREAS, the District's last Five-Year Findings Report for each account was provided for the fiscal year ended June 30, 2021; and

WHEREAS, the Board of Directors of the District ("Board") has reviewed the Reports and finds them to be accurate and complete; and

WHEREAS, following approval by the Board, the Reports will be transmitted to the County for inclusion in the information made available to the public pursuant to Section 66006(b)(1) of the Act and for review and adoption by the County Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cameron Park Community Services District as follows:

1. The Board finds and determines that the foregoing recitals are true and correct and are incorporated herein by this reference.

2. The Board hereby approves and adopts the Reports, each of which is incorporated herein by this reference.

3. Pursuant to Section 66001(d)(1) of the Act, and with respect to the portion of the Park Account remaining unexpended as of June 30, 2026, whether committed or uncommitted, in the amount of $2,124,941.50, the Board hereby makes the findings set forth in the Park Report, which:

(A) identify the purpose to which the Reportable Fees are to be put;

(B) demonstrate a reasonable relationship between the Reportable Fees and the purpose for which they are charged;

(C) identify all sources and amounts of funding anticipated to complete financing of incomplete improvements identified pursuant to Section 66001(a)(2) of the Act; and

(D) designate the approximate dates on which the funding referred to in subparagraph (C) above is expected to be deposited into the appropriate account or fund.

4. Pursuant to Section 66001(d)(1) of the Act, and with respect to the portion of the Fire Account remaining unexpended as of June 30, 2026, whether committed or uncommitted, in the amount of $1,291,698.41, the Board hereby makes the findings set forth in the Fire Report, which:

(A) identify the purpose to which the Reportable Fees are to be put;

(B) demonstrate a reasonable relationship between the Reportable Fees and the purpose for which they are charged;

(C) identify all sources and amounts of funding anticipated to complete financing of incomplete improvements identified pursuant to Section 66001(a)(2) of the Act; and

(D) designate the approximate dates on which the funding referred to in subparagraph (C) above is expected to be deposited into the appropriate account or fund.

5. Pursuant to Section 66006(b)(1) of the Act, the Board determines that each of the Reports contains, for the fiscal year ended June 30, 2026, the following information for the account to which it pertains:

(A) a brief description of the type of fee in the account or fund;

(B) the amount of the fee;

(C) the beginning and ending balance of the account or fund;

(D) the amount of the fees collected and the interest earned;

(E) an identification of each public improvement on which Reportable Fees were expended and the amount of the expenditures on each improvement, including

the total percentage of the cost of the public improvement that was funded with Reportable Fees;

(F) (i) an identification of an approximate date by which the construction of a public improvement will commence if the District has determined that sufficient Reportable Fees have been collected to complete financing on an incomplete public improvement identified pursuant to Section 66001(a)(2) of the Act, and the public improvement remains incomplete; (ii) an identification of each public improvement identified in a previous report pursuant to clause (i) and whether construction began on the approximate date noted in the previous report; and (iii) for each such improvement on which construction did not commence by the approximate date provided in the previous report, the reason for the delay and a revised approximate date on which construction will commence;

(G) a description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned Reportable Fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan; and

(H) the amount of refunds made pursuant to Section 66001(e) of the Act, the number of persons or entities identified to receive those refunds, and any allocations made pursuant to Section 66001(f) of the Act.

6. The findings made pursuant to Section 66001(d)(1) of the Act are made in connection with the information required by Section 66006(b) of the Act, as provided in Section 66001(d)(2) of the Act.

7. The Board determines that, during the fiscal year ended June 30, 2026, the District made no determination in addition to those reported in the District's annual reports for the fiscal year ended June 30, 2025 that sufficient Reportable Fees had been collected to complete financing of an incomplete public improvement in either the Park Account or the Fire Account, and accordingly no additional approximate commencement date is identified pursuant to Sections 66001(e) and 66006(b)(1)(F) of the Act for that fiscal year; and that for each public improvement identified in a previous report pursuant to Section 66006(b)(1)(F)(i) of the Act, whether construction or acquisition commenced on the approximate date noted in that report, the reason for any delay, and a revised approximate date on which construction or acquisition will commence are set forth in the Reports.

8. The Board determines that no refunds were made pursuant to Section 66001(e) of the Act and no allocations were made pursuant to Section 66001(f) of the Act from either the Park Account or the Fire Account during the fiscal year ended June 30, 2026.

9. Based on the Reports, the Board determines that the District is in compliance with the reporting and findings requirements of Sections 66001 and 66006 of the Act with respect to the Reportable Fees in the Park Account and the Fire Account for the fiscal year ended June 30, 2026.

10. The General Manager, or designee, is authorized and directed to transmit the Reports and a certified copy of this Resolution to the County for inclusion in the information made available to the public pursuant to Section 66006(b)(1) of the Act and for review and adoption by the County Board of Supervisors, and to take such further actions as may be necessary to complete the District's compliance with Sections 66001 and 66006 of the Act.

11. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District at a regularly scheduled meeting held on October 21, 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Dawn Wolfson, President Board of Directors	Mark Hornstra, General Manager Secretary to the Board

Item #7B

Cameron Park Community Services District

Annual and Five-Year Findings Reports for Park Impact Fee Program

FY 2025-26
Final Reports

Prepared for:

Board of Directors
Cameron Park Community Services District

Prepared by:

SCIConsultingGroup
4745 Mangels Boulevard
Fairfield, California 94534
Phone 707.430.4300
www.sci-cg.com

Cameron Park Community Services District

Board of Directors

Dawn Wolfson, President
Katie Gilchrest, Vice President
Tim Israel, Director
Sidney Bazett, Director
Jason "J.R." Hichborn, Director

General Manager

Mark Hornstra

Operations Manager

Caleb Hargis

Clerk of Board of Directors

Niki Garrison

Impact Fee Consultant

Blair Aas, Vice President
SCI Consulting Group

Executive Summary

Introduction

The Mitigation Fee Act (Government Code Section 66000 et seq., hereafter the "Act") requires local agencies to report certain financial information regarding their development impact fee programs every year and every fifth year. These reporting requirements are applicable to the park impact fee ("Reportable Fee") program of the Cameron Park Community Services District ("District") adopted by the County of El Dorado ("County") on behalf of the District.

The County collects the Reportable Fee and deposits the proceeds in a separate account maintained on behalf of the District. This report addresses Account No. 80010120.

This Annual Report provides the information required by Section 66006(b)(1) of the Act for the fiscal year ending June 30, 2026. This Five-Year Findings Report provides the findings required by Section 66001(d)(1) of the Act with respect to the unexpended balance of the Reportable Fee as of June 30, 2026. The District's last Five-Year Findings Report for this account was provided for fiscal year ending June 30, 2021.

Background

Section 66006(b)(1) of the Act requires that the following information, entitled "*Annual Report*," be made available to the public for each separate account or fund within 180 days after the last day of each fiscal year:

- a brief description of the type of fee in the account;
- the amount of the fee;
- the beginning and ending balance of the account;
- the fees collected that year and the interest earned;
- an identification of each public improvement for which the fees were expended and the amount of the expenditures for each improvement, including the total percentage of the cost of the public improvement that was funded with fees;
- an identification of an approximate date by which construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing of an incomplete public improvement identified pursuant to Section 66001(a)(2), and the public improvement remains incomplete;
- an identification of each public improvement identified in a previous report as having sufficient funds collected, and whether construction began on the approximate date noted in that previous report;
- for each such improvement on which construction did not commence by the approximate date provided in the previous report, the reason for the delay and a revised approximate date on which the local agency will commence construction;

- a description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, the date on which any loan will be repaid, and the rate of interest to be returned to the account; and
- the amount of refunds made pursuant to Section 66001(e), the number of persons or entities identified to receive those refunds, and any allocations made pursuant to Section 66001(f).

In addition to the Annual Report, local agencies are required, for the fifth fiscal year following the first receipt of any development impact fee proceeds, and every five years thereafter, to comply with Section 66001(d)(1) of the Act by affirmatively demonstrating that the local agency still needs unexpended development impact fee revenue to achieve the purpose for which it was originally imposed and that the local agency has a plan on how to use the unexpended balance to achieve that purpose.

Specifically, local agencies must make the following findings, entitled *"Five-Year Findings Report*," with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted:

- Identify the purpose to which the fee is to be put;
- Demonstrate a reasonable relationship between the fee and the purpose for which it is charged;
- Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements; and
- Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund.

In addition to the requirements set forth above, Section 66001(e) of the Act states that when sufficient funds have been collected to complete financing on incomplete public improvements, and the public improvements remain incomplete, the local agency shall identify, within 180 days of the determination that sufficient funds have been collected, an approximate date by which the construction of the public improvement will be commenced, or shall refund to the then-current record owner or owners of the lots or units, as identified on the last equalized assessment roll, of the development project or projects on a prorated basis, the unexpended portion of the fee, and any interest accrued thereon.

However, Section 66001(f) of the Act states that if the administrative costs of refunding unexpended revenues exceed the amount to be refunded, the local agency, after a public hearing, notice of which has been published and posted in three prominent places within the area of the development project, may determine that the revenues shall be allocated for some other purpose for which fees are collected and which serves the project on which the fee was originally imposed.

Annual Report (Fiscal Year 2025-26)

In accordance with Government Code Section 66006(b)(1) and (2), the Cameron Park Community Services District (the "District") provides the following information for fiscal year 2025-26 for the District's park impact fee program as adopted and collected by the County of El Dorado (the "County") on behalf of the District and accounted for in Account No. 80010120.

Description of the Reportable Fee

The District's park impact fee ("Reportable Fee"), adopted and collected by the County as a development impact mitigation fee under Chapter 13.20 of the El Dorado County Ordinance Code, funds the cost of new and expanded parks and recreational facilities, open space areas, and trails needed as a result of new development and helps maintain the District's level of service for those facilities. New residential development in the District increases the service population and the demand for park and recreational facilities.

Reportable Fee Amounts

The Reportable Fees in effect on June 30, 2026, were adopted by County Resolution No. 074-2026 on April 21, 2026, and took effect June 21, 2026. That resolution adjusted the Reportable Fees by 3%, based on the change in the Consumer Price Index for calendar year 2025, and superseded County Resolution No. 151-2019, adopted September 17, 2019. The adjusted Reportable Fees are shown in Figure 1. Reportable Fees collected during fiscal year 2025-26 were collected under the fee schedule in effect on the date each fee was paid.

Figure 1 - Reportable Fee Amounts, Effective on June 30, 2026

Land Use Category	Unit	Reportable Fee
Single Family	Dwelling Unit	$6,844
Multifamily	Dwelling Unit	$5,598
Mobile Home	Dwelling Unit	$3,504

Source: County of El Dorado

Reportable Fee Account Balances

The balance of the Reportable Fee account at the beginning of fiscal year 2025-26 was $1,835,229.99. At the end of fiscal year 2025-26, the balance of the Reportable Fee account was $2,124,941.50. The beginning balance reflects the County's administrative charge of $664.50 recorded in the account during fiscal year 2024-25. That charge was not reported as an expenditure in the County's FY 2024-25 Annual Report for this account, which reported an ending balance of $1,835,894.49.

Reportable Fees Collected and Interest Earned

The amount of Reportable Fees collected during fiscal year 2025-26 was $215,655.00. In addition, $76,213.06 was earned in interest during the fiscal year. The total amount of Reportable Fees collected and interest earned during fiscal year 2025-26 was $291,868.06.

Use of Reportable Fees

No Reportable Fees were expended on improvements during fiscal year 2025-26. The County's 1% charge for administration of the fee program totaled $2,156.55, which was the only expenditure from the Reportable Fee account during the fiscal year.

Incomplete Improvements

During fiscal year 2025-26, the District determined that sufficient Reportable Fees had been collected to complete financing of certain incomplete improvements and identified approximate commencement dates for each, as reported in the District's FY 2024-25 Annual Report. Those improvements, and whether construction or acquisition commenced on the dates identified, are addressed under Prior Reported Improvements below. The District made no additional determination during fiscal year 2025-26.

The District's plan for the unexpended balance, shown in Figure 2, applies the entire balance across twelve incomplete improvements, the combined cost of which exceeds the amount of Reportable Fees collected as of June 30, 2026. Completion of those improvements will require Reportable Fees to be collected in future fiscal years together with contributions from the District General Fund.

Prior Reported Improvements

The District's FY 2020-21 Annual Report and Five-Year Findings Report identified the New Splash and Spray Park at Cameron Park Lake at an estimated cost of $1,093,030, with construction completion anticipated in Spring 2023. Construction did not commence by that date. At its meeting on April 19, 2023, the District's Board of Directors adopted Resolution No. 2023-13 cancelling the improvement, having determined that it lacked community support and was no longer the best use of public funds. The improvement is not included in the District's current plan for the use of Reportable Fees.

The Aquatics Slide at Community Center Pool was identified with construction anticipated to commence in December 2025. Construction did not commence on that date. The District deferred commencement pending the County's confirmation that the improvement qualified as an allowable use of Reportable Fees, which the County provided on April 21, 2026. The improvement is shown in Figure 2 as the New (Added) Water Slide at Pool, with completion now anticipated in Winter 2026-27.

The Aquatics Shade Structures were identified with construction anticipated to commence in December 2025. Construction did not commence on that date. The District deferred commencement pending the County's confirmation that the improvement qualified as an allowable use of Reportable Fees, which the County provided on April 21, 2026. The

improvement is shown in Figure 2 as the New (Added) Shade Structures at Pool, with completion now anticipated in Winter 2026-27.

The Eco-Friendly Water Recreation Equipment was identified with acquisition anticipated to commence in March 2026. Acquisition did not commence on that date, and the District is not proceeding with the acquisition. The item is not included in the District's current plan for the use of Reportable Fees.

The Nexus Study (Parks and Facilities) was identified with work anticipated to commence in December 2025. That work did not commence on that date. A nexus study update is an eligible use of Reportable Fee revenue as fee program administration, and is not a public improvement within the meaning of Section 66006(b)(1)(F). It is accordingly not identified as an improvement in this report.

The Growth-Related Mobility Data Acquisition was identified with acquisition anticipated to commence in November 2026. That date had not occurred as of June 30, 2026. The item is a planning data service rather than a public improvement within the meaning of Section 66006(b)(1)(F), and is not identified as an improvement in this report.

Interfund Transfers and Loans

There were no interfund transfers or interfund loans from the Reportable Fee account in fiscal year 2025-26.

Refunds

No refunds were made pursuant to Section 66001(e) of the Act during fiscal year 2025-26, and no allocations were made pursuant to Section 66001(f) of the Act.

Five-Year Findings Report (As of June 30, 2026)

In accordance with Government Code Section 66001(d)(1), the Cameron Park Community Services District (the "District") affirmatively demonstrates that it still needs unexpended Reportable Fees to achieve the purpose for which they were initially imposed and that it has a plan on how to use the unexpended balance to achieve that purpose, with respect to the District's park impact fee program as adopted and collected by the County of El Dorado (the "County") on behalf of the District and accounted for in Account No. 80010120.

Unexpended Reportable Fees

The District's Reportable Fee account balance as of June 30, 2026, was $2,124,941.50. In accordance with Section 66001(d)(1) of the Act, the findings below are made with respect to the entire unexpended balance, whether committed or uncommitted.

Purpose of the Reportable Fee

The purpose of the Reportable Fee, imposed and collected on new residential development within the District, is to fund the construction of new park and recreational facilities, including community use facilities, open space areas, and trails, to serve the new service population created by new residential development within the District. The District's plan for the unexpended balance is shown in Figure 2.

Relationship Between the Reportable Fee and the Purpose for Which It Is Charged

There is a reasonable relationship between the unexpended Reportable Fee balance and the purpose of the Reportable Fee, by reason of the fact that the additional service population generated by the development projects that paid the Reportable Fee created the need for new park and recreational facilities, including community use facilities, to maintain the District's level of service. The District intends to use the unexpended Reportable Fee balance to fund the installation of new and added recreational facilities which will expand the District's park and recreational facilities to serve the District's growing service population.

Each improvement identified in Figure 2 adds park and recreational capacity rather than replacing or rehabilitating existing capacity. The New (Added) Pickleball Facility, the New (Added) Playground at Gateway Park, the New (Added) Bocce Ball Courts at Cameron Park Lake, the New (Added) Outdoor Fitness Stations at Cameron Park Lake, and the New (Added) Kayak and Paddleboard Ramp at Cameron Park Lake are new recreational facilities that the District does not provide today. The New (Added) Water Slide at Pool, New (Added) Shade Structures at Pool, New (Added) Bleacher Seating at Pool, Expansion of Lifeguard Room and Storage, New (Added) Access Control and Video Surveillance System, and New (Added) Concession and Facility Check In Room expand the capacity and utilization of the District’s aquatic and community center facilities to accommodate increased participation. The Parking Lot Expansion at Hacienda Park adds the supporting capacity required to serve increased park use.

Anticipated Funding to Complete Financing of Incomplete Improvements

The estimated cost of the District's incomplete improvements and the sources and amounts of funding anticipated to complete the financing of those improvements are shown in Figure 2.

On January 21, 2026, the District's Board of Directors approved the Phase 1 Community Center capital improvements and authorized staff to submit the District's intent to expend Reportable Fees on the eligible components. On April 21, 2026, the County Board of Supervisors approved the District's request. The improvements covered by that request are the New (Added) Water Slide at Pool, the New (Added) Shade Structures at Pool, the New (Added) Bleacher Seating at Pool, the Expansion of Lifeguard Room and Storage, the New (Added) Access Control and Video Surveillance System, and the New (Added) Concession and Facility Check In Room. The District's authorization did not commit Reportable Fees, and neither that authorization nor the County's approval constituted a determination that sufficient Reportable Fees had been collected to complete financing of those improvements. Each of those improvements remained incomplete as of June 30, 2026.

Approximate Dates of Deposit of Anticipated Funding

The approximate dates on which the funding anticipated to complete the financing of the District's incomplete improvements is expected to be deposited into the Reportable Fee account are shown in Figure 3.

Figure 2 - Anticipated Funding to Complete Financing of Improvements

Improvement	Unexpended Reportable Fees[1]	Future Reportable Fees[2]	General Fund Contribution[3]	Estimated Cost
New (Added) Pickleball Facility	$970,141.50	$129,858.50	$0.00	$1,100,000.00
New (Added) Playground at Gateway Park	$300,000.00	$0.00	$0.00	$300,000.00
New (Added) Shade Structures at Pool	$150,000.00	$0.00	$0.00	$150,000.00
New (Added) Bocce Ball Courts at Cameron Park Lake	$150,000.00	$0.00	$0.00	$150,000.00
New (Added) Access Control and Video Surveillance System	$125,000.00	$0.00	$25,000.00	$150,000.00
New (Added) Water Slide at Pool	$110,000.00	$0.00	$0.00	$110,000.00
Parking Lot Expansion at Hacienda Park	$100,000.00	$0.00	$100,000.00	$200,000.00
New (Added) Outdoor Fitness Stations at Cameron Park Lake	$75,000.00	$0.00	$0.00	$75,000.00
New (Added) Kayak and Paddleboard Ramp at Cameron Park Lake	$50,000.00	$0.00	$0.00	$50,000.00
New (Added) Bleacher Seating at Pool	$40,000.00	$0.00	$0.00	$40,000.00
Expansion of Lifeguard Room and Storage	$35,000.00	$0.00	$0.00	$35,000.00
New (Added) Concession and Facility Check In Room[4]	$19,800.00	$5,000.00	$0.00	$24,800.00
TOTAL	**$2,124,941.50**	**$134,858.50**	**$125,000.00**	**$2,384,800.00**

Source: Cameron Park Community Services District

Notes:

[1] Reportable Fees collected and unexpended as of June 30, 2026.
[2] Projected Reportable Fees to be collected after June 30, 2026.
[3] Anticipated funding from the District General Fund, which is funded generally through property taxes.
[4] Of the amount shown, $9,900.00 relates to costs incurred by the District during fiscal year 2025-26 and paid from other District funds. The District intends to request transfer of that amount from the Reportable Fee account.

Figure 3 - Approximate Dates of Deposit of Anticipated Funding Detailed in Figure 2

Incomplete Improvement	Unexpended Reportable Fees	Future Reportable Fees	General Fund Contribution	Construction Completion or Purchase Date
New (Added) Pickleball Facility	Balance as of June 30, 2026	FY 2026-27; FY 2027-28		Spring 2027
New (Added) Playground at Gateway Park	Balance as of June 30, 2026			Spring 2029
New (Added) Shade Structures at Pool	Balance as of June 30, 2026			Winter 2026-27
New (Added) Bocce Ball Courts at Cameron Park Lake	Balance as of June 30, 2026			Spring 2030
New (Added) Access Control and Video Surveillance System	Balance as of June 30, 2026		FY 2026-27	Winter 2026-27
New (Added) Water Slide at Pool	Balance as of June 30, 2026			Winter 2026-27
Parking Lot Expansion at Hacienda Park	Balance as of June 30, 2026		FY 2028-29	Spring 2028
New (Added) Outdoor Fitness Stations at Cameron Park Lake	Balance as of June 30, 2026			Spring 2027
New (Added) Kayak and Paddleboard Ramp at Cameron Park Lake	Balance as of June 30, 2026			Spring 2028
New (Added) Bleacher Seating at Pool	Balance as of June 30, 2026			Winter 2026-27
Expansion of Lifeguard Room and Storage	Balance as of June 30, 2026			Winter 2026-27
New (Added) Concession and Facility Check In Room	Balance as of June 30, 2026	FY 2026-27		Winter 2026-27

Source: Cameron Park Community Services District

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Item #7C

Cameron Park Community Services District

Annual and Five-Year Findings Reports for Fire Impact Fee Program

FY 2025-26
Final Reports

Prepared for:

Board of Directors
Cameron Park Community Services District

Prepared by:

SCIConsultingGroup
4745 Mangels Boulevard
Fairfield, California 94534
Phone 707.430.4300
www.sci-cg.com

Cameron Park Community Services District

Board of Directors

Dawn Wolfson, President
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Operations Manager

Caleb Hargis

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Niki Garrison

Impact Fee Consultant

Blair Aas, Vice President
SCI Consulting Group

Executive Summary

Introduction

The Mitigation Fee Act (Government Code Section 66000 et seq., hereafter the "Act") requires local agencies to report certain financial information regarding their development impact fee programs every year and every fifth year. These reporting requirements are applicable to the fire impact fee ("Reportable Fee") program of the Cameron Park Community Services District ("District") adopted by the County of El Dorado ("County") on behalf of the District.

The County collects the Reportable Fee and deposits the proceeds in a separate account maintained on behalf of the District. This report addresses Account No. 80010121.

This Annual Report provides the information required by Section 66006(b)(1) of the Act for the fiscal year ending June 30, 2026. This Five-Year Findings Report provides the findings required by Section 66001(d)(1) of the Act with respect to the unexpended balance of the Reportable Fee as of June 30, 2026. The District's last Five-Year Findings Report for this account was provided for fiscal year ending June 30, 2021.

Background

Section 66006(b)(1) of the Act requires that the following information, entitled "*Annual Report*," be made available to the public for each separate account or fund within 180 days after the last day of each fiscal year:

- a brief description of the type of fee in the account;
- the amount of the fee;
- the beginning and ending balance of the account;
- the fees collected that year and the interest earned;
- an identification of each public improvement for which the fees were expended and the amount of the expenditures for each improvement, including the total percentage of the cost of the public improvement that was funded with fees;
- an identification of an approximate date by which construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing of an incomplete public improvement identified pursuant to Section 66001(a)(2), and the public improvement remains incomplete;
- an identification of each public improvement identified in a previous report as having sufficient funds collected, and whether construction began on the approximate date noted in that previous report;
- for each such improvement on which construction did not commence by the approximate date provided in the previous report, the reason for the delay and a revised approximate date on which the local agency will commence construction;

- a description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, the date on which any loan will be repaid, and the rate of interest to be returned to the account; and
- the amount of refunds made pursuant to Section 66001(e), the number of persons or entities identified to receive those refunds, and any allocations made pursuant to Section 66001(f).

In addition to the Annual Report, local agencies are required, for the fifth fiscal year following the first receipt of any development impact fee proceeds, and every five years thereafter, to comply with Section 66001(d)(1) of the Act by affirmatively demonstrating that the local agency still needs unexpended development impact fee revenue to achieve the purpose for which it was originally imposed and that the local agency has a plan on how to use the unexpended balance to achieve that purpose.

Specifically, local agencies must make the following findings, entitled *"Five-Year Findings Report*," with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted:

- Identify the purpose to which the fee is to be put;
- Demonstrate a reasonable relationship between the fee and the purpose for which it is charged;
- Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements; and
- Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund.

In addition to the requirements set forth above, Section 66001(e) of the Act states that when sufficient funds have been collected to complete financing on incomplete public improvements, and the public improvements remain incomplete, the local agency shall identify, within 180 days of the determination that sufficient funds have been collected, an approximate date by which the construction of the public improvement will be commenced, or shall refund to the then-current record owner or owners of the lots or units, as identified on the last equalized assessment roll, of the development project or projects on a prorated basis, the unexpended portion of the fee, and any interest accrued thereon.

However, Section 66001(f) of the Act states that if the administrative costs of refunding unexpended revenues exceed the amount to be refunded, the local agency, after a public hearing, notice of which has been published and posted in three prominent places within the area of the development project, may determine that the revenues shall be allocated for some other purpose for which fees are collected and which serves the project on which the fee was originally imposed.

Annual Report (Fiscal Year 2025-26)

In accordance with Government Code Section 66006(b)(1) and (2), the Cameron Park Community Services District (the "District") provides the following information for fiscal year 2025-26 for the District's fire impact fee program as adopted and collected by the County of El Dorado (the "County") on behalf of the District and accounted for in Account No. 80010121.

Description of the Reportable Fee

The District's fire impact fee ("Reportable Fee"), adopted and collected by the County as a development impact mitigation fee under Chapter 13.20 of the El Dorado County Ordinance Code, established by the District's Fire Impact Fee Nexus Study dated September 2015 ("Nexus Study"), will help maintain adequate service levels for fire protection in the District. New development in the District increases the demand for fire protection services. The Reportable Fee funds the fire facilities, apparatus, vehicles, and equipment necessary to accommodate residential and nonresidential development as it occurs in the District.

Reportable Fee Amounts

The Reportable Fees in effect on June 30, 2026, were adopted by County Resolution No. 073-2026 on April 21, 2026, and took effect June 21, 2026. That resolution adjusted the Reportable Fees by 3%, based on the change in the Consumer Price Index for calendar year 2025, and superseded County Resolution No. 098-2018, adopted May 22, 2018. The adjusted Reportable Fees are shown in Figure 1. Reportable Fees collected during fiscal year 2025-26 were collected under the fee schedule in effect on the date each fee was paid.

Figure 1 - Reportable Fee Amounts, Effective on June 30, 2026

Land Use Category	Unit	Reportable Fee
Residential Single Family	Living Area Sq. Ft.	$0.56
Residential Multi Family	Living Area Sq. Ft.	$0.94
Residential Mobile Home	Living Area Sq. Ft.	$0.82
Retail/Commercial	Building Sq. Ft.	$0.80
Office	Building Sq. Ft.	$0.99
Industrial	Building Sq. Ft.	$0.74
Agriculture	Building Sq. Ft.	$0.34
Warehouse/Distribution	Building Sq. Ft.	$0.54

Source: County of El Dorado

Reportable Fee Account Balances

The balance of the Reportable Fee account at the beginning of fiscal year 2025-26 was $1,261,652.24. At the end of fiscal year 2025-26, the balance of the Reportable Fee account was $1,291,698.41.

Reportable Fees Collected and Interest Earned

The amount of Reportable Fees collected during fiscal year 2025-26 was $13,950.54. In addition, $51,234.62 was earned in interest during the fiscal year. The total amount of Reportable Fees collected and interest earned during fiscal year 2025-26 was $65,185.16.

Use of Reportable Fees

For fiscal year 2025-26, Reportable Fees were expended on one improvement detailed in Figure 2. The County's 1% charge for administration of the fee program totaled $139.51.

Figure 2 – Use of Reportable Fees

Public Improvement	Total Cost	Reportable Fees Expended in FY 2025-26	Reportable Fees Expended in Prior Fiscal Years	Funded from Other Sources	Total Percentage Funded with Reportable Fees
New (Added) Vehicle and Electric Vehicle Charging Station	$34,999.48	$34,999.48	$0.00	$0.00	100%
Fee Program Administration	$139.51	$139.51	$0.00	$0.00	100%
TOTAL	**$35,138.99**	**$35,138.99**	**$0.00**	**$0.00**	

Source: County of El Dorado; Cameron Park Community Services District

Incomplete Improvements

During fiscal year 2025-26, the District determined that sufficient Reportable Fees had been collected to complete financing of certain incomplete improvements and identified approximate commencement dates for each, as reported in the District's FY 2024-25 Annual Report. Those improvements, and whether construction or acquisition commenced on the dates identified, are addressed under Prior Reported Improvements below. The District made no additional determination during fiscal year 2025-26.

The District's plan for the unexpended balance, shown in Figure 3, applies the entire balance across three incomplete improvements, the combined cost of which exceeds the amount of Reportable Fees collected as of June 30, 2026. Completion of those improvements will require Reportable Fees to be collected in future fiscal years together with contributions from the District General Fund.

Prior Reported Improvements

The District's FY 2020-21 Annual Report and Five-Year Findings Report identified two improvements to be funded with unexpended Reportable Fees. The Station 88 Expansion and New Annex Building was identified at an estimated cost of $800,000, to be funded entirely from Reportable Fees collected and unexpended as of June 30, 2021, with construction completion anticipated in 2023. The New (Added) Rescue Equipment was identified at an estimated cost of $200,000, of which $112,468 was to be funded from Reportable Fees collected and unexpended as of June 30, 2021 and $87,532 from Reportable Fees to be collected in later fiscal years, with purchase anticipated in fiscal year 2021-22.

Construction of the Station 88 Expansion and New Annex Building had not commenced as of June 30, 2026. The District's Board of Directors has not yet determined whether to proceed with the improvement as originally scoped, and the District plans to undertake a feasibility review of consolidating its two fire stations into a single facility. The District anticipates that construction will commence in 2027, with completion in 2028. The current estimated cost of the improvement is $1,000,000, and the improvement is identified in Figure 3 as the Station 88 Expansion or Relocation and New Annex Building.

The New (Added) Rescue Equipment was an allowance for equipment anticipated to be needed for Engine 88. The equipment was not purchased in fiscal year 2021-22 or in any later fiscal year. On further analysis the District determined that the equipment was not necessary, and it is not included in the District's current plan for the use of Reportable Fees.

The District's FY 2024-25 Annual Report identified three items as having sufficient Reportable Fees collected to complete financing. The status of each is provided below.

The Wildfire Mitigation Coordinator Vehicle was identified with acquisition anticipated to commence in October 2025. Acquisition commenced as identified, and the District acquired the vehicle and the associated electric vehicle charging station during fiscal year 2025-26, as shown in Figure 2.

The Water Rescue Team Apparatus was identified with acquisition anticipated to commence in March 2026. Acquisition did not commence on that date. The acquisition was presented to the Fire and Emergency Services Committee at its meeting on February 3, 2026, and the Committee did not recommend forwarding the purchase to the Board of Directors. District staff have since reassessed the equipment required and will present a revised request to the Committee. The District acquired a specialty trailer in September 2026 and anticipates completing the acquisition in Winter 2027 at a total estimated cost of $252,848. The improvement is identified in Figure 3 as the New (Added) Water Rescue Team Apparatus.

The Nexus Study (Fire) was identified with work anticipated to commence in December 2025. That work did not commence on that date. A nexus study update is an eligible use of Reportable Fee revenue as fee program administration, and is not a public improvement within the meaning of Section 66006(b)(1)(F). It is accordingly not identified as an improvement in this report.

Interfund Transfers and Loans

There were no interfund transfers or interfund loans from the Reportable Fee account in fiscal year 2025-26.

Refunds

No refunds were made pursuant to Section 66001(e) of the Act during fiscal year 2025-26, and no allocations were made pursuant to Section 66001(f) of the Act.

Five-Year Findings Report (As of June 30, 2026)

In accordance with Government Code Section 66001(d)(1), the Cameron Park Community Services District (the "District") affirmatively demonstrates that it still needs unexpended Reportable Fees to achieve the purpose for which they were initially imposed and that it has a plan on how to use the unexpended balance to achieve that purpose, with respect to the District's fire impact fee program as adopted and collected by the County of El Dorado (the "County") on behalf of the District and accounted for in Account No. 80010121.

Unexpended Reportable Fees

The District's Reportable Fee account balance as of June 30, 2026, was $1,291,698.41. In accordance with Section 66001(d)(1) of the Act, the findings below are made with respect to the entire unexpended balance, whether committed or uncommitted.

Purpose of the Reportable Fee

The purpose of the Reportable Fee, imposed and collected on new residential and nonresidential development within the District, is to help maintain adequate levels of service for fire protection in the District. New development in the District increases the demand for fire protection services. Reportable Fees fund the fire facilities, apparatus, vehicles, and equipment necessary to accommodate growth as it occurs in the District. The District's plan for the unexpended balance is shown in Figure 3.

Relationship Between the Reportable Fee and the Purpose for Which It Is Charged

There is a roughly proportional, reasonable relationship between the new residential and nonresidential development upon which the Reportable Fees are charged and the need for additional fire facilities, apparatus, vehicles, and equipment, by reason of the fact that development of residential and nonresidential land uses in the District generates additional demand for fire protection services and fire protection improvements. Reportable Fees are used to fund these improvements, which are necessary to serve new development in the District. Each residential and nonresidential development project adds to the incremental need for additional fire protection capacity, and each development project benefits from the expanded fire protection capacity. For new development to occur in the District, fire protection facilities, apparatus, vehicles, and equipment must be added in order to maintain an adequate level of fire protection service in the District.

Each improvement identified in Figure 3 adds or maintains the fire protection capacity required to serve new development. The Station 88 Expansion or Relocation and New Annex Building adds station capacity. The New (Added) Water Rescue Team Apparatus adds response capability the District does not have today. The Replacement Type III Engine maintains the apparatus capacity required to serve the District’s growing service area, funded only in the proportion attributable to new development as described in note 5 to Figure 3.

Anticipated Funding to Complete Financing of Improvements

The estimated cost of the District's incomplete improvements and the sources and amounts of funding anticipated to complete the financing of those improvements are shown in Figure 3.

The Replacement Type III Engine was acquired and placed in service during fiscal year 2025-26 and was funded from the District General Fund. The District submitted a request to the County for transfer of $89,399.00 in Reportable Fees, representing the portion of the improvement's cost attributable to new development under the method described in note 5 to Figure 3. The County's review of that request and of that method was not complete as of the date of this report.

Approximate Dates of Deposit of Anticipated Funding

The approximate dates on which the funding anticipated to complete the financing of the District's incomplete improvements is expected to be deposited into the Reportable Fee account are shown in Figure 4.

Figure 3 - Anticipated Funding to Complete Financing of Incomplete Improvements

Incomplete Improvement	Unexpended Reportable Fees[1]	Future Reportable Fees[2]	General Fund Contribution[3]	Estimated Cost
Replacement Type III Engine[4 5]	$89,399.00	$0.00	$304,429.00	$393,828.00
New (Added) Water Rescue Team Apparatus	$252,848.00	$0.00	$0.00	$252,848.00
Station 88 Expansion or Relocation and New Annex Building	$949,451.41	$50,548.59	$0.00	$1,000,000.00
TOTAL	**$1,291,698.41**	**$50,548.59**	**$304,429.00**	**$1,646,676.00**

Source: Cameron Park Community Services District

Notes:
[1] Reportable Fees collected and unexpended as of June 30, 2026.
[2] Projected Reportable Fees to be collected after June 30, 2026.
[3] Anticipated funding from the District General Fund, which is funded generally through property taxes.
[4] The Replacement Type III Engine was acquired and placed in service during fiscal year 2025-26. The District funded the acquisition from its General Fund and submitted a request to the County for transfer of $89,399.00 in Reportable Fees. The County's review of that request, and of the method described in note 5, was not complete as of the date of this report.
[5] Reportable Fees fund only the portion of apparatus and vehicle cost attributable to new development. Apparatus and vehicles added to expand the District's fleet may be funded up to 100% with Reportable Fees. Replacement of existing apparatus and vehicles may be funded up to 22.7% with Reportable Fees, representing projected demand EDU growth as a share of total demand EDUs at the 2035 horizon identified in the Nexus Study. The amount shown for the Replacement Type III Engine is 22.7% of that improvement's total cost.

Figure 4 - Approximate Dates of Deposit of Anticipated Funding Detailed in Figure 3

Incomplete Improvement	Unexpended Reportable Fees	Future Reportable Fees	General Fund Contribution	Construction Completion or Purchase Date
Replacement Type III Engine	Balance as of June 30, 2026		FY 2025-26	2026
New (Added) Water Rescue Team Apparatus	Balance as of June 30, 2026			Winter 2027
Station 88 Expansion or Relocation and New Annex Building	Balance as of June 30, 2026	FY 2026-27; FY 2027-28		2028

Source: Cameron Park Community Services District

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