

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, January 4, 2022
6:30 p.m.

Cameron Park Community Center
2502 Country Club Drive, Cameron Park

Conformed Agenda

Members: Chair Felicity Wood Carlson (FC), Vice-Chair Director Sidney Bazett (SB)
Alternate Director Eric Aiston (EA)
Staff: André Pichly, General Manager; Christina Greek, Finance/HR Officer

CALL TO ORDER – 6:52

ROLL CALL – FC/SB

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA – SB/FC - APPROVED

APPROVAL OF CONFORMED AGENDA – SB/FC - APPROVED

OPEN FORUM- no members of the public present, CLOSED

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

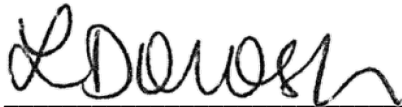
1. **Community Center roof repairs** (oral report - A. Pichly, M. Grassle)
2. **Work Plan 2022** (A. Pichly) – (Work Plan 2022 moved to Item 3) – Revisions to Work Plan 2022 include...
 - a. Create a policy on evaluating contracts,
 - b. Remove first bullet (Complete the District 5 Year Strategic Plan),

- c. *Keep bullets 2-5 (Update the 5 Year Budget Projection, Develop Funding Plan for Capital Asset Reserves, Attain District of Distinction Certification, and Plan for Financial Sustainability to continue services post-pandemic.)*
 - d. *Add “create or develop policy to evaluate contractor’s performance”, “analyze Cameron Park Lake entry fee”, park signs, make materials available in Spanish, revenue enhancement ideas.*
- 3. Staff Updates – Staff Updates moved to item 2.**
- a. Check Register Review (C. Greek) – *not presented, C. Greek absent.*
 - b. Finance Office Monthly Report (C. Greek, oral) – *not presented, C. Greek absent.*
- 4. Items for Future Committee Meetings – Finalize Work Plan 2022**
- a. *President Carlson nominated to Chair of Budget & Administration Committee, Bazett nominated to Vice-Chair (FC/SB)*
 - b. *Agreed on a 6:45 pm meeting time for 2022. Can be changed if necessary.*
- 5. Items to take to the Board of Directors**

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT – 7:55 (FC/SB)

Conformed Agenda Prepared by:



Lindsay Dorosh
Board Secretary

Conformed Agenda Approved by:



FELICITY Wood Carlson (Feb 6, 2022 15:22 PST)

President Felicity Wood Carlson, Chair
Budget and Administration Committee






1.4.22 Budget & Admin Conformed Agenda

Final Audit Report

2022-02-06

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