



Fire and Emergency Services Committee
Tuesday, March 7, 2023
5:30 p.m.

Cameron Park Community Center – Social Room
2502 Country Club Drive
Cameron Park, CA 95682

HYBRID TELECONFERENCE TEAMS MEETING LINK

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjAwNTFIZTEtM2MxNC00N2Y5LWI0ZWYtMGU1ZDc1NjM5ZmMx%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d

Meeting Agenda

Members: Director Eric Aiston (EA) & Director Dawn Wolfson (DW)
Alternate, Director Tim Israel (TI)

Staff: General Manager André Pichly, Chief Dusty Martin

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote. All demonstrations, including cheering, yelling, whistling, handclapping, and foot stomping which disrupts, disturbs or otherwise impedes the orderly conduct of the Committee meeting are prohibited.

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

1. Conformed Agenda – Fire & Emergency Services Committee Meeting – February 9, 2023

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS: GENERAL BUSINESS

2. **Update on Fire Master Plan RFP** (D. Martin, A. Pichly) – no staff report / not action item
3. **Fire Prevention update** (K. Richards) No staff report / information only / not an action item

STAFF UPDATES

4. **Fire Department Report** – February 2023 (C. Siebert) – Staff report / Information only / Not an action item

ITEMS FOR FUTURE COMMITTEE AGENDAS

ITEMS TO TAKE TO THE BOARD OF DIRECTORS

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT



Fire and Emergency Services Committee
Tuesday, February 9, 2023
5:30 p.m.

Cameron Park Community Center – Social Room
2502 Country Club Drive
Cameron Park, CA 95682

HYBRID TELECONFERENCE TEAMS MEETING LINK

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjAwNTFIZTEtM2MxNC00N2Y5LWI0ZWYtMGU1ZDc1NjM5ZmMx%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d

Special Meeting Agenda

Members: Director Eric Aiston (EA) & Director Dawn Wolfson (DW)
Alternate, Director Tim Israel (TI)

Staff: General Manager André Pichly, Chief Dusty Martin

CALL TO ORDER 5:36 pm

ROLL CALL EA and DW - present

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote. All demonstrations, including cheering, yelling, whistling, handclapping, and foot stomping which disrupts, disturbs or otherwise impedes the orderly conduct of the Committee meeting are prohibited.

ADOPTION OF AGENDA EA suggested that Item #2 under General Business be moved to after Item #4. Motion by DW with the change requested by EA. 2nd by EA. Approved.

APPROVAL OF CONFORMED AGENDA

1. Conformed Agenda – Fire & Emergency Services Committee Meeting – January 10, 2023 – EA motioned to approve the conformed agenda. 2nd by DW. Approved.

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS: GENERAL BUSINESS

2. **2023 Work Plan** – (A. Pichly, D. Martin) Staff report / action item / review, discuss and forward to the Board – will be discussed after the Station 88 facility relocation item

3. **Update on Fire Master Plan consultant research** (D. Martin, A. Pichly) – Staff report / action item / discuss, endorse, and forward to the Board
GM – staff thinks we can use Fire Impact Fees to pay for the study, but have yet to receive any information to affirm or deny that. EA – so the next call will be to the County to find that out?
GM – yes.
EA – if the master plan becomes part of something else later, like a new Station 88, could funding from Fire impact Fees cover some of the cost of the study?
DW – would we go with a 10-15 year plan?
DM – that would be the recommendation and that’s what we’re hearing from some of the consultants we’ve reached out to.
EA – take to the Board for approval to go out for an RFP and recommends a 14-21 day release period. If the Board approves then potentially have the draft RFP ready for the March FES meeting. DW agreed to move forward to the Board.

4. **Station 88 facility relocation** (D. Martin) – Staff report / information only / not an action item
GM – staff reached out to a local realtor to identify the APN numbers and estimated value.
EA – what are staff’s thoughts on what else we would need to pursue a property or have we hit the pause point?
DM – I think we’ve hit the pause point. A new Fire Master Plan will provide the District with a current assessment of the need for a new fire station.
DW – agrees and feels it’s best to wait for the recommendations from a Fire Master Plan to aid in decision making.
EA – wants Fire staff to know that we are trying to follow the proper process and value their input.

5. **2023 Work Plan** – (A. Pichly, D. Martin) Staff report / action item / review, discuss and forward to the Board
DW – what was the difficulty in developing a system for tracking rental expenses and maintenance costs?
DM – discussed with the GM if should this be a work plan goal or just a product we provide to the FES.
DW – recalls the idea being to get the true costs on rental income – not sure this needs to be a larger work plan item.
EA – let’s keep in on the work plan and it can move forward to the Board. Oversight could then be moved to Budget & Administration Committee.
EA – regarding the Fire Master Plan item, we’re asking for it, but it could move to Budget & Administration Committee because there’s cost involved.



EA – mutual aid: most recent LAFCO report indicated no need to change or adjust boundaries although it also states that Cameron Park has a higher percentage of giving mutual aid than it receives. This does not have to be a work plan item. The ask is for the FES to be able to track our mutual aid relationship with surrounding districts partially as a comp to the LAFCO findings and to demonstrate to county agencies what we're dealing with and ask them to reconsider the boundaries. This can be added later – it does not have to be part of what we forward to the Board as a work plan item. Is this a realistic goal for staff?

EA – the Explorer and Resident Internship program – where are we at now and could the program be bolstered up again?

KR – we have 4 interns and 2 Explorers.

EA – is there a relationship with the high school ROP program?

KR - No current relationship with the high school ROP program.

EA – would this be something we could add to the Work Plan?

DM – our recruitment is really driven by the local fire academies. The bulk of our people came out of that program. Our Explorer program ebbs and flows. It takes staff time to manage the Explorer program and that creates challenges and increases workload for staff.

KR – lots of departments have abandoned Explorer programs.

EA – just thinking long term to help our District and by reviving the Explorer program. What would that goal look like for the work plan? How would you word that?

DM -increase the number of residents by 1/3 by December of 2023. I will type that up and send to the GM. It could include revitalizing the relationships with area programs to increase the number of residents interns in the Cameron Park Fire Department by 1/3, 4 individuals maximum.

DW - is the purpose of tracking the rental expenses and maintenance costs to figure out how we are going to fund additional engines?

EA – rental income went into the general fund, but no system, tracking rental income, tracking expenses. So, then part of the income went to the general fund and the rest was moved to reserves. The next step is tracking the maintenance of those trucks and all rental income will go to the reserves. The next step is to track the direct expenses for maintenance of those trucks and all of the rental income will go straight to reserves and then pull from that to cover the expense of maintenance that the operating fund has. That would give us a true sense of our net income.

DW – Should we put some wording into the goal to reflect that?

EA – perhaps we add “to identify net income” for rentals.

GM – It would then read, “Develop a system for tracking rental expenses and maintenance costs to identify net income by July 1, 2023.”

EA – yes. So, we have #1 – we’re keeping that, we’ve amended #2, # 3 is good, but we need to identify the funding source and have the board approve that.

GM- It should read “issue an RFP for Fire Master Plan and contract with a consulting firm by July 1, 2023.”

EA – Add “revitalizing the relationships with area programs to increase the number of residents interns in the Cameron Park Fire Department by 1/3.”

6. **Fire Prevention update** (K. Richards) No staff report / information only / not an action item

STAFF UPDATES

7. **Fire Department Report** – February 2023 (C. Siebert) – Staff report / Information only / Not an action item

ITEMS FOR FUTURE COMMITTEE AGENDAS

- Provide updates on work plan progress.
- Come back with update on RFP for the Fire Master Plan

ITEMS TO TAKE TO THE BOARD OF DIRECTORS

- Work Plan
- RFP for the Fire Master Plan consultant search

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT Motion by DW. 2nd by EA. Meeting adjourned at 6:49 pm



Agenda Transmittal

DATE: March 7, 2023

FROM: André Pichly, General Manager
Dusty Martin, Fire Chief
Christine Greek, Finance Officer

AGENDA ITEM #2: **UPDATE ON FIRE MASTER PLAN RFP**

RECOMMENDED ACTION: Review and file

Introduction

The General Manager and Fire Chief will be updating the Fire and Emergency Services Committee on the development of a Request for Proposals (RFP) for a comprehensive Fire Master Plan and discussing a possible timeline for the posting and closing dates of the RFP.

Staff are still researching how the District can pay for the cost of a consultant that could produce a Fire Master Plan. If Fire Impact Fees cannot be used for this plan staff will ask the Board to consider using general fund monies to cover the cost.

Attachment

2a – Draft of Request for Proposals for Fire Master Plan



CAMERON PARK COMMUNITY SERVICES DISTRICT

REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICES

Fire Master Plan

DATE ISSUED: _____, March __, 2023

DATE DUE: _____, April __, 2023, 4PM

CONTACT: André Pichly, General Manager

apichly@cameronpark.org

(530) 350-4651

ALL RESPONSES MUST BE MAILED OR HAND-DELIVERED TO:

CAMERON PARK COMMUNITY SERVICES DISTRICT

ATTENTION: ANDRÉ PICHLY

2502 COUNTRY CLUB DRIVE

CAMERON PARK, CA 95682

TABLE OF CONTENTS

I. Contents	
II. INTRODUCTION.....	3
III. SOLICITATION.....	3
IV. SCOPE OF WORK	4
V. SCHEDULE	5
VI. PROPOSAL REQUIREMENTS AND FORMAT.....	4-6
PART 1 COVER LETTER	5
PART 2 RFP RESPONSE	5-7
PART 3 INSURANCE REQUIREMENTS (5 POINTS)	6-8
PART 4 REFERENCE REVIEW	7
VII. PROPOSAL TERMS AND CONDITIONS	7
1. EXAMINATION OF PROPOSAL MATERIALS	7
2. ADDENDA INTERPRETATIONS	7
3. DESIGNATED CONTACT	7
4. PUBLIC RECORDS	7
5. PROPOSAL COSTS.....	7
6. RESERVATION OF RIGHTS	8
7. PRODUCT OWNERSHIP	8
8. PROFESSIONAL SERVICES AGREEMENT.....	8
9. CAUSES FOR DISQUALIFICATION	8

II. INTRODUCTION

Cameron Park, California, is a small community located in the foothills of El Dorado County, 30 miles east of Sacramento along the Highway 50 corridor between El Dorado Hills and Shingle Springs.

While the area has a rich history that includes Native American peoples of Nisenan, or Southern Maidu Indians, as well as activity in the area during the days of the Gold Rush. For many decades the area was used for ranching, and then in the 1950s for development purposes, which involved housing, a golf course, parks, a lake, and a small airport.

The CPCSD administers fire and emergency services, parks & facility reservations, recreation, CC&R's (covenants, conditions, and restrictions), architecture review, waste collection and recycling, and lighting and landscaping. The CPCSD operates two fire stations, ten parks, 20 lighting & landscape districts and a community center with pool.

The overall population of Cameron Park is 19,171 (2020 US Census) and the CPCSD itself encompasses an area of 8.3 square miles. The CPCSD's General Fund Budget is approximately \$7 million.

a. **Environment Overview:** The District has a collaborative partnership with CALFIRE which provides fire and emergency personnel that staff two fire stations. The department is managed by a unit chief and two battalion chiefs, one of which also serves as the District's Fire Marshall.

The larger facility is Station 89 and measures _____square feet. It has_____. This facility also has a Training Tower that was built in 20____. Station 88 is a smaller facility and measures _____.

All facilities, apparatus, and equipment are owned by the Community Services District.

III. SOLICITATION

The Cameron Park Community Services District (CPCSD) is requesting proposals from experienced firms to develop a comprehensive Fire Master Plan that would help the District chart the course for fire protection and emergency services for the next 10-15 years.

IV. SCOPE OF WORK

The services of this solicitation require a Master Plan for the Cameron Park Community Services Fire Department. The Contractor shall develop a Master Plan that details the current state of the Cameron Park Fire Department and sets forth recommendations based on sound assessment which shall reference any and all relevant best practices, standards, regulations, codes, and/or laws as outlined in the Technical Specifications subsection below.

Proposals must define their approach and describe how they will minimize the impact on staff time. Anticipated Phases The Department anticipates the selected Contractor will consider the following phases of this project:

- Project Initiation - This phase should include the development of the project work plan based on conversation with the Department's identified project team. This phase should be used to gain a comprehensive understanding of the

Department including background goals, and expectations for this project. Additionally, this phase should include acquisition and review of background information, and stakeholder input from key personnel both internal and external to the Department.

- Evaluation of Current Conditions - This section details the minimum areas of focus that must be included in the Master Plan process. The process shall include a review of the Department as detailed below.
 - Area 1: Organizational Overview - This section shall include, but is not limited to an overview of the department, the community the department serves, the department's governance, organizational structure and overall funding.
 - Area 2: Management - This section shall include but is not limited to the department's basic management processes, policies, procedures, and record keeping and documentation.
 - Area 3: Planning - This section shall include, but is not limited to an examination of the planning processes including master, strategic, operational, and financial planning.
 - Area 4: Capital Assets and Capital Improvement Programs - This section shall include, but is not limited to a review of the current capital assets, including facilities, apparatus and support equipment, and an analysis of needs relative to these assets, including their viability for continued use in future service delivery.
 - Area 5: Communications and Technology - This section shall include, but is not limited to a review and analysis of existing technology and communications infrastructure.
 - Area 6: Staffing - This section shall include, but is not limited to an analysis of the department's current staffing levels, including both administrative and support staff, as well as emergency service staff.
 - Area 7: Service Delivery and Performance - This section shall include, but is not limited to a review and observations of areas specifically involved in, or affecting, Fire and EMS service levels and performance. This examine shall include, but is not limited to:
 - Service Demand Study
 - Resource Distribution
 - Resource Concentration
 - Response Reliability
 - Response Performance Summary
 - Mutual and Automatic Aid Systems
 - Area 8: Support Programs - This section shall include, but is not limited to a review and observations of the department's support programs, such as:
 - Fire & EMS Training
 - Fire Prevention and Public Education
 - Fire Alarm
 - Communications Division
 - Fleet Services
 - Emergency Management.

Future System Demand Projections and Community Risk Analysis During this phase, the selected Contractor should complete a thorough assessment of, but not limited to future community conditions, service demands, and fire protection risks that the organization can be expected to serve. This analysis shall include community growth projections and an interpretation of their impact on emergency service planning and

delivery. A high level overview and analysis of community risk should be completed including considerations of land use, zoning factors, and identification of specific hazard types.

- Future Delivery System Models - This phase should include guidance to the Department moving forward that is in line with industry accepted standards and targets. Options should be developed and discussed with the Department's project team for providing emergency services, relative to the findings from previous phases of this project. This phase should also include a review and comment of existing response standards and targets, and short-, mid- and long-term strategies to improve service delivery, efficiency, and resource deployment.
- Development, Review and Delivery of the Master Plan - The selected Contractor shall develop and produce an electronic version of the draft Master Plan for review by the Department and its representatives. Once revisions of the draft Master Plan have been completed, the Contractor will produce 5 publication-quality bound, final versions of the Master Plan, along with an electronic copy in PDF file format. A formal presentation of the Master Plan will be made by the Contractor to staff, elected officials, and/or the general public if desired. A copy of these presentation materials will be made available to the Department for future use.
- Technical Specifications - In addition to accounting for Federal, State and local laws and regulations, the Respondent must take into account State and local protocols and directives, as well as the following:
 - National Fire Protection Association (NFPA) Standards and Codes
 - Insurance Services Office (ISO) standards
 - The Center for Public Safety Excellence (CPSE) Accreditation Standards
 - The Department of Homeland Security and Federal Emergency Management Agency (DHS/FEMA) recommendations, standards, and typing
 - The Emergency Management Accreditation Program (EMAP) standards
 - International Association of Emergency Managers (IAEM) principles
 - The National Emergency Management Association (NEMA) principles
 - The International Academies of Emergency Dispatch (IAED) standardsIf the work is not detailed in the previously mentioned standards, alternate documented best practices or methodology will be considered and full submittals shall be provided for approval to the Department before commencement of any work. If the Respondent does not indicate that the services, they propose to provide are other than specified it will be construed to mean that the Respondent will furnish the exact services described.

V. SCHEDULE

Responses to the RFP must be submitted to the CPCSD as outlined in this section.

Responses are due no later than
_____, **April __, 2023 AT 4:00 PM**
Responses received after this date and time will not be considered.

**PROPOSED SCHEDULE FOR THE REVIEW AND SELECTION PROCESS
AND DESIRED TIMELINES FOR DELIVERABLES**

MILESTONE	DATE	TIME
Release RFP	March __, 2023	11:00AM
Environment Review no later than _____ __, 2023	By appointment	
Question submittal deadline	_____ __, 2023	4:00PM
Questions and answers emailed to all submitting	_____ __, 2023	5:00PM
Proposal due date	_____ __, 2023	4:00PM
Review and scoring of submittals	_____ __, 2023	11:00AM
Interviews w/finalists	TBD	TBD
Award of contract	_____ __, 2023	6:30PM

The schedule may be modified and/or extended if necessary. Any changes will be highlighted.

VI. PROPOSAL REQUIREMENTS AND FORMAT

If interested in this RFP, please notify André Pichly by email at apichly@cameronpark.org so you may be added to the notification list for addendums. Failure to notify Mr. Pichly could result in missing important and required information, and could result in disqualification.

All submittals must follow the format described in this section. Respondents are encouraged to submit clear and concise responses to the RFP. The CPCSD reserves the right to include or exclude any part of the submittals in the final agreement with the selected Contractor.

All submittals must include three (3) hard copies.

To be considered for selection, submittals must arrive at the location shown below by the date and time specified in Section IV. Proposers who mail packages should allow ample delivery time to ensure timely arrival.

Submittals shall be placed in a clearly marked envelope, titled Information Fire Master Plan and hand-delivered or mailed to:

Cameron Park CSD
Attention: André Pichly
2502 Country Club Drive
Cameron Park, CA 95682

It is the sole responsibility of the Proposer to ensure timely delivery. Late proposals shall not be considered. Proposals will not be accepted at any other location other than the address specified above. Faxed or emailed proposals will not be accepted.

Submittals must include the following components in the order listed below:

- Part 1: Cover Letter
- Part 2: RFP Response
- Part 3: Proof of Insurance

Part 4: Reference Review

Total Possible: 100 points

PART 1 | COVER LETTER

- Name of Business/Company:
- Business/Company Address:
- Telephone Number(s):
- E-mail Address:
- Website Address:
- Federal Tax ID Number:
- Name, title, telephone number and, if different, address of person(s) authorized to represent business entity:
- Name, title, telephone number and, if different, address of person(s) authorized to sign contracts for the business entity:

PART 2 | RFP RESPONSE

- a. Information about the consultant firm(s) including: organization type (corporation, LLC, etc.), organizational structure(s), location of principal office(s), years in business, number of employees and other pertinent information.
- b. Key personnel and roles
 - i. Name of the principal point-of-contact in the firm/entity that will have direct and continued responsibility for providing the final document to the District. This person will be the District staff's first point-of-contact on all matters at the contract administration level dealing with the services offered, or assign a point-of-contact and other firm staff as needed for that responsibility.
 - ii. Outline of responsibilities/roles of firm/entity personnel with respect to providing the services requested.
 - iii. Experience/resumes of assigned personnel including certifications.
 - iv. Location of resources assigned to project.
- c. Qualifications of the Firm/Entity(s)
 - i. Three (3) references for similar service agreements with public agencies or private businesses. If different from above service agreement list, describe the nature of the agreement as described in item (i) above.
 - ii. List of additional Information master planning services provided.

D. Response to Scope of Work requested and other key issues raised in RFP

The respondent should address how it will develop the Fire Master Plan requested in the scope of work, including the establishment of the processes and procedures for gathering data, community engagement, and discuss other key issues raised in this RFP or are anticipated during the course of performing the scope of work requested.

E. Managed Services Agreement

The District will enter into an agreement with selected firm where the tasks are outlined in the Scope of Work.

F. Cost Proposal – Separate Attachment

- i. The District desires a time and materials fee based proposal for the scope of work listed (required). In addition, firms may disclose a fixed fee schedule for specific service offerings provided.
- ii. Include hourly billable rates of all personnel who could be assigned to the project.
- iii. Include any other billable costs (and corresponding unit costs) associated with the proposal (e.g., direct charges such as copying costs, travel, etc.) as applicable.

PART 3 | INSURANCE REQUIREMENTS

Contractor will provide proof of insurance for a minimum of \$1 million in liability coverage listing the Cameron Park Community Services District as the additionally insured, as well as an endorsement.

- 1. General Liability: \$1,000,000 per occurrence for bodily injury, personal injury and property damage including operations, products and completed operations, as applicable. If Commercial General Liability Insurance or other form with a General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit – \$10,000,000.
- 2. Automobile Liability: \$2,000,000 per accident for bodily injury and property damage.
- 3. Employer's Liability: \$2,000,000 per accident for bodily injury or disease.

PART 7 | REFERENCE REVIEW

The review team will conduct a background reference review of each respondent. Please include the following information for three (3) organizations for which the proposed contractor has provided IT services:

- Name of the Organization
- Name, title, and contact information for the client
- Contract budget (example: amount not to exceed \$20,000.00)
- Last date of service for that organization

VII. PROPOSAL TERMS AND CONDITIONS

1. EXAMINATION OF PROPOSAL MATERIALS

The submission of a proposal shall be deemed a representation and warranty by the proponent that it has investigated all aspects of the RFP, that it is aware of the applicable facts pertaining to the RFP process and its procedures and requirements, and that it has read and understands the RFP. No request for modification of the provisions of the proposal shall be considered after its submission on the grounds the proponent was not fully informed as to any fact or condition.

2. ADDENDA INTERPRETATIONS

If it becomes necessary to revise any part of this RFP, a written addendum will be provided to each firm that requested to be added to the notification list and said addenda will be uploaded to the CPCSD website. The CPCSD is not bound by any oral representations,

clarifications, or changes made in the RFP by the CPCSD or its agents, unless such clarifications or change is provided in written addendum from the CPCSD.

3. DESIGNATED CONTACT

For the purposes of this RFP, the CPCSD's designated contact is ANDRE PICHLY, General Manager. Any questions concerning the scope of work and the selection process shall be directed to André Pichly, apichly@cameronpark.org. Any and all questions and responses concerning this RFP will only be accepted in writing, via email. All questions must be received by _____, 2023 by 4:00PM.

Responses to questions will be emailed to all parties submitting proposals and will become part of the RFP. It is the consultant's responsibility to check their email for updates.

4. PUBLIC RECORDS

This RFP document and all submittals in response thereto are public records. Prospective contractors are cautioned not to include any material into the proposal that is strictly proprietary in nature.

5. PROPOSAL COSTS

All costs associated with the preparation of RFP submittals shall be borne by the respondent. This RFP does not constitute any form of offer to contract.

6. RESERVATION OF RIGHTS

The CPCSD reserves the right, for any reason, to accept or reject any one or more proposals; to negotiate the terms and specifications of the proposal; to modify any part of the RFP; or issue a new RFP.

7. PRODUCT OWNERSHIP

Any documents resulting from the contract will be the property of the CPCSD.

8. PROFESSIONAL SERVICES AGREEMENT

All Proposers must provide a sample of their Professional Services Agreement that they wish to negotiate. Our insurance requirement must be included in the Professional Services Agreement.

9. CAUSES FOR DISQUALIFICATION

Any of the following may be considered cause to disqualify a proponent without further consideration:

- Evidence of collusion among proponents;
- Any attempt to improperly influence any member of the evaluation panel;
- A proponent's default in any operation of a professional services agreement which resulted in termination of that agreement; and/or
- Existence of any lawsuit, unresolved contractual claim, or dispute between proponent and the CPCSD.



Cameron Park
Community Services District



Agenda Transmittal

Date: March 7, 2023
From: Kalan Richards, Fire Marshal
Agenda Item #3: Fire Prevention Report
Recommended Action: Receive and File

Cameron Park Fire Prevention Inspections

<i>Monthly Totals – February 2023</i>		
<i>Inspection Hours</i>	<i>Total Violations</i>	<i>Corrected Violations</i>
57	287	101

Cameron Park Fire Department Prevention Report

- Seasonal Defensible Space Inspector Position has been posted. Hiring planed for the Last week in March.
- BLM and Cameron Park Fire Staff are planning a 10 acre burn project for the BLM preserve. Tentative dates are mid-April; the burning will be over 3-5 days (weather and fuel dependent)
- Fire Prevention Staff and El Dorado County Code Enforment performed several joint inspections and site visits. The locations and occupancies have been identified as having several unpermitted additions or improvements. Code cases have been opened and violation notices have been filed.



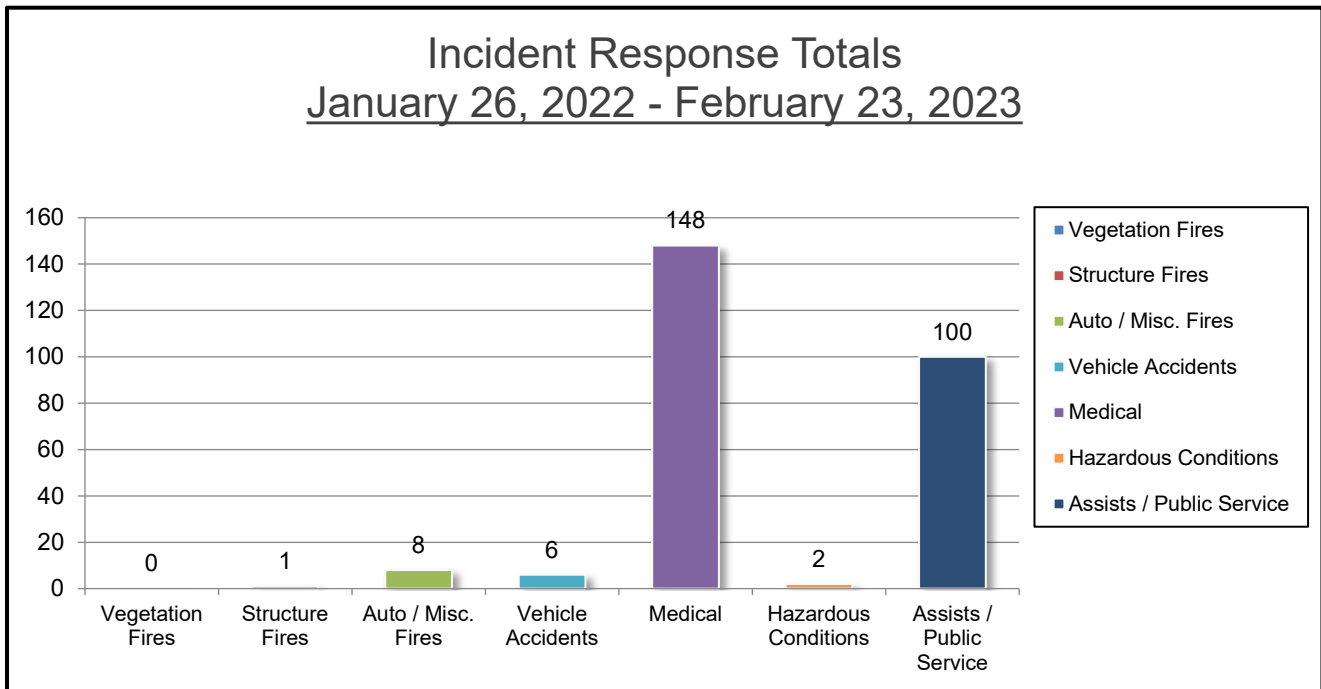
Cameron Park
Community Services District



Agenda Transmittal

Date: March 7, 2023
From: Clinton Siebert, Battalion Chief
Agenda Item #4: Fire Department Report
Recommended Action: Receive and File

Cameron Park Fire Department Incident Totals



Total Incident Count Comparatives:

Monthly	January 2023	February 2023	Decrease
	410	208	49.3%
Yearly	February 2022	February 2023	Increase
	205	208	1.5%
YTD	YTD 2022	YTD 2023	Increase
	521	618	18.6%

Response Statistics – 7 Medic Units

Total Response by Medic Unit: January 29 – February 4, 2023

Total Response by Medic Unit (includes Move-Ups)							
M17	M19	M25	M28	M49	M61	M85	M89
41	55	71	74	0	42	71	66
Total Incident Response by Medic Unit							
32	32	59	58	0	24	64	58
Total Medical Response by Medic Unit							
32	31	57	58	0	23	64	57
Total Transport Response by Medic Unit							
20	22	32	29	0	17	28	34

Total Response by Medic Unit: February 5 – 11, 2023

Total Response by Medic Unit (includes Move-Ups)							
M17	M19	M25	M28	M49	M61	M85	M89
54	83	83	97	0	69	69	59
Total Incident Response by Medic Unit							
46	45	66	73	0	37	61	56
Total Medical Response by Medic Unit							
44	41	64	69	0	34	61	55
Total Transport Response by Medic Unit							
26	24	39	41	0	20	37	44

Total Response by Medic Unit: February 12 – 18, 2023

Total Response by Medic Unit (includes Move-Ups)							
M17	M19	M25	M28	M49	M61	M85	M89
57	68	81	80	0	54	65	74
Total Incident Response by Medic Unit							
44	28	76	63	0	27	47	66
Total Medical Response by Medic Unit							
43	26	74	61	0	25	47	62
Total Transport Response by Medic Unit							
33	16	57	41	0	19	34	42

Total Response by Medic Unit: February 19 – 25, 2023

Total Response by Medic Unit (includes Move-Ups)							
M17	M19	M25	M28	M49	M61	M85	M89
53	65	87	85	0	62	79	81
Total Incident Response by Medic Unit							
44	40	82	64	0	38	52	72
Total Medical Response by Medic Unit							
42	40	81	62	0	36	51	67

Total Transport Response by Medic Unit							
26	26	50	44	0	20	36	42

Cameron Park Fire Department Operations and Administration Report

On 02/19/2023 E89, M89, E86, and B2712 were dispatched to a reported motorcycle down in the area of Hwy 50 x Cambridge Rd.

- E89 arrived on scene first to find a single motorcyclist down in the center median on the EB Hwy 50 side, ¼ mile east of Cambridge Rd. M89 arrived on scene and initiated patient care.
- The motorcyclist was traveling approximately 90 mph when he struck a truck from the side causing him to be thrown 100 yards into the center median striking the barrier.
- The patient was loaded quickly, stabilized with full C-spine, and aggressive ALS interventions including Intravenous access and fluid resuscitation to stabilize blood pressure, and code 3 transport to UC Davis.
- The patient was transferred to UCD trauma team where patient was quickly intubated and prepped for surgery.



On 02/13/2023 B2705, E89, M89, E88, and E28 were dispatched to an Auto vs. Structure on Coach Ln.

- Single occupant accidentally drove their vehicle through the panel glass window store front and into the main dining area.
- The vehicle caused significant property damaged. No injuries reported including driver.

On 02/03/2023 B2715, E89, M89, and E28 were dispatched to an Auto vs. Pedestrian on westbound US50 and Cameron Park Dr.

- One patient was found down on the #2 lane of westbound 50 near the overpass. Patient was confirmed 1144 upon arrival.
- CHP shut down all westbound lanes of traffic for multiple hours.

