



**CAMERON PARK COMMUNITY SERVICES DISTRICT**

2502 Country Club Drive  
Cameron Park, CA 95682  
(530) 677-2231 Phone  
(530) 677-2201 Fax  
[www.cameronpark.org](http://www.cameronpark.org)

# CONFORMED AGENDA

Regular Board of Directors' Meetings are held  
Third Wednesday of the Month

## REGULAR BOARD MEETING Wednesday, July 17, 2019 6:30 p.m.

### Board Members

Monique Scobey	Vice President
Felicity Carlson	Board Member
Ellie Wooten	Board Member
Holly Morrison	Board Member
Eric Aiston	Board Member

### Notice to the Public

An AGENDA in FINAL FORM is located in the Reception area in the District Office and posted at each of the Cameron Park Fire Stations and on the District's website at [www.cameronpark.org](http://www.cameronpark.org). Support material is available for public inspection at the District Office and on the District website. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors which is distributed less than 72 hours prior to the meeting, is available for public inspection at the same time the writing is distributed to the members of the Board of Directors. Such written documents will be made available at the District Office and on the District website.

The Cameron Park Community Services District (CPCSD) is committed to ensuring that all persons are provided the resources to participate in its public meetings. For the public's information, we are now taking email requests for future notification of Community Services District meetings. Please contact the District office at 530-677-2231 or [admin@cameronpark.org](mailto:admin@cameronpark.org) if you require public documents in alternate formats or accommodation during public meetings.

# AGENDA

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## CALL TO ORDER – 6:30pm

1. Roll Call – MS/HM/EW/EA (FC was absent)
  2. Pledge of Allegiance
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## ADOPTION OF THE AGENDA

*The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.*

3. Adopt the Agenda

*Motion to adopt the Agenda.*

*HM/EW - Motion Passed*

*Ayes – MS, HM, EW, EA*

*Noes – None*

*Absent – FC*

*Abstain – None*

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## RECOGNITIONS AND PRESENTATIONS

*Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.*

- *Rafael Martinez, Director, El Dorado County Department of Transportation*
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## APPROVAL OF CONSENT AGENDA

*The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #11 to be discussed and acted upon individually.*

4. Conformed Agenda – Board of Directors Meeting, June 19, 2019
  5. Conformed Agenda – Board of Directors Special Meeting, June 24, 2019
  6. Conformed Agenda – Board of Directors Meeting, June 26, 2019
  7. Conformed Agenda – Budget & Administration Meeting, June 4, 2019
  8. Staff Reports
    - a. General Manager
    - b. Administration Department
      - o Check Register
    - c. Fire Department
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# AGENDA

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- d. Recreation Department
  - e. Parks & Facilities Department
  - f. Covenants, Conditions & Restrictions (CC&R) Department
9. **RECEIVE AND FILE** Annual Disclosure of Board of Directors and Employee Reimbursements
10. **RECEIVE AND FILE** 2019 LAFCO Special District Election Results

*Motion to adopt the Consent Agenda with the following change:*

- *Pull Items #8 & 10*

*HM/EA - Motion Passed*

*Ayes – MS, HM, EW, EA*

*Noes – None*

*Absent – FC*

*Abstain – None*

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## **OPEN FORUM FOR NON-AGENDA ITEMS**

*Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote.*

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## **GENERAL BUSINESS**

*For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.*

11. Items removed from the Consent Agenda for discussion

*8. Staff Reports*

- a. General Manager*
- b. Administration Department*
  - o Check Register*
- c. Fire Department*
- d. Recreation Department*
- e. Parks & Facilities Department*
- f. Covenants, Conditions & Restrictions (CC&R) Department*

# AGENDA

10. *RECEIVE AND FILE 2019 LAFCO Special District Election Results*

12. **REVIEW AND APPROVE** 2016-17 & 2017-18 Financial Audits

*Motion to Approve 2016-17 & 2017-18 Financial Audits.*

*EA/HM - Motion Passed*

*Ayes – MS, HM, EW, EA*

*Noes – None*

*Absent – FC*

*Abstain – None*

13. **PUBLIC HEARING – APPROVE** Resolution 2019-16 Approving Engineer’s Report for Landscaping and Lighting Districts, Confirming Diagram and Assessment, and Directing Auditor of El Dorado County to Continue and to Collect Assessment for the Fiscal Year

*Motion to Approve Resolution 2019-16 Approving Engineer’s Report for Landscaping and Lighting Districts, Confirming Diagram and Assessment, and Directing Auditor of El Dorado County to Continue and to Collect Assessment for the Fiscal Year.*

*MS/EW - Motion Passed*

*Ayes – MS, EW, EA*

*Noes – HM*

*Absent – FC*

*Abstain – None*

14. **APPROVE** Landscaping and Lighting Assessment District Ad Hoc Committee

*Motion to Approve Landscaping and Lighting Assessment District Ad Hoc Committee.*

*EA/EW - Motion Passed*

*Ayes – MS, HM, EW, EA*

*Noes – None*

*Absent – FC*

*Abstain – None*

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*Motion to Approve Holly Morrison and Eric Aiston as Board Members for the Landscaping and Lighting Assessment District Ad Hoc Committee.*

*HM/EW - Motion Passed*

*Ayes – MS, HM, EW, EA*

*Noes – None*

*Absent – FC*

*Abstain – None*

15. **APPROVE** Resolution 2019-17 Approving the Cameron Park Community Services District Park Impact Fee Nexus Study and Requesting the County of El Dorado Board of Supervisors Adopt and Implement the Proposed Park Impact Fee on Behalf of the District (J. Ritzman)

*Motion to Approve Resolution 2019-17 Approving the Cameron Park Community Services District Park Impact Fee Nexus Study and Requesting the County of El Dorado Board of Supervisors Adopt and Implement the Proposed Park Impact Fee on Behalf of the District.*

*EW/EA - Motion Passed*

*Ayes – MS, EW, EA*

*Noes – HM*

*Absent – FC*

*Abstain – None*

16. **APPROVE** Request for Qualifications for Solar Energy Acquisition Expert (J. Ritzman)

*Motion to Approve Request for Qualifications for Solar Energy Acquisition Expert.*

*HM - Motion Died for Lack of a Second*

*Motion to Postpone Item to August Board of Directors Meeting.*

*EW/HM - Motion Failed*

*Ayes – EW, HM*

*Noes – MS, EA*

*Absent – FC*

*Abstain – None*

*Motion to Approve Request for Qualifications for Solar Energy Acquisition Expert with the Amendment that General Manager Bring Back RFQs to the Board Before Approving Hiring of Contractor.*

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*EA/EW - Motion Passed*

*Ayes – MS, EW, EA*

*Noes – HM*

*Absent – FC*

*Abstain – None*

17. **ELECT** Board Member to California Special District Association Board of Directors

*Motion to Nominate Patrick Larkin for the California Special District Association Board of Directors.*

*MS/EW - Motion Failed*

*Ayes – MS, EW*

*Noes – None*

*Absent – FC*

*Abstain – EA, HM*

*Motion to Nominate Jessica Dias for the California Special District Association Board of Directors.*

*MS - Motion Died for Lack of a Second*

*Motion to Nominate Ginger Root for the California Special District Association Board of Directors.*

*EA - Motion Died for Lack of a Second*

*Motion to Nominate Jerry Gilmore for the California Special District Association Board of Directors.*

*EA/EW - Motion Passed*

*Ayes – MS, EW, EA*

*Noes – None*

*Absent – FC*

*Abstain – HM*

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## BOARD INFORMATION ITEMS

*At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.*

### 18. General Matters to/from Board Members and Staff

- Upcoming Trainings & Community Meetings

*EA – Getting acclimated to the District.*

*HM – Thanked staff for efforts at Summer Spectacular.*

*MS – Lots of talk in the community about Summer Spectacular and the continuation as revenue neutral; spoke with Rosemary about a volunteer group at Cameron Park Lake; Meeting with El Dorado County Supervisors, Shiva Frentzen & Lori Parlin; also meeting with Parks & Rec Commissioner at the County; congratulated Holly on being elected to LAFCO; Holly to run August meeting; congratulated staff for work on audits; asked for report back to Budget & Admin Committee on charges in check register related to Fire Dept presentation and costs.*

### 19. Local Area Formation Commission (LAFCO)

### 20. Committee Reports

#### a. Budget & Administration

- *Audits, park nexus study, 2018-19 board member and staff reimbursement report.*

#### b. Covenants, Conditions & Restrictions (CC&R)

- *Temporary CC&R Variance; DOT.*

#### c. Fire & Emergency Services

- *No July meeting.*

#### d. Parks & Recreation

- *Review of Summer Spectacular ticket sales and other staff updates; re-naming of Hacienda Dog Park.*

#### e. Solar Energy Ad Hoc

- *No July Meeting.*

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## ADJOURNMENT – 10:02pm

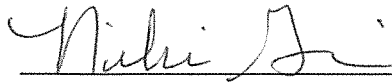
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# AGENDA

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Conformed Agenda Prepared by:



Niki Garrison  
Administrative Assistant

Conformed Agenda Approved by:



Director Holly Morrison  
Board of Directors

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