

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Parks & Recreation Committee
Monday, June 1, 2020
6:30 p.m.

Cameron Park Community Services District
2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Director Ellie Wooten (EW), Vice Chair Director Felicity Carlson (FC)
Alternate Director Holly Morrison (HM)

Staff: General Manager Jill Ritzman, Interim Recreation Supervisor Whitney Kahn,
Parks Superintendent Mike Grassle

Meeting has been postponed

**(See department reports for
Parks & Recreation updates)**

*Cameron Park
Community Services District*



Agenda Transmittal

DATE: June 1, 2020

FROM: Michael Grassle, Parks and Facilities Superintendent
Parks & Facilities Department Report

RECOMMENDED ACTION: RECEIVE AND FILE

General Information

- Staff has been busy maintaining the District's landscaped areas and repairing damage to the irrigation systems.
- The Lake access lock has been changed at Baron Court. This gate is used by the Airpark residents to access the Lake. Keys have been mailed out to all residents who paid for a Lake pass and the \$25 gate key fee.

Cameron Park Lake

- The Lake kiosk is scheduled to open the week of June 1st. Plexiglass will be install to protect workers from the public. Hand sanitizer, disinfectant spray, gloves, and masks will also be provide to staff.
- The weeds in the Lake are schedule to be sprayed out in early June.
- The Tribe of Miwok Indians have begun removing the tuelles along the dam.
- Two large willow tree branches fell at the lake. Staff cleaned up and chipped the material.

Parks and LLADs

- Staff spent several days at David West Park repairing a large water main, treating the yellow nutsedge plants, and repairing the concrete block wall.
- The turf grass at Eastwood Park was treated for dandelions and broadleaf weeds.

- The lights at Chardi Corner were repaired and replaced. Both flag pole lights were broken, as well as the photocell that turns the lights on.
- The turf grass at Christa McAuliffe Park has been fertilized for the summer.
- Staff repaired a water main at Rasmussen Park.
- Staff cleaned up all of the leaves at Paul J. Ryan Park. This generally requires 2 staff for 1-2 days.

Community Center

- Staff will be installing sneeze guards above the recreation and registration desks prior to staff returning to work.
- Sanitizer and disinfectant spray will be provided at every staff work station. Sanitizer will also be provided to the public when the Community Center re-opens.
- The Brighton Energy lighting efficiency upgrade was approved by the Board of Directors. Brighton will begin the installation of the new fixtures in the next few weeks.

Cal Fire / Growlersburg

- *Thursday, May 7th* – Crew spent the day working at sandpiper cleaning brush.
- *Tuesday, May 19th* – Crew spent the day at Cameron Valley trimming trees and the existing landscape.
- *Tuesday, May 26th* – Crew spent the day at Christa McAuliffe Park clearing the perimeter of the park.



Agenda Transmittal

DATE: June 1, 2020

FROM: Whitney Kahn, Recreation Supervisor
Recreation Department Report

RECOMMENDED ACTION: RECEIVE AND FILE

The Recreation Department has spent the month of May continuing to research guidelines on how we will begin to operate once El Dorado County moves in to Phase 3 of California's re-opening plans. In addition to that, Recreation staff spent time:

- Continuing as **Communication Coordinator** for the District, the Recreation Supervisor has proceeded to dedicate time to this responsibility. Some things of note for this role since the last Rec Report include:
 - ✓ Developing new signage for the parks that will be in parks before the end of this month. The signage will be more durable than what was previously posted and will list safety information as well as remind our parks users that our amenities are to be used at their own risk.
 - ✓ Release of the May e-newsletter with a survey for parents about summer camp needs.
 - ✓ Updates on social media and the website about the park amenities re-opening.
 - ✓ Release of the Parks Improvement Survey in collaboration with Callander Associates Landscape Architects to gain input from our residents on both our website and social media. This will also be pushed in our next e-newsletter.
 - ✓ Sharing our information as well as gathering information with the EDC community partners' phone calls that now happen once a week. As well as share updates from them through our social media outlets.
 - ✓ Development of the June e-newsletter is happening now; it will be published on Monday, June 1st.

- **Planning for summer programming**

- ✓ The June e-newsletter will include a calendar listing the activities the Recreation Department will attempt in June.
 - After weighing the limitations and risks involved in operating a Summer Day Camp at the community center, and taking into account the information from the survey of parents, staff decided to not offer Summer Day Camp for the month of June. Our plan is to remain fluid with our offerings and to re-survey parents later in June so that we can adjust should we see a need arise.
 - Beginning in the first week of June, we will have some virtual camp offerings for parents and kids to try. We originally had planned to offer quite a bit of virtual options, but the survey also indicated that people may be feeling a bit burnt out. Zoom fatigue is alive and well in Cameron Park, so we are going to simply test the waters to see how it goes and make a plan from there.
 - Staff have been hard at work compiling a list of resources for a “Virtual Recreation Center” that will launch in the first week of June, which will include offerings from some of our contracted instructors. We will highlight things people can do virtually from the comfort and safety of their homes to have fun and connect with others through this time of uncertainty. We are very excited to release this information and hope that our residents find it helpful to have a whole slew of ideas in one place and introduce them to things that they may not have otherwise known about.
 - Some of the things that are planned for June include: a free Zoom Bingo to try with our diehard Bingo go-ers, a virtual Family Trivia Night, a park scavenger hunt, as well as a PuzzlePalooza night that the Recreation Department thinks will be really neat to try.
 - Staff are making plans under the assumption that we are all in this uncharted territory so we may need to make adjustments and roll with things swiftly to keep on course. In-person programming will not be implemented until the county moves to Stage 3, and staff continue to be somewhat fluid and will morph depending on what seems to be working and what is not.

- ✓ Staff have continued to attend multiple Zoom meetings with other parks and recreation professionals to learn more about what other agencies are doing – both locally and nationally, in order to make informed decisions when it comes to re-opening and programming the summer, especially collaboration with other aquatic managers.
- **Preparations for Re-Opening under Stage 3**
 - ✓ In coordination with the Safety Officer and to re-open under a Stage 3 scenario, staff is developing plans to ensure safety of staff, recreation participants, and customers who rent our facilities including the assembly hall, pool, gymnasium, and sports fields.
 - ✓ Recreation Supervisor has been working with part-time recreation coordinator staff keep them abreast of re-hire plans and training opportunities.
 - ✓ Communication with our contract class instructors to ask if they have the ability to take the classes they were teaching and run them virtually.
 - ✓ Communication with our regular field and gym users to let them know we will inform them when we have our re-opening plan in place.
- Working with the Parks Department to **create a kiosk re-opening plan for CP Lake**
 - ✓ We are planning to re-open the Lake kiosk in the first week of June and are working hard to get re-hire paperwork completed as well as develop plans and protocols for safe operations for the staff and public.
 - ✓ We created and ordered new signage to have at the entrance of the Lake with current pricing structure.
 - ✓ Created a small handout with a QR-Code that will direct people to the website with full information on why the Swimming Lagoon is not operating this season.

We are committed to trying new things and exploring innovative ways for our department to connect with our residents, despite the fact that it will be totally different than the way we have previously operated.