



# Request for Proposal **Renovation and Restoration of District Sports Fields**

## **Cameron Park Community Services District**

2502 Country Club Drive

Cameron Park, CA 95682

[www.cameronpark.org](http://www.cameronpark.org)

530.677.2231

Michael Grassle, Parks and Facilities Superintendent

**Issued:** October 2nd, 2020

**Submittal Deadline:** October 26<sup>th</sup>, 2020

## Project Overview

Cameron Park Community Services District (District) is seeking an experienced contractor to perform detailed renovation and restoration work on the sports fields at Christa McAuliffe, Rasmussen and David West Park. Scope of work is outlined below. Attached are aerial maps showing site locations.

## Cameron Park Community Services District

Cameron Park is a small foothill community located on the Highway 50 corridor between El Dorado Hills and Shingle Springs in El Dorado County. The District provides fire and emergency services, parks and recreation, waste collection and recycling, lighting and landscape maintenance, architecture review, and CC&R enforcement activities to approximately 18,000 residents. The District operates 2 fire stations, 10 parks, 19 lighting & landscape districts and a community center with pool.

## Description of the District Athletic Fields

All sports fields are utilized by the residents on a first come/first serve basis, District organized sports programs, and local youth and adult leagues on a paid reservation basis.

**Christa McAuliffe Park** consists of 3.5 acres of turf grass for two soccer fields and one t-ball field.

**Rasmussen Park** consists of 2 baseball fields. There is 3 acres of turf grass between the 2 ball fields. One of the fields is a little league sized field and the other is a full sized baseball field.

**David West Park** consists of a baseball field with 2 acres of turf grass and a Bermuda grass infield. The field is a little league sized baseball field.

## Project Objectives & Scope of Services

### Christa McAuliffe Park

- Scalp existing 3.5 acres of turf grass (Fraise mow)
- Perform a deep tine aeration to improve drainage and help relieve compaction.
- Add 200-250 yards of a sand soil mixture to the field
- Level the playing surface with a minor crown to help with drainage and run off and to provide a level playing surface.
- Pre plant fertilize and over seed 3.5 acres with a sports turf mix. Fertilize 3.5 acres per label requirements. Turf grass seed to be applied at a rate of 10 LBS per 1000 SQFT.
- Old existing turf grass can be disposed of on District property. Location TBD
- Work to be performed in the fall of 2021.

### Rasmussen Park West Field (Majors Field)

- Remove 1.5" of existing infield mix.
- Provide 100-120 yards of new infield mix plus 3 tons of infield conditioner.
- Realign bases to their proper location 60 and 80 feet. District to provide new bases
- Rebuild existing pitching mound with clay bricks and infield mix. Pitching rubber to be provided by the District.
- Laser level the infield to promote drainage away from the field.
- Remove, grade and install new sod along the existing back lip of turf grass to provide a smooth transition from the infield to the outfield. 3-5' of turf grass needs to be removed

and reinstalled along the entire lip. The District will be responsible for moving any existing irrigation.

- Install a 1,350' drain line along the 3<sup>rd</sup> base foul line that day lights out away from the ball field. The drain line needs to be 6" solid pipe with catch basins every 150'.
- Removal of the old sod can be disposed of on District property. Location TBD

#### **Rasmussen Park East Field (Little League Field)**

- Remove 1.5" of existing infield mix.
- Provide 20-25 yards of new infield mix plus 2 tons of infield conditioner.
- Realign bases to their proper location. District to provide new bases.
- Rebuild existing pitching mound with clay bricks and infield mix. Pitching rubber to be provided by the District.
- Laser level the infield to promote drainage away from the field.
- Remove, grade and install new sod along the existing back lip of turf grass to provide a smooth transition from the infield to the outfield. 3-5' of turf grass needs to be removed and reinstalled along the entire lip. The District will be responsible for moving any existing irrigation.
- Removal of the old sod can be disposed of on District property. Location TBD.

#### **David West**

- Remove 1.5" of existing infield mix.
- Provide 20-25 yards of new infield mix, plus 2 tons of infield conditioner.
- Realign bases to their proper location. District to provide new bases.
- Rebuild existing pitching mound with clay bricks and infield mix. Pitch rubber to be provided by the District.
- Laser level the infield to promote drainage away from the field.
- Remove, grade and install new sod along the existing back lip of turf grass to provide a smooth transition from the infield to the outfield. 3-5' of turf grass needs to be removed along the entire lip. The District will be responsible for moving any existing irrigation.
- Removal of old sod can be disposed of on District property. Location TBD.

## **Project Proposals**

Proposals must include requirements stated below and elsewhere in this RFP. Disregarding these requirements may result in disqualification of the proposal. Proposals can either be mailed or emailed to the District. Contact information is listed below.

All proposal materials must be placed in a sealed package clearly marked with:

Name of the Firm  
Response to Request for Proposal  
For Renovation and Restoration of District Sports Fields  
Attention: Michael Grassle, Parks and Facilities Superintendent  
Email Contact: mgrassle@cameronpark.org

Proposals may be mailed to:

Cameron Park Community Services District  
Attention: Michael Grassle, Parks and Facilities Superintendent  
2502 Country Club Drive  
Cameron Park, CA 95682

It is the responsibility of the respondent to ensure that proposals are received by the deadline on Page 1. Please mail or email proposals or modifications. Questions regarding the proposal can be sent via email to [mgrassle@cameronpark.org](mailto:mgrassle@cameronpark.org). Responses to questions will be made within 24 hours and posted on the District website for viewing by other respondents. Staff will not respond to questions within 48 hours of the deadline.

Proposals shall include the following elements, organized in the following order:

1. Cover Letter

All proposals must include a cover letter submitted on the firm's letterhead containing the signature and title of the person who is authorized to commit the firm to a potential contract with the District. The cover letter should express the firm's interest and serve as an executive summary of the proposal.

2. Qualifications

Demonstrate the firm's qualifications with the following information:

- References - List contact information and dates of service for public agencies or businesses who have received similar services to this RFP.

3. Description Scope of Services & Costs

The District planned timeline is to renovate Rasmussen and David West Park during the winter of 2020-2021, and Christa McAuliffe Park in the fall of 2021. Specific implementation will be based on costs and funding availability.

- Costs per field, and a total cost for all three fields.
- A complete description of the materials to be used (type of sports grass seed, infield mix, fertilizer and sod.
- Type of machinery used to complete the outlined tasks.
- Any unique recommendations from your company that would improve the condition of the sports fields or save costs.

## **Selection Procedure and Timeline**

Responses will be evaluated in terms of qualifications, experience, references and cost. A review of responses will be made by the Parks and Facilities Superintendent and General Manager.

Direct questions regarding the RFP via email to Michael Grassle, Parks and Facilities Superintendent, [mgrassle@cameronpark.org](mailto:mgrassle@cameronpark.org)

### Attachments:

Aerial photographs of sports fields



**Rasmussen Park (Both Fields)**

**3610 Mira Loma Dr, Cameron Park, CA 95682**



**David West Park**

**4220 Crazy Horse Rd, Cameron Park, CA 95682**







## Christa McAuliffe Park

2400 Merrychase Dr, Cameron Park, CA 95682