

CONFORMED AGENDA

Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California

Wednesday, August 19, 2015

6:30 p.m. Regular Meeting
Closed Session after Committee
Reports



Board of Directors

SCOTT MCNEIL (SM), President

GREG STANTON (GS), Vice-President

Directors: AMY BLACKMON (AB), MARGARET MOHR (MM), HOLLY MORRISON (HM)

CALL TO ORDER – 6:33 p.m.

ROLL CALL – SM, GS, AB, HM, MM

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

Motion to approve the Consent Calendar and adopt the Agenda with the following change:

- *Move agenda item #13 to agenda item #6.*

GS/AB – Motion passed

Ayes – SM, GS, AB, HM, MM

Noes – 0

Absent – None

Public Comment - None

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

- Moment of Silence to Remember Park Superintendent Paul Ryan and Letter from the Ryan Family
- Pickle Ball Volunteers – for their work assisting staff in striping the Pickle Ball courts
- Fifty Plus Room Anniversary – August 19th

PRESENTATION

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

- Draft Cameron Park Transportation Plan – presented by Jerry Barton, Senior Transportation Planner, El Dorado County Transportation Commission

OPEN FORUM

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

Barbara Rogers, Gerald Lillpop, Dave Gelber, Bill Carey

CONFORMED AGENDA

BEGINNING OF CONSENT CALENDAR

1. APPROVAL OF DRAFT CONFORMED AGENDA

- a. Board of Directors' Regular Meeting, July 15, 2015
- b. Board of Directors' Special Meeting, August 4, 2105

2. STAFF REPORTS

- a. General Manager's Report
- b. Fire Department Report
- c. Recreation Department Report
- d. Parks Department Report

3. FINANCIAL REPORTS

- a. Preliminary Financial Report
- b. Check Register
- c. General Manager's Credit Card Activity

4. CC&R ADVISORY COMMITTEE REQUEST FOR REFERRAL TO LEGAL COUNSEL ON ISSUES AT: 2533 WESTRIDGE ROAD, 2850 OSBORNE ROAD, and 2728 WENTWORTH ROAD

Recommended Action: Approve Forwarding to Legal Counsel

END OF CONSENT CALENDAR

DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

5. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

13.6. REVIEW OF THE ELDERLY NUTRITION PROGRAM, CONGREGATE MEAL SERVICE, MEMORANDUM OF UNDERSTANDING WITH EL DORADO COUNTY AND THE FOOD BANK OF ELDORADO COUNTY

Recommended Action: Receive, Discuss and Action as Appropriate

Motion – Approve the Memorandum of Understanding with El Dorado County and the Food Bank of Eldorado County and direct staff and the Board President to sign the Memorandum of Understanding.

GS/HM – Motion passed

Ayes – SM, GS, AB, HM, MM

Noes – 0

Absent - None

Public Comment – Shiva Frentzen

6.7. FIRE IMPACT FEE NEXUS STUDY AND PROPOSED FIRE IMPACT FEE PROGRAM – PRESENTATION BY BLAIR AAS, DIRECTOR OF PLANNING SERVICES, SCI CONSULTING GROUP

Recommended Action: Receive Presentation, Discuss and Action as Appropriate

No Action

Public Comment – Dave Gelber

CONFORMED AGENDA

7. 8. PUBLIC HEARING: CONSIDER ADOPTION OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT FIRE DEPARTMENT MASTER PLAN AND CAPITAL IMPROVEMENT PLAN 2015-2020 - PRESENTATION BY MINTIER HARNISH PLANNING CONSULTANTS ROBERT OLSON, SENIOR ASSOCIATE, AND BILL WEISGERBER, FIRE SERVICES CONSULTANT

Recommended Action: Receive, Discuss and Adopt the Cameron Park Community Services District Fire Master Plan and Capital Improvement Plan 2015-2020 with a Board Poll Vote

Motion – Adopt the Cameron Park Community Services District Fire Master Plan and Capital Improvement Plan 2015-2020 as presented.

GS/AB – Motion passed

Ayes – SM, GS, AB, HM, MM

Noes – 0

Absent – None

Public Comment – None

8:35 p.m. – Five minute break

8. 9. VEHICLE REPLACEMENT FOR COVENANTS, CONDITIONS AND RESTRICTIONS (CC&R) DEPARTMENT

Recommended Action: Approve Replacement of 2004 Ford Taurus for the CC&R Department as Part of a Vehicle Rotation at Rate not to exceed \$18,000 and Retain the 2004 Ford Taurus as a Pool Vehicle

Motion – Approve replacement of 2004 Ford Taurus for the CC&R Department as part of a vehicle rotation at a rate not to exceed \$18,000 and retain the 2004 Ford Taurus as a pool vehicle.

GS/AB – Motion failed

Ayes – AB, GS

Noes – SM, MM, HM

Absent – None

Public Comment – Barbara Rogers, Dave Gelber, Bill Carey, Gerald Lillpop

9. 10. PUBLIC HEARING: CONSIDER ADOPTION OF FISCAL YEAR 2015/16 BUDGET

Recommended Action: Receive, Discuss and Adopt Budget with Incorporation of Property Tax for Fiscal Year 2015/16 with a Board Poll Vote

Motion – Adopt budget with incorporation of property tax for fiscal year 2015/16.

HM/GS - Motion passed

Ayes – SM, GS, AB, HM, MM

Noes – 0

Absent – None

Public Comment – Barbara Rogers, Bill Carey, Gerald Lillpop, Dave Gelber

10. 11. SUMMER SPECTACULAR SUMMARY REPORT FOR JUNE 27, 2015

Recommended Action: Receive Summer Spectacular Report, Discuss and File

No Action

Public Comment – Barbara Rogers, Dave Gelber, Gerald Lillpop

CONFORMED AGENDA

11.12. CAMERON PARK COMMUNITY SERVICES DISTRICT MARKETING AND PROGRAM PLAN 2015/16

Recommended Action: Receive, Discuss and Approve the Cameron Park Community Services District Marketing and Program Plan 2015/16

Motion – Accept the Marketing and Program Plan with the caveat that the Committee keeps working on it and reports back to the Board with its progress and receive input and make sure the plan stays current and fluid.

SM/GS – Motion passed

Ayes – SM, GS, AB, HM, MM

Noes – 0

Absent – None

Public Comment – Gerald Lillpop, Barbara Rogers, Dave Gelber

12.13. WEBSITE REDESIGN

Recommended Action: Receive, Discuss and Provide Feedback on Website Links by Monday, August 31, 2015

No Action

No Public Comment

13.14. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS

None

14.15. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

- a. LAFCO – *Director Morrison had a good meeting with the director of LAFCO*
- b. Commission for Collaborative Fire Department - *None*
- c. Marble Valley/Lime Rock - *None*

- *Director Mohr – Congratulations to Director Morrison on a great Pooch Plunge*
- *Director Stanton – Thanks for the landscape and lighting assessment district (LLAD) agreement that's in the works and to Cal Fire for putting out a recent house fire on his street. Suggested changing the \$1 day at the aquatic center on Labor Day to free in the future. Thanks to staff for all their hard work. The County passed a new sign ordinance and we might want to discuss an electronic sign.*

15.16. COMMITTEE REPORTS

- a. **Budget and Administration** – Chair Director Stanton, Vice Chair Director McNeil and Stanton and Alternate Director Blackmon- *None*
- b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director Mohr – *Kudos to Lyle Eickbert.*
- c. **Fire and Emergency Services** – Chair Director McNeil, Vice Chair Director Mohr and Alternate Director Stanton - *None*
- d. **Parks and Recreation** – Chair Director Mohr, Vice Chair Director Blackmon and Alternate Director McNeil – *Asked for a cost analysis of stocking the kitchen. Requested a list of sponsors, old and new, and which sponsors we should reach out to. Had a presentation from Sierra Wildlife Rescue.*

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed Sessions may be called as necessary for personnel, litigation and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

David Johnson, Barbara Rogers

CONFORMED AGENDA

CONVENE TO CLOSED SESSION – 11:00 p.m.

The Board will recess to Closed Session to discuss the following items:

- Public Employment Government Code §54957(b)(1) and §54954.5(e)
Park Superintendent - Discussion of employment benefits
- Pursuant to California Government Code §54957(b)(1)
Consider the appointment, employment, evaluation or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

Unrepresented Employee of the District – General Manager

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION – 12:56 a.m.

Pursuant to Government Code §54757.1, the legislative body of any local agency shall publically report any action taken in Closed Session and the vote or abstention of every member present thereon.

- Park Superintendent – Discussion of employment benefits
The Board of Directors has determined that the Park Superintendent is entitled to 100% medical benefits for himself and his wife for life and the Board has instructed staff to work with the Superintendent's wife on obtaining these benefits.
- Consider the appointment, employment, evaluation or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.
 - Unrepresented Employee of the District – General Manager
Nothing to report.

ADJOURNMENT – 12:56 a.m.


An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.cameronpark.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

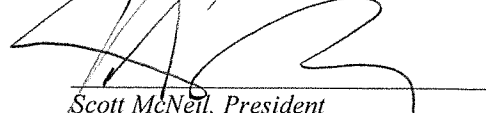
Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.

Conformed Agenda Prepared by:


Kathy Matranga-Cooper
Cameron Park Community Services District

Conformed Agenda Approved by:


Scott McNeil, President
Board of Directors