

CONFORMED AGENDA

Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California

Wednesday, January 18, 2017 6:00 p.m. Closed Session
Board will convene into Closed Session
after Public Comment
6:30 p.m. Regular Meeting



Board of Directors
SCOTT MC NEIL(SM), President
HOLLY MORRISON (HM), Vice-President
Directors: AMY BLACKMON (AB), MARGARET MOHR (MM), GREG STANTON (GS)

CALL TO ORDER - 6:00 p.m.

ROLL CALL – SM, HM, AB GS – arrived at 6:10 p.m. and MM was absent

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

None

CONVENE INTO CLOSED SESSION – 6:00 p.m.

The Board will recess to Closed Session to discuss the following item:

- Pending litigation (one case) Government Code Section 54956.9(a). Discussion with the Cameron Park Community Services District's Covenants, Conditions and Restrictions (CC&R) legal counsel regarding the pending litigation for CC&R enforcement regarding parking an impermissible number of vehicles on a lot that is subject to Royal Highlands Unit #1 CC&Rs.

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION – 6:30 p.m.

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

Nothing to report out.

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

Motion to adopt the Agenda and approve the Consent Calendar.

*GS/HM – Motion passed
Ayes – SM, HM, AB, GS
Noes – None
Absent - MM
Public Comment - None*

CONFORMED AGENDA

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

PRESENTATION

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

- *General Manager Cahill introduced new hires Miranda Nelson, Marketing/Community Outreach Specialist and Curtis Osze, Parks Maintenance Worker I*
- Senior Nutrition Lunch Program Presentation – Michelle Hunter, Program Manager, El Dorado County Health and Human Services Agency

OPEN FORUM

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

None

BEGINNING OF CONSENT CALENDAR

1. APPROVAL OF DRAFT CONFORMED AGENDAS

- a. Board of Directors' Regular Meeting, December 21, 2016

2. STAFF REPORTS

- a. General Manager's Report
- b. Fire Department Report
- c. Recreation Department Report
- d. Parks Department Report

3. FINANCIAL REPORTS

- a. Preliminary Financial Report
- b. Check Register
- c. General Manager's Credit Card Activity

END OF CONSENT CALENDAR

DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

None

CONFORMED AGENDA

5. **COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS' COMMITTEE ASSIGNMENTS**

Recommended Action: President will announce the Committee Assignments for the Following Committees: Budget and Finance; Covenants, Conditions & Restrictions (CC&Rs); Fire and Emergency Services; and Parks and Recreation

Director McNeil announced the committee assignments:

<i>Committee</i>	<i>Assigned Members</i>	<i>Alternates</i>
Budget & Administration	Director Amy Blackmon Director Greg Stanton	Director Holly Morrison
Covenants, Conditions & Restrictions (CC&Rs)	Director Holly Morrison Director Scott McNeil	Director Margaret Mohr
Fire & Emergency Services	Director Scott McNeil Director Holly Morrison	Director Amy Blackmon
Parks & Recreation	Director Amy Blackmon Director Margaret Mohr	Director Holly Morrison

6. **AGREEMENT WITH EL DORADO COUNTY FOR THE SENIOR NUTRITION LUNCH PROGRAM**

Recommended Action: Receive, Discuss and Request Approval of Signature by Board President

Motion to approve and sign the Senior Nutrition Lunch Program agreement with El Dorado County.

GS/AB – Motion passed

Ayes – SM, HM, AB, GS

Noes – None

Absent - MM

Public Comment – Gerald Lillpop, Dave Gelber

7. **INDEPENDENT FORENSIC CONSTRUCTION INSPECTION OF THE COMMUNITY CENTER – FREE CONSTRUCTION DEFECT INSPECTION – PRESENTATION BY BRAD EPSTEIN, ATTORNEY AT LAW, ANGIUS & TERRY**

Recommended Action: Receive, Discuss and Action as Appropriate

Motion to approve Angius & Terry conducting an independent forensic construction inspection of the Community Center as presented.

GS/AB – Motion passed

Ayes – SM, HM, AB, GS

Noes – None

Absent - MM

Public Comment – Gerald Lillpop

8. **FISCAL YEAR 2016/17 PROJECT UPDATES**

Recommended Action: Receive and File

No Action

9. **FISCAL YEAR APPROVED AND PENDING PROJECTS**

Recommended Action: Review, Discuss and Continue Discussion at the February 15th Board of Directors' Meeting

No Action

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10. COMPUTER SERVER EQUIPMENT REPLACEMENT – STATION 89

Recommended Action: Receive, Discuss and Action as Appropriate

Motion to approve replacement of computer server at Fire Station 89.

GS/HM – Motion passed

Ayes – SM, HM, AB, GS

Noes – None

Absent - MM

Public Comment – Dave Gelber

11. STAFFING AND FUNDING OF CAMERON PARK COMMUNITY SERVICES DISTRICT ORDINANCE NO. 2016.03.16, THE “WEED AND RUBBISH ABATEMENT” ORDINANCE WITHIN THE CAMERON PARK COMMUNITY SERVICES DISTRICT

Recommended Action: Receive, Discuss and Action as Appropriate

Motion to approve staffing and funding to perform the duties outlined in Ordinance No. 2016.03.16.

SM/GS – Motion passed

Ayes – SM, HM, AB, GS

Noes – None

Absent - MM

Public Comment – Barbara Rogers

12. RESOLUTION NO. 2017-01 JOINT POWERS AUTHORITY (JPA) FISCAL YEAR 2017/18 BUDGET

Recommended Action: Receive, Discuss and Adopt Resolution No. 2017-01 with a Board Poll Vote

Motion to adopt Resolution No. No. 2017-01.

GS/HM – Motion passed

Ayes – SM, HM, AB, GS

Noes – None

Absent - MM

Public Comment - None

13. CAMERAS FOR THE ASSEMBLY HALL

Recommended Action: Receive, Discuss and Approve Staff Recommendation – Option 1

Motion to approve purchase of cameras for the Assembly Hall as described in Option 1.

AB/GS – Motion passed

Ayes – SM, HM, AB, GS

Noes – None

Absent - MM

Public Comment - None

8:15 p.m. – 5 minute break

14. REVIEW OF DISTRICT'S CONTRACTS

Recommended Action: Receive and Discuss and Direct Staff on Next Steps

No Action

CONFORMED AGENDA

15. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS

16. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

a. **LAFCO** – Director Morrison

The LAFCO meeting was held in early December and information was provided at the December Board meeting.

SM – Thanked CAL FIRE for the extra sand bags. Suggested bringing back a community Christmas tree to Cameron Park for a lighting ceremony and possibly having it sponsored by the Shingle Springs/Cameron Park Chamber of Commerce, the Cameron Park Foundation, Cameron Park Rotary and the Cameron Park Community Services District. Would like to see the graffiti on the Dave West wall taken care of. Will be reporting on a special project at the February meeting.

GS - Also thanked CAL FIRE for the sand bags. Community Center rentals is looking good. Suggested a dedication ceremony for Paul Ryan's memorial bench. Revenues also looking good and thanked everyone for their efforts. Congratulated Director Mohr on her recent appointment to the Cal Expo Board.

Chief Counts – Crab Feed is scheduled for February 18th and tickets are being sold.

J.R. Hichborn – Thanked CAL FIRE for their help with chipping the discarded Christmas trees.

Tina Helm – the Doubletake concert is January 21st.

HM - Thanked CAL FIRE all their help with the sand bags.

17. COMMITTEE REPORTS

a. **Budget and Administration** – Chair Director McNeil, Vice Chair Director Stanton and Alternate Director Mohr

Information already covered during this meeting.

b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director McNeil

Did not meet in January.

c. **Fire and Emergency Services** – Chair Director Morrison, Vice Chair Director McNeil and Alternate Director Blackmon

Everything is in order and thanked the Board for moving forward with Fire's recommendation. Also thanked the chiefs, CAL FIRE staff and Audrey for their hard work.

d. **Parks and Recreation** – Chair Director Mohr, Vice Chair Director Blackmon and Alternate Director Morrison

Working on bocce ball courts and looking forward to hearing what the Planning Commission has to say.

ADJOURNMENT – 8:50 p.m.

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.cameronpark.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

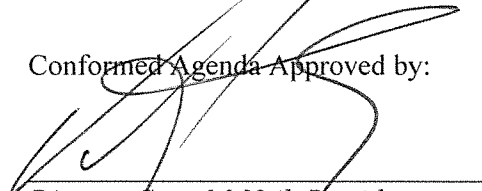
A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.

CONFORMED AGENDA

Conformed Agenda Prepared by:


Kathy Matranga-Cooper
Cameron Park Community Services District

Conformed Agenda Approved by:


Director Scott McNeil, President
Board of Directors