



CAMERON PARK COMMUNITY SERVICES DISTRICT

2502 Country Club Drive
Cameron Park, CA 95682
(530) 677-2231 Phone
(530) 677-2201 Fax
www.cameronpark.org

AGENDA

Regular Board of Directors' Meetings are held
Third Wednesday of the Month

REGULAR BOARD MEETING **Wednesday, October 16, 2019** **6:30 p.m.**

There will be a reception and book signing of
"The History of Cameron Park" beginning at 5:00pm (prior to the Board Meeting).

The Board will convene into Closed Session after Board Information Items.

Board Members

Monique Scobey	Vice President
Felicity Carlson	Board Member
Ellie Wooten	Board Member
Holly Morrison	Board Member
Eric Aiston	Board Member

Notice to the Public

An AGENDA in FINAL FORM is located in the Reception area in the District Office and posted at each of the Cameron Park Fire Stations and on the District's website at www.cameronpark.org. Support material is available for public inspection at the District Office and on the District website. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors which is distributed less than 72 hours prior to the meeting, is available for public inspection at the same time the writing is distributed to the members of the Board of Directors. Such written documents will be made available at the District Office and on the District website.

The Cameron Park Community Services District (CPCSD) is committed to ensuring that all persons are provided the resources to participate in its public meetings. For the public's information, we are now taking email requests for future notification of Community Services District meetings. Please contact the District office at 530-677-2231 or admin@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings.

AGENDA

CALL TO ORDER

1. Roll Call
 2. Pledge of Allegiance
-

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

3. Adopt the Agenda
-

RECOGNITIONS AND PRESENTATIONS

Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

- "History of Cameron Park" - Karen Guthrie and Beverly Campbell
 - Recognition of Eagle Scout Projects – Mike Grassle
 - Arizona Alder - picnic benches at Paul J. Ryan Park
 - Indiana Alder - split rail fence at Paul J. Ryan Park
 - Eric Rauchfuss – solar-powered score board at Rasmussen Park
 - Overview of CSDA Annual Conference – Monique Scobey
-

APPROVAL OF CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #8 to be discussed and acted upon individually.

4. Conformed Agenda – Board of Directors September 18, 2019
 5. Amended Conformed Agenda – Parks & Recreation Committee September 9, 2019
 6. General Manager Report
 - Check Register
 7. **RECEIVE AND FILE** District of Distinction Criteria (N. Garrison)
-

OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote.

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

8. Items removed from the Consent Agenda for discussion
 9. **REVIEW AND APPROVE** Pool Facility Use Fees (J. Ritzman)
 10. **REVIEW AND APPROVE** Resolution 2019-22 Adopting Findings Supporting Amendments to the Fire Code and **FIRST READING** of Proposed 2019.11.20 Fire Code Ordinance
-

BOARD INFORMATION ITEMS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

11. General Matters to/from Board Members and Staff
 - Upcoming Trainings & Community Meetings
 - CSDA Workshop “Be Grant Ready” - Wednesday, October 23, 2019 from 9am-12pm at El Dorado Hills Community Services District
 - Assembly Member Kevin Kiley hosts “Fire Insurance Forum” – Thursday, October 24, 2019 from 6pm-8pm at Cameron Park Community Center
12. Local Area Formation Commission (LAFCO)
13. Committee Reports
 - a. Budget & Administration
 - b. Covenants, Conditions & Restrictions (CC&R)
 - c. Fire & Emergency Services
 - d. Parks & Recreation
 - e. Solar Energy Ad Hoc

AGENDA

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange, or lease of real property. Members of the public may address the Board prior to closing the meeting.

CONVENE TO CLOSED SESSION

The Board will recess to closed session to discuss the following item(s):

1. Pursuant to California Government Code §54957(B)(1)

Consider the appointment employment, or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

Unrepresented Employee of the District – General Manager

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

ADJOURNMENT

For the public's information, we are now taking email requests at admin@cameronpark.org for future notification of Community Services District meetings.



CAMERON PARK COMMUNITY SERVICES DISTRICT

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CONFORMED AGENDA

Regular Board of Directors' Meetings are held
Third Wednesday of the Month

REGULAR BOARD MEETING Wednesday, September 18, 2019 6:30 p.m.

Board will convene into Closed Session after Board Information Items.

Board Members

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Felicity Carlson	Board Member
Ellie Wooten	Board Member
Holly Morrison	Board Member
Eric Aiston	Board Member

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CONFORMED AGENDA

CALL TO ORDER – 6:32pm

1. Roll Call – MS/HM/FC/EW/EA
 2. Pledge of Allegiance
-

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

3. Adopt the Agenda

Motion to adopt the Agenda with the following correction:

- *Move Item #8 to the Consent Calendar.*

HM/FC - Motion Fails

Ayes – HM, FC

Noes – MS, EA, EW

Absent – None

Abstain – None

Motion to adopt the Agenda with the following correction:

- *Remove the report out to closed session.*

MS/FC - Motion Passed

Ayes – MS, HM, FC, EW, EA

Noes – None

Absent – None

Abstain – None

RECOGNITIONS AND PRESENTATIONS

Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

- *Tina Helm – Recognition of Service to the District*
 - *Dane Wadle, CSDA – Presentation of District Transparency Certificate of Excellence*
-

APPROVAL OF CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #7 to be discussed and acted upon individually.

CONFORMED AGENDA

4. Conformed Agenda – Board of Directors Meeting, August 21, 2019
5. Conformed Agenda – Board of Directors Special Meeting, September 10, 2019
6. Staff Reports
 - a. General Manager
 - b. Administration Department
 - o Check Register
 - c. Fire Department (available at meeting)
 - d. Recreation Department
 - e. Parks & Facilities Department
 - f. Covenants, Conditions & Restrictions (CC&R) Department

Motion to adopt the Consent Agenda with the following correction:

- *Move Item #8 before the approval of the Consent Agenda.*

HM/FC - Motion Passed

Ayes – HM, FC, EW, EA

Noes – MS

Absent – None

Abstain – None

Motion to adopt the Consent Agenda with the friendly amendment to add the following correction:

- *Pull Item 6bb. Check Register.*

FC/HM – Motion Passed

Ayes – HM, FC, EW, MS

Noes – EA

Absent – None

Abstain – None

OPEN FORUM FOR NON-AGENDA ITEMS

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CONFORMED AGENDA

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

7. Items removed from the Consent Agenda for discussion

- *Item #5bb. Check Register*

Motion to Approve Pulled Item #5bb.

MS/EW - Motion Passed

Ayes – MS, EW, FC, EW, EA

Noes – None

Absent – None

Abstain – None

8. **REVIEW AND APPROVE** Proposed Name Change for Hacienda Park to Paul Ryan Park

Motion to Re-Name Hacienda Park to Paul J. Ryan Park.

MS/HM - Motion Passed

Ayes – MS, HM, FC, EW, EA

Noes – None

Absent – None

Abstain – None

9. **REVIEW AND APPROVE** Resolution 2019-20 to Construct a Disc Golf Course at Cameron Park Lake/Bonanza Park

Motion to Approve Resolution 2019-20 to Construct a Disc Golf Course at Cameron Park Lake/Bonanza.

EA/EW - Motion Passed

Ayes – MS, HM, FC, EW, EA

Noes – None

Absent – None

Abstain – None

CONFORMED AGENDA

10. REVIEW AND APPROVE Parks & Fire Department Project Priority List for Grant Funding

Motion to Approve Parks & Fire Department Project Priority List for Grant Funding with the caveat to look at the viability of the Cameron Park Lake Lagoon replacement facility.

*HM/EA - Motion Passed
Ayes – MS, HM, FC, EW, EA
Noes – None
Absent – None
Abstain – None*

11. REVIEW AND APPROVE Resolution 2019-21 Advanced Life Support Ambulance Agreement between El Dorado County Emergency Services Authority and Cameron Park Community Services District

Motion to Approve Resolution 2019-21 Advanced Life Support Ambulance Agreement between El Dorado County Emergency Services Authority and Cameron Park Community Services District.

*FC/HM - Motion Passed
Ayes – MS, HM, FC, EW, EA
Noes – None
Absent – None
Abstain – None*

BOARD INFORMATION ITEMS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

12. General Matters to/from Board Members and Staff

- Upcoming Trainings & Community Meetings
 - CSDA Conference in Anaheim – September 25-28, 2019
 - Gold Country Chapter CSDA Workshop – October 23, 2019
 - SDRMA Free Education Day – March 24, 2019

FC – Attended Community Yard Sale.

HM – Attended Community Cleanup Day and thanked Fire Explorers for their work.

CONFORMED AGENDA

MS – Would like to run meetings more efficiently – board gave direction to staff to research and bring to Budget & Admin Committee and then to the board; will be going to CSDA Conference in Anaheim; thanked staff for work on Certificate of Transparency; attended water treatment tour in El Dorado Hills.

13. Local Area Formation Commission (LAFCO)

- *Consideration of the consolidation of Garden Valley/Georgetown/Mosquito Fire Districts*
 - *Director Carlson left meeting at 9:00pm*

14. Committee Reports

- a. Budget & Administration
 - *Five Year Strategic Plan, job descriptions & wage scale; District of Distinction*
- b. Covenants, Conditions & Restrictions (CC&R)
 - *Properties going to Pre-Legal*
- c. Fire & Emergency Services
- d. Parks & Recreation
 - *Summer Spectacular workshop, dogs on leash at Cameron Park Lake, Skate Park operations, recommended bikeway and sidewalk maps.*
- e. Solar Energy Ad Hoc
 - *RFP for Solar Expert; back to board in October or November*

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

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CONFORMED AGENDA

CONVENE TO CLOSED SESSION

The Board will recess to closed session to discuss the following item(s):

1. Pursuant to California Government Code §54957(B)(1)

Consider the appointment employment, or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

Unrepresented Employee of the District – General Manager

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

- *The Board discussed in closed session the item agendaed for closed session discussion and direction was given to staff.*
-

ADJOURNMENT – 10:30pm

For the public's information, we are now taking email requests at admin@cameronpark.org for future notification of Community Services District meetings.

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Parks & Recreation Committee
Monday, September 9, 2019
6:30 p.m.

Cameron Park Community Services District
2502 Country Club Drive, Cameron Park

Amended Conformed Agenda

Members: Chair Director Holly Morrison (HM), Vice Chair Director Monique Scobey (MS)
Alternate Director Ellie Wooten (EW)
Staff: General Manager Jill Ritzman, Recreation Supervisor Tina Helm,
Parks Superintendent Mike Grassle

CALL TO ORDER - 6:32pm

ROLL CALL – MS/HM

APPROVAL OF AGENDA - *Approved*

APPROVAL OF CONFORMED AGENDA - *Approved*

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

1. Summer Spectacular Workshop (J. Ritzman, T. Helm)

- *Discussed Summer Spectacular. Whiteboard analysis by General Manager to collect feedback on the following topics: revenues, expenditures, programs and activities, fireworks, community support, fundraising, and vendors.*

2. Dogs On-Leash at Cameron Park Lake (J. Ritzman)

- *Discussed Dogs On-Leash Survey; need to solicit volunteers to help implement a trial program or event.*

3. Skate Park Operations (Discussion; no written staff report)

- *Discussed skate park vandalism. Staff to continue to have community meetings with parents and skate park patrons to address vandalism and disrespectful behavior a couple times a year.*

4. Recommended Bikeway & Sidewalk Maps, El Dorado County Transportation Commission
(informational; J. Ritzman)

- *Committee to review maps and bring back to October Parks & Recreation Committee Meeting.*

5. Staff Oral & Written Updates (T. Helm, M. Grassle)

- RecTrac reports for past years' Community Center use

6. Items for the October & Future Committee Agendas

- Rec Dept budget plan
- Pat O'Brien Community Center field trip
- Report back on SLC
 - *Recommended bikeway & sidewalk maps, El Dorado County Transportation Commission*
 - *Grant updates*

7. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT – 8:55pm



Agenda Transmittal

DATE: October 16, 2019

FROM: Jill Ritzman, General Manager

AGENDA ITEM #6: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: RECEIVE AND FILE

During the past month, I spent time in the office working on District initiatives. A community member (with background in grant writing) and I interviewed candidates for the grant writer that the District will hire under a professional services contract. A selection was made and I met with the grant writer to discuss next steps to pursue the Board-approved project priority list for the Fire and Parks departments.

Joe's Coffee and Deli, Sign and Banner Print, and the District are partnering and planning the November County Chamber Mixer on November 21, 2019. The Shingle Springs/Cameron Park Chamber is supporting the event too. If the weather is nice, the event will be held outside in the quad. Community members are welcome.

The District purchased seven new computers to replace the District's out of warranty hardware and software. In Fiscal Year 2019-20, the District will complete its initiative to bring IT up-to-date, and staff will implement a plan to maintain and keep IT systems current.

Finance staff is closing Fiscal Year 2018-19 and the audit is scheduled for mid-November. Reports for Fiscal Year 2018-19 Year-End and 1st Quarter Fiscal Year 2019-20 will be presented to the Budget and Administration Committee and Board of Directors in November. Fiscal Year 2018-19 Audit will be presented to the Board in December/January timeframe.

The first step in the District's Solar Initiative is to "right-size" the District energy consumption. This means a review of the light fixtures, HVAC systems, water pumps and other mechanisms that consume energy. An assessment has been performed by a contractor, and this effort will be coordinated with the Solar Energy Ad Hoc Committee work.

El Dorado Disc Sports Foundation is building the new disc golf course at Cameron Park Lake/Bonanza Park. Great progress is being made, and a ribbon cutting will be planned. The County approved the construction of a new T-Ball Field at Christa McAuliffe Park. This project was approved by the District Board in late 2018. Staff expects to complete construction in December for the upcoming little league baseball season.

Recreation programming is receiving a fresh look. The most recent change is that the Santa Run will be replaced with a Santa Swim. This change will greatly reduce costs for event planning and implementation, and will also ease ingress/egress for the Fire Department's Pancake Breakfast. Staff is working on recreation service levels and a revised budget, which will be presented to the Parks and Recreation Committee in November.

Santa and Mrs. Claus agreed to attend the upcoming District Holiday events including the Fire Department's Pancake Breakfast and Santa Parade!

Attachment:

6A - Check Register August 23 through September 26 - which includes information from the date of the prior register to insure a full monthly reporting cycle for the Board of Directors (staff's typical practice)

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 8/23/2019 Through 9/26/2019

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Num...</u>	<u>Check Date</u>
	<u>47,996.65</u>	Payroll 08-23-19 Summer	Payroll 08-23-...	8/23/2019
	47,996.65		Total Payroll ...	8/23/2019
	<u>42,728.03</u>	Payroll GL 09-20-19	Payroll 09-20-...	9/20/2019
	42,728.03		Total Payroll ...	9/20/2019
	<u>37,260.92</u>	Payroll GL 09-06-19 End Summer	Payroll GL 09-...	9/6/2019
	37,260.92		Total Payroll ...	9/6/2019
49er Communications, Inc.	<u>202.12</u>	FD Radio Connectors, 2 08/22/19	30993	8/29/2019
	202.12		Total 30993	8/29/2019
Abila	<u>687.00</u>	Accounting Software 09/20-10/19/19	31130	9/26/2019
	687.00		Total 31130	9/26/2019
Acer Landscape Materials, Inc	<u>317.46</u>	FD88 Mex pebble deliveries 08/20 & 08/21	31098	9/19/2019
	317.46		Total 31098	9/19/2019
ADM Screening	<u>135.00</u>	Pre-Emp testing - Rec Dept & Sports 09/10-09/23/19	31131	9/26/2019
	135.00		Total 31131	9/26/2019
Airespring Inc.	<u>564.57</u>	Internet Broadbands Com Cntr/Lake August 2019	31071	9/12/2019
	564.57		Total 31071	9/12/2019
Airgas National Carbonation	<u>105.41</u>	CO2, Pool 08/16/19	30994	8/29/2019
	105.41		Total 30994	8/29/2019
Airgas National Carbonation	<u>125.31</u>	CO2, Pool 08/23/19	31038	9/5/2019
	125.31		Total 31038	9/5/2019
Airgas National Carbonation	<u>260.95</u>	CO2 tank rental - Lagoon 08/31/19	31072	9/12/2019
	260.95		Total 31072	9/12/2019
Airgas National Carbonation	<u>200.47</u>	CO2 delv, pool 09/06/19	31099	9/19/2019
	200.47		Total 31099	9/19/2019

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 8/23/2019 Through 9/26/2019

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Num...</u>	<u>Check Date</u>
Airgas National Carbonation	123.59	CO2 delv, Pool 09/14/19	31133	9/26/2019
	123.59		Total 31133	9/26/2019
Alana M. Cardinalli	532.90	PP17 payroll replacment check (dd acct closed)	31008	8/29/2019
	532.90		Total 31008	8/29/2019
Alhambra	73.00	Water delv 08/12 & 26 / Cooler rental	31039	9/5/2019
	73.00		Total 31039	9/5/2019
Alison S. Lloyd	663.00	Inst. Ballet - Baby, Pre & 1 07/01-08/30/19	31019	8/29/2019
	663.00		Total 31019	8/29/2019
All Star Rents	133.90	Parks - Breaker rentals 09/23/19	31134	9/26/2019
	133.90		Total 31134	9/26/2019
Angius & Terry LLP	356.92	CC&R Legal Srvc 07/19, 22 & 31	30995	8/29/2019
	356.92		Total 30995	8/29/2019
Ashby Communications, Inc.	394.14	Phone line ports serviced & 1 phone replaced 09/24/19	31136	9/26/2019
	394.14		Total 31136	9/26/2019
AT&T Calnet 3	359.14	Phone Lines 07/24-08/23/19 BAN 9391035823	30996	8/29/2019
	359.14		Total 30996	8/29/2019
AT&T Calnet 3	153.90	FD Phones lines 07/24-08/23/19 BAN# 9391038522	31040	9/5/2019
	153.90		Total 31040	9/5/2019
AT&T Calnet 3	21.31	FD Fax Line 08/10-09/09/19	31137	9/26/2019
	21.31		Total 31137	9/26/2019
AT&T Calnet 3	21.22	Disconnected Phone line @ Rsm Park 9/20/19	31138	9/26/2019
	21.22		Total 31138	9/26/2019

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 8/23/2019 Through 9/26/2019

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Num...</u>	<u>Check Date</u>
Aztec Solar	75.00	Solar Plans review refund (s/b EDH)	30998	8/29/2019
	75.00		Total 30998	8/29/2019
Bar-Hein Company	75.60	Parks parts, blades 08/21/19	30999	8/29/2019
	75.60		Total 30999	8/29/2019
Barbara Barisone	325.00	Inst. Water Aerobics Augst 2019	31041	9/5/2019
	325.00		Total 31041	9/5/2019
Berry Crawford	40.00	Classrm B rental 06/12 - deposit refund	31077	9/12/2019
	40.00		Total 31077	9/12/2019
Bettina S. Helm	30.00	Cell Allowance, Partial September 2019	31050	9/5/2019
Bettina S. Helm	30.00	YBB App fee-reimb 09/05/19		9/5/2019
	60.00		Total 31050	9/5/2019
Big O Tires #100	25.00	Lake Golf Cart & Tractor flat tire repairs 09/23/19	31142	9/26/2019
	25.00		Total 31142	9/26/2019
Bliss Power Lawn Equipment Co.	24.77	Lake - equipment part 08/21/19	31000	8/29/2019
Bliss Power Lawn Equipment Co.	542.37	Parks Equipment & replaced stolen 08/20/19		8/29/2019
	567.14		Total 31000	8/29/2019
Bliss Power Lawn Equipment Co.	43.09	Lake - Mower switch 09/11/19	31101	9/19/2019
Bliss Power Lawn Equipment Co.	112.09	Lake, hedge trimmer parts/repair 08/20/19		9/19/2019
	155.18		Total 31101	9/19/2019
Branden Austin	160.00	Res ff shifts 08/03,09,24,31	31139	9/26/2019
	160.00		Total 31139	9/26/2019
Bravo Security Services Inc.	1,000.00	Event Security for 09/14,21 & 28	31003	8/29/2019
	1,000.00		Total 31003	8/29/2019
Brett Lanning	150.00	Work Boots - Reimb 09/10/19	31115	9/19/2019

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 8/23/2019 Through 9/26/2019

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Num...</u>	<u>Check Date</u>
	150.00		Total 31115	9/19/2019
Brian Agee	160.00	Res ff shifts 08/02,06,21,29	31132	9/26/2019
	160.00		Total 31132	9/26/2019
Buckeye Union School District	1,446.59	Kids Kamp field trip Bus rentals July 2019	31004	8/29/2019
	1,446.59		Total 31004	8/29/2019
California Public Employee's Retirement System	17,224.25	September 2019 CalPERS Health Payment	1001387101	9/3/2019
	17,224.25		Total 100138...	9/3/2019
California Public Employee's Retirement System	1,144.81	PPE 8/17/19 CalPERS Retirement - Classic	1001388688	8/23/2019
	1,144.81		Total 100138...	8/23/2019
California Public Employee's Retirement System	3,079.03	PPE 08/17/19 CalPERS Retirement - Pepra	1001388690	8/23/2019
	3,079.03		Total 100138...	8/23/2019
California Public Employee's Retirement System	1,141.30	PPE 08/31/19 CalPERS Retirement - Classic	1001398593	9/6/2019
	1,141.30		Total 100139...	9/6/2019
California Public Employee's Retirement System	2,937.55	PPE 08/31/19 CalPERS Retirement - Pepra	1001398595	9/6/2019
	2,937.55		Total 100139...	9/6/2019
California Public Employee's Retirement System	1,201.86	PPE 09/14/19 CalPERS Retirement - Classic	1001408008	9/20/2019
	1,201.86		Total 100140...	9/20/2019
California Public Employee's Retirement System	2,983.60	PPE 09/14/19 CalPERS Retirement - Pepra	1001408010	9/20/2019
	2,983.60		Total 100140...	9/20/2019
CalPERS 457 Plan	200.00	PPE 08/17/19 CalPERS 457 Plan	1001388686	8/23/2019
	200.00		Total 100138...	8/23/2019
CalPERS 457 Plan	200.00	PPE 08/31/19 CalPERS 457 Plan	1001398581	9/6/2019
	200.00		Total 100139...	9/6/2019

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CalPERS 457 Plan	200.00	PPE 09/14/19 CalPERS 457 for 09-20-19	1001408006	9/20/2019
	200.00		Total 100140...	9/20/2019
Cap City Sports Academy LLC	770.10	Inst. Mini Hawk camp July 2019	31005	8/29/2019
	770.10		Total 31005	8/29/2019
Capital Private Patrol	1,199.54	Patrol Service Parks Sept. 2019 & Royal Park August 2019	31006	8/29/2019
Capital Private Patrol	624.00	Patrol Srvc CC September 2019		8/29/2019
	1,823.54		Total 31006	8/29/2019
Capital Private Patrol	644.80	Patrol Srvc - CC October 2019	31143	9/26/2019
Capital Private Patrol	946.40	Patrol Srvc - Parks October 2019		9/26/2019
	1,591.20		Total 31143	9/26/2019
Carbon Copy, Inc.	7.21	FD88 Copier count August 2019	31007	8/29/2019
	7.21		Total 31007	8/29/2019
Carbon Copy, Inc.	93.21	Copier counter CC Sept. 2019	31144	9/26/2019
	93.21		Total 31144	9/26/2019
CardConnect	50.00	Bolt Device CC rentals August 2019	31042	9/5/2019
	50.00		Total 31042	9/5/2019
CD & Power	1,724.91	FD89 Generator Parts/Repair 08/23/19	31145	9/26/2019
	1,724.91		Total 31145	9/26/2019
Churchill's Hardware, Inc.	334.43	FD's Hardware/misc 08/13-08/28/19	31103	9/19/2019
	334.43		Total 31103	9/19/2019
Churchill's Hardware, Inc.	91.20	Parks/Lake/CC/LLAD misc hardware, etc. 08/02-08/26/19	31147	9/26/2019
	91.20		Total 31147	9/26/2019
Cintas Corporation #2	15.21	Tool shed Cabinet check & fill 08/28/19	31043	9/5/2019
	15.21		Total 31043	9/5/2019

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Cintas Corporation #622	246.05	CC Janitorial Supplies 08/22/19	31010	8/29/2019
Cintas Corporation #622	119.02	Trash Bags, CC 08/27/19		8/29/2019
	365.07		Total 31010	8/29/2019
Cintas Corporation #622	286.92	Janitorial Supplies CC 08/29/19	31044	9/5/2019
	286.92		Total 31044	9/5/2019
Cintas Corporation #622	308.29	Com Cntr - Janitorial Supplies 09/05/19	31074	9/12/2019
	308.29		Total 31074	9/12/2019
Cintas Corporation #622	295.27	Janitorial/HH Supplies CC 09/12/19	31104	9/19/2019
	295.27		Total 31104	9/19/2019
Cintas Corporation #622	220.59	Janitorial/Household Supplies CC 09/19/19	31148	9/26/2019
	220.59		Total 31148	9/26/2019
Clara Yang	30.00	Inst. Estate Planning Seminar July/Aug 2019	31037	8/29/2019
	30.00		Total 31037	8/29/2019
Comcast	153.08	FD89 Internet 09/11-01/10/19	31105	9/19/2019
	153.08		Total 31105	9/19/2019
Comcast	54.99	FD88 Internet 09/14-10/13/19	31149	9/26/2019
	54.99		Total 31149	9/26/2019
CoreLogic Solutions LLC	165.00	CC&R map software - August 2019	31076	9/12/2019
	165.00		Total 31076	9/12/2019
CPRS	145.00	Dues renewal, M. Grassle 12/1/19-11/30/2020	31045	9/5/2019
	145.00		Total 31045	9/5/2019
Craig Shuler	60.00	Cell Allowance - September 2019	31062	9/5/2019
	60.00		Total 31062	9/5/2019
Dawn Avalon	158.40	Inst. Tai Chi Heath 07/01-08/30/19	30997	8/29/2019

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	158.40		Total 30997	8/29/2019
Dawn Avalon	105.60	Inst. Tai Chi Health Sept. 2019	31140	9/26/2019
	105.60		Total 31140	9/26/2019
De Lage Landen Financial Services, Inc.	87.97	FD 88 Copier Lease 08/15-09/14/19	31047	9/5/2019
	87.97		Total 31047	9/5/2019
De Lage Landen Financial Services, Inc.	176.96	FD89 Copier Lease Sept. 2019	31107	9/19/2019
	176.96		Total 31107	9/19/2019
Debbie Horton	28.00	Desk File holder (safety) - Reimb	31161	9/26/2019
	28.00		Total 31161	9/26/2019
Delta Dental of California	1,113.21	Dental - October 2019	31108	9/19/2019
	1,113.21		Total 31108	9/19/2019
Department of Industrial Relations	485.00	OSHA Penalty pymt # 3 due 9/30/19	31078	9/12/2019
	485.00		Total 31078	9/12/2019
Dept. of Forestry & Fire Protection	544,804.48	4th Qtr Cal Fire FY 2018/2019 #27750	31079	9/12/2019
	544,804.48		Total 31079	9/12/2019
Dept. of Forestry & Fire Protection	275,426.58	4th Qtr Cal Fire FY 2018/2019 #27753 (JPA)	31080	9/12/2019
	275,426.58		Total 31080	9/12/2019
Diamondback Fire & Rescue, Inc.	3,141.69	FD Engine Parts E88, E289, EE89 09/04/19	31081	9/12/2019
	3,141.69		Total 31081	9/12/2019
DSA Technologies, Inc	2,340.00	2019 Hrdwr Upgrades CC & FD, Cisco, Datto & Server July/Aug	31082	9/12/2019
DSA Technologies, Inc	202.16	GM Docking station for laptop 09/03/19		9/12/2019
	2,542.16		Total 31082	9/12/2019
DSA Technologies, Inc	2,674.31	MSA, IT Srvcs, October 2019	31150	9/26/2019
	2,674.31		Total 31150	9/26/2019

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Num...</u>	<u>Check Date</u>
ECMS, Inc.	297.66	FD Uniform cleaning & patches installation, etc 08/30/19	31110	9/19/2019
	297.66		Total 31110	9/19/2019
El Dorado County Sheriff's Department	60.00	False Alarms CC 03/13, 06/18, 07/07/19	31111	9/19/2019
	60.00		Total 31111	9/19/2019
El Dorado Irrigation District	493.47	Water & Lndscp 07/16-09/13/19 Connery Dr. Cam Val	31151	9/26/2019
	493.47		Total 31151	9/26/2019
El Dorado Irrigation District	215.81	Water 07/13-09/13/19 Veld Way, Eastwd Park	31152	9/26/2019
	215.81		Total 31152	9/26/2019
El Dorado Irrigation District	637.34	Water 07/16-09/13/19 Culver Ln, Eastwd Park	31153	9/26/2019
	637.34		Total 31153	9/26/2019
El Dorado Irrigation District	68.11	Water/Lndscp 07/16-09/13/19 Culver Ln, Lot A Eastwd Prk	31154	9/26/2019
	68.11		Total 31154	9/26/2019
El Dorado Irrigation District	284.82	Water 07/16-09/13/19 Kentfield Dr. Northview Park	31155	9/26/2019
	284.82		Total 31155	9/26/2019
Ellamae J. Wooten	300.00	Dir Comp Mtgs 09/10,16,18	31129	9/19/2019
	300.00		Total 31129	9/19/2019
Epperson Law Group, PC	468.00	Legal Srvcs, calls mtgs, etc 07/24-08/16/19	31011	8/29/2019
	468.00		Total 31011	8/29/2019
Eric William Blodgett Aiston	300.00	Dir Comp Mtgs 09/03,10,18	31100	9/19/2019
	300.00		Total 31100	9/19/2019
Ewing Irrigation Products, Inc.	50.95	Bar JA irrig. supplies 09/10/19	31157	9/26/2019
	50.95		Total 31157	9/26/2019

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Num...</u>	<u>Check Date</u>
Felicity Wood Carlson	200.00	Dir Comp Mtgs 09/10, 18	31102	9/19/2019
	200.00		Total 31102	9/19/2019
Flying Ace T-Shirts, Inc.	533.72	Parks - uniform tshirts 09/05/19	31083	9/12/2019
	533.72		Total 31083	9/12/2019
Frank Carson Landscape & Maint. Inc	1,150.00	Park Aeration, (3) 09/24/19	31158	9/26/2019
	1,150.00		Total 31158	9/26/2019
Gold Country Hardware	30.80	Hacienda irrig supplies 08/01/19	31048	9/5/2019
	30.80		Total 31048	9/5/2019
Gregory Schwegler	200.00	Paramedic license renewal - reimb 05/01/19	31123	9/19/2019
	200.00		Total 31123	9/19/2019
Hangtown Fire Control, Inc.	179.35	Annual Hood System Inspection/Srvc CC 09/16/19	31159	9/26/2019
	179.35		Total 31159	9/26/2019
Hannah Miller	30.00	When to work software-Sept. - reimb	31117	9/19/2019
	30.00		Total 31117	9/19/2019
Hi - Tech E V S, Inc.	818.50	FD E88 seatbelt 09/06/19	31113	9/19/2019
	818.50		Total 31113	9/19/2019
Highlander Termite & Pest Control	75.00	Pest Control CC 08/19	31012	8/29/2019
	75.00		Total 31012	8/29/2019
Highlander Termite & Pest Control	75.00	CC Pest Control 09/12/19	31160	9/26/2019
	75.00		Total 31160	9/26/2019
Hillyard, Inc.	747.90	Lake/Parks janitorial supplies 08/28/19	31051	9/5/2019
	747.90		Total 31051	9/5/2019
Holly Morrison	300.00	Dir Comp Mtgs 09/09,10,18	31118	9/19/2019
	300.00		Total 31118	9/19/2019

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Num...</u>	<u>Check Date</u>
Home Depot Credit Services	343.15	Lake/Parks misc outdoor supplies 08/19 & 08/26/19	31085	9/12/2019
	343.15		Total 31085	9/12/2019
Hunt & Sons	1,073.04	FD Fuel 08/23/19	31013	8/29/2019
	1,073.04		Total 31013	8/29/2019
Hunt & Sons	1,237.90	FD Fuel 08/30/19	31086	9/12/2019
	1,237.90		Total 31086	9/12/2019
Hunt & Sons	1,049.98	Fuel 09/06/19	31114	9/19/2019
	1,049.98		Total 31114	9/19/2019
Hunt & Sons	1,093.59	Fuel 09/13/19	31162	9/26/2019
Hunt & Sons	1,457.72	Fuel 09/20/19		9/26/2019
	2,551.31		Total 31162	9/26/2019
J&C Automotive	2,984.61	CC&R Ford Taurus Transmission work 08/26/19	31015	8/29/2019
	2,984.61		Total 31015	8/29/2019
Jack Webb	160.00	Res ff shifts 08/04,05,07,14	31070	9/5/2019
	160.00		Total 31070	9/5/2019
JB's Awards & Custom Apparel	282.66	FD Emp. name tags (17) 09/20/19	31164	9/26/2019
	282.66		Total 31164	9/26/2019
Jennifer McCoy	40.00	Dance room rental 08/10 - Deposit Refund	31021	8/29/2019
	40.00		Total 31021	8/29/2019
Jennifer O'Neill	19.49	Mileage Reimb - August 2019	31022	8/29/2019
	19.49		Total 31022	8/29/2019
Jeremy McCall	20.00	Sept VB Clinic pro-rate refund - Instructor No Show	31169	9/26/2019
	20.00		Total 31169	9/26/2019
Jill Ritzman	770.45	Reimb Soc Sec refund IRS Nov/Dec Q4 2017 Amended 941	31057	9/5/2019

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Num...</u>	<u>Check Date</u>
	770.45		Total 31057	9/5/2019
Jill Ritzman	100.00	Cell Allowance - September 2019	31058	9/5/2019
	100.00		Total 31058	9/5/2019
Jill Ritzman	13.29	Helm retirement gift wrap/card - reimb	31121	9/19/2019
	13.29		Total 31121	9/19/2019
Jill Ritzman	154.44	Helm Retirement framed photo - Reimb	31122	9/19/2019
	154.44		Total 31122	9/19/2019
Joshua C. Marks	1,025.00	Janitorial Srvcs Parks & CC 08/16,21,23,28,30	31020	8/29/2019
	1,025.00		Total 31020	8/29/2019
Joshua C. Marks	625.00	Janitorial Srvcs - Parks Restrooms 09/4, 11 2019	31168	9/26/2019
Joshua C. Marks	625.00	Janitorial Srvcs - Parks Restrooms 9/18, 25 2019		9/26/2019
	1,250.00		Total 31168	9/26/2019
Joshua Sandoval	160.00	Res ff shifts 08/10,17,18,25	31030	8/29/2019
	160.00		Total 31030	8/29/2019
Joshua Smithee	15.00	Hunter Safety - refund (class not needed)	31178	9/26/2019
	15.00		Total 31178	9/26/2019
JS West Propane Gas	215.93	FD89 Propane fill 07/31/19	31088	9/12/2019
	215.93		Total 31088	9/12/2019
Karen Sandler	135.00	Cancel enroll in Spanish - refund	31093	9/12/2019
	135.00		Total 31093	9/12/2019
Kingdom Coverings / Tint Zone	275.00	FD F250 #2715 window tinting	31089	9/12/2019
Kingdom Coverings / Tint Zone	275.00	FD F250 #2716 Window tinting		9/12/2019
	550.00		Total 31089	9/12/2019
Lance Binley	16.50	Paint class cancelled - refund	31073	9/12/2019

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	16.50		Total 31073	9/12/2019
Larry McBride	600.00	In Lieu, Retired Med Benefits September 2019	31052	9/5/2019
	600.00		Total 31052	9/5/2019
Laura Sanders-Ito	109.12	Mileage/Parking Reimb July & Aug 2019	31060	9/5/2019
	109.12		Total 31060	9/5/2019
Lehr	265.87	FD F150 Base 15 part 09/19/19	31166	9/26/2019
	265.87		Total 31166	9/26/2019
Lincoln Aquatics	1,345.88	Chlorine, Lake 08/02/19	31017	8/29/2019
	1,345.88		Total 31017	8/29/2019
Lincoln Aquatics	691.94	Chlorine, Pool 08/02/19	31018	8/29/2019
	691.94		Total 31018	8/29/2019
Lincoln Aquatics	391.13	Chlorine delv, pool 08/15/19	31116	9/19/2019
	391.13		Total 31116	9/19/2019
Lincoln Aquatics	687.75	Chlorine Delv - Pool 08/28/19	31167	9/26/2019
	687.75		Total 31167	9/26/2019
Linda Johnson	50.00	Baron Ct Key - refund (moving)	31087	9/12/2019
	50.00		Total 31087	9/12/2019
Lorelei Coleman	68.00	Dance classes cancelled - refund	31075	9/12/2019
	68.00		Total 31075	9/12/2019
Lukas Troutman	160.00	Res ff shifts 08/01, 8,15,22	31126	9/19/2019
	160.00		Total 31126	9/19/2019
Melanie Skinner	567.00	Inst. Vball camps 06/01-09/01/19	31094	9/12/2019
	567.00		Total 31094	9/12/2019
Michael Grassle	100.00	Cell Allowance - September 2019	31049	9/5/2019
Michael Grassle	53.36	Mileage Reimb - August 2019		9/5/2019

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	153.36		Total 31049	9/5/2019
Monica Angel Bogard	40.00	Classrm A Rental 08/17, Deposit refund	31001	8/29/2019
	40.00		Total 31001	8/29/2019
Mountain Democrat	225.00	Special events adv August 2019	31090	9/12/2019
	225.00		Total 31090	9/12/2019
Myung Chong	465.00	Inst. Mod Zumba 07/01-08/30/19	31009	8/29/2019
	465.00		Total 31009	8/29/2019
Myung Chong	429.00	Inst. Mod Zumba Sept. 2019	31146	9/26/2019
	429.00		Total 31146	9/26/2019
Pathian Administrators	161.07	Vision Benefits - October 2019	31119	9/19/2019
	161.07		Total 31119	9/19/2019
Paychex	349.80	Paychex Payroll Fees for 08-23-19	2019082001	8/23/2019
	349.80		Total 201908...	8/23/2019
Paychex	271.80	Paychex Payroll Fees for 09-06-19 end of summer	2019090301	9/6/2019
	271.80		Total 201909...	9/6/2019
Paychex	250.80	Paychex Payroll Fees for 09-20-19	2019091701	9/20/2019
	250.80		Total 201909...	9/20/2019
Paychex	557.78	Paychex Fees Stratustime Aug. 2019	20526193	9/12/2019
	557.78		Total 20526193	9/12/2019
PG&E	10.51	Elec, Baron Ct. 07/19-08/19/19	31023	8/29/2019
	10.51		Total 31023	8/29/2019
PG&E	115.37	Elec, 8 lamps 07/18-08/16/19	31024	8/29/2019
	115.37		Total 31024	8/29/2019
PG&E	158.63	Elec, 11 lamps 07/18-08/16/19	31025	8/29/2019

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	158.63		Total 31025	8/29/2019
PG&E	<u>9,192.63</u>	Elec, CC 07/22-08/20/19	31026	8/29/2019
	9,192.63		Total 31026	8/29/2019
PG&E	<u>11,279.30</u>	Elec. LLADs & partial Parks 07/27-08/27/19	31053	9/5/2019
	11,279.30		Total 31053	9/5/2019
PG&E	<u>8,943.63</u>	Elec. Parks, Lagoon & BarjB meter 07/26-08/26/19	31054	9/5/2019
	8,943.63		Total 31054	9/5/2019
PG&E	<u>3,601.27</u>	Elec. FD's 88 & 89, lamps & Cam Val 07/26-08/26/19	31055	9/5/2019
	3,601.27		Total 31055	9/5/2019
PG&E	<u>9.86</u>	Elec, Baron Ct 08/20-09/18/19	31170	9/26/2019
	9.86		Total 31170	9/26/2019
PG&E	<u>115.37</u>	Elec. 8 lamps 08/17-09/17/19	31171	9/26/2019
	115.37		Total 31171	9/26/2019
PG&E	<u>158.63</u>	Elec, 11 lamps 08/17-09/17/19	31172	9/26/2019
	158.63		Total 31172	9/26/2019
PG&E	<u>8,082.62</u>	Elec. CC 08/21-09/19/19	31173	9/26/2019
	8,082.62		Total 31173	9/26/2019
Placerville Polaris & Power Tools	<u>13,562.28</u>	Parks, new UV Polaris Ranger 570 #R19RCA57B1	31092	9/12/2019
	13,562.28		Total 31092	9/12/2019
ProPet Distributors, Inc.	<u>256.00</u>	Dog Litter Pick up bags - Parks 09/23/19	31174	9/26/2019
	256.00		Total 31174	9/26/2019
Public Employee's Union Local 1	<u>146.78</u>	Union Dues for payroll 09-06-19	31056	9/5/2019
	146.78		Total 31056	9/5/2019
Public Employee's Union Local 1	<u>113.25</u>	Union Dues for Payroll 09/20/19	31120	9/19/2019

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	113.25		Total 31120	9/19/2019
Purchase Power	200.00	Postage Meter refill 08/09/19	31027	8/29/2019
	200.00		Total 31027	8/29/2019
Rescue Training Institute, Inc.	52.50	Inst. First Aid/Cpr 09/01/19 class	31175	9/26/2019
	52.50		Total 31175	9/26/2019
Richard A. Kowaleski	67.20	Inst. Dance 2 step 07/01-08/30/19	31016	8/29/2019
	67.20		Total 31016	8/29/2019
Richard A. Kowaleski	307.20	Inst. Dance classes (2) Sept. 2019	31165	9/26/2019
	307.20		Total 31165	9/26/2019
Riebes Auto Parts	34.07	FD89 auto supplies 08/27/19	31028	8/29/2019
	34.07		Total 31028	8/29/2019
Robert S. Dalton	114.15	CC&R temp PP18 - 5 hrs.	31046	9/5/2019
	114.15		Total 31046	9/5/2019
Robert S. Dalton	947.45	CC&R temp PP19 - 41.5 hrs	31106	9/19/2019
	947.45		Total 31106	9/19/2019
Rosalie M. Stearns	348.00	Inst. Yth Beg Hula & Beg Hula 07/01-08/30/19	31033	8/29/2019
	348.00		Total 31033	8/29/2019
Rosalie M. Stearns	240.00	Inst. Hula classes (4) Sept. 2019	31179	9/26/2019
	240.00		Total 31179	9/26/2019
Roy M. Imai	147.00	Inst. Tai Chi Bal 07/01-08/30/19	31014	8/29/2019
	147.00		Total 31014	8/29/2019
Roy M. Imai	73.80	Inst. Tai Chi Balance Sept. 2019	31163	9/26/2019
	73.80		Total 31163	9/26/2019
Sam's Club Direct	169.35	Concession Food 07/23,25 & 08/02/19	31029	8/29/2019

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Num...</u>	<u>Check Date</u>
	169.35		Total 31029	8/29/2019
SCI Consulting Group	14,377.45	LLAD Assessments FY 19/20	31061	9/5/2019
	14,377.45		Total 31061	9/5/2019
SDRMA	75.00	Ford F150 claim review fee 08/08/19	31031	8/29/2019
	75.00		Total 31031	8/29/2019
Shawn Rogan	160.00	Res ff shifts 06/09,16,23,29	31059	9/5/2019
	160.00		Total 31059	9/5/2019
Sierra Ice and Cold Storage	42.06	Concession Food 07/25/19	31032	8/29/2019
	42.06		Total 31032	8/29/2019
Sierra Office Systems and Products	159.11	FD89 Office Supplies 08/31/19	31063	9/5/2019
	159.11		Total 31063	9/5/2019
Sign Banner Print Express	469.76	Banner changes events, clean up flyers, YBB Banner Sept	31124	9/19/2019
	469.76		Total 31124	9/19/2019
Sigtronics Corporation	220.97	FD vehicle Gear per Tosti order 08/30/19	31064	9/5/2019
	220.97		Total 31064	9/5/2019
Sigtronics Corporation	15.13	Freight on order 78684 - FD parts	31125	9/19/2019
	15.13		Total 31125	9/19/2019
SiteOne Landscape Supply	71.48	Parks - tarps 08/27/19 (w/ pymt disc -\$1.36)	31065	9/5/2019
	71.48		Total 31065	9/5/2019
SiteOne Landscape Supply	405.41	Bar J A irrig. supplies 09/12/19 (w. disc -\$7.70)	31177	9/26/2019
	405.41		Total 31177	9/26/2019
Ski Air Incorporated	311.92	HVAC repair @ CC 08/29/19	31066	9/5/2019
	311.92		Total 31066	9/5/2019
Sophia Woll	20.00	Sept VB Clinic pro-rate refund - Instructor No Show	31184	9/26/2019

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 8/23/2019 Through 9/26/2019

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Num...</u>	<u>Check Date</u>
	20.00		Total 31184	9/26/2019
Stephen Beck	189.00	Inst. Futsal Clinics (2) Sept. 2019	31141	9/26/2019
	189.00		Total 31141	9/26/2019
Tamera Evans	20.00	Sept VB Clinic pro-rate refund - Instructor No Show	31156	9/26/2019
	20.00		Total 31156	9/26/2019
Target Specialty Products	3,236.86	Hydroseed Parks & 2 LLAD's 08/29/19	31067	9/5/2019
	3,236.86		Total 31067	9/5/2019
Taylor Doll	160.00	Res ff shifts 08/10,18,25,28	31109	9/19/2019
	160.00		Total 31109	9/19/2019
The Auto Analyst, Inc.	50.00	FD 89, 2010 F150 Smog test 08/29/19	31068	9/5/2019
	50.00		Total 31068	9/5/2019
The Paint Spot, Inc.	36.89	D. West, paint & supplies 09/06/19	31095	9/12/2019
	36.89		Total 31095	9/12/2019
Timothy Dana Bowen	107.25	Inst. Jedi Master Training 07/01-08/01/19 1 addt'l student	31002	8/29/2019
	107.25		Total 31002	8/29/2019
Tina Lynn Goins	175.00	Budget Report handout production	31084	9/12/2019
Tina Lynn Goins	100.00	E-Newsletter, Sept. 2019		9/12/2019
	275.00		Total 31084	9/12/2019
TPX Communications	891.79	Com Center Phones/Internet Sept. 2019	31096	9/12/2019
	891.79		Total 31096	9/12/2019
U.S. Bank	11,908.12	Cal Card purchases 07/22-08/21/19	31034	8/29/2019
	11,908.12		Total 31034	8/29/2019

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 8/23/2019 Through 9/26/2019

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Num...</u>	<u>Check Date</u>
Umpqua Bank	56.66	Maintenance Fee for August 2019	Bank Maint Fee	9/20/2019
	56.66		Total Bank M...	9/20/2019
Umpqua Bank	588.24	CC Merch Fees - Vantiv - August 2019	Merch Fees	9/10/2019
	588.24		Total Merch F...	9/10/2019
Uptown Studios, Inc	350.00	Web Maint. August 2019	31069	9/5/2019
	350.00		Total 31069	9/5/2019
Vanessa Esmerelda Harris Faur	160.00	Res ff shifts 08/08, 19, 22, 27	31112	9/19/2019
	160.00		Total 31112	9/19/2019
Verizon Business	5.24	FD Phone Carrier Access Aug 2019	31180	9/26/2019
	5.24		Total 31180	9/26/2019
Verizon Wireless	384.74	FD Wireless 07/16-08/15/19 970402560-00001	31035	8/29/2019
	384.74		Total 31035	8/29/2019
Verizon Wireless	114.03	FD Wireless 07/16-08/15/19 970402560-00004	31036	8/29/2019
	114.03		Total 31036	8/29/2019
Verizon Wireless	457.01	Wireless Phones CC, Rec & Parks 08/11-09/10/19	31127	9/19/2019
	457.01		Total 31127	9/19/2019
Verizon Wireless	201.38	Wireless Ipads/Hotspots 08/11-09/10/19	31128	9/19/2019
	201.38		Total 31128	9/19/2019
Verizon Wireless	384.58	FD Wireless 08/16-09/15/19 970402560-00001	31181	9/26/2019
	384.58		Total 31181	9/26/2019
Verizon Wireless	114.03	FD Wireless 08/16-09/15/19 970402560-00004	31182	9/26/2019
	114.03		Total 31182	9/26/2019

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 8/23/2019 Through 9/26/2019

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Num...</u>	<u>Check Date</u>
Vicky Neibauer	17.00	Reimb DOJ live scan - VN custodian rec	31091	9/12/2019
	17.00		Total 31091	9/12/2019
Wayne's Locksmith	225.71	Parks keys & apps 09/03/19	31097	9/12/2019
	225.71		Total 31097	9/12/2019
Wayne's Locksmith	104.98	Re-key senior lunch room storage door 07/31/19	31183	9/26/2019
	104.98		Total 31183	9/26/2019
Zachary Schnetz	160.00	Res ff shifts 08/07,12,20,26	31176	9/26/2019
	160.00		Total 31176	9/26/2019
Zoey Ames	20.00	Sept VB Clinic pro-rate refund - Instructor No Show	31135	9/26/2019
	20.00		Total 31135	9/26/2019
Report Total	1,131,816.53			



Agenda Transmittal

DATE: October 16, 2019

FROM: Niki Garrison, Administrative Assistant

AGENDA ITEM #7: DISTRICT OF DISTINCTION CERTIFICATE

RECOMMENDED ACTION: RECEIVE AND FILE

Staff is pleased to have finalized and been approved for the SDLF (Special District Leadership Foundation) District Transparency Certificate of Excellence. Dane Wadle, CSDA Public Affairs Field Coordinator, presented the District with the certificate at last month's Board Meeting on September 18th.

The next step for the District is to apply for the District of Distinction Certificate (Attachment 7A). The District of Distinction is an accreditation program that enables districts to demonstrate to their communities, the media, and legislators their commitment to operate in a sound, responsible manner. Districts apply for designation as a District of Distinction by submitting financial audits, policies and procedures and proof of training received by directors and executive staff. Receiving this important designation demonstrates that the District understands and respects the responsibilities inherent to providing essential public services in a fiscally responsible manner. The accreditation is valid for two years.

Upon receiving the District of Distinction Certificate, the District will receive \$1,330 in Credit Incentive Points (CIP) on our insurance plans with SDRMA for 2019-20 (Attachment 7C). This line item on the matrix (\$1,144) was the bulk of the credit amount missed on the 2018-2019 CIP Matrix (Attachment 7B).

Steps to be completed prior to applying for the District of Distinction Certificate are outlined in the paragraphs below. Staff anticipates that District would be ready to apply for the certificate in 2020.

Financial Audits

Currently, all financial audits are up to date, and the 2018-19 Fiscal Year audit is in progress. No additional items are needed from the Board for this at this time.

Policies and Procedures

As the District has previously approved a District policy manual, the only requirement necessary to complete is to review the policy manual at a Board of Directors Meeting. Policies will be coming to the Board in the coming months for approval. This action will fulfill the policies and procedures requirement.

Training

In order to complete the application process, all Board Members, as well as the General Manager, are required to have completed and provided documentation for the following:

- Governance Training: Six hours of basic governance training within the past five years.
Governance Foundations, offered by CSDA's Special District Leadership Academy, satisfies this requirement. Annually, SDRMA hosts a free *SDRMA Spring Education Day*, a one-day training seminar held in Sacramento. The 2020 SDRMA Day will be Tuesday, March 24th. One of the workshops at this seminar covers the *Governance Foundations*, and fulfills the requirement for governance training. Additionally, *Board Member Best Practices* (3 hours offered at specific CSDA seminars) plus 2 approved webinars will satisfy the requirement. Niki Garrison, Board Clerk, will reach out to all Board Members to come up with a plan to meet the training needs for all, including those who work.
- Ethics Training: Completed every two years.
All Board Members must complete this every two years as a requirement in holding their position as Director. This requirement is already met and documented.
- Harassment Prevention Training: Completed every two years.
Documentation verifying completion of AB 1825 harassment prevention training with the last two years is needed. This can be fulfilled by webinars, seminars, and other trainings.

Attachments:

7A – District of Distinction Application

7B – 2018-19 CIP Points Earned

7C – 2019-20 CIP Points Earned as of 10/10/19



SHOWCASE YOUR COMMITMENT TO EXCELLENCE

District of Distinction Application

The District of Distinction is an accreditation program that enables districts to demonstrate to their communities, the media and legislators their commitment to operate in a sound, responsible manner. Districts apply for designation as a District of Distinction by submitting financial audits, policies and procedures and proof of training received by directors and executive staff.

Requirements:

FINANCIAL AUDITS

Districts must demonstrate they undergo regular financial audits, have no major deficiencies and apply any recommendations to future years.

What to submit:

- Copies of the three most recent district audits, including financial statements (3), SAS 114 and management letters (3). Each audit, including findings and recommendations, will be reviewed by a member of the Certification & Audit Review Advisory Committee. Committee members are volunteers from the special district community, including district controllers, directors of finance and SDA certified general managers.

POLICIES AND PROCEDURES

Districts must demonstrate that their operations conform to all statutes and regulations under state law as reflected in a policies and procedures manual. Policies and procedures should focus on governance, ethics, board conduct, district finances, reserves, reimbursement/compensation, etc.

What to submit:

- Copy of your district's current approved policies and procedures manual.
- Copy of your district's Board minute action adopting and/or having reviewed the policies and procedures manual within the past year.

TRAINING

What to submit:

Documentation showing class attendance, such as certificate of completion for each board member, general manager and other executive staff members (as identified by the board) in the following areas:

- Governance Training:** Six hours of basic governance training within the past five years. *Governance Foundations*, offered by CSDA's Special District Leadership Academy, satisfies this requirement. Other courses may qualify as well, however will need to be submitted for review by SDLF. Also, *Board Member Best Practices* (3 hours) plus 2 approved webinars will satisfy that requirement. Approved webinars are:
Board Member and District Liability Issues, Must Have Communication Protocols for Board & Staff, and Who Does What? Best Practices in Board Staff Relations.
**Districts with boards larger than 7 need at least a majority of total board members completing this training requirement.*
- Ethics Training:** Documentation verifying completion of AB 1234 ethics compliance training within the last two years.
- Harassment Prevention Training:** Documentation verifying completion of AB 1825 harassment prevention training within the last two years.

OTHER

Districts must also include the following items with the accreditation/re-accreditation application:

What to submit:

- Board of Directors roster
- List of executive staff, including titles
- Completed application for accreditation/re-accreditation
- Accreditation/re-accreditation application fee
- Completed SDLF District Transparency Certificate of Excellence

Who should apply to be a District of Distinction?

Any California special district that wants to demonstrate publicly the effectiveness of its operations. Applying for this designation shows that your district understands and respects the responsibilities inherent to providing essential public services in a fiscally responsible manner.

What does a district receive for completing the program?

Districts of Distinction earn the right to use the program's seal on district materials and a plaque honoring their accomplishment. SDLF will also send a letter to a local publication and notify legislators on a district's behalf. The District will also receive a Legislative Resolution.

How does a district apply?

Districts interested in earning the Districts of Distinction designation must complete the application and submit it along with the required documentation. Applications must also be accompanied by an application fee.

If my district is a member of the Special District Risk Management Authority (SDRMA), will getting a District of Distinction accreditation save me money on my premiums?

Yes. SDRMA offers Credit Incentive Points (CIPs) if your district earns the District of Distinction accreditation which can provide significant premium discounts. For more information, contact SDRMA at 800.537.7790 or visit www.sdrma.org.

RE-ACCREDITATION

For how long is the designation valid?

The Districts of Distinction designation is valid for two years and a district may be re-accredited by submitting the application and all current required documents for review along with the re-accreditation fee.

Fees

The fees are on a sliding scale, based on a district's budget:

INITIAL ACCREDITATION & RE-ACCREDITATION

Annual operating budget	Fee
\$0-299,999	\$125
\$300,000-749,999	\$150
\$750,000-999,999	\$175
\$1,000,000--2,999,999	\$200
\$3,000,000 or more	\$250

Submit this application along with all required documentation and payment to:

Special District Leadership Foundation
 1112 I Street, Suite 200
 Sacramento, CA 95814
 Phone: 916-231-2909 • Fax: 916-442-7889 • sdlf.org

Electronic filing is preferable.

Contact SDLF for instructions.

District:		
Mailing Address:		
City:	State:	Zip:
Contact Name:	Title:	
Phone:	Fax:	
Email:	Website:	
Assembly Member(s)*:		
Senator*:		
Local Newspaper(s):		
I certify that the information submitted is accurate and complete to the best of my knowledge.		Signature:

SILVER, GOLD OR PLATINUM RECOGNITION

Board Members who have received Recognition in Special District Governance: (attach additional pages if necessary)

	Date:
	Date:
	Date:

General Manager:

Has completed Recognition in Special District Governance Has completed Recognition in Special District Administrator

PAYMENT

Total: \$ Check Visa Mastercard Discover American Express

Acct. Name: Acct. Number:

Expiration Date: Authorized Signature:



Property/Liability Credit Incentive Program

Cameron Park Community Services District

CIP Points Earned as of: 3/31/2019

The Credit Incentive Program (CIP) is designed to encourage our Members to take a proactive approach for loss prevention administration, training and safety/risk management. In an effort to assist our Members in achieving the lowest contributions possible, we performed a review of the documents submitted to date for the CIP program year 2018-19. **The CIP points earned will be applied toward the invoice for the 2019-20 program year. However, the actual dollar credit shown as 'Earned CIP Credits' on the invoice may differ from this report due to the actual General and Auto Liability amounts on the invoice.** The following earned credits have been documented:

CIP Criteria Description*	CIPs Earned	CIP \$ Earned	Unearned CIPs	Unearned CIP \$
SDRMA Safety Specialist Certificate	2	\$572	0	\$0
Special District Administrator designation from SDLF	0	\$0	2	\$572
Staff Attendance at SDRMA Workshop	2	\$572	0	\$0
Additional Staff Attendance at SDRMA Workshop	1	\$286	0	\$0
Management Staff Attendance at CSDA Sponsored Training	1	\$286	0	\$0
Additional Management Staff Attendance at CSDA Sponsored Training	1	\$286	0	\$0
Attendance at Approved Legal Seminar	1	\$286	0	\$0
Additional Attendance at Approved Legal Seminar	1	\$286	0	\$0
TargetSolutions Online Training Program	3	\$858	0	\$0
Use of SDRMA Safety Video Library	2	\$572	0	\$0
ADMINISTRATION TRACK TOTALS - 9 POINTS MAXIMUM	9	\$2,574	0	\$0
SDLF District of Distinction designation	0	\$0	4	\$1,144
Single Board Member Attendance at SDRMA Workshop	1	\$286	0	\$0
Additional Board Member Attendance at SDRMA Workshop	1	\$286	0	\$0
Single Board Member Attendance at CSDA Training	1	\$286	0	\$0
Additional Board Member Attendance at CSDA Training	1	\$286	0	\$0
Completion of two CSDA Education / Webinar sessions	0	\$0	2	\$572
General Safety Specialist Certificate	0	\$0	1	\$286
GOVERNANCE TRACK TOTALS - 4 POINTS MAXIMUM	4	\$1,144	0	\$0
No Claims during the year	0	\$0	2	\$572
CLAIMS TRACK TOTALS - 2 POINTS MAXIMUM	0	\$0	2	\$572
COMBINED TRACK TOTALS - 15 POINTS MAXIMUM	13	\$3,718	2	\$572
5 YEAR NO CLAIMS BONUS	0	\$0	3	\$858
TOTAL CREDIT INCENTIVE POINTS	13	\$3,718	5	\$1,430

*For detailed information, please see the Property/Liability CIP criteria for the applicable Program Year. For questions, please contact Dennis Timoney, Chief Risk Officer at 800.537.7790 or dtimoney@sdrma.org.



Property/Liability Credit Incentive Program

Cameron Park Community Services District

CIP Points Earned as of: 10/10/2019

The Credit Incentive Program (CIP) is designed to encourage our Members to take a proactive approach for loss prevention administration, training and safety/risk management. In an effort to assist our Members in achieving the lowest contributions possible, we performed a review of the documents submitted to date for the CIP program year 2019-20. **The CIP points earned will be applied toward the invoice for the 2020-21 program year. However, the actual dollar credit shown as 'Earned CIP Credits' on the invoice may differ from this report due to the actual General and Auto Liability amounts on the invoice.** The following earned credits have been documented:

CIP Criteria Description*	CIPs Earned	CIP \$ Earned	Unearned CIPs	Unearned CIP \$
SDRMA Safety Specialist Certificate	0	\$0	2	\$665
Special District Administrator designation from SDLF	0	\$0	2	\$665
Staff Attendance at SDRMA Workshop	0	\$0	2	\$665
Additional Staff Attendance at SDRMA Workshop	0	\$0	1	\$333
Management Staff Attendance at CSDA Sponsored Training	0	\$0	1	\$333
Additional Management Staff Attendance at CSDA Sponsored Training	0	\$0	1	\$333
Attendance at Approved Legal Seminar	0	\$0	1	\$333
Additional Attendance at Approved Legal Seminar	0	\$0	1	\$333
TargetSolutions Online Training Program	0	\$0	3	\$998
Use of SDRMA Safety Video Library	2	\$665	0	\$0
ADMINISTRATION TRACK TOTALS - 9 POINTS MAXIMUM	2	\$665	7	\$2,328
SDLF District of Distinction designation	0	\$0	4	\$1,330
Single Board Member Attendance at SDRMA Workshop	0	\$0	1	\$333
Additional Board Member Attendance at SDRMA Workshop	0	\$0	1	\$333
Single Board Member Attendance at CSDA Training	0	\$0	1	\$333
Additional Board Member Attendance at CSDA Training	0	\$0	1	\$333
Completion of two CSDA Education / Webinar sessions	0	\$0	2	\$665
General Safety Specialist Certificate	0	\$0	1	\$333
GOVERNANCE TRACK TOTALS - 4 POINTS MAXIMUM	0	\$0	4	\$1,330
No Claims during the year	0	\$0	2	\$665
CLAIMS TRACK TOTALS - 2 POINTS MAXIMUM	0	\$0	2	\$665
COMBINED TRACK TOTALS - 15 POINTS MAXIMUM	2	\$665	13	\$4,324
5 YEAR NO CLAIMS BONUS	0	\$0	3	\$998
TOTAL CREDIT INCENTIVE POINTS	2	\$665	16	\$5,321

*For detailed information, please see the Property/Liability CIP criteria for the applicable Program Year. For questions, please contact Dennis Timoney, Chief Risk Officer at 800.537.7790 or dtimoney@sdrma.org.



Agenda Transmittal

DATE: October 16, 2019

FROM: Jill Ritzman, General Manager

AGENDA ITEM #9: INCREASE POOL FACILITY USE FEES BY 3% FOR 2020

RECOMMENDED ACTION: APPROVE

Introduction

Cameron Park Community Pool is the home pool for Sierra Sharks Swim Team. In addition, AquaSol swim team historically uses the pool during the fall months when the high school pool was unavailable. For calendar year 2020, AquaSol is interested in expanding their use and having Cameron Park Community Pool as their home pool due to parent feedback. In total, these clubs serve 420 youth in the greater Cameron Park community, and approximately 50% are Cameron Park residents.

Discussion

For the past year, District staff tracked pool costs closely, and changed operations to minimize costs to the District. Pool tile repairs were performed last spring at minimal cost to the District. Staff made significant mechanical repairs to ensure the pool was operating efficiently. Facilities staff assigned to the pool, will be attending Certified Pool Operators training this fall to ensure the pool runs efficiently in the future.

Monthly pool costs for 2020 are estimated to be \$6,270 (Attachments 9A and 9B), including utilities, chemicals, and staff time. CYA and Sodium Hypochlorite were introduced to minimize chlorine costs. The District did not use propane during the months of July through September, because these are the months when the solar system is most effective. The propane and electrical invoices include pool, restrooms, gymnasium, assembly hall, and classrooms; therefore, staff estimated the pool's portion of the costs.

Both swim teams pay rent to use the pool. In recent years, changes to the agreements were made to benefit both parties. The agreement is no longer a “license to operate” and is now a rental agreement similar to the Sports Field Facility Use Agreements. Typically, a “license to operate” means sole use of the facility, which was not the case as District public swim and other aquatic programs continued during the swim team use (Attachment 9C).

Swim teams are no longer obligated to use District lifeguards; this is now an optional service provided by the District. Swim teams are responsible for providing lifeguards for their programs, unless District lifeguards are scheduled and reimbursed by the team. In the spirit of keeping everyone safe, there is a collaborative working relationship on the pool deck amongst District and swim team lifeguards.

Facility use fees increased by 5% in 2019. In total, swim teams will generate revenues of \$19,091 for the District in 2019 (Attachment 9D).

Recommendation

Staff is proposing a 3% increase in fees to \$61.30 hourly rate (existing rate is \$59.50). The recommendation is based upon the need to offset pool operational costs and the swim teams’ ability to attract and retain swim team members. Revenues generated by swim teams offset the District’s operational costs, and provide opportunities for additional programming and rentals. Staff is seeking partnerships and sponsors with Marshall Hospital, Sub Sea Systems, and others to offer aquatics programs specifically for seniors and unique programs not offered at other facilities, such as Aqua Strong (yoga on paddle boards). In addition, additional rental opportunities exist, such as Sierra Nevada Swim Club, which rented the pool this fall for an event. Partnership opportunities exist with the swim teams as well, for swim clinics and promoting lap swim to their parents.

Parks and Recreation Committee

The Parks and Recreation Committee discussed in detail the proposed pool fees and District costs and supported the recommendation moving to the Board of Directors for consideration. Committee members’ comments included wanting to be sure that the teams were also helping to pay for pool repair costs (not just operations) and feeling that the percentage of costs recovered by fees was good.

Conclusion

Swim team is one of many programs which exist at Community Pool; therefore, swim teams should pay proportionately for their use. It is incumbent upon staff to realize opportunities at the pool for expanded use and revenue generating opportunities with unique programming and pool rentals.

Attachments:

9A – Average Projected Pool Monthly Costs for 2020

9B – Pool Costs historical

9C – Pool Use Schedules

9D – Revenues Generated by Swim Teams

**Community Center
Average Projected Monthly Pool Costs 2020**

Chlorine - \$987.60

Muriatic Acid - \$201

Cyanuric Acid - \$200

Carbon Dioxide - \$687.50

Sodium Bicarbonate & Calcium Carbonate - \$75

Staff Time for Maintenance - \$828.80

Propane - \$1,137.50

Electricity – \$2,153.58

Total monthly operational costs - \$6,270.18

Community Center Chemical Costs			
Year	2018	2019 Year to date	2020 projected
Chlorine			
March			
April	\$2,199.21*	\$ 2,199.21	\$ 1,759.37
May	\$2,200.2*	\$ -	\$ -
June	\$ 1,618.99	\$ 2,218.32	\$ 1,774.16
July	\$ 948.70	\$ 2,142.34	\$ 1,713.87
August	\$ 2,040.47	\$ 691.94	\$ 553.55
September	\$ 1,462.21		\$ 1,169.77
October	\$ 1,162.68		\$ 930.14
November	\$ -	\$ -	\$ -
Total Chlorine	\$ 12,575.72	\$ 5,251.81	\$ 7,900.86
JS West Propane			
March	\$ 157.34	\$ 404.37	\$ 609.67
April	\$ 608.34	\$ 1,196.18	\$ 849.24
May	\$ 2,267.41	\$ 2,586.14	\$2,427.04
June	\$ 597.86	\$ 2,176.88	\$ 1,579.02
July	\$ -	\$ -	\$ -
August	\$ 837.06	\$ -	\$ -
September	\$ 2,317.68	\$ -	\$ 1,158.84
October	\$ 1,605.00		\$ 1,605.00
November	\$ 2,450.21		\$ 2,450.21
Total Propane	\$ 10,840.90	\$ 6,363.57	\$ 9,100.00
Airgas CO2			
March			
April	\$ 692.92	\$ 649.85	\$ 650.00
May	\$ 974.08	\$ 890.81	\$ 900.00
June	\$ 1,207.31	\$ 827.02	\$ 850.00
July	\$ 1,129.31	\$ 723.30	\$ 725.00
August	\$ 1,110.77	\$ 288.43	\$ 300.00
September	\$ 712.73		\$ 700.00
October	\$ 860.54		\$ 875.00
November	\$ 493.69		\$ 500.00
Total CO2	\$ 7,181.35	\$ 3,379.41	\$ 5,500.00
Other Costs			
Carbon Dioxide Tank Rental	\$ 521.99	\$ 521.88	\$ 521.88
CYA and Sodium Hypochlorite	\$ -	\$ 1,015.47	\$ 1,500.00
Muriatic Acid	\$ 1,759.47	\$ 1,045.89	\$ 1,608.00
Sodium and Calcium Chloride	\$ 699.76	\$ 508.85	\$ 600.00
Total Other Costs	\$ 2,981.22	\$ 3,092.09	\$ 4,229.88
Total Cost	\$ 33,579.19	\$ 18,086.88	\$ 26,730.74

Current Seasonal Pool Schedule

April	Sharks swim team starts
May	Swim lessons, adult exercise, and adult lap swim start School pool rentals occur
June	Public swim starts; birthday party rentals
July	Sharks ends
August	AquaSol starts mid-month
September	Public swim changes to weekends only Swim lessons, lap swim and adult exercise continues to end of month
October	AquaSol
November	AquaSol ends mid-month

Typical Daily Pool Schedule

Early morning	Swim team practice
Morning	Swim lessons
Afternoon	Pubic swim
Late afternoon	Swim team practice
Evening	Public swim

Revenues Generated by Swim Teams

2019 Pool Facility Use Fee \$59.50 per hour

Fee may be prorated when using less than ten lanes by 10% per lane

Revenues Received

Sierra Sharks

April – July 2019 (4 months)

Total Fees Paid = \$16,077

\$4,019/month revenue recovered; 64% of the monthly pool costs recovered

AquaSol

Mid-August – mid-November 2018 (3 months)

Total Fees Paid = \$13,500

\$4,500/month revenue recovered; 71% of the month pool costs recovered



Agenda Transmittal

DATE: October 16, 2019

FROM: Mike Smith, Fire Marshal

AGENDA ITEM #10: FIRE CODE ORDINANCE 2019.11.20

RECOMMENDED ACTION: APPROVE RESOLUTION 2019-22 AND FIRST READING OF ORDINANCE NO. 2019.11.20 CALIFORNIA FIRE CODE

Background

California Health and Safety code #13145 states:

The State Fire Marshal, the chief of any city or county fire department or district providing fire protection services, and their authorized representatives, shall enforce in their respective areas building standards relating to fire and panic safety adopted by the State Fire Marshal and published in the State Building Standards Code and other regulations that have been formally adopted by the State Fire Marshal for the prevention of fire or for the protection of life and property against fire or panic.

The Cameron Park Fire Department (CPFD), as charged, enforces the California Fire Code by the adoption of a local ordinance. The CPFD is allowed to adopt “more restrictive” standards and codes when a need is identified based on general factors of the district as well as climatic, topographic and geological factors. These factors have been previously identified and approved by the Cameron Park Community Services District (CSD) Board of Directors. This is a matter of routine business every three years per the Fire Code Adoption Cycle.

Overview

Currently, the 2016 Fire Code is enforced in Cameron Park per Ordinance No. 2016.10.19 as well as in all fire districts in El Dorado County. The Fire Marshals for each district are currently working together to bring forward a new 2019 Code Adoption Ordinance to each of our boards as well as the Board of Supervisors. In order to proceed, each district

must adopt a resolution to establish its “Findings supporting amendments to the Fire Code” before an ordinance can be approved by the Board of Directors.

Recommended Action

- Adopt Resolution 2016-14 for the adoption of “Findings Supporting Amendments to the Fire Code.”
- Receive, discuss, and provide the first reading of Ordinance No. 2019.11.20 adopting the 2019 Edition of the California Fire Code.

Attachments:

10A – Resolution 2019-22 Adopting Findings Supporting Amendments to the Fire Code

10B – Ordinance 2019.11.20 California Fire Code

10C – Findings of Fact Matrix

RESOLUTION NO. 2019-22
OF THE BOARD OF DIRECTORS
OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT

**RESOLUTION ADOPTING FINDINGS SUPPORTING AMENDMENTS TO THE
CALIFORNIA FIRE CODE**

A resolution of the Cameron Park Community Services District (District) setting forth findings with respect to local conditions within the District which make certain modifications and changes to the California Fire Code reasonably necessary for preserving fire and life safety in the Cameron Park Community Services District.

The Governing Board of the Cameron Park Community Services District finds and resolves as follows:

WHEREAS, Health & Safety Code Section 17958.5 permits a Fire Protection District to adopt an ordinance which changes or modifies the State Housing regulations adopted pursuant to Health & Safety Code Section 17922 upon determination that such changes or modifications are necessary due to local conditions that pertain regulations governing conditions hazardous to life, property and the environment from fire, explosion, hazardous materials and hazardous uses; and

WHEREAS, Health & Safety Code Section 17958.7 requires that a District's Board of Directors making any changes or modifications pursuant to Health & Safety Code Section 17958.5 shall make express finding that such changes or modifications are needed; and shall file a copy of such changes or modifications with the Department of Housing and Community Development.

WHEREAS, the unique local climatic, geological, and topographical conditions existing within the boundaries of the District make it reasonably necessary for the District to impose more stringent requirements than set forth in the California Fire Code and pursuant to California Health and Safety Code sections 13869.7 and 17958.7, the District desires to make express findings to that effect.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Cameron Park Community Services District, after having duly noticed and held public hearings, hereby adopts the following findings concerning current unique local conditions that together make each modification to the California Fire Code, reasonably necessary to provide adequate and effective protection of life, property and the environment more specifically set forth as follows:

**FINDINGS OF FACT
FOR CHANGES OR MODIFICATIONS TO THE STATE BUILDING STANDARDS
CODE (TITLE 24 PART 9) BECAUSE OF LOCAL CONDITIONS**

A. General.

After due consideration, the Board of Directors of the Cameron Park Community Services District/Cameron Park Fire Department, hereby finds that due to local climatic, geologic and topographic conditions, as stated within this document, there is a need to provide the modifications and changes contained in the adoptive Ordinance of the California Fire Code. Such changes are deemed reasonably necessary to provide adequate and effective protection of life, property and the environment.

The Cameron Park Community Services District/Cameron Park Fire Department provides fire protection, emergency medical services and specialized rescue services to approximately twenty-three thousand people in an 11 square mile area. The District is located on the western slope of El Dorado County. The topography of the District consists of a central valley along the Deer Creek drainage, approximately ½ mile wide with a northwest/southeast orientation. Cameron Park's area of the Pine Hill Preserve is approximately 425 acres of mature stands of Manzanita and Chemise brush and dense oak woodland forests in the west. The weather conditions vary from freezing temperatures with occasional snow in winter, to summer temperatures that regularly exceed 100 degrees.

The District can be divided into four distinct areas: The core, southern area, encompasses the Hwy 50, Cameron Park and Cambridge Road corridors. The core area is urban and contains most of the District's existing commercial and residential developments. The north and east areas typically contain small subdivisions, golf course, airport and a 40 acre lake. The western area contains the Pine Hill Preserve.

The Cameron Park Community Services District/Cameron Park Fire Department is an "all-risk" agency. The District participates in a sophisticated automatic aid program and is dispatched through agreement by the California Department of Forestry and Fire Protection (CAL-FIRE), at Camino. The resources of the District will respond to, and deal with, any type of emergency. The term "Fire Protection" in this document is broad and includes responses to all types of fires, smoke and odor investigations, alarms, public assist calls, hazardous materials incidents, medical aid and specialized rescues.

The District has established two, full-time, staffed fire stations to provide emergency services to the community. Fire Station 89 is located in the southern part of the unincorporated area of Cameron Park, at 3200 Country Club Drive. Fire Station 88 is located in the northern part of the unincorporated area of Cameron Park, at 2961 Alhambra Drive. The District has 18 full-time, career personnel, along with twenty-five part-time Volunteer Resident Firefighters, and two part-time Fire Prevention Specialists for the district's weed abatement program.

B. Climatic.

The Cameron Park Community Services District/Cameron Park Fire Department is located within a foothill region. The District is subject to four seasons, with an annual average snowfall in the winter months of 1-2 inches, in addition to an average rainfall of 40 inches per year. These adverse weather conditions create severe hazardous road conditions and flooding as well as rock slide hazards along the main access roads within, as well as into, the District from the surrounding areas. Due to periods of rainfall, along with repeated road closures, the ability of the Fire Protection District to provide immediate emergency response is at times delayed. These same adverse climatic conditions often result in a large number of vehicular accidents that place extreme restraints on the availability of emergency response to perform emergency rescue, first aid, hazardous materials control and firefighting. The climatic conditions often result in a substantial or total lack of ability of the Fire Protection District to respond immediately to other types of emergencies that occur.

Examples of these emergencies include structure fires, vehicle fires, wildland (grass, brush, timber), fires, flooding, hazardous materials incidents, emergency medical calls, vehicle accidents and vertical rescues. The mutual aid agreements established with adjoining fire agencies might not be possible due to adverse climatic conditions, restricting or totally blocking access into the District.

Summary:

These local climatic conditions affect the acceleration, intensity, and size of fires in the District. Times of little or no rainfall, low humidity and high temperatures create extremely hazardous conditions, particularly as they relate to the wildland - urban interface (WUI). Winds experienced in this area can have a significant impact upon structure fires, especially in buildings in close proximity to one another, and to wildlands commonly found in the Cameron Park Community Services District. Structures built within the Cameron Park Community Services District must be built with these variables in mind.

C. Geological.

The Cameron Park Community Services District is located within moderate activity seismic Zone 3. The seismic, geological conditions present a potential for multiple fires, major breakage of water mains, multiple electrical power failures, multiple collapsed structures and a large number of calls for emergency medical aid, all of which may occur simultaneously during a seismic event. The water district has numerous water-pumping systems used for fire suppression water delivery, as well as water storage tanks providing water system pressure. Most of the pumping systems are dependent on electrical power for operation. Such electrical power may not be available during a seismic event. Water storage tanks used for the storage of required fire suppression water may also collapse in such an event forcing the additional need to transport water via additional pieces of fire apparatus, which will place a significant restraint on the ability of the District to provide the required emergency services.

Summary:

Local geographic and geological features and processes exist within the boundaries of the district that may hamper the ability of the Cameron Park Community Services District/Cameron Park Fire Department to perform its sworn duties. Fire following an earthquake has the potential of causing greater loss of life and damage than the earthquake itself.

D. Topographical.

The District is primarily composed of areas that are considered by the State to be high fire hazard severity zones. Much of the District is located within foothill terrain, covered with highly combustible vegetation, including the presence of many mature stands of brush, and dense oak woodland-forested areas. The elevation within the District ranges from at 1,000 feet to over 1,600 feet at the highest point. Slopes within the District ranges from 15%-40% up to the ridge tops. The structures within the areas of foothills terrain have very limited fire access, due to narrow roadways and driveways with steep grades and poor surface conditions. The presence of many existing structures within the high fire hazard severity zone areas provides for a very high potential of a structure fire spreading into a wildland or forest fire condition as well as the potential for a wildland or forest fire spreading to structures.

Summary:

The alignment of canyons, valleys and slopes into inhabited areas, combined with the variable nature of the terrain, yield a potential for increased fire risk. Most structures, both residential and commercial, are in, or are surrounded by areas that contain a significant grass, brush, mixed oak woodland, and mixed conifer fuel load. Due to drought conditions, beetle infestations, and lack of vegetation management, much of the area is populated with either dead or dying trees, contributing to an extreme fire danger.

E. Conclusion:

Local climatic, geographic and topographic conditions described above increase the frequency, intensity, and size of fires involving buildings in the Fire District. Further, these conditions impact potential damage to structures from an earthquake and subsequent fire. Therefore, it is reasonably necessary that the California Fire Code be modified to mitigate the effects of the above conditions.

California Health & Safety Code Section 17958.7 requires that modifications to the Fire Code be expressly marked and identified as to which each finding refers to which Code modification. The attached Appendix A provides this connection.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Cameron Park Community Services District on October 16th, 2019 by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Director Monique Scobey, Vice President
Board of Directors

Jill Ritzman, General Manager
Secretary to the Board

CAMERON PARK COMMUNITY SERVICES DISTRICT

ORDINANCE NO. 2019.11.20

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE CAMERON PARK
COMMUNITY SERVICES DISTRICT AS FOLLOWS:

An ordinance of the Cameron Park Community Services District adopting the 2019 Edition of the *California Fire Code*, incorporating the 2018 Edition of the *International Fire Code*, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the Cameron Park Community Services District; providing for the issuance of permits and collection of fees therefor; Repealing Ordinance No. 2016.10.19 of the Cameron Park Community Services District and all other ordinances and parts of the ordinances in conflict therewith.

Be it ORDAINED by the Board of Directors of the Cameron Park Community Services District

Section 1: **FINDINGS OF FACTS**

Section 2: **ADOPTION OF CODE WITH EXCLUSIONS**

Section 3: **LOCAL AMENDMENTS**

Section 4: **CONFLICT**

Section 5: **SEVERABILITY**

Section 6: **EFFECTIVE DATE AND PUBLICATION**

SECTION 1: FINDINGS OF FACTS

The Cameron Park Community Services District makes certain changes (listed below) to the *California Fire Code*, 2019 Edition, pursuant to *Health & Safety Code Sections 13869.7, 17958.7 and 18941.5* during this code adoption process. Such changes are necessary because of local climatic, geological and/or topographical conditions. The Cameron Park Community Services District has adopted, pursuant to *Section 18941.5* of the *California Health & Safety Code*, the findings of facts relative to these conditions by Resolution 2019-22 of the Cameron Park Community Services District dated October 16, 2019.

SECTION 2: ADOPTION OF CODE WITH EXCLUSIONS

The Cameron Park Community Services District adopts the 2019 *California Fire Code, Title 24, Part 9, in its entirety*, including Appendices, incorporating those sections of the *International Fire Code*, 2018 edition not adopted by the state, with the exclusions listed below:

Exclusions: 105.6.17-105.6.19, 105.6.39, 308.1.4, 309, 311.5, 311.6, 318, 403.1, 403.2.1-403.2.4, 403.3, 403.4, 403.6, 403.7, 403.8 (adopting 403.8.1-403.8.1.7), 403.9, 403.10.2, 403.10.3, 403.11, 403.12, 404.1-404.4, 405.1-405.4, 405.6-405.9, 406, 805-807 (adopting 807.5.2), 808, 904.1.1, 1101, 1103.1, 1103.3-1103.6, 1103.9 (adopting 1103.9.1), 1103.10, 1104-1106, Chapter 25, Chapter 26, the exceptions under D104.2 (Exception), D106.1 (Exception), D107.1 (Exception), Appendix A, Appendix E, Appendix F, Appendix G, Appendix J, Appendix K, Appendix L, Appendix M.

Appendices not adopted can be used for reference in enforcing other sections of the 2019 *California Fire Code*.

SECTION 3: LOCAL AMENDMENTS

The following Sections are hereby amended or added:

Chapter 1

- **Section 101 Scope and General Requirements**
- **101.1 Title** shall be amended as follows: *Add name of jurisdiction [Cameron Park Community Services District]*
- **Section 105 Permits**
- **105.6.27 LPG-gas** shall be amended as follows: *Add to the exception: At or above 5,000 feet of elevation, a permit is not required for individual containers with a 125-gallon water capacity or less, or multiple container systems having an aggregate quantity not exceeding 125 gallons serving occupancies in Group R-3.*
- **Section 106 Fees**
- **106.6 Permit, Plan Review and Inspection Fees** shall be added as follows: *A schedule of fees adopted by the district board of directors for plan review, inspections and the issuance of permits by the district may be found in the most current district fee schedule (Health & Safety Code 17951).*
- **106.6.1 Cost Recovery Fees** shall be added as follows: *Fire service fees may be charged to any person, firm, corporation or business that through negligence, violation of the law, or as a result of carelessness, is responsible for the cause of the district to respond to the scene of an incident. A district board may charge a fee to cover the cost of any service which the district provides or the cost of enforcing any regulation for which the fee is charged (Health & Safety Code 13916). The fee shall not exceed the actual cost of suppressing the fire and/or responding to the scene of an incident.*
- **106.7 Administrative Costs** shall be added as follows: *When a test or inspection is scheduled, and the contractor fails to perform to the satisfaction of the authority having jurisdiction (AHJ), the AHJ*

may bill the contractor for actual time spent traveling to and from the test/inspection location and the time spent at the test/inspection site as well as administrative costs.

- **Section 109 Board of Appeals**

- **Section 109.4 Appeal Procedures and Timelines** shall be added as follows: *Any person or entity who believes they may be adversely affected by an order, decision, or determination made by the fire code official through a written notice may appeal this matter within 15 calendar days of the postmark on the notice. All such appeals shall be filed in writing with the Secretary of the Governing Board for the district. A timely appeal shall stay further action by the fire code official until the matter is determined by the Appeal Board as outlined in Section 109.2, unless the issue poses an imminent fire or life safety hazard to members of the public. The fire code official shall notify the appellant by certified mail of the date and time of such hearing. The hearing shall be scheduled to take place no sooner than 20 calendar days from the date shown on the certified mail. The appellant shall have the right to appear in person or by agent at the hearing and present oral, written and/or photographic evidence to the Appeal Board.*

- **Section 110 Violations**

- **110.4 Violation Penalties** shall be amended as follows: *Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor or infraction, at the discretion of the prosecuting attorney or agency, punishable by a fine not exceeding \$100.00 for a first violation; 2. A fine not exceeding \$500.00 for a second violation of the same provision within one year; 3. A fine not exceeding \$1000.00 for each additional violation of the same provision within one year, or by imprisonment not exceeding 180 days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense. (Health & Safety Code Sections 13145 and 17995).*
- **110.4.2 Citations** shall be added as follows: *The Fire Chief, or his/her duly authorized representative, may issue citations for infractions or misdemeanor violations of this code pursuant to Section 13871 of the Health & Safety Code of the State of California and Chapter 5c (commencing with Section 853.6) of Title 3 of Part 2 of the Penal Code of the State of California.*

- **Section 112 Stop Work Order**

- **112.4. Failure to Comply** shall be amended as follows: *Any person who shall continue any work after having been served with a stop-work order, except such work as that person is directed to*

perform to remove a violation or unsafe condition, shall be *punishable by a fine or imprisonment or both as described in Section 110.4 (Health & Safety Code Sections 13145 and 17995).*

Chapter 2

Section 202 General Definitions

- Add definition for **Campfire** - *Shall mean a fire which is used for cooking, personal warmth, lighting, or aesthetic purposes. This includes fires contained within outdoor fireplaces and enclosed stoves with flues or chimneys, stoves using jellied, liquid, or solid fuels, portable barbecue pits, braziers, or space heating devices which are used outside of any structure, mobile home, or any living accommodation mounted on a vehicle.*
- Add definition for **District** - *Shall mean the district and all other areas within the exterior boundaries thereof now or hereafter established.*
- Add definition for **Driveway** - *Shall mean a vehicular access that serves no more than two buildings, with no more than three dwelling units on a single parcel, and any number of accessory buildings.*
- Add definition for **Executive Body** - *Shall mean the Board of Directors of the District.*
- Add definition for **Fire Chief** - *Shall mean the Chief Executive Fire Officer of the Fire department/district serving the jurisdiction or a duly authorized representative.*
- Add definition for **Trained Crowd Manager** - *Shall mean standby personnel, usually a security guard or usher personnel, who are trained in the proper procedure to exit people from a tent or other place of public assemblage in an orderly and calm fashion in the event of an emergency.*

Chapter 3

Section 302 Definitions

- **302.1 Definitions** shall be amended as follows: Added Campfire definition, as shown above in Chapter 2.

Section 307 Open Burning, Recreational Fires, and Outdoor Fireplaces

- **307.4.4 Campfire Restrictions** shall be added as follows:
- **307.4.4.1** *It is unlawful for any person to light, maintain, or use a campfire upon or near any brush-covered land, grass-covered land, or forest-covered land during the time when burning permits are suspended by the Director of the Department of Forestry and Fire Protection, the CAL FIRE Unit Chief, or the AHJ.*

***Exception:** Commercial cooking operations with approval of the AHJ.*

- **307.4.4.2** *When campfires are allowed, it should be unlawful for any person to light, maintain, or use a campfire upon any brush-covered land, grass-covered land, or forest-covered land unless the following minimum requirements are complied with.*

- **307.4.4.2 (a)** *The area within 5 feet of the periphery of the campfire is cleared of all flammable material and vegetation.*
- **307.4.4.2 (b)** *One serviceable shovel with a handle of at least 12 inches is ready for use at the immediate area of the campfire.*
- **307.4.4.2 (c)** *Campfires shall be limited to a 1 foot by 1 foot area, unless in an approved manufactured cooking device or fire ring.*
- **307.4.4.2 (d)** *Written permission of the landowner must be obtained prior to the ignition of the campfire and shall be on site.*

Chapter 5

- **Section 503 Fire Apparatus Access Roads**
- **503.2.1 Dimensions** shall be amended as follows: Fire apparatus access roads shall have an unobstructed width of not less than 20 feet, exclusive of shoulders, *as measured from face of curb to face of curb*, except for approved security gates in accordance with Section 503.6, and unobstructed vertical clearance of not less than 15 feet. *All driveways in the district shall not be less than 12 feet wide.*
- **503.2.5 Dead Ends** shall be amended as follows: Dead-end fire apparatus access roads *and driveways* in excess of 150 feet in length shall be provided with an approved area for turning around fire apparatus.
- **503.2.6 Bridges and Elevated Surfaces** shall be amended as follows: Where a bridge or an elevated surface is part of a fire apparatus access road, the bridge shall be constructed and maintained in accordance *with the current El Dorado County Transportation Division Bridge Standard or Appendix D of the current California Fire Code, whichever is more restrictive*. Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits shall be posted at both entrances to bridges when required by the Fire Code Official. Where elevated surfaces designed for emergency vehicle use are adjacent to surfaces which are not designed for such use, approved barriers, approved signs, or both shall be installed and maintained when required by the fire code official.
- **503.4.2 No Parking in Fire Lanes** shall be added as follows: *No person shall stop, park, or leave standing any vehicle, whether attended or unattended, except when necessary to avoid conflict with other traffic or in compliance with the directions of the Fire Chief, or his/her duly authorized representative, Peace Officer or official traffic control device along the edge of any highway, at any curb, or in any location in a publicly or privately owned or operated off-street parking facility, designated as a fire lane by the district with jurisdiction over the area in which the place is located. The designation shall be indicated (1) by a sign posted immediately adjacent to, and visible from, the designated place clearly stating in letters not less than one inch in height that the place is a fire lane,*

(2) by outlining or painting the place in red and, in contrasting color, marking the place with the words "FIRE LANE", which are clearly visible from a vehicle, or (3) by a red curb or red paint on the edge of the roadway upon which is clearly marked the words "FIRE LANE".

- **503.4.3 No Parking in Front of Hydrants** shall be added as follows: *No person shall stop, park, or leave standing any vehicle within 15 feet of a fire hydrant except as follows: (a) If the vehicle is attended by a licensed driver who is seated in the front seat and who can immediately move such vehicle in case of necessity, (b) If the vehicle is owned or operated by a fire department and is clearly marked as a fire department vehicle.*
- **503.4.4 Fire Lanes Based on Road Width** shall be added as follows: *Fire lanes shall be based on road width as required in Appendix D as amended by the district.*
- **503.5.3 Fire Apparatus Access Gates** shall be added as follows: *All automatic and manual gates installed over fire apparatus access roads shall comply with the district gate standard as approved by the fire code official.*
- **Section 505 Premise Identification**
- **505.1 Address Identification** shall have the first line of this paragraph amended as follows: *Addresses for new and existing buildings shall comply with the district address standard as approved by the fire code official.*
- **Section 507 Fire Protection Water Supplies**
- **507.5.1 Where Required** shall be amended as follows: *400 feet shall be amended to 150 feet.*

Chapter 9

- **Section 903 Fire Sprinklers**
- **903.2 Where Required** shall be amended as follows: *An approved automatic sprinkler system shall be required and installed in new buildings and structures 3600 square feet or greater when constructed or relocated within the jurisdiction as described in Sections 903.2.1 through 903.2.12.*

Exception: *Agricultural buildings not under a special use permit used for commercial purposes.*
- **903.2.a Where Required** shall be added as follows: *Status of existing buildings greater than 3,600 square feet. In existing buildings 3,600 square feet or greater, other than one and two-family dwelling units, and agricultural buildings not under special use permit for commercial purposes, where the floor area of the building or structure is increased by an addition of more than thirty percent (30%) or 1,000 square feet whichever is less, such building or structure shall be made to conform to Section 903.2.*
- **903.2.b Where Required** shall be added as follows: *Status of existing buildings less than 3,600 square feet. In existing buildings 3,600 square feet or less, other than one-and two-family dwelling*

Attachment 10B

units, and agricultural buildings not under special use permit for commercial purposes, where the floor area of the building or structure is increased to a total square footage over 3,600 square feet, by an addition of more than thirty percent (30%) or 1,000 square feet, whichever is less, such building or structure shall be made to conform to Section 903.2.

- **903.2.1 Group A** shall be amended as follows for A groups A-1 through A-4: 903.2.1.1 (1) The fire area exceeds 3,600 square feet.
- **903.2.3 Group E** shall be amended as follows: 903.2.3 (1) Throughout all Group E fire areas greater than 3,600 square feet in area.
- **903.2.4 Group F-1** shall be amended as follows: 903.2.4 Group F. 903.2.4 (1) A Group F fire area exceeds 3,600 square feet.
- **903.2.7 Group M** shall be amended as follows: 903.2.7 Group B and M. 903.2.7 (1) A Group B and M fire area exceeds 3,600 square feet.
- **903.2.8.2 Manufactured Homes** shall be added as follows: *An automatic fire sprinkler system shall be required in all new manufactured homes and multi-family manufactured homes intended for use as a one-and two-family dwelling. The design and installation of such systems shall be in accordance with California Code of Regulations, Title 25, §4300.*

Exceptions:

1. *Manufactured homes located within an existing mobilehome park complying with California Health and Safety Code, Division 13, Part 2.1 or 2.3.*
 2. *Manufactured homes that do not exceed 1,200 square feet in size and serve as an accessory dwelling unit, as defined in Government Code Section 658502; when the existing primary residence on the property is not required to comply with California Residential Code Section R313.2.*
 3. *Manufactured homes that do not exceed 320 square feet in size.*
- **903.2.9 Group S-1** shall be amended as follows: 903.2.9 Group S. 903.2.9 (1) A Group S fire area exceeds 3,600 square feet.
 - **903.2.10 Group S-2 Enclosed Parking Garages** shall be amended as follows: 903.2.10 (1) Where the fire area of the enclosed parking garage exceeds 3,600 square feet.
 - **Section 907 Fire Alarm and Detection Systems**
 - **907.2.a Where Required – New Buildings or Structures less than 3,600 square feet** shall be added as follows: *An approved fire alarm/detection system shall be installed in all buildings with a floor area less than 3,600 square feet.*

Exceptions:

1. *One- and two-family dwellings (R-3 Occupancies and other occupancies classified as “U”).*

2. *Agricultural buildings not under special use permit and/or not used for commercial purposes (e.g., retails sales, food service, and/or special events).*
3. *Buildings with a floor area less than 500 square feet may be exempt, as determined by the Fire Chief, or his/her duly authorized representative, based on building construction material and features, location, occupancy type, and distance to exposures.*

- **907.2.b Status of Existing Buildings** shall be added as follows: *In existing buildings without an approved automatic sprinkler system, other than one- or two-family dwelling units, agricultural building not under special use permit for commercial purposes where a fire alarm detection system does not exist and the floor area of the building or structure is increased or modified by more than thirty percent (30%) or 1,000 square feet, whichever is less, such building or structure shall be made to conform to Section 907 when required by the Fire Chief, or his/her duly authorized representative. Buildings with a floor area less than 500 square feet may be exempt, as determined by the Fire Chief, or his/her duly authorized representative, based on building construction materials and features, location, occupancy type, and distance to exposures.*
- **907.2.c Monitoring** shall be added as follows: *All fire alarm/detection systems shall be connected directly through and monitored by a U.L. approved central, proprietary or remote station service, which gives audible and visual signals at a constantly attended location. All sprinklered buildings shall be monitored.*

Exceptions:

1. *One- and two-family dwellings (R-3 Occupancies and other occupancies classified as "U").*
 2. *Agricultural buildings not under special use permit and/or not used for commercial purposes (e.g., retails sales, food service, and/or special events).*
- **907.2.d Type I Hood Installations** shall be added as follows: *The requirement of installation, or replacement, of a Type I Hood System shall require a fire alarm/sprinkler monitoring system to be installed, or for the hood system to be connected to an existing fire alarm/sprinkler monitoring system for that building.*
 - **907.6.2.1 Secondary Power Supply** shall be added as follows: *In accordance with NFPA 72, the secondary power supply providing a minimum 24-hour power capacity under quiescent load (system operating in a non-alarm condition) shall be amended to a minimum 72-hour power capacity.*

Exception: *The existence of an emergency back-up power supply that meets or exceed the requirements of California Fire Code Chapter 12.*

Chapter 12

- **Section 1203 Emergency and Standby Power Systems**
- **1203.1.3 Installation** shall be amended as follows: Emergency power systems and standby power systems shall be installed in accordance with the California Building Code, the California Electric Code, NFPA 110 and NFPA 111. *All buildings, other than one- and two-family dwelling units, and agricultural buildings not used for commercial purposes, with standby power, shall have a shunt trip device that disconnects all power sources to the building, approved by the fire code official. Existing installations shall be maintained in accordance with the original approval.*

Chapter 33

- **Section 3310 Access for Firefighting**
- **3310.3 Premise Identification** shall be added as follows: *Prior to and during construction, an approved address sign shall be provided at each fire and emergency vehicle access road entry into the project.*
- **Section 3312 Water Supply for Fire Protection**
- **3312.1 When Required** shall be amended as follows: *Prior to combustible materials arriving on site, the fire hydrant water system shall be installed and maintained in continuous operation. The amount of water supplied shall meet the required fire flow for the project.*

Chapter 49

- **Section 4903 Plans**
- **4903.1 Where Required** shall be added as follows: *The fire code official of the CPFCD may require development projects located in Moderate, High and Very-High Fire Hazard Severity Zones to submit fire protection plan. This plan shall be approved by both the fire code official and the authorized representative for the local CAL FIRE Unit Chief (if located in the State Responsibility Area [SRA]) prior to the recording of the final map for the project by the County of El Dorado.*
- **Section 4905 Wildfire Protection Building Construction**
- **4905.4 Roof Construction Requirements** shall be added as follows: *All new construction, including additions, requires a Class A roof covering or assembly. All re-roofing requires Class A roof covering or assembly as a minimum. Re-roofing in excess of 50% of an existing structure within any one year period will necessitate that the entire roof be a Class A roof covering or assembly as a minimum. Class B or C fire retardant treated and or non-treated wood shake or shingles are not approved as a roof covering material for Class A assembly.*

Chapter 50

- **Section 5001 General**
- **5001.7 Liability for Damages** shall be added as follows: *Any damages or cost resulting from the careless handling, spill or discharge of any hazardous materials shall constitute debt against any such person, firm or corporation causing such spill or discharge. This debt is collectible by the Fire Chief, or his/her duly authorized representative, in the same manner as in the case of an obligation under contract, expressed or implied.*

Chapter 56

- **Section 5601 General**
- **5601.2 Permit Required** shall be amended as follows: *Permits shall be required as set forth in Section 105.6 and regulated in accordance with this section. Where explosives permits are required, they shall be issued by the Fire Chief, or his/her duly authorized representative, and the El Dorado County Sheriff's Department. Where fireworks permits are required, they shall be issued by the Fire Chief, or his/her duly authorized representative, and the El Dorado County Board of Supervisors.*
- **5601.2.1 Documentation** shall be added as follows: *The AHJ shall have the authority to request documentation regarding all aspects of the fireworks presentation.*
- **5601.2.2 Proprietary Information** shall be added as follows: *The AHJ will protect all proprietary information.*

Chapter 57

- **Section 5704 Storage**
- **5704.2.9.6.1 Locations Where Above-Ground Tanks are Prohibited** shall be amended as follows: *Storage of Class I and Class II flammable liquids in above-ground tanks outside of buildings is prohibited unless approved by the Fire Chief, or his/her duly authorized representative. When permitted by the Fire Chief, or his/her duly authorized representative, all above ground tank(s) or vault installations for the storage of Class I, II or III flammable and combustible liquids shall comply with those requirements as set forth by the California Fire Code. The California Fire Code shall also apply to installations other than motor vehicle fuel dispensing stations where above-ground storage is required.*
- **Section 5706 Special Operations**
- **5706.2.4.4 Locations Where Above-Ground Tanks are Prohibited** shall be amended as follows: *Storage of Class I and Class II flammable liquids in above-ground tanks outside of buildings is prohibited unless approved by the Fire Chief, or his/her duly authorized representative. When permitted by the Fire Chief, or his/her duly authorized representative, all above ground tank(s) or vault installations for the storage of Class I, II or III flammable and combustible liquids shall comply*

with those requirements as set forth by the California Fire Code. The California Fire Code shall also apply to installations other than motor vehicle fuel dispensing stations where above-ground storage is required.

Chapter 58

- **Section 5806 Flammable Cryogenic Fluids**

- **5806.2 Limitations** shall be amended as follows: Storage of flammable cryogenic fluids in stationary containers outside of buildings is prohibited *unless approved by the Fire Chief, or his/her duly authorized representative. When permitted by the Fire Chief, or his/her duly authorized representative, all stationary containers for the storage of flammable cryogenic fluids shall comply with those requirements as set forth by the California Fire Code. The California Fire Code shall also apply to installations other than motor vehicle fuel dispensing stations where above-ground storage is required.*

Chapter 61

- **Section 6104 Location of LP-Gas Containers**

- **6104.2 Maximum Capacity within Established Limits** shall be amended as follows: *The storage of liquefied petroleum gas in excess of an aggregate of 2,000-gallon water capacity when located at least one-half (1/2) mile from property zoned or designated for residential use and at least one-half (1/2) mile from existing residential development with a density greater than one (1) dwelling unit per acre and at least one-half (1/2) mile from any hotel or motel is allowed when AHJ approved, and a special/conditional use permit is issued by the County of El Dorado.*

Dispensing within established limits. Within the limits established by law restricting the dispersion of liquefied petroleum gas for the protection of heavily populated or congested areas, the aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons. The dispensing of liquefied petroleum gas in excess of an aggregate of 2,000-gallon water capacity when located at least one-half (1/2) mile from property zoned or designated for residential use and at least one-half (1/2) mile from existing residential development with a density greater than one (1) dwelling unit per acre and at least one-half (1/2) mile from any hotel or motel is allowed when AHJ approved and a special/conditional use permit is issued by the County of El Dorado.

- **Section 6112 High Elevation Liquefied Petroleum Gas Installations (5,000-foot elevations and above)** shall be added as follows:

- **6112.1 Regulators** shall be added as follows:

- *Two-stage regulator system shall be installed in accordance with manufacturer requirements.*
- *Two-stage regulator systems shall be installed on all LPG installations.*

Attachment 10B

- *The first stage regulator shall be installed under the hinged gauge cover supplied with the tank. The atmospheric pressure aperture of the regulator shall be pointed downward. The first stage regulator shall be plumbed to the riser of the yard piping with soft copper tubing to allow flexibility should tank shifting occur. The riser from the yard piping shall be located not more than 3 inches (horizontally) from the walls of the tank.*
- *The second stage regulator and riser pipe shall be installed under the eave of the building, as close as practicable to the building wall. This riser shall be securely supported/braced to the wall approximately 10 inches below the regulator so as to prevent bending of the pipe by lateral snow/ice loads.*
- *A protective cover, approved by the gas supplier and Building Official, shall be installed over the second stage regulator and securely supported to the ground or diagonally to the wall.*
- *The riser pipes for the yard piping shall not be embedded in concrete. Concrete placed around such riser shall be held back at least 1 inch from all sides of the pipe.*
- *At the time of application for any building permit, which involves the installation of an LPG system, the applicant shall submit an LPG system plot plan in 3 copies (or digitally as PDF). The LPG plot plan shall include, but not be limited to, the tank location, proposed tank capacity in U.S. gallons, route of yard piping, location of the riser pipe at the building, property boundaries, and an outline of all existing/proposed buildings on the lot and a depiction of the ridgeline of any building to be supplied with LPG. This shall also be forwarded to the appropriate fire district to serve as a locator map in event of an emergency.*
- *Location of the centerline of LPG tanks shall be permanently marked by the use of snow stakes, one at each end. Such stakes shall be of sufficient height to be visible through anticipated maximum snow depth at the respective location. Installation and maintenance of these snow stakes are the responsibility of the LPG user.*
- *Propane appliances and accessories shall not be permitted in any new installation below the first floor or below grade, whichever is more restrictive.*
- **6112.2 Vertical Riser Piping** shall be added as follows:
 - *Minimum of Schedule 80 - iron piping.*
 - *The riser shall be within 3 inches horizontally of the tank.*
 - *Swing joints shall be installed above and below tank level to provide for the tank movement (Street elbows shall not be used).*
 - *A listed flexible riser constructed of copper or stainless-steel tubing and protected by steel covered sheathed material may be used instead of swing joints. The flexible alternative shall provide sufficient slack to allow for tank movement.*
- **6112.3 Marking and Locations** shall be added as follows:

Attachment 10B

- *An approved sign shall be located directly above the riser shut off valve on the building in a visible location.*
- *The liquefied petroleum gas supplier shall affix a weatherproof identification tag to the inside of the tank valve protecting cover. This tag shall contain the supplier's name and emergency telephone number.*
- *Tank installation shall be permanently marked by a metal or wood material snow marker, with a minimum dimension of 2 inches by 2 inches. The snow marker shall be of sufficient height to rise above the annual snow depth and shall be a minimum of 10 feet in height. The snow markers shall be painted yellow and located on opposite ends of the tank.*
- **Section 6113 Underground LPG Tanks Installations and Ownership** shall be added as follows:
- **6113.1 Permits and Plans** shall be added as follows: *Permits shall be required, and plans shall be submitted for all underground tank installations as approved by the AHJ.*
- **6113.2 Underground LPG Tank Ownership** shall be added as follows: *Underground LPG tanks shall be prohibited from being sold to end-users and shall be retained by the LPG company under a lease-type system to ensure proper annual maintenance requirements are met and recorded.*

Chapter 80

- **Section 80, NFPA, 13D-16 – Standard for the Installation of Sprinkler Systems in One-and Two Family Dwellings and Manufactured Homes as amended 903.3.1.3, 903.3.5**
- **NFPA 13D, Amended Sections as follows:**
- **Revise Section 5.1.1.2 to read as follows:**
- **Chapter 80. NFPA 13D. 5.1.1.2** *A supply of at least one of each type and temperature sprinkler used within the premises shall be maintained on the property at an approved location. Stock sprinklers shall be kept in a mounted and accessible cabinet.*
- **Revise Section 7.6 to read as follows:**
- **Chapter 80. NFPA 13D. 7.6** *A local water flow alarm shall be provided on all fire sprinkler systems in homes at an approved location on the exterior of the dwelling.*
- **Revise Section 11.2.1.1 to read as follows:**
- **Chapter 80. NFPA 13D. 11.2.1.1** *Where a fire department pumper connection is not provided, the system shall be hydrostatically tested at a minimum pressure of 150 pounds per square inch gauge for no less than a 30-minute duration without evidence of leakage. Such test shall be witnessed by the fire code official.*

Appendix B – Fire Flow Requirements for Buildings

- **Table B105.1(1) Required Fire Flow for One- and Two-Family Dwellings, Group R-3, and R-4 Buildings and Townhouses** shall be amended as follows *for elevations below 5,000 feet*:

FIRE-FLOW CALCULATION AREA (square feet)	AUTOMATIC SPRINKLER SYSTEM (Design Standard)	MINIMUM FIRE-FLOW (gallons per minute)	FLOW DURATION (hours)
0 – 3,600	No automatic sprinkler system	1,000	1
3,601 and greater	No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2) at the required fire-flow rate
0 – 3,600	Section 903.3.1.3 of the CA Fire Code or Section 313.3 of the CA Residential Code	500 1,000	$\frac{1}{2}$ 1
3,601 and greater	Section 903.3.1.3 of the CA Fire Code or Section 313.3 of the CA Residential Code	1/2 value of Table B105.1(2) (min. 1000 GPM)	1 2

- **Table B105.2 Required Fire Flow for Buildings other than One- and Two-Family Dwellings, Group R-3, and R-4 Buildings and Townhouses** shall be amended as follows:

AUTOMATIC SPRINKLER SYSTEM (Design Standard)	MINIMUM FIRE-FLOW (gallons per minute)	FLOW DURATION (hours)
No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)
Section 903.3.1.1 of the CA Fire Code	25% 50% of the value in Table B105.1(2) ^b	Duration in Table B105.1(2) at the reduced flow rate
Section 903.3.1.2 of the CA Fire Code <i>(Only applies to locations below 5,000-foot elevation)</i>	25% 50% of the value in Table B105.1(2)	Duration in Table B105.1(2) at the reduced flow rate

b. The reduced fire flow shall not be less than 1,500 gpm

Appendix D – Fire Apparatus Access Roads- **Section D103 Minimum Specifications**

-
- D103.1 Access Road Width with a Hydrant**
- shall be amended as follows, adding the exception:

- *Exception: Driveways*

-
- D103.2 Grade**
- shall be amended as follows: Fire apparatus access roads and driveways shall not exceed 15.9% in grade unless approved by the AHJ or by the El Dorado County amended California Public Resource Code Title 14 / Design and Improvement Standards Manual.

Exception: Elevation above 5,000 feet shall not exceed 12%.

-
- D103.3 Turning Radius**
- shall be amended as follows: The minimum turning radius shall be determined by the fire code official;
- and shall not include curb and gutter.*

-
- D103.5 Fire Apparatus Access Road Gates**
- shall be amended as follows:
- Subsection (1): Where a single gate is provided, the gate width shall be not less than 20 feet (6096 mm). Where a fire apparatus road consists of a divided roadway, the gate width shall not be less than 15 feet (4572 mm).*

-
- D103.6.1 Roads 20 to 29 feet in width**
- shall be amended as follows: Fire lane signs as specified in Section D103.6 shall be posted on both side of fire apparatus access roads that are 20 to 29 feet wide (6096 to 8534.4 mm).

Exception: Elevations above 5,000 ft. as determined by the AHJ.

-
- D103.6.2 Roads more than 29 feet in Width**
- shall be amended as follows: Fire lane signs as specified in Section D103.6 shall be posted on one side of fire apparatus access roads more than 29 feet wide (8534.4 mm) and less than 36 feet wide (10972.8 mm).

Exception: Elevations above 5,000 ft. as determined by the AHJ.

-
- D104.4 Circumferential Fire Apparatus Access Roads**
- shall be added as follows:
- When required by the fire code official, a fire apparatus access road shall be constructed to encompass the entirety of a structure and shall provide a continuous means of emergency vehicle access.*

SECTION 4: CONFLICT

That Ordinance No. 2016.10.19 of the Cameron Park Community Services District, and all other ordinances or parts of ordinances herewith are hereby repealed.

SECTION 5: SEVERABILITY

If any Ordinance, article, subsection or subdivision thereof, provision, sentence, clause or phrase of this code, or any application thereof, is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect the remaining provisions of this code, which can be given effect without the invalid portions and, therefore, such invalid portions are declared to be severable. The Cameron Park Community Services District hereby declares that it would have enacted this Ordinance and each of its articles, sections, subsections, or

subdivisions thereof, provisions, sentences, clauses or phrases irrespective of the fact that one or more of them is declared invalid.

SECTION 6: EFFECTIVE DATE AND PUBLICATION

This Ordinance shall take effect thirty (30) days after its adoption. The Cameron Park Community Services District Board Secretary is directed to publish this ordinance in a newspaper of general circulation in the District. In lieu of publication of the full text of the ordinance, a summary of the ordinance may be published by the by the Board Secretary within fifteen (15) days after its passage and a certified copy shall be posted in the office of the Cameron Park Community Services District pursuant to *Government Code Section 36933(c) (1)*.

The above Ordinance was introduced at a meeting of the Board of Directors of the Cameron Park Community Services District on October 16, 2019, and it was then read for the first time. A public hearing was set for the Ordinance to be read for the second time on November 20, 2019 and approved by the following vote:

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District this 20th day of November, 2019.

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Monique Scobey, Vice President
Board of Directors

Jill Ritzman, General Manager
Secretary to the Board

2019 CFC Amended Code Section	Adopted	Adopted as Amended	Finding
101.1		X	Admin
105.6.27		X	Climatic/Geological/Topographical
106.6		X	Admin
106.6.1		X	Admin
106.7		X	Admin
109.4		X	Admin
110.4		X	Admin
110.4.2		X	Admin
112.4		X	Admin
202		X	Admin
302.1		X	Admin
307.4.4 through 307.4.4.2 (d)		X	Climatic/Geological/Topographical
503.2.1		X	Climatic/Geological/Topographical
503.2.5		X	Climatic/Geological/Topographical
503.2.6		X	Climatic/Geological/Topographical
503.4.2		X	Climatic/Geological/Topographical
503.4.3		X	Climatic/Geological/Topographical
503.4.4		X	Climatic/Geological/Topographical
503.5.3		X	Climatic/Geological/Topographical
505.1		X	Climatic/Geological/Topographical
507.5.1		X	Climatic/Geological/Topographical
903.2		X	Climatic/Geological/Topographical
903.2.a		X	Climatic/Geological/Topographical
903.2.b		X	Climatic/Geological/Topographical
903.2.1		X	Climatic/Geological/Topographical
903.2.3		X	Climatic/Geological/Topographical
903.2.4		X	Climatic/Geological/Topographical
903.2.7		X	Climatic/Geological/Topographical
903.2.8.2		X	Climatic/Geological/Topographical
903.2.9		X	Climatic/Geological/Topographical
903.2.10		X	Climatic/Geological/Topographical
907.2.a through 907.2.d		X	Climatic/Geological/Topographical
907.6.2.1		X	Climatic/Geological/Topographical
1203.1.3		X	Climatic/Geological/Topographical
3310.3		X	Climatic/Geological/Topographical
3312.1		X	Climatic/Geological/Topographical
4903.1		X	Climatic/Geological/Topographical
4905.4		X	Climatic/Geological/Topographical
5001.7		X	Admin
5601.2		X	Admin
5601.2.1		X	Admin
5601.2.2		X	Admin
5704.2.9.6.1		X	Climatic/Geological/Topographical
5706.2.4.4		X	Climatic/Geological/Topographical
5806.2		X	Climatic/Geological/Topographical
2019 CFC Amended Code Section	Adopted	Adopted as Amended	Finding

6104.2		X	Climatic/Geological/Topographical
6112.1		X	Climatic/Geological/Topographical
6112.2		X	Climatic/Geological/Topographical
6112.3		X	Climatic/Geological/Topographical
6113.1		X	Admin
6113.2		X	Climatic/Geological/Topographical
Chapter 80, NFPA, 13D-16		X	Climatic/Geological/Topographical
Appendix B: Table B105.1(1)		X	Climatic/Geological/Topographical
Appendix B: Table B105.2		X	Climatic/Geological/Topographical
Appendix D: D103.1		X	Climatic/Geological/Topographical
Appendix D: D103.2		X	Climatic/Geological/Topographical
Appendix D: D103.3		X	Climatic/Geological/Topographical
Appendix D: D103.5		X	Climatic/Geological/Topographical
Appendix D: D103.6.1		X	Climatic/Geological/Topographical
Appendix D: D103.6.2		X	Climatic/Geological/Topographical
Appendix D: D104.2 Exception		X	Climatic/Geological/Topographical
Appendix D: D104.4		X	Climatic/Geological/Topographical
Appendix D: D106.1 Exception		X	Climatic/Geological/Topographical
Appendix D: D107.1 Exception		X	Climatic/Geological/Topographical
101.2 through 101.5	X		Admin
102.6 through 102.8	X		Admin
102.10 through 102.12	X		Admin
103.1 through 104.1	X		Admin
104.3 through 104.4	X		Admin
104.6 through 104.6.4	X		Admin
104.8 through 104.9.2	X		Admin
104.11 through 104.11.2	X		Admin
104.11.3	X		Admin
105.2.3	X		Admin
105.3.1 through 105.3.2	X		Admin
105.6.28 through 105.6.35	X		Admin
105.6.37	X		Admin
105.6.39	X		Admin
105.6.41 through 105.6.46	X		Admin
105.6.48	X		Admin
105.6.50	X		Admin
106.1 through 106.3	X		Admin
106.12	X		Admin
107.1	X		Admin
108.1 through 109.3	X		Admin
110.3.2 through 110.3.4	X		Admin
110.4.1	X		Admin
113.1	X		Admin
303.1 through 303.9	X		Climatic/Geological/Topographical
305.1 through 305.5	X		Climatic/Geological/Topographical
306.1 through 306.2	X		Climatic/Geological/Topographical
2019 CFC Amended Code Section	Adopted	Adopted as Amended	Finding

307.1 through 307.5	X		Climatic/Geological/Topographical
308.1	X		Climatic/Geological/Topographical
308.1.2 through 308.1.3	X		Climatic/Geological/Topographical
308.1.5 through 308.1.8.5	X		Climatic/Geological/Topographical
308.2	X		Admin
308.3 through 308.4.1	X		Climatic/Geological/Topographical
310.1	X		Climatic/Geological/Topographical
310.3	X		Climatic/Geological/Topographical
310.4 through 310.8	X		Climatic/Geological/Topographical
311.1 through 311.4	X		Climatic/Geological/Topographical
319.1	X		Climatic/Geological/Topographical
319.2	X		Admin
319.3 through 319.10.3	X		Climatic/Geological/Topographical
403.8.1 through 403.8.1.7	X		Climatic/Geological/Topographical
403.10 through 403.10.1.3	X		Climatic/Geological/Topographical
405.5	X		Admin
510.3	X		Admin
807.5.2 through 807.5.2.3	X		Climatic/Geological/Topographical
903.2.1.5	X		Climatic/Geological/Topographical
1103.2	X		Topographical
Appendix D: D101.1 through D102.1	X		Climatic/Geological/Topographical
Appendix D: D103.4	X		Climatic/Geological/Topographical
Appendix D: D103.6	X		Climatic/Geological/Topographical
Appendix D: D104.1 through D104.3 (excluding exception)	X		Climatic/Geological/Topographical
Appendix D: D105.1 through D105.4	X		Climatic/Geological/Topographical
Appendix D: D106.1 through D106.3 (excluding exception)	X		Climatic/Geological/Topographical
Appendix D: D107.1 through 107.2 (excluding exception)	X		Climatic/Geological/Topographical
Appendix D: D108	X		Climatic/Geological/Topographical

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee

Tuesday, October 1, 2019

6:30 p.m.

2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Director Monique Scobey (MS), Vice Chair Eric Aiston (EA),
and Alternate Director Holly Morrison (HM)
Staff: Jill Ritzman, General Manager
and Vicky Neibauer, Finance/Human Resources Officer

CALL TO ORDER

ROLL CALL

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

- 1. Efficient Meeting – Policies & Protocols** (hand carry - J. Ritzman, V. Neibauer)
- 2. Job Descriptions & Part-Time Employee Wage Scale** (written report provided in September; J. Ritzman)

3. Staff Updates

- 1st Quarter Budget to Actuals FY 2019-20 (*due to the timing of the Committee meeting on Oct. 1; this report may not be available*)
- Check Register for September

4. Items for November & Future Committee Meetings

- FY 2018-19 Year-End Actuals
- Five Year Budget Projection
- Reserve Policy Update

5. Items to take to the Board of Directors

- District of Distinction Certificate

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Covenants, Conditions & Restrictions (CC&R) Committee
Monday, October 7, 2019
5:30 p.m.

Cameron Park Community Services District
2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Director Ellie Wooten (EW), Vice Chair Sidney Bazett (SB),
Director Felicity Carlson (FC), Gerald Lillpop (GL), Bob Dutta (BD)
Alternate Director Holly Morrison (HM)

Staff: General Manager Jill Ritzman, CC&R Compliance Officer Kate Magoolaghan

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONFORMED AGENDA**
5. **OPEN FORUM**

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

COMMITTEE REVIEW/ACTION

6. **MONTHLY STAFF REPORT**

Update on September Action Items:

Item #	Property Address	Unit	Parcel Number	Violation	CC&R Violation Case #	Action	Outcome
6a.	611 Taraya Ct	Cambridge Oaks Unit #3	119-310-018-000	Repeat Violation-Improperly stored boat	CCR19-1057	Staff to notice CHP & Sheriff	Boat moved; case cleared
6b.	3115 Boeing Rd	Airpark Estates	083-162-006-000	Improperly Stored Materials	CCR19-1035	Move from Pre-Legal to Limited Legal	Staff requested legal to send letter

Items Requiring Action:

6c.	4321 Crazy Horse Rd	Cambridge Oaks Unit #3	119-310-07-100	Unmaintained Lot	CCR19-1033	Move from Pre-Legal to Legal
6d.	4165 Crazy Horse Rd	Cambridge Oaks Unit #3	119-274-019	Unmaintained Lot	CCR-1032	Move from Pre-Legal to Legal

6e. Open Violations

- Initial Notices - 16
- Final Notices - 4
- Pre-Legal Notices - 2
- Pending - 14
- Legal Cases – 1 (letter sent by attorney)

Note: A list of current violations will be available at the meeting.

6d. Architectural Review

- Projects Reviewed – 18
- Approved – 16
- Denied – 0
- Held Over to September – 2

7. Staff Update

- District Strategic Planning efforts
- Status of CC&R Compliance Office return date

8. Items for November and Future CC&R Committee Agendas

9. Items to take to the Board of Directors

10. MATTERS TO AND FROM COMMITTEE MEMBERS

11. ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Fire and Emergency Services Committee
Tuesday, October 8, 2019
5:30 p.m.
2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Director Holly Morrison (HM) and Vice Chair Director Felicity Wood Carlson (FC)
Alternate Director Eric Aiston (EA)

Staff: General Manager Jill Ritzman, Chief Sherry Moranz, Chief Mike Smith, Chief Jed Gaines

CALL TO ORDER

ROLL CALL

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

- 1. Review & Discuss – Five Year Strategic Plan (S. Moranz)**
- 2. Changes to State Responsibility Area and Local Responsibility Area (S. Moranz; oral report with hand-outs)**

3. 2019 Amended California Fire Code (S. Moranz; report distributed at meeting)

4. Report Backs – Staff and Committee Members

- Number of households with Code Red
- Evacuation plan for those who don't drive
- Fire Marshall Plan Check Table

5. Items for November and Future Committee Agendas

6. Items to take to the Board of Directors

- 2019 Amended California Fire Code

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Parks & Recreation Committee
Monday, October 7, 2019
6:30 p.m.

Cameron Park Community Services District
2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Director Holly Morrison (HM), Vice Chair Director Monique Scobey (MS)
Alternate Director Ellie Wooten (EW)
Staff: General Manager Jill Ritzman, Interim Recreation Supervisor Whitney Kahn,
Parks Superintendent Mike Grassle

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

- 1. Pool Facility Use Fees (J. Ritzman)**

- 2. Strategic Plan Objectives (J. Ritzman)**

3. Recommended Bikeway & Sidewalk Maps, El Dorado County Transportation Commission
(discussion; J. Ritzman)

4. Staff Oral & Written Updates (M. Grassle, W. Kahn)

- Park Sign changes for Paul J. Ryan Park – next steps
- Update Grant Writer
- Field Trip: Pat O'Brien Community Center, Arcade Creek Parkway, and Promontory Spray Ground

5. Items for the November & Future Committee Agendas

- Rec Dept budget plan (Nov)
- Report back on SLC (Nov)

6. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT