**Budget and Administration Committee**

**Tuesday, November 3, 2020**

**6:30 p.m.**

**TELECONFERENCE ZOOM MEETING**

**https://us02web.zoom.us/j/83952551867**

**Meeting ID: 839 5255 1867**

(Teleconference/Electronic Meeting Protocols are attached)

**Conformed Agenda**

Members: Chair Director Eric Aiston (EA), Vice Chair Director Monique Scobey (MS),

and Alternate Director Felicity Wood Carlson (FC)

Staff: Jill Ritzman, General Manager

and Vicky Neibauer, Finance/Human Resources Officer

**CALL TO ORDER** *– 6:32pm*

**ROLL CALL** *– EA/MS*

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

**ADOPTION OF AGENDA** *- Approved*

**APPROVAL OF CONFORMED AGENDA** *- Approved*

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

**DEPARTMENT MATTERS**

1. **SB 1383 Pilot Program** (S. Vaira, El Dorado Disposal)

* *Reviewed and discussed SB 1383 Pilot Program; proposed to begin in Spring 2021. Bring back to Committee for further discussion after the beginning of 2021.*

1. **Fiscal Year 2020-2021 First Quarter Budget to Actuals** (V. Neibauer)

* *Reviewed and discussed Fiscal Year 2020-2021 First Quarter Budget to Actuals. Move to the Board with support.*

1. **Staff Updates**
2. October Check Register Review (V. Neibauer)
3. Legislative Updates (J. Ritzman)
4. Strategic Plan (J. Ritzman)
5. **Items for November & Future Committee Meetings**

* Policy Updates: Legislative Policy, Debt Management Policy
* FY 2019-2020 Year End Close (Dec)
* FY 2020-2021 Mid Year Budget Adjustments

1. **Items to take to the Board of Directors**

* *Fiscal Year 2020-2021 First Quarter Budget to Actuals (General Business).*

**MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF**

**ADJOURNMENT** *– 8:22pm*