



CAMERON PARK COMMUNITY SERVICES DISTRICT

2502 Country Club Drive
Cameron Park, CA 95682
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www.cameronpark.org

CONFORMED AGENDA

Regular Board of Directors' Meetings are held
Third Wednesday of the Month

REGULAR BOARD MEETING Wednesday, September 19, 2018 6:30 p.m.

Board Members

Holly Morrison	President
Margaret Mohr	Vice President
Monique Scobey	Board Member
Greg Stanton	Board Member
Ellie Wooten	Board Member

Notice to the Public

An AGENDA in FINAL FORM is located in the Reception area in the District Office and posted at each of the Cameron Park Fire Stations and on the District's website at www.cameronpark.org. Support material is available for public inspection at the District Office and on the District website. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors which is distributed less than 72 hours prior to the meeting, is available for public inspection at the same time the writing is distributed to the members of the Board of Directors. Such written documents will be made available at the District Office and on the District website.

The Cameron Park Community Services District (CPCSD) is committed to ensuring that all persons are provided the resources to participate in its public meetings. For the public's information, we are now taking email requests for future notification of Community Services District meetings. Please contact the District office at 530-677-2231 or cpcsd@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings.

CONFORMED AGENDA

CALL TO ORDER – 6:30 p.m.

1. Roll Call – *HM, MM, MS, GS, EW*
 2. Pledge of Allegiance
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ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

3. Adopt the Agenda

Motion to adopt the Agenda.

MM/GS - Motion passed

Ayes – HM, MM, MS, GS, EW

Noes – None

Abstain – None

Public Comment - None

RECOGNITIONS AND PRESENTATIONS

Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

APPROVAL OF CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #8 to be discussed and acted upon individually.

4. Conformed Agenda - Board of Directors Meeting, August 15, 2018
 5. Conformed Agenda – Board of Directors Special Meeting, September 12, 2018
 6. Conformed Agenda – Parks & Recreation Meeting, August 6, 2018
 7. Staff Reports
 - a. General Manager
 - b. Administration Department
 - o Check Register
 - c. Fire Department
 - d. Recreation Department
 - e. Parks & Facilities Department
 - f. Covenants, Conditions & Restrictions (CC&R) Department
-

CONFORMED AGENDA

Motion to adopt the Consent Agenda.

EW/MS - Motion passed

Ayes – HM, MM, MS, GS, EW

Noes – None

Abstain – None

Public Comment - None

OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

None

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

8. Items removed from the Consent Agenda for discussion
9. **PUBLIC HEARING** - Intention to form the Community Facilities District for the Bell Woods Development and the Levy of Special Taxes to Fund Certain Services

Motion to continue the Public Hearing for October 17, 2018, at 6:30 p.m., for Public Comment on the District's Intention to Form the Community Facilities District for the Bell Wood Development and the Levy of Special Taxes to Fund Certain Services.

GS/MM

Motion amended to include directing the District Clerk to publish a Notice of Public Hearing for the Formation of the Community Facilities District.

GS/MM - Motion passed

Ayes – HM, MM, MS, GS, EW

Noes – None

Abstain – None

Public Comment - None

CONFORMED AGENDA

10. **APPROVE** Memorandum of Understanding with the Cameron Park Community Services District Employees Association, 7/1/18 – 6/30/21, and Resolution No. 2018-13

Motion to adopt the Memorandum of Understanding with the Cameron Park Community Services District Employees Association, 7/1/18 – 6/30/21, and Resolution No. 2018-13. Also request that Article 38 of the Memorandum of Understanding be reopened and acted upon with 12 months or less.

GS/MM - Motion passed

Ayes – HM, MM, MS, GS, EW

Noes – None

Abstain – None

Public Comment – Barbara Rogers

11. **APPROVE** Conflict of Interest Code Revision and Resolution No. 2018-25

Motion to adopt the Conflict of Interest Code Revision and Resolution No. 2018-25 with direction to staff to amend the Conflict of Interest Code if it is found that filing a wet signature on Form 700 is not required.

GS/MS - Motion passed

Ayes – HM, MM, MS, GS, EW

Noes – None

Abstain – None

Public Comment - None

12. **RECEIVE AND FILE** Budget to Actuals for the Period July 1 – July 31, 2018

No action

13. **APPROVE** Grand Jury Response and Revision of Policy No. 4090 Training

Motion to approve the Grand Jury Response and Revision of Policy No. 4090 Training.

EW/MM - Motion passed

Ayes – HM, MM, MS, GS, EW

Noes – None

Abstain – None

Public Comment - None

CONFORMED AGENDA

BOARD INFORMATION ITEMS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

14. General Matters to/from Board Members and Staff

GS – Appreciate the General Manager attending Leadership El Dorado. Kudos to Cal Fire and the Growlersburg crew for their work at the cleanup and all staff for their hard work. Requested a status update on the Frisbee golf course. Brought up conservative property tax estimate for Fiscal Year 2018/19 and video issues in the Community Center.

MS - Thanked staff for their work. Advised of a common theme she is hearing from community members regarding keeping property values.

EW - Thanked staff for the sign at the Dog Park.

MM - The CC&R Workshop was well done and well attended. Looking forward to fall events.

HM - Thanked Cal Fire for sending out the weekly activities. Reminded everyone to check the batteries on their smoke and carbon dioxide detectors.

GM - Announced there will be a Cameron Park Community Services District Board of Directors Candidate Forum on October 24th.

15. Local Area Formation Commission (LAFCO)

HM will be attending a conference October 2nd – 5th.

16. Committee Reports

- Budget & Administration

The Bell Woods drainage easement was discussed and the County will be coming back to the committee with ideas. They are also looking at cost savings for the District.

- Covenants, Conditions & Restrictions (CC&R)

Staff follow-up has been good. They are discussing updating electronic data and new software. There will be another workshop in the end of October.

- Fire & Emergency Services

Received good reports on weed abatement compliance. Creating a year-round weed abatement program.

CONFORMED AGENDA

- Parks & Recreation

They walked around the pool, reviewed the damaged areas and discussed repair options. Also discussed the Capital Improvement Plan.

ADJOURNMENT – 7:48 p.m.

Conformed Agenda Prepared by:



Kathy Matranga-Cooper
Interim Special Projects Coordinator

Conformed Agenda Approved by:



Director Holly Morrison, President
Board of Directors