



**Landscaping & Lighting Assessments Districts
(LLAD) Ad Hoc Committee
Monday, October 21, 2019
4:00 p.m.
2502 Country Club Drive, Cameron Park**

Agenda

Members: Director Eric Aiston (EA), Director Holly Morrison (HM), Dyana Anderly (DA)

Staff: General Manager Jill Ritzman, Parks Superintendent Mike Grassle

CALL TO ORDER

ROLL CALL

- *Nominate Committee Chair*

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

- 1. Introductions & Welcome**
- 2. Description of District's 20 LLADs** (M. Grassle; one page summary)
- 3. Overview of Budget and Fund Balances** (V. Neibauer; one page LLAD budget)
 - a. Identify Districts not fiscally balanced
 - b. Background about David West Park (J. Ritzman; oral report and hand-outs)
- 4. Future Meeting Calendar; Agenda & Report Distribution protocols** (all)
- 5. Items for Next & Future Committee Agendas**
- 6. Items to Take to the Board of Directors**

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT

**Cameron Park Community Services District
Landscaping and Lighting Assessment Districts (LLAD)**

Item #2

The District has twenty LLADs, six are neighborhood parks and/or landscaped area, and the remaining fourteen have only street lights. A summary is below:

45 Northview – Northview consists of a playground and large decomposed granite walking path.

43 David West Park – There are 3 components to this LLAD.

- David West Park is a sports field used by Little League and Flag Football. Additional amenities include a parking lot, shrubbery, and trees. Facility use revenues from Little League are received in this LLAD. Park improvements were funded by park bond grant funds.
- The District funds street lights along Crazy Horse which are owned and maintained by the District staff.
- Open space is located adjacent to the park with two detention basins, and staff implements weed abatement activities annually. Site is currently undeveloped.

42 Eastwood Park – Eastwood is a Neighborhood Park with roadway landscaping, oak trees, turf grass, and a large concrete path throughout the park. The District also funds landscaping located along Meder Rd.

46 Cameron Valley - Cameron Valley consists of long stretches of landscape along sidewalks and roadways.

Bar J A 39 & 50 – Bar J A consists of landscaping along Country Club and Merrychase Drives, and a walking/jogging path.

40 Bar J B – Bar J B consists of landscaping along walkways and paths.

Street Lights Only District - Listed below are LLADs with only street lights. District responsibility is to report damaged or burnt out light fixtures to PG&E for repair.

Bell Woods 49	Unit 8 33
Silver Springs 48 “Undeveloped”	Unit 7 32
Cambridge Oaks 44	Unit 6 31
Cameron Woods 8 47	Airpark 30
Cameron Woods 1-4 38	Goldorado 35
Unit 12 37	Unit 11
Viewpoint 34	Creekside 41

October 21, 2019

Overview of Budget and Fund Balances

District Designation	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	50	
Assessor Fund Number	20330	20331	20332	20333	20334	20335	20336	20337	20338	20339	20340	20341	20342	20343	20344	20345	20346	20329	20347	20350	
District Description	Airpark	Unit 6	Unit 7	Unit 8	Viewpoint	Goldorado	Unit 11	Unit 12	Cameron Woods 1-4	Bar J 15A Country Club	Bar J 15B Merrychase	Creekside	Eastwood	David West	Cambridge Oaks	Northview	Cameron Valley	Cameron Woods 8	Silver Springs	Bar J15-A No. 2	Totals
EXPENDITURES																					
Salaries/Benefits	\$901	\$901	\$901	\$901	\$901	\$901	\$901	\$901	\$901	\$9,900	\$8,464	\$901	\$19,414	\$16,194	\$901	\$16,194	\$8,464	\$901		\$9,513	
Health, Dental Benefits	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$1,117	\$1,530	\$110	\$2,190	\$2,190	\$110	\$2,190	\$1,530	\$110		\$1,073	
Retire Benefits										\$119	\$425		\$233	\$233		\$233	\$233			\$114	
Vison Benefits										\$18	\$22		\$34	\$34		\$34	\$22			\$17	
Other (worker's comp)										\$365	\$523		\$715	\$715		\$715	\$715			\$350	
Total Salaries and Benefits	\$1,011	\$1,011	\$1,011	\$1,011	\$1,011	\$1,011	\$1,011	\$1,011	\$1,011	\$12,127	\$9,762	\$1,011	\$24,284	\$16,927	\$1,011	\$16,707	\$9,603	\$1,011	\$0	\$12,127	\$113,669
Agriculture																					\$0
Contractual Services - Temp Help										\$2,250										\$2,250	\$4,500
Legal Services																					\$0
Equipment/Maintenance										\$750			\$2,250	\$1,450		\$2,000	\$600			\$750	\$7,800
Professional Services													\$10,500	\$4,000		\$5,500	\$1,000				\$21,000
Material/Supplies										\$100	\$200		\$200	\$1,450		\$200	\$200			\$100	\$2,450
Staff Development										\$100	\$200		\$200	\$200		\$200	\$200			\$100	\$1,200
Telephone										\$50	\$150		\$400	\$200		\$150	\$100			\$50	\$1,100
Notice and Hearing Expenses																					\$0
County Tax Collection Fee	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000		\$1,000.00	\$19,000
Electricity	\$0	\$0	\$0	\$0	\$0	\$2,755	\$5,152	\$0	\$7,250	\$4,325	\$1,300	\$1,740	\$3,441	\$1,100	\$1,305	\$500	\$1,325	\$1,160		\$4,325	\$35,678
Water	\$18,454	15127	\$11,077	\$14,113	\$4,322			\$10,729		\$4,500	\$1,250		\$3,531	\$3,500		\$2,200	\$1,500			\$4,500	\$94,803
Capital Improvement Fund ¹										\$0	\$0		\$0	\$0		\$0	\$0			\$0	\$0
Subtotal	\$20,465	\$17,138	\$13,088	\$16,124	\$6,333	\$4,766	\$7,163	\$12,740	\$9,261	\$25,202	\$13,862	\$3,751	\$45,806	\$29,827	\$3,316	\$28,457	\$15,528	\$3,171	\$0	\$25,202	\$301,200
RESERVE FUNDING PLAN																					
Desired Level of Reserves (5 Yrs)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,716	\$27,814	\$0	\$26,427	\$48,811	\$0	\$41,066	\$36,348	\$0	\$0	\$0	\$0
Previously Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Current Year Contribution	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REVENUES																					
Donations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Assessments Collected/Interest	\$20,465	\$17,138	\$13,088	\$16,124	\$6,333	\$3,020	\$7,163	\$12,740	\$8,110	\$24,647.72	\$10,996.56	\$2,505	\$46,608	\$24,580	\$1,752	\$31,188	\$13,512	\$5,999	\$0	\$23,334	\$289,302
Facility Use Revenue															\$5,700						
Interest	\$1,160	\$570	\$534	\$630	\$115	\$85	\$280	\$400	\$320	\$383	\$345	\$56	\$5,700	\$730	\$115	\$1,380	\$730	\$0	\$0	\$367	13,900
Number of Parcels	321	304	347	428	138	32	307	331	164	503	43	79	183	110	110	92	120	53	58	503	4,226
Cost per Parcel	\$60.14	\$54.50	\$36.18	\$36.20	\$45.06	varies	\$22.42	\$37.28	\$47.50	\$48.24	\$190.04	\$31.00	\$223.54	\$165.00	\$14.88	\$324.00	\$106.52	\$113.18	\$0.00	\$45.66	
Lights	112	92	72	70	15	18	33	74	42	103	8	12	8	0	9	10	6	8	0	0	692
											2369.65										490.27
Replacement Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Beginning Fund Balance, July 1, 2019	\$88,603	\$70,943	\$40,940	\$44,901	(\$5,178)	(\$3,797)	\$24,578	\$34,462	\$21,159	(\$54,865)	\$7,394	\$2,375	\$165,508	(\$17,062)	\$10,293	(\$9,856)	\$52,108	\$46,674	\$11,945	\$103,339	\$634,464
Net Sources/(Uses)	(\$0)	\$0	\$0	(\$0)	\$0	(\$1,746)	(\$0)	(\$0)	(\$1,151)	(\$554)	(\$2,865)	(\$1,246)	\$802	(\$5,247)	(\$1,564)	\$2,731	(\$2,016)	\$2,828	\$0	(\$1,868)	(\$11,897)
Ending fund balance June 30, 2020	\$88,603	\$70,943	\$40,942	\$44,901	(\$5,178)	(\$5,543)	\$24,579	\$34,462	\$20,008	(\$55,419)	\$4,528	\$1,129	\$166,310	(\$22,309)	\$8,729	(\$7,125)	\$50,092	\$49,502	\$11,945	\$101,471	\$622,568