

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, May 10, 2022
5:30 p.m.

Cameron Park Community Center – Social Room

2502 Country Club Drive
Cameron Park, CA 95682

HYBRID MEETING LINK
[https://us02web.zoom.us/j/822 1353 7712](https://us02web.zoom.us/j/82213537712)

Meeting ID: 822 1353 7712

Conformed Agenda

Members: Chair, Felicity Wood Carlson (FC), Vice-Chair, Director Sidney Bazett (SB)
Alternate Director Eric Aiston (EA)
Staff: André Pichly, General Manager; Christina Greek, Finance/HR Officer

CALL TO ORDER 5:43 pm

ROLL CALL FC, SB

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA *Motion to adopt agenda with Items # 5 & 6 moved to top of Department Matters by SB. 2nd by FC. Approved.*

APPROVAL OF CONFORMED AGENDA *Motion to approve conformed agenda by SB, 2nd by FC. Approved.*

1. Conformed Agenda – Budget & Administration Committee Meeting – April 5, 2022

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

2. **Budget Review- General Fund 01, CC&R Fund 02 (District Staff)**
Tabled to next month.
3. **FY 2020-2021 Audit (C. Greek, Michael O'Connor, R.J. Ricciardi)**
Committee member comments: Audit went well, CPCSD staff did a great job at preparing everything and getting information needed and asked. Item moves forward to the May Board of Directors meeting.
4. **El Dorado Disposal Annual Fee Adjustment (A. Pichly)** *Item moves forward to the May Board of Directors meeting.*
5. **Fire Prevention Specialist Job Description (S. Moranz)**
Committee member comments: Not ready to discuss this item. Tabled at this time.
6. **Cal Fire Cooperative Agreement Amendment (A. Pichly)**
Committee member comments: Needs more time, not ready to advance this to the full Board.
7. **Staff Updates**
 - a. Check Register Review 3/1-3/31/2022 (C. Greek)
 - b. Check Register Review 4/1-4/30/2022 (C. Greek)
 - c. Fiscal Year 2021-2022 3rd Quarter Budget to Actuals (C. Greek)
 - d. Finance & Admin Staff Report from April (C. Greek)
Staff Report forth coming.
8. **Items for Future Committee Meetings**
9. **Items to take to the Board of Directors**
 - Fiscal Year 2021-2022 3rd Quarter Budget to Actuals
 - Fiscal Year 2020-2021 Audit
 - El Dorado Disposal Annual Fee Adjustment
 - CAL FIRE contract

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- Fire Prevention Specialist

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT 7:23 pm

Budget and Administration Committee:

Conformed Agenda Prepared by:

A handwritten signature in black ink, appearing to be 'A. Pichly', written over a horizontal line.

André Pichly
General Manager

Conformed Agenda Approved by:

A handwritten signature in black ink, appearing to be 'F. Wood Carlson', written over a horizontal line.

Director Felicity Wood Carlson, Chair
Budget and Administration Committee