

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, November 2, 2021
6:30 p.m.

Cameron Park Community Center
2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Director Eric Aiston (EA), Vice Chair Director Felicity Wood Carlson (FC)

Alternate Director Monique Scobey (MS)

Staff: Jill Ritzman, General Manager; Christina Greek, Finance/HR Officer

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

- 1. Accountability Act Report for FY 2020-21 (C. Greek)**
- 2. First Quarter Fiscal Year 2021-2022 Budget & Actuals (C. Greek)**
- 3. Staff Updates**
 - a. Check Register Review (C. Greek)
 - b. Finance Office Monthly Report (C. Greek, oral)
 - c. Legislative Updates (J. Ritzman, oral)

d. El Dorado Disposal Implementing SB 1383 Food Waste Recycling (J. Ritzman)

4. Items for December & Future Committee Meetings

- El Dorado Disposal & Food Waste Recycling

5. Items to take to the Board of Directors

- Accountability Act Report for FY 2020-21
- First Quarter FY 2021-22 Budget to Actuals

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT

COVID Procedure Updates: Social Distancing & Mandatory Use of Masks at Cameron Park Community Services District, Board of Directors Meetings

1. All community members and meeting attendees are required to wear a mask or face covering upon entering and remaining within the Community Center. The mask or face covering must cover the nose, mouth and chin.
 - a. The following persons are exempted from the requirement to wear a mask or face covering and will not be required to provide proof of such exemption:
 - i. Children under two years of age;
 - ii. Persons with medical conditions who cannot safely wear a mask or face covering (e.g. due to breathing difficulties, cognitive difficulties, hearing or communication difficulties);
 - iii. Persons who cannot wear or remove a mask or face covering without assistance;
 - iv. Employees who are in an area of the premise that is not designated for public access, or who are within or behind a physical barrier.
 - b. Temporary removal of the mask or face covering is permitted where necessary for the following purposes:
 - i. Actively engaging in an athletic or fitness activity including water-based activities;
 - ii. Consuming food or drink;
 - iii. For any emergency or medical purpose.
2. This policy will be implemented and enforced in “good faith” to primarily educate people on masks and face coverings and promote their use in enclosed public spaces.
 - a. Persons with exemptions listed under 1a) are not required to show proof of exemption.
 - b. Signs about the requirement to wear masks or face coverings shall be posted at all public entrances.
 - c. Persons entering or remaining without a mask or face covering will be given a verbal reminder of the policy’s masking requirement.
3. Social distancing is encouraged whenever possible. Chairs and tables will be spaced to support social-distancing.

Thank you for your cooperation and consideration. As individuals we can choose to help build a safe, healthy, and active community.



Budget and Administration Committee
Tuesday, October 5, 2021
6:30 p.m.

Cameron Park Community Center
2502 Country Club Drive, Cameron Park

Conformed Agenda

Members: Chair Director Eric Aiston (EA), Vice Chair Director Felicity Wood Carlson (FC)

Alternate Director Monique Scobey (MS)

Staff: Jill Ritzman, General Manager; Christina Greek, Finance/HR Officer

CALL TO ORDER EA, FC

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA APPROVED

APPROVAL OF CONFORMED AGENDA APPROVED

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

1. Implementation of Assembly Bill 361 Open Meetings and Hybrid Meetings (J. Ritzman)

- *Staff will investigate whether or not the State of Emergency for COVID is still in effect. Forward AB361 Implementation Guide to Board of Directors; return to Committee sometime in future to discuss hybrid meetings.*

2. Preliminary Year End Fiscal Year 2020-2021 Budget & Actuals (C. Greek)

- *Advance to the Board as consent*

3. Annual Report and Five-Year Findings Reports, Fire & Parks Impact Fees (J. Ritzman)

- *Advance to Board as consent item*

4. Staff Updates

- a. Check Register Review (C. Greek)
- b. Finance Office Monthly Report (C. Greek)
- c. Legislative Updates (J. Ritzman, oral)
- d. El Dorado Disposal Implementing SB 1383 Food Waste Recycling (J. Ritzman)

5. Items for Sept & Future Committee Meetings

- El Dorado Disposal & Food Waste Recycling
- Hybrid meetings
- 1st Quarter FY2021-2022 Budget to Actuals Report

6. Items to take to the Board of Directors

- ~~Dodge Dakota recommendation surplus~~
- *Assembly Bill 361 Implementation Guide*
- *Preliminary Year End FY 2020-2021*
- *Fire and Parks Impact Fees, Five Year Report*

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT 8:12



Agenda Transmittal

DATE: November 2, 2021

FROM: Christina Greek, Finance and Human Resources Officer

AGENDA ITEM #1: ACCOUNTABILITY ACT REPORT FOR FISCAL YEAR 2020-21

RECOMMENDED ACTION: Review and Discuss

BACKGROUND

Certain direct charge levies are subject to the Local Agency Special Tax & Bond Accountability Act (Accountability Act) as codified in Government Code 50075 et seq. and 53410 et seq. The Act applies to the taxes charged for the District's Covenants, Conditions and Restrictions (CC&Rs) enforcement. The Act requires the District to file an annual report with the Board of Directors to account for actual expenditures and revenues associated with the tax. Once filed, a copy of the report must be submitted to El Dorado County Auditor-Controller's Office.

DISCUSSION

The annual Accountability Act report is required for Covenants, Conditions and Restrictions only and is a FY 2020-21 Revenue and Expenditures report providing information to contain the following:

- The amount of money collected specifically for the special tax (not commingled with other revenue sources).
- The amount of money expended specifically for the special tax (not commingled with expenditures from other revenue sources).
- The status of any project required or authorized to be funded with the special tax proceeds (not commingled with projects using other revenue sources).

The following pages provide the information required by the Accountability Act for the applicable District activities for Fiscal Year 2020-21 (Attachment 1A).

Attachment:

1A – Accountability Act Report 2020-21

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
02 - CC&R
From 7/1/2020 Through 6/30/2021

		Current Period Actual
<hr/>		
Operating Revenue		
Property Taxes	4110	285.90
Special Assessments	4135	78,658.16
Arc Review Fees	4140	26,605.00
Interest Income	4505	987.70
Other Income	4600	3,056.50
Total Operating Revenue		<u>109,593.26</u>
Expenditures		
Salaries - Perm.	5000	60,217.51
Overtime	5020	1,465.53
Health Benefit	5130	10,286.10
Dental Insurance	5140	750.00
Vision Insurance	5150	141.18
CalPERS Employer Retirement	5160	4,553.93
Worker's Compensation	5170	0.00
FICA/Medicare Employer Contribution	5180	835.08
UI/TT Contribution	5190	532.01
Advertising/Marketing	5209	202.70
Agency Administration Fee	5210	0.00
Bank Charge	5221	0.00
Clothing/Uniforms	5230	345.35
Computer Software	5231	3,890.68
Computer Hardware	5232	32.16
Contract Services - Other	5240	6,250.55
EDC Department Agency	5260	0.00
Food	5300	67.81
Fuel	5305	62.83
Insurance	5320	0.00
Legal Services	5335	3,246.36
Maint. - Buildings	5345	0.00
Maint. - Equipment	5350	23.50
Maint. - Grounds	5355	(177.50)
Maint. - Vehicle	5370	558.69
Memberships/Subscriptions	5380	0.00
Office Supplies/Expense	5400	91.06
Postage	5410	162.54
Printing	5415	228.98
Professional Services	5420	98.00
Publications & Legal Notices	5425	0.00
Staff Development	5455	0.00
Phones/internet	5470	4,365.59
Transfer Out	7000	17,146.00
Total Expenditures		<u>115,376.64</u>
Net Revenue Over Expenditures		<u><u>(5,783.38)</u></u>



Agenda Transmittal

DATE: November 2, 2021

FROM: Christina Greek, Finance and Human Resources Officer

AGENDA ITEM #2: **FISCAL YEAR 2021-22 FIRST QUARTER FINANCIAL REPORT**

RECOMMENDED ACTION: **RECEIVE AND FORWARD TO THE BOARD OF DIRECTORS**

INTRODUCTION

The Fiscal Year 2021-22 First Quarter Financial Report for the General Fund is attached (Attachment 2A). The report period is 7/1/21 through 9/30/21 which represents 25% of the Fiscal Year.

DISCUSSION

As some of the COVID-19 restrictions are modified, the District is no longer presented with the previous financial and program challenges. The District's First Quarter financial results reflect the efforts of District staff to adapt and accommodate the public with regulations in place. While meeting the COVID-19 State and County guidelines, staff is working diligently to take advantage of any District programming opportunities that arise. The Cameron Park Community Center being used as an evacuation center during the Caldor Fire did have a negative impact on gym rentals as well as added expenses that we are submitting for reimbursement from the Red Cross. The success of current activities such as Recreation program, Lake season passes, and pool use fees reflect these efforts.

Generally financial variances in the first quarter are common due to one-time payments at the beginning of a fiscal year, seasonality of services and programs, and the lack of a tax revenue allocation from the County. When comparing the First Quarter FY 2021-2022 to last year's First Quarter FY 2020-2021, the reports have similarities and similar bottom lines, despite the pandemic/fire.

The recovery from the impacts of the COVID-19 to the District can be seen in the under collection of recreation program revenues which include youth and adult classes, senior activities, youth and adult sports, and summer camps. Generally, these programs have been suspended or cancelled.

Although the totality of the continued effect of the COVID-19 crisis is unknown at this time, it appears the District's financial status to date is within budget expectations and aligns with FY 2020-21 first quarter financial results. During the first quarter of FY 2020-21, revenues were 7.93% collected while the current period revenues are 7.28% collected; this is also the case with total expenditures. FY 2020-21 expenditures for this same period were 12.11% expended while the current period expenditures are at 15.08% expended. This is largely due to the District's revenues are generated in the latter half of the fiscal year with the sale of annual passes and enrollment in summer programs.

Staff continues to work towards containment of the COVID-19 crisis financial impact to the District as well as added expenses hosting an evacuation center for the Caldor Fire. Staff continues to monitor these mitigation steps and the District's financial health closely as the COVID-19 crisis continues.

Attachment:

2A – Fiscal Year 2021-22 First Quarter Financial Status Report

Cameron Park Community Services District
Statement of Revenues and Expenditures
01 - General Fund
From 7/1/2021 Through 9/30/2021

		FY 2020-21 Final Budget	FY 2020-21 Actual	21-22 Final Budget	21-22 Actual	ent Exp to I
Expenditures						
Salaries - Perm.	5000	668,160.00	143,450.41	777,784.00	163,261.84	20.99%
Salaries - Seasonal	5010	90,540.00	32,169.82	138,175.00	80,359.15	58.15%
Overtime	5020	7,050.00	2,082.95	6,750.00	5,300.68	78.52%
Health Benefit	5130	118,523.00	30,758.72	109,540.00	31,777.78	29.01%
Retiree Health Benefit	5135	78,016.00	22,809.95	76,025.00	25,188.82	33.13%
Dental Insurance	5140	9,663.00	1,976.08	9,721.00	3,026.86	31.13%
Vision Insurance	5150	1,396.00	435.96	1,513.00	446.82	29.53%
CalPERS Employer Retirement	5160	207,664.00	158,844.33	248,154.00	200,553.63	80.81%
Worker's Compensation	5170	57,914.00	53,016.48	31,622.93	33,095.29	104.65%
FICA/Medicare Employer Contribution	5180	23,999.00	5,345.41	24,516.00	9,191.57	37.49%
UI/TT Contribution	5190	10,689.00	1,796.95	10,682.00	3,172.36	29.69%
Advertising/Marketing	5209	7,810.00	932.62	15,200.00	588.97	3.87%
Agriculture	5215	14,816.00	3,749.50	14,400.00	7,199.87	49.99%
Audit/Accounting	5220	30,000.00	367.50	36,000.00	2,185.00	6.06%
Bank Charge	5221	10,000.00	1,560.92	3,800.00	2,746.35	72.27%
Clothing/Uniforms	5230	4,285.00	581.10	6,350.00	1,332.01	20.97%
Computer Software	5231	27,200.00	9,743.82	31,721.00	11,997.57	37.82%
Computer Hardware	5232	5,500.00	2,495.39	7,250.00	6,664.46	91.92%
Contractual Services	5235	10,000.00	3,395.50	10,000.00	1,909.41	19.09%
Contractual - Provider Services - FIRE	5236	4,059,061.00	799,775.16	4,160,537.26	(16,062.10)	(0.38)%
Contract Under Utilization	5237	(250,000.00)	0.00	(300,000.00)	0.00	0.00%
Contract Services - Other	5240	163,438.00	12,355.55	176,290.00	10,417.72	5.90%
Director Compensation	5250	18,000.00	1,780.00	16,800.00	2,800.00	16.66%
EDC Department Agency	5260	4,300.00	4,252.73	4,300.00	4,418.54	102.75%
Educational Materials	5265	12,500.00	0.00	11,000.00	188.14	1.71%
Elections	5270	0.00	0.00	0.00	0.00	0.00%
Equipment-Minor/Small Tools	5275	9,340.00	2,399.78	8,500.00	1,623.99	19.10%
Fire & Safety Supplies	5285	3,913.04	1,204.64	3,450.00	1,599.20	46.35%
Fire Prevention & Inspection	5290	1,200.00	0.00	1,100.00	0.00	0.00%
Fire Turnout Gear	5295	31,000.00	3,940.14	31,000.00	14,024.90	45.24%
Fire- Intern paid	5296	14,200.00	1,760.00	20,200.00	1,120.00	5.54%
Food	5300	2,750.00	401.63	2,500.00	511.39	20.45%

Cameron Park Community Services District
Statement of Revenues and Expenditures
01 - General Fund
From 7/1/2021 Through 9/30/2021

		FY 2020-21 Final Budget	FY 2020-21 Actual	21-22 Final Budget	21-22 Actual	ent Exp to I
Fuel	5305	38,200.00	10,528.26	34,000.00	11,323.42	33.30%
Government Fees/Permits	5310	25,382.00	10,822.21	25,400.00	9,432.63	37.13%
Household Supplies	5315	26,700.00	8,449.52	29,000.00	10,645.36	36.70%
Instructors	5316	1,000.00	0.00	6,500.00	0.00	0.00%
Insurance	5320	130,000.00	129,177.41	175,886.00	172,717.20	98.19%
Legal Services	5335	15,000.00	1,260.00	15,000.00	1,558.00	10.38%
Maint. - Vehicle Supplies	5340	1,700.00	579.49	2,200.00	0.00	0.00%
Maint. - Buildings	5345	27,900.00	13,038.71	23,000.00	5,287.47	22.98%
Maint. - Equipment	5350	42,225.00	9,414.89	43,040.00	7,052.81	16.38%
Maint. - Grounds	5355	50,026.00	9,316.15	42,500.00	19,788.33	46.56%
Maint. - Radio/Phones	5360	2,000.00	423.05	2,000.00	0.00	0.00%
Maint. - Tires & Tubes	5365	14,800.00	1,097.38	13,600.00	4,845.26	35.62%
Maint. - Vehicle	5370	33,750.00	15,857.07	25,500.00	17,877.05	70.10%
Medical Supplies	5375	700.00	0.00	0.00	0.00	0.00%
Memberships/Subscriptions	5380	10,160.00	248.00	10,660.00	284.54	2.66%
Mileage Reimbursement	5385	1,250.00	45.88	500.00	64.79	12.95%
Miscellaneous	5395	100.00	0.00	0.00	0.00	0.00%
Office Supplies/Expense	5400	10,200.00	2,344.70	9,700.00	1,715.24	17.68%
Pool Chemicals	5405	26,827.00	8,163.21	25,000.00	6,635.38	26.54%
Postage	5410	10,300.00	483.47	7,800.00	390.00	5.00%
Printing	5415	1,100.00	30.00	850.00	320.13	37.66%
Professional Services	5420	129,587.00	12,659.43	74,110.00	38,219.39	51.57%
Program Supplies	5421	2,579.00	37.47	19,730.00	1,756.96	8.90%
Publications & Legal Notices	5425	600.00	0.00	600.00	230.01	38.33%
Radios	5430	3,000.00	0.00	3,000.00	24.61	0.82%
Rent/Lease - Bldgs, Fields, etc.	5435	0.00	0.00	7,060.00	0.00	0.00%
Rent/Lease - Equipment	5440	4,200.00	150.00	3,400.00	993.23	29.21%
Staff Development	5455	19,300.00	5,406.82	23,250.00	5,556.16	23.89%
Special Events	5465	500.00	95.00	0.00	0.00	0.00%
Phones/internet	5470	41,600.00	9,228.62	42,100.00	11,848.25	28.14%
Utilities - Water	5490	38,500.00	15,564.18	46,000.00	20,520.48	44.60%
Utilities - Electric	5492	147,860.00	40,099.66	167,798.00	35,149.78	20.94%
Utilites - Water - LLAD's	5495	350.00	342.56	0.00	0.00	0.00%
Vandalism	5500	2,200.00	985.10	1,700.00	0.00	0.00%
Cal Fire In Kind Purchases	5501	12,400.00	1,722.43	12,500.00	0.00	0.00%

Cameron Park Community Services District

Statement of Revenues and Expenditures

01 - General Fund

From 7/1/2021 Through 9/30/2021

		<u>FY 2020-21 Final Budget</u>	<u>FY 2020-21 Actual</u>	<u>21-22 Final Budget</u>	<u>21-22 Actual</u>	<u>ent Exp to I</u>
Capital Equipment Expense	5625	0.00	0.00	0.00	4,450.17	0.00%
Transfer Out	7000	9,020.00	9,080.00	9,020.00	0.00	0.00%
Transfer to Reserve	7001	0.00	0.00	27,639.66	0.00	0.00%
Reconciliation Discrepancy Account	9999	0.00	0.00	0.00	0.00	0.00%
Total Expenditures		<u>6,333,943.04</u>	<u>1,620,033.71</u>	<u>6,624,924.85</u>	<u>999,326.87</u>	<u>15.08%</u>
Net Revenue Over Expenditures		<u>20,877.34</u>	<u>(1,093,329.06)</u>	<u>0.00</u>	<u>(517,238.38)</u>	<u>0.00%</u>

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 10/1/2021 Through 10/31/2021

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
	Payroll GL PP20 10-01-21	34,732.80	10/1/2021	Payroll GL 10-01-21
	Payroll GL PP20 10-01-21 (w/ covid pay)	1,254.77	10/1/2021	
		<hr/>		
		35,987.57	10/1/2021	Total Payroll GL 10-01-21
	Payroll GL PP21 10-15-21	35,069.45	10/15/2021	Payroll GL 10-15-21
		<hr/>		
		35,069.45	10/15/2021	Total Payroll GL 10-15-21
	Payroll GL PP22 10-29-21	35,025.47	10/29/2021	Payroll GL 10-29-21
		<hr/>		
		35,025.47	10/29/2021	Total Payroll GL 10-29-21
Abila	Accounting Software - November 2021	795.30	10/14/2021	34542
		<hr/>		
		795.30	10/14/2021	Total 34542
Acer Landscape Materials, Inc	Bark @ CC pkg lot 09/24/21	742.85	10/7/2021	34494
		<hr/>		
		742.85	10/7/2021	Total 34494
ADM Screening	Pre emp testing - Parks 09/13/21	45.00	10/14/2021	34543
		<hr/>		
		45.00	10/14/2021	Total 34543
Airespring Inc.	Internet Broadbands Com Cntr/Lake October 2021	567.19	10/7/2021	34495
		<hr/>		
		567.19	10/7/2021	Total 34495
Airgas National Carbonation	CO2 fill, pool 09/30/21	407.79	10/14/2021	34544
		<hr/>		
		407.79	10/14/2021	Total 34544
Airgas National Carbonation	CO2 fill, pool 10/12/21	330.17	10/21/2021	34577
		<hr/>		
		330.17	10/21/2021	Total 34577
Airgas National Carbonation	CO2 Tank rental 09/30/21	82.25	10/14/2021	34544
		<hr/>		
		82.25	10/14/2021	Total 34544

Cameron Park Community Services District

Check/Voucher Register - Check Register

From 10/1/2021 Through 10/31/2021

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Alhambra	Water Delv 10/18 & Cooler rental	65.96	10/28/2021	34598
		65.96	10/28/2021	Total 34598
Angius & Terry LLP	Legal srvcs - CC&Rs 09/01/21	120.00	10/28/2021	34599
		120.00	10/28/2021	Total 34599
Angius & Terry LLP	Legal Srvcs CC&R's August 2021	505.01	10/7/2021	34496
		505.01	10/7/2021	Total 34496
ARC Alternatives	Solar Implementation - Septemeber 2021	7,517.70	10/21/2021	34579
		7,517.70	10/21/2021	Total 34579
AT&T Calnet 3	FD Fax line 09/10-10/09/21 BAN# 9391035819 JPA/Fire splits	23.40	10/28/2021	34600
		23.40	10/28/2021	Total 34600
Big O Tires #100	Parks - LLAD's 2018 F250 truck - New tires 10/20/21	1,141.87	10/28/2021	34601
		1,141.87	10/28/2021	Total 34601
Brittany Hieb	Aerating Properties, LLAD's & Parks 10/05/21	1,800.00	10/7/2021	34523
		1,800.00	10/7/2021	Total 34523
California Public Employee's Retirement System	CalPERS Health Pymt October 2021	20,386.25	10/8/2021	1001944269
		20,386.25	10/8/2021	Total 1001944269
California Public Employee's Retirement System	PP20 10-01-21 CalPERS Retirement - Classic	530.29	10/1/2021	1001951380
		530.29	10/1/2021	Total 1001951380
California Public Employee's Retirement System	PP20 10/01/21 CalPERS Retirement - Pepra	3,856.11	10/1/2021	1001951384

Cameron Park Community Services District

Check/Voucher Register - Check Register

From 10/1/2021 Through 10/31/2021

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		3,856.11	10/1/2021	Total 1001951384
California Public Employee's Retirement System	PP21 10-15-21 CalPERS Retirement - Classic	530.29	10/15/2021	1001962473
		530.29	10/15/2021	Total 1001962473
California Public Employee's Retirement System	PP21 10-15-21 CalPERS Retirement - Pepra	3,849.66	10/15/2021	1001962475
		3,849.66	10/15/2021	Total 1001962475
California Special Districts Association	2022 Annual Membership #35 10/1/21	8,195.00	10/21/2021	34585
		8,195.00	10/21/2021	Total 34585
Callander Associates Landscape Architecture	CP Lake Splash Pad design - Sept. 2021	4,283.92	10/14/2021	34545
		4,283.92	10/14/2021	Total 34545
CalPERS 457 Plan	PP20 10-01-21 CalPERS 457 Plan	200.00	10/1/2021	1001951378
		200.00	10/1/2021	Total 1001951378
CalPERS 457 Plan	PP21 10-15-21 CalPERS 457 Plan	200.00	10/15/2021	1001962471
		200.00	10/15/2021	Total 1001962471
Camino Power Tool	FD 89 chainsaw fuel 09/25/21	181.36	10/14/2021	34546
		181.36	10/14/2021	Total 34546
Capital Live Scan	Pre emp fp/bg check Parks & Rec Inst. 9/30/21	63.00	10/21/2021	34580
		63.00	10/21/2021	Total 34580
Carbon Copy, Inc.	Copier Count CCR/Rec/Admin %'s Oct. 2021 (Cs4053ci)	37.49	10/28/2021	34602
Carbon Copy, Inc.	FD89 Copier count Oct. 2021	13.64	10/28/2021	

Cameron Park Community Services District

Check/Voucher Register - Check Register

From 10/1/2021 Through 10/31/2021

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		51.13	10/28/2021	Total 34602
CardConnect	Card reader rentals CC & Kiosk September 2021	75.00	10/7/2021	34497
		75.00	10/7/2021	Total 34497
Christina Greek	Cell allowance - Oct. 2021	100.00	10/7/2021	34521
		100.00	10/7/2021	Total 34521
Churchill's Hardware, Inc.	FD hardware, etc. 09/02-09/11/21	8.25	10/7/2021	34498
		8.25	10/7/2021	Total 34498
Churchill's Hardware, Inc.	Parks/CC Hardware, etc 09/01-10/01/21	545.72	10/7/2021	34499
		545.72	10/7/2021	Total 34499
Cintas Corporation #622	CC Janitorial Supplies 09/21/21	273.84	10/7/2021	34500
Cintas Corporation #622	CC Janitorial Supplies 09/28/21	222.00	10/7/2021	
Cintas Corporation #622	CC Janitorial Supplies 10/05/21	283.26	10/7/2021	
		779.10	10/7/2021	Total 34500
Cintas Corporation #622	CC Janitorial Supplies 10/12/21	350.68	10/14/2021	34547
		350.68	10/14/2021	Total 34547
Cintas Corporation #622	CC Janitorial Supplies 10/19/21	380.60	10/21/2021	34582
		380.60	10/21/2021	Total 34582
Comcast	FD88 Internet 10/14-11/13/21	87.95	10/21/2021	34583
		87.95	10/21/2021	Total 34583
Comcast	FD89 Internet Fire/Jpa splits 10/11-11/10/21	154.69	10/28/2021	34603
		154.69	10/28/2021	Total 34603

Cameron Park Community Services District

Check/Voucher Register - Check Register

From 10/1/2021 Through 10/31/2021

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Conforti Plumbing, Inc	CP Lake RR's service 09/27/21	190.00	10/21/2021	34584
		190.00	10/21/2021	Total 34584
De Lage Landen Financial Services, Inc.	CC Copier Lease 09/15-10/14/21 #988441	235.95	10/7/2021	34502
		235.95	10/7/2021	Total 34502
De Lage Landen Financial Services, Inc.	FD88 Copier Lease pymt 09/15-10/14/21 #522414	91.97	10/7/2021	34501
		91.97	10/7/2021	Total 34501
Delta Dental of California	Dental - November 2021	1,288.76	10/28/2021	34604
		1,288.76	10/28/2021	Total 34604
Department of Industrial Relations	Inspection E 1833580 SA Stage/wheelchair lift 09/10/21	125.00	10/14/2021	34548
		125.00	10/14/2021	Total 34548
Department of Industrial Relations	OSHA Penalty pmt #28 due 10/19/21	485.00	10/14/2021	34549
		485.00	10/14/2021	Total 34549
Department of Justice	Pre Emp BG checks Rec/Parks Sept 2021	64.00	10/14/2021	34550
		64.00	10/14/2021	Total 34550
Diana Rehfield	Xmas Craft fair - withdrawal refund 10/18/21	85.00	10/21/2021	34594
		85.00	10/21/2021	Total 34594
EDC Chamber of Commerce	Annual Membership w/10% disc Oct. 2021	157.50	10/7/2021	34503
		157.50	10/7/2021	Total 34503

Cameron Park Community Services District

Check/Voucher Register - Check Register

From 10/1/2021 Through 10/31/2021

Vendor Name	Description	Check Amount	Check Date	Check #
EDC Fire Prevention Officer's Association	FY 21/22 Dues K. Richards FD89 BC	50.00	10/28/2021	34605
		50.00	10/28/2021	Total 34605
El Dorado County Surveyor	Aerial Map of Cameron Park for new GM 10/06/21	100.00	10/14/2021	34551
		100.00	10/14/2021	Total 34551
El Dorado Disposal Service	Waste collection/Evac center 09/01/21	762.46	10/7/2021	34515
		762.46	10/7/2021	Total 34515
El Dorado Irrigation District	BarJ15A Wtr/Lndscp 07/27-09/24/21	535.85	10/7/2021	34508
		535.85	10/7/2021	Total 34508
El Dorado Irrigation District	BarJB Wtr 07/23-09/22/21	323.24	10/7/2021	34509
		323.24	10/7/2021	Total 34509
El Dorado Irrigation District	CC Main Bldg Wtr/Swr 07/24-09/29/21	1,685.75	10/7/2021	34513
		1,685.75	10/7/2021	Total 34513
El Dorado Irrigation District	CC Pool/Grounds Wtr/RW/Swr 07/24-09/29/21	688.12	10/7/2021	34514
		688.12	10/7/2021	Total 34514
El Dorado Irrigation District	Chardi Wtr/Lndcp 07/22-09/21/21	257.75	10/7/2021	34512
		257.75	10/7/2021	Total 34512
El Dorado Irrigation District	CM Park RR's Wtr/Swr 07/23-09/29/21	188.98	10/7/2021	34504
		188.98	10/7/2021	Total 34504
El Dorado Irrigation District	CM Park Wtr 07/23-09/22/21	7,104.40	10/7/2021	34507

Cameron Park Community Services District

Check/Voucher Register - Check Register

From 10/1/2021 Through 10/31/2021

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		7,104.40	10/7/2021	Total 34507
El Dorado Irrigation District	CP Lake Wtr/Swr 07/24-09/29/21	2,633.00	10/7/2021	34511
		2,633.00	10/7/2021	Total 34511
El Dorado Irrigation District	D. West Wtr 07/28-09/24/21	1,567.65	10/7/2021	34510
		1,567.65	10/7/2021	Total 34510
El Dorado Irrigation District	Dog Park Wtr 07/22-09/21/21	361.05	10/7/2021	34505
		361.05	10/7/2021	Total 34505
El Dorado Irrigation District	FD88 Wtr/Swr 07/23-09/29/21	496.62	10/14/2021	34553
		496.62	10/14/2021	Total 34553
El Dorado Irrigation District	FD89 Wtr/Swr FIRE-JPA splits07/27-09/29/21	1,255.63	10/14/2021	34552
		1,255.63	10/14/2021	Total 34552
El Dorado Irrigation District	Rasm Park Wtr/Swr 07/24-09/29/21	237.92	10/7/2021	34506
		237.92	10/7/2021	Total 34506
El Dorado Press	FD Prevention Bus cards Rich/Garr 09/28/21	148.00	10/7/2021	34516
		148.00	10/7/2021	Total 34516
Epperson Law Group, PC	Legal Srvcs, calls, mtgs, emails 09/01-09/23/21	1,332.00	10/14/2021	34554
		1,332.00	10/14/2021	Total 34554
Eric William Blodgett Aiston	Dir Comp for mtgs 08/0,06,18,24	400.00	10/21/2021	34578
Eric William Blodgett Aiston	Dir Comp for Mtgs 09/15,16,22,28	400.00	10/21/2021	
		800.00	10/21/2021	Total 34578

Cameron Park Community Services District

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From 10/1/2021 Through 10/31/2021

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Ewing Irrigation Products, Inc.	Bar J A irrig parts 09/30/21	199.07	10/14/2021	34555
		<hr/> 199.07	10/14/2021	Total 34555
Ewing Irrigation Products, Inc.	CP lake irrig supplies 10/06/21	235.16	10/21/2021	34586
		<hr/> 235.16	10/21/2021	Total 34586
Executech	Cisco Meraki License Renewal Oct 2021 to Oct 2022	1,204.20	10/7/2021	34517
Executech	HP Laptop & Dock for District (Finance office) 09/28/21	1,558.97	10/7/2021	
		<hr/> 2,763.17	10/7/2021	Total 34517
Executech	MSA, IT Srvcs, October 2021	2,947.06	10/14/2021	34556
		<hr/> 2,947.06	10/14/2021	Total 34556
Executech	Prof Srvcs 2 laptop setups Fin/Rec 09/01/21	375.00	10/7/2021	34517
		<hr/> 375.00	10/7/2021	Total 34517
Felicity Wood Carlson	Dir Comp for mtgs 08/02,03,06,18,24	500.00	10/21/2021	34581
Felicity Wood Carlson	Dir Comp for mtgs 09/22 & 9/28	200.00	10/21/2021	
		<hr/> 700.00	10/21/2021	Total 34581
Folsom Lake Ford, Inc.	FD B2705 truck service 09/24/21	212.47	10/14/2021	34557
		<hr/> 212.47	10/14/2021	Total 34557
Foothill Auto Service, Inc.	Parks truck 2001 F250 Brake pads & oil change 10/11/21	451.12	10/14/2021	34558
Foothill Auto Service, Inc.	Parks truck 2015 F250 clean up srvc, rot tires 10/06/21	106.20	10/14/2021	
		<hr/> 557.32	10/14/2021	Total 34558
Gold Country Hardware	CP Lake - iron rakes 10/05/21	107.21	10/7/2021	34519
		<hr/> 107.21	10/7/2021	Total 34519

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 10/1/2021 Through 10/31/2021

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Great Sacramento Investments, LLC	Sport Camp Inst share fees Soccer Tots 10/12/21	459.00	10/14/2021	34560
		459.00	10/14/2021	Total 34560
Hangtown Fire Control, Inc.	CC Hood Srvc & parts 09/17/21	179.35	10/7/2021	34522
		179.35	10/7/2021	Total 34522
Hangtown Fire Control, Inc.	FD89 fire supp system service 10/07/21	141.09	10/14/2021	34561
		141.09	10/14/2021	Total 34561
Hangtown Painting	Painting Srvc - GM Office 10/09/21	750.00	10/21/2021	34588
		750.00	10/21/2021	Total 34588
Highlander Termite & Pest Control	CC Pest Control srvc 10/12/21 #941	75.00	10/14/2021	34562
		75.00	10/14/2021	Total 34562
Highlander Termite & Pest Control	FD89 Pest control 10/14/21 #713	75.00	10/21/2021	34589
		75.00	10/21/2021	Total 34589
Hillyard, Inc.	Parks Janitorial Supplies 09/29/21	860.10	10/7/2021	34524
		860.10	10/7/2021	Total 34524
Hunt & Sons	FD Bulk Fuel 10/15/21	1,554.61	10/21/2021	34590
		1,554.61	10/21/2021	Total 34590
Hunt & Sons	Fuel fill 10/01/21	1,879.92	10/14/2021	34563
		1,879.92	10/14/2021	Total 34563
Interwest Consulting Group, Inc.	FD Plan review 3275 Coach Ln 07/01-09/29/21 #CPKF21-0016	246.25	10/7/2021	34525
		246.25	10/7/2021	Total 34525

Cameron Park Community Services District

Check/Voucher Register - Check Register

From 10/1/2021 Through 10/31/2021

Vendor Name	Description	Check Amount	Check Date	Check #
Interwest Consulting Group, Inc.	FDPlan review 8461 Coach Ln #CPKF21-0014 07/16-10/19/21	388.75	10/28/2021	34606
		388.75	10/28/2021	Total 34606
Jill Ritzman	Cell Allowance - October 2021	100.00	10/14/2021	34570
		100.00	10/14/2021	Total 34570
Johnson Controls	CC Metasys panel relocation review 09/23/21	561.60	10/7/2021	34526
		561.60	10/7/2021	Total 34526
Jonathan Sherwood	Fire intern/Fire Inspector shifts 09/07,14,21,28	640.00	10/14/2021	34571
		640.00	10/14/2021	Total 34571
Joni Jokerst	HH credit refund - moving away 10/12/21	25.00	10/14/2021	34564
		25.00	10/14/2021	Total 34564
Joshua C. Marks	Janitorial Svcs Sept 1,8,15,22,29 (Final)	1,250.00	10/7/2021	34529
		1,250.00	10/7/2021	Total 34529
Joshua C. Marks	Srvcs to unlock/lock Parks & RR's October 2021	1,650.00	10/28/2021	34609
		1,650.00	10/28/2021	Total 34609
JS Services Landscape Inc.	Landscape cleanup svcs (after solar completed) 9/24/21	1,600.00	10/14/2021	34565
		1,600.00	10/14/2021	Total 34565
JS West Propane Gas	Propane fill, (\$2.17 gal) Pool 09/24/21	1,888.12	10/7/2021	34527
		1,888.12	10/7/2021	Total 34527
JS West Propane Gas	Propane fill, 10/05/21	3,434.40	10/21/2021	34591
		3,434.40	10/21/2021	Total 34591

Cameron Park Community Services District

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
JS West Propane Gas	Propane fill, pool (\$2.44 gal) 10/12/21	3,172.49	10/28/2021	34607
		<hr/> 3,172.49	10/28/2021	Total 34607
Kayla Thayer	Cell Allowance - Oct 2021	50.00	10/7/2021	34538
		<hr/> 50.00	10/7/2021	Total 34538
Kimberly Vickers	Cell Allowance - Oct 2021	100.00	10/7/2021	34539
		<hr/> 100.00	10/7/2021	Total 34539
Larry McBride	In Lieu Med Bens - Retired -Oct 2021	600.00	10/7/2021	34530
		<hr/> 600.00	10/7/2021	Total 34530
Les Schwab Group Holdings, LLC	FD E89 Tires 9/29/21 (2015 Smeal Engine)	3,421.12	10/28/2021	34608
		<hr/> 3,421.12	10/28/2021	Total 34608
Lincoln Aquatics	Pool, Liquid Chlorine 09/24/21	1,042.11	10/7/2021	34528
		<hr/> 1,042.11	10/7/2021	Total 34528
Melissa O'Meara Simpkin	Parks - Uniform shirts 09/30/21	878.65	10/7/2021	34536
		<hr/> 878.65	10/7/2021	Total 34536
Michael Grassle	Cell Allowance - Oct 2021	100.00	10/7/2021	34520
		<hr/> 100.00	10/7/2021	Total 34520
Michael Grassle	Mileage Reimb Sept. 2021	116.48	10/21/2021	34587
		<hr/> 116.48	10/21/2021	Total 34587
Municipal Resource Group LLC	GM Recruitment - Ref checks, BOD mtgs, etc. September 2021	2,257.50	10/28/2021	34610
		<hr/> 2,257.50	10/28/2021	Total 34610
Pathian Administrators	Vision Benefits - November 2021	156.18	10/14/2021	34566
		<hr/> 156.18	10/14/2021	Total 34566

Cameron Park Community Services District

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Paychex	Paychex Flex/Mobile fees for September 2021	218.40	10/20/2021	1721610
		<hr/>		
		218.40	10/20/2021	Total 1721610
Paychex	Paychex Q3 CY 2021 postage for mailed Docs	16.00	10/15/2021	2021101201
		<hr/>		
		16.00	10/15/2021	Total 2021101201
PG&E	Elec 08/26-09/26/21 New Crn & CP Lake	1,476.40	10/14/2021	34568
		<hr/>		
		1,476.40	10/14/2021	Total 34568
PG&E	Elec 11 lamps 09/17-10/15/21	162.82	10/21/2021	34593
		<hr/>		
		162.82	10/21/2021	Total 34593
PG&E	Elec 8 lamps 09/17-10/15/21	118.42	10/21/2021	34592
		<hr/>		
		118.42	10/21/2021	Total 34592
PG&E	Elec. 8/26-9/26/21 Carousel, FD's 88 & 89 Fire/Jpa split	2,805.72	10/7/2021	34531
		<hr/>		
		2,805.72	10/7/2021	Total 34531
PG&E	Elec. CC 09/21-10/19/21 & LP #12	5,873.30	10/28/2021	34612
		<hr/>		
		5,873.30	10/28/2021	Total 34612
PG&E	Elec. LLADs 08/26-09/26/21	11,555.58	10/14/2021	34567
		<hr/>		
		11,555.58	10/14/2021	Total 34567
Philip R. Odion	2019 FD Util Trucks DMV processor srvc for Titles 10/21/21	221.00	10/28/2021	34611
		<hr/>		
		221.00	10/28/2021	Total 34611
Pitney Bowes Global Financial Services	Mailstation rental Nov/Dec 2021 & Jan 2022	86.57	10/7/2021	34532
		<hr/>		
		86.57	10/7/2021	Total 34532

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Public Employee's Union Local 1	Union Dues for Payroll 10/29/21	107.13	10/28/2021	34613
		<hr/>		
		107.13	10/28/2021	Total 34613
Public Employee's Union Local 1	Unoin Dues for Payroll 10-15-21	106.10	10/14/2021	34569
		<hr/>		
		106.10	10/14/2021	Total 34569
R.J. Ricciardi, Inc CPA's	CPA Audit Prep thru Sept 2021 for FY 20/21 (Pymt #1 Sept '21	1,470.00	10/7/2021	34533
		<hr/>		
		1,470.00	10/7/2021	Total 34533
Riebes Auto Parts	Eastwood Battery 10/05/21	64.38	10/7/2021	34534
Riebes Auto Parts	FD U88 parts 10/05/21	184.49	10/7/2021	
		<hr/>		
		248.87	10/7/2021	Total 34534
Riverview International Trucks, Inc.	FD E389 Parts (w/ CM refund -\$371.56) for returns 09/21/21	1,338.85	10/7/2021	34535
Riverview International Trucks, Inc.	FD E389 Parts (w/ CM refund -\$64.95) for returns 09/23/21	208.64	10/7/2021	
Riverview International Trucks, Inc.	FD E389 Parts 09/22/21	163.08	10/7/2021	
Riverview International Trucks, Inc.	FD E389 Parts 09/23/21	686.43	10/7/2021	
Riverview International Trucks, Inc.	FD E389 Parts 09/24/21	631.09	10/7/2021	
Riverview International Trucks, Inc.	FD E89 Parts 09/29/21	130.81	10/7/2021	
		<hr/>		
		3,158.90	10/7/2021	Total 34535
Shred City LLC	Shred srvc pu (4 boxes) 10/19/21	102.49	10/21/2021	34595
		<hr/>		
		102.49	10/21/2021	Total 34595

Cameron Park Community Services District
Check/Voucher Register - Check Register
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Vendor Name	Description	Check Amount	Check Date	Check #
Sierra Ecosystem Associates	CEQA - D. West Improvements Sept. 2021	857.75	10/14/2021	34572
		857.75	10/14/2021	Total 34572
Sierra Tractor, Inc.	Parks, misc parts 10/20/21	45.91	10/28/2021	34614
		45.91	10/28/2021	Total 34614
Spider Ranch Productions	CC audio/visual system review 10/6/21	250.00	10/14/2021	34573
		250.00	10/14/2021	Total 34573
Streamline	Streamline Web/Engage Mthly 10/01-11/01/21	370.00	10/7/2021	34537
		370.00	10/7/2021	Total 34537
T&M Electric	FD89 Flag lighting repair 10/26/21	267.00	10/28/2021	34615
		267.00	10/28/2021	Total 34615
Tina Lynn Goins	Fall Mailer postage for 12,949 10/05/21	2,447.36	10/7/2021	34518
		2,447.36	10/7/2021	Total 34518
Tina Lynn Goins	Fall Rec Mailer Design/Print 10/08/21	3,900.03	10/14/2021	34559
		3,900.03	10/14/2021	Total 34559
TPX Communications	Com Center Phones/Internet Oct 2021	1,019.63	10/14/2021	34574
		1,019.63	10/14/2021	Total 34574
Umpqua Bank	CC Merch Fees - Vantiv/Umpqua Sept 2021	664.54	10/12/2021	Merch Fees
		664.54	10/12/2021	Total Merch Fees
Umpqua Bank	Maintenance Fee for September 2021	53.03	10/20/2021	Bank Maint Fee
		53.03	10/20/2021	Total Bank Maint Fee

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Check/Voucher Register - Check Register
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Vendor Name	Description	Check Amount	Check Date	Check #
Umpqua Bank	Umpqua Visa Cards - September 2021	7,343.89	10/14/2021	34575
		7,343.89	10/14/2021	Total 34575
Verizon Business	FD Business Line Sept 2021 #Y2620200	5.41	10/21/2021	34596
		5.41	10/21/2021	Total 34596
Verizon Wireless	FD Wireless 09/16-10/15/21 #970402560-00006	114.03	10/28/2021	34619
		114.03	10/28/2021	Total 34619
Verizon Wireless	FD Wireless 9/16-10/15/21 #970402560-00005	577.85	10/28/2021	34618
		577.85	10/28/2021	Total 34618
Verizon Wireless	Wireless Ipads/Hotspots 09/11-10/10/21 (+ 2 new)	295.51	10/28/2021	34617
		295.51	10/28/2021	Total 34617
Verizon Wireless	Wireless Phones CC, Rec, Parks, CCR 09/11-10/10/21	443.61	10/28/2021	34616
		443.61	10/28/2021	Total 34616
Wayne's Locksmith	Baron gate key lock fix 10/06/21	130.00	10/7/2021	34540
		130.00	10/7/2021	Total 34540
Wex Bank	FD OOA fuel September 2021	257.31	10/14/2021	34576
		257.31	10/14/2021	Total 34576
Wilkinson Portables, Inc.	D. West Porta Potty 08/17-09/13/21 job#28615	155.73	10/21/2021	34597
Wilkinson Portables, Inc.	D. West Porta Potty 10/12-11/08/21 #28615	155.73	10/21/2021	
		311.46	10/21/2021	Total 34597
Wilkinson Portables, Inc.	Disc Golf porta potty 09/17-10/14/21 #28738	155.73	10/7/2021	34541
		155.73	10/7/2021	Total 34541

Cameron Park Community Services District

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Wilkinson Portables, Inc.	Disc Golf Porta Potty 10/15-11/11/21 #28738	155.73	10/21/2021	34597
		<hr/>		
		155.73	10/21/2021	Total 34597
		<hr/>		
Report Total		273,430.24		
		<hr/> <hr/>		