

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



**Parks & Recreation Committee
Wednesday, December 18, 2019
2:00 p.m.**

**Cameron Park Community Services District
2502 Country Club Drive, Cameron Park**

Agenda

Members: Chair Director Holly Morrison (HM), Vice Chair Director Monique Scobey (MS)
Alternate Director Ellie Wooten (EW)
Staff: General Manager Jill Ritzman, Interim Recreation Supervisor Whitney Kahn,
Parks Superintendent Mike Grassle

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

APPROVAL OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.

DEPARTMENT MATTERS

- 1. Cameron Park Lake Convenience Neighborhood Gate Fees & Process (D. Horton, J. Ritzman)**
- 2. Facility Use Fees (Sports Field, Community Center, Picnic Areas) (W. Kahn, J. Ritzman)**
- 3. Recreation Programming Plan/Budget (J. Ritzman, W. Kahn)**

4. Staff Oral & Written Updates (M. Grassle, W. Kahn)

- Parks written report included; Recreation written report to be hand-carried
- Park Sign Changes for Paul J. Ryan Park

5. Items for the January & Future Committee Agendas

- Bass Lake Park Plans, EDHCSD

6. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Parks & Recreation Committee
Monday, November 4, 2019
6:30 p.m.

Cameron Park Community Services District
2502 Country Club Drive, Cameron Park

Conformed Agenda

Members: Chair Director Holly Morrison (HM), Vice Chair Director Monique Scobey (MS)
Alternate Director Ellie Wooten (EW)
Staff: General Manager Jill Ritzman, Interim Recreation Supervisor Whitney Kahn,
Parks Superintendent Mike Grassle

(Monique Scobey is expected to be absent; Ellie Wooten, as the alternate, will attend in her absence.)

CALL TO ORDER - 6:35pm

ROLL CALL – HM/EW (MS was absent)

APPROVAL OF AGENDA - Approved

APPROVAL OF CONFORMED AGENDA – Move to Board

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

1. **Eric Rauchfuss, Eagle Scout** – follow-up regarding solar-powered score board at Rasmussen Park
 - *Additional presentation by Eric Rauchfuss about his Eagle Scout Project - solar-powered score board at Rasmussen Park.*

2. **Report back on Senior Leadership Council & Senior Program Plans** (oral update, J. Ritzman and JoAnn Perry)
 - *Oral presentation and handouts by Senior Leadership Council regarding Senior Program Plans.*

3. **Recreation Programming Plan/Budget** (J. Ritzman, W. Kahn)
 - *Presented and discussed recreation programming plan/budget; bring back to committee next month. There were concerns regarding protocols for classes and a cost saving Activity Guide.*

4. **Staff Oral & Written Updates** (M. Grassle, W. Kahn)
 - Park Sign Changes for Paul J. Ryan Park

5. **Items for the December & Future Committee Agendas**
 - Facility Use Fees
 - Bass Lake Park Plans, EDHCSD
 - *Recreation Programming Plan/Budget*
 - *Grant Writer update*
 - *Cameron Park Lake gate key program & fees*
 - *Christmas Tree program*

6. **Items to take to the Board of Directors**

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT – 8:25pm



Agenda Transmittal

DATE: December 18, 2019

FROM: Debbie Horton, Administrative Assistant/Safety Coordinator

AGENDA ITEM #1: **CAMERON PARK LAKE HOME OWNERS ASSOCIATION & NEIGHBORHOOD GATES AND KEY PROGRAM**

RECOMMENDATION

- Discuss staff recommendation and provide feedback;
- Affirm Board of Director's 1999 directives;
- Return convenience gate ownership to private property owners and/or Home Owners Associations (HOAs);
- For neighborhood convenience gates without private property owner or HOA, District continues ownership and maintenance (Baron Court may be the only location);
- Eliminate fees and deposits for gates & keys;
- Support advancing to the Board of Directors for consideration.

BACKGROUND

For the past twenty years, Cameron Park Community Services District (District) has managed a neighborhood convenience gate, key and lock program that provides exclusive access to residents surrounding Cameron Park Lake. There are 22-24 of convenience gates around the Lake; some gates appear to not be used due to topography or condition. This program is offered at various degrees to three property owner groups: private residences that border the northern half of the Cameron Park Lake, property owners of condominiums (HOAs) and residents of Airpark Estates who reside along airplane width roads.

These neighborhood convenience gates provide access to the Lake amenities, including trails, tennis and pickle ball courts. The District currently maintains gates, keys and locks.

Staff also invests a sizable amount of work hours renewing and recordkeeping of administrative fees and annual passes to this select group of residents.

Staff met with longtime residents from the Airpark and an HOA to obtain information about the past and current program. Archived documents from 1999 helped greatly in understanding the scope and background of the program. In 1999, the Board of Directors established program framework (Attachments 1A and 1B).

DISCUSSION

The current program involves both Parks and Recreation staff and has changed since the 1999 program framework. Currently, Parks staff provides and maintains gates, locks and the key system for these groups of residences; tasks include gate repairs and changing locks. Recreation staff communicates with historical participants each April to advise them about renewing their season pass, to pay the administrative fee and receive gate keys. This packet is distributed to approximately 118 recipients and includes season pass applications, individual key agreement contracts and instructions. For HOAs, the president communicates with residents and returns the applications and monies collected to the District office. Using financial figures from 2019, revenues collected from these groups during the 2019 season was \$11,792.25, including a 15% administrative fees.

Attachment 1C compares the 1999 Board-directed program framework, current program practices, and recommendations for moving ahead. The current program is problematic for several reasons.

- Inconsistent with the Board's 1999 directives.
- Managed for selected residents without fully recovering the cost of the program.
- Not applied consistently to all eligible residents, including the notification, application of fees, changing of locks, maintenance of gates, and expectations of signing the resident key agreement. There are currently six season pass variations depending on address and time of pass purchase.
- Paper and US mail driven process, making program costly, time consuming, and problematic for record keeping.
- Three property owner groups treated differently:

- There is not an HOA in the Airpark. Residents of Airpark Estates who reside along airplane width roads pay a one-time \$50 key deposit, receive annually new key and are expected to purchase a pass plus 15% administrative fee.
- For HOAs, the president communicates with residents and returns the applications and monies collected to the District office. These residents pay an annual fee of 15% above the cost of a season pass, and a deposit is not charged. The District does not routinely change out the locks and keys for the HOAs.
- Private residences along northern border are treated the same as the HOAs above, but the District communicates directly with these residents.

CONCLUSION

The best use of District time and limited resources is to return to the Board directives of 1999, including returning the responsibility of changing and monitoring use, locks and keys to the private property owners, primarily HOAs. In addition, ownership and maintenance of the gates would be returned to property owners, including maintaining gates in good working order. Repairs and/or replacement becomes the gate owner's responsibility. Property owners would also have an option to abandon a convenience gate. A convenience gate letter of agreement will be executed (one-time) with HOAs and residents along the north side of the lake, outlining roles and responsibilities. If an HOA or a specific property owner does not exist, such as in the Airpark with Baron Court, District will continue to maintain the lock and gate.

Approval of this recommendation will largely minimize the District's role to the sale and issuance of season passes to individual residents, consistent with other Cameron Park residents. HOA and property owners will be responsibility for managing and maintaining privately held neighborhood convenience gates.

Staff will meet with HOA presidents and property owners discuss upcoming changes. At this time, information about the availability of keys for the convenience gates in Airpark is largely word of mouth. To inform residents about these changes, a postcard will be sent to all eligible residents within Airpark Estates.

Attachments:

1A - 1999 private & convenience gate access renewal letter

1B - 1999 contract for private gate access

1C - Past, current, and proposed program comparison chart

CAMERON PARK COMMUNITY SERVICES DISTRICT

**1999 CONTRACT FOR PRIVATE GATE ACCESS
TO CAMERON PARK LAKE**

The **CAMERON PARK COMMUNITY SERVICES DISTRICT ("CPCSD")** and the undersigned **Cameron Park Property Owner ("Owner")** agree as follows:

1. **CPCSD** grants to **Owner** the right to use an access gate in the fence that separates **Owner's** property from the Cameron Park Lake Recreational Area, owned and operated by the **CPCSD**. All costs for initial installation of the gate shall be borne by the **Owner**, however upon completion the gate shall be donated and accepted as **CPCSD** property.
2. All Owners agree to renew the Gate Contract and pay the established annual pass fee, plus 15% per household annually to the CPCSD. An annual pass will be provided to each gate user. When applying for the annual pass, **Owner** shall provide identification of **Owner's** household members who are entitled to utilize the private gate access. (See Annual Pass Application) In the event of sale or lease, Annual Passes are not transferable to new owners.
3. **Owner** will be responsible for providing a lock for **Owner's** gate and will be responsible for restricting the use of the gate to members of **Owner's** household only.
4. **Owner** will not permit persons other than members of **Owner's** household to enter the Lake area by use of the key.
5. **Owner** agrees to indemnify and hold **CPCSD** harmless for any claims, demands, actions, judgment, or other liabilities for injury or death of persons, or for property damage, arising from or in connection with **Owner's** exercise of privileges conferred by this Agreement.
6. **Owner** and members of his household are authorized to be within the Lake recreational area only during the hours that CPCSD keeps the area open for regular park users.
7. **Owner** agrees not to place any structures or personal property within the Lake recreational area and not to trim or alter any vegetation or landscaping within that area, without permission from the **CPCSD**.
8. No pets, bicycles, or motorized vehicles are permitted in the Lake Park facility.

**CAMERON PARK COMMUNITY SERVICES DISTRICT
CONTRACT FOR PRIVATE GATE ACCESS TO CAMERON PARK LAKE**

9. Owner acknowledges that in the event Owner or members of Owner's household violate any of the provisions of this Contract, CPCSD shall be entitled to immediately revoke Owner's privileges under this Contract. Owner understands that upon receipt of written notice the Owner's privileges will be withdrawn and the CPCSD will place a lock and chain on gate to assure discontinued use.

10. If a gate is installed for access from property with multiple dwelling units on it, each dwelling unit shall abide by the terms contained in this contact.

11. If Owner either sells or leases his property, it shall be Owner's obligation to inform his buyers or tenants of the terms of this Contract.

12. In the event of any litigation to interpret or enforce the terms of this Contract, the prevailing party shall be entitled to recover its reasonable attorney's fees as fixed by the Court.

SUMMER HOURS: April 1st through September 30th, 7:00 A.M. to Sunset (dusk).

WINTER HOURS: October 1st through March 31st, 8:00 A.M. to 5:00 P.M.

It shall be a trespass punishable by law for Owner or members of his household to be present within the Cameron Park Lake recreational area when it is closed to other users.

OWNER _____
Date

If Multiple Dwelling Units list name of units and how many units within your complex:

Property Address

CAMERON PARK COMMUNITY SERVICES DISTRICT

Approved By _____
Date

Recpt. # _____ By _____

Attachment 1B

CAMERON PARK COMMUNITY SERVICES DISTRICT
3200 Country Club Drive, Cameron Park, CA 95682 (530) 677-2231

Date: February 1, 1999
To: All Persons Utilizing Private/Convenience Access Gates
Subject: Annual Renewal of Gate Contracts and Annual Pass Applications

Dear Neighbor:

The time of year for renewal of Gate Contracts and Lake Annual Passes is upon us. As Of March 1, 1999, the new annual passes will be needed to initiate or continue use of the private access gates. **Please find enclosed a billing invoice for your unit.** Gate Contracts and Annual Passes **will not** be available prior to March 1, 1999.

If you are a resident within a multiple dwelling unit adjacent to the lake facility, **we request your complex complete the necessary paperwork as one organized unit making sure all enclosed materials are distributed and completed by each tenant. Once completed return to the designated group representative. It is the designated representative's responsibility to make sure all contracts are completed and returned to the CSD. Enclose the contracts and make ONE CHECK payable from your group to the Cameron Park CSD.**

Please note that during the annual Board of Directors review of district facility fees and policies a gate/use fee equal to the purchase of an annual pass, **plus 15% per household or unit**, was determined applicable for use of a private or convenience gate. (*Please be advised, a refundable key deposit of \$50.00 is applicable for each user household at the time of initial **"convenience gate"** application). In the event, you decide to discontinue use of a gate the \$50.00 key deposit will be cheerfully refunded upon the key being returned.

Please be reminded your private/convenience gate is provided as a courtesy to residents adjacent to or in close proximity of our facility. **This is maintained by legal agreement between the resident(s) and the District. This privilege is not a given right obtained through the purchase of any property adjacent to the facility.** The rules and regulations stipulated in this contract are the same for each and every unit, and all gate users are obligated to abide by them. Please be sure all persons affected by this contract are aware of the content and conditions of this agreement. Disregard for agreement conditions by one gate user can have a negative result on all persons utilizing that specific gate. Due to the nature of the facility and the staff available to enforce such rules, the system depends on the honesty and integrity of all persons involved. We appreciate the individuals that have continued to follow the rules and/or monitor persons that may not be aware or have forgotten the rules.

Due to the timely distribution of 1999 Gate Contracts and Annual Pass applications it is our request that all contracts and applications be submitted **no later than April 1, 1999.** A late fee of \$50.00 will be imposed starting April 2, 1999, and assessed monthly at \$50.00 per month for paperwork submitted after the April 2, 1999 deadline. Please allow seven working days for passes to be completed and returned.

Thank you for your cooperation.

Sincerely,

Heidi Weiland

Attachment 1C

1999 BOD Directives	Current Operations	Moving Forward
FEES & PROGRAM ADMINISTRATION		
<p>15% per household or unit administration fee.</p> <p>One-time \$50 refundable gate key deposit.</p> <p>Lake season pass required.</p>	<p>15% admin fees collected were \$1,768.84 in 2019.</p> <p>One-time \$50 key deposit sometimes collected.</p> <p>Lake season pass required.</p>	<p>No Admin Fee.</p> <p>No key deposit.</p> <p>Lake season pass required.</p>
	<p>Application packets (six variations) are mailed to 118 individuals from three property owner groups.</p>	<p>District ends mailings of applications and annual contracts to property owners; one-time letter of expectations implemented with property owners.</p>
	<p>HOA presidents return applications and collected monies to District office.</p>	<p>Postcard mailer to Airpark eligible residents promoting the purchase of passes and information about the convenience gate.</p>
GATE & KEY RESPONSIBILITIES		
<p>Owners provided gate installation and then donated gates to District. Owner's responsibility to purchase lock and keys; monitor use; and advise the District about key.</p>	<p>Gate locks and keys are provided by Parks Dept., but practice is applied inconsistently to the three property owner groups.</p>	<p>Return ownership and management responsibility for gate, lock and key to HOAs and property owners, except for areas where a HOA doesn't exist (Airpark).</p>
	<p>Maintenance of gates responsibility of District.</p>	



Agenda Transmittal

DATE: December 18, 2019

FROM: Jill Ritzman, General Manager

AGENDA ITEM #2: **PROPOSED 2020 - COMMUNITY CENTER USE FEES, SPORTS FIELDS USE FEES, AND PICNIC AREA FEES**

RECOMMENDED ACTION: **REVIEW AND DISCUSS**

INTRODUCTION

As part of the Cameron Park Community Services District (District) annual fee review, Recreation and Administration staff evaluated the use fees for sports fields, picnic areas and Community Center, including classrooms, assembly hall, and gymnasium. The evaluation included identifying where capacity exists to increase fees and comparing fees to surrounding agencies who have comparable facilities.

DISCUSSION

The following staff reports outlines fee recommendations.

Sports Field Use Fees

Sports fields user groups have two ways to pay for field use, by either an hourly rate or a monthly rate. Most local sports leagues, such as little league and soccer, pay the monthly fee due to their frequency of use. Staff is recommending monthly field use fees increase by 10% for local sports leagues (Attachment 2A). In 2019, sports field use fees increased by 20% because fees were very low compared to other agencies. In addition, a non-resident hourly fee that is \$5.00 more per hour than the resident fee was added; the non-resident rate is recommended to continue.

Staff and league representatives met earlier this month to discuss proposed changes to the fees, and to touch base regarding scheduling, agreements, and maintenance practices. The league representatives were generally accepting of the fee increases, acknowledging

the fees are low and that District has made improvements in maintenance and communication about schedules. Little league expressed some concerns which was discussed by the group.

The District received \$67,860 in FY 2018-19 in field use revenues, divided between Recreation (20%) and Parks (80%). A 10% increase will increase revenues by estimated \$6,786 if current use stays the same. There is not much capacity to increase use.

Picnic Area Use Fees

Cameron Park Lake has two picnic areas and an overflow area available to groups for rent: Flagpole Area, Gazebo, and the grounds that are called the "Event Area" just outside of the Gazebo. Picnic areas are rented three to five times a month during the summer months, typically on Saturdays. Many groups use the area on a first come, first serve basis at no charge. If a group has reserved a picnic site, Park staff clean the site and have trash cans emptied and ready.

In 2019, staff recommended, and the Board approved, fundamental changes in Picnic Area Use Fees. The picnic site fees were reduced significantly, and the park entry fees were no longer included in the picnic site fees. Instead, reservation holders and their guests paid the park entry fee as they entered the park. This change worked as intended. There was less confusion at the kiosk, process for distributing entry tickets to reservation holders eliminated, and overall the program ran efficiently and smoothly.

Due to the significant changes implemented in 2019, staff are recommending no changes in 2020, but will evaluate increasing fees in 2021. During the summer 2019, the District received \$1,595 in Picnic Site revenues. The current Picnic Area Use Fees are:

- Flagpole Picnic Site \$50
- Gazebo Picnic Site \$120
- Both sites \$170

Community Center Use Fees

Staff is recommending no fee increases for the Community Center's classrooms and assembly hall, but is recommending a 20% increase for the gymnasium.

In 2019, the Board approved a 10% increase to the Community Center use fees, except for returning customers were offered the 2018 prices. This created a two-tier system that District staff is now implementing. Staff's recommendation is to bring all users to the 2019 fees and to continue those fees in 2020. Community Center use fees for the assembly hall continue to be just under comparable facilities, specifically the County fairgrounds and El Dorado Hills' Pavilion (Attachment 2B). In FY 2018-19, the Community Center use fees generated \$37,583. Staff estimates a 15% increase \$5,637 in revenues, based upon increased fees and increased use.

Staff is recommending a 20% increase in gymnasium fees to \$79/hour. The gymnasium fees are significantly less than El Dorado Hills, but the gymnasium in El Dorado Hills is not very available for rent. By contrast, the District transacts a lot of rentals in the gymnasium. While 20% increase is significant, staff is hopeful to not lose rental groups and individuals. In FY 2018-19, the District generated \$29,375 in gym use revenues, shared 50/50 between Parks and Recreation.

Attachments:

- 2A - District Field Use Fees Current and Proposed
- 2B – Field Use Fee Comparison
- 2C – Facility Use Fee Comparison

**Cameron Park Community Services District
Sports Field Use Fee Schedule**

Keep resident hourly use the same, add non-resident fee that is \$5.00 more per hour than resident, and increase MOU 20%

2019	Non-Resident Use	Resident Use	Non-Profit Use discount)	(25% Monthly Field Use Fee
Field Use Deposit	\$100.00 per reservation	\$100.00 per reservation	\$100.00 per reservation	\$600.00 per field
Christa McAuliffe Park Field	\$35.00/hour	\$30.00/hour	\$22.50/hour	\$600.00 per field per month
Rasmussen West Field	\$35.00/hour	\$30.00/hour	\$22.50/hour	\$600.00 per field per month
Rasmussen East Field	\$35.00/hour	\$30.00/hour	\$22.50/hour	\$600.00 per field per month
Dave West Field	\$35.00/hour	\$30.00/hour	\$22.50/hour	\$600.00 per field per month

2018	Non-Resident Use	Resident Use	Non-Profit Use discount)	(25% Monthly Field Use Fee
Field Use Deposit	N/A	\$100.00 per reservation	\$100.00 per reservation	\$500.00 per field
Christa McAuliffe Park Field	N/A	\$33.00/hour	\$24.75/hour	\$550.00 per field per month
Rasmussen West Field	N/A	\$33.00/hour	\$24.75/hour	\$550.00 per field per month
Rasmussen East Field	N/A	\$33.00/hour	\$24.75/hour	\$550.00 per field per month
Dave West Field	N/A	\$33.00/hour	\$24.75/hour	\$550.00 per field per month

Local Park District's Field Use Fees

Fair Oaks Recreation & Park District

2018	Non-Resident Use	Resident Use	Non-Profit Use
Field Use Deposit	\$50.00	\$50.00	\$50.00
Fair Oaks Park	\$40.00/hour	\$30.00/hour	\$25.00/hour

El Dorado Hills Community Services District

2018	Non-Resident Use	Resident Use
Field Use Deposit	\$250-\$300	\$250-\$300
Baseball Field (First 2 Hours)	\$125/hour	\$95/hour
Baseball Field (Additional Hourly Fee)	\$60/hour	\$55/hour
Soccer Field (First 2 Hours)	\$125/hour	\$95/hour
Soccer Field (Additional Hourly Fee)	\$60/hour	\$55/hour
Promotary Park Half Field (First 2 Hours)	\$190/hour	\$125/hour
Promotary Park Half Field (Additonal Hourly Fee)	\$100/hour	\$65/hour

Orangevale Recreation & Park District

2018	Hourly	Full Day Resident (8am-8pm)	Full Day Non-Resident (8am-8pm)
Field Use Deposit	N/A	N/A	N/A
Orangevale Community Center Park Softball Field	\$17.00/hour	\$99.00	\$132.00
Orangevale Community Park Soccer Field	\$13.00/hour	\$112.00	\$112.00
Orangevale Youth Center Park Baseball Field	\$13.00/hour	N/A	N/A
Athletic Field	\$13.00/hour	N/A	N/A

Cordova Recreation & Park District

2018	Weekdays before 4pm	Weekdays after 4pm/Weekends	Full Day
Field Use Deposit	\$200.00 per reservation	\$200.00 per reservation	\$200.00 per reservation
Softball Fields	\$30.00/hour	\$85-\$95/hour	N/A
Soccer Fields	\$30.00/hour	\$85-\$95/hour	N/A
Natural Turf Ball Fields - Gates	\$35.00/hour	\$35.00/hour	\$245/day
Natural Turf Ball Fields	\$25.00/hour	\$25.00/hour	\$175/day
Natural Turf Soccer Fields	\$25.00/hour	\$25.00/hour	\$175/day

Local Park District's Field Use Fees

Carmichael Recreation & Park District

2019	No Lights	With Lights	All Day, No Lights
Softball Fields	\$40/hour (2 hr min)	\$45/hour (2 hr min)	\$140 per day per field

Mission Oaks Recreation & Park District

2019	Single Day	Yth Rec Program (up to 5 mos)	Yth Comp. & Adult Program (up to 5 mos)
Outdoor Athletic Field	\$85.00	\$500.00	\$1,000.00

City of Placerville

2019	Application Fee	Per Day	Deposit
Lions Park Softball Fields	\$25.00	\$200.00	\$250.00 per field

Lincoln Recreation & Parks

2019	Yth < than 100 Players Hr/ Yth More than 100 Players	Adult
All Athletic Fields	\$20/hr or \$80/mo.	\$10.00 per player \$30/hr

Southgate Recreation & Park District

2019	Practice Rate	Game Rate	Tournament Rate
Soccer Field	\$25/field/day	\$50/field/day	\$60/field/day

Consumnes Community Services District

2019	Hourly	Daily	Tournament
Deposit	\$1,000.00	\$1,000.00	\$1,000.00
Grass Field	\$30.00	\$165.00	\$160.00/day plus Staff fees (\$23.00/hr)

City of Galt

2019	Hourly	Daily	Other
Deposit	\$100.00	\$100.00	\$100.00
Green Basin Field	\$25.00	N/A	N/A
Harvey Baseball Park	\$25.00	\$300.00	N/A
Community Baseball Park	\$25.00/hr/field	\$800.00	\$550.00 for half day rental
Veterans Soccer Field	\$25.00	N/A	\$55.00 per game
Walker Park Grass Field	\$25.00	N/A	\$55.00 per game

Facility Rental Comparision

December 2019

Cameron Park Community Services District

Facility	sq foot	assembly	banquet	deposit	hourly rate	min 2 hours	daily/10 hours
Assembly Hall (full)	3,759	537	252	\$ 300	\$ 165	\$ 330	\$ 1,320
Assembly Hall (east 1/2 with stage)	1,787	269	102	\$ 300	\$ 92	\$ 184	\$ 760
Assembly Hall (west 1/2 without stage)	1,787	269	102	\$ 300	\$ 75	\$ 150	\$ 605
Assembly Hall (northwest 1/4)	882	134	54	\$ 40	\$ 55	\$ 110	\$ 440
Kitchen				\$ 300	\$ 55	\$ 110	\$ 440
Gym current 2019	6,363	908 (210 w/ bleachers)		\$ 300	\$ 66	n/a	\$ 525
<i>proposed 2020</i>					\$ 79	<i>n/a</i>	\$ 630
Social Room	784	112	53	\$ 40	\$ 55	\$ 110	\$ 440
Dance Studio	804	115	54	\$ 40	\$ 55	\$ 110	\$ 440
Classroom A or B	648	93	43	\$ 40	\$ 28	\$ 56	\$ 220
Podium, Audio/Visual or PA \$30 flat rate If serving/selling alcohol after 4pm: <ul style="list-style-type: none"> • Additional Deposit \$300 • Additional Security Guard fee \$25/hr per guard 							

El Dorado Hills Community Services District

Facility	Square Footage	Assembly Seating	Banquet Seating	*Security Deposit	Hourly Minimum	**Hourly Resident Fee
Pavilion	1,900	199	104	\$300/\$500	4	\$113
Gymnasium	8,400	1,190	525	\$600/\$800	4	\$196
Exercise Room	960	45	40	\$300/\$500	2	\$55
Gym Kitchen (only)	—	—	—	\$300/\$500	4	\$67
Oak Knoll Club House	384	45	40	\$300/\$500	2	\$50

* Please note the lower deposit amount is an event with no food/no drink/no alcohol

**Please note that there is a 10% increase to the hourly fee for non-residents

Facility Rental Comparision

December 2019

El Dorado County Fair & Event Center

Facility	Size	Assembly	Banquet	Hourly: M-Th only	Hourly: M-Th only	Daily	Daily
Mark D. Forni Building	96'x160'	2,165	1,010	\$370 with Kitchen	\$328 without Kitchen	\$1,475 with Kitchen	\$1,310 without Kitchen
Optional walk away Cleanup fee: \$880, and if Kitchen was rented, additional \$65 per man hour, with a 2 hour minimum.							

Fair Oaks Recreation and Park District

Facility	Size	Assembly	Banquet	Deposit	Hourly	Hourly	Hourly
Community Clubhouse Auditorium	-	182	-	\$300/\$400/\$500	-	\$95	\$105
McMillan Center	-	70	-	\$200/\$300/\$400	-	\$55	\$65
Arts & Crafts Building	-	25	-	\$200	-	\$25	\$30
Village Hall	-	70	-	\$300/\$400	-	\$75	\$85
Old Library Building	-	40	-	\$200	-	\$40	\$50
Fireside Room	-	50	-	\$100	-	\$25	\$30
*No Alcohol/Alcohol/Alcohol and/or Youth Event							

Security Guards

1-149 people in attendance: 1 guard required	\$30 per hour	250-359 people in attendance: 3 guards required.	\$90 per hour
150-249 people in attendance: 2 guards required.	\$60 per hour	350-449 people in attendance: 4 guards required.	\$120 per hour

Facility Rental Comparison

December 2019

Sunrise Recreation and Park District

Facility	Size	Assembly Seating	Banquet Seating	Deposit	Hourly fee (going up)
Rusch Park Auditorium	–	400	350	–	\$690 1st 4 hrs, \$153 each addtl.

These fees had not been raised since 2017. The old fees were \$660 for the 1st 4 hours, and \$146 each additional hour.

Orangevale Parks and Recreation

Facility	Size	Assembly Seating	Banquet Seating	Deposit	Hourly M-Th, F-Sun.	Hourly Res/Non
Auditorium	60'x90'	700	300	\$300/\$400/\$500	2, 4	\$116/\$144
Classroom	22'x18'	25	25	\$100 \$0 \$0	2, 4	\$35/\$35

*the hourly minimums and rates vary by day of the week

*Cameron Park
Community Services District*



Agenda Transmittal

DATE: December 18, 2019

FROM: Michael Grassle, Parks and Facilities Superintendent

AGENDA ITEM #4: Parks & Facilities Department Report

RECOMMENDED ACTION: RECEIVE AND FILE

General Information

- Fall is officially here. Staff are working hard to clean-up all of the leaves throughout the district.
- The T-Ball field at Christa McAuliffe is coming together nicely. Growlersburg assisted the district with sod and vegetation removal. Staff installed the bases, running lanes and the outfield fence. The District is seeking quotes to have the chain link fence for the dugouts moved from Rasmussen to Christa McAuliffe. The T-Ball field is ahead of schedule.
- The disc golf course at Bonanza Park is right on schedule. Staff took Cameron Park Life on a tour of the course. They are going to be writing an article with an update on the progress of the course.

Cameron Park Lake & Bonanza Park

Staff have been busy picking up leaves and cleaning the park. Growlersburg assisted staff with rebuilding and repainting all of the picnic benches. Staff spent some time removing vegetation around the spillway.

Parks and LLADs

- El Dorado High School has agreed to assist the District in created the Paul J. Ryan Memorial Park sign. Staff will paint and install the sign once it is completed.
- Staff installed some new irrigation at Bar J A West of El Norte to water the shrubs and trees.

- The department is seeking quotes to have the Rasmussen Park parking lot repaired

Community Center

- The parking lot was repainted on Monday November 11th.
- Staff repaired 2 broken lights on the pool deck. Staff is also working with Lighting Unlimited to repair the parking lot lights.
- Staff repaired the main water line that feeds the irrigation system.
- The dishwasher has finally been repaired. A rebuild of the pump along with some new sanitizer did the trick.
- Staff painted the curb yellow around the flag pole. This signifies a loading zone and also makes the curb more visible to prevent trips and falls.

Eagle Scout Projects

The District had 3 Eagle Scouts complete their projects in the month of November. Their projects are listed below:

- 3 new picnic benches and 2 new BBQ were installed at Gateway Park. The chain link backstop was also removed.
- The bleachers at Rasmussen Park for the old t-ball field were moved to Christa McAuliffe. The bleachers were rebuilt including new wood and paint. The bleachers will be used for the new t-ball field.
- Another 100' of split rail fence was installed at Paul J. Ryan Park. This section of fence was a continuation of the existing fence to keep people away from the creek.

Cal Fire / Growlersburg

- *Tuesday November 12 – Assisted staff with removing sod and vegetation for the new T-ball field at Christa McAuliffe*
- *Thursday November 14th – Cut vegetation at Gateway Park*
- *Tuesday November 19 – Rebuilt and painted the benches at Cameron Park Lake.*
- *Thursday November 21st – Finished up the benches at Cameron Park Lake and painted the bridges at Gateway Park.*