

Budget and Administration Committee

Tuesday, July 8, 2025
5:30pm



Cameron Park Community Center – Social Room
2502 Country Club Drive
Cameron Park, CA 95682

Minutes

Members: Chair Director Katie Gilchrest (KG), Vice Chair Director Dawn Wolfson (DW)
Alternate Director Tim Israel (TI)

Staff: Maurice Johnson, General Manager; Christina Greek, Finance/Human Resources Officer

CALL TO ORDER – 5:30pm

ROLL CALL – KG/DW

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak; individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA - Approved

APPROVAL OF MINUTES - Approved

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

1. ActiveNet Software (M. Johnson)

- Discussed ActiveNet Software and Agreement. Move to the Board with Support.

2. District Revenue Options (M. Johnson)

- *Discussed District Revenue Options.*

3. Stating the Purposes and Fixing the Amount of Money to be Raised by Taxation to the District to Pay Voter Approved Debt for the FY 2025-26 and Setting the Tax Rate (C. Greek)

- *Discussed Stating the Purposes and Fixing the Amount of Money to be Raised by Taxation to the District to Pay Voter Approved Debt for the FY 2025-26 and Setting the Tax Rate. Move to the Board with support.*

4. Staff Updates

- June Check Register (C. Greek)
- FY 23/24 Audit (C. Greek)
- Annual Comprehensive Financial Report (M. Johnson)
- Summer Spectacular (M. Johnson)

5. Items for Future Committee Meetings

- a. Cost Recovery Policy (bounced check, etc.)
- b. RFP for Auditor
- c. Cash Handling Policy

6. Items to Take to the Board of Directors

- *ActiveNet Software Agreement*
- *FY 23/24 Audit*
- *Summer Spectacular Report*
- *Stating the Purposes and Fixing the Amount of Money to be Raised by Taxation to the District to Pay Voter Approved Debt for the FY 2025-26 and Setting the Tax Rate*
- *Legal Presentation - Board Member Responsibilities/Duties*

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT – 6:21pm

Minutes Prepared by:



Niki Garrison
Board Clerk

Minutes Approved by:



Director Katie Gilchrest, Chair
Budget and Administration Committee