



CAMERON PARK COMMUNITY SERVICES DISTRICT

2502 Country Club Drive
Cameron Park, CA 95682
(530) 677-2231 Phone
(530) 677-2201 Fax
www.cameronpark.org

AGENDA

Regular Board of Directors' Meetings are held
Third Wednesday of the Month

REGULAR BOARD MEETING Wednesday, March 20, 2019 6:30 p.m.

Board Members

Margaret Mohr	President
Monique Scobey	Vice President
Felicity Carlson	Board Member
Ellie Wooten	Board Member
Holly Morrison	Board Member

Notice to the Public

An AGENDA in FINAL FORM is located in the Reception area in the District Office and posted at each of the Cameron Park Fire Stations and on the District's website at www.cameronpark.org. Support material is available for public inspection at the District Office and on the District website. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors which is distributed less than 72 hours prior to the meeting, is available for public inspection at the same time the writing is distributed to the members of the Board of Directors. Such written documents will be made available at the District Office and on the District website.

The Cameron Park Community Services District (CPCSD) is committed to ensuring that all persons are provided the resources to participate in its public meetings. For the public's information, we are now taking email requests for future notification of Community Services District meetings. Please contact the District office at 530-677-2231 or admin@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings.

AGENDA

CALL TO ORDER

1. Roll Call
 2. Pledge of Allegiance
-

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

3. Adopt the Agenda
-

RECOGNITIONS AND PRESENTATIONS

Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

4. **County Planning and Building Department Update** (Tiffany Schmid, Director, Planning and Building Department & Anne Novotny, Deputy Director of Planning)
 5. **El Dorado Disposal/Waste Connections** (Sarah Vaira, Sustainability Coordinator, El Dorado Disposal/Waste Connections)
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APPROVAL OF CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #10 to be discussed and acted upon individually.

6. Conformed Agenda – Board of Directors Meeting, February 20, 2019
 7. Staff Reports
 - a. General Manager
 - b. Administration Department
 - o Check Register
 - c. Fire Department
 - d. Recreation Department
 - e. Parks & Facilities Department
 - f. Covenants, Conditions & Restrictions (CC&R) Department
 8. **APPROVE** Resolution No. 2019-05 Directing Preparation of the Annual Engineers Report for Landscaping and Lighting Districts for the Fiscal Year 2019/20
 9. **APPROVE** Resolution No. 2019-06 Directing Auditor of El Dorado County to Levy and Collect Assessments for the Fiscal Year 2019/20
-

AGENDA

OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

10. Items removed from the Consent Agenda for discussion
 11. **APPROVE** Resolution 2019-07 to Approve the Purchase of Two Ford F-250 Utility Trucks for Fire Department
 12. **PUBLIC HEARING - SECOND READING** and **APPROVAL** of Ordinance No. 2019.03.20 to Restrict Outdoor Residential Burning
 13. **VOTE** for El Dorado Local Agency Formation Commission (LAFCO) Representative
 14. **RECEIVE & FILE** Status of District's Efforts to Seek and Secure Grants
-

BOARD INFORMATION ITEMS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

15. General Matters to/from Board Members and Staff
 - Upcoming Trainings & Community Meetings
 - CSDA Nominations
 16. Local Area Formation Commission (LAFCO)
 17. Committee Reports
 - a. Budget & Administration
 - b. Covenants, Conditions & Restrictions (CC&R)
 - c. Fire & Emergency Services
 - d. Parks & Recreation
 - e. Solar Energy Ad Hoc
-

AGENDA

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange, or lease of real property. Members of the public may address the Board prior to closing the meeting.

CONVENE TO CLOSED SESSION

The Board will recess to closed session to discuss the following item(s):

1. Pursuant to California Government Code §54957(B)(1)

Consider the appointment employment, or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

Unrepresented Employee of the District – General Manager

2. Significant Exposure to Litigation Pursuant to California Government Code §54956(d)(2)

Conference with Legal Counsel – Anticipated Litigation (2 cases)

3. Pursuant to Government Code section 54956.9

Conference with Legal Counsel – Existing Litigation

Cameron Park Community v. Morgan, et al.

El Dorado County Superior Court Case No. PCL20170546

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

ADJOURNMENT



CAMERON PARK COMMUNITY SERVICES DISTRICT

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CONFORMED AGENDA

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AGENDA

CALL TO ORDER – 6:30pm

1. Roll Call – MM/MS/FC/EW/HM
 2. Pledge of Allegiance
-

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

3. Adopt the Agenda

Motion to adopt the Agenda.

HM/MS - Motion Passed

Ayes – MM, MS, FC, EW, HM

Noes – 0

Absent – 0

Abstain – 0

RECOGNITIONS AND PRESENTATIONS

Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

Recognition of Recreation Supervisor Tina Helm for 25 Years of Service to the District

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APPROVAL OF CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #7 to be discussed and acted upon individually.

4. Conformed Agenda – Board of Directors Meeting, January 16, 2019
5. Staff Reports
 - a. General Manager
 - b. Administration Department
 - o Check Register
 - o Budget Calendar
 - c. Fire Department
 - d. Recreation Department
 - e. Parks & Facilities Department
 - f. Covenants, Conditions & Restrictions (CC&R) Department
6. **APPROVE** Revision to 2019 Board and Committee Calendar

*Motion to approve the Consent Agenda with the following revision:
– pull item #5b for discussion.*

*HM/EW - Motion Passed
Ayes – MM, MS, FC, EW, HM
Noes – 0
Absent – 0
Abstain – 0*

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AGENDA

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

7. Items removed from the Consent Agenda for discussion

- 5b. Administration Department – Check Register

Motion to approve the item pulled from the Consent Agenda for discussion.

FC/HM - Motion Passed

Ayes – MM, MS, FC, EW, HM

Noes – 0

Absent – 0

Abstain – 0

8. **APPROVE** T-Ball Field at Christa McAuliffe Park

Motion to Approve T-Ball Field at Christa McAuliffe Park and Approve Resolution No. 2019-04.

HM/EW - Motion Passed

Ayes – MM, MS, FC, EW, HM

Noes – 0

Absent – 0

Abstain – 0

9. **FIRST READING** of Proposed Ordinance 2019.03.20 to Restrict Outdoor Residential Burning

Motion to schedule the second reading of the Proposed Ordinance 2019.03.20 to Restrict Outdoor Residential Burning.

MM/HM - Motion Passed

Ayes – MM, MS, EW, HM

Noes – FC

Absent – 0

Abstain – 0

10. **APPROVE** Resolution 2019-02 for Sole Source Purchase of Fire Engine

Motion to Approve Resolution No. 2019-02 for Sole Source Purchase of Fire Engine.

*HM/MS - Motion Passed
Ayes – MM, MS, FC, EW, HM
Noes – 0
Absent – 0
Abstain – 0*

11. **APPROVE** Resolution No. 2019-03 to Support El Dorado County Efforts to Improve Fire District Sustainability

Motion to Approve Resolution No. 2019-03 to Support El Dorado County Efforts to Improve Fire District Sustainability with the following revision:

- *On page 1, 2nd bulletpoint “Appoints the Board President” - add “and Fire Committee Chair”.*

*FC/HM - Motion Passed
Ayes – MM, MS, FC, EW, HM
Noes – 0
Absent – 0
Abstain – 0*

12. **RECEIVE AND FILE** Division of Occupational Safety and Health Citations

BOARD INFORMATION ITEMS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

13. General Matters to/from Board Members and Staff

MM – thanked Fire Dept for Crab Feed – Explorers did a good job; met with Supervisors Frentzen & Parlin – great meeting and a good start to County & District collaboration; need to focus on 2019 Work Plan and need to address and update Strategic Plan; “Sound the Alarm” on March 23rd in Placerville-need volunteers.

AGENDA

MS – attended Board of Supervisors Meeting and EID Board Meeting; attended recycling workshop at EID; met with 2 County Board Supervisors; thanked Jill and Holly for attending despite illness and injury; thanked staff for hard work.

FC – attended Crab Feed and enjoyed it; good conversation with Director at Hands 4 Hope-there is training available.

HM – thanked CalFire paramedics for helping her; attended Crab Feed and bought 2 cakes-good time was had by all.

EW – had a couple of calls but overall things are pretty calm.

14. Local Area Formation Commission (LAFCO)

- Last meeting was mostly general business and officer election but main item was the set time for the 2nd session of the State of Fire Sustainability in El Dorado County (District GM, Fire Chief, and Battalion Chief were in attendance)

15. Committee Reports

- Budget & Administration
- Covenants, Conditions & Restrictions (CC&R)
- Fire & Emergency Services
- Parks & Recreation
- Solar Energy Ad Hoc

ADJOURNMENT – 9:10pm



Agenda Transmittal

DATE: March 20, 2019

FROM: Jill Ritzman, General Manager

AGENDA ITEM #7A: **GENERAL MANAGER'S REPORT**

RECOMMENDED ACTION: RECEIVE AND FILE

My activities in the past month slowed a bit due to a slip and fall and subsequent surgery; therefore, staff assisted by attending a few of the community meetings on the District's behalf.

Joanne Perry, President of the Senior Leadership Council, and I made a presentation to the Commission on Aging in February. Presentation topics included services provided by the District, activities at the Community Center, and the District's efforts to enhance programs for older adults.

The District's first Local Governance Workshop was well attended by District Board members and community members, some who participate on other councils and boards. Rich Ramirez, former interim District General Manager, will be presenting at the April workshop.

Staff attended a workshop regarding Proposition 68 Statewide Park Grant Program to receive information about competitive grants available to the District for park improvement projects. Staff also met with the disc golf group to discuss next steps in a community engagement process about having a disk golf course in Cameron Park.

We are actively seeking sponsorships for summer spectacular. Print materials describing levels of contributions will be finalized soon. Staff and board members are scheduling presentations to the Cameron Park Rotary Club and the Shingle Springs Cameron Park Chamber of Commerce.

All of us are hoping for a sunnier April.



Agenda Transmittal

DATE: March 20, 2019

FROM: Vicky Neibauer, Finance and Human Resources Officer

AGENDA ITEM #7B: ADMINISTRATIVE REPORT

RECOMMENDED ACTION: RECEIVE AND FILE

Human Resources

- Staff coordinated and attended the in-house harassment training, "Building a Respectful Workplace". This training met the State SB1343 requirements for 2 hours of harassment training for all employees.
- Staff has completed the SDRMA (Special District Risk Management Authority) application for Workers Compensation Insurance Program to initiate Workers Compensation Insurance services effective July1, 2019.
- Staff completed the extensive annual renewal application process for SDRMA liability insurance.
- Staff is making much progress updating the Employee Handbook, Safety Manual, Front Desk Manual, and streamlining hiring processes. The new Employee Handbook will be ready for the summer recreation new employees.
- 2019 Government Compensation in California Report is complete.
- Completed a team of staff from Parks, Recreation and Administration participated in a safety inspection of both the Community Center and Lake facilities with very good results.

Budget/Finance

- Auditor completed 3-day field work for FY 16-17 audit and is now working on Financial Statements and Audit Report.

- Staff continues coordination and preparation for 2017-18 year end closing, audit and post-retirement benefits obligations (OPEB) actuarial report scheduled for summer 2019.
- Staff coordinated in-house Abila budget training over the web for department heads.
- Staff met with each of the department heads to review their budgets, and gave individual instruction and directions.
- Financial projects for the coming month include the following:
 - Continued FY 2019-20 budget work;
 - Continued 2017-18 year closing;
 - Continued FY 2017-18 audit work;

Attachment 7BB - Check Register for the Month of February (through the 21st)

Cameron Park Community Services District
 Check/Voucher Register - Check Register
 From 2/1/2019 Through 2/21/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
2/4/2019	Merch Fees	110.23	Umpqua Bank	CC Monthly Merch Fees - Elevon 1 - Jan 2019
2/4/2019		302.21	Umpqua Bank	CC Transaction Merch Fees - Elevon 2 - Jan 2019
	Total Merch Fees	412.44		
2/7/2019	29768	260.95	Airgas National Carbonation	Lagoon CO2 cylinder rental
	Total 29768	260.95		
2/7/2019	29769	154.27	AT&T Calnet 3	FD Phones 12/24/18-01/23/19
	Total 29769	154.27		
2/7/2019	29770	912.00	Stephen Beck	Inst. Futsal Sunday Nt 01/01-02/03/19 (old rec trac)
	Total 29770	912.00		
2/7/2019	29771	420.00	Buckeye Union School District	Blue Oak Gym rental YBB Jan 15,22,24 Feb 5,28 MPR Feb 19
	Total 29771	420.00		
2/7/2019	29772	560.70	Cap City Sports Academy LLC	Inst. Hoopster Tots 01/01-03/01/19
	Total 29772	560.70		
2/7/2019	29773	251.80	Churchill's Hardware, Inc.	Parks/CC Supplies 01/03-01/31/19
	Total 29773	251.80		
2/7/2019	29774	10,093.04	El Dorado County Registrar of Voters	Gubernatorial GE Nov 6, 2018, CSD Board Seats
	Total 29774	10,093.04		
2/7/2019	29775	2,455.42	El Dorado Irrigation District	Water/Sewer FD89 11/21/18-01/30/19
	Total 29775	2,455.42		
2/7/2019	29776	172.16	El Dorado Irrigation District	Water/Sewer CM Park Restrms 11/20/18-01/30/19
	Total 29776	172.16		

Cameron Park Community Services District
 Check/Voucher Register - Check Register
 From 2/1/2019 Through 2/21/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
2/7/2019	29777	278.08	El Dorado Irrigation District	Water/Sewer FD88 11/27/18-01/30/19
	Total 29777	278.08		
2/7/2019	29778	91.87	El Dorado Irrigation District	Water, dog park 11/20/18-01/22/19
	Total 29778	91.87		
2/7/2019	29779	227.99	El Dorado Irrigation District	Water/Sewer Rasm Park 11/22/18-01/30/19
	Total 29779	227.99		
2/7/2019	29780	314.41	El Dorado Irrigation District	Water CM Park 11/20/18-01/23/19
	Total 29780	314.41		
2/7/2019	29781	288.58	El Dorado Irrigation District	Water/Landscp, BarJA 11/27/18-01/25/19
	Total 29781	288.58		
2/7/2019	29782	174.99	El Dorado Irrigation District	Water, BarJB 11/20/18-01/23/19
	Total 29782	174.99		
2/7/2019	29783	183.55	El Dorado Irrigation District	Water, D. West 11/28/19-01/25/19
	Total 29783	183.55		
2/7/2019	29784	1,881.14	El Dorado Irrigation District	Water/Sewer CP Lake 11/27/18-01/30/19
	Total 29784	1,881.14		
2/7/2019	29785	84.08	El Dorado Irrigation District	Water/Landscape Wtr Chardi 11/20/18-01/22/19
	Total 29785	84.08		
2/7/2019	29786	520.92	El Dorado Irrigation District	Water/Sewer Main CC 11/21/18-01/30/19
	Total 29786	520.92		
2/7/2019	29787	659.36	El Dorado Irrigation District	Water/Sewer/RW, CC, Gym, etc. 11/21/18-01/30/19
	Total 29787	659.36		

Cameron Park Community Services District
 Check/Voucher Register - Check Register
 From 2/1/2019 Through 2/21/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
2/7/2019	29788	104.94	Ewing Irrigation Products, Inc.	Lagoon piping replacement
	Total 29788	104.94		
2/7/2019	29789	140.00	Michael Galves	Spanish class cancelled - refund
	Total 29789	140.00		
2/7/2019	29790	528.00	Robert A. Godwin	02/02/19 BB Officials 11 games x2
	Total 29790	528.00		
2/7/2019	29791	125.00	Tina Lynn Goins	February E-Newsletter
2/7/2019		83.00	Tina Lynn Goins	Workshop Series Flyers & Board Mtg Photo
	Total 29791	208.00		
2/7/2019	29792	49.67	Gold Country Equipment Center	Chain saw repair for Lake
2/7/2019		78.51	Gold Country Equipment Center	Equipment oil
	Total 29792	128.18		
2/7/2019	29793	100.00	Michael Grassle	Cell Allowance - Feb 2019
2/7/2019		182.70	Michael Grassle	Mileage Reimb - Jan 2019
	Total 29793	282.70		
2/7/2019	29794	60.00	Bettina S. Helm	Cell Allowance - Feb 2019
	Total 29794	60.00		
2/7/2019	29795	418.41	Home Depot Credit Services	purchases 01/04-01/23/19
	Total 29795	418.41		
2/7/2019	29796	1,256.24	Hunt & Sons	Fuel 01/25/19
	Total 29796	1,256.24		
2/7/2019	29797	112.61	Idle Wheels R.V. Center Inc.	Water Pump, Lake inmate trailer
	Total 29797	112.61		
2/7/2019	29798	194.74	LightBulbsPlusInc.	D. West lighting
	Total 29798	194.74		
2/7/2019	29799	600.00	Larry McBride	In Lieu Med Bens Retired
	Total 29799	600.00		

Cameron Park Community Services District
 Check/Voucher Register - Check Register
 From 2/1/2019 Through 2/21/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
2/7/2019	29800	200.00	Motherlode Rugby Football Club	Dave West Field Rental 11/04/18, Deposit Refund
	Total 29800	200.00		
2/7/2019	29801	54.00	Milauni Nagar	Inst. Yoga 01/01-01/31/19 (new rec trac)
2/7/2019		42.00	Milauni Nagar	Inst. Yoga 01/01-01/31/19 (old rectrac)
	Total 29801	96.00		
2/7/2019	29802	11,405.56	PG&E	ELEC 12/26/18-12/31/18 & 01/01/19-01/24/19
	Total 29802	11,405.56		
2/7/2019	29803	978.11	PG&E	Elec. 12/26/18-12/31/18 & 01/01/19-01/24/19
	Total 29803	978.11		
2/7/2019	29804	138.12	Public Employee's Union Local 1	Union Dues for payroll 02-08-19
	Total 29804	138.12		
2/7/2019	29805	1,440.00	R.J. Ricciardi, Inc CPA's	Audit prep through Jan 31, 2019
	Total 29805	1,440.00		
2/7/2019	29806	160.00	Blake Rayback	Res FF Shifts 01/10,18,23,29
	Total 29806	160.00		
2/7/2019	29807	91.09	Riebes Auto Parts	Auto parts - lake
	Total 29807	91.09		
2/7/2019	29808	100.00	Jill Ritzman	Cell Allowance - Feb 2019
	Total 29808	100.00		
2/7/2019	29809	82.20	Sarah Scatton	Inst. Chair Yoga 01/01-01/31/19 (new rectrac)
2/7/2019		132.60	Sarah Scatton	Inst. Chair Yoga 01/01-01/31/19 (old rectrac)
	Total 29809	214.80		
2/7/2019	29810	60.00	Craig Shuler	Cell Allowance - Feb 2019

Cameron Park Community Services District
 Check/Voucher Register - Check Register
 From 2/1/2019 Through 2/21/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 29810	60.00		
2/7/2019	29811	350.00	Uptown Studios, Inc	Web Maintenance, January 2019
	Total 29811	350.00		
2/7/2019	29812	8,350.00	Vavrinek, Trine, Day & Co., LLP	Prof Srvcs CPA January 2019
	Total 29812	8,350.00		
2/7/2019	29813	56.40	Heidi Yancey	Inst. Art is Good 01/01-01/31/19 (New RecTrac)
2/7/2019		28.20	Heidi Yancey	Inst. Art is Good 01/01-01/31/19 (Old RecTrac)
	Total 29813	84.60		
2/8/2019	1001255504	200.00	CalPERS 457 Plan	PPE 02/02/19 CalPERS 457 Plan
	Total 1001255504	200.00		
2/8/2019	1001255520	1,030.29	California Public Employee's Retirement ...	PPE 02/02/19 CalPERS Retirement
	Total 1001255520	1,030.29		
2/8/2019	1001255522	2,590.96	California Public Employee's Retirement ...	PPE 02/02/19 CalPERS Retirement
	Total 1001255522	2,590.96		
2/8/2019	2019020401	218.80	Paychex	Paychex Payroll Fees for 02/08/19
	Total 2019020401	218.80		
2/8/2019	Payroll 02-08-19	32,304.97		Payroll 02-08-19
	Total Payroll 02-0...	32,304.97		
2/11/2019	Merch Fees	442.30	Umpqua Bank	CC Merch Fees - Vantiv - Jan 2018
	Total Merch Fees	442.30		
2/14/2019	29814	45.00	ADM Screening	Pre-Emp test - MW1 CC
	Total 29814	45.00		

Cameron Park Community Services District
 Check/Voucher Register - Check Register
 From 2/1/2019 Through 2/21/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
2/14/2019	29815	561.10	Airespring Inc.	Internet Broadbands CSD/Lake Jan. 2019
	Total 29815	561.10		
2/14/2019	29816	59.08	Alhambra	Water Delv/Dispenser 01/28 & 02/11/19
	Total 29816	59.08		
2/14/2019	29817	113.82	Allstar Fire Equipment, Inc.	FD Equip
	Total 29817	113.82		
2/14/2019	29818	840.00	Angius & Terry LLP	Gen Council calls/mtgs on CC&R issues Jan 2019
	Total 29818	840.00		
2/14/2019	29819	20.75	AT&T Calnet 3	FD Phones 01/10-02/09/18 Ban 9391035819
	Total 29819	20.75		
2/14/2019	29820	20.71	AT&T Calnet 3	Phones 01/10-02/09/18 Ban 9391035820 Rasm Pk Conc.
	Total 29820	20.71		
2/14/2019	29821	144.00	Stephen Beck	Inst. Futsal Clinic MLK, all ages 01/01-02/05/19
2/14/2019		2,772.00	Stephen Beck	Inst. Sunday Futsal League 01/01-02/05/19
	Total 29821	2,916.00		
2/14/2019	29822	103.20	Jean Louise Bransford	Inst. Cooking 01/01-02/28/19
	Total 29822	103.20		
2/14/2019	29823	80.00	Joel Burns	Res ff shifts 12/23,28
	Total 29823	80.00		
2/14/2019	29824	311.54	Cintas Corporation #622	Janitorial Supplies CC 01/10/19
2/14/2019		398.18	Cintas Corporation #622	Janitorial Supplies CC 01/24/19
2/14/2019		223.28	Cintas Corporation #622	Janitorial Supplies CC 01/31/19
2/14/2019		244.05	Cintas Corporation #622	Janitorial Supplies CC 02/14/19

Cameron Park Community Services District
 Check/Voucher Register - Check Register
 From 2/1/2019 Through 2/21/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
2/14/2019		400.87	Cintas Corporation #622	Janitorial Supplies CC 12/27/18
	Total 29824	1,577.92		
2/14/2019	29825	165.00	CoreLogic Solutions LLC	CC&R Metroscan software - mthly
	Total 29825	165.00		
2/14/2019	29826	176.96	De Lage Landen Financial Services, Inc.	FD89 Copier Lease, Feb 2019
	Total 29826	176.96		
2/14/2019	29827	726,215.05	Dept. of Forestry & Fire Protection	2nd QTR CAL FIRE 2018/2019 #27750
	Total 29827	726,215.05		
2/14/2019	29828	284,121.95	Dept. of Forestry & Fire Protection	2nd QTR CAL FIRE 2018/2019 #27753
	Total 29828	284,121.95		
2/14/2019	29829	4,730.78	Foothill Associates	CM Park, Tball Field Design thru 01/31/19
	Total 29829	4,730.78		
2/14/2019	29830	666.72	Foothill Auto Service, Inc.	Expedition repair - Parks
	Total 29830	666.72		
2/14/2019	29831	528.00	Robert A. Godwin	02/09/19 YBB officials 11 games x2
	Total 29831	528.00		
2/14/2019	29832	110.85	Gold Country Equipment Center	Chain - Parks Equip
	Total 29832	110.85		
2/14/2019	29833	161.07	HealthSmart Benefit Solutions, Inc.	Vision Benefits - March 2019
	Total 29833	161.07		
2/14/2019	29834	199.85	Hi - Tech E V S, Inc.	FD Engine parts - Dec. 2018
	Total 29834	199.85		
2/14/2019	29835	995.67	Hunt & Sons	Fuel 02/01/19
2/14/2019		1,065.02	Hunt & Sons	Fuel 02/08/19
	Total 29835	2,060.69		

Cameron Park Community Services District
 Check/Voucher Register - Check Register
 From 2/1/2019 Through 2/21/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
2/14/2019	29836	747.78	JS West Propane Gas	Propane CC 01/31/19
	Total 29836	747.78		
2/14/2019	29837	1,602.18	JS West Propane Gas	Propane fill - Gym/Classrooms/Pool 01/31/19
	Total 29837	1,602.18		
2/14/2019	29838	18,001.92	L.N. Curtis & Sons	FD Turnout & Volunteer Gear
	Total 29838	18,001.92		
2/14/2019	29839	390.00	Alison S. Lloyd	Inst. Ballets 01/01-02/15/19 (new rectrac)
2/14/2019		312.00	Alison S. Lloyd	Inst. Ballets 01/01-02/15/19 (old rectrac)
	Total 29839	702.00		
2/14/2019	29840	1,010.00	Joshua C. Marks	Janitorial Srvcs CC & Gym 2/04,11 Parks 02/06,13
	Total 29840	1,010.00		
2/14/2019	29841	65.00	Jake Mitchoff	Mini Gym class cancelled - Scarlette - Refund
	Total 29841	65.00		
2/14/2019	29842	120.00	Joshua Morton	Res ff shifts 01/18, 23, 31
	Total 29842	120.00		
2/14/2019	29843	7,748.50	Northern California Special Districts Insu...	Workers Comp - 2nd installment
	Total 29843	7,748.50		
2/14/2019	29844	160.00	Joseph Erik White Raffoul	Res ff shifts 01/14,15,28,29
2/14/2019		80.00	Joseph Erik White Raffoul	Res FF shifts 12/06, 13
	Total 29844	240.00		
2/14/2019	29845	87.50	Rescue Training Institute, Inc.	Inst. CPR & CABS 02/05 & 02/08/19
	Total 29845	87.50		
2/14/2019	29846	46.10	Jill Ritzman	Flowers HM - Reimb
	Total 29846	46.10		

Cameron Park Community Services District
 Check/Voucher Register - Check Register
 From 2/1/2019 Through 2/21/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
2/14/2019	29847	120.00	Karissa Schroeder	Res ff shifts 01/03,10,17,18,31
	Total 29847	120.00		
2/14/2019	29848	6,508.12	SCI Consulting Group	LLAD Assessments FY 18/19
	Total 29848	6,508.12		
2/14/2019	29849	33.56	Susan Settle	Senior Art class supplies for 3/8/19 class - reimb
	Total 29849	33.56		
2/14/2019	29850	108.00	Michael R. Smith	Med/DMV for Chief's CDL - Reimb.
	Total 29850	108.00		
2/14/2019	29851	126.00	Rosalie M. Stearns	Inst. Hula 01/01-01/28/19 (new recontrac)
2/14/2019		60.00	Rosalie M. Stearns	Inst. Hula 01/01-01/31/19 (old rec trac)
	Total 29851	186.00		
2/14/2019	29852	240.00	Zachary Thornton	Res ff shifts 01/06,07,13,17,26,30
	Total 29852	240.00		
2/14/2019	29853	880.03	TPX Communications	CSD & Lake Phones/Internet Jan 2019
	Total 29853	880.03		
2/14/2019	29854	5.05	Verizon Business	FD phones, carrier access Jan. 2019
	Total 29854	5.05		
2/14/2019	29855	5.05	Verizon Business	FD phones, carrier access Jan. 2019
	Total 29855	5.05		
2/14/2019	29856	5.05	Verizon Business	FD phones, carrier access Jan. 2019
	Total 29856	5.05		
2/15/2019	1001262946	19,002.77	California Public Employee's Retirement ...	March 2019 CalPERS Health Payment

Cameron Park Community Services District
 Check/Voucher Register - Check Register
 From 2/1/2019 Through 2/21/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 1001262946	19,002.77		
2/15/2019	19482263	679.97	Paychex	Paychex Fees HR Feb. 2019
2/15/2019		182.00	Paychex	Paychex Fees Stratustime Jan. 2019
	Total 19482263	861.97		
2/19/2019	Payroll 02-22-19	1,347.24		Payroll 02-22-19
	Total Payroll 02-2...	1,347.24		
2/20/2019	Maint Fee	251.65	Umpqua Bank	Maintenance Fee for Jan 2019
	Total Maint Fee	251.65		
2/21/2019	29857	687.00	Abila	Feb. 2019 Acctg. software monthly
	Total 29857	687.00		
2/21/2019	29858	45.00	ADM Screening	Pre-emp screening - Rec
	Total 29858	45.00		
2/21/2019	29859	4,581.00	Stephen Beck	Inst. Futsal Sun League & Pres Day clinics (01/01-03/17/19)
	Total 29859	4,581.00		
2/21/2019	29860	636.23	Burton's Fire, Inc.	E289 Switch & Control kit 01/24/19
	Total 29860	636.23		
2/21/2019	29861	644.80	Capital Private Patrol	CC Patrol March 2019
2/21/2019		953.26	Capital Private Patrol	Parks Patrol for March 2019
	Total 29861	1,598.06		
2/21/2019	29862	1,091.34	Delta Dental of California	Dental Benefits March 2019
	Total 29862	1,091.34		
2/21/2019	29863	1,649.00	DSA Technologies, Inc	MSA - IT Maint March 2019
	Total 29863	1,649.00		
2/21/2019	29864	600.00	El Dorado Community Foundation	Hall/Kitchen rental 02/07 - Deposits Refund
	Total 29864	600.00		

Cameron Park Community Services District
 Check/Voucher Register - Check Register
 From 2/1/2019 Through 2/21/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
2/21/2019	29865	75.05	Michael Grassle	25yr appreciation gift for TH - Reimb
2/21/2019		150.00	Michael Grassle	Work Boots Reimb
	Total 29865	225.05		
2/21/2019	29866	62.40	Rosemarie Kelliher	Inst. Sewing 01/01-02/16/19
	Total 29866	62.40		
2/21/2019	29867	3,293.00	National Aquatic Services, Inc	CC Pool Float Valve Rebuild
	Total 29867	3,293.00		
2/21/2019	29868	322.00	National Aquatic Services, Inc	CC Pool - Heater troubleshoot
	Total 29868	322.00		
2/21/2019	29869	500.00	Chen Padilla	10% adv pymt of brush/tree removal @ Northview
	Total 29869	500.00		
2/21/2019	29870	58.20	Linda Kay Perschbacher-Lenhart	Inst. Kids Tap & Zumba 01/01-02/28/19
	Total 29870	58.20		
2/21/2019	29871	116.01	PG&E	Elec. 01/16-02/14/19
	Total 29871	116.01		
2/21/2019	29872	159.52	PG&E	Elec. 01/16-02/14/19
	Total 29872	159.52		
2/21/2019	29873	630.00	Prentice, Long & Epperson	Legal Counsel 01/09,16,23
	Total 29873	630.00		
2/21/2019	29874	136.89	Public Employee's Union Local 1	Dues for payroll check date 02-22-19
	Total 29874	136.89		
2/21/2019	29875	48.26	Sign Banner Print Express	Governance workshop flyers
2/21/2019		182.33	Sign Banner Print Express	Posters/Banner changes
	Total 29875	230.59		
2/21/2019	29876	6.51	Verizon Wireless	FD Wireless 01/10-02/09/19
	Total 29876	6.51		

Cameron Park Community Services District
 Check/Voucher Register - Check Register
 From 2/1/2019 Through 2/21/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
2/21/2019	29877	376.88	Verizon Wireless	Wireless Phones, Parks, CC & Rec 01/11-02/10/19
	Total 29877	376.88		
2/21/2019	29878	183.00	Verizon Wireless	Wireless Ipads/Hotspots 01/11-02/10/19
	Total 29878	183.00		
2/21/2019	29879	4,054.50	WEST Consultants, Inc.	CPCSD Dam Breach & EAP Eng/Hydro 08/13/18-08/29/18
	Total 29879	4,054.50		
Report Total		1,191,529.32		

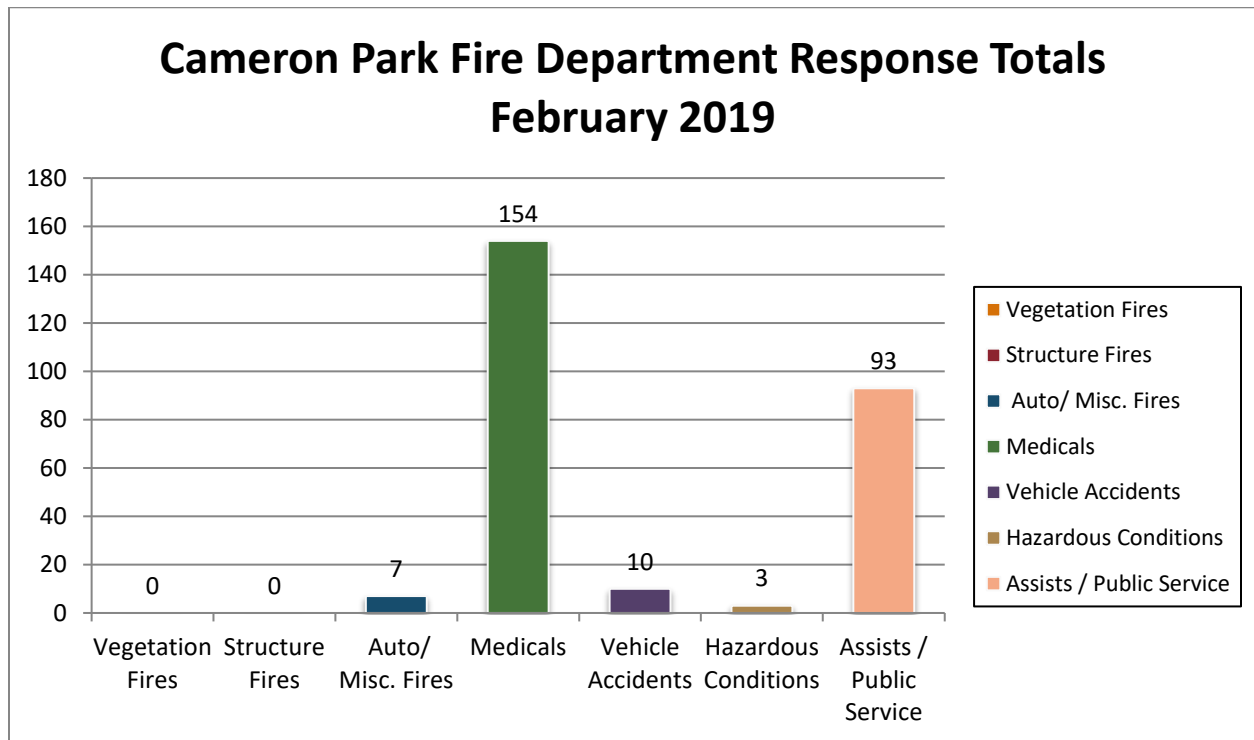


CAMERON PARK FIRE DEPARTMENT STAFF REPORT

To: Board of Directors
From: Jed Gaines, Battalion Chief
Regarding Item #7C: Fire Department Report for March 20, 2019 - Board Meeting

Recommended Action: Receive and File

Incidents for the Month of February 2019

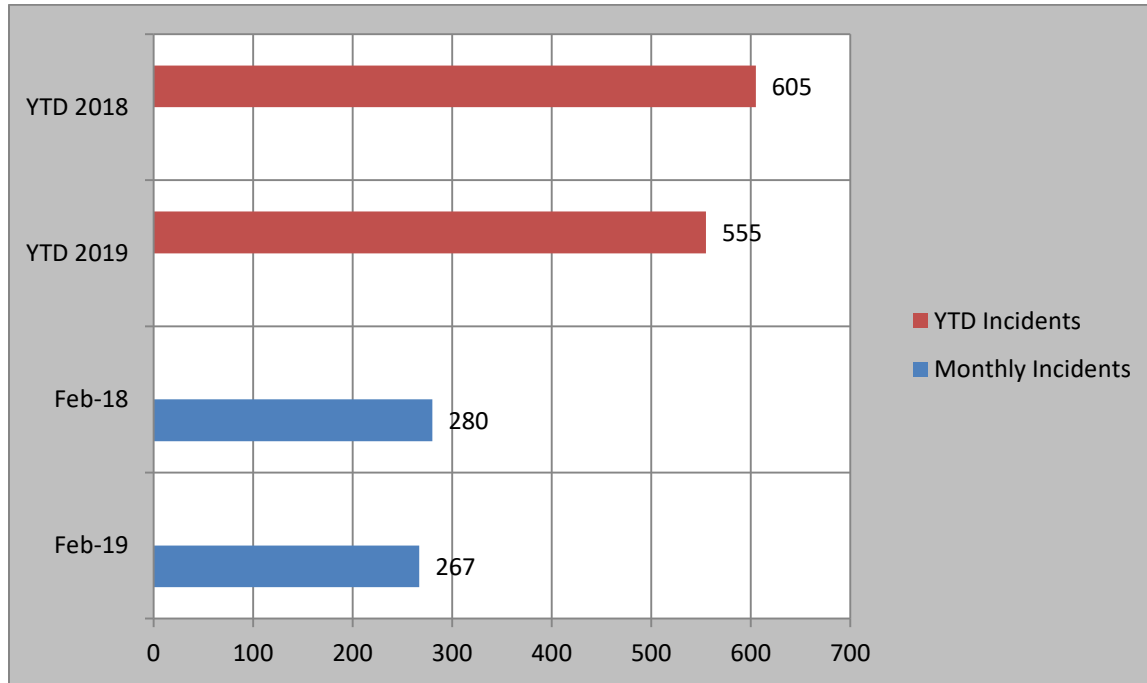


Incidents have decreased by 4% for the month of February compared to February of 2018.

Total incidents have decreased by 8% for the calendar year of 2019 compared to 2018.



CAMERON PARK FIRE DEPARTMENT STAFF REPORT



FIRE DEPARTMENT OPERATIONS AND ADMINISTRATION

Significant Incidents

Traffic Collision vehicle vs a pedestrian with fatality Highway 50 West of Cameron Park Drive B2715, E89 and M89 responded

Fire Department update

Contract has been signed for the purchase of new Engine 88. We expect to take delivery during the first part of 2020.

The Crab Feed was a great success. The Cameron Park Firefighters Association brought in approximately \$14,000.00 to support the Resident Firefighters program. This was a big increase from last year which brought in approximately \$12,000.00.

Five Resident Firefighters have been offered seasonal Firefighter jobs with CAL FIRE for the 2019 fire season.



CAMERON PARK FIRE DEPARTMENT STAFF REPORT

FIRE PREVENTION WEED ABATEMENT SUMMARY

Mailed out first reminder letter to vacant lot properties on February 14th.

Researched returned mail addresses and resent to the updated address.

Prepared documentation for El Dorado County VMP meeting.

Attended County VMP meeting February 6.

Finalizing design for postcard mailer for improved properties.

We have hired a new employee, Mary Joseph to help with the improved lot process, and are interviewing to hire one more.

Attended the ESRI Collector APP training class.

Created an instruction sheet showing a "how to" apply for an online burn permit thru

<https://burnpermit.fire.ca.gov/> .



Agenda Transmittal

DATE: March 20, 2019

FROM: Tina Helm, Recreation Supervisor

AGENDA ITEM #7D: Recreation Department Report

RECOMMENDED ACTION: RECEIVE AND FILE

- Staff is continuing to work with Seth Warren from Rec Trac (Vermont Systems) on the upgraded registration system, specifically to get the camera operational to take photos for the season passes.
- The Wedding Event was held on February 24th at the Community Center. Over 100 prospective brides, future grooms, mothers, and mother-in-laws attended the event. There were 36 vendors featuring: photography, transportation, venue, accessories, catering, florists, desserts, accommodations, and music. Staff is compiling the numbers and will include an activity report next month.
- Hannah Miller has been hired as the Aquatic Coordinator for the season. She is reaching out to previous staff and recruiting new staff. She is organizing training, staff manuals, and additional items for the upcoming season.
- Caitlin Bandera will return this summer to be the Kids Kamp Leader. She is contacting prior year's staff, arranging field trips, organizing bus transportation, and compiling weekly themes.
- Staff continues to meet with the Senior Leadership Council. At the meeting in February, items discussed included: Celebrating Older American's Day on May 21, Sing & Dance Party in the fall, guest speakers, trips, and senior exercise program.
- Staff attended the Lunch n' Learn Series at Sunrise Recreation Park District. Topics included user groups, partnerships and contracts.

- A Design Challenge and Request for Proposal for the Summer Activity Guide Edition, to provide a new look, received two proposals. Staff is reviewing the proposals and will be selecting a vendor.
- Staff is gathering class dates and information from instructors for the upcoming Summer Activity Guide.
- Staff attended the Chamber Mixer at the Shingle Springs/Cameron Park Chamber Office. The Mixer was to recruit new members and share upcoming events, like the Community Showcase.
- Staff is meeting with members from the Cameron Park Rotary, Shingle Springs/Cameron Park Chamber of Commerce, Cameron Park Community Foundation and Channel 2 to coordinate the Community Showcase Event for April 10th.
- Upcoming events include: Community Clean-up Day and Yard Sale on April 6th, Community Services Showcase on April 10th, and the Annual Easter Egg Hunt on April 20th.

*Cameron Park
Community Services District*



Agenda Transmittal

DATE: March 20, 2019

FROM: Michael Grassle, Parks and Facilities Superintendent

AGENDA ITEM #7E: Parks & Facilities Department Report

RECOMMENDED ACTION: RECEIVE AND FILE

General Information

- Staff has been busy cleaning up after the recent storms. Cameron Park has seen over 9 inches of rainfall in the month of February.
- The Parks and Facilities Superintendent met with the Fire Safe Council and various government agencies to discuss the Pine Hill Preserve fuel reduction program that will be happening in Cameron Park this coming March.

Cameron Park Lake

- Foothill Tree Service removed a diseased Black Oak at the entrance of the park. They also removed a few hazardous oak tree limbs while they were on site.
- Staff ordered new fishing signs emphasizing the importance of cleaning up after yourself. These signs were suggested and approved by the Parks and Recreation Committee.

Parks, Fields, and LLADs

- Staff installed safety signage at Hacienda Park identifying the creek as a falling hazard.
- Sierra Bushmen completed the property clean-up at Northview Park. This project is part of the District's ongoing weed abatement / fire fuel reduction program.

- Sierra Bushmen has started clearing out the brush at David West Park. This specific area is located west of David West Park and has 2 retention ponds. This project is part of the district's ongoing weed abatement/fire fuel reduction program.
- Staff completed the installation of a smart irrigation controller at Eastwood Park.
- El Dorado Weed Control applied the pre and post emergent at Royal Park.

Community Center

- Ski Air replaced a damaged heat exchanger and computer board on the HVAC units that controls the west side of the main hall.
- Metasys automated HVAC software controls the Community Center. Parks Superintendent attended one week of training in Indianapolis last week to learn the system, and ensure the District is applying the system to its fullest capacity, and in an energy efficient manner.

Cal Fire

- Growlersburg has been a big help over the past month helping the District comply with the CPCSD Weed Abatement Ordinance. They have spent time clearing brush, trimming trees, and burning brush piles at Bonanza Park, Gateway Park, and Cameron Park Lake.
- The District met with the Fire Marshal and LDS Church on Tuesday, February 26th to discuss the details of clearing the open space area at Hacienda Park.



Agenda Transmittal

DATE: March 20, 2019

FROM: Kate Magoolaghan, CC&R Compliance Officer

AGENDA ITEM # 7F: **CC&R COMPLIANCE DEPARTMENT REPORT**

RECOMMENDED ACTION: **RECEIVE AND FILE**

Operations

- Staff began using the new CC&R software and has already seen significant improvement in workflow and efficiency.
- At the request of the CC&R Committee, staff is preparing a report with proposed enforcement priorities. Staff is currently reviewing the types of CC&R violations that are most frequently reported to the District, the ability of staff to effectively address them with available resources and the impact each of these violations has on other property owners. Additionally, staff is exploring effective ways to address various parking related violations.

Architectural Review Committee

- Architectural Review Committee reviewed 14 Project Applications in February, of which 12 were approved, 1 was denied, and 1 was held over to March pending additional information.
- Staff is continuing to recruit community members for the Architectural Review Committee. The goal is to shift the composition of the committee from staff to an all Cameron Park property owner committee. This will ensure that residential architectural design decisions are driven by community members. Staff will continue to communicate with applicants throughout the application process, compile documentation, and present property improvement application packets to the committee.

CC&R Enforcement

Initial Notice	11
Final Notice	9
Pre-Legal Notices	0
Pending	2
Cleared	4



Agenda Transmittal

DATE: March 20, 2019

FROM: Jill Ritzman, General Manager

AGENDA ITEM #8: **RESOLUTION DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR THE CONTINUATION OF THE ANNUAL ASSESSMENTS FOR THE LANDSCAPE AND LIGHTING ASSESSMENT DISTRICTS: AIRPARK, UNIT 6, UNIT 7, UNIT 8, VIEWPOINTE, GOLDORADO, UNIT 11, UNIT 12, CAMERON WOODS 1-4, BAR J15-A, BAR J15-A No. 2, BAR J 15-B, CREEKSIDE, EASTWOOD, DAVID WEST, CAMBRIDGE OAKS, NOTHVIEW, CAMERON VALLEY, CAMERON WOODS 8, SILVER SPRINGS AND BAR J14-A No. 2.**

RECOMMENDED ACTION: **RECEIVE, DISCUSS AND APPROVE RESOLUTION NO. 2019-05 WITH BOARD POLL VOTE**

RECOMMENDATION

The Landscaping and Lighting Act of 1972 requires that an annual Engineer's Report be prepared by a licensed professional engineer and establishes other requirements for the continuation of the assessments. This Resolution directs SCI Consulting Group to prepare the Engineer's Report for the Cameron Park Community Services District (District) Landscape and Lighting Assessment Districts (LLADs) as the first step in a three-step process to continue assessments for fiscal year 2019/20.

RESULT OF RECOMMENDED ACTION

Each year, an updated Engineer's Report, including updated budgets, scope of services, current legal justifications, and rate adjustments should be prepared by a California registered civil engineer. SCI Consulting Group will provide professional assessment engineering and administration services to justify the continued collection of the District's LLADs for fiscal year 2019/20. The services provided by SCI will include the

preparation of the Engineer's Report and preliminary assessment roll with the specific assessment amount for each parcel. The Engineer's Report will be presented to the Board for preliminary approval in June of this year.

ANALYSIS

To continue to levy the assessments, staff is recommending that the Board approve the proposed resolution to direct SCI Consulting Group, the assessment engineer, to prepare an Engineer's Report for fiscal year 2019/20. This Engineer's Report will include:

- proposed budgets for the assessments for fiscal year 2019/20,
- special and general benefit findings to support the assessments, the updated proposed assessments for each parcel within each of the landscaping and lighting districts,
- proposed assessments per single family equivalent benefit unit for fiscal year 2019/20.

After the Engineer's Report and assessment roll is completed, the reports will be brought back to the Board for review and consideration. If the Board preliminarily approves the Report, a noticed public hearing will be subsequently held to allow the public to provide input on the proposed budgets, services and continued assessments, and to allow the Board to make a final decision on the continuation of these important assessments. The Preliminary Engineer's Report is scheduled to be presented to the Board on June 19, 2019.

CONCLUSION

It is recommended that the Board approve Resolution No. 2019-05, which would direct SCI Consulting Group to prepare the annual Engineer's Report for the Cameron Park CSD LLADs for fiscal year 2019/20.

Attachment A – Draft Resolution No. 2019-05

**RESOLUTION NO. 2019-05
of the Board of Directors
of the Cameron Park Community Services District
March 20, 2019**

**A RESOLUTION DIRECTING PREPARATION OF THE ENGINEER’S REPORT FOR THE
CONTINUATION OF THE LANDSCAPE AND LIGHTING ASSESSMENT DISTRICTS
UNIT NUMBERS 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48 and 50
(Streets and Highways Code Section 22622)**

WHEREAS, the Board of Directors of the Cameron Park Community Services District (District) proposes to continue the annual assessments during July 1, 2019 to June 30, 2020 for Landscape and Lighting Assessment District (LLAD) Units 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48 and 50; which were previously formed in accordance with the Landscaping and Lighting Act of 1972 (Streets and Highways Code Section 22500, et seq.); and

WHEREAS, the Streets and Highways Code Section 22622 requires the governing body of a local agency to adopt a resolution ordering the preparation of an engineer's report and to generally describe any proposed new improvements and/or substantial changes to an existing improvement prior to levying and collecting an annual assessment for an existing LLAD.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cameron Park Community Services District as follows:

Section 1: The annual Engineer's Report for the following LLADs shall be prepared by SCI Consulting Group who is designated the Engineer of Work; thereafter the Report shall be filed with the Board Secretary for submission to the Board of Directors:

Unit 30	Airpark Estates	Unit 40	Bar J #15B Merrychase
Unit 31	Formerly Unit 6	Unit 41	Creekside
Unit 32	Formerly Unit 7	Unit 42	Eastwood Park
Unit 33	Formerly Unit 8	Unit 43	David West Park
Unit 34	Viewpointe	Unit 44	Cambridge Oaks
Unit 35	Goldorado	Unit 45	Northview
Unit 36	Formerly Unit 11	Unit 46	Cameron Valley Estates
Unit 37	Formerly Unit 12	Unit 47	Cameron Woods 8
Unit 38	Cameron Woods #1-4	Unit 48	Silver Springs
Unit 39	Bar J #15A Country Club	Unit 50	Bar J #15A No. 2

Section 2: Any new improvements and/or substantial changes in existing improvements that are proposed to be paid for out of the 2019-2020 annual assessments will be specified in the Engineer’s Reports.

Section 3: This resolution is adopted pursuant to Section 22622 of the Streets and Highways Code.

Attachment 8A

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District, at a regularly scheduled meeting, held on the 20th day of March 2019, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ATTEST:

Director Margaret Mohr, President
Board of Directors

Jill Ritzman, General Manager
Secretary to the Board

*Cameron Park
Community Services District*



Agenda Transmittal

DATE: March 20, 2019

FROM: Jill Ritzman, General Manager

AGENDA ITEM #9: **RESOLUTION NO. 2019-06 DIRECTING AUDITOR OF EL DORADO COUNTY TO LEVY AND COLLECT ASSESSMENTS FOR ENFORCEMENT OF COVENANTS, CONDITIONS AND RESTRICTIONS, FISCAL YEAR 2019-20**

RECOMMENDED ACTION: RECEIVE, DISCUSS AND APPROVE RESOLUTION NO. 2019-06 WITH BOARD POLL VOTE

In 1985, AB 1350 was passed allowing the Cameron Park Community Services District (District) to enforce Covenants, Conditions, and Restrictions (CC&Rs) for each subdivision within the District and to assume the duties of the Architectural Review Committee. That same year, the voters authorized the District to adopt and levy a special tax of up to \$12 per year on each parcel of land within the District.

As has been the practice, the District has authorized the El Dorado County Tax Collector to include such assessments on the tax roll of the County and provide receipts to the District, less any established fees and collection costs as established by the County for these services.

Resolution No. 2019-06 reflects this authorization for the 2019-20 fiscal year.

Attachment A – Draft Resolution No. 2019-06

**RESOLUTION NO. 2019-06
of the Board of Directors
of the Cameron Park Community Services District
March 20, 2019**

**DIRECTING AUDITOR OF EL DORADO COUNTY TO LEVY AND COLLECT
ASSESSMENTS FOR FISCAL YEAR 2019-20**

**RESOLUTION AUTHORIZING COVENANTS, CONDITIONS AND RESTRICTIONS
ASSESSMENT DISTRICT FOR 2019-2020**

WHEREAS, the assessment of property parcels within this District, by vote of the registered voters, is administered by the Cameron Park Community Services District; and

WHEREAS, AB1350, approved by the Governor, September 24, 1985, now authorizes the Cameron Park Community Services District to enforce the Covenants, Conditions, and Restrictions adopted for each subdivision within the District and to assume the duties of the Architectural Control Committee; and

WHEREAS, on November 5, 1985, the voters of said District authorized the Board of Directors of the District to adopt and levy a special tax of up to \$12 per year on each parcel of land within the District.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Cameron Park Community Services District does hereby establish a twelve-dollar (\$12) assessment per parcel, with designated exemptions, herewith for fiscal year 2019-2020; and

BE IT FURTHER RESOLVED, that the Tax Collector of the County of El Dorado be requested to include such assessments on the tax roll of the County and provide receipts to the District less any established fees and collection costs as established by the County for these services.

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District, at a regularly scheduled meeting, held on the 20th day of March 2019, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ATTEST:

Director Margaret Mohr, President
Board of Directors

Jill Ritzman, General Manager
Secretary to the Board



Agenda Transmittal

DATE: March 20, 2019

FROM: Vicky Neibauer, Finance/Human Resources Officer

AGENDA ITEM #11: PURCHASE OF TWO FORD F-250 UTILITY TRUCKS FOR FIRE DEPARTMENT

RECOMMENDED ACTION: APPROVE RESOLUTION 2019-07

BUDGET ACCOUNT: 5625 – CAPITAL EQUIPMENT EXPENSE

BUDGET IMPACT: \$75,556.04 total cost; see Attachment #11B

RECOMMENDATION

Approve Resolution 2019-07 that authorizes the purchase of two Ford utility trucks and grants the General Manager the authority to sign all necessary purchase documents.

BACKGROUND

The District purchased two current utility trucks in 2009 and they now have over 120,000 miles. Front line utility trucks are typically replaced every 8-10 years. The Cameron Park Community Services District – Fire Department Master Plan identified the need to replace two light pickup trucks in Fiscal Year 2015/16. The Board of Directors approved the purchase of two utility trucks in the recent Fiscal Year 2018-19 Mid-Year Budget.

DISCUSSION

The current trucks are F-150's. The Fire Department will be purchasing F-250's due to the weight of the equipment that is installed in the trucks after purchase and higher reimbursement rate from OES when assigned to fires. The two new utility trucks will be used by the two Battalion Chiefs within Cameron Park for Code 3 emergency response and to command and organize incidents and are suitable for all response types within our community. The two current utility trucks will be used at Fire Station 89 for:

- Personnel on fire assignments,
- Rentals to CALFIRE during fire season,
- Weed abatement inspections.

The two current displaced utility trucks will be passed on to the Parks Department. One to two vehicles will be surplus from the parks department.

Attached are three bids from Ford, Chevy, and Dodge.

- Ford: \$37,778.02 per vehicle
- Chevrolet: \$44,453.16 per vehicle
- Dodge \$48,885.75 per vehicle

RECOMMENDATION

Staff recommends the purchase of two Ford F-250 pickups through Downtown Ford in Sacramento which is the lowest bid between the three auto makers. Downtown Ford is allowing us to utilize the California State contract and government fleet pricing. We are paying cash (instead of financing) for this purchase.

Attachments:

- A. Resolution No. 2019-07
- B. Ford Standard Purchase Agreement and Quotes

**RESOLUTION NO. 2019-07
Board of Directors
Cameron Park Community Services District**

March 20, 2019

**RESOLUTION TO APPROVE THE PURCHASE OF TWO UTILITY TRUCKS AND
GRANT GENERAL MANAGER AUTHORITY TO APPROVE ALL NECESSARY
PURCHASE DOCUMENTS**

WHEREAS, Cameron Park Community Services District Fire Department is in need of two replacement utility trucks; and

WHEREAS, the Cameron Park Community Services District – Fire Department Master Plan identifies the need to replace two utility trucks in Fiscal Year 2015-16; and

WHEREAS, Board of Directors approved the purchase of the replacement of two utility trucks in the Fiscal Year 2018-19 Mid Year Budget Adjustment; and

WHEREAS, Ford is the low bid option for the cash purchase of the replacement of two utility trucks.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Cameron Park Community Services District:

- Approves the purchase of two utility trucks;
- Grants the General Manager of Cameron Park Community Services District the authority to approve all necessary purchase documents for replacement of the two utility trucks.

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District, at a regularly scheduled meeting, held on the 20th day of March 2019, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ATTEST:

Margaret Mohr, President
Board of Directors

Jill Ritzman, General Manager
Secretary to the Board

Cameron Park Fire Department

In Cooperation with

CAL FIRE

3200 COUNTRY CLUB DRIVE
CAMERON PARK, CA 95682
Business (530) 677-6190
Prevention (530) 672-7336
FAX (530) 672-2248

March 7, 2019

To Whom It May Concern,

The Board of Directors (BOD) approved in the midyear budget to purchase two light pickup trucks to replace both Battalion Chiefs trucks. The Cameron Park Community Services District – Fire Department Master Plan identifies in the Capital Improvement Plan the need to replace the two light pickups back in fiscal year 15/16. Attached are three bids from Ford, Chevy, and Dodge. We would like to move forward with purchasing two Ford F-250 pickups through Downtown Ford in Sacramento, which was the lowest bid between the three auto makers. Downtown Ford is allowing us to piggyback on the California state contract and government fleet pricing.

Total bids from each auto maker:

Ford:	\$37,778.02 per vehicle
Chevrolet:	\$44,453.16 per vehicle
Dodge:	\$48,885.75 per vehicle

Sincerely,

Jed Gaines

A handwritten signature in blue ink that reads 'Jed Gaines'.

Battalion Chief
CAL FIRE / Cameron Park Fire Department

STATE OF CALIFORNIA
STANDARD AGREEMENT
 STD. 213 (NEW 06/03)

STANDARD AGREEMENT

AGREEMENT NUMBER 1-18-23-20A
PURCHASING AUTHORITY NUMBER
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below

STATE AGENCY'S NAME Department of General Services	(hereafter called State)
CONTRACTOR'S NAME Downtown Ford Sales	(hereafter called Contractor)
2. The term of this Agreement is: May 1, 2018 through April 30, 2020. The contract may be extended for two (2) additional one (1) year periods or portion thereof upon mutual agreement between the Contractor and the State.
3. The maximum amount of this Agreement is: \$ 0.00 (No guarantee of contract expenditure)
4. The parties agree to comply with the terms and conditions of the following attachments, which are by this reference made a part of the Agreement resulting from RFP DGS 7609:

- DGS RFP 7609, Sections 1-8
- Exhibit 8.19, Technical Specifications
- Contract Pricing Pages (Exhibit 8.21, Cost Workbook)
- Exhibit 8.22, General Provisions (GSPD-401 Non-IT Commodities, Revised and Effective 06/08/2010)
<http://www.documents.dgs.ca.gov/pd/modellang/GPnonIT060810.pdf>

Bidder's entire proposal and the entire RFP DGS 7609 are hereby incorporated by reference and made a part of this contract. All purchase orders issued under this contract incorporates the terms and conditions set forth in this contract.

During the term of this agreement, any changes made to contract line items and/or pricing will be accomplished via a contract supplement.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR	CALIFORNIA Department of General Services
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) Downtown Ford Sales	
BY (Authorized Signature) 	DATE SIGNED 4/19/18
PRINTED NAME AND TITLE OF PERSON SIGNING Sandra Scott, Fleet Manager	
ADDRESS 525 N. 16 th Street, Sacramento, CA 95811	
STATE OF CALIFORNIA	
AGENCY NAME Department of General Services, Procurement Division	
BY (Authorized Signature) 	DATE SIGNED 4/30/18
PRINTED NAME AND TITLE OF PERSON SIGNING Angela Shell, Deputy Director	
ADDRESS 707 3 rd Street, West Sacramento, CA 95605	
<input type="checkbox"/> Exempt per	

THIS IS YOUR QUOTE

DOWNTOWN FORD SALES
 525 N16th Street, Sacramento, CA. 95811
 916-442-6931 fax 916-491-3138

QUOTE#

S111618 245

Customer

Name AMADOR - EL DORADO UNIT
 Address CAMERON PARK FIRE DEPT
 City _____ State CA Zip _____
 Phone JED GAINES

Date 11/16/2018
 Rep SANDRA SCOTT
 FOB SACRAMENTO

Qty	Description	Unit Price	TOTAL
2	2019 FORD F250 4X4 CREW CAB PICKUP STATE CONTRACT 1-18-23-20A CLIN 24	\$27,445.00	\$54,890.00
2	XLT PACKAGE UPGRADE	\$4,897.00	\$9,794.00
2	ALL TERRAIN TIRES	\$167.00	\$334.00
2	HIGH BACK BUCKET SEATS	\$621.00	\$1,242.00
2	DAYTIME RUNNING LAMPS	\$45.00	\$90.00
2	HD ALTERNATOR	\$97.00	\$194.00
2	REMOTE START SYSTEM	\$254.00	\$508.00
2	REVERSE SENSING SYSTEM	\$248.00	\$496.00
2	RUNNING BOARDS	\$375.00	\$750.00
2	SKID PLATES	\$159.00	\$318.00
2	SPRAY IN BEDLINER	\$595.00	\$1,190.00
2	DOC FEE	\$80.00	\$160.00
SALES TAX CALCULATED AT 7.25			

Payment Details

Cash
 Check
 Credit Card

Name _____
 CC # _____
 Expires _____

SubTotal	\$69,966.00
Delivery	\$500.00
Taxes EL DORADO	\$5,072.54
CA Tire Tax	\$17.50
TOTAL	\$75,556.04

Office Use Only

\$500 DISCOUNT WITH PAYMENT IN 20 DAYS

SIGNATURE _____ DATE _____

- Subscribers
- Buyer
 - Buyer Main
 - Buyer Additional
- Co-Buyer
 - Co-Buyer Main
 - Co-Buyer Additional
- Vehicle
 - Sold Vehicle
 - Sold Vehicle Additional
 - Sold Vehicle Value
- Trade-Ins
 - Trade-In 1 Value
 - Trade-In 1
 - Trade-In 1 Additional
- Trade-In 1 BPM Values
 - Trade-In 2 Value
 - Trade-In 2
 - Trade-In 2 Additional
- Trade-In 2 BPM Values
- Optional Sales
 - Options
 - Dealer Equipment
 - We-Owes
 - User Data
 - Down Payment
- Rebates and Discounts
- Service Contracts
- Taxes
- Official Fees

Flexible Data Entry - Cash

ates Flow Taxes Sls Num Ins Tbls Cash Dnst

Comment: _____ docuPAD Status: _____

PRICE	01	41300.00	TRADE 1	12		CASH DWN	23		MSRP	34	
ACCESSRY	02		PAYOFF 1	13		PICKPMTS	24		EVCHGSTA	35	
DOC FEE	03	85.00	O/A 1	14		REBATES	25		LLUMAR	36	
LIC FEE	04		ACV 1	15		TTL DOWN	26	44453.16	CILAJET	37	
REG FEE	05		TRADE 2	16		AMT FIN	27		TIRE/WHL	38	
ESF FEE	06	29.00	PAYOFF 2	17		E/O-CASH	28	44453.16	LOJACK S	39	
SMOGCERT	07		O/A 2	18		BLOONPMT	29		DENT S	40	
SMOGRAN	08		ACV 2	19		INTERNET	30		DENT F	41	
SMOGINSP	09		CANX OPT	20		AD PRICE	31		SVC CDNT	42	
TIRE FEE	10	8.75	DMV FILE	21	30.00	FIN RES	32		MAINT	43	
SLS TX	11	3000.41	TRACKER	22		TOT C/S	33		GAP	44	
TAX 2 A		7.2500	TRD EQUITY			VEH C/S			ADVANCE %		
OTD PRICE		44453.16	TOTAL LIC		29.00	SALES GR5		41300.00	PAYABLE		40800.00

00584314 CAMERON PARK COMMUNI Deal Cash Status Quote Deal# 00584314
 Stock# Vehicle



[Retail] 2019 Chevrolet Silverado 2500HD (CK25743) 4WD Crew Cab 153.7" (8)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$47,000.00
Total Options	\$3,490.00
Vehicle Subtotal	\$50,490.00
Destination Charge	\$1,495.00
Grand Total	\$51,985.00

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Data Version: 7660. Data Updated: Feb 13, 2019 9:54:00 PM PST.



[Retail] 2019 Chevrolet Silverado 2500HD (CK25743) 4WD Crew Cab 153.7" (8)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
CK25743	2019 Chevrolet Silverado 2500HD 4WD Crew Cab 153.7" LT	\$47,000.00

COLORS

CODE	DESCRIPTION	MSRP
GAZ	Summit White	\$0.00

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	MSRP
1LT	LT Preferred Equipment Group includes standard equipment	\$0.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
A95	Seats, front cloth bucket with (KA1) heated seat cushions and seat backs. Includes 10-way power driver and 6-way power front passenger seat adjusters, including driver/front passenger power recline and driver/front passenger power lumbar. Also includes adjustable head restraints, (D07) floor console, storage pockets and (K4C) wireless charging. (Requires Crew Cab model.)	\$980.00

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[Retail] 2019 Chevrolet Silverado 2500HD (CK25743) 4WD Crew Cab 153.7" (8)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
BTV	Remote vehicle starter system (Included and only available with (PCM) LT Convenience Package, (PDA) Texas Edition or (PDU) All Star Edition. Includes (UTJ) Theft-deterrent system.)	Inc.
C49	Defogger, rear-window electric (Included and only available with (PCM) LT Convenience Package, (PDA) Texas Edition, (PDU) All Star Edition or (PCW) LT Plus Package.)	Inc.
CJ2	Air conditioning, dual-zone automatic climate control (Included and only available with (PCM) LT Convenience Package, (PDA) Texas Edition or (PDU) All Star Edition.)	Inc.
D07	Console, floor mounted with cup holders, cell phone storage, power cord management, hanging file holder capability and (K4C) wireless charging (Included and only available with (A95) front bucket cloth seats.)	Inc.
DD8	Mirror, inside rearview auto-dimming (Included and only available with (DPN) outside heated power-adjustable vertical trailering mirrors.)	Inc.
KA1	Seating, heated driver and front passenger (Requires (PCM) LT Convenience Package and (AZ3) cloth split bench seat. Included with (A95) front bucket cloth seat or leather (AZ3) front 40/20/40 split-bench seat.)	Inc.
KI4	Power outlet, 110-volt AC (Included and only available with (PCM) LT Convenience Package, (PDA) Texas Edition or (PDU) All Star Edition.)	Inc.
N37	Steering column, manual Tilt-Wheel and telescoping (Included and only available with (PCM) LT Convenience Package, (PDA) Texas Edition or (PDU) All Star Edition. Requires (AG1) driver 10-way power seat adjuster or (A95) front cloth bucket seats and (KI4) 110-volt power outlet.)	Inc.
UTJ	Theft-deterrent system, unauthorized entry (Included and only available with (BTV) Remote Vehicle Starter system.)	Inc.

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
DPN	Mirrors, outside heated power-adjustable vertical trailering, upper glass, manual-folding and extending, Black; Includes integrated turn signal indicators consisting of 51 square inch flat mirror surface positioned over a 24.5 square inch convex mirror surface with a common head and lower convex spotter glass (convex glass is not heated and not power adjustable) and addition of auxiliary cargo lamp for backing up (helps to see trailer when backing up with a trailer) and amber auxiliary clearance lamp (Standard on Double Cab models. Includes (DD8) auto-dimming inside rearview mirror. Included with (ANQ) Alaskan Snow Plow Special Edition on Crew Cab models.)	\$310.00
NZ4	Wheels, 17" x 7.5" (43.2 cm x 19.1 cm) full-size, steel spare. (Requires 17" wheels and tires.)	\$0.00
T3U	Fog lamps, front, halogen (Included and only available with (PCM) LT Convenience Package, (PDA) Texas Edition, (PDU) All Star Edition, (WJP) Midnight Edition, (PDX) Custom Sport Edition or (Z71) Suspension Package.)	Inc.
VK3	License plate kit, front	\$0.00

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[Retail] 2019 Chevrolet Silverado 2500HD (CK25743) 4WD Crew Cab 153.7" (8)

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
JL1	Trailer brake controller, integrated (Standard on Double Cab models. Included with (PDA) Texas Edition or (PDU) All Star Edition on Crew Cab models. With (E63) pickup box, included and only available with (Z82) trailering equipment. Available to order as a free flow option with (ZW9) pickup box delete or (9J4) rear bumper delete.)	Inc.
Z82	Trailering equipment Trailering hitch platform 2.5" with a 2.0" insert for HD, 7-wire harness with independent fused trailering circuits mated to a 7-way sealed connector to hook up parking lamps, backup lamps, right and left turn signals, an electric brake lead, battery and a ground, The trailer connector also includes the 4-way for use on trailers without brakes - park, brake/turn lamps (Standard on Double Cab models. Included with (PDA) Texas Edition or (PDU) All Star Edition on Crew Cab models. Includes (JL1) trailer brake controller. Not available with (ZW9) pickup box delete or (9J4) rear bumper delete.)	\$575.00

ADDITIONAL EQUIPMENT - ENTERTAINMENT

CODE	DESCRIPTION	MSRP
K4C	Wireless Charging (Included and only available with (A95) front bucket seats.	Inc.

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
PCM	LT Convenience Package includes (AG1) driver 10-way power seat adjuster when ordered with (AZ3) bench seats only, (BTV) Remote vehicle starter system, (C49) rear-window defogger, (N37) manual tilt and telescoping steering column, (KI4) 110-volt power outlet, (T3U) fog lamps and (CJ2) dual-zone climate control (Not available with (PDU) All Star Edition or (PDA) Texas Edition.)	\$1,425.00

PAINT

CODE	DESCRIPTION	MSRP
GAZ	Summit White	\$0.00

GVWR

CODE	DESCRIPTION	MSRP
GEH	GVWR, 9500 lbs. (4309 kg) (STD) (Requires (L96) Vortec 6.0L V8 SFI engine or (LC8) 6.0L V8 SFI Gaseous CNG/LPG capable engine. Not available with CK25943.)	\$0.00

AXLE

CODE	DESCRIPTION	MSRP
GT5	Rear axle, 4.10 ratio (Requires (L96) Vortec 6.0L V8 SFI engine or (LC8) 6.0L V8 SFI Gaseous CNG/LPG capable engine.)	\$0.00

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[Retail] 2019 Chevrolet Silverado 2500HD (CK25743) 4WD Crew Cab 153.7" (8)

SEAT TRIM

CODE	DESCRIPTION	MSRP
H0U	Jet Black, Cloth seat trim	\$0.00

RADIO

CODE	DESCRIPTION	MSRP
IO5	Audio system, Chevrolet Infotainment System with 8" diagonal color touch-screen, AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones; USB ports; auxiliary jack; voice-activated technology for radio and phone; and Shop with the ability to browse, select and install apps to your vehicle. Apps include Pandora, iHeartRadio, The Weather Channel and more. (STD) (Upgradeable to (IO6) 8" Diagonal Color Touch Navigation with Chevrolet Infotainment.)	\$0.00

ENGINE

CODE	DESCRIPTION	MSRP
L96	Engine, Vortec 6.0L Variable Valve Timing V8 SFI, E85-compatible, FlexFuel capable of running on unleaded or up to 85% ethanol (360 hp [268.4 kW] @ 5400 rpm, 380 lb-ft of torque [515.0 N-m] @ 4200 rpm) (STD)	\$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
MYD	Transmission, 6-speed automatic, heavy-duty, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Requires (L96) Vortec 6.0L V8 SFI engine or (LC8) 6.0L V8 SFI Gaseous CNG/LPG capable engine.)	\$0.00

WHEELS

CODE	DESCRIPTION	MSRP
PYQ	Wheels, 17" (43.2 cm) machined aluminum includes 17" x 7.5" (43.2 cm x 19.1 cm) steel spare wheel. (STD) (Upgradeable to (PYV) 18" (45.7 cm) chromed aluminum wheels, (RT4) 18" (45.7 cm) Black aluminum wheels, (RTH) 20" (50.8 cm) polished aluminum with Dark Argent Metallic pockets wheels or (PYU) 20" (50.8 cm) polished aluminum wheels.)	\$0.00

TIRES

CODE	DESCRIPTION	MSRP
QXT	Tires, LT265/70R17E all-terrain, blackwall	\$200.00

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[Retail] 2019 Chevrolet Silverado 2500HD (CK25743) 4WD Crew Cab 153.7" (8)

EMISSIONS

CODE	DESCRIPTION	MSRP
YF5	Emissions, California state requirements	\$0.00

PAINT SCHEME

CODE	DESCRIPTION	MSRP
ZY1	Paint, solid	\$0.00

Options Total		\$3,490.00
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**2018 MODEL YEAR
RAM 2500 BIG HORN CREW CAB 4X4**

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES. THIS MODEL INCLUDING DEALER PREPARATION

Base Price: **\$44,695**

RAM 2500 SLT CREW CAB 4X4

Exterior Color: Bright White Clear Coat Exterior Paint
Interior: Premium Cloth Bucket Seats
Engine: 6.4-Liter Heavy-Duty V8 HEMI® with MDS
Transmission: 6-Speed Automatic 6ERF6 Transmission
STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)

FUNCTIONAL/SAFETY FEATURES

- Advanced Multistage Front Airbags
- Supplemental Front Seat-Mounted Side Airbags
- Supplemental Side-Curtain Front and Rear Airbags
- Electronic Brake Lock-Up Control
- 3.73 Axle Ratio
- Tire Pressure Monitoring Display
- Trailer Brake Control
- Electronic Stability Control
- Anti-Lock 4-Wheel Disc Brakes
- Remote Keyless Entry
- Smart Key® with Detachable System
- Power Door Locks
- Power Front Windows w/ 1-Touch Up and Down Feature
- Automatic Headlights
- Power Heated Mirrors with Manual Fold-Away
- INTERIOR FEATURES**
- AC Conditioning
- Overhead 3 and 5-Inch Display
- OPTIONAL EQUIPMENT (May Replace Standard Equipment)**
- Premium Cloth Bucket Seats **\$2,995**

Big Horn Package 22Z

- 18-inch x 8.0-Inch Polished Aluminum Wheels
- Anti-Spin Differential Rear Axle
- Cloth 40/20/40 Premium Bench Seat
- Front Fog Lamps
- Folding Flat Load Floor Storage
- Power-Windows Steering Wheel
- Power Windows
- Power 60/40 Split Fold-Down Seat
- Remoto-Start System (N/A Manual Transmission)
- Steering Wheel Mounted Audio Controls
- Off-Road Package**
- Bilstein® Front Performance Tuned Shock Absorbers
- Bilstein® Rear Performance Tuned Shock Absorbers
- Hill Descent Control
- Blind Spot Detection w/ Cross-Traffic Alert
- Power Door Locks w/ Downlock
- Rear Bumper Step Extension
- Rear Mud Flaps
- 4x4 Decal**
- 5-Year SiriusXM® Traffic™ Service
- A/C Auto Temperature Control with Dual Zone Control
- Active CarPlay® Capable
- Black Tinted Side Steps

\$2,995

WARRANTY COVERAGE

- 5-year or 50,000-mile Powertrain Limited Warranty
- 3-year or 36,000-mile Basic Limited Warranty
- Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

**5 YEAR / 60,000 MILE
POWERTRAIN WARRANTY**

TOTAL PRICE: * **\$53,110**

WARRANTY COVERAGE

- Body-Color Fender Flares
- Eight-Gate Hood Heat Stop Lamp w/ Cargo View Camera
- Color 7-Inch Multi-Touch Drive Info Display
- Front and Rear Rubber Floor Mats
- Google Android Auto™ Capable
- Heated Front Seats
- Heated Steering Wheel
- LED Bed Lighting
- LED Side Marker Lamps
- LED STAR DESEL™ ON-ON-Road Tires
- Navigation System
- Overhead Console with Garage Door Opener
- Power Chrome Multi-Function Mirrors w/ Power Fold-Away
- 1-Year SiriusXM® Guardian Service
- SiriusXM® Traffic Plus
- SiriusXM® Travel Link 5-Year Travel Link Sub
- Spray-In Bedliner
- Tow Hooks with Illuminated Vanity Mirrors
- Transfer Case Skid Plate
- Uconnect® 4C NAV with 8.4-Inch Display
- 6.4-Liter Heavy-Duty V8 HEMI® with MDS
- 180-Amp Alternator
- Power Chrome Trailer Tow Mirrors w/ Power Fold-Away
- Engine Block Heater
- Destination Charge **\$1,695**

EPA DOT

Fuel Economy and Environment

Fuel Economy

N/A
combined city/hwy city highway

Heavy duty vehicle,
no label required.

You spend

N/A
in fuel costs
over 5 years
compared to the
average new vehicle.

N/A gallons per 100 miles

Annual fuel cost

N/A

Fuel Economy & Greenhouse Gas Rating (tailpipe only)



Smog Rating (tailpipe only)



fuelconomy.gov
Calculate personalized estimates and compare vehicles



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score *****
Based on the combined ratings of frontal, side, and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash *****
Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash *****
Based on the risk of injury in a side impact.

Rollover *****
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (*****) with 5 being the highest.



For more information visit: www.ramtrucks.com or call 1-866-RAMINFO

FCA US LLC

FEB 14, 2019 F&I - DEAL WORKSHEET

FOLSOM LAKE CDJR N88/7335 4770

1	DEAL #	70176	11	TRADE #1		19	DOC FEE	85.00
2	DEAL DATE	02/14/2019	12	PAYOFF #1		20	WARR PREM	0.00
3	STOCK #	3615052	1	DEPOSIT		21	MAINT PREM	0.00
4	PRICE	49685.00	14	CASH DOWN		22	GAP PREM	
5	TOTAL AFTMKT	750.00	15	REBATE	2500.00	23	MSRP	
		750.00		TOTAL DOWN	2500.00	24	BALLOON	0.00
							ADD BALLOON	0.00
6	TERM	1	16	REGISTERED STATE	CA			
7	RATE	0	17	COUNTY CODE	SA			
8	DAYS	0	18	COUNTY RATE	0		AMT FINANCED	48885.75
9	PAY/YEAR	12		GOVT FEES	865.75			
10	PYMT DATE	02/14/2019		TAXES	0.00			
				RO/PD #1			INS:	
				RO/PD #2			MEMO#1	
				RO/PD #3			MEMO#2	

(LINE#) (M=MODIFY) (?=CMD LIST)
 SHIFT F1=FKYS BANK=CASH DEAL

MONTHLY PYMT ()

48885.75



Agenda Transmittal

DATE: March 20, 2019

FROM: Jill Ritzman, General Manager

AGENDA ITEM #12: SECOND READING AND APPROVAL OF ORDINANCE 2019.03.20
TO RESTRICT OUTDOOR RESIDENTIAL BURNING

RECOMMENDED ACTION: PUBLIC HEARING - SECOND READING OF ORDINANCE NO.
2019.03.20 REVISING OUTDOOR RESIDENTIAL BURNING

Recommended Action:

- Hold Public Hearing Regarding Ordinance No. 2019.03.20 that Restricts Outdoor Residential Burning;
- Approve Ordinance No. 2019.03.20 by Poll Vote.

Background

On November 16, 2000, the Board of Directors approved Ordinance 2000-01 which placed restrictions on burning within the Cameron Park Community Services District (District) boundaries. The Ordinance prohibits outdoor burning on residential parcels, less than one acre, except for the first two weeks of April and the first two weeks of November. Regular guidelines for permits and permissive burn days apply. The Ordinance cites the intent to reduce air pollution caused by burning and the Mandatory Refuse Collection Program as an alternative to residential burning.

Discussion

Since the Ordinance's first reading on February 20, 2019, staff has prominently posted the full text of the proposed Ordinance at the Community Center. In addition, the first public notice was posted in the Mountain Democrat on March 11th, in compliance with California Government Code Sections 25120 through 25132. If adopted by the Board, the proposed Ordinance will take effect and be in force thirty (30) days from the date of adoption.

Alternatives to Residential Burning

Burning in November is increasingly problematic due to the warm, dry fall weather pattern in recent years. In some years, burning could not take place. This report outlines options to burning green waste.

The Cameron Park Community Services District (District) manages the waste collection contract with El Dorado Disposal, also known as Waste Connections. The agreement provides several options for residents to dispose of green waste:

- Biweekly curbside collection. If a resident frequently generates more waste than 1 green can will accommodate, a second can may be added to your service in most cases at no additional monthly cost.
- El Dorado Disposal will accept additional yard waste placed in paper compostable yard waste bags. The first 2 bags are free, a fee will apply for each additional bag. Contact El Dorado Disposal before your collection day to make arrangements.
- Twice a year El Dorado Disposal will accept unlimited yard waste bags curbside on a designated regular service day. These days typically occur in April/May and again September/October, and residents receive advance notice regarding designated days.
- The District sponsors two Community Cleanup Days each year. Residents may bring unlimited yard waste on designated days. Some restrictions apply. Additional days can be added at no additional charge; volunteers will need to be secured to assist.
- Residents are provided vouchers for additional waste disposal. These annual vouchers are good April through March. Vouchers may be used for up to 18 yard waste bags to be collected curbside or for a truckload delivered to the Disposal Facility.
- Yard waste may be brought to the MRF/Disposal Facility at 4100 Throwita Way in Placerville. Fees will apply.

The El Dorado County Fire Safe Council offers a wood chipping program to assist property owners in disposing of cut shrubs and branches up to 7 inches in diameter. Piles must be adjacent to a driveway, road or street. This service provides up to 6 hours of

chipping per property and is supported by a grant from the United States Forest Service. More information is on the El Dorado County Fire Safe Council website.

Enforcement

The Sheriff is responsible for enforcing the District's Ordinances, and competing resources and priorities in the Sheriff's Department may prevent effective enforcement if a violation occurs. Most residents want to follow local laws and ordinances, and only a few, if any, would intentionally violate this ordinance.

Additional Rules Governing Burning

CAL FIRE establishes dates when it is safe to burn in the State Responsibility Areas, and has a Debris Burning Flyer (Attachment C) that outlines burning permit requirements. Beginning May 1, burn permits are required in the State Responsibility Area until the director of CAL FIRE ends fire season. For the Local Responsibility Area, the Cameron Park Fire Department, does not require burn permits, but follows dates established for burning by CAL FIRE in the State Responsibility Area.

The California Air Resources Board allows dry, natural vegetation, grown on the property, to be burned outdoors in open piles, unless prohibited by local controls. El Dorado Air Quality Management District establishes burn days based on air quality.

Cameron Park residents with a residential lot of less than once acre, located in the Local Responsibility Area, may burn green waste during dates set by the ordinance as long as requirements of the El Dorado Air Quality Management District are met, and burning is permissible by Cameron Park Fire Department.

Conclusion

Staff recommends simply changing the fall burn dates from November to December. Staff does not recommend adding additional burn dates. The District office receives many phone calls from residents complaining about neighbors' chimney smoke. In addition, air quality during the summer and fall has become increasingly unhealthy due to wildfires.

Staff is also not recommending to leave burn days flexible, but to establish specific dates in the Ordinance. Messaging specific dates for burning prevents inquiries at the District and Fire Department offices regarding when to burn, and also reporting fires.

Attachments:

A - Proposed Ordinance 2019.03.20

B - Ordinance 2000-01

C - CAL FIRE Debris Burning Flyer

**ORDINANCE 2019.03.20
of the Board of Directors
of the Cameron Park Community Services District**

March 20, 2019

**Ordinance to Restrict Outdoor Residential Burning Within the Boundaries
of Cameron Park Community Services District**

The Board of Directors of Cameron Park Community Services District hereby ordains as follows:

WHEREAS, in March 1999, Mandatory Refuse Collection Program began in Cameron Park allowing for unlimited refuse collection for residents inclusive of green waste; and

WHEREAS, on November 16, 2000, the Cameron Park Community Services District (District) Board of Directors approved Ordinance 2000-01 restricting outdoor burning on residential lots to the first two weeks in April and first two weeks in November; and

WHEREAS, Ordinance 2000-01 was approved by the District Board of Directors to help promote better air quality in the community; and

WHEREAS, since 1999, El Dorado Disposal (also known as Waste Connections) has expanded its green waste collection program to include several low and no cost green waste collection services; and

WHEREAS, outdoor burning in November has become problematic for two reasons: burning restrictions due to poor air quality as a result of wildland fires in Northern California, and dryer fall seasons; and

NOW, THEREFORE, BE IT SET FORTH that the Board of Directors, Cameron Park Community Services District prohibits residential outdoor burning on residential parcels, less than once acre in size, within the boundaries of the Cameron Park Community Services District, except for the first two weeks in April and the first two weeks in December, within the regular guidelines for permits and permissive burn days.

Attachment 12A

This Ordinance shall take effect and be in force thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage, it or a summary of it, shall be published once, with the name of the members of the Board of Directors voting for and against the same in the Mt. Democrat, a newspaper of general circulation published in the County of El Dorado.

PASSED, APPROVED, and ADOPTED by the Board of Director of Cameron Park Community Services District, State of California, this 20th day of March, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Director Margaret Mohr, President
Board of Directors

Jill Ritzman
Secretary to the Board

ORDINANCE 2000-01
Of the Board of Directors of the Cameron Park Community Services District

November 16, 2000

**Ordinance to Prohibit Outdoor Residential Burning Within Designated Areas
of Cameron Park Community Services District Boundaries**

Whereas, during the general election of November, 1998, the registered voters of Cameron Park Community Services District passed a ballot measure calling for mandatory refuse collection within the boundaries of Cameron Park Community Services District; and

Whereas, March, 1999, the Mandatory Refuse Collection Program began in Cameron Park, as a result of said election; and

Whereas, this program allows for unlimited refuse collection for residences in Cameron Park, inclusive of yard waste; and

Whereas, with this program in place, burning of yard waste is no longer the most expedient manner to dispose of yard waste; and

Whereas, outdoor residential burning in high population density areas does create air pollution and health hazards; and

Whereas, Cameron Park consists of mostly highly developed residential areas; and

Whereas, it is the desire of the District to reduce air pollution caused by Outdoor Residential burning within designated areas of Cameron Park Community Services District; and

Whereas, designated areas shall be defined as residential parcels less than one acre in size and within the District boundaries; and

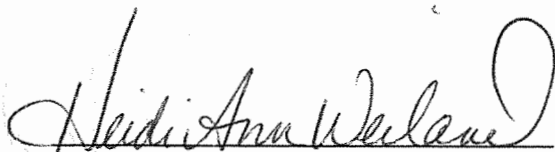
Whereas, during the first two weeks of April and the first two weeks of November residential outdoor burning will be allowed, within regular guidelines for permits and permissive burn days.

Now, Therefore, Be It Set Forth that the Board of Directors of the Cameron Park Community Services District does prohibit residential outdoor burning on residential parcels, less than one acre in size, within the boundaries of Cameron Park Community Services District, excepting for the first two weeks of April and the first two weeks of November, within regular guidelines for permits and permissive burn days.

Passed and Adopted by the Board of Directors of the Cameron Park Community Services District at a regularly scheduled meeting held on the 16th day of November, Two-thousand by the following vote of said Board:

ATTEST:

November 16, 2000


Secretary to the Board


President, Board of Directors

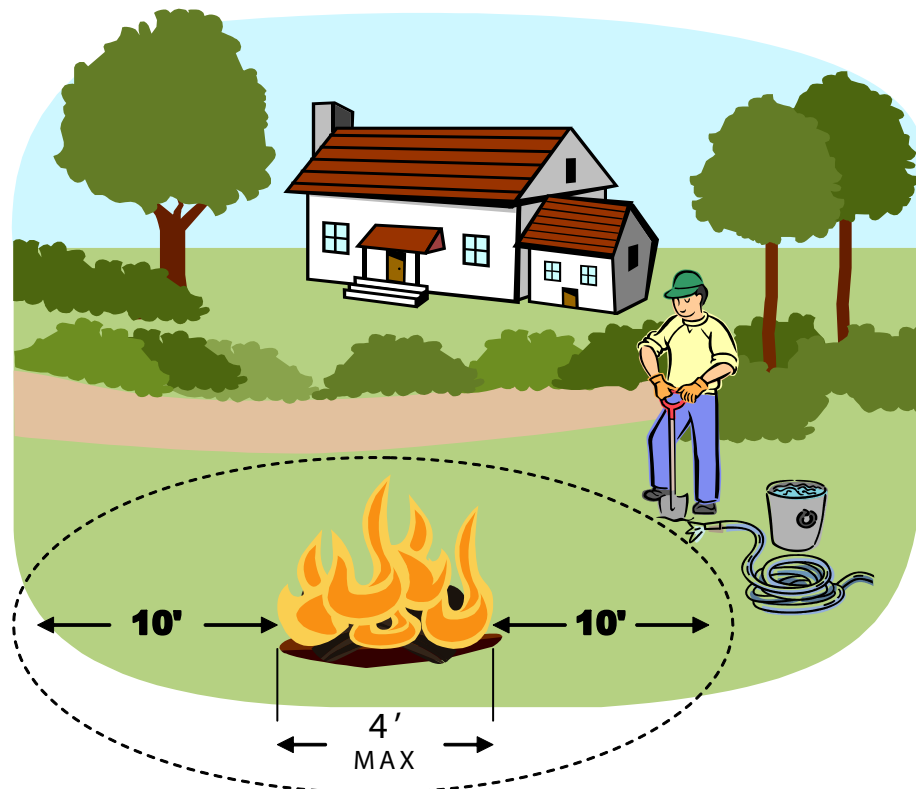


Debris Burning

The following are burning permit requirements:

For burning debris in small 4-foot x 4-foot piles:

- Maximum pile size 4 foot in diameter.
- Clear all flammable material and vegetation within 10-feet of the outer edge of pile.
- Keep a water supply close to the burning site.
- An adult should be in attendance with a shovel until the fire is out.
- No burning shall be undertaken unless weather conditions (particularly wind) are such that burning can be considered safe.



No household trash or garbage can be burned outdoors at residences. Dry, natural vegetation, grown on the property can still be burned outdoors in open piles, unless prohibited by local ordinances. Burning can only be done on permissive burn days. Burn permits are only valid on "Permissive Burn Days" as determined by the State Air Resources Board or the local Air Pollution Control District (APCD).

Violations Of Any Burning Permit Terms Are A Violation Of State Law

(Public Resources Code 4421, 4422, 4423 And 4425)

Debris Burning



Agenda Transmittal

DATE: March 20, 2019

FROM: Jill Ritzman, General Manager

AGENDA ITEM # 13: **EL DORADO LOCAL AGENCY FORMATION COMMISSION (LAFCO) REGULAR SPECIAL DISTRICT REPRESENTATIVE ELECTION**

RECOMMENDED ACTION: **VOTE FOR CANDIDATES BY POLL VOTE**

LAFCO has advised votes are due for the regular special district representative election. They are asking that preferences ("1" being the first preference, "2" the second and so on) be indicated on the attached ballot next to the four candidates' names:

- Holly Morrison, Cameron Park Community Services District
- Michael Saunders, Georgetown Divide PUD
- Michael Seligsohn, Hillwood CSD

This ballot is due to LAFCO by Monday, May 10, 2019. There is one seat up for election and whomever receives the highest number of votes will serve as the regular member for a new four-year term. The second top vote-getter will serve as alternate member for a four-year term.

Attachment A – LAFCO Ballot



LOCAL AGENCY FORMATION COMMISSION
 550 Main Street, Suite E. Placerville, CA 95667
 (530) 295-2707 • lafco@edlafco.us • www.edlafco.us

ELECTION BALLOT

Cameron Park
CSD

Special District Representative to LAFCO Regular AND Alternate Seat

***The election ends on MAY 10, 2019 at 5:00 p.m. or until a quorum of
Special District ballots is received, whichever occurs later.***

Rank the nominees in preferential order, "1" being the first preference, "2" being the second, and so on.

Name, District	Ranking
Holly Morrison, Cameron Park CSD	1 2 3
Michael Saunders, Georgetown Divide PUD	1 2 3
Michael Seligsohn, Hillwood CSD	1 2 3
District has decided not to vote in this election (please circle →)	NO VOTE

SIGNATURE OF PRESIDING OFFICER (Original Signature Required):

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot.

PRINTED NAME OF PRESIDING OFFICER (Required):

Email to: lafco@edlafco.us

OR

***Mail to: El Dorado LAFCO
550 Main Street, Suite E
Placerville, CA 95667***

AGENDA ATTACHED (Optional): Yes _____ No _____

IMPORTANT

**Please return this ballot with or without a vote.
If you choose not to vote, the presiding officer's signature is still required.**

S:\Elections\2019 Special District Election\2019 SDE Ballots\2019 SDE Ballots_Emailed\2019 Election Ballots_Word Docs\2019 Election Ballot_Cameron Park CSD.docx

COMMISSIONERS

Public Member: Michael Powell • Alternate Public Member: Dyana Anderly
 City Members: Mark Acuna, Cody Bass • Alternate City Member: Kara Taylor
 County Members: Shiva Frentzen, Brian Veerkamp • Alternate County Member: John Hidahl
 Special District Members: Tim Palmer, Vacant • Alternate Special District Member: Holly Morrison

STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Assistant Executive Officer
 Riley Nork, Assistant Policy Analyst • Denise Tebaldi, Administrative Assistant • Kara K. Ueda, Commission Counsel




LOCAL AGENCY FORMATION COMMISSION
 550 Main Street, Suite E. Placerville, CA 95667
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M E M O

DATE: February 20, 2019

TO: Special District Selection Committee

FROM: José C. Henríquez, Executive Officer 

SUBJECT: **Instant Runoff Election of Regular and Alternate Special District Representative to El Dorado LAFCO**

Election of Special District Representative to LAFCO

Thank you for submitting nominations for the Special District Representatives election.

At the time a minimum number of ballots are received to establish a quorum, in order to be selected as a LAFCO Representative, a nominee must receive more than fifty-percent (50%) of the submitted votes. If none of the candidates receive the necessary majority of votes, LAFCO will conduct an "instant runoff election" in the interest of avoiding the additional costs of a runoff election. An informational explanation describing this election process is included for your convenience.

Also enclosed with this memo you will find a ballot and a copy of each candidate's Statement of Qualifications received as of the date of this memo.

Please note that there are two seats that are up for election. Whomever receives the highest number of votes in this election will serve as the regular member for a new four-year term - the second top vote getter will serve as an alternate member for a four-year term.

Please take the opportunity to fill out the ballot, ranking each nominee in the order of preference using "1" for your first preference, "2" for second, and so on. It is okay to vote for only one person; however, ranking additional candidates will not help defeat your first-choice candidate. Please do not mark the same number beside more than one candidate and do not skip numbers.

S:\Elections\2019 Special District Election\2019 SDE Ballots\2019 Special District Election Runoff Memo.docx

COMMISSIONERS

Public Member: Michael Powell • Alternate Public Member: Dyana Anderly
 City Members: Mark Acuna, Cody Bass • Alternate City Member: Kara Taylor
 County Members: Shiva Frentzen, Brian Veerkamp • Alternate County Member: John Hidahl
 Special District Members: Tim Palmer, Vacant • Alternate Special District Member: Holly Morrison

STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Assistant Executive Officer
 Riley Nork, Assistant Policy Analyst • Denise Tebaldi, Administrative Assistant • Kara K. Ueda, Commission Counsel

The nominees, in alphabetical order, are:

- 1) Holly Morrison
- 2) Michael Saunders
- 3) Michael Seligsohn

Election Deadline

The voting period will be 79 days from February 20, 2019; all votes are due in writing on or before **5:00 pm on May 10, 2019**. Voting will cease on this date or whenever a quorum of special districts is reached, whichever occurs later. Please do not forget to have the presiding officer (Board President or Chair) of the board meeting in which you made your selection sign the returned ballot.

If the presiding officer is unable to vote, the legislative body of the district may designate another board member to cast the ballot in place of the presiding officer. Board members designated by their district board to vote in place of the presiding officer should provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the ballot is cast. District managers or other staff members may not substitute their signature for the presiding officer's signature.

Additionally, if the presiding officer has changed since the last Special District Representative Election, please provide supporting documentation to LAFCO about the change so that LAFCO staff can update its records.

If any of these requirements are not met, the ballot will be considered invalid.

Thank you for your time and please feel free to contact me or any member of my staff at (530) 295-2707, if you have any questions.



LOCAL AGENCY FORMATION COMMISSION
 550 Main Street, Suite E. Placerville, CA 95667
 (530) 295-2707 • lafco@edlafco.us • www.edlafco.us

INSTANT RUNOFF ELECTION PROCESS

Introduction

The following procedure implements the instant runoff voting method for determining the winner in a fictional “Central Division Director” election. A process, similar to the one explained below, will be utilized in determining the LAFCO Special District representative(s).

Ballot Specifications and Directions to Voters

A voting ballot shall allow a voter to rank candidates for the Central Division Director in order of choice. All candidates are listed on the ballot with one additional slot for a write-in candidate. The voter may include no more than one write-in candidate among his/her ranked choices. Directions provided to voters shall conform substantially to the following specifications:

Vote for candidates by indicating your first-choice candidate, your second-choice candidate and so on. Indicate your first choice by marking the number "1" beside a candidate's name, your second choice by marking the number "2" by that candidate's name, your third choice by marking the number "3," and so on, for as many choices as you wish. You are free to rank only one candidate, but ranking additional candidates cannot help defeat your first-choice candidate. Do not mark the same number beside more than one candidate. Do not skip numbers.

Ballot Counting

The ballots cast shall be tabulated and the result declared by the Central Division Election Coordinator after review by the Central Division Election Review Committee using the following procedure:

- The first choice marked on each ballot shall be counted. If any candidate receives a majority of the first choices, that candidate shall be declared elected.
- If no candidate receives a majority of first choices, the candidate who received the fewest first choices shall be eliminated and each vote cast for that candidate shall be transferred to the next-ranked candidate on that voter's ballot. If, after this transfer of votes, any candidate has a majority of the votes from the continuing ballots, that candidate shall be declared elected.
- If no candidate receives a majority of votes from the continuing ballots after a candidate has been eliminated and his/her votes have been transferred to the next-ranked candidate, the continuing candidate with the fewest votes from the

S:\Elections\2019 Special District Election\2019 SDE Ballots\2019_Feb Instant Runoff Election Process Explained.docx

COMMISSIONERS

Public Member: Michael Powell • Alternate Public Member: Dyana Anderly
 City Members: Mark Acuna, Cody Bass • Alternate City Member: Kara Taylor
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 Riley Nork, Assistant Policy Analyst • Denise Tebaldi, Administrative Assistant • Kara K. Ueda, Commission Counsel

*Instant Runoff Process Explanation
Election of Special District Representative to LAFCO
February 20, 2019
Page 2 of 2*

continuing ballots shall be eliminated. All votes cast for that candidate shall be transferred to the next-ranked continuing candidate on each voter's ballot. This process of eliminating candidates and transferring their votes to the next-ranked continuing candidates shall be repeated until a candidate receives a majority of the votes from the continuing ballots. This candidate shall be declared elected.

Example:

Three candidates: Smith, Jones and Marks

60 voting cards are submitted:

- Smith is ranked 1 by 25 voters
- Jones is ranked 1 by 20 voters
- Marks is ranked 1 by 15 voters

In the first round no one receives a majority, 31 votes

Thus, Marks is eliminated and those cards that had Marks ranked 1 is reviewed for their second choice.

- Smith is ranked 2 on 10 of the of the 15 cards
- Jones is ranked 2 on 3 of the 15 cards.

Thus, Smith wins with 35 votes and Jones is second with 23 votes.

Note: Only 13 votes were counted in round two because two of the Marks cards only had first choices.

El Dorado Local Agency Formation Commission (LAFCO)
Special District Representative Candidate

I would be honored to be re-elected by the Special Districts to the El Dorado Local Agency Formation Commission (LAFCO) to serve as a Special District Representative. Having been a resident of Cameron Park and El Dorado County for over 16 years, I have observed many changes. I have found it to be very exciting to have a say and would like to continue to offer a hand in helping to form the many opportunities for positive growth and change over the next few years. As a small business owner of a home-based canine board and care service, "The Dogs' House", I have a vested interest in maintaining, growing, and improving the quality of life for the Special Districts of El Dorado County.

My current community involvement is as follows:

July 2015 to present – Elected – **Commissioner, El Dorado Local Agency Formation Commission (LAFCO)**
Representing Special Districts of El Dorado County.

December 2014 to present – Elected – **Board Member, Cameron Park Community Services District (CPCSD)**

January 2006 to present – Elected – **President and Board Chairperson, El Dorado Dog Owners Guild (EDDOG)**
Non-profit 501(c)3. Responsible for fundraising activities, board/volunteer management, building of first off-leash dog park on the Western Slope of the Sierra Nevada Foothills, Hacienda Dog Park, Cameron Park, and community dog parks, El Dorado Hills.

March 2013 to present – Appointed – **El Dorado County Community Action Council (EDCCAC)**

District 2 Representative. EDCCAC acts as an advisory panel to the County Community Services Department and Board of Supervisors on issues affecting low income resident of the County. Its purposed is in coordination of resources and addressing major concerns, such as homelessness.

Appointed by County Supervisor Ray Nutting March 2013, Elected Vice Chair August 2014. Re-appointed by County Supervisor Shiva Frentzen September 2014.

April 2013 to April 2016 – **Cameron Park Envision Forum**

"Cameron Park is a community committed to sustainable growth, while providing access to local and regional education, recreation, health care, and economic opportunities. Preservation of our social, cultural and natural resources is the key element for development, planning and stewardship."

1. Transportation design that unifies Cameron Park and its bike and pedestrian-friendly urban transit opportunities.
2. An interconnecting regional park and trail system that supports a healthy and mobile lifestyle. 3. An architecturally cohesive, walkable downtown that promoted economic vitality to the region. 4. The sustainable integration of environmentally sensitive natural resources. 5. The enhancement of a safe and secure community.

June 2014 to June 2016 – **Mature Leadership Council** – The Mature Leadership Council functions to assess and help implement the interests of older adults in the greater Cameron Park area.

August 2014 to August 2015 – **Rebuilding Together/Safe@Home** – El Dorado County – Steering Committee

This program provides minor repairs and modifications for county seniors that improve accessibility and safety within the home. The work is performed year-round by trained volunteers.

Work Experience: 8 years National Major Accounts Client Services Representative – WebEx Communications, Inc./Cisco Systems – San Jose, CA & Rancho Cordova, CA; Regional Account Manager – San Francisco Giants and Oakland Athletics Baseball Clubs; Regional Territory Manager – SF Giants "Build the Ballpark" Campaign; Regional Account Manager – First Data/Comerica Bank Merchant Banking Services – San Jose, CA; Educator – California & Colorado.

Education: San Francisco State University – Bachelor of Arts (B.A.) English Literature; Post Graduate Studies – Teaching Credential, licensed in California & Colorado

My interests and focus are in fire and public safety, parks and recreation, youth programs and senior citizen activities in conjunction with thoughtful development throughout the County. I would welcome selection to continue as your El Dorado County LAFCO Special District Representative.



Agenda Transmittal

DATE: March 20, 2019

FROM: Jill Ritzman, General Manager

AGENDA ITEM #14: STATUS OF DISTRICT'S EFFORTS TO SEEK AND SECURE GRANTS

RECOMMENDED ACTION: RECEIVE AND FILE

INTRODUCTION

This report will provide to the Board an update regarding the District's efforts to seek and secure grants funding. Numerous opportunities for grants exist on the state and local level. Staff is working to keep apprised of all of these opportunities, and when applicable, submit a grant application. Grants will benefit the District for specific program areas and with investment in capital improvements. There are few opportunities for grants that will fund day-to-day operations. To balance the budget deficit, staff continues to work towards efficient processes and to assess core services and operational priorities.

Below is a list of grant opportunities:

California Climate Investments Fire Prevention Grant Program

The Cameron Park Community Services District (District), supported by CAL FIRE staff, developed an application for two projects under the California Climate Investments Fire Prevention Grant Program: the Hazardous Fuels Reduction Project, and the Fire Prevention Education Project; total request of \$300,000. Award notifications are expected in April.

Proposition 68 - Park & Water Bond of 2018

California voters approved Proposition 68, California Park and Water Bond, and Governor Brown budgeted more than \$1 billion for Proposition 68 in this year's State Budget. The District will be receiving a Per Capita Allocation (not competitive) and will have an opportunity to apply for competitive grants. \$185 million in Per Capita Funds

were allocated statewide. It is unknown at this time the amount to be received by the District.

Competitive funds are available in the following grant programs: Statewide Park Program (Park-Poor Communities); Cultural, Community and Natural Resources Program; Urban Green Infrastructure Projects. Staff attended a recent workshop about the competitive grant program, and is working with the Parks and Recreation Committee and community groups to identify park and facilities needs and improvements.

Solar Energy Ad Hoc Committee

The Solar Committee is investigating opportunities to offset the cost of constructing solar improvements, and is hopeful to secure funding for the initial start-up costs.

Recreation Program Grants

The Recreation Department was awarded three grants in the past year. El Dorado County Air Quality supports the shuttle buses for Summer Spectacular. Friends of Seniors allocated funds for older adult programming, including supplies and equipment for a community art room. The Cameron Park Community Foundation allocated funds to financially assist families with enrollment in the District's recreation programs.

Grant Writer

For the upcoming fiscal year 2019-20 budget, staff will include funding to support a grant writer for the Board's consideration during Budget hearings. Experienced grant writers are very effective in securing funding to support an agency's one-time needs, special programs or capital improvements.

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee

Tuesday, March 5, 2019

7:00 p.m.

2502 Country Club Drive, Cameron Park

Agenda

Members: Director Margaret Mohr (MM), Director Monique Scobey (MS),
and Alternate Director Holly Morrison (HM)
Staff: Jill Ritzman, General Manager
and Vicky Neibauer, Finance/Human Resources Officer

CALL TO ORDER

ROLL CALL

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

1. **Waste Connections – Adjustments for Extraordinary Circumstances** (J. England)
2. **Capital Campaign – Items to Consider** (J. Ritzman)
3. **Reserves Policy** (V. Neibauer)
4. **El Dorado Disposal/Waste Connections Report – Update** (informational)

5. Staff Updates (V. Neibauer)

- Check Register for Month of February (through the 21st)

6. Items for the April & Future Committee Meetings

- Investment Policy

7. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Covenants, Conditions & Restrictions (CC&R) Committee
Monday, March 4, 2019
5:30 p.m.

Cameron Park Community Services District
2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Director Ellie Wooten (EW), Vice Chair Sidney Bazett (SB), Director Felicity Carlson (FC), Gerald Lillpop (GL), Robert Dalton (RD), Alternate Director Holly Morrison (HM)
Staff: General Manager Jill Ritzman, CC&R Compliance Officer Kate Magoolaghan

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONFORMED AGENDA**
5. **OPEN FORUM**

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

COMMITTEE REVIEW/ACTION

6. **Violation Appeal** - 3433 Raben Way, trash cans visible from the street (K. Magoolaghan)
 - Action: Discuss and Consider
7. **Temporary Variance Request** - 3248 Chasen, commercial vehicle parking (K. Magoolaghan)
 - Action: Review and Approve

8. MONTHLY STAFF REPORT

- Staff Update
- Initial Notices
- Final Notices
- Pre-Legal Notices
- Legal Cases
- Corrected Violations

(Due to illness, all violation information will be provided at the meeting)

9. Items for April and Future CC&R Committee Agendas

- Discuss priorities

10. Items to take to the Board of Directors

11. MATTERS TO AND FROM COMMITTEE MEMBERS

12. ADJOURNMENT

Cameron Park Community Services District
 2502 Country Club Drive
 Cameron Park, CA 95682



Fire and Emergency Services Committee
Tuesday, March 5, 2019
5:30 p.m.
2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Director Holly Morrison (HM) and Vice Chair Director Felicity Wood Carlson (FC)
 Alternate Director Margaret Mohr (MM)

Staff: General Manager Jill Ritzman, Chief Sherry Moranz, Chief Mike Smith, Chief Jed Gaines

(Felicity Wood Carlson has a planned absence; Margaret Mohr, as the alternate, will be in attendance.)

CALL TO ORDER

ROLL CALL

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

1. **California Conservation Corps Work Project** (oral report; J. Ritzman, Chief Moranz)
2. **Fire Wise Community Initiative** (oral report; Chief Moranz)

3. Staff Written Reports & Oral Updates (Chief Moranz)

- 2019 Weed Abatement Ordinance Program – Staff Update

4. Items for April and Future Committee Agendas

5. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Parks & Recreation Committee
Monday, March 4, 2019
7:00 p.m.

Cameron Park Community Services District
2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Director Holly Morrison (HM), Vice Chair Director Monique Scobey (MS)
Alternate Director Ellie Wooten (EW)
Staff: General Manager Jill Ritzman, Recreation Supervisor Tina Helm,
Parks Superintendent Mike Grassle

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

- 1. Construction Warranty (oral report, Staff)**

2. **Prop 68 Statewide Park Development and Community Revitalization Program** (J. Ritzman, N. Garrison)
3. **Dog Survey Timeline** (J. Ritzman)
4. **Staff Written Reports & Oral Updates** (M. Grassle and T. Helm)
5. **Items for the April & Future Committee Agendas**
6. **Items to take to the Board of Directors**

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Solar Energy Ad Hoc Committee
Friday, February 22, 2019
4:00 p.m.
El Dorado Hills CSD
1021 Harvard Way, El Dorado Hills

Agenda

Members: Director Margaret Mohr (MM) and Director Monique Scobey (MS)
Dan Enright (DE), Glenn Rambach (GR), Eric Aiston (EA)
Staff: General Manager Jill Ritzman, Parks Superintendent Mike Grassle

CALL TO ORDER

ROLL CALL

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

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DEPARTMENT MATTERS

PUBLIC COMMENT

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1. Tour of El Dorado Hill CSD Facilities (Kevin Loewen)

2. Future Meeting Calendar

- March 7th at 5pm Cameron Park Community Center.

3. Items for Next & Future Committee Agendas

4. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Solar Energy Ad Hoc Committee
Thursday, March 7, 2019
5:00 p.m.
2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Dan Enright (DE), Vice Chair Glenn Rambach (GR),
Director Margaret Mohr (MM), Director Monique Scobey (MS), Eric Aiston (EA)

Staff: General Manager Jill Ritzman, Parks Superintendent Mike Grassle

CALL TO ORDER

ROLL CALL

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

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DEPARTMENT MATTERS

PUBLIC COMMENT

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1. Enpro Presentation
2. Purpose of Committee
3. Options For Moving Forward
4. Future Meeting Calendar
5. Items for Next & Future Committee Agendas
6. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT