



# AGENDA

Regular Board of Directors Meetings are held  
Third Wednesday of the Month

**REGULAR BOARD MEETING**  
**Wednesday, July 21, 2021**  
**6:30 p.m.**

**TELECONFERENCE ZOOM MEETING**  
<https://us02web.zoom.us/j/82542981556>

**Meeting ID: 825 4298 1556**

(Teleconference/Electronic Meeting Protocols are attached)

## Board Members

Eric Aiston	President
Felicity Carlson	Vice President
Sidney Bazett	Board Member
Monique Scobey	Board Member
Ellie Wooten	Board Member

## **CALL TO ORDER**

1. Roll Call
  2. Pledge of Allegiance
- 

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.*

---

## **ADOPTION OF THE AGENDA**

*The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.*

3. Adopt the Agenda
- 

## **RECOGNITIONS AND PRESENTATIONS**

*Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.*

### **El Dorado Irrigation District, Water Supply and Stage 1 Water Alert**

Jim Abercrombie-General Manager  
Dan Corcoran-Director of Operations

### **California Climate Investment Grant Project Status**

Fire Chief Jed Gaines

---

## **OPEN FORUM FOR NON-AGENDA ITEMS**

*Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.*

---

## **APPROVAL OF CONSENT AGENDA**

*The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #9 to be discussed and acted upon individually.*

4. Conformed Agenda – Board of Directors Meeting May 19, 2021
  5. Conformed Agenda – Board of Directors Meeting June 16, 2021
  6. Conformed Agenda – Board of Directors Meeting June 23, 2021
  7. **RECEIVE AND FILE** General Manager’s Report
-

---

## 8. RECEIVE AND FILE Mid-Year Review of the 2021 District Work Plan

---

### GENERAL BUSINESS

*For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.*

9. Items removed from the Consent Agenda for discussion
10. **PUBLIC HEARING - APPROVE** Resolution 2021-21 Approving Engineer's Report, Confirming Diagram and Assessment, and Directing Auditor of El Dorado County to Continue and to Collect Assessment for the Fiscal Year 2021-22
11. **PUBLIC HEARING – APPROVE** Resolution 2021-22 Stating the Purposes and Fixing the Amount of Money to be Raised by Taxation to the District to Pay Voter Approved Debt for the Fiscal Year 2021-22 and Setting the Tax Rate.

---

### BOARD INFORMATION ITEMS

*At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.*

12. Committee Chair Report-Outs
  - a. Budget & Administration
  - b. Covenants, Conditions & Restrictions (CC&R)
  - c. Fire & Emergency Services
  - d. Parks & Recreation
  - e. General Manager Recruitment Ad Hoc
13. General Matters to/from Board Members and Staff
  - Upcoming Trainings & Community Meetings
    - CSDA Annual Conference, 8/30-9/2, Monterey
    - CSDA Special District Leadership Academy, 9/26-9/29, Lake Tahoe
  - Solar Project Update (oral, J. Ritzman)

---

### PUBLIC COMMENT

*At this time, members of the public may speak on any closed session agenda item. Closed sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange, or lease of real property. Members of the public may address the Board prior to closing the meeting.*

---

# AGENDA

---

## **CONVENE TO CLOSED SESSION**

*The Board will recess to closed session to discuss the following item(s):*

- Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9  
Cameron Park CSD v. Prowest PCM, Inc., El Dorado Superior Court Case No. PC20180258
- 

## **RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION**

*Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.*

---

## **ADJOURNMENT**

---

Please contact the District office at (530) 677-2231 or [admin@cameronpark.org](mailto:admin@cameronpark.org) if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at [admin@cameronpark.org](mailto:admin@cameronpark.org) for future notification of Cameron Park Community Services District meetings.

---



# Teleconference/Electronic Meeting Protocols

## Cameron Park Community Services District

(Effective April 2, 2020)

*WHEREAS, on March 4, 2020, Governor Newsom proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and*

*WHEREAS, March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending parts of the Brown Act that required in-person attendance of Board members and citizens at public meetings; and*

*WHEREAS, on March 19, 2020, Governor Newsom issued Executive Order N-33-20 directing most individuals to shelter at home or at their place of residence.*

*NOW, THEREFORE, the Cameron Park Community Services District will implement the following protocols for its Board and committee meetings.*

The guidance below provides useful information for accessing Cameron Park Community Services District (“District”) meetings remotely and establishing protocols for productive meetings.

### **BOARD AND COMMITTEE MEMBERS:**

- **Attendance.** Board and Committee Members should attend District meetings remotely from their homes, offices, or an alternative off-site location. As per the Governor’s updated Executive Order N-29-20, there is no longer a requirement to post agendas at or identify the address of these locations.
- **Agendas.** Agenda packages will be made available on the District’s website. They will also be sent by email to all Board and Committee Members. Note that under the circumstances, District staff may not be able to send paper packets.
- **Board and Committee Member Participation.** Meeting Chair(s) will recognize individual Board and Committee Members and unmute their device so that comments may be heard or will read comments if they are provided in writing only.

## **PUBLIC PARTICIPATION:**

- **Attendance.** The District’s office will remain closed to the public until further notice. Members of the public will be able to hear and/or see public meetings via phone, computer, or smart device. Information about how to observe the meeting is listed on the agenda of each meeting.
- **Agendas.** Agendas will be made available on the District’s website and to any members of the public who have a standing request, as provided for in the Brown Act.
- **Public Participation.** The public can observe and participate in a meeting as follows:
  - **How to Observe the Meeting:**
    - **Telephone:** Listen to the meeting live by calling Zoom at (669) 900-6833 or (346) 248 7799. Enter the Meeting ID# listed at the top of the applicable Board or Committee agenda followed by the pound (#) key. More phone numbers can be found on Zoom’s website at <https://us04web.zoom.us/j/91011220960> if the line is busy.
    - **Computer:** Watch the live streaming of the meeting from a computer by navigating to the link listed at the top of the applicable Board or Committee agenda using a computer with internet access that meets Zoom’s system requirements (<https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)
    - **Mobile:** Log in through the Zoom mobile app on a smartphone and enter the Meeting ID# listed at the top of the applicable Board or Committee agenda.
  - **How to Submit Public Comments:**
    - **Before the Meeting:** Please email your comments to [admin@cameronpark.org](mailto:admin@cameronpark.org), with “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed 3 minutes at staff’s cadence), prominently write “Read Aloud at Meeting” at the top of the email. Emails running longer than the time limit will not be finished. All comments received at least 2 hours prior to the meeting on the day the meeting will be held, will be included as an agenda supplement on the District’s website

under the relevant meeting date, and provided to the Directors/Committee Members at the meeting. Comments received after that time will be treated as contemporaneous comments.

- **Contemporaneous Comments:** During the meeting, the Board President/Committee Chair or designee will announce the opportunity to make public comments. If you would like to make a comment during this time, you may do so by clicking the “raise hand” button. You will be addressed and un-muted when it is your turn to speak (not to exceed the 3 minute public comment time limit).

#### **FOR ALL PARTICIPANTS:**

- **Get Connected:** Please download Zoom application for your device and familiarize yourself with how to utilize this tool. There is no cost for using the application.
- **Ensure Quiet.** All audience members will be muted during the meeting until they are addressed by the Board/Committee as their time to speak. Please make every effort to find a location with limited ambient noise. Please turn off the ringer on your phone and other notification sounds on your devices to reduce interruptions.

We anticipate that this process of moving to remote meetings will likely include some challenges. Please bear with us as we navigate this process.



# CONFORMED AGENDA

Regular Board of Directors Meetings are held  
Third Wednesday of the Month

**REGULAR BOARD MEETING**  
**Wednesday, May 19, 2021**  
**6:30 p.m.**

**TELECONFERENCE ZOOM MEETING**  
**<https://us02web.zoom.us/j/89297521190>**

**Meeting ID: 892 9752 1190**

(Teleconference/Electronic Meeting Protocols are attached)

## **Board Members**

Eric Aiston	President
Felicity Carlson	Vice President
Sidney Bazett	Board Member
Monique Scobey	Board Member
Ellie Wooten	Board Member

# CONFORMED AGENDA

---

## CALL TO ORDER 6:31PM

1. Roll Call - EA/FC/SB/MS/EW
  2. Pledge of Allegiance
- 

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.*

---

## ADOPTION OF THE AGENDA

*The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.*

3. Adopt the Agenda

*Motion to adopt the Agenda.*

*MS/SB – Motion Passed  
Ayes –EA, FC, SB, MS, EW  
Noes – None  
Absent – None  
Abstain – None*

---

## RECOGNITIONS AND PRESENTATIONS

*Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.*

---

## OPEN FORUM FOR NON-AGENDA ITEMS

*Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.*

---

## APPROVAL OF CONSENT AGENDA

*The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #9 to be discussed and acted upon individually.*

4. Conformed Agenda – Board of Directors Meeting April 21, 2021
  5. **RECEIVE AND FILE** General Manager's Report
-

# CONFORMED AGENDA

---

6. **APPROVE** Resolution 2021-11 to Approve the First Amendment to the Attorney Services Agreement Between the Cameron Park Community Services District and Epperson Law Group
7. **APPROVE** Resolution 2021-12 to Acknowledge the Value of Collaboration with Bureau of Land Management to Enhance Cameron Park's Resiliency To Wildfire
8. **APPROVE** Resolution 2021-14 to Approve the Agreement Between the Cameron Park Community Services District and Municipal Resource Group LLP (MRG) for Executive Search Services

*Motion to adopt the Consent Agenda with a correction to the Conformed Agenda, Item #11, 3<sup>rd</sup> Motion, FC Abstained (was not Absent); and pulling Item 8 for discussion.*

*MS/EW – Motion Passed  
Ayes –EA, FC, SB, MS, EW  
Noes – None  
Absent – None  
Abstain – None*

---

## GENERAL BUSINESS

*For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.*

9. Items removed from the Consent Agenda for discussion

*Item #8. Motion to adopt the Resolution 2021-14 Approve the Agreement Between the Cameron Park Community Services District and Municipal Resource Group.*

*FC/SB – Motion Passed  
Ayes –EA, FC, SB, MS, EW  
Noes – None  
Absent – None  
Abstain – None*

# CONFORMED AGENDA

- 
10. **PUBLIC HEARING – APPROVE** Resolution 2021-13 Establishing Rates for the Collection of Solid Waste Within the Cameron Park Community Services District

*Motion to approve Resolution 2021-13 Establishing Rates for the Collection of Solid Waste within Cameron Park CSD.*

*FC/EW – Motion Passed  
Ayes –EA, FC, SB, MS, EW  
Noes – None  
Absent – None  
Abstain – None*

11. **REVIEW, DISCUSS AND APPROVE** 2021-2026 Strategic Plan for Cameron Park Community Services District

*Motion to approve the Strategic Plan with edits to Section D - Vision, Sense of Community and Govern Effectively; Section E.3 - Create Community items f and g; and Section E.4 – Good Governance. GM to work with EA and FC regarding language.*

*MS/SB – Motion Passed  
Ayes –EA, FC, SB, MS, EW  
Noes – None  
Absent – None  
Abstain – None*

---

## BOARD INFORMATION ITEMS

*At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.*

12. Committee Chair Report-Outs
- Budget & Administration
  - Covenants, Conditions & Restrictions (CC&R)
  - Fire & Emergency Services
  - Parks & Recreation
13. Appointment of Ad Hoc Committee for General Manager Recruitment (President Aiston)  
*President EW appointed EW and FC to a General Manager Recruitment Ad Hoc Committee, who will provide routine report-outs at Board meetings.*
14. General Matters to/from Board Members and Staff
- Upcoming Trainings & Community Meetings
  - Solar Project Update (oral, J. Ritzman)

# CONFORMED AGENDA

---

*JR – day camp is full with waiting list, EDC Board of Supervisors joined CSDA’s Coalition to have the State allocation COVID relief funds directly to special districts, staff is attending Crisis Communication workshop, Chamber is having two upcoming mixers; Districts eligible for County grant funds for EV charging stations associated with Solar project.*

*SM – Architecture is working on plans for Station 88; Training Tower framework is being constructed; Chief Gaines transferring out of Cameron Park Fire Dept.*

*MS – attended EDSWAC meeting at the MRF, viewed plans for improvement project, updating Solid Waste Management Plan, Greg Stanton is retiring; attended an HOA Fire meeting in Santa Rosa who is a Firewise Community.*

*FC – Complimentary to Ashton’s help with day camp registration;*

*SB – meeting on Friday with FC and M. Grassle to discuss tennis and pickleball; working with his real estate group and M. Grassle on a volunteer project at Paul J. Ryan Park in June.*

*EA – How did senior drive through go? JR reported about 40 cars and 6 organizations, event was well received; enjoyed fire engine dedication and talking with staff about engine’s amenities.*

---

## **PUBLIC COMMENT**

*At this time, members of the public may speak on any closed session agenda item. Closed sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange, or lease of real property. Members of the public may address the Board prior to closing the meeting.*

---

## **CONVENE TO CLOSED SESSION**

*The Board will recess to closed session to discuss the following item(s):*

- Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9  
Cameron Park CSD v. Prowest PCM, Inc., El Dorado Superior Court Case No. PC20180258

*Board conferenced with legal counsel pursuant to Government Code section 54956.9, Cameron Park CSD v. Prowest PCM, Inc., El Dorado Superior Court Case No. PC20180258 and provided direction to staff.*

---

## **RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION**

*Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.*

---

# CONFORMED AGENDA

---

*Board discussed Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9- Cameron Park CSD v. Prowest PCM, Inc., El Dorado Superior Court Case No. PC20180258 and adjourned at 9:26pm*

---

**ADJOURNMENT 9:26PM**

---

Please contact the District office at (530) 677-2231 or [admin@cameronpark.org](mailto:admin@cameronpark.org) if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at [admin@cameronpark.org](mailto:admin@cameronpark.org) for future notification of Cameron Park Community Services District meetings.

---

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

---

Jill Ritzman  
Board Secretary

---

Director Eric Aiston, President  
Board of Directors



CAMERON PARK COMMUNITY SERVICES DISTRICT

2502 Country Club Drive  
Cameron Park, CA 95682  
(530) 677-2231 Phone  
(530) 677-2201 Fax  
[www.cameronpark.org](http://www.cameronpark.org)

# CONFORMED AGENDA

Regular Board of Directors Meetings are held  
Third Wednesday of the Month

**REGULAR BOARD MEETING**  
**Wednesday, June 16, 2021**  
**6:30 p.m.**

**TELECONFERENCE ZOOM MEETING**  
**<https://us02web.zoom.us/j/89456897729>**

**Meeting ID: 894 5689 7729**

(Teleconference/Electronic Meeting Protocols are attached)

## **Board Members**

Eric Aiston	President
Felicity Carlson	Vice President
Sidney Bazett	Board Member
Monique Scobey	Board Member
Ellie Wooten	Board Member

## **CALL TO ORDER 6:33PM**

1. Roll Call – EA/FC/SB/MS/EW
  2. Pledge of Allegiance
- 

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.*

---

## **ADOPTION OF THE AGENDA**

*The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.*

3. Adopt the Agenda

*Motion to adopt the Agenda.*

*SB/EW- Motion Passed*

*Ayes – EA, FC, MS, SB, EW*

*Noes – None*

*Absent – None*

*Abstain – None*

---

## **RECOGNITIONS AND PRESENTATIONS**

*Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.*

---

## **OPEN FORUM FOR NON-AGENDA ITEMS**

*Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.*

---

## **APPROVAL OF CONSENT AGENDA**

*The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #9 to be discussed and acted upon individually.*

4. Conformed Agenda – Board of Directors Meeting May 19, 2021
  5. **RECEIVE AND FILE** General Manager's Report
-

6. **RECEIVE AND FILE** Cal OES Correspondence Approving the Cameron Park Lake Dam Emergency Action Plan
7. **APPROVE** Resolution 2021-15 to Approve the First Amendment to the Agreement between Cameron Park Community Services District and Callander Associates
8. **APPROVE** Policy 2055 Administrative Leave Revision
9. **APPROVE** Resolution 2021-16 to Approve Budget Adjustments for Fiscal Year 2020-2021 Capital Projects
10. **APPROVE** Resolution 2021-17 Approving California Environmental Quality Act (CEQA) - Categorical Exemption for Rasmussen Park Improvements

*Motion to adopt the Consent Agenda removing the May Conformed Agenda.*

*MS/SB- Motion Passed*

*Ayes – EA, FC, MS, SB, EW*

*Noes – None*

*Absent – None*

*Abstain – None*

## **GENERAL BUSINESS**

*For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.*

11. Items removed from the Consent Agenda for discussion
12. **APPROVE** Fiscal Year 2019-2020 Audit

*Motion to approve Fiscal Year 19/20 Audit*

*FC/SB- Motion Passed*

*Ayes – EA, FC, MS, SB, EW*

*Noes – None*

*Absent – None*

*Abstain – None*

13. **PUBLIC HEARING – APPROVE** Resolution 2021-18 Establishing Appropriations Limitation for Fiscal Year 2021-2022 for the Cameron Park Community Services District.

*Motion to approve Resolution 2021-18 Establishing Appropriations Limitation for Fiscal Year 2021-2022 for the Cameron Park Community Services District*

---

*FC/MS- Motion Passed*

*Ayes – EA, FC, MS, SB*

*Noes – None*

*Absent – EW*

*Abstain – None*

14. **PUBLIC HEARING – APPROVE** Fiscal Year 2021-2022 Preliminary Budget

*Motion to approve Fiscal Year 2021-2022 Preliminary Budget*

*FC/EW- Motion Passed*

*Ayes – EA, FC, MS, SB, EW*

*Noes – None*

*Absent – None*

*Abstain – None*

15. **APPROVE** Resolution 2021-19 Declaring the Intention to Continue Assessments for the Fiscal Year 2021-2022, Preliminarily Approving Engineer’s Report, and Providing for Notice of Public Hearing for the Landscaping and Lighting Districts

*Motion to approve Resolution 2021-19 Declaring the Intention to Continue Assessments for the Fiscal Year 2021-2022, Preliminarily Approving Engineer’s Report, and Providing for Notice of Public Hearing for the Landscaping and Lighting Districts*

*MS/SB- Motion Passed*

*Ayes – EA, FC, MS, SB, EW*

*Noes – None*

*Absent – None*

*Abstain – None*

16. **ELECT** Member to California Special District Association Board of Directors, Sierra Network

*Motion to approve Patrick Larkin as California Special District Association Board of Directors, Sierra Network*

*FC/MS- Motion Passed*

*Ayes – EA, FC, MS, SB, EW*

*Noes – None*

*Absent – None*

*Abstain – None*

# AGENDA

---

## BOARD INFORMATION ITEMS

*At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.*

17. Committee Chair Report-Outs
  - a. Budget & Administration
  - b. Covenants, Conditions & Restrictions (CC&R)
  - c. Fire & Emergency Services
  - d. Parks & Recreation
  - e. General Manager Recruitment Ad Hoc
18. General Matters to/from Board Members and Staff
  - Upcoming Trainings & Community Meetings
  - Solar Project Update (oral, J. Ritzman)

*JR- Outreach for Strategic Plan Fire Safe Council including Rotary Club and Chamber of Commerce to begin in late summer. Delay on solar project 1-2 weeks regarding transporting steel. PG&E Interconnection delayed.*

*MS – Looking forward to initiating Firewise Community, Training Tower complaints and future training programs, bird watching at Rasmussen Lake, fishing line at the lake continues to be a problem, addressing LLADs with a deficit budget in the upcoming 2022 Work Plan, is solar delayed longer – starting opening community center.*

*SB – Lyon's Real Estate community work project at Paul J. Ryan park was great, very visible, connection made between Lyons and Jim Mog, CCR Officer. Gateway meeting went well.*

*FC – attended CPCSD 60<sup>th</sup> birthday party at the pool, attended AquaSol team member, Patrick Salmon, speak to team mates about being in the Olympic Trials at the Community Center.*

*EW – met with District staff at all-staff meeting and lunch, All-Net AAU basketball (who uses CPCSD gym) had teams participate in competition in Reno played well and won – some will be going to Las Vegas, Gateway meeting went well with good participation.*

---

## ADJOURNMENT 9:04PM

---

Please contact the District office at (530) 677-2231 or [admin@cameronpark.org](mailto:admin@cameronpark.org) if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at [admin@cameronpark.org](mailto:admin@cameronpark.org) for future notification of Cameron Park Community Services District meetings.

---

# AGENDA

---



CAMERON PARK COMMUNITY SERVICES DISTRICT

2502 Country Club Drive  
Cameron Park, CA 95682  
(530) 677-2231 Phone  
(530) 677-2201 Fax  
[www.cameronpark.org](http://www.cameronpark.org)

# CONFORMED AGENDA

Regular Board of Directors Meetings are held  
Third Wednesday of the Month

**REGULAR BOARD MEETING**  
**Wednesday, June 23, 2021**  
**6:30 p.m.**

**TELECONFERENCE ZOOM MEETING**  
<https://us02web.zoom.us/j/87185166432>

**Meeting ID: 871 8516 6432**

(Teleconference/Electronic Meeting Protocols are attached)

## Board Members

Eric Aiston	President
Felicity Carlson	Vice President
Sidney Bazett	Board Member
Monique Scobey	Board Member
Ellie Wooten	Board Member

## **CALL TO ORDER 6:32 PM**

1. Roll Call – EA, FC, SB, MS,EW
  2. Pledge of Allegiance
- 

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.*

---

## **ADOPTION OF THE AGENDA**

*The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.*

3. Adopt the Agenda

*Motion to adopt the Agenda.*

*FC/SB- Motion Passed*

*Ayes – EA,FC,SB,MS,EW*

*Noes – None*

*Absent – None*

*Abstain – None*

---

## **RECOGNITIONS AND PRESENTATIONS**

*Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.*

---

## **OPEN FORUM FOR NON-AGENDA ITEMS**

*Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.*

- *Paul Gilcrest, El Dorado County Fire District Board Member, spoke about the need for a public workshop regarding the Pine Hill Preserve*
- 

## **GENERAL BUSINESS**

*For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.*

# AGENDA

---

4. **PUBLIC HEARING - APPROVE** Resolution 2021-20 to Exercise Board of Director's Statutory Authority to Abate Rubbish and Weeds and Collect Costs on Properties on Which Said Rubbish and Weeds Constitute a Public Nuisance

5. *Motion to approve Resolution 2021-20 to Exercise Board of Director's Statutory Authority to Abate Rubbish and Weeds and Collect Costs on Properties on Which Said Rubbish and Weeds Constitute a Public Nuisance*

*SB/EW- Motion Passed*

*Ayes – EA, FC, MS, SB, EW*

*Noes – None*

*Absent – None*

*Abstain – None*

---

## **ADJOURNMENT 6:57PM**

---

*Please contact the District office at (530) 677-2231 or [admin@cameronpark.org](mailto:admin@cameronpark.org) if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are now taking email requests at [admin@cameronpark.org](mailto:admin@cameronpark.org) for future notification of Cameron Park Community Services District meetings.*



## **Agenda Transmittal**

**DATE:** July 21, 2021

**FROM:** Jill Ritzman, General Manager

**AGENDA ITEM #7:** **GENERAL MANAGER'S REPORT**

**RECOMMENDED ACTION:** Receive and File

With COVID restrictions loosening in the County, it's been so nice to attend in-person meetings and to have community members start dropping by the office to catch up on what's happening at the District. While virtual meetings can be very convenient, for me, chatting face-to-face with someone comes with a greater understanding.

We've had many inquiries about the District returning to in-person meetings. Our wait will be just a bit longer due to the solar project. Staging will begin on July 15 with a construction start date of July 19. There is a 30-45 day construction window; therefore, in-person public meetings will begin in August or September, along with a ribbon cutting for the solar project.

The "after actions" for the Strategic Plan is occurring. The Plan is disbursed to community groups and leaders who had input, and presentations are scheduled with Rotary, Fire Safe Council and Cameron Park Community Foundation. Board President summarized the Plan in Cameron Park Life. The Plan is now posted on the website. Staff are receiving good feedback.

The State has an allocation to special district of \$100 million in the budget for COVID relief funding. There is an additional allocation to utility districts for relief due to non-payment of service fees. The specifics regarding how this money is to be allocated is being developed. The County is accepting applications for American Rescue Funding until July 31, 2021. The District will also be applying for funds from this source.

I attended the El Dorado Solid Waste Advisory Committee meeting in July, their first in-person meeting. CSDA Gold Country Chapter Board members are re-grouping (after a brief pause during COVID) to receive an update from CSDA staff and to plan for upcoming workshops.

### **Administration Department**

The new Finance/HR Director, Christina Greek, is just over 30 days into her job at the District. She's jumping right in to understand the operations of the District and her assigned department. Priority projects on her list include closing Fiscal Year 2020-2021 to prepare for a fall/early winter Audit, finalizing Fiscal Year 2021-2022 Budget in August, ensuring our internal financial processes are efficient and developing strategies for healthy Reserve funds to repair and maintain the District's capital assets. More to come regarding these initiatives in the coming months.

### **CC&R Department**

The CC&R Committee assigned two members and staff to serve as an Ad Hoc Committee to help resolve a house improvement project that was out of compliance with the neighborhood's CC&Rs. The Ad Hoc Committee met with the homeowner as well. This process worked well.

ARC Handbook was approved by the ARC Committee and moves to the CC&R Committee for consideration. CC&R Handbook will be next on the list.

### **Fire Department**

The Training Tower is nearing completion. Staff were hopeful that the Training Tower and Solar Project would not cross over. Due to construction delays for the Training Tower, there will be cross over. Brighton has initiated conversations with the Training Tower contractors to coordinate projects.

Two Rivers Architects are nearly completed with their proposed plans to improve Fire Station 88 for the fire fighters who are assigned there. Once the proposed plans are completed, a presentation will be made to the Fire Committee.

New wildfire prevention education signs are installed at Christa McAuliffe Park along the fence line to the playground. This is a highly visible site which will receive a lot of foot traffic. The series of signs provides information about hardening homes, fire resistant landscaping and other important topics for residents.

### **Parks & Facilities Department**

Staff and Parks & Recreation Committee Chair met with several representatives of Ponderosa Little League to discuss partnership opportunities to improvement the ball fields at Rasmussen Park and David West Park. Little League gained a greater

understanding of their role in the possible partnership and the District will wait to hear their decision.

An environmental review is underway for park improvement projects at David West Park, including the ball field improvements. California Environmental Quality Act (CEQA) reviews are required for the expenditure of Proposition 68 grant funds. This will be the third CEQA review by Sierra Ecosystem Associates for the priority improvement projects identified by the Board of Directors for the Park Improvement Plan.

Callander Associates continues their work on the plans Cameron Park Lake Splash & Spray Playground. 75% completed plans, accompanied by a cost estimate, are due at the end of July.

### **Recreation Department**

The Recreation Team successfully launched summer programs. Due to the successes, staff is looking to expand fall/winter offerings for youth day camp and aquatics, such as offering youth day camp programming during holiday breaks. Aqua Body Strong classes will start again soon; this program is the result of a donation from Marshall Hospital.

Planning efforts are underway for additional programming this fall for seniors and families. Staff is working on an agreement to bring a Farmer's Market to Christa McAuliffe Park, and plans are underway with the Chamber for Thunder in the Park this fall.



## Agenda Transmittal

**DATE:** July 21, 2021

**FROM:** Jill Ritzman, General Manager

**AGENDA ITEM #8:** 2021 WORK PLAN MID-YEAR REVIEW

**RECOMMENDED ACTION:** **Receive and File**

The below report provides a status report regarding projects outlined in the Board's 2021 District Work Plan.

### **Budget and Administration Committee**

- Complete the District 5 Year Strategic Plan – *completed May 2021*
- Update the 5 Year Budget Projection – *not completed in 2021; last completed March 2020*
- Develop Funding Plan for Capital Asset Reserves – *initiated June 2021 with the Preliminary Budget*
- Attain District of Distinction Certification – *initiated renewal of Transparency Certification due in September 2021, which is required for District of Distinction; District of Distinction can be initiated next*
- Develop an Annual Calendar for Board of Directors Actions related to District Finances – *under development*
- Plan for Financial Sustainability to continue services post-pandemic - *occurring with budget process.*

## **CC&R Committee**

- Update the CC&R Handbook to reflect current best practices and provide framework for Committee functions – *not initiated yet.*
- Create guidelines and procedures for the Architecture Review Committee to include in the CC&R Handbook. – *ARC approved ARC Handbook in June; CC&R Committee will review on July 12*
- Develop a White Paper regarding opportunities to consolidate all CC&Rs into a single community-wide CC&R – *not initiated yet.*

## **Fire & Emergency Services Committee**

- Complete education and fuel reduction projects funded by the California Climate Investment grant – *work ongoing; projects to be completed in March 2022 per grant guidelines.*
- Continue to look for grants that will fund Fire Department equipment and programs – *additional grants are being sought.*
- Explore opportunity to implement a First Responder Fee to support Fire Department Advanced Life Support Paramedic services – *contractor secured and work is ongoing.*
- Plan Improvements at Fire Station 88 to accommodate current operations and staffing levels – *contractor secured and work is ongoing.*
- Fire Station Training Tower Construction and Activation of Training Programs – *construction in progress, completion in August.*
- In support of El Dorado County Public Health, take an active role in the County's response to the COVID pandemic with immunizations, community education and implementation measures to protect the health of Fire Department personnel and the residents they serve – *ongoing.*

## **Parks and Recreation Committee**

- Implement planning for a new playground feature at the old Swimming Lagoon site, including facility design/specifications and determine funding for improvements – *75% plans are due July 30, 2021.*

- Support new base of operations for Recreation Department as COVID restrictions lessen and community needs change – *post COVID recreation programs occurring – swim teams and aquatics, day camp, and basketball; additional programs to roll out in the fall for seniors and families.*
- Plan for a Park Entry Sign program to clearly identify as a Cameron Park Community Services District public park, and plan for a hierarchy of signs on the interior of parks, directional, informative, educational and park rules *not initiated yet.*



## Agenda Transmittal

**DATE:** July 21, 2021

**FROM:** Jill Ritzman, General Manager

**AGENDA ITEM #10:** **PUBLIC HEARING** - Approving Engineer's Report, Confirming Diagram and Assessment, and Directing Auditor of El Dorado County to Continue and to Collect Assessment for Fiscal Year 2021-22 for the following Landscaping and Lightings Districts: Airpark, Unit 6, Unit 7, Unit 8, Viewpointe, Goldorado, Unit 11, Unit 12, Cameron Woods 1-4, Bar J15-A, Bar J 15-B, Creekside, Eastwood, David West, Cambridge Oaks, Nothview, Cameron Valley, Cameron Woods 8, Silver Springs and Bar J15-A No. 2.

**RECOMMENDED ACTION:** APPROVE RESOLUTION NO. 2021-21

### RECOMMENDATION

Staff recommends the Board of Directors hold a Public Hearing, consider all public comments, and approve Resolution 2021-21 approving the Engineer's Report, confirming the diagram and assessment, and ordering the levy of continued of assessment for Fiscal Year 2021-22 for the Cameron Park Community Services District Landscaping and Lighting Districts as the final step in levying the continued assessments.

### RESULT OF RECOMMENDED ACTION

The Board of Directors will order the levy of the continued assessments for Fiscal Year 2021-22 and will cause those levies to be submitted by SCI Consulting Group to the County Auditor to be included on the 2021-22 property tax bills.

## **BACKGROUND**

In order to continue to levy the assessments each year, the Board of Directors (Board) first adopts a Resolution initiating the assessment proceedings for the year and directing the engineer of work, SCI Consulting Group, to prepare the annual Engineer's Report for the District. The Board approved Resolution #2021-07 on March 17, 2021.

SCI Consulting Group prepared the Engineer's Report that includes the special and general benefits from the assessments, the proposed budget for the continued assessments for Fiscal Year 2021-22, the updated proposed assessments for each parcel in the District, and the proposed assessments per single family equivalent benefit unit for the fiscal year. At the June 16, 2021, Board meeting, the Board reviewed the Engineer's Report and adopted Resolution 2021-19 to declare its intention to continue the assessments, preliminarily approve the Engineer's Report, and provide for notice of the annual public hearing.

Each year, in order to continue to levy the assessments for the coming fiscal year, the Board conducts a noticed Public Hearing and receives public input on the proposed assessments and the services that they would fund. After hearing the public testimony, the Board may take final action on setting the assessment rates, establishing the services and improvements to be funded and ordering the levy of the continued assessments for Fiscal Year 2021-22.

**FISCAL YEAR 2021-22 ASSESSMENT RATES & ESTIMATED REVENUES**

<b>Unit</b>	<b>LLAD</b>	<b>2021-22 Rates</b>	<b>Estimated Revenue</b>
#30	AIRPARK LLAD	\$0.00	\$0.00
#31	UNIT 6 LLAD	\$54.50	\$16,568.00
#32	UNIT 7 LLAD	\$36.18	\$12,554.46
#33	UNIT 8 LLAD	\$36.20	\$15,493.60
#34	VIEWPOINTE LLAD	\$45.06	\$6,218.28
#35	GOLDORADO LLAD	varies by size of parcel	\$2,935.00
#36	UNIT 11 LLAD	\$22.42	\$6,882.94
#37	UNIT 12 LLAD	\$37.28	\$12,339.68
#38	CAMERON WOODS 1-4 LLAD	\$0.00	\$0.00
#39	BAR J 15A COUNTRY CLUB LLAD	\$48.24	\$24,264.72
#40	BAR J 15B MERRYCHASE LLAD	\$190.04	\$10,651.00
#41	CREEKSIDE LLAD	\$31.00	\$2,449.00
#42	EASTWOOD LLAD	\$0.00	\$0.00
#43	DAVID WEST LLAD	\$165.00	\$18,150.00
#44	CAMBRIDGE OAKS LLAD	\$14.88	\$1,636.80
#45	NORTHVIEW LLAD	\$324.00	\$29,808.00
#46	CAMERON VALLEY LLAD	\$106.52	\$12,782.40
#47	CAMERON WOODS 8 LLAD	\$0.00	\$0.00
#48	SILVER SPRINGS	\$467.65	\$27,123.70
#50	BAR J15A No. 2	\$45.66	\$22,966.98

Attachments:

10A - Resolution No. 2021-21

10B – Final Engineer’s Report – July 2021

RESOLUTION NO. 2021-21  
OF THE BOARD OF DIRECTORS  
OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT  
July 21, 2021

**APPROVING THE ENGINEER'S REPORT, CONFIRMING THE DIAGRAM AND ASSESSMENTS AND DIRECTING THE AUDITOR-CONTROLLER OF EL DORADO COUNTY TO CONTINUE AND TO COLLECT ASSESSMENTS FOR FISCAL YEAR 2021-22 IN:**

**AIRPARK LLAD #30, UNIT 6 LLAD #31, UNIT 7 LLAD #32, UNIT 8 LLAD #33, VIEWPOINTE LLAD #34, GOLDORADO LLAD #35, UNIT 11 LLAD #36, UNIT 12 LLAD #37, CAMERON WOODS 1-4 LLAD #38, BAR J 15A COUNTRY CLUB LLAD #39, BAR J 15B MERRYCHASE LLAD #40, CREEKSIDE LLAD #41, EASTWOOD LLAD #42, DAVID WEST LLAD #43, CAMBRIDGE OAKS LLAD #44, NORTHVIEW LLAD #45, CAMERON VALLEY LLAD #46, CAMERON WOODS LLAD #47, SILVER SPRINGS LLAD #48 and BAR J 15A No. 2 LLAD #50**

*WHEREAS*, after receiving unanimous property owner written consent in support of the proposed assessments in each of the Assessment Districts specified above, this Board ordered the formation of and continuation of the first assessments within the Cameron Park Community Services District Landscaping and Lighting Districts (the "Assessment Districts") pursuant to the provisions of Article XIID of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof); and

*WHEREAS*, the purpose of the Assessment District is for the installation, maintenance and servicing of improvements within the Assessment Districts, as described in the annual Engineer's Report; and

*WHEREAS*, by Resolution No. 2021-07, the Board ordered the preparation of an Engineer's Report for the Landscaping and Lighting Districts for fiscal year 2021-

22; and

*WHEREAS*, pursuant to said Resolution, the Engineer's Report was prepared by SCI Consulting Group, Engineer of Work, in accordance with Section 22565, et. seq., of the Streets and Highways Code (the "Report") and Article XIID of the California Constitution; and

*WHEREAS*, by Resolution No. 2021-19, the Board preliminarily approved the Engineer's Report for said Assessment Districts and set a date for a Public Hearing; and

*WHEREAS*, said report was duly made and filed with the General Manager and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for each of the Assessment Districts for all subsequent proceedings under and pursuant to the aforesaid resolution, and that July 21, 2021, at the hour of 6:30 p.m., at the Cameron Park Community Services District Office located at 2502 Country Club Dr., Cameron Park, CA 95682, was appointed as the time and place for a hearing by this Board on the question of the continuation of the proposed assessments in each of the Assessment District, notice of which hearing has been given as required by law; and

*WHEREAS*, on July 21, 2021 at 6:30pm the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the continuation were fully heard and considered by the Board, and all oral statements and all written protests or communications were duly heard and considered, and this Board thereby acquired jurisdiction to order the continuation of the assessments and the confirmation of the diagram and assessment for each of the Assessment Districts prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof.

*NOW, THEREFORE, BE IT RESOLVED* the Board of Directors of the Cameron Park Community Services District does hereby resolve as follows:

1. The public interest, convenience and necessity require that the continuation of the existing assessments in each of the Assessment Districts be ordered
  
2. The Assessment Districts benefited by the improvements and maintenance and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the General Manager, which map is incorporated herein by this reference.
  
3. The assessment is levied without regard to property valuation
  
4. The Engineer's Report is hereby approved as follows:
  - (a) the Engineer's estimate of the itemized and total costs and expenses of constructing, repairing and maintaining the improvements in each of the Assessment Districts and of the incidental expenses in connection therewith;
  
  - (b) the diagram showing the assessment districts, plans and specifications for the improvements to be constructed, repaired and maintained and the boundaries and dimensions of the respective lots and parcels of land within each of the Assessment Districts; and
  
  - (c) the assessment of the total amount of the costs and expenses of the proposed construction, repair and maintenance of the improvements upon the lots and parcels of land in each of the Assessment Districts in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from such construction, repair and maintenance, and of the expenses incidental thereto;
  
5. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications for the improvements and maintenance in each of the Assessment Districts, the estimate of the costs and expenses of such improvements and maintenance, and the diagram of the assessable parcels in each of the Assessment Districts, as specified in this Engineer's Report is hereby approved and ordered

6. The existing assessments in each of the Assessment Districts for fiscal year 2021-22 is hereby confirmed and continued at the rates levied in past fiscal years since the date of formation of each Assessment District as set forth in the following table:

Unit	LLAD	2021-22 Rates	Estimated Revenue
#30	AIRPARK LLAD	\$0.00	\$0.00
#31	UNIT 6 LLAD	\$54.50	\$16,568.00
#32	UNIT 7 LLAD	\$36.18	\$12,554.46
#33	UNIT 8 LLAD	\$36.20	\$15,493.60
#34	VIEWPOINTE LLAD	\$45.06	\$6,218.28
#35	GOLDORADO LLAD	varies by size of parcel	\$2,935.00
#36	UNIT 11 LLAD	\$22.42	\$6,882.94
#37	UNIT 12 LLAD	\$37.28	\$12,339.68
#38	CAMERON WOODS 1-4 LLAD	\$0.00	\$0.00
#39	BAR J 15A COUNTRY CLUB LLAD	\$48.24	\$24,264.72
#40	BAR J 15B MERRYCHASE LLAD	\$190.04	\$10,651.00
#41	CREEKSIDE LLAD	\$31.00	\$2,449.00
#42	EASTWOOD LLAD	\$0.00	\$0.00
#43	DAVID WEST LLAD	\$165.00	\$18,150.00
#44	CAMBRIDGE OAKS LLAD	\$14.88	\$1,636.80
#45	NORTHVIEW LLAD	\$324.00	\$29,808.00
#46	CAMERON VALLEY LLAD	\$106.52	\$12,782.40
#47	CAMERON WOODS 8 LLAD	\$0.00	\$0.00
#48	SILVER SPRINGS	\$467.65	\$27,123.70
#50	BAR J15A No. 2	\$45.66	\$22,966.98

7. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land in each of the Assessment Districts will be specially benefited by the construction, repair and maintenance of the improvements in the amount of the assessments apportioned against the lots and parcels of land within each Assessment District respectively, and (b) that there is substantial evidence to support the finding and determination as to special benefits to the parcels in each of the Assessment Districts

8. Immediately upon the adoption of this resolution, but in no event later than August 10 following such adoption, the General Manager shall file a certified copy

of the diagram and assessment for each Assessment District and a certified copy of this resolution with the Auditor-Controller of the County of El Dorado. Upon such filing, the County Auditor-Controller shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment roll attached hereto for each Assessment District. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments, After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the various Cameron Park Community Services District Landscaping and Lighting Districts.as detailed in the Engineer's Report

9. Upon receipt of the moneys representing assessments collected by the County, the County shall deposit the moneys in the Cameron Park Community Services District Treasury account to the credit of the improvement funds previously established under the distinctive designation of each of the Assessment Districts. Moneys in the improvement funds shall be expended only for the maintenance, servicing, construction or installation of the improvements as detailed in the Engineer's report

PASSED AND ADOPTED this 21<sup>st</sup> day of July 2021, by the following vote:

AYES:

NOES:

ABSENT:

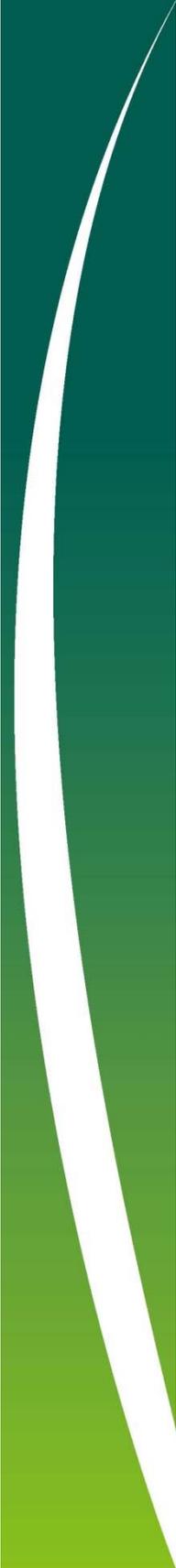
ATTEST:

---

Eric Aiston, President  
Board of Directors

---

Jill Ritzman, General Manager  
Secretary to the Board



# CAMERON PARK COMMUNITY SERVICES DISTRICT

## LANDSCAPING AND LIGHTING ASSESSMENT DISTRICTS

### ENGINEER'S REPORT

JULY 2021

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 AND  
ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:  
**SCIConsultingGroup**  
4745 MANGLES BOULEVARD  
FAIRFIELD, CALIFORNIA 94537  
PHONE 707.430.4300  
FAX 707.430.4319  
[WWW.SCI-CG.COM](http://WWW.SCI-CG.COM)

(THIS PAGE INTENTIONALLY LEFT BLANK)

## **CAMERON PARK COMMUNITY SERVICES DISTRICT**

---

### **NAME OF GOVERNING BOARD**

Eric Aiston, President  
Felicity Carlson, Vice President  
Sidney Bazett, Director  
Monique Scobey, Director  
Ellie Wooten, Director

### **CAMERON PARK CSD MANAGER**

Jill Ritzman, General Manager

### **ENGINEER OF WORK**

SCI Consulting Group

## TABLE OF CONTENTS

---

<b>EXECUTIVE SUMMARY</b> .....	<b>1</b>
INTRODUCTION .....	1
FORMATION OF ASSESSMENT DISTRICTS .....	1
EXEMPTIONS FROM PROPOSITION 218 .....	2
ASSESSMENT CONTINUATION PROCEDURES .....	4
LEGAL ANALYSIS .....	5
BONANDER V. TOWN OF TIBURON .....	8
<b>PLANS AND SPECIFICATIONS</b> .....	<b>11</b>
<b>DESCRIPTIONS OF THE DISTRICTS</b> .....	<b>12</b>
SERVICES FOR INDIVIDUAL DISTRICTS .....	12
DISTRICT BOUNDARIES AND SPECIFIC AREAS MAINTAINED.....	13
<b>METHOD OF APPORTIONMENT</b> .....	<b>27</b>
METHOD OF APPORTIONMENT .....	27
SPECIAL BENEFITS .....	27
BENEFIT FACTORS.....	28
GENERAL VERSUS SPECIAL BENEFIT .....	30
CALCULATING GENERAL BENEFIT .....	31
METHOD OF ASSESSMENT.....	35
ASSESSMENT APPORTIONMENT .....	35
GOLDORADO AND BAR J 15B MERRYCHASE NON-RESIDENTIAL PARCELS.....	35
<b>FY 2021-22 ESTIMATE OF COST AND LEVY SUMMARY</b> .....	<b>37</b>
<b>ASSESSMENT</b> .....	<b>39</b>
<b>ASSESSMENT DIAGRAM</b> .....	<b>41</b>
<b>ASSESSMENT ROLL</b> .....	<b>42</b>

## LIST OF FIGURES

---

TABLE 1 – SERVICES FOR INDIVIDUAL DISTRICTS .....	12
TABLE 2 – AIRPARK STREET LIGHTS .....	13
TABLE 3 – UNIT 6 STREET LIGHTS .....	14
TABLE 4 – UNIT 7 STREET LIGHTS .....	14
TABLE 5 – UNIT 8 STREET LIGHTS .....	15
TABLE 6 – VIEWPOINTE STREET LIGHTS.....	15
TABLE 7 – GOLDORADO STREET LIGHTS.....	16
TABLE 8 – UNIT 11 STREET LIGHTS .....	16
TABLE 9 – UNIT 12 STREET LIGHTS .....	17
TABLE 10 – CAMERON WOODS 1-4 STREET LIGHTS .....	17
TABLE 11 – BAR J 15A COUNTRY CLUB STREET LIGHTS.....	18
TABLE 12 – BAR J 15B MERRYCHASE STREET LIGHTS.....	19
TABLE 13 – CREEKSIDE STREET LIGHTS .....	20
TABLE 14 – EASTWOOD STREET LIGHTS.....	20
TABLE 15 – CAMBRIDGE OAKS STREET LIGHTS .....	22
TABLE 16 – NORTHVIEW STREET LIGHTS .....	23
TABLE 17 – CAMERON VALLEY ESTATES STREET LIGHTS.....	24
TABLE 18 – CAMERON WOODS 8 .....	24
TABLE 19 – FY 2021-22 ASSESSMENT REVENUES.....	26
TABLE 20 – GOLDORADO ASSESSMENT METHODOLOGY .....	36
TABLE 21 – BAR J 15B MERRYCHASE .....	36
TABLE 22 – FISCAL YEAR 2021-22 ESTIMATE OF COST .....	38

## EXECUTIVE SUMMARY

---

### INTRODUCTION

The Cameron Park Community Services District was formed as the result of a 1961 voter-approved ballot measure and duly established by El Dorado County Board of Supervisor's Resolution 97-61. The Cameron Park CSD provides community residents and visitors with fire protection and emergency response services, access to variety of parks, lakes, streams, reserves, and open spaces, including their maintenance, and a broad range of recreation programs, organized sports and activities suited to community interests for all ages and abilities. The District is authorized to manage street lighting and landscape buffer districts along certain surface streets and assures compliance with property owner approved Covenants, Conditions and Restrictions for affected residential properties.

The Cameron Park Community Services District ("CPCSD") has formed a number of Landscaping and Lighting Assessment Districts ("Assessment District(s)") in order to provide funding to maintain and improve landscaping and lighting facilities within each of the Assessment Districts. The boundary of each Assessment District is shown in this Engineer's Report ("Report") and includes all assessable parcels within each Assessment District.

### FORMATION OF ASSESSMENT DISTRICTS

#### PRE-PROPOSITION 218 LIGHTING DISTRICTS:

The following Assessment Districts were formed prior to the passage of Proposition 218 and provide improvement and maintenance of street lighting facilities only: Airpark, Unit 6, Unit 7, Unit 8, Viewpointe, Goldorado, Unit 11, Unit 12, Cameron Woods 1-4, Creekside and Cambridge Oaks. These Assessment Districts were initially formed for the purpose of funding the operation, maintenance, repair and replacement of street lighting facilities.

#### PRE-PROPOSITION 218 PARKS AND LIGHTING DISTRICTS:

The following Assessment Districts were formed prior to the passage of Proposition 218 and were formed for the purpose of funding the maintenance, repair and replacement of street lighting as well as park and recreational improvements: Bar J 15A Country Club, Bar J 15B Merrychase, Eastwood, Crestview and Cameron Valley Landscaping and Lighting Assessment Districts. These Assessment Districts were also formed for the purpose of paying the costs of servicing such improvements including the costs of water, gas, and other utilities, as well as funding the costs of construction and maintenance of additional street lighting and park and recreational capital improvement projects.

#### PRE-PROPOSITION 218 PARKS DISTRICT:

The David West Landscaping and Lighting Assessment District was also formed prior to the passage of Proposition 218 for the purpose of funding the maintenance, repair and replacement of park and recreational improvements to fund the costs of water, gas and other utilities servicing such improvements, and the costs of construction and maintenance of additional park and recreational capital improvement projects.

With respect to all of these Assessment Districts formed prior to the passage of Proposition 218, the District adopted Resolutions of Formation for each of the above enumerated Assessment Districts based upon the filing with the District of Written Consents to the proposed formation of each of the above enumerated Assessment Districts by all of the owners of the affected properties within each of such Assessment Districts. The Resolutions of Formation for each of these Assessment Districts was adopted after a public hearing during which members of the public were offered the opportunity to protest against the formation of each of these Assessment Districts.

#### **POST-PROPOSITION 218 PARKS AND LIGHTING DISTRICTS**

The following Assessment Districts were formed after the passage of Proposition 218: Cameron Woods 8 was formed for the purpose of funding the maintenance, repair and replacement of street lighting improvements in that Assessment District. The Silver Springs Assessment District was formed for the purpose of funding the maintenance, repair and replacement of street lighting improvements and park and recreational improvements; to fund the costs of servicing such improvements including the costs of water, gas and other utilities; and to fund the costs of construction and the maintenance of additional street lighting and park and recreational capital improvement projects. As of 2021 the developer has broken ground and the common areas will be turned over to the Cameron Services District in July, therefor the assessments will be collected. The Bar J 15A No. 2 Landscaping and Lighting Assessment District was formed to fund the maintenance, repair and replacement of park and recreational improvements, and to pay the costs of servicing such improvements including the costs of water, gas and other utilities. These Assessment Districts formed after the passage of Proposition 218 were formed pursuant to Written Consents filed with the District by all of the property owners within each proposed Assessment District consenting to formation of each of the above enumerated Assessment Districts and consenting to the levying and collection of assessments therein.

#### **EXEMPTIONS FROM PROPOSITION 218**

Those Assessment Districts described above formed prior to the passage of Proposition 218 on November 5, 1996 which adopted Article XIID of the California Constitution, were existing as of the effective date of Proposition 218 and fall within two of the four exceptions identified in Article XIID section 5 as existing assessments exempt from the procedural and approval process for assessments detailed in Proposition 218.

The two exceptions delineated in Proposition 218 that are applicable to those Assessment Districts described above existing as of the passage of Proposition 218 are as follows:

- (1) Any assessment imposed exclusively to finance the capital cost or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control (Cal. Const., art. XIID, § 5, subd. (a)); and
- (2) Any Assessment imposed pursuant to a petition signed by the persons owning all of the parcels subject to the assessment at the time the assessment is initially imposed (Cal. Const., art. XIID, § 5, subd. (b)).

Both of these exceptions from the provisions of Proposition 218 apply to those Assessment Districts formed prior to the passage of Proposition 218. First, these Assessment Districts were formed pursuant to a petition signed by all of the current owners of the real property subject to the assessment in each of these Assessment Districts at the time the assessment was initially imposed, which meets the requirements of California Constitution Article XIII D, section 5(b).

The second exemption available is for capital and maintenance costs associated with sidewalks and streets. This exemption is supported by case law decided under the provisions of California Constitution Article XIII D, section 5(a). The Board of Directors of the District has adopted the position that street and sidewalk lighting is an integral part of "streets" and "sidewalks" and therefore an existing assessment for the maintenance of such street lighting is exempt under Proposition 218. In the case of Howard Jarvis Taxpayers Association v. City of Riverside (1999) 73 Cal.App.4th 679, the Court of Appeal concluded that street lights fall within the definition of "streets" for purposes of Article XIII D, section 5(a), which exempts an assessment pre-existing the adoption of Proposition 218 and opposed solely for "street" purposes.

Therefore, those assessments within the Assessment Districts specified above which were formed prior to the passage of Proposition 218 are exempt under both of these exceptions articulated in California Constitution Article XIII B, sections 5(a) and (b).

Those procedures and approval processes with respect to which these Assessment Districts are exempt are as follows:

(1) Procedural requirements regarding the imposition of assessments including (a) identification of all parcels which will have special benefit conferred upon them by the improvements or services funded by the assessment; and (b) differentiation between "special benefit" and "general benefit" conferred on properties from the improvement and/or services funded with assessment proceeds; and (c) allocation of assessments per parcel dependent upon the proportion of special benefit to each property in relationship to the entirety of the costs of acquiring or constructing an improvement or of maintaining and operating such an improvement among the parcels to be assessed; and (d) the assessment on a parcel may not exceed the reasonable cost of the "proportional special benefit" conferred on that parcel by the improvements or services funded with assessment proceeds; and (e) procedural requirements including the 45-day mailed notice to property owners of the proposed assessment; an opportunity for property owners to protest by ballot against the proposed assessment at a public hearing; and prohibition of any assessment if a majority protest exists. A "majority protest" is defined as ballots from property owners submitted in opposition to the assessments amounting to more than 50% of the total ballots submitted by property owners, with ballots submitted weighted according to the proportional financial obligation for paying assessments for each affected parcel.

In light of the fact that the Assessment Districts specified above formed prior to the adoption of Proposition 218 on November 5, 1996 comply with the definitions of two of the exemptions in Proposition 218 as specified above, the assessments levied within each of those

Assessment Districts are exempt from the substantive and procedural requirements outlined above.

Those Assessment Districts enumerated above formed after the adoption of Proposition 218 (Cameron Woods 8, Silver Springs and Bar J 15 K No. 2) were each formed pursuant to the unanimous consent of each of the property owners owning property within each such Assessment Districts at the time of formation of the Assessment Districts, and such property owners requested that such Assessment Districts be formed. The Engineer's Report demonstrates that these three Assessment Districts formed after the adoption of Proposition 218 comply with the procedural and substantive requirements of Proposition 218.

#### **ASSESSMENT CONTINUATION PROCEDURES**

This Engineer's Report ("Report") was prepared to establish the budget for the capital improvements, maintenance and services expenditures that are proposed to be funded in each of the Assessment Districts by the proposed 2021-22 assessments, to determine the special benefits received from the street lighting and landscaping maintenance and capital improvements to real property within each of the Assessment Districts, and to specify the method of assessment apportionment to lots and parcels within each Assessment District. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIID of the California Constitution (the "Article").

This Report describes each of the Assessment Districts and the proposed assessments for each Assessment District for fiscal year 2021-22. The proposed assessments are based on the estimated cost to operate, maintain and service the improvements in each Assessment District that provide a direct and special benefit to the properties within each such Assessment District.

In each subsequent year for which the assessments will be continued, the CPCSD Board must direct the preparation of an Engineer's Report, budgets and proposed assessments for each of the Assessment Districts for the upcoming fiscal year. After the Engineer's Report is completed, the Board may preliminarily approve the Engineer's Report and proposed assessments and establish the date for a public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board adopted on March 17, 2021.

If the Board preliminarily approves this Engineer's Report and the continuation of the assessments by resolution, a notice of assessment levies must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for July 21, 2021.

Following consideration of public comments at a public hearing, and review of the Final Annual Engineer's Report, the Board of Directors ("the Board") of the CPCSD may order amendments to the Report or confirm the Report as submitted.

At this hearing, the Board will consider approval of a resolution confirming the assessments for fiscal year 2021-22 in each of the Assessment Districts. If so confirmed and approved, the assessments will be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2021-22.

The word "parcel," for the purposes of this Report, refers to an individual property assigned its own Assessment Number by the Assessor's Office. The El Dorado County Auditor/Controller uses Assessment Numbers and specific Fund Numbers to identify on the tax roll properties assessed for special district benefit assessments. These numbers are shown by District in detail in the Report.

## LEGAL ANALYSIS

### DISCUSSION OF BENEFIT REQUIRED BY PROPOSITION 218

Assessments can only be levied based on the special benefit to property conferred by the improvements or services funded with the assessment revenue. This special benefit to assessed real property must be demonstrated to be over and above any general benefits. Proposition 218 has clarified that the assessments levied by the CPCSD must comply with the following two criteria: (1) assessments must be demonstrated to provide "special benefit" to the parcels of real property upon which the assessment is levied, and not for general benefit to the public and society at large, including non-property owners such as tenants and visitors to district facilities; and (2) no assessment may be imposed on any parcel of real property which exceeds the reasonable costs of the proportional special benefit conferred on that particular parcel.

The legislative history behind Proposition 218, the adoption by the Legislature of the Proposition 218 Omnibus Implementation Act and appellate case law interpreting the provisions of Proposition 218 demonstrate the analysis that the Board of Directors of the CPCSD must undertake in order to determine the amount of special benefit to assessed real property from the identified street lighting, park, recreational, landscaping and maintenance funded by assessment revenues, and the limitation that such assessments should not exceed the costs of the proportional special benefit to each such parcel as required by Proposition 218.

The State of California Legislative Analyst's impartial analysis of Proposition 218 states that first, local governments must estimate the amount of "special benefit" landowners receive, or would receive, from the improvements or services. If such improvements or services provide both special benefits to that parcel of real property and general benefits to members of the public and non-property owners such as tenants and visitors, then the CPCSD may charge landowners only for the cost of providing the special benefit. The CPCSD must use general revenue such as property taxes and user fees to pay the remaining portion of the costs of improvements or services. Second, the District must ensure that no property owner's

assessment is greater than the cost to the CPCSD to provide those improvements or maintenance services to benefit that particular owner's property.

The CPCSD, by means of this Engineer's Report, must estimate the amount of "special benefit" landowners receive from the identified street lighting, park, recreational and landscaping improvements, and associated maintenance, repair and replacement services funded with assessment revenues. If these identified street lighting, park, recreational and landscaping improvements, and associated maintenance, repair and replacement services provide both special benefits to property owners within the Assessment Districts and general benefits to non-property owners such as tenants and visitors, then the CPCSD must quantify the special benefit to properties received from those identified street lighting, park, recreational and landscaping improvements, and associated maintenance, repair and replacement services, and also quantify the amount of general benefit received by non-property owners such as tenants and visitors from such improvements and maintenance services.

In addition, Section 22573 of the Landscaping and Lighting Act of 1972 provides as follows:

*"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."*

Five recent court cases construing the assessment provisions of Proposition 218 demonstrate the process that the District must utilize to satisfy Proposition 218's special benefit and proportionality requirements.

#### **SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY**

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA"). This ruling is the most significant court case in further legally clarifying the substantive assessment requirements of Proposition 218.

This case dealt with an open space assessment. The Court emphasized that the Engineer's Report must demonstrate distinct benefits to particular properties above and beyond those which the general public using and enjoying the open space receives. The Court also noted that such special benefits would likely result from factors such as proximity, improved access, and views.

Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined

- Special benefits are directly received by and provide a direct advantage to property in the assessment district

#### **DAHMS V. DOWNTOWN POMONA PROPERTY**

A similar holding can be found in the Court of Appeals 2009 decision upholding the business improvement district assessment to fund supplemental municipal services in the case of *Dahms v. Downtown Pomona Property and Business Improvement District* (2009) 174 Cal.App.4th 708. In that case, the Court held that services provided to assessed property including security, street maintenance, and marketing, promotion and special events for property owners within the Assessment District were all special benefits conferred on parcels within the Assessment District because they "affected the assessed property in a way that is particular and distinct from their effect on other parcels and that real property in general and the public at large do not share." The Court further held that under Proposition 218, the cap on the total assessment is the entirety of the reasonable cost of the special benefit conferred on all parcels by the improvements and services funded by assessment revenue. The Court also noted that if special benefits themselves produce certain general benefits to the public at large, the value of those general benefits need not be deducted before the caps on the special benefits which the assessments provide are calculated. Therefore, the Court concluded that security, maintenance, and special event services specially benefit property within an Assessment District and may be apportioned according to the cost of providing those services.

#### **BEUTZ V. COUNTY OF RIVERSIDE**

The case of *Beutz v. County of Riverside* (2010) 194 Cal.App.4th 1516 dealt with an assessment under the Landscaping and Lighting Act of 1972 and concluded that Proposition 218 permits assessments to fund maintenance, repair and replacement of park and recreational facilities when supported by an adequate Engineer's Report. The Court concluded that park and recreational improvements, maintenance, and park and recreational services confer special benefit on property. However, the Court noted that the Engineer's Report in that case did not separate and quantify the degree of special benefit to properties being assessed for such services, as opposed to the general benefit conferred on members of the public such as nonproperty owners, tenants and visitors from such park improvements and services. The Court noted that the nature and extent of general and special benefits from the park improvements and maintenance services must be quantified in relationship to each other based on credible solid evidence.

#### **GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO**

In the recent Court of Appeal case of *Golden Hill Neighborhood Association v. City of San Diego* (2011) 199 Cal.App.4th 416, the city levied an assessment under the Landscaping and Lighting Act for maintenance services consisting of trash removal, sidewalk sweeping and washing, landscaping, graffiti abatement and trail and canyon beautification. The Court implicitly found that such services do provide special benefit to the property being assessed from those services pursuant to the requirements of Proposition 218. However, the Court found that the Engineer's Report did not appropriately analyze how much of the benefit of a public facility or service accrues to assessed properties (special benefit) and how much accrues to the general public who do not own property within the Assessment District

(general benefit). The Court found that all benefits, both special benefits and general benefits, must be identified, separated and quantified. The Court even mentioned a hypothetical example of apportioning of general benefit and special benefit with respect to the benefit of street lighting based on vehicle trips generated by assessed properties as a fraction of total vehicle trips; in other words, in terms of usage of assessment funded facilities and services by owners of assessed properties as opposed to members of the general public.

#### **BONANDER V. TOWN OF TIBURON**

The town of Tiburon formed an assessment district to fund the cost of moving overhead utility lines underground. The engineer identified special benefits of improved aesthetics, increased safety, and improved service reliability. The degree of benefit to an individual property was dependent on proximity to existing overhead utility lines. The assessment district was divided into three zones. The Court found that it did constitute a special benefit conferred on real property and it is a proper subject for assessment. The Court also found that it is permissible to conclude that all properties in a district benefit equally from a certain type of special benefit, and therefore assess all such properties an equal assessment amount. The Court concluded that just because a particular benefit is conferred equally upon all properties in an assessment district does not compel the conclusion that it is not tied to particular parcels of property. Finally, the Court found that the town impermissibly used a "cost based" approach in determining the amount of assessment on any given parcel. The Court noted that Proposition 218 requires that the proportional special benefit derived by each parcel shall be determined depending on the entirety of the capital cost of a public improvement, or its maintenance and operation expenses, and not just as costs incurred in each zone. The Court noted that Proposition 218 requires the amount of the assessment to be proportional to the benefits conferred on the property, not the costs incurred.

#### **COMPLIANCE WITH CURRENT LAW**

This Engineer's Report and the process used to establish these proposed assessments for 2021-22 in the three assessment districts subject to the requirements of Proposition 218 (Cameron Woods 8, Silver Springs and Bar J 15 A No.2) are consistent with the case law described above and with the requirements of Articles XIIC and XIID of the California Constitution based on the following factors:

1. Those Assessment Districts formed prior to the passage of Proposition 218 and with the unanimous approval of property owners within each such Assessment District are exempt from the provisions of Proposition 218 pursuant to the provisions of Article XIID, sections 5(a) and 5(b).
2. All of the Assessment Districts are narrowly drawn to include only small neighborhoods in which all parcels receive special benefits from the street lighting and park and recreation improvements constructed within that particular Assessment District. Such small neighborhood Assessment Districts ensure that all street lighting and park and recreation improvements constructed and maintained with assessment proceeds are located in close proximity to all parcels of real property subject to the assessment in each Assessment District and therefore

provide direct special benefit to each of such parcels in each Assessment District pursuant to the case law specified above.

The fact that the street lighting, park and recreational improvements and maintenance, repair and replacement services for those improvements have some limited general benefit to the public at large including non-property owners, tenants and visitors, does not mean that they do not also have a special benefit to property owners whose parcels are assessed. The Engineer's Report is consistent with case law cited above because the assessments have been apportioned based on the entirety of the capital cost of the Improvements and maintenance thereof and based on proportional special benefit to each parcel of real property within each Assessment District.

While such improvements and maintenance may provide some benefits to the general public despite the neighborhood character of such improvements, when special benefits can be identified they may be separated from general public benefits and their costs imposed as assessments on the properties to which those special benefits accrue. This Engineer's Report is consistent with the decisions mentioned above in *Beutz*, *Dahms*, and *Golden Hill* because the street lighting and park and recreation improvements and maintenance will directly and specially benefit property in the Assessment District and whatever limited general benefits exist have been explicitly calculated, quantified, and excluded from the assessments.

The assessments paid by each parcel within each Assessment District are proportional to the special benefit that each parcel within each Assessment District receives from such improvements and maintenance because:

The assessment imposed on each parcel within each Assessment District does not exceed the costs incurred by CPCSD in providing such street lighting and park and recreation improvements and maintenance to each such parcel as specified in this Engineer's Report.

- a. The use of a variety of small neighborhood Assessment Districts ensures that the street lighting, park, landscaping and recreational improvements constructed and maintained with assessment proceeds are located in close proximity to all parcels of real property subject to the assessment, thereby ensuring that such improvements provide special benefit to each of the parcels in each Assessment District paying such assessments.
- b. Due to the proximity of the parcels of real property in each Assessment District to the street lighting and park and recreation capital improvements and maintenance funded with assessment proceeds, such properties receive a special benefit from such improvements and maintenance distinct from the benefit of other parcels of real property outside of each Assessment District. The nature of the neighborhood street lighting and park and recreational improvements within each Assessment District ensures that the special benefit from such improvements accrue to the residents of the parcels comprising each such Assessment District. The

street lighting and neighborhood park and recreational facilities located within such Assessment Districts are not extensively used by non-property owners such as visitors and guests due to their neighborhood character. The extent to which such neighborhood facilities within each Assessment District are utilized by non-property owners such as visitors and guests, such use constitutes a general benefit which is calculated in the section of this Engineer's Report which follows entitled "Calculating General Benefit."

## PLANS AND SPECIFICATIONS

---

The work and improvements proposed to be undertaken by the Assessment Districts and the cost thereof paid from the levy of the continued assessments provide special benefit to Assessor Parcels within the Assessment Districts as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements (the "Improvements") are generally described as follows:

Installation, maintenance and servicing of public facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, street lighting, public lighting facilities, fencing, entry signs and associated appurtenances and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Cameron Park Community Services District. Any plans and specifications for these improvements will be filed with the General Manager of the Cameron Park Community Services District and are incorporated herein by reference.

As applied herein, "Installation" means the design and construction of public improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks and drainage, and lights.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements, or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

## DESCRIPTIONS OF THE DISTRICTS

---

### SERVICES FOR INDIVIDUAL DISTRICTS

Each of the Assessment Districts within CPCSD provide for the installation, maintenance and servicing of street lighting and/or park and recreational improvements located within each such Assessment District. The following table provides further detail regarding the public improvements funded in the individual Assessment Districts.

TABLE 1 – SERVICES FOR INDIVIDUAL DISTRICTS

District	Services Provided	
30. Airpark	Street Lights (112) LS 70 Watt	
31. Unit 6	Street Lights (92) LS-1A 70 Watt	
32. Unit 7	Street Lights (72) LS-1A 70 Watt	
33. Unit 8	Street Lights (70) LS-1 70 Watt	
34. Viewpointe	Street Lights (15) LS-1 70 Watt	
35. Goldorado	Street Lights (18) LS-1 70 Watt	
36. Unit 11	Street Lights (33) LS-1 70 Watt	
37. Unit 12	Street Lights (74) LS-1 70 Watt	
38. Cameron Woods 1-4	Street Lights (42) LS-1 70 Watt	
39. Bar J 15A Country Club	Street Lights (103) LS-1 70 Watt	Landscaping, etc.
40. Bar J 15B Merrychase	Street Lights (8) LS-1E-HPS Watt	Landscaping, etc.
41. Creekside	Street Lights (12)(HPSVL), LS-1D, 70 W	
42. Eastwood	Street Lights (8) LS-1 70 Watt	Landscaping, etc
43. David West	No lights	Landscaping, etc
44. Cambridge Oaks	Street Lights (9) (HPSVL), LS-1D, 70 W	
45. Northview	Street Lights (10) LS1-D 70 W	Landscaping, etc
46. Cameron Valley	Street Lights (6) LS-1 70 Watt	Landscaping, etc
47. Cameron Woods 8	Street Lights (8) LS-1 70 Watt	
48. Silver Springs	No lights	Landscaping, etc
50. Bar J 15A No 2	No lights	Landscaping, etc

**DISTRICT BOUNDARIES AND SPECIFIC AREAS MAINTAINED**

A description of the boundaries, areas maintained, and improvements are described in detail below for each district.

Airpark (LLAD #30)

BOUNDARIES: El Dorado County Map Book, 083, pages 14 through 24, pages 47, 48, and pages 51 through 54, inclusive.

Improvements:

New:

- No Planned Projects.

Existing:

- 112 LS 70W streetlight lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 2, below:

**TABLE 2 – AIRPARK STREET LIGHTS**

114	124	134	144	154	164	174	184	194	204	214	224
115	125	135	145	155	165	175	185	195	205	215	225
116	126	136	146	156	166	176	186	196	206	216	
117	127	137	147	157	167	177	187	197	207	217	
118	128	138	148	158	168	178	188	198	208	218	
119	129	139	149	159	169	179	189	199	209	219	
120	130	140	150	160	170	180	190	200	210	220	
121	131	141	151	161	171	181	191	201	211	221	
122	132	142	152	162	172	182	192	202	212	222	
123	133	143	153	163	173	183	193	203	213	223	

Unit 6 (LLAD #31)

BOUNDARIES: El Dorado County Map Book, 083, pages 25 through 33, inclusive.

Improvements:

New:

- No Planned Projects.

Existing:

- 92 LS-1A, 70W street light lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 3, below:

**TABLE 3 – UNIT 6 STREET LIGHTS**

1	13	23	33	46	57	73	84	96	109
2	14	24	34	48	58	74	85	98	111
4	15	25	35	49	59	75	86	99	
5	16	26	36	50	60	76	87	101	
6	17	27	37	51	64	77	88	103	
7	18	28	38	52	67	78	89	104	
8	19	29	39	53	68	79	90	105	
10	20	30	40	54	69	80	93	106	
11	21	31	44	55	70	81	94	106	
12	22	32	45	56	71	83	95	107	

Unit 7 (LLAD #32)

BOUNDARIES: El Dorado County Map Book, 083, pages 04 through 13, and pages 42 and 55, inclusive; Map Book 102, page 39; Map Book 116, page 01 parcel 1.

Improvements:

New:

- No Planned Projects.

Existing:

- 72 LS-1A, 70W streetlight lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 4, below:

**TABLE 4 – UNIT 7 STREET LIGHTS**

226	233	240	247	255	263	270	277	285	292	299
227	234	241	249	256	264	271	278	286	293	300
228	235	242	250	257	265	272	279	287	294	
229	236	243	251	259	266	273	280	288	295	
230	237	244	252	260	267	274	281	289	296	
231	238	245	253	261	268	275	282	290	297	
232	239	246	254	262	269	276	284	291	298	

Unit 8 (LLAD #33)

Boundaries: El Dorado County Map Book, 082, pages 52 through 60, page 62 through 64, pages 66 through 68, pages 70, 71, 73, 76, 77, 79, and 82 through 84, inclusive.

Improvements:

New:

- No Planned Projects.

Existing:

- 70 LS-1A, 70W streetlight lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 5, below:

**TABLE 5 – UNIT 8 STREET LIGHTS**

305	315	322	333	340	347	355	364	372	380
306	316	326	334	341	348	356	365	373	381
308	317	327	335	342	349	357	366	374	382
311	318	328	336	343	350	359	367	375	383
312	319	330	337	344	351	360	369	376	525
313	320	331	338	345	352	362	370	377	527
314	321	332	339	346	353	363	371	379	528

Viewpointe (LLAD #34)

BOUNDARIES: El Dorado County Map Book 116, pages 39, 40 and 42, inclusive.

Improvements:

New:

- No Planned Projects.

Existing:

- 15 LS-1, 70W streetlight lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 6, below:

**TABLE 6 – VIEWPOINTE STREET LIGHTS**

289	294	297	300	653
290	295	298	301	654
291	296	299	648	655

Goldorado (LLAD #35)

BOUNDARIES: El Dorado County Map Book 083, pages 34, 45 and 50, 61 inclusive.

Planned Projects for 2021-22

- Expected outreach for possible Rate Increase and other funding mechanisms to address assessment shortfalls that jeopardize the ability of the LLD's to maintain necessary maintenance service levels.

Improvements:

New:

- No Planned Projects.

Existing:

- 18 LS-1, 70W streetlight lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 7, below:

**TABLE 7 – GOLDORADO STREET LIGHTS**

656	659	661	666	667	670	672	674	677
658	660	662	666	669	671	673	676	680

Unit 11 (LLAD #36)

BOUNDARIES: El Dorado County Map Book 116, pages 8 through 27, pages 41, 45 56, and 62, inclusive.

Improvements:

New:

- No Planned Projects.

Existing:

- 33 LS-1, 70W streetlight lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 8, below:

**TABLE 8 – UNIT 11 STREET LIGHTS**

470	474	478	484	488	492	496	500	506
471	475	480	485	489	493	497	502	
472	476	482	486	490	494	498	503	
473	477	483	487	491	495	499	504	

Note: PG&E service number 1177, 1178, 1179, 1253, 1254, 12255, 1256 are lights within the common area of the HOA and are not maintained by the Unit 11 LLAD.

Unit 12 (LLAD #37)

BOUNDARIES: El Dorado County Map Book, 116, pages 28 through 37 and pages 44, 57 and 61, inclusive

Improvements:

New:

- No Planned Projects.

Existing:

- 74 LS-1, 70W streetlight lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 9, below:

TABLE 9 – UNIT 12 STREET LIGHTS

533	540	554	561	568	575	582	589	596	604	611
534	541	555	562	569	576	583	590	597	605	612
535	542	556	563	570	577	584	591	599	606	613
536	548	557	564	571	578	585	592	600	607	656
537	549	558	565	572	579	586	593	601	608	
538	552	559	566	573	580	587	594	602	609	
539	553	560	567	574	581	588	595	603	610	

Cameron Woods 1-4 (LLAD #38)

Boundaries: El Dorado County Map Book, 083, pages 46 and 49, and Map Book, 070, pages 37, 42, and 46, and 070-011-33, inclusive.

Improvements:

New:

- No Planned Projects.

Existing:

- 42 LS-1, 70W streetlight lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 10, below:

TABLE 10 – CAMERON WOODS 1-4 STREET LIGHTS

530	534	538	542	721	725	1172	1297	1301	1305	1359
531	535	539	543	722	1169	1173	1298	1302	1306	1360
532	536	540	544	723	1170	1174	1299	1303	1307	
533	537	541	720	724	1171	1175	1300	1304	1358	

Bar J 15A Country Club (LLAD #39)

Note: Bar J15-A Landscaping and Lighting District has a deficit. Bar J15-A No. 2 was formed to cover costs and services that would otherwise be reduced or eliminated. During fiscal year 2014-15, a major fencing project was completed in Bar J-15A and Bar J15-A No 2 – the funding for this project came from non-assessment revenue and contributed to the general fund offset.

BOUNDARIES: El Dorado County Map Book, 119, pages 05 through 07, 13 through 18, and 20 through 26, inclusive. (Formally Map Book, 108, pages 08 through 10, 16 through 21, 29 through 32, and 35 through 37, inclusive.)

Improvements:

New:

- No Planned Projects.

Existing:

- 103 LS-1, 70W streetlight lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 11, below:

**TABLE 11 – BAR J 15A COUNTRY CLUB STREET LIGHTS**

684	693	702	711	728	737	746	755	790	799	808	817
685	694	703	712	729	738	747	756	791	800	809	818
686	695	704	713	730	739	748	783	792	801	810	819
687	696	705	714	731	740	749	784	793	802	811	820
688	697	706	715	732	741	750	785	794	803	812	
689	698	707	716	733	742	751	786	795	804	813	
690	699	708	718	734	743	752	787	796	805	814	
691	700	709	726	735	744	753	788	797	806	815	
692	701	710	727	736	745	754	789	798	807	816	

- Irrigated landscape area of 56,378 square feet., 6,746 linear feet of irrigation piping (plus water sourcing and electricity for the irrigation controller), and 104 trees
- 16,740 square feet. of walk area (asphalt)

Bar J 15B Merrychase (LLAD #40)

BOUNDARIES: El Dorado County Map Book 119, pages 27 and 28 inclusive, and 119-190-12. (Formally Map Book, 108, pages 40 and 41, inclusive. Except 108-404-1.)

The improvements to be maintained include landscaping within the landscape corridors on the South side of Country Club Drive between Trinidad Drive and Merrychase Drive, the West side of Merrychase Drive between Country Club Drive and Lot B; both sides of Casa Largo Way; and the South side of Trinidad Drive between Country Club Drive and Lot B.

Planned Projects for 2021-22

- No planned projects

Improvements:

New:

- No Planned Projects.

Existing:

- 8 LS-1E HPS 70-watt streetlight lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 12, below:

TABLE 12 – BAR J 15B MERRYCHASE STREET LIGHTS

1083	1084	1085	1086	1087	1088	1089	1090
------	------	------	------	------	------	------	------

- Irrigated landscape area of 45,928 square feet, 6,746 linear feet of irrigation piping (plus water sourcing and electricity for the irrigation controller), and 133 trees
- 1,135 linear feet of concrete masonry wall with 16 plaster pilasters
- 16,920 square feet of walk area (concrete)

The improvements to be serviced include 8 existing streetlights, with a cost of \$13.94 per light, per month. Schedule LS-1E HPS 70 W, PG&E owned Street and Highway Lighting. Maintenance to be performed by PG&E; energy costs to be paid by the district. Energy costs also include the irrigation controller service.

Energy costs for 8 LS-1E-HPS 70 W, located at the following streets or intersections.

Trinidad Drive	3 each
Gailey Circle	3 each
Gailey Court	1 each
Casa Largo Way and Merrychase Drive	1 each

Creekside (LLAD #41)

BOUNDARIES: El Dorado County Map Book, 116, pages 53 and 55, inclusive.

Planned Projects for 2021-22

- Expected outreach for possible Rate Increase and other funding mechanisms to address assessment shortfalls that jeopardize the ability of the LLD's to maintain necessary maintenance service levels.

Improvements:

New:

- No Planned Projects.

Existing:

- 12 (HPSVL), LS-1D, 70 W streetlight lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 13, below:

**TABLE 13 – CREEKSIDE STREET LIGHTS**

758	759	760	761	762	763	764	765	1120	1121	1122	1123
-----	-----	-----	-----	-----	-----	-----	-----	------	------	------	------

Eastwood (LLAD #42 – Park and Landscape Corridor)

BOUNDARIES: El Dorado County Map Book, 70, pages 32 through 36, 38 and 41, inclusive.

The improvements to be maintained include two elements:

The established park, identified as Lot A, formed by the boundaries of Culver Lane, Veld Way, and Canoga Lane within the Eastwood Park Development Area.

The landscape corridor on the north side of Meder road between Lots 137 and 148 and on the south side of Meder Road between Lots 3 and 17 (refer to pages 6 and 7), as well as the setback landscape areas adjacent to Lots 6 and 7 at Veld Way.

Improvements:

New:

- Eastwood LLAD will continue to set aside \$10,000 annually for replacement costs for both the sound wall and iron fences.

Existing:

- Tree wells
- Irrigation upgrade (spray irrigation/drip irrigation systems)
- Shrubs
- Bark landscape to Meder Rd.
- 8 (HPSVL), LS-1D, 70 W streetlight lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 14, below:

**TABLE 14 – EASTWOOD STREET LIGHTS**

1140	1142	1143	1146	1147	1182	1183	1257
------	------	------	------	------	------	------	------

- Irrigated landscape area of 122,330 square feet, 10,804 linear feet of irrigation piping (plus water sourcing and electricity for the irrigation controllers)

- 1,970 linear feet of concrete masonry wall with 8 brick pilasters
- Four picnic tables, trash receptacles, dog waste stations, dog waste pick-up signs and drinking fountain
- 47 existing trees and 428 miscellaneous shrubs
- Irrigation controllers: 3 each
- Energy costs for 9 LS1-D 70W and 1 spotlight

#### David West Park (LLAD #43)

Note: In 2011 the Cameron Park CSD conducted several outreach meetings and a balloting. The Community was not supportive of the proposed measure. Cameron Park CSD will determine the next steps.

BOUNDARIES: El Dorado County Map Book, 119, pages 29 and 30 inclusive (formally Map Book 108, pages 44 and 45, inclusive.)

The improvements to be maintained include the landscaping within the landscape corridor on the north side of Crazy Horse Road between Lot B to the east and Lots D and 8 to the west (refer to book: 108 page 44). The Park, Lot C, generally formed by the boundaries of Highway 50 and Crazy Horse Road, and Lots B, D & 8 in the Cambridge Oaks Development Area. This is a multi-use facility adaptable to baseball, soccer, or general recreation purposes.

#### Improvements:

##### New:

- No Planned Projects.

##### Existing:

- Irrigated landscape area of 98,400 square feet, 5,960 linear feet of irrigation piping (plus water sourcing and electricity for the irrigation controllers)
- 66 trees, plants, shrubs, ground cover
- 2,760 square feet of concrete walkways, 1,200 linear feet of wood header, 125 linear feet of temporary (retractable) fencing, and 1,560 linear feet of permanent chain-link fence
- Three-foot monument dedicating park to David West
- ADA accessibility
- 2,400 sq. foot asphalt parking lot (space for approx. 15 cars)
- Two picnic tables and free-standing water fountains
- Full, chain-link backstop, two sets of bleachers, snack shack/scorers building

#### Cambridge Oaks (LLAD #44)

BOUNDARIES: El Dorado County Map Book, 119, pages 29 and 30 inclusive (formally Map Book 108, pages 44 and 45, inclusive.)

Planned Projects for 2021-22

- No planned projects

Improvements:

New:

- No Planned Projects.

Existing:

- 9 (HPSVL), LS-1D, 70W streetlight lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 15, below:

TABLE 15 – CAMBRIDGE OAKS STREET LIGHTS

C1023	C1024	C1025	C1026	C1027	C1028	C1033	C1034	C1035
-------	-------	-------	-------	-------	-------	-------	-------	-------

Northview (LLAD #45)

BOUNDARIES: El Dorado County Map Book, 083, page 57 and 58, inclusive.

The improvements to be maintained include the landscaping within the landscape improvements along the northerly side of Meder Road and the west side of Auburn Hills Drive adjacent to the Northview (Cameron Ridge) development. This includes such items as plant material, irrigation, and masonry walls with pilasters and entry signage. Also included are landscape improvements in the open space area between Ashland Drive and the northerly boundary of the development. The improvements, which are further described in Part A of the report, are being furnished and installed by and at the developer's expense with the exception of planned park improvements and the sidewalk running along the west side of Auburn Hills Drive between lots 1 and 51, also described in Part A of this report. These park improvements and the sidewalk are being installed by the CPCSD at the expense of Assessment District No. 45 through the establishment of a capital fund. Maintenance of all the described facilities, including a replacement fund, is being funded by the assessment district.

Improvements:

New:

- No Planned Projects.

Existing:

- ADA compliant pathway
- Park entrance signage at Auburn Hills

- Security lighting
- Signage throughout park
- 10 street light lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 16, below:

**TABLE 16 – NORTHVIEW STREET LIGHTS**

1258	1259	1260	1261	1262	1271	1272	1273	1274	1275
------	------	------	------	------	------	------	------	------	------

- Irrigated landscape area of 14,080 square feet, 7,755 linear feet of irrigation piping (plus water sourcing and electricity for the irrigation controllers)
- 72 trees and 465 shrubs
- Playground structure, drinking fountain, picnic table, shaded structure, playground fiber and trash receptacle
- 5,640 square feet of concrete walkways and one wooden gate
- 1,227 linear feet of masonry wall with 16 brick pilasters
- 472 linear feet of concrete header (mow strip)
- Energy costs for 10 LS1-D 70W and 1 spotlight

Cameron Valley Estates (LLAD #46)

BOUNDARIES: El Dorado County Map Book, 070, page 39, 44 and 45, inclusive.

The improvements to be maintained include the landscaping within the landscape improvements along the east and west side of Carousel Lane between Meder Road and Braemer Drive and the northerly side of Drummond Way and Auburn Hills Drive. This includes such items as plant material, irrigation, and masonry walls with pilasters and entry signage. Also included are the four corners around the detention pond between Sinclair and Connery Drive. The improvements, which are further described in Part A of the report, are being furnished and installed by and at the developer's expense. Maintenance of all the described facilities is being funded by the assessment district.

Improvements:

New:

- No Planned Projects.

Existing:

- 6 street light lamps including maintenance (performed by PG&E) and electrical service. The street lights, listed by PG&E service number, are shown in Table 17, below:

**TABLE 17 – CAMERON VALLEY ESTATES STREET LIGHTS**

1341	1342	1343	1344	1346	1347	1347	1348	1349
------	------	------	------	------	------	------	------	------

- Irrigated landscape area of 45,840 square feet, 9,870 linear feet of irrigation piping (plus water sourcing and electricity for the irrigation controllers)
- 233 trees and 1,755 shrubs
- 11,580 square feet of concrete walkways
- 2,910 linear feet of redwood fencing, and
- 1,640 linear feet of concrete header (mow strip)
- 28,000 square feet of bard
- Energy costs for 9 LS1-D 70W and 1 spotlight

Cameron Woods 8 (LLAD #47)

BOUNDARIES: Assessor Parcel Numbers: 070-470-01 through 34 and 070-480-01 through 25.

Planned Projects for 2021-22

- No planned projects

Improvements:

New:

- No Planned Projects.

Existing:

- 8 streetlight lamps including maintenance (performed by PG&E) and electrical service. The streetlights, listed by PG&E service number, are shown in Table 18, below:

**TABLE 18 – CAMERON WOODS 8**

1392	1393	1394	1395	1396	1397	1398	1399
------	------	------	------	------	------	------	------

Silver Springs (LLAD #48)

BOUNDARIES: Assessor Parcel Numbers: 115-370-01 through 03 and 115-370-07 and 115-370-11 and 115-430-01 through 53.

Improvements:

New:

- None.

Existing:

- Irrigated landscape area along Silver Springs Parkway (east side)
- Shrubs
- Redwood perimeter fence
- Masonry pillars along Silver Spring Parkway & Foxmore Lane
- Common wall fencing along Silver Spring Parkway & Foxmore Lane
- Concrete sidewalk

Bar J15-A No. 2 (LLAD #50)

Note: Bar J15-A No. 2 Landscaping and Lighting District was formed to cover costs and services that would otherwise have been reduced or eliminated.

BOUNDARIES: El Dorado County Map Book, 119, pages 05 through 07, 13 through 18, and 20 through 26, inclusive.

Improvements:

New:

- None.

Existing:

- Irrigated landscape area of 56,378 square feet, 6,746 linear feet of irrigation piping (plus water sourcing and electricity for the irrigation controller), and 104 trees
- 16,740 square feet of walk area (asphalt)

Levy Summary by District

TABLE 19 – FY 2021-22 ASSESSMENT REVENUES

District Designation	District Name	FY 2021-22 Total			Levy Per Unit		
		Assessment Levy	Assessable Parcels	Lights	Rate	Method	Eligible for Increase
30	Airpark	\$0	321	112	\$0.00	Per Parcel	No
31	Unit 6	\$16,568	304	92	\$54.50	Per Parcel	No
32	Unit 7	\$12,554	347	72	\$36.18	Per Parcel	No
33	Unit 9	\$15,494	428	70	\$36.20	Per Parcel	No
34	Viewpointe	\$6,218	138	15	\$45.06	Per Parcel	No
35	Goldorado	\$3,100	32	18	varies	varies by size	No
36	Unit 11	\$6,883	307	33	\$22.42	Per Parcel	No
37	Unit 12	\$12,340	331	74	\$37.28	Per Parcel	No
38	Cameron Woods 1-4	\$0	164	42	\$0.00	Per Parcel	No
39	Bar J 15A	\$24,265	503	103	\$48.24	Per Parcel	No
40	Bar J 15B Merrychase	\$10,652	43	8	\$190.04	+lots A & B	No
41	Creekside	\$2,449	79	12	\$31.00	Per Parcel	No
42	Eastwood	\$0	183	8	\$0.00	Per Parcel	No
43	David West	\$18,150	110	0	\$165.00	Per Parcel	No, capped at \$165
44	Cambridge	\$1,637	110	9	\$14.88	Per Parcel	No
45	Northview	\$29,808	92	10	\$324.00	Per Parcel	No
46	Cameron Valley	\$12,782	120	6	\$106.52	Per Parcel	No
47	Cameron Woods 8	\$0	53	8	\$0.00	Per Parcel	Up to 3%/yr
48	Silver Springs	\$27,124	58	0	\$467.65	Per Parcel	Up to 4%/yr
50	Bar J 15A No. 2	\$22,967	503	0	\$45.66	Per Parcel	Up to 3%/yr
<b>Total:</b>		\$222,991					

Note:

David West (LLAD 43) has reached the cap set in the original formation documents; the assessment rate for FY 2021-22 will be \$165.00.

Airpark, Cameron Woods 1-4, Eastwood, and Cameron Woods 8 will not be levied for fiscal year 2021-22 which are less than the Maximum Authorized Rates.

## METHOD OF APPORTIONMENT

---

### METHOD OF APPORTIONMENT

The method used for apportioning the assessment in those three assessment districts subject to the requirements of Proposition 218 (Cameron Woods 8, Silver Springs and Bar J 15 A No. 2) is based upon the relative special benefits to be derived by the properties in the Assessment Districts over and above general benefits conferred on real property or to the public at large. The assessment is apportioned to lots and parcels in proportion to the relative special benefit from the improvements. Special benefit is calculated for each parcel in each such Assessment District using the following process:

1. Identification of all benefit factors from the Improvements and Maintenance;
2. Calculation of the proportion of these benefits that are special and general and quantification of the general benefits;
3. Determination of the relative special benefit per property type;
4. Calculation of the specific assessment for each individual parcel based upon special versus general benefit, property type, and property characteristics.

The assessments levied in all of the other assessment districts are exempt from the substantive and procedural requirements of Proposition 218 (see Exemptions from Proposition 218 at pages 2 through 4 above). The substantive requirements with respect to which such assessment districts are exempt include the following: (1) differentiation between "special benefit" and "general benefit" conferred on properties from the improvements or services funded with assessment proceeds; (2) limitation of the value of the assessment on each parcel by the reasonable cost of the proportional special benefit" conferred on that parcel by the improvements and services funded with the assessments, and (3) allocation of assessments per parcel dependent upon proportional special benefit measured as a proportion of the entirety of the costs of constructing and/or maintaining improvements.

The assessments levied in these assessment districts exempt from the requirements of Proposition 218 are based on an analysis of special benefit as required by the Landscaping and Lighting Act of 1972, which benefit categories are described below.

This section of the Engineer's report includes: (1) a discussion of the special benefits to be provided by the proposed improvements and maintenance services and the method of apportionment of assessments within those assessment districts exempt from Proposition 218; and (2) a discussion of the special benefits and general benefits to be provided by the proposed improvements and maintenance services and the method of apportionment of assessments within those three assessment districts subject to the requirements of Proposition 218.

### SPECIAL BENEFITS

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. With reference to

the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

*"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."*

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must reasonably exceed the cost of the assessment:

*"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."*

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the installation, maintenance and servicing of the Improvements to be provided with the assessment proceeds. These categories of special benefit are derived from the case law specified above and from statutes passed by the California Legislature and other studies which describe the types of special benefit received by property from street lighting and park and recreational improvement and maintenance such as those proposed to be funded in each Assessment District. These types of special benefits are summarized below.

1. Proximity to improved public landscaping, lighting, parks and other permanent park and recreational facilities.
2. Illumination of properties and illumination of walkways, roads and other means of access to properties.
3. Increased safety of property due to improved lighting and illumination.
4. Access to improved parks and landscaped areas within the Assessment Districts.
5. Improved Views.
6. Extension of a property's outdoor areas and green spaces for properties within close proximity to park improvements.

## **BENEFIT FACTORS**

The special benefits from the Improvements are further detailed below:

### **PROXIMITY TO IMPROVED PUBLIC LANDSCAPING, LIGHTING, PARKS AND OTHER PERMANENT PARK AND RECREATIONAL FACILITIES**

Only the specific properties within close proximity to the Improvements are included in each Assessment District. Therefore, property in the Assessment Districts enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Assessment Districts do not share.

The Board has determined that the location, nature and function of the proposed street lighting and park and recreational projects within each Assessment District combine to

provide substantially equal benefit to all parcels of real property within each particular land use category within each Assessment District, regardless of the location of that property within the boundaries of each Assessment District.

The reasons for this determination are as follows:

1. With respect to park and recreational improvements, each of those Assessment Districts which use assessment proceeds to fund park and recreational improvements are small with a maximum distance of a parcel of real property to neighborhood park and recreational facility of less than 1/3 mile. Since all parcels of real property within each Assessment District are located within an average radius of less than 453 feet from available park and recreational improvements constructed and maintained with assessment proceeds, the Board has found it reasonable to assess all such parcels within each Assessment District equally for those Assessment Districts which provide park and recreational improvements and maintenance.

#### **ILLUMINATION OF PROPERTIES AND ILLUMINATION OF WALKWAYS, ROADS AND OTHER MEANS OF ACCESS TO PROPERTIES**

The assessments in many of the Assessment Districts fund lighting that directly illuminates properties in the Districts, and the means of access to properties, such as walkways and roads. This is a clear and direct advantage to property in the Districts that the public at large and other properties do not receive. For each Assessment District which provides street light improvements and maintenance, each parcel of real property within such Assessment District is located within the boundaries of illumination areas provided by such street light facilities and therefore enjoy special benefit from those facilities not enjoyed by other parcels located outside each such Assessment District.

#### **INCREASED SAFETY OF PROPERTY DUE TO IMPROVED LIGHTING AND ILLUMINATION**

Well lighted properties, walkways and roads are safer, so for those Assessment Districts which provide funding for street light improvements and maintenance, the lighting funded by the Assessments also clearly improves the safety of property in the Districts. This is another direct advantage to property within each Assessment District which benefit is not enjoyed by any parcels of real property located outside of each such neighborhood Assessment District which provide street lighting.

#### **ACCESS TO IMPROVED PARKS AND LANDSCAPED AREAS WITHIN THE DISTRICTS**

Since the parcels in each Assessment District are the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved landscaping areas that are provided by the Assessments. This is a direct advantage and special benefit to property in those Assessment Districts with landscaping.

#### **IMPROVED VIEWS**

The maintenance of park and recreational landscaped areas in those Assessment Districts providing park and recreational improvements and maintenance provides improved views to those neighborhood properties located within each such Assessment District. The properties

in each such Assessment District enjoy close and unique proximity access and views of the Improvements; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in that Assessment District.

**EXTENSION OF A PROPERTY’S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS**

The public parks and landscaped areas within certain specified Assessment Districts provide additional outdoor areas that serve as an effective extension of the land area for those parcels of property located within that particular Assessment District. The park improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct advantage and special benefit of properties with good and close proximity to the Improvements.

**GENERAL VERSUS SPECIAL BENEFIT – CAMERON WOODS 8, BAR J 15A No. 2 AND SILVER SPRINGS**

Article XIII C (Proposition 218) of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to “separate the general benefits from the special benefits conferred on a parcel.” This analysis applies to two of the three assessment districts formed after the adoption of Proposition 218 and subject to its requirements (Cameron Woods 8, Bar J 15 A No. 2; Silver Springs is undeveloped property and no assessments are currently being assessed or collected) The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. The assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

<b>Total Benefit</b>	<b>=</b>	<b>General Benefit</b>	<b>+</b>	<b>Special Benefit</b>
--------------------------	----------	----------------------------	----------	----------------------------

There is no widely-accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not “particular and distinct” and are not “over and above” benefits received by other properties. The SVTA decision provides some clarification by indicating that general benefits provide “an indirect, derivative advantage” and are not necessarily proximate to the improvements.

In this report, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

A formula to estimate the general benefit is listed below:

<b>General Benefit</b>	=	<b>Benefit to Real Property Outside the Assessment District</b>	+	<b>Benefit to Real Property Inside the Assessment District that is Indirect and Derivative</b>	+	<b>Benefit to the Public at Large</b>
------------------------	---	---	---	--	---	---------------------------------------

Special benefit, on the other hand, is defined in the state constitution as “a particular and distinct benefit over and above general benefits conferred on real property located in the district.” The SVTA decision indicates that a special benefit is conferred to a property if it “receives a direct advantage from the improvement (e.g., proximity to a park).” In this assessment, as noted, properties in the Assessment District have close and unique proximity to street lighting, views and access to the park and recreational Improvements that other properties and the public at large do not receive. Therefore, the majority of the benefits conferred to property in each of these Assessment Districts is special, and only minimally received by property outside the Assessment District or by the public at large.

In the 2009 *Dahms* case, the Court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district and not to parcels located outside the Assessment District. It is also important to note that the improvements and services funded by the assessments in this case are similar to the improvements and services funded by the Assessments described in this Engineer’s Report. The Court found these improvements and services to be 100% special benefit. Also similar to the assessments in this case, the Assessments described in this Engineer’s Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, *Dahms* establishes a basis for minimal or zero general benefits from the Assessments. However, in this Report, the general benefit is more conservatively estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

**CALCULATING GENERAL BENEFIT**

In this section, the general benefit in the Cameron Woods 8, Bar J 15 A No. 2 and Silver Springs Assessment Districts subject to this requirement of Proposition 218 is conservatively quantified.

**GENERAL BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICT**

Properties within the Cameron Woods 8, Bar J 15 A No. 2 and Silver Springs Assessment Districts receive almost all of the special benefits from the Improvements because properties in each Assessment District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the Improvements, but outside of the boundaries of each such Assessment District, may receive some benefit from the Improvements. Since this benefit is conferred upon properties outside the Assessment District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments.

The properties outside of the Bar J 15 A No. 2 Assessment District, which provides park and recreation facilities and maintenance, and within the proximity radii for neighborhood parks in this Assessment District may receive some benefits from the park and recreational Improvements. Since these properties are not assessed for their benefits because they are outside of the area that can be assessed by the District, this is a form of general benefit to the public at large and other property. A 5% reduction factor is applied to these properties in this Assessment District.

The properties outside of the Cameron Woods 8 Assessment District, which provides street lighting improvements and maintenance only, likely do not receive any benefits from the illumination provided by those street lighting improvements. However, guests and visitors to residents and owners of parcels within this Assessment Districts may derive some general benefit from the security provided by such illumination when visiting owners of property within this Assessment District or when traveling on streets located in this Assessment Districts during non-daylight hours. Since the properties owned by such visitors and guests are not assessed for the street lighting benefits because they are outside the area that can be assessed within this Assessment District, this is also a form of general benefit to the public at large and other property which cannot be assessed. A 5% reduction factor is applied to these properties in this Assessment District as such a benefit constitutes general benefit under the case law and legislation discussed above.

#### **GENERAL BENEFIT TO PROPERTY WITHIN THE ASSESSMENT DISTRICT**

The “indirect and derivative” benefit to property within the Cameron Woods 8, Bar J 15 a No.2 and Silver Springs Assessment Districts is particularly difficult to calculate. A solid argument can be presented that all benefit within each such Assessment District is special, because the Improvements are clearly “over and above” and “particular and distinct” when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting properties in each such Assessment District. All of the parcels in each of these assessment districts are either used for residential purposes, or are vacant but zoned residential. All such parcels are subject to assessment.

Nevertheless, the SVTA decision indicates there may be general benefit “conferred on real property located in the district.” A measure of the general benefits to property within the Assessment area is the percentage of land area within each Assessment District that is publicly owned and used for regional purposes such as major roads, rail lines and other regional facilities because such properties, while physically within these Assessment Districts, are used for regional purposes and could receive some indirect benefit from the improvements and/or maintenance funded with assessment proceeds, or provide indirect benefits to the public at large. A negligible amount of the land area (~0%) in these Assessment Districts is used for such regional purposes, so this is a measure of the general benefits to property within these Assessment Districts.

#### **GENERAL BENEFIT TO THE PUBLIC AT LARGE**

In *Beutz*, the Court opined that general benefits from parks and recreation facilities could be quantified by measuring the use of parks and recreation facilities by people who do not live within the assessment boundaries. In the *Golden Hills* case, the Court opined that general

benefits from street lighting facilities could be quantified by measuring the number of vehicle trips within areas served by street lights by people who do not live within Assessment District boundaries. This Report uses this general benefit measure as the third component of our overall general benefit quantification. Therefore, the general benefit to the public at large from park and recreational improvements provided in Bar J 15 A No. 2 Assessment District can be estimated by the proportionate amount of time that the neighborhood park and recreational facilities located within this Assessment District are used and enjoyed by individuals who are not residents, employees, customers or property owners within this Assessment District. Likewise, the general benefit to the public at large from street lighting facilities and improvements afforded by the Cameron Woods 8 Assessment District can be estimated by the proportionate usage of streets afforded with street lighting facilities by individuals who are visitors and guests of property owners and not residents, customers or property owners within that particular Assessment District. Based upon significant research conducted by SCI, the general benefit from street lighting is estimated to be 5% or less.

SCI has conducted numerous surveys of similar park and recreation facilities in the Sacramento area and other areas in California and has determined that use by the public at large for facilities similar to those located in the Bar J 15 A No. 2 Assessment District is nearly always less than 15%. Therefore, the CPCSD estimates that visitors to neighborhood parks in this Assessment District which provides park and recreational improvements amounts to general benefits to the public at large equal to the amount of 15%.

#### **TOTAL GENERAL BENEFITS**

Using a sum of these three measures of general benefit, we find that approximately 20% (5%+0%+15%) of the benefits for the Bar J 15 A No. 2 Assessment District which funds park improvements and maintenance, and approximately 10% (5%+0%+5%) of the benefits for the Cameron Woods 8 Assessment District and Silver Spring Assessment District which funds street lighting improvements and maintenance may be general in nature and should be funded by sources other than the assessment.

#### **General Benefit Calculation – Districts with Parks (Bar J 15 A No. 2)**

**5% (Outside the Assessment District)**  
**+ 0% (Property within the Assessment District)**  
**+15% (Public at Large)**  
**= 20% (Total General Benefit)**

**General Benefit Calculation – Districts with Streetlights (Cameron Woods 8 Assessment District & Silver Springs Assessment District)**

**5% (Outside the Assessment District)**  
**+ 0% (Property within the Assessment District)**  
**+5% (Public at Large)**  
**= 10% (Total General Benefit)**

**NON-ASSESSMENT REVENUE FUNDS GENERAL BENEFITS**

This analysis finds that 20% of the total benefit conferred by the park improvements and maintenance funded within the Bar J 15 A No. 2 Assessment District, and 10% of the total benefit conferred by the street lighting improvements and maintenance funded in the Cameron Woods 8 Assessment District and Silver Spring Assessment District may constitute general benefit.

The total budget for installation, maintenance and servicing of the Improvements in each of these Assessment Districts is included in Table 22. The budgets for each of these three Assessment Districts do not reflect the portion of non-assessment revenues contributed by the Cameron Park Community Services District General Fund which pay the following costs: (1) of administration costs; (2) of legal costs; (3) of other overhead costs calculated as 30% of total costs incurred in each such assessment District per regulations of the Uniform Public Construction Cost Accounting Commission; (4) additional capital improvement costs such as the cost of the major fencing project in Bar J 15 A No. 2 completed in fiscal year 2014-15.

The park and recreational improvements in the Bar J 15 A No. 2 assessment district and street lighting improvements in the Cameron Woods 8 assessment district and Silver Springs assessment district were constructed by the original property owners and developers of the homes in each such assessment district as a condition of development. The value of such construction costs can be quantified and monetized. Since the construction of the park improvements and street lighting improvements in these 2 assessment districts was performed by the developers and paid for with non-assessment funds, the total amount of construction costs for such improvements in each such assessment district can be amortized over the life of each of these assessment districts and used to offset the proportion of general benefit resulting from improvements and maintenance services in each of these 2 assessment districts. The annual amount of such offset is conservatively estimated at 25% of the total annual assessment amount in each of these 2 assessment districts.

Hence, this funding from non-assessment sources more than compensates for general benefits, if any, received by the properties within these two assessment districts, because the proportion of general fund contributions to expenses in each such assessment district exceeds the proportion of total benefit in each such assessment District determined to be general benefit.

## **METHOD OF ASSESSMENT**

The second step in apportioning assessments for all assessment districts, both those subject to and exempt from the requirements of Proposition 218, is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated a SFE value, which is each property's relative benefit in relation to a single family home on one parcel. In this case, the "benchmark" property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

## **ASSESSMENT APPORTIONMENT**

The assessments for these Assessment Districts provide direct and special benefit to properties in the districts. All of these assessment districts are residential single family development projects. As such, each residential property receives similar benefit from the improvements. Therefore, the Engineer has determined that the appropriate method of apportionment of the benefits derived by all parcels is on a dwelling unit basis. All improved properties or properties proposed for development are assigned an SFE factor equal to the number of dwelling units developed or planned for the property. The assessments are listed on the Assessment Roll.

## **GOLDORADO AND BAR J 15B MERRYCHASE NON-RESIDENTIAL PARCELS**

Tables 20 and 21 on the next page include specific SFE units for the non-residential parcels within Goldorado and Bar J15B Merrychase.

**TABLE 20 – GOLDORADO ASSESSMENT METHODOLOGY**

35. Goldorado Assessment Methodology		
Size	Parcel	Assessment Per Parcel
0.42	83-340-01-1	\$21.28
0.49	83-340-07-1	\$24.84
0.68	83-340-14-1	\$34.48
2.47	83-451-01-1	\$125.22
0.47	83-453-09-1	\$23.82
0.48	83-453-10-1	\$24.34
0.55	83-453-11-1	\$27.88
0.52	83-453-12-1	\$26.36
0.49	83-453-13-1	\$24.84
0.57	83-453-14-1	\$28.90
1.77	83-453-18-1	\$89.74
2.34	83-453-21-1	\$118.64
0.43	83-453-22-1	\$21.80
16.13	83-454-03-1	\$817.78
1.83	83-455-01-1	\$92.78
4.22	86-456-01-1	\$213.94
4.67	83-456-02-1	\$236.76
4.14	83-456-10-1	\$209.90
3.05	83-456-11-1	\$154.64
1.2	83-456-12-1	\$60.84
0.61	83-456-13-1	\$30.92
0.58	83-456-14-1	\$29.41
0.48	83-456-15-1	\$24.34
1.49	83-456-17-1	\$75.54
0.91	83-456-18-1	\$46.14
1.58	83-456-19-1	\$80.11
4.34	83-500-01-1	\$220.04
0.24	83-610-01-1	\$12.16
0.15	83-610-02-1	\$7.60
0.2	83-610-03-1	\$10.14
0.2	83-610-04-1	\$10.14
0.2	83-610-05-1	\$10.14

**TABLE 21 – BAR J 15B MERRYCHASE**

Total assessment = \$10,651.56		
Residential Lots:	\$7,791.64	41 = \$190.04 per parcel
Lot A:	\$2,369.65	1 = \$2369.65 per parcel
Lot B:	\$490.27	1 = \$490.27 per parcel

## FY 2021-22 ESTIMATE OF COST AND LEVY SUMMARY

---

The table on the following page summarizes the 2021-22 estimate of cost by individual Landscaping and Lighting District. The budgets should be considered estimates and final budgets will be approved by the Cameron CSD Board after the end of year reconciliation.

Dedicated funds include funds dedicated to new capital improvements as well as reserve funds. Generally speaking, reserves are kept to less than or equal to revenue for one annual assessment.

TABLE 22 – FISCAL YEAR 2021-22 ESTIMATE OF COST

District Designation	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	50	
Assessor Fund Number	20330	20331	20332	20333	20334	20335	20336	20337	20338	20339	20340	20341	20342	20343	20344	20345	20346	20329	20347	20350	
District Description	Airpark	Unit 6	Unit 7	Unit 8	Viewpoint	Goldorado	Unit 11	Unit 12	Cameron Woods 1-4	Bar J 15A Country Club	Bar J 15B Merrychase	Creekside	Eastwood	David West	Cambridge Oaks	Northview	Cameron Valley	Cameron Woods 8	Silver Springs	Bar J15-A No. 2	Totals
<b>EXPENDITURES</b>																					
Salaries										\$12,449	\$7,289		\$17,703	\$13,612		\$11,378	\$5,623		6126		\$101,030
Health, Dental, Vision										\$2,905	\$1,731		\$3,793	\$2,989		\$2,504	\$1,215		1246		\$19,994
Other (WC,Ret, UI/TT)										\$2,365	\$1,384		\$3,360	\$2,586		\$2,162	\$1,067		\$1,163		\$7,729
Total Salaries and Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$17,719	\$10,404	\$0	\$24,856	\$19,187	\$0	\$16,044	\$7,905	\$0	\$8,535	\$0	\$104,650
Agriculture													\$1,200	\$990							\$2,190
Equipment/Maintenance										\$500	\$950		\$12,400	\$3,100		\$3,600	\$1,200		\$2,700		\$24,450
Hydraulic Truck Bed										\$1,000			\$1,000	\$1,000		\$1,000					\$4,000
Equipment Rental														\$1,920							\$1,920
Material/Supplies										\$5,000											\$5,000
Staff Development										\$200	\$100		\$100	\$100		\$100	\$100		\$100		\$800
Telephone										\$120			\$120	\$120					\$240		\$600
Agency Administration Fee	\$1,535	\$1,454	\$1,660	\$2,047	\$660	\$153	\$1,469	\$1,583	\$784	\$2,406	\$206	\$378	\$875	\$526	\$526	\$440	\$574	\$254	\$277	\$2,406	\$20,215
District Overhead Costs	\$2,575	\$2,210	\$1,675	\$2,067	\$830	\$392	\$918	\$1,646	\$1,039	\$3,237	\$1,421	\$327	\$5,457	\$2,421	\$218	\$3,977	\$1,705	\$800	\$3,619	\$3,063.95	\$39,599
Electricity	\$20,632	\$19,512	\$12,700	\$16,008	\$7,686	\$3,444	\$6,372	\$13,140	\$6,552	\$19,728	\$1,968	\$708	\$1,752	\$300	\$612		\$120	\$1,416	\$460		\$133,110
Water		0						\$0		\$4,728	\$1,200		\$3,336	\$4,380		\$1,980	\$1,932		\$1,800		\$19,356
Interfund Transfer																					\$28,973
Capital Improvement Fund <sup>1</sup>										\$0	\$0		\$0	\$0		\$0	\$0				\$0
<b>Subtotal</b>	<b>\$24,743</b>	<b>\$23,176</b>	<b>\$16,035</b>	<b>\$20,122</b>	<b>\$9,176</b>	<b>\$3,989</b>	<b>\$8,759</b>	<b>\$16,370</b>	<b>\$8,376</b>	<b>\$54,638</b>	<b>\$16,249</b>	<b>\$1,413</b>	<b>\$51,097</b>	<b>\$34,045</b>	<b>\$1,357</b>	<b>\$27,141</b>	<b>\$13,536</b>	<b>\$2,470</b>	<b>\$17,731</b>	<b>\$34,443</b>	<b>\$384,863</b>
<b>REVENUES</b>																					
Donations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Assessments Collected/Other	\$1,500	\$18,068	\$13,754	\$16,894	\$6,518	\$3,175	\$7,333	\$12,990	\$400	\$54,638	\$11,352	\$2,599	\$3,800	\$34,970	\$1,837	\$31,308	\$13,512	\$600	\$27,124	\$24,567	\$286,939
Facility Use Revenue													\$5,700								\$5,700
Fire Reduction (CCI Grant)														\$1,100		\$1,000					\$2,100
Interfund Transfer										\$28,973				\$9,020							\$37,993
Interest	\$1,500	\$1,500	\$1,200	\$1,400	\$300	\$75	\$450	\$650	\$400	\$1,400	\$700	\$150	\$3,800	\$1,000	\$200	\$500	\$730	\$600	\$0	\$1,600	\$18,155
Number of Parcels	321	304	347	428	138	32	307	331	164	503	43	79	183	110	110	92	120	53	58	503	4,226
Cost per Parcel	\$0.00	\$54.50	\$36.18	\$36.20	\$45.06	varies	\$22.42	\$37.28	\$0.00	\$48.24	\$190.04	\$31.00	\$0.00	\$165.00	\$14.88	\$324.00	\$106.52	\$0.00	\$467.65	\$45.66	
Lights	112	92	72	70	15	18	33	74	42	103	8	12	8	0	9	10	6	8	0	0	692
Replacement Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Fund Balance, July 1, 2021	\$86,206	\$38,601	\$39,175	\$42,634	(\$8,355)	(\$4,928)	\$23,652	\$32,108	\$21,100	(\$66,606)	\$4,351	\$2,913	\$174,902	(\$24,902)	\$10,193	\$5,317	\$55,745	\$50,758	\$12,170	\$126,075	\$621,109
Estimated Net Sources/(Uses)	(\$23,243)	(\$5,108)	(\$2,280)	(\$3,229)	(\$2,657)	(\$813)	(\$1,426)	(\$3,380)	(\$7,976)	(\$0)	(\$4,897)	\$1,186	(\$47,297)	\$925	\$480	\$4,167	(\$24)	(\$1,870)	\$9,393	(\$9,876)	(\$97,924)
Estimated Fund Balance June 30, 2022	\$62,963	\$33,493	\$36,895	\$39,405	(\$11,012)	(\$5,741)	\$22,226	\$28,728	\$13,124	(\$66,606)	(\$546)	\$4,099	\$127,605	(\$23,977)	\$10,673	\$9,484	\$55,721	\$48,888	\$21,563	\$116,199	\$523,185

NOTE: CAMERON PARK CSD WILL CONTINUE TO REVIEW LEVELS OF SERVICE FOR VIEW POINT, GOLDORADO, AND BAR J15 B TO DETERMINE WHETHER LEVELS OF SERVICE SHOULD BE REDUCED OR POSSIBLE FUTURE FUNDING MECHANISMS CAN BE PUT IN PLACE TO HELP WITH INCREASING COSTS.

## ASSESSMENT

---

**WHEREAS**, on March 17, 2021 the Board of Directors of the Cameron Park Community Services Landscape and Lighting Assessment District adopted Resolution No. 2021-07 designating Engineer of Work, and Directing Preparation of the Engineer's Report for the Continuation of the Landscaping and Lighting Assessment Districts for the Cameron Park Community Services District, FY 2021-22;

**WHEREAS**, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for each of the Assessment Districts and an assessment of the estimated costs of the improvements upon all assessable parcels within each of the Assessment Districts, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

**NOW, THEREFORE**, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of the Cameron Park Community Services District, hereby make the following assessment to cover the portion of the estimated cost of said improvements, and the costs and expenses incidental thereto to be paid by the assessment district.

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of each said Landscape and Lighting Assessment District. The distinctive number of each parcel or lot of land in the said Assessment Districts is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment Districts, in accordance with the special benefits to be received by each parcel or lot, from the improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The Cameron Woods 8, Silver Springs and Bar J-15A No. 2 assessments are subject to an annual increase tied to the Consumer Price Index-U for the San Francisco Bay Area as of December of each succeeding year (the "CPI"), with a maximum annual increase not to exceed 3% for Cameron Woods 8 and Bar J-15A No. 2 and Silver Springs with a maximum adjustment not to exceed 4%.

Any change in the CPI in excess of the maximum annual increase shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3% for Cameron Woods 8 and Bar J-15A No. 2 and is less than 4% for Silver Springs.

The change in the CPI from December 2019 to December 2020 was 2.00% and the Unused CPI carried forward from the previous fiscal year is 1.58%. Therefore, the maximum authorized assessment rate for fiscal year 2021-22 is increased by 3.00% which equates to

\$135.14 per single family equivalent benefit unit for Cameron Woods 8 and \$56.96 per single family equivalent benefit unit for Bar J-15A No. 2. The estimate of cost and budget in this Report proposes assessments for fiscal year 2021-22 at the rate of \$0.00 for Cameron Woods 8, and \$45.66 for Bar J-15A No. 2, which are less than the maximum authorized assessment rate.

The Unused CPI carried forward from the previous fiscal year is 0.00% for Silver Springs, therefore, the maximum authorized assessment rate for fiscal year 2021-22 is increased by 2.00% which equates to \$682.80 per single family equivalent benefit unit. The estimate of cost and budget in this Report proposes assessments for fiscal year 2021-22 at the rate of \$467.65, which is less than the maximum authorized assessment rate.

The assessment is made upon the parcels or lots of land within the Assessment Districts in proportion to the special benefits to be received by the parcels or lots of land, from said improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of El Dorado for the fiscal year 2021-22. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2021-22 for each parcel or lot of land within each of the said Assessment District.

Dated: July 13 2021

Engineer of Work



Engineer of Work, License No. C052091

FILED IN THE OFFICE OF THE DISTRICT CLERK OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT, COUNTY OF EL DORADO, CALIFORNIA, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

DISTRICT CLERK \_\_\_\_\_

RECORDED IN THE OFFICE OF THE DISTRICT CLERK OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT, COUNTY OF EL DORADO, CALIFORNIA, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

DISTRICT CLERK \_\_\_\_\_

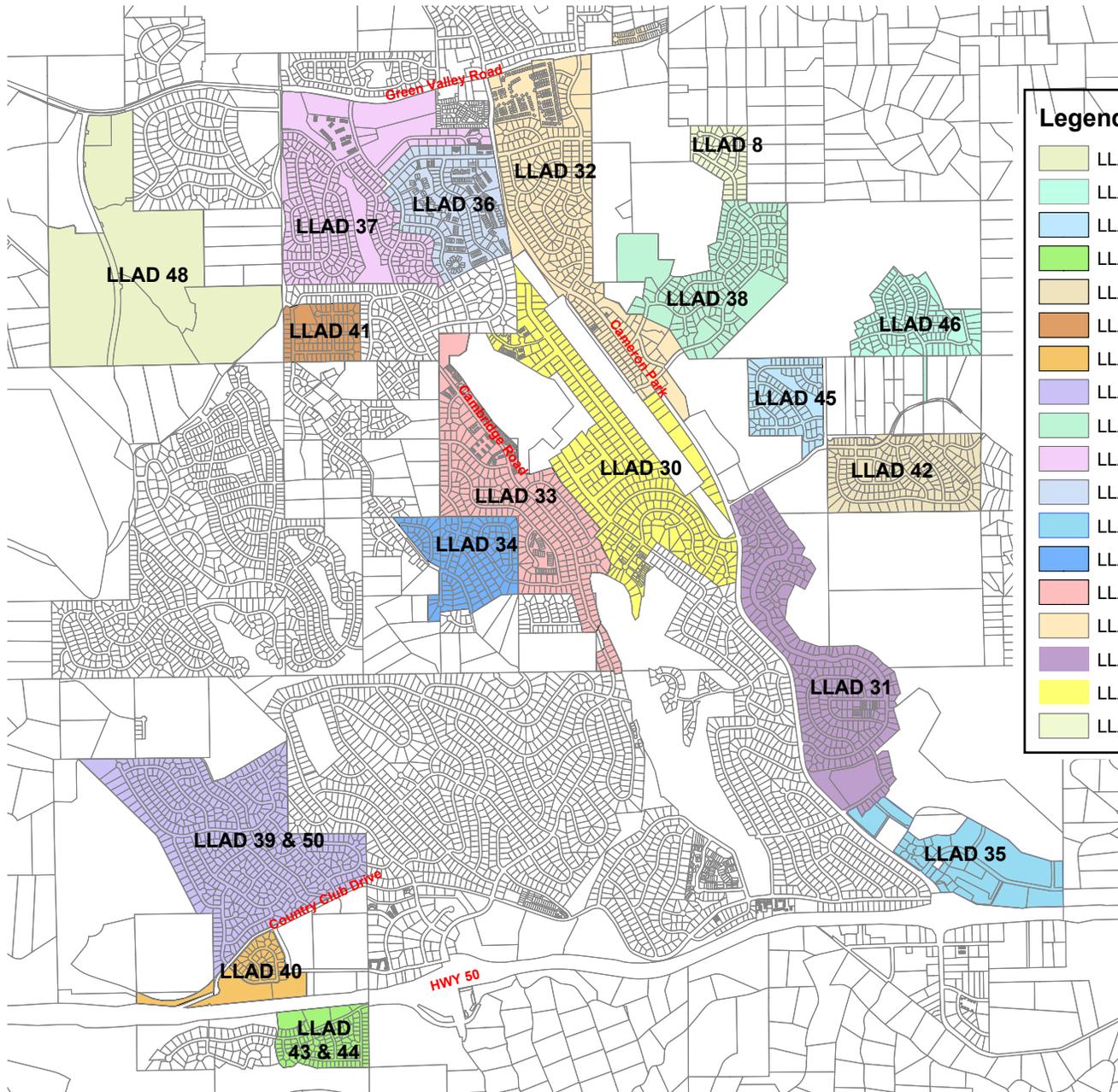
AN ASSESSMENT WAS CONFIRMED AND LEVIED BY THE DISTRICT BOARD OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021 FOR FISCAL YEAR 2021-22 AND SAID ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL FOR SAID FISCAL YEAR WERE FILED IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF EL DORADO ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021. REFERENCE IS HEREBY MADE TO SAID RECORDED ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.

DISTRICT CLERK \_\_\_\_\_

FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021, AT THE HOUR OF \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M. IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF EL DORADO, STATE OF CALIFORNIA, AT THE REQUEST OF THE GOVERNING BOARD OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT.

COUNTY AUDITOR, COUNTY OF EL DORADO

Note: REFERENCE IS HEREBY MADE TO THE MAPS AND DEEDS OF RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY OF EL DORADO FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCELS SHOWN HEREIN. THOSE MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS. EACH PARCEL IS IDENTIFIED IN SAID MAPS BY ITS DISTINCTIVE ASSESSOR'S PARCEL NUMBER.



Legend	
[Light Green Box]	LLAD 48
[Light Cyan Box]	LLAD 46
[Light Blue Box]	LLAD 45
[Light Green Box]	LLAD 43 and 44
[Light Orange Box]	LLAD 42
[Orange Box]	LLAD 41
[Yellow-Orange Box]	LLAD 40
[Purple Box]	LLAD 39 and 50
[Light Green Box]	LLAD 38
[Light Purple Box]	LLAD 37
[Light Blue Box]	LLAD 36
[Blue Box]	LLAD 35
[Red-Orange Box]	LLAD 34
[Red-Orange Box]	LLAD 33
[Yellow-Orange Box]	LLAD 32
[Yellow Box]	LLAD 31
[Yellow Box]	LLAD 30
[Light Green Box]	LLAD 8



**CAMERON PARK COMMUNITY SERVICES DISTRICT  
LANDSCAPING AND LIGHTING DISTRICTS  
ASSESSMENT DIAGRAM**

## ASSESSMENT ROLL

---

An Assessment Roll (a listing of all parcels assessed within the Assessment Districts and the amount of the assessment) will be filed with the District Clerk and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor's records and these records are, by reference made part of this report. These records shall govern for all details concerning the description of the lots or parcels.

Non-assessable lots or parcels include government owned land and public utility owned property.



## **Agenda Transmittal**

**DATE:** July 21, 2021

**FROM:** Christina Greek, Finance/Human Resources Officer

**AGENDA ITEM #11:** **PUBLIC HEARING - STATING THE PURPOSES AND FIXING THE AMOUNT OF MONEY TO BE RAISED BY TAXATION TO THE DISTRICT TO PAY VOTER APPROVED DEBT FOR THE FISCAL YEAR 2021-22 AND SETTING THE TAX RATE**

**RECOMMENDED ACTION: APPROVE RESOLUTION 2021-22**

### **BACKGROUND**

Each year the District is required to adopt a Resolution levying a tax on all taxable property within the District to pay the debt service costs on the voter approved bonds used for the construction of the Community Center.

The adopted Resolution must be attested by the Clerk of the Board and submitted to the El Dorado County Auditor-Controller's office.

### **DISCUSSION**

Resolution 2021-22 (Attachment 11A) sets the Fiscal Year 2021-22 tax rate at \$0.022042 per \$100 of secured assessed valuation of property on all taxable property within the District to pay the debt service costs on bonds used for the construction of the Community Center. Last year's rate was \$0.021959 per \$100 of secured assessed valuation. The increase in the rate reflects a larger bond principal payment and less available fund balance to offset the costs of the bond debt service.

Staff was unable to take this item to the Budget and Administration Committee due to the timing of the Auditor Controller calculation of assessed property values. The rate calculation has been reviewed by the Auditor Controller Office.

### Attachments:

11A – Resolution 2021-22

**RESOLUTION No. 2021-22**  
**of the Board of Directors of the**  
**Cameron Park Community Services District**  
**July 21, 2021**

**RESOLUTION STATING THE PURPOSES AND FIXING THE AMOUNT OF**  
**MONEY TO BE RAISED BY TAXATION IN THE DISTRICT TO PAY VOTER**  
**APPROVED DEBT FOR FISCAL YEAR 2021-22 AND SETTING THE TAX RATE**

*WHEREAS*, a duly called municipal election (the "Election") was held in the Cameron Park Community Services District, El Dorado County, State of California (hereinafter referred to as the "District"), on March 8, 2005, at which the following measure (the "Bond Measure") was submitted to the qualified electors of the District:

"To construct and equip a Cameron Park recreational community center, including meeting/classrooms, a youth activity area, facilities for senior citizen meals and programs, recreational and competition pools, gym, exercise/dance room, assembly hall with a theatre and stage for community productions, shall Cameron Park Community Services District issue \$8,500,000 of bonds at legal rates and appoint a Citizens' Oversight Committee to maintain financial accountability, prevent waste and ensure that no bond money is used for operating expenses"

*WHEREAS*, at such election, the Bond Measure received the affirmative vote of more than two thirds of the voters of the District voting on the proposition as certified by the Registrar of Voters of the County of El Dorado in the official canvassing of votes;

*WHEREAS*, on August 24, 2005, the District issued \$8,499,457.70 of such voter-approved bonds (the "Bonds")

*WHEREAS*, on July 9, 2014, the District refunded \$7,436,000.00 of bonds to refinance the remaining balance of the 2005 bonds.

*WHEREAS*, the District is in receipt of the statement of assessed values and the assessment roll for the fiscal year 2021-22 and the total assessed value of the land within the District is \$2,699,365,997;

*WHEREAS*, the estimated minimum amount of money required to pay debt service on the Bonds for the current roll year is \$620,500;

*NOW, THEREFORE, BE IT RESOLVED* by the Board of Directors of the Cameron Park Community Services District, El Dorado County, California, as follows:

SECTION 1. For the purpose of paying debt service on the Bonds, the District hereby levies a tax of \$.022042 for each \$100 of secured assessed valuation of property on all taxable property within District for fiscal year 2021-22.

SECTION 2. The District does hereby levy and affix the aforesaid taxes and tax rate on all taxable property within the District as described in Section 1 hereof and the District shall transmit a copy of this Resolution to the Auditor/Controller of the County of El Dorado.

SECTION 3. This Resolution shall take effect immediately upon its passage.

*PASSED AND ADOPTED* this 21<sup>h</sup> day of July 2021, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

\_\_\_\_\_  
Director Eric Aiston, President  
Board of Directors

\_\_\_\_\_  
Jill Ritzman, General Manager  
Secretary to the Board

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Budget and Administration Committee**  
**Tuesday, July 13, 2021**  
**6:30 p.m.**

**TELECONFERENCE ZOOM MEETING**

<https://us02web.zoom.us/j/82685553739>

**Meeting ID: 826 8555 3739**

(Teleconference/Electronic Meeting Protocols are attached)

**Agenda**

Members: Chair Director Eric Aiston (EA), Vice Chair Director Felicity Wood Carlson (FC)  
Alternate Director Monique Scobey (MS)

*Director Carlson is expected to be absent and Director Scobey serving as the Alternate.*

Staff: Jill Ritzman, General Manager; Christina Greek, Finance/HR Officer

**CALL TO ORDER**

**ROLL CALL**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

**ADOPTION OF AGENDA**

**APPROVAL OF CONFORMED AGENDA**

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

**DEPARTMENT MATTERS**

- 1. Report Back – Internal Audit Scope of Work and Costs (C. Greek)**

2. **Strategic Plan Succession Planning and Organizational Chart Review** (J. Ritzman)
3. **Status of Facilities & Parks Reserves (Fund 80) and Fire & Emergency Services Reserves (Fund 07)** (C. Greek)
4. **Air Quality Management District Electric Vehicle Charging Station Grant** (J. Ritzman)
5. **Staff Updates**
  - a. Check Register Review (C. Greek)
  - b. Finance Office Monthly Report (C. Greek)
  - c. Legislative Updates (J. Ritzman, oral)
  - d. El Dorado Disposal Performance Standards (written report)
6. **Items for June & Future Committee Meetings**
7. **Items to take to the Board of Directors**
  - General Obligation Bond Taxation Rate
  - AQMD Grant Application

**MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF**

**ADJOURNMENT**

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Covenants, Conditions & Restrictions (CC&R) Committee**  
**Monday, July 12, 2021**  
**5:30 p.m.**

**TELECONFERENCE ZOOM MEETING**

<https://us02web.zoom.us/j/84078498761>

**Meeting ID: 840 7849 8761**

(Teleconference/Electronic Meeting Protocols are attached)

**Agenda**

Members: Vice Chair Bob Dutta (BD), Patricia Rivera (PR), Kelly Kantola (KK)  
Chair Director Monique Scobey (MS), Director Ellie Wooten (EW)  
Alternate Director Sid Bazett (SB)

Staff: General Manager Jill Ritzman, CC&R Compliance Officer Jim Mog

**1. CALL TO ORDER**

**2. ROLL CALL**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF CONFORMED AGENDA**

**5. OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

## **DEPARTMENT MATTERS**

### **6. Review and Support Items (J. Mog)**

- a. CCR20-1049 - 3808 Archwood – Move to Limited Legal
- b. Architectural Review Committee Handbook
- c. CCR082-311-008 Shady Glen Road Fence

### **7. MONTHLY STAFF REPORT**

#### **7a. Open Violations, CC&R Violation Manager Case Detail Report**

- Pre-Legal Notices – 1
- Final Notices - 5
- Initial Notices – 10
- Variance – 1
- Door Hangers – 8
- 5/26/21 - 7/6/21 New Cases - 5
- 5/26/21 - 7/6/21 Cleared Cases - 2
- Total Cases Open = 58

#### **7b. Architectural Review Projects – Period – 5/26/21 – 7/6/21**

- Projects Reviewed – 38
- Approved – 36
- Conditionally Approved – 1
- Moved from ARC review to CC&R Committee Review - 1

### **8. Staff Updates**

- a. CCR20-1049 – 3808 Archwood Rd. – Pre-Legal Notice issued
- b. CCR20—1035 – 3451 La Canada Dr. – Pre-Legal Notice Issued – Cleared for Compliance
- c. CCR21-1012 - 2843 Knollwood Dr. – REPORT BACK - Fence Workshop team with Kelly and Patricia – Fence project and violation resolved.

### **9. Items for July and Future CC&R Committee Agendas**

### **10. Items to take to the Board of Directors**

### **11. MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF**

### **12. ADJOURNMENT**

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Fire and Emergency Services Committee**  
**Tuesday, July 6, 2021**  
**5:30 p.m.**

**Agenda**

Members: Chair Director Sidney Bazett (SB), Vice Chair Director Monique Scobey (MS)  
Alternate Director Eric Aiston (EA)

Staff: General Manager Jill Ritzman, Chief Sherry Moranz, Chief Jed Gaines

**Meeting has  
been cancelled**

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Parks & Recreation Committee**  
**Monday, July 19, 2021**  
**6:30 p.m.**

**TELECONFERENCE ZOOM MEETING**  
<https://us02web.zoom.us/j/83913413233>

**Meeting ID: 839 1341 3233**

(Teleconference/Electronic Meeting Protocols are attached)

**Agenda**

Members: Chair Director Felicity Carlson (FC), Vice Chair Director Sidney Bazett (SB)  
Alternate Director Ellie Wooten (EW)

Staff: General Manager Jill Ritzman, Recreation Supervisor Kimberly Vickers,  
Parks & Facilities Superintendent Mike Grassle

**CALL TO ORDER**

**ROLL CALL**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

**APPROVAL OF AGENDA**

**APPROVAL OF CONFORMED AGENDA**

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

**DEPARTMENT MATTERS**

- 1. Proposition 68 Per Capital Projects and Funding Status (J. Ritzman, M. Grassle)**
- 2. Staff Oral & Written Updates**

- a. Parks & Facilities Report (M. Grassle)
- b. Recreation Report (K. Vickers)
- c. Report Back - Ordinance 2001-02, Section 5.X regarding Smoking in Parks (J. Ritzman, oral)

**3. Items for August & Future Committee Agendas**

**4. Items to take to the Board of Directors**

**MATTERS TO AND FROM COMMITTEE MEMBERS**

**ADJOURNMENT**