



**Budget and Administration Committee**  
**Tuesday, April 2, 2019**  
**7:00 p.m.**  
**2502 Country Club Drive, Cameron Park**  
**Agenda**

Members: Chair Director Monique Scobey (MS), Vice Chair Director Margaret Mohr (MM),  
and Alternate Director Holly Morrison (HM)  
Staff: Jill Ritzman, General Manager  
and Vicky Neibauer, Finance/Human Resources Officer

**CALL TO ORDER**

**ROLL CALL**

**ADOPTION OF AGENDA**

**APPROVAL OF CONFORMED AGENDA**

**OPEN FORUM**

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

*Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**DEPARTMENT MATTERS**

***PUBLIC COMMENT***

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

- 1. Discuss and Consider El Dorado Disposal/Waste Connections – Adjustments for Extraordinary Circumstances & Annual Consumer Price Index Adjustment (J. England)**
- 2. Quarterly Finance Report (V. Neibauer)**

**3. Staff Updates (V. Neibauer)**

- Check Register for Month of March (through the 21<sup>st</sup>)

**4. Items for the May & Future Committee Meetings**

- Investment Policy
- Revised Park Development Fees

**5. Items to take to the Board of Directors**

**MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF**

**ADJOURNMENT**



## **Budget and Administration Committee**

**Tuesday, March 5, 2019**

**7:00 p.m.**

**2502 Country Club Drive, Cameron Park**

### **Conformed Agenda**

Members: Chair Director Monique Scobey (MS), Vice Chair Director Margaret Mohr (MM),  
and Alternate Director Holly Morrison (HM)

Staff: Jill Ritzman, General Manager  
and Vicky Neibauer, Finance/Human Resources Officer

**CALL TO ORDER** – 7:00pm

**ROLL CALL** – MS/MM

**ADOPTION OF AGENDA** – *Approved*

**APPROVAL OF CONFORMED AGENDA** – *Approved*

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### **DEPARTMENT MATTERS**

#### **PUBLIC COMMENT**

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#### **1. Waste Connections – Adjustments for Extraordinary Circumstances (J. England)**

- *Updates on changes in recycling; El Dorado Disposal will present at the next Board Meeting.*

#### **2. Capital Campaign – Items to Consider (J. Ritzman)**

- *Discussed Capital Campaign – Items to Consider.*

**3. Reserves Policy (V. Neibauer)**

- *Discussed Reserves Policy.*

**4. El Dorado Disposal/Waste Connections Report – Update (informational)**

**5. Staff Updates (V. Neibauer)**

- Check Register for Month of February (through the 21<sup>st</sup>)

**6. Items for the April & Future Committee Meetings**

- *Capital Campaign*
- *Usage Report for Community Center*
- *Strategic Plan Update*
- *El Dorado Disposal Adjustments*
- *Investment Policy*

**7. Items to take to the Board of Directors**

**MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF**

**ADJOURNMENT** – 8:50pm



## Agenda Transmittal

**DATE:** April 2, 2019

**FROM:** Jill Ritzman, General Manager

**AGENDA ITEM #1:** **DISCUSS AND CONSIDER EL DORADO DISPOSAL/WASTE CONNECTIONS – ADJUSTMENTS FOR EXTRAORDINARY CIRCUMSTANCES & ANNUAL CONSUMER PRICE INDEX ADJUSTMENT (J. ENGLAND)**

**RECOMMENDED ACTION:** **DISCUSS AND CONSIDER**

El Dorado Disposal is proposing fee increases for two reasons:

1. Adjustment for Extraordinary Circumstances due to changes in the recycling market (Attachment A);
2. Annual Rate Increase based on Consumer Price Index (Attachment B).

Jeff England, Operations Manager for El Dorado Disposal, will be present to discuss both proposed fee increases and how rates will be affected.

Attachments:

- A. Adjustment for Extraordinary Circumstances
- B. Annual Rate Increase



**WASTE CONNECTIONS INC.**  
*Connect with the Future®*

Jill Ritzman  
Cameron Park Community Services District General Manager  
2502 Country Club Lane, Cameron Park, CA 95682

Date: 2/7/2019

Re: Adjustment for Extraordinary Circumstances Request

Ms. Ritzman,

We have enjoyed a wonderful partnership with the Cameron Park Community Services District for many years and over thirteen years as a Waste Connections company. We have worked very hard to keep rates low, price changes small and services robust to continue to march toward the state-wide ever increasing recycling goals. We have seen fuel prices continue to escalate, with fuel tax law changes, we have absorbed changes in minimum wage laws, we've seen cost increases in health care and the price of steel, for example, escalate faster than CPI. Throughout all of these years we have not asked to initiate the extraordinary circumstances clause.

Most recently, the cost of recycling and the limited markets for the materials hit us all across the U.S. Locally we have always done a good job cushioning our communities from the fluctuating marketplace. In the past, we had some years up and some down with regard to commodity pricing. These ups and downs always leveled off making each year on average palatable. With China, the largest importer of U.S. recyclable materials changing its environmental laws forever, the marketplace has changed. Standards for materials have increased and prices have decreased. This new marketplace we believe as do experts across the U.S. is our "new norm".

This major change in recycling creates the need to initiate an adjustment in rates based on the "Adjustments for Extraordinary Circumstances" clause in our franchise agreement, Section 20 (D)—the well-documented global catastrophic recycling market disruption initiated by the Chinese government in late 2016 is something we cannot absorb. Even though we are faced with declining commodity markets and cost increases while commodity values continue to decline, the State continues to march ahead to a 75% diversion mandate from the landfills by the year 2020.

**Recycle Markets**

The Chinese ban on mixed recycled material has forced the recovered materials industry to slow down its sort lines and add labor to remove contamination that had crept into the mix over the past two decades. Even with the slowed lines, the reduced demand in China has pushed prices of our commodity revenue per ton dramatically downward. Furthermore, there has been a steep increase in improper recycling since 2013, with contamination rising from 9% to 27% of delivered tons. This triple punch of higher costs, lower material pricing, and increased contamination have resulted in a 249% increase in our net processing costs (includes trucking, processing, commodity values) since January 2016. This phenomenon has played out throughout the western U.S. However, we know that our cost to deliver to the Cal Waste Facility is still significantly lower than any other delivery options.

#### Impact to El Dorado Disposal

\$ 48.54 Per Ton Revenue from Commingle Recycle Material

\$ (72.36) Per Ton Expense for Commingle Recycle Material

\$(120.90) Rev (Exp) difference between 2015 and current

\* Processing costs have gone from \$75/ton to \$135/ton

#### Proposed Changes to Rates

As you know, we have always maintained that customers can recycle for "free". Commercial customers have been afforded any size recycle container at no extra charge. Residential customers have been able to get up to two 96 gallon carts for recycling. El Dorado Disposal is now paying for the processing and transportation of recyclable materials with no associated revenue to cover the costs.

We propose a small rate change to the residential customers to be included in their rate. For commercial customers we propose a percentage increase to every rate. Here is an example:

64 gallon Residential Customer – current rate \$28.43, proposed rate \$29.56, a \$1.13 increase per month. 3 yard Commercial Customer with a 3 yard recycle container picked up weekly – current rate per month \$220.57, proposed rate \$242.89 for trash which equates to \$22.32 attributable to recycle.

We look forward to discussing with you further how best to handle this rate request. We are open to different ideas as to how to apply this rate change. Thank you sincerely for partnering with us as we navigate through this uncharted territory while maintaining our recycling efforts in order to reach the state's diversion goals.

Sincerely,



Jeff England

District Manager

El Dorado Disposal Service



WASTE CONNECTIONS INC.  
*Connect with the Future®*

El Dorado Disposal Service  
P.O. Box 1270  
Diamond Springs, CA 95619  
(530) 626-4141

Jill Ritzman, General Manager  
Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682  
(530) 350-4652

Re: Annual Rate Adjustment

March 1, 2019

Dear Ms. Ritzman,

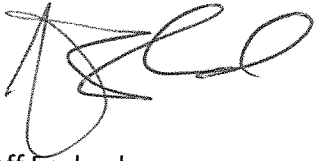
Pursuant to Section 18.C. of that certain Solid Waste Services Agreement, dated as of February 21, 2008 (the 'Agreement'), we are formally requesting that the District implement the automatic CPI adjustment for our hauling rates as provided for in Section 18.C of the Agreement. We have attached the CPI calculator as the reference. As you will see, the increase in the Consumer Price Index – All Items – for the State of California for the past year was 3.70%. Accordingly, we are requesting a 3.70% rate increase effective as of July 1, 2019.

The year over year comparison we do through the Purchaser's Price Index is done based on January to January view. This year, the fuel component decreased slightly from 4.18% to 3.64%, a -0.54% change. Accordingly, the net rate increase effective July 1, 2019 is 3.16%. We have attached the PPI calculator for your reference.

We would like to review the Performance Standards with you, and also share with the public. As you know, we have summarized our performance and our program data in a monthly report, separately submitted to the CSD. We appreciate your co-operation and look forward to hearing from you. If you have any questions or need further information, please feel free to contact me at (530) 295-2854.



Sincerely,

A handwritten signature in black ink, appearing to read "JE", with a large, stylized flourish extending from the end of the signature.

Jeff England  
Site Manager  
Waste Connections of California, Inc. dba  
El Dorado Disposal Services

Cc: Sue Vandelinder

Attachments: Consumer Price Index Calculator  
Fuel Component Calculation

STATE OF CALIFORNIA  
OFFICE OF THE DIRECTOR - RESEARCH UNIT  
CONSUMER PRICE INDEX CALCULATOR

1) Select an Index	California CPI	
2) Select index type	All Urban Consumers	
3) Select beginning month	Annual Average	Beginning Index value
4) Select beginning year	2017	262.802
5) Select ending month	Annual Average	Ending Index Value
6) Select ending year	2018	272.51

Based upon the Index, index type, and the time period you have specified, the percent change in the Consumer Price Index is equal to:

3.7%

El Dorado Disposal  
 Fuel Component Calculation  
 For the Period January 2006 through January 2019

Item	Data Source	Beginning Period (Jan 06)	Current Period (Jan 19)	Index Change	% Increase	Beginning Fuel Component	Ending Fuel Component	Fuel Surcharge applied in 2018	Change for 2019
Diesel Fuel	PPI Commodity, #2 Diesel Series ID:wpu057303	197.1	200.8	3.7	1.88%	3.57%	3.64%	4.18%	-0.54%

[http://data.bls.gov/timeseries/WPU057303?data\\_tool=XGtable](http://data.bls.gov/timeseries/WPU057303?data_tool=XGtable)

<link rel="stylesheet" type="text/css" href="/stylesheets/bls\_noscript.css">

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2009	161.6	147.2	139.2	167.4	166.4	191.1	172.8	204.1	193.2	202.8	215.7	205.1
2010	229.4	206.9	225.5	240	235.8	221.8	218.5	231.1	227.7	243.7	255.3	259.2
2011	270	289.3	321.8	339.8	328.4	333.7	327.8	307.3	317.8	310.6	337.1	311
2012	322	329.2	344.3	339.4	325.8	295.4	298.7	324.1	342.4	351	323.8	317.4
2013	318.9	342.4	321	318.3	307.7	304.8	311.6	319.3	328	318.4	307	314.7
2014	308.5	322	318.1	318.7	316.5	308.8	307.8	306.9	302.3	283.4	272.3	229.9
2015	182.6	191.5	193.1	183.8	202.6	198.7	194	189.2	169.4	173.5	167.4	130.8
2016	119.2	113.4	119.4	123.6	144.4	155.4	157.6	149.8	163.1	159.7	157	158.8
2017	161.1	163.5	161.3	162.9	173.6	171.5	179.6	188.9	204.2	213.5	223.7	223.8
2018	229.4	226.5	224.8	231.8	251.1	261.4	256.9	254.3	262.5	271.1(P)	267.4(P)	235.1(P)
2019	200.8(P)											

P : Preliminary. All indexes are subject to revision four months after original publication.

Cameron Park Community Services District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

01 - General Fund

From 7/1/2018 Through 6/30/2019  
 3/31/19 75% expended

	FY 2017-18 Prior Year Actual	FY 2018-19 Total Budget - Final	Current Year Actual To Date	Percent Exp To Date
<b>Operating Revenue</b>				
4110 Property Taxes	3,681,651.23	3,994,388.00	2,265,720.74	56.72%
4113 Franchise Fees	132,857.81	167,000.00	121,645.70	72.84%
4115 Park Impact Fees	0.00	52,000.00	0.00	0.00%
4120 Quimby Fees	0.00	31,000.00	0.00	0.00%
4132 Fire Marshall Plan Review	3,670.80	18,000.00	10,372.80	57.62%
4140 Arc Review Fees	0.00	0.00	308.00	0.00%
4142 Tuition Fees	0.00	26,160.00	0.00	0.00%
4145 Youth Classes	33,409.00	37,962.00	21,083.40	55.53%
4146 Adult Classes	25,438.30	29,669.00	14,553.45	49.05%
4147 Youth Sports	101,190.03	98,418.00	64,490.76	65.52%
4148 Adult Sports	10,604.75	16,488.00	5,830.50	35.36%
4149 Camp Revenues	10,451.00	12,804.00	0.00	0.00%
4152 Senior Nutrition Program	(17.17)	0.00	0.00	0.00%
4153 Senior Programs	10,879.30	0.00	10,880.45	0.00%
4154 Recreation Program Revenue	(17,139.40)	12,522.00	0.00	0.00%
4170 Special Events	33,796.14	42,000.00	46,621.41	111.00%
4180 Park Lake Kiosk Revenues	38,207.50	40,800.00	7,469.50	18.30%
4181 Lake Season Pass	32,449.36	37,680.00	1,098.20	2.91%
4182 Picnic Site Rentals	9,164.00	9,960.00	139.00	1.39%
4183 Summer Kids Camp	41,978.50	40,800.00	10,420.00	25.53%
4184 Cameron Park Lake Concessions	7,059.06	7,800.00	5,806.65	74.44%
4185 CC Facility Rentals	66,079.05	78,000.00	9,895.62	12.68%
4186 Gym Rentals	31,098.00	28,800.00	23,206.14	80.57%
4187 Pool Use Fees	119,451.55	161,406.00	65,304.37	40.45%
4190 Parks Facility Revenue	17,635.00	42,614.00	58,921.84	138.26%
4209 Brochure Ads	750.00	1,000.00	0.00	0.00%
4220 Summer Spectacular	11,909.00	30,800.00	(693.00)	(2.25)%
4250 Donations	0.00	0.00	3,273.00	0.00%
4255 Sponsorships	16,500.00	51,067.00	4,000.00	7.83%
4260 JPA Reimbursable	1,265,782.41	1,150,000.00	878,768.49	76.41%
4262 Fire Apparatus Equip Replcmt	158,994.33	183,459.00	122,749.70	66.90%
4400 Reimbursement	1,042.15	20,000.00	1,774.92	8.87%
4410 Weed Abatement	4,920.12	117,136.00	5,130.18	4.37%
4505 Interest Income	11,311.00	9,600.00	6,118.44	63.73%
4600 Other Income	431.76	41,295.00	1,434.61	3.47%
<b>Total Operating Revenue</b>	<b>5,861,554.58</b>	<b>6,590,628.00</b>	<b>3,766,324.87</b>	<b>57.15%</b>
<b>Expenditures</b>				

Expenditures

Cameron Park Community Services District  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report

01 - General Fund

From 7/1/2018 Through 6/30/2019  
3/31/19

	FY 2017-18 Prior Year Actual	FY 2018-19 Total Budget - Final	Current Year Actual To Date	Percent Exp To Date
5000	396,509.84	485,245.00	455,104.10	93.78%
5010	132,296.40	272,749.00	105,925.31	38.83%
5020	3,631.82	5,500.00	8,625.76	156.83%
5130	82,926.66	158,513.00	122,384.70	77.20%
5135	89,500.57	88,547.00	67,412.87	76.13%
5140	0.00	0.00	4,903.28	0.00%
5150	1,300.47	2,250.00	1,386.89	61.63%
5160	143,190.59	197,860.00	171,923.32	86.89%
5170	11,858.86	17,730.00	14,722.15	83.03%
5180	18,944.06	1,477.00	16,084.77	1,089.01%
5190	22,476.03	19,029.00	11,479.19	60.32%
5209	35,555.36	35,250.00	25,586.57	72.58%
5210	(75.00)	96,668.00	24.83	0.02%
5215	1,711.73	13,186.00	3,727.05	28.26%
5220	12,702.50	93,913.00	66,960.00	71.30%
5221	15,986.34	12,000.00	10,276.37	85.63%
5230	5,958.49	8,250.00	6,174.62	74.84%
5231	24,791.47	26,600.00	44,669.38	167.93%
5232	0.00	0.00	14,470.07	0.00%
5235	263,006.42	68,915.00	21,990.87	31.91%
5236	3,396,356.83	3,763,473.00	1,781,263.00	47.33%
5240	61,121.39	173,768.00	91,373.99	52.58%
5250	13,800.00	13,500.00	10,000.00	74.07%
5260	0.00	7,200.00	4,560.71	63.34%
5265	609.57	23,410.00	143.87	0.61%
5270	0.00	18,000.00	10,093.04	56.07%
5275	11,413.90	15,000.00	5,323.79	35.49%
5282	7,626.55	0.00	0.00	0.00%
5285	10,738.25	3,150.00	8,111.10	257.49%
5290	995.38	900.00	1,555.00	172.77%
5295	26,302.75	31,000.00	17,590.69	56.74%
5296	46,059.28	29,200.00	16,305.00	55.83%
5300	6,497.93	7,000.00	3,665.56	52.36%
5305	61,527.67	71,000.00	51,544.90	72.59%
5310	15,544.75	23,500.00	7,844.43	33.38%
5315	24,737.83	25,000.00	21,297.45	85.18%
5316	80,929.44	74,190.00	47,351.84	63.82%
5317	21.52	0.00	0.00	0.00%
5320	71,039.63	77,150.00	82,233.18	106.58%

Cameron Park Community Services District

Statement of Revenues and Expenditures - Unposted Transactions Included in Report

01 - General Fund

From 7/1/2018 Through 6/30/2019  
3/31/19

	FY 2017-18 Prior Year Actual	FY 2018-19 Total Budget - Final	Current Year Actual To Date	Percent Exp To Date
5335 Legal Services	17,929.16	15,000.00	10,927.90	72.85%
5340 Maint. - Vehicle Supplies	1,813.77	2,000.00	402.80	20.14%
5345 Maint. - Buildings	28,771.69	76,400.00	26,242.86	34.34%
5350 Maint. - Equipment	50,360.43	58,693.00	47,730.97	81.32%
5355 Maint. - Grounds	82,515.42	82,505.00	30,718.29	37.23%
5360 Maint. - Radio/Phones	1,077.58	2,000.00	1,484.78	74.23%
5365 Maint. - Tires & Tubes	8,899.84	14,000.00	10,249.16	73.20%
5370 Maint. - Vehicle	41,390.50	34,000.00	12,307.44	36.19%
5375 Medical Supplies	631.35	1,450.00	0.00	0.00%
5380 Memberships/Subscriptions	9,926.73	10,910.00	8,548.27	78.35%
5385 Mileage Reimbursement	3,168.06	4,400.00	1,791.73	40.72%
5395 Miscellaneous	58.36	0.00	(1,605.47)	0.00%
5400 Office Supplies/Expense	13,828.17	10,500.00	8,896.58	84.72%
5405 Pool Chemicals	56,596.39	30,000.00	21,978.14	73.26%
5410 Postage	2,187.37	4,000.00	1,717.55	42.93%
5415 Printing	74.00	500.00	700.91	140.18%
5420 Professional Services	259,540.82	105,333.00	49,764.81	47.24%
5421 Program Supplies	18,184.92	17,410.00	11,802.77	67.79%
5425 Publications & Legal Notices	496.29	600.00	447.52	74.58%
5430 Radios	21,008.67	500.00	630.50	126.10%
5431 Refund-Activity Pass	3,673.75	0.00	3,379.00	0.00%
5435 Rent/Lease - Bldgs	12,500.25	10,950.00	7,538.50	68.84%
5440 Rent/Lease - Equipment	225.46	2,000.00	2,562.94	128.14%
5455 Staff Development	10,509.71	17,250.00	17,612.16	102.09%
5465 Special Events	16,528.75	8,000.00	6,428.93	80.36%
5466 Summer Spectacular	32,735.37	52,000.00	23,270.46	44.75%
5470 Phones/Internet	40,072.97	31,400.00	30,573.78	97.36%
5480 Travel/Lodging	2,730.54	10,000.00	523.40	5.23%
5486 Tuition	50.00	1,000.00	0.00	0.00%
5490 Utilities - Water	45,996.54	79,200.00	27,337.52	34.51%
5492 Utilities - Electric/Gas	159,086.19	98,116.00	128,462.87	130.92%
5493 Utilities - Garbage	1,033.38	0.00	0.00	0.00%
5500 Vandalism	75.06	3,000.00	384.14	12.80%
5501 Cal Fire In Kind Purchases	3,253.53	8,000.00	11,866.30	148.32%
5625 Capital Equipment Expense	86,146.49	404,549.00	82,854.33	20.48%
9999 Reconciliation Discrepancy Account	54,184.11	0.00	0.00	0.00%
Total Expenditures	6,184,856.90	7,155,789.00	3,921,621.49	54.80%
Net Revenue Over Expenditures	(323,302.32)	(565,161.00)	(155,296.62)	27.47%

Cameron Park Community Services District  
 Check/Voucher Register - Check Register  
 From 3/1/2019 Through 3/21/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
3/1/2019	29930	(276.07)	Verizon Business	FD Wireless 01/16-02/15/19
	Total 29930	(276.07)		
3/4/2019	29776	(172.16)	El Dorado Irrigation District	Water/Sewer CM Park Restrms 11/20/18-01/30/19
	Total 29776	(172.16)		
3/4/2019	Merch Fees	25.90	Umpqua Bank	CC Merch Fees - Elevon - Feb 2019 - Final, closed
	Total Merch Fees	25.90		
3/5/2019	29843	(7,748.50)	Northern California Special Districts Insu...	Workers Comp - 2nd installment
	Total 29843	(7,748.50)		
3/7/2019	29935	180.00	ADM Screening	Pre emp testing
	Total 29935	180.00		
3/7/2019	29936	151.01	AT&T Calnet 3	FD Phones 01/24-02/23/19 BAN 9391035822
	Total 29936	151.01		
3/7/2019	29937	73.80	Dawn Avalon	Inst. Tai Chi Health 01/01-02/28/19
	Total 29937	73.80		
3/7/2019	29938	80.00	Jamie Bardwell	Res FF Shifts 02/01 & 02/22/19
	Total 29938	80.00		
3/7/2019	29939	6,602.50	Buckeye Union School District	Gym/Mpr rentals Jan 8-Mar 7 2019 YBB
	Total 29939	6,602.50		
3/7/2019	29940	7.53	Camino Power Tool	Chainsaw parts FD
	Total 29940	7.53		
3/7/2019	29941	237.76	Churchill's Hardware, Inc.	CC, Parks, Lake misc hardware Feb 2019
	Total 29941	237.76		
3/7/2019	29942	96.00	Department of Justice	Pre-emp fingerprinting Feb 2019

Cameron Park Community Services District  
 Check/Voucher Register - Check Register  
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Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 29942	96.00		
3/7/2019	29943	268.46	EDC Community Development Services	Encroach Permit Fee #185268 07/01/18-12/21/18
	Total 29943	268.46		
3/7/2019	29944	172.16	El Dorado Irrigation District	Water/Swr replacement for lost check 29776 (02/07/19)
	Total 29944	172.16		
3/7/2019	29945	1,223.11	El Dorado Weed Control	Chem Weed Control
	Total 29945	1,223.11		
3/7/2019	29946	77.62	Niki Garrison	Workshops - reimb
	Total 29946	77.62		
3/7/2019	29947	100.00	Tina Lynn Goins	E Newsletter March 2019
	Total 29947	100.00		
3/7/2019	29948	100.00	Michael Grassle	Cell Allowance March
	Total 29948	100.00		
3/7/2019	29949	60.00	Bettina S. Helm	Cell Allowance - March
	Total 29949	60.00		
3/7/2019	29950	35.00	Highlander Termite & Pest Control	FD88 Pest Control Feb
	Total 29950	35.00		
3/7/2019	29951	75.00	Highlander Termite & Pest Control	CC Pest Control Feb
	Total 29951	75.00		
3/7/2019	29952	202.73	Hillyard, Inc.	Garbage liners - Parks
	Total 29952	202.73		
3/7/2019	29953	155.11	Home Depot Credit Services	HD Card stmt 01/28-02/27/19
	Total 29953	155.11		
3/7/2019	29954	297.50	Interwest Consulting Group, Inc.	FD Plan reviews - Gilmore 08/01-12/20/18 #201806940
3/7/2019		273.75	Interwest Consulting Group, Inc.	FD Plan reviews - Gilmore 08/01-12/20/18 #201806941



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Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 29954	571.25		
3/7/2019	29955	2,257.13	JS West Propane Gas	Propane fill - Gym/Classrooms/Pool 02/27/19
	Total 29955	2,257.13		
3/7/2019	29956	809.72	JS West Propane Gas	CC Propane Delv. 02/27/19
	Total 29956	809.72		
3/7/2019	29957	600.00	Larry McBride	In Lieu Med Bens Ret - March 2019
	Total 29957	600.00		
3/7/2019	29958	7,748.50	Northern California Special Districts Insu...	Workers Comp - 2nd installment
	Total 29958	7,748.50		
3/7/2019	29959	5,075.00	Chen Padilla	finish of brush/weed cleanup @ D. West
	Total 29959	5,075.00		
3/7/2019	29960	11,402.30	PG&E	Elec 01/25-02/25/19
	Total 29960	11,402.30		
3/7/2019	29961	1,070.26	PG&E	Elec 01/25-02/25/19
	Total 29961	1,070.26		
3/7/2019	29962	1,656.43	PG&E	Elec 01/25-02/25/19
	Total 29962	1,656.43		
3/7/2019	29963	140.35	Public Employee's Union Local 1	Union Dues for Payroll 03/08/19
	Total 29963	140.35		
3/7/2019	29964	7,240.00	R.J. Ricciardi, Inc CPA's	Audit prep though Feb 2019
	Total 29964	7,240.00		
3/7/2019	29965	160.00	Joseph Erik White Raffoul	Res ff shifts 02/18,19,25,26
	Total 29965	160.00		
3/7/2019	29966	90.00	Erica Ramos	Inst. Mind Vin Yoga 02/01-02/28/19

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Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 29966	90.00		
3/7/2019	29967	106.31	Riebes Auto Parts	Inmate trailer battery
	Total 29967	106.31		
3/7/2019	29968	100.00	Jill Ritzman	Cell Allowance March
	Total 29968	100.00		
3/7/2019	29969	122.91	Road-Tech Safety Services, Inc	Parks Barricades
	Total 29969	122.91		
3/7/2019	29970	50.00	Wendi Roberts	Band Class Cancelled - Refund (lan)
	Total 29970	50.00		
3/7/2019	29971	60.00	Craig Shuler	Cell Allowance March
	Total 29971	60.00		
3/7/2019	29972	11,481.90	U.S. Bank	Cal Cards 01/23/19-02/21/19
	Total 29972	11,481.90		
3/7/2019	29973	350.00	Uptown Studios, Inc	Web maint. Feb 2019
	Total 29973	350.00		
3/7/2019	29974	11,020.00	Vavrinek, Trine, Day & Co., LLP	Prof. Svcs CPA - Dec 2018 & Late Nov hrs
3/7/2019		8,800.00	Vavrinek, Trine, Day & Co., LLP	Prof. Svcs CPA - February 2019
	Total 29974	19,820.00		
3/7/2019	29975	276.07	Verizon Wireless	FD Wireless 01/16-02/15/19
	Total 29975	276.07		
3/7/2019	29976	85.00	Wayne's Locksmith	Gym door lock repair
	Total 29976	85.00		
3/8/2019	1001274145	200.00	CalPERS 457 Plan	PPE 03/02/18 CalPERS 457 Plan
	Total 1001274145	200.00		
3/8/2019	1001274147	2,772.48	California Public Employee's Retirement ...	PP05 CalPERS Retirement
	Total 1001274147	2,772.48		

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Check Date	Check Number	Check Amount	Vendor Name	Description
3/8/2019	1001274149	1,028.37	California Public Employee's Retirement ...	PP05 CalPERS Retirement
	Total 1001274149	1,028.37		
3/8/2019	2019030501	221.65	Paychex	Paychex Fees for Payroll 03-08-19
	Total 2019030501	221.65		
3/8/2019	Payroll 03-08-19	33,030.03		Payroll 03-08-19
	Total Payroll 03-0...	33,030.03		
3/11/2019	Merch Fees	527.35	Umpqua Bank	CC Merch Fees - Vantiv - Feb 2018
	Total Merch Fees	527.35		
3/14/2019	29977	687.00	Abila	March - Acctg Software Mthly
	Total 29977	687.00		
3/14/2019	29978	90.00	ADM Screening	Pre emp screening
	Total 29978	90.00		
3/14/2019	29979	558.50	Airespring Inc.	Internet Broadbands CSD/Lake February 2019
	Total 29979	558.50		
3/14/2019	29980	260.95	Airgas National Carbonation	CO2 Tank rental Pool
	Total 29980	260.95		
3/14/2019	29981	69.47	Alhambra	Water srvc/deliv 02/25 & 03/11/19
	Total 29981	69.47		
3/14/2019	29982	3,606.82	Allstar Fire Equipment, Inc.	FD88 Equip Parts
	Total 29982	3,606.82		
3/14/2019	29983	120.00	Spencer Aquilina	Res ff shifts 01/04,17,18
3/14/2019		120.00	Spencer Aquilina	Res ff shifts 02/07,08,17
	Total 29983	240.00		
3/14/2019	29984	20.74	AT&T Calnet 3	FD Phones 02/10-03/09/19 Ban# 9391035819
	Total 29984	20.74		

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Check Date	Check Number	Check Amount	Vendor Name	Description
3/14/2019	29985	20.72	AT&T Calnet 3	FD Phones 02/10-03/09/19 BAN 9391035820
	Total 29985	20.72		
3/14/2019	29986	103.20	Jean Louise Bransford	Inst. Cooking 01/01-03/15/19
	Total 29986	103.20		
3/14/2019	29987	42.00	Judy Bujold	Inst. Photos 01/01-03/15/19
	Total 29987	42.00		
3/14/2019	29988	197.66	Cintas Corporation #622	CC Janit Sups 03/07/19 \$259.98 (w/ CM \$62.32 from 02/25/19)
3/14/2019		312.89	Cintas Corporation #622	CC Janitorial Supplies 02/07/19
3/14/2019		245.40	Cintas Corporation #622	CC Janitorial Supplies 02/28/19
	Total 29988	755.95		
3/14/2019	29989	165.00	CoreLogic Solutions LLC	CC&R software - Feb 2019
	Total 29989	165.00		
3/14/2019	29990	87.97	De Lage Landen Financial Services, Inc.	FD88 Copier Lease 02/15-03/14/19
	Total 29990	87.97		
3/14/2019	29991	64.00	Department of Justice	Fingerprinting BG checks (w/1 credited)
	Total 29991	64.00		
3/14/2019	29992	385.00	DSA Technologies, Inc	CC&R laptop Hardware setup 01/04/19
	Total 29992	385.00		
3/14/2019	29993	76.00	Brook Fuller	Cancelled PS Swim lessons - refund - Emma
	Total 29993	76.00		
3/14/2019	29994	528.00	Robert A. Godwin	02/24/19 YBB Officials 11 games @ 2
3/14/2019		528.00	Robert A. Godwin	03/03/19 YBB Officials 11 games @ 2
3/14/2019		528.00	Robert A. Godwin	03/09/19 YBB Officials 11 games @ 2

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Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 29994	1,584.00		
3/14/2019	29995	150.21	HealthSmart Benefit Solutions, Inc.	Vision Benefits - April 2019
	Total 29995	150.21		
3/14/2019	29996	1,477.15	Hunt & Sons	Fuel 03/01/19
	Total 29996	1,477.15		
3/14/2019	29997	150.00	Nora S. Kolthoff	Inst. Cuban Cooking 01/12/19
3/14/2019		200.00	Nora S. Kolthoff	Inst. Cuban Cooking 02/09/19
	Total 29997	350.00		
3/14/2019	29998	600.00	Napoleon Mauricio	Hall rental 03/02/19 - Deposit refund
	Total 29998	600.00		
3/14/2019	29999	45.90	Mountain Democrat	Pub Hearing ad, Burn Ord 03/11/19
	Total 29999	45.90		
3/14/2019	30000	1,750.00	Municipal Resource Group LLC	Resp Workplace Training Feb 2019
	Total 30000	1,750.00		
3/14/2019	30001	522.00	Prentice, Long & Epperson	Legal reviews Board & Fire 02/11-02/22/19
	Total 30001	522.00		
3/14/2019	30002	120.00	Blake Rayback	Res ff shifts 02/07,08,28
	Total 30002	120.00		
3/14/2019	30003	49.00	Rescue Training Institute, Inc.	Inst. Babysitting CPR 03/08/19
	Total 30003	49.00		
3/14/2019	30004	16.23	Jill Ritzman	Headphones transcribing mtgs - reimb
	Total 30004	16.23		
3/14/2019	30005	120.00	Mason A. Sanchez	Res ff Shifts 02/04,05,12
	Total 30005	120.00		

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Check Date	Check Number	Check Amount	Vendor Name	Description
3/14/2019	30006	160.00	Karissa Schroeder	Res ff shifts 02/07,14,21,28
	Total 30006	160.00		
3/14/2019	30007	24.00	Shred City LLC	Doc shred service 03/12/19 8 boxes
	Total 30007	24.00		
3/14/2019	30008	40.00	Sierra Forward	Social Room rental 02/08/19 - Deposit refund
	Total 30008	40.00		
3/14/2019	30009	120.00	Zachary Thornton	Res ff shifts 02/06,13,23
	Total 30009	120.00		
3/14/2019	30010	880.03	TPX Communications	CC Phones/Internet March 2019
	Total 30010	880.03		
3/14/2019	30011	29.00	Darci Wass	Tennis cancelled - Lincoln - refund
	Total 30011	29.00		
3/14/2019	30012	1,992.75	WEST Consultants, Inc.	CPCSD Dam Breach & EAP Eng. 01/28-02/21/19
	Total 30012	1,992.75		
3/15/2019	1001282207	16,922.24	California Public Employee's Retirement ...	April 2019 CalPERS Health Payment
	Total 1001282207	16,922.24		
3/15/2019	19629835	198.00	Paychex	Paychex Fees Stratustime Feb. 2019
3/15/2019		689.61	Paychex	Paychex Fees HR Mar. 2019
	Total 19629835	887.61		
3/20/2019	Maint Fee	231.73	Umpqua Bank	Maintenance Fee for 02/19
	Total Maint Fee	231.73		
3/21/2019	30013	678.15	Big O Tires #100	2015 Ford F250 - Parks truck tires
	Total 30013	678.15		
3/21/2019	30014	550.00	Bolton's Welding & Jeep Repair	Mower Repair - Parks

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Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 30014	550.00		
3/21/2019	30015	65.10	Cap City Sports Academy LLC	Inst. ORG Program
	Total 30015	65.10		
3/21/2019	30016	245.40	Cintas Corporation #622	CC Janitorial supplies
	Total 30016	245.40		
3/21/2019	30017	153.08	Comcast	FD89 Internet 03/11-04/10/19
	Total 30017	153.08		
3/21/2019	30018	44.99	Comcast	FD88 Internet 03/14-04/13/19
	Total 30018	44.99		
3/21/2019	30019	176.96	De Lage Landen Financial Services, Inc.	FD89 Copier Lease 03/01-03/31/19
	Total 30019	176.96		
3/21/2019	30020	1,030.07	Delta Dental of California	Dental Benefits April 2019
	Total 30020	1,030.07		
3/21/2019	30021	1,649.00	DSA Technologies, Inc	MSA, IT Maint - April 2019
	Total 30021	1,649.00		
3/21/2019	30022	235.95	Cynthia J. Gillihan	Inmate signs
	Total 30022	235.95		
3/21/2019	30023	60.00	Tina Lynn Goins	Sponsorship Flyer Design
	Total 30023	60.00		
3/21/2019	30024	217.42	Michael Grassle	Metasys training incidentals/meals/travel
	Total 30024	217.42		
3/21/2019	30025	2,000.00	Brittany Hieb	Landscape Maint Svcs - Eastwood Park 3/20/19
	Total 30025	2,000.00		
3/21/2019	30026	75.00	Highlander Termite & Pest Control	Pest Control CC - March 2019
	Total 30026	75.00		

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Check Date	Check Number	Check Amount	Vendor Name	Description
3/21/2019	30027	1,545.45	Hunt & Sons	Fuel 03/08/19
3/21/2019		<u>1,107.66</u>	Hunt & Sons	Fuel 03/15/19
	Total 30027	2,653.11		
3/21/2019	30028	1,130.00	Joshua C. Marks	CC/Gym/Park Janitorial Svcs 03/06-03/15
	Total 30028	1,130.00		
3/21/2019	30029	500.00	National Aquatic Services, Inc	Pool Chemtroll broken - review Oct 2018
	Total 30029	500.00		
3/21/2019	30030	<u>115.04</u>	PG&E	Elec lamps 02/15-03/18/19
	Total 30030	115.04		
3/21/2019	30031	<u>158.18</u>	PG&E	Elec lamps 02/15-03/18/19
	Total 30031	158.18		
3/21/2019	30032	14,027.36	PoolEquip, LLC	Pool Replacement Gate materials
	Total 30032	14,027.36		
3/21/2019	30033	<u>563.35</u>	ProPet Distributors, Inc.	Doggie Bags - Parks
	Total 30033	563.35		
3/21/2019	30034	142.15	Public Employee's Union Local 1	Union Dues for payroll 03/22/19
	Total 30034	142.15		
3/21/2019	30035	<u>28.00</u>	Rescue Training Institute, Inc.	Inst. AHA BLS 3/18
	Total 30035	28.00		
3/21/2019	30036	<u>9.64</u>	Riebes Auto Parts	Dodge Parks truck - part
	Total 30036	9.64		
3/21/2019	30037	746.07	Sierra Office Systems and Products	FD Office Supplies
3/21/2019		<u>125.30</u>	Sierra Office Systems and Products	FD89 Office Supplies
	Total 30037	871.37		
3/21/2019	30038	<u>400.43</u>	Blain Stumpf Trucking	Cascade Rock - Rasm Park
	Total 30038	400.43		



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Check Date	Check Number	Check Amount	Vendor Name	Description
3/21/2019	30039	5.05	Verizon Business	FD Carrier Access - phones Feb 2019
	Total 30039	5.05		
3/21/2019	30040	5.05	Verizon Business	FD Carrier Access - phones Feb 2019
	Total 30040	5.05		
3/21/2019	30041	6.51	Verizon Wireless	FD Phones 02/10-03/09/19 #670788591-00001
	Total 30041	6.51		
3/21/2019	30042	584.16	Verizon Wireless	Wireless Phones CC, Rec, Parks CC&R 02/11-03/10/19
	Total 30042	584.16		
3/21/2019	30043	161.34	Verizon Wireless	Wireless Ipads/Hotspots 02/11-03/10/19
	Total 30043	161.34		
3/21/2019	30044	35.00	Emily Via	Bustamante Patio / ARC refund
	Total 30044	35.00		
Report Total		174,662.00		