



Established: June 3, 1961

Board of Directors Regular Meeting Agenda Wednesday, August 19, 2026

6:30pm

2502 Country Club Drive
Cameron Park, CA 95682 – Social Room

Board Members

Dawn Wolfson, President

Katie Gilchrest, Vice President

Sidney Bazett, Director

Tim Israel, Director

J.R. Hichborn, Director

Mission Statement

“To preserve and enhance the quality of life and to safeguard the health, safety, and welfare of our community”

CALL TO ORDER

- Roll Call
- Pledge of Allegiance
- Moment of Silence to Honor Service Members
 - Military, Law Enforcement, Fire, Emergency Personnel
- Adoption of Agenda

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak; individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

PRESENTATIONS

GENERAL PUBLIC COMMENT

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Board.

CORRESPONDENCE

LEGAL UPDATES

CONSENT CALENDAR

Receive & File:

1. District Report for July 2026
 - a. General Manager's Report (M. Hornstra)
 - b. Parks & Facilities (M. Hornstra)
 - c. Recreation (C. Lowe)
 - d. CC&R Report (J. Mog)
 - e. Wildfire Mitigation (A. Bourriague)
 - f. Fire Department (K. Richards)
2. July 2026 Financial Report (M. Hornstra)
3. El Dorado Disposal Performance Standards & Q2 Diversion Report (M. Hornstra)

Approve:

4. Minutes of July 15, 2026 – Board of Directors Meeting (N. Garrison)
5. Minutes of August 10, 2026 – Board of Directors Special Meeting (N. Garrison)
6. Minutes of August 12, 2026 – Board of Directors Special Meeting (N. Garrison)

REVIEW ITEMS PULLED FOR DISCUSSION

GENERAL BUSINESS

7. PUBLIC HEARING - APPROVE Revised and Restated Agreement between El Dorado Disposal and Cameron Park Community Services District and APPROVE Resolution 2026-22 Establishing Rates for the Collection of Solid Waste Within the Cameron Park Community Services District (M. Hornstra)
8. FIRST READING of SB 1383 Ordinance No. 2026.09.16 (M. Hornstra)
9. APPROVE Memorandum of Understanding between the Cameron Park Community Services District and AFSCME Council 57, Local 1
10. APPROVE Resolution 2026-23 Approving the Form of and Authorizing the Execution of an Amended Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority's Health Benefits Program
11. PUBLIC HEARING – Approve Resolution 2026-24 Adopting the Final Fiscal Year 2026-27 General Fund 01 and Positions and Authorizations, and Covenants, Conditions, and Restrictions (CC&R) Fund 02 Budgets
12. REVIEW and DISCUSS Options for New Co-Branded Fire Department Logo (M. Hornstra)

BOARD OF DIRECTORS' COMMENTS & FUTURE AGENDA ITEMS

ADJOURNMENT OF MEETING

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is **Wednesday, September 16th at 6:30pm**, in the Social Room at 2502 Country Club Drive, Cameron Park, CA 95682

This agenda and packet items are available online at the CPCSD website:
<https://www.cameronpark.org/board-of-directors>

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the Board Clerk at (530) 677-2231 or boardclerk@cameronpark.org. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.



DISTRICT MONTHLY REPORT FOR JULY 2026

August 19, 2026

GENERAL MANAGER (M. Hornstra)

As we wind down our summer programs and events, once again I'd like to recognize the hard work and dedication of our Board of Directors, staff, Cal FIRE partners, volunteers, and community partners.

July was another active month for the Cameron Park Community Services District, with summer recreation programs in full swing, continued improvements throughout our parks and facilities, and several important District initiatives moving forward.

Our **Recreation Department** continued a very busy summer season. Swim lessons, recreation swim, lap swim, and youth summer camps continued throughout the month, with camps offering everything from sports and tennis to arts, Dungeons & Dragons, and enrichment programs. The Community Center Pool also hosted two Cannonball Cinema nights on July 10 and July 31, providing families an opportunity to enjoy an evening of swimming followed by a movie at the pool. The Rec Refresh concession stand continued supporting pool users and recreation programs throughout the summer.

The **Parks and Facilities Department** remained focused on summer maintenance and improvements throughout District parks. At Cameron Park Lake, staff continued managing water quality and seasonal. District crews also addressed irrigation and drinking fountain repairs, landscaping, tree maintenance, turf conditions, and field maintenance throughout the park system. The Community Center and pool experienced particularly heavy summer use, requiring continued staff attention to keep facilities operating and ready for programs and visitors.

Our **Wildfire Mitigation Department** kicked into high gear with the District's weed abatement program. Our Wildfire Mitigation Coordinator inspected close to 400 vacant properties and worked with property owners to meet abatement guidelines. A big thank you to those owner who worked with the District to bring those parcels into compliance.

July also provided several opportunities for community engagement. The District held a Candidate Workshop on July 27th to provide information for residents interested in serving on the Cameron Park CSD Board of Directors, with three Board seats scheduled for election in 2026. Also, the Friday Farmers Market continued at the Community Center, bringing local produce, baked goods, artisans, and residents together each week.

Following the successful 25th Annual Summer Spectacular at the end of June, staff spent July evaluating the event and identifying lessons learned and potential improvements for 2027. Finally, July continued to be a period of organizational planning and development for the District. Recruitment efforts continued for two key District positions, while staff worked on the FY 2026-27 budget, began working on the capital planning project, and planning for the upcoming Fall/Winter programs and events and putting the final touches on our Fall/Winter activity guide.

And finally, I'm very happy to share the following update from the Cameron Park Community Foundation. The foundation is re-energized with focus on assisting the greater Cameron Park community and the CSD. We are excited to work with them on the exciting events that they have planned.

Cameron Park Community Foundation Update

The Cameron Park Community Foundation is a separate and distinct 501(c)(3) nonprofit organization that was originally established to support the Cameron Park CSD and has grown over the years to support a variety of organizations, projects, and causes that benefit the greater Cameron Park community. After being relatively "quiet" for several years, the Foundation is now coming back to life with a new Board of Directors and renewed energy to support our community.

The Foundation is working to reestablish a strong relationship with the CSD while continuing its broader mission of supporting the Cameron Park community. Historically, the Foundation has provided support to the CSD. As the Foundation becomes more active, there is an opportunity for increased collaboration and financial support for CSD programs and projects.

The Foundation has several fundraising and community events planned, with the goal of supporting both the CSD and other organizations and causes throughout Cameron Park. **The first of these events is Trucks & Tunes, taking place September 11th at Cameron Park Lake.** The Foundation and CSD are planning to share a booth at the event, providing an opportunity to reintroduce the community to the Foundation, promote the CSD, and

highlight the work both organizations are doing to make Cameron Park a great place to live, work, and play.

As the Foundation gets back up and running, actively recruiting volunteers will be an important priority. Volunteers are essential to help plan, organize, and staff fundraising and community events, and their involvement will be key to making these events successful. The Foundation welcomes CSD staff, community members, local businesses, and residents who are interested in volunteering their time and talents.

Additional fundraising and community events are already being planned, and the Foundation is excited to build on this momentum. These events will provide opportunities to bring the community together while raising funds that can be directed towards projects and organizations that benefit Cameron Park. We are excited to see the Foundation become active again and look forward to building a strong, collaborative relationship that creates meaningful opportunities to give back to the greater Cameron Park community.

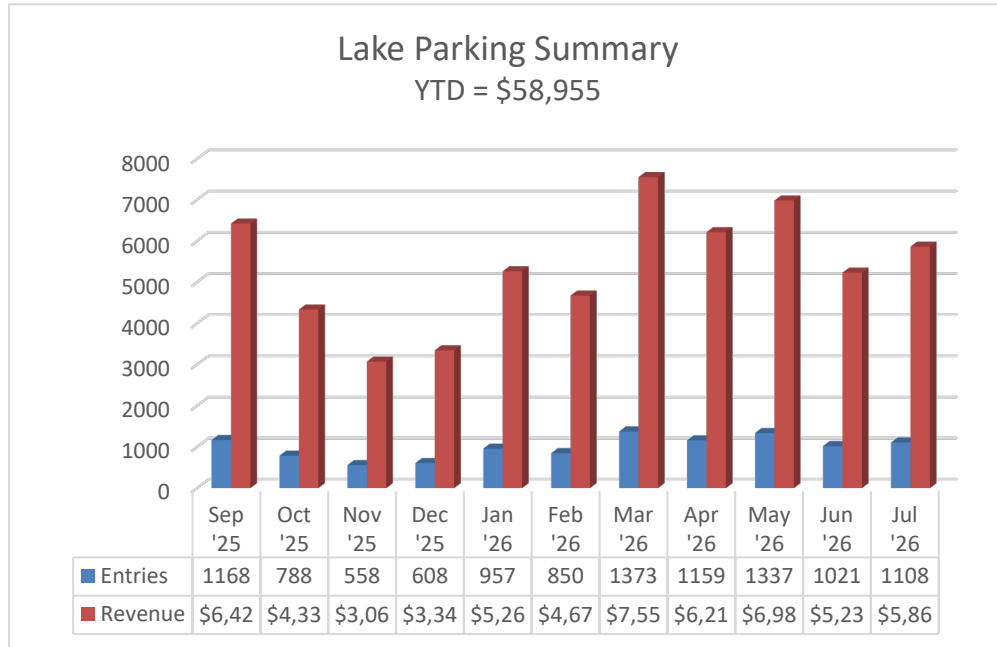


Parks & Facilities Report for July 2026

August 19, 2026

PARKS AND FACILITIES (M. Hornstra)

CAMERON PARK LAKE



COMMUNITY CENTER

❖ Current Projects –

- Painting projects continue around the center. Speed bumps have been painted to improve visibility, and we have started to repaint parking space lines. We will begin soliciting quotes to refresh the ADA parking space markings.
- Quotes have been received to rebuild the pool and we will be awarding the work in August so it is finished before the weather cools.
- Scope of work on Community Center lighting project is done and we are preparing an RFP to go out in late August.
- District staff performed a job walk with contractors to solicit bids for the Community Center security upgrades which will include access control and security cameras. We hope to finalize the scope of work within August and look at going out for RFP shortly thereafter.

PARKS, GENERAL

- The Growlersburg Conservation Crew has been out various district properties clearing weeds and brush. We anticipate finishing up on abatement activities in August and then starting to make sure drainage channels on district properties are clear.
- Slowly working through drinking fountain repairs
- Continued irrigation repairs at all parks
- Working on landscape maintenance with our staff to support Elite Landscaping.

DAVID WEST PARK

❖ Current Projects –

- Working on general maintenance of landscaping and cleanup.

RASMUSSEN PARK

❖ Current Projects –

- Ponderosa Soccer - The season is starting and staff are performing ongoing park maintenance, including providing additional trash and recycling receptacles.
- Irrigation leak was found in the common area in the back of the park, which we believe is the source of the continued 'soggy' condition of the grass area and walking path. Staff continues to monitor the area to confirm that leak was the source.

EASTWOOD PARK

❖ Current Projects –

- We have resolved the problems with dry areas in the turf. Coordinated with EID on ensure proper pressure to the park as well as adjusting District irrigation valves.
- Will be working with Elite on aerating and fertilizing turf.

Recreation Report for July 2026

August 19, 2026

RECREATION (C. Lowe)

The Recreation Department wrapped up the 2026 summer season on a high note, with strong participation and plenty of memorable moments. The season concluded with our final Cannon Ball Cinema, featuring *Back to the Future*, which began at 8:45pm and was a fun finale to a busy summer.

This summer, Recreation staff worked to expand our camp offerings and provide more opportunities for children of all ages and interests to participate. While adding new programs was an adventure, it provided valuable insight into what our community is looking for and where we can continue to improve and grow our offerings in future seasons.

The Cameron Park Pool also enjoyed an expanded Recreation Swim season, opening on Memorial Day, Monday, May 25, and continuing through Monday, September 7. Participation saw a slight increase compared to previous years, and staff is excited about the upcoming addition of the pool slide and shade structures. These improvements are expected to make the pool even more inviting and help draw larger crowds next summer.

As summer comes to a close, the Recreation Department is already looking ahead to a busy fall and holiday season. Staff is preparing for the Community Clean-Up on Saturday, October 3, the Great Trunk or Treat on Friday, October 16, and the Christmas Craft Fair on Saturday, November 21. We look forward to welcoming our community to these events and continuing to provide fun, engaging opportunities for Cameron Park residents throughout the year.

Cameron Park Recreation Update:

Cannonball Cinema

- Elio was shown at started at 8:45pm on Friday, July 10, 2026
 - Attendance Tickets – \$135.00
 - Concession Stand Sales - \$57.50
- Back to the Future was shown and started at 8:45pm on Friday, July 31, 2026
 - Attendance Tickets – \$155.00
 - Concession Stand Sales - \$261.00

Summer Camps

- All started Monday, June 8th, 2026
- Artsy Squirrel reached maximum for 7 weeks – 221 participants total
- Dungeons and Dragons for 4 individual weeks– 58 participants
- Magic the Gathering Camp (one week) – 6 participants
- All Net Basketball Camp for three individual weeks – 73 participants
- Junior Lifeguarding one week - 7 participants
- Jr. Recreation Leader (first class/one more class in July) – 5 participants
- Precision Sand Volleyball (every other week) – 49 participants
- Space Odyssey Junior Robotics Camp (one week only) – 12 participants
- Early Engineers: Treasure Island Lego Camp (one week only)- 20 participants
- Minecraft Modding Camp (one week only) – 19 participants
- National Academy of Athletics only had two weeks of camp with – 13 participants at one and 9 participants the last on 07/06/26
- Cameron Park CSD Summer Camp – 105 different participants throughout the summer.
- Tennis Camp had a rocky start but ended – 16 participants
- Swim Lessons 7 weeks of participation – 669 participants
- Private Swim Lessons for 4 weeks – 15 lessons

CC&R Report for July 2026

August 19, 2026

Covenants, Conditions, and Restrictions (CC&R) (J. Mog)

The CC&R Officer worked on complaints and neighborhood issues throughout Cameron Park in July. Complaints increased throughout the month as the heat increased. Staff held off on neighborhood campaigns due to the number of complaints, and increased field inspections. Newsletter announcements are continuing which are proving to improve homeowner awareness of ARC and CC&R responsibilities.

The CC&R department log adjustments:

- The CC&R current case log is 37 Cases
- Five new violation cases were added
- Eleven cases were cleared of violations
- One pre-legal notice was requested from the CC&R committee and served to the homeowner (Case# CCR25-1070: 3278 Country Club Drive) This case was granted pre-legal and legal notice by the CC&R committee if action was not taken on pre-legal.

ARC Department:

The month of July was an average month for the number of submittals. Projects ranged from roofing projects to new home construction.

Architectural Review Projects – Period - July

- Projects Reviewed – 23
- Projects Approved – 23
- Silver Springs Lots released - 3

Newsletter Announcement:

The July CC&R Newsletter focused on:

- Reminder of recreational item storage
- New projects and ARC review requirements & what happens on non-approved projects when reported
- ARC & CC&R committee vacancies that need to be filled by community members

Committee Appointed Members:

The Architectural Review Committee currently has three resident committee members and one board member as an alternate. Additional community members are still needed for this committee. We have one new community member on the ARC and one CC&R Committee member that would like to move to the CC&R committee with the Board President's approval.

The CC&R committee has three resident members on the committee with one resident ARC member requesting to move to the CC&R committee. This would make four resident committee members for the committee team. This will provide the option for the board to discuss board member reassignments leaving one board member on the committee to support board reports.

Wildfire Mitigation Report for July 2026

August 19, 2026

WILDFIRE MITIGATION COORDINATOR (A. Bourriage)

Unimproved Lots (Vacant Lots) – The Request for Proposal (RFP) was reviewed, and contractors were selected and assigned to parcels to complete the abatement work. Progress is being made and contractors are submitting photos upon completion. A total of sixteen (16) lots are being moved forward with abatement work.

CSD Parcels – Coordination is underway with maintenance to complete wildfire mitigation practices on properties.

Vegetation/Fire Hazard Complaints – Complaints coming in are being followed up on by the appropriate department. Two properties being abated have had the most complaints/concerns, so having that work done will be on them will be greatly beneficial.

Greater Cameron Park Fire Safe Council – Met with the Fire Safe Council for the first time since the “Ready for Wildfire” event back in March. Some new ideas were brought up during the meeting and progress is going to be made on spreading/displaying more information about county resources for chipping, defensible space, and hazard tree removal, free assessments by the Fire Safe Council, and Firewise Communities: the benefits and how to start one.

Maps – Working on updating maps for the CSD, providing some new detailed styled maps for each park to eventually have posted on the website for the public to view.

Inspection History for July

AB38s -

7	40	7	43	3	4	0	0	0
Parcels Inspected	Parcels Inspected YTD	Inspections	Inspections YTD	Compliant	1st – NC	2nd – NC	3rd – NC	RTC

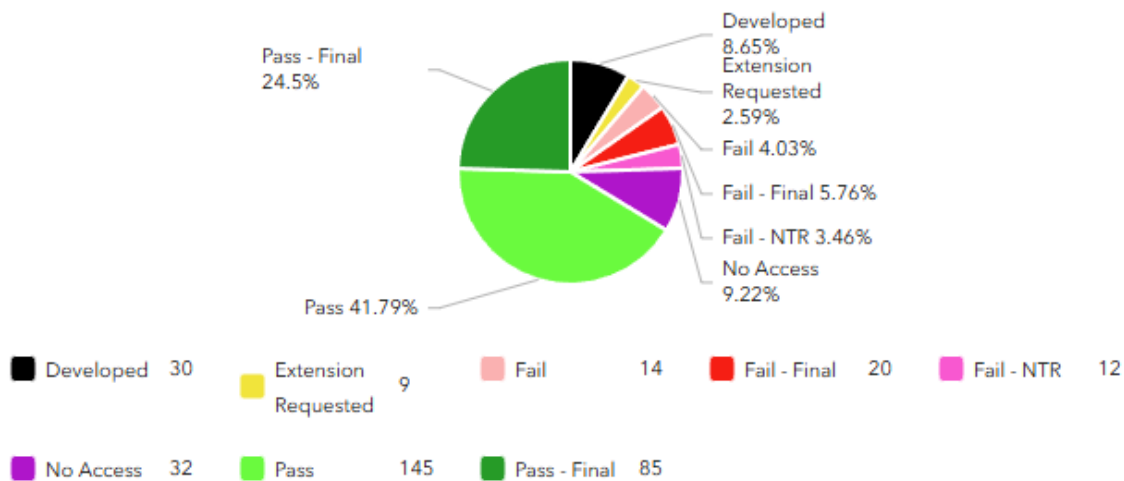
YTD = Year-to-Date, NC = Non-Complaint, RTC = Referred to County

County Complaints –

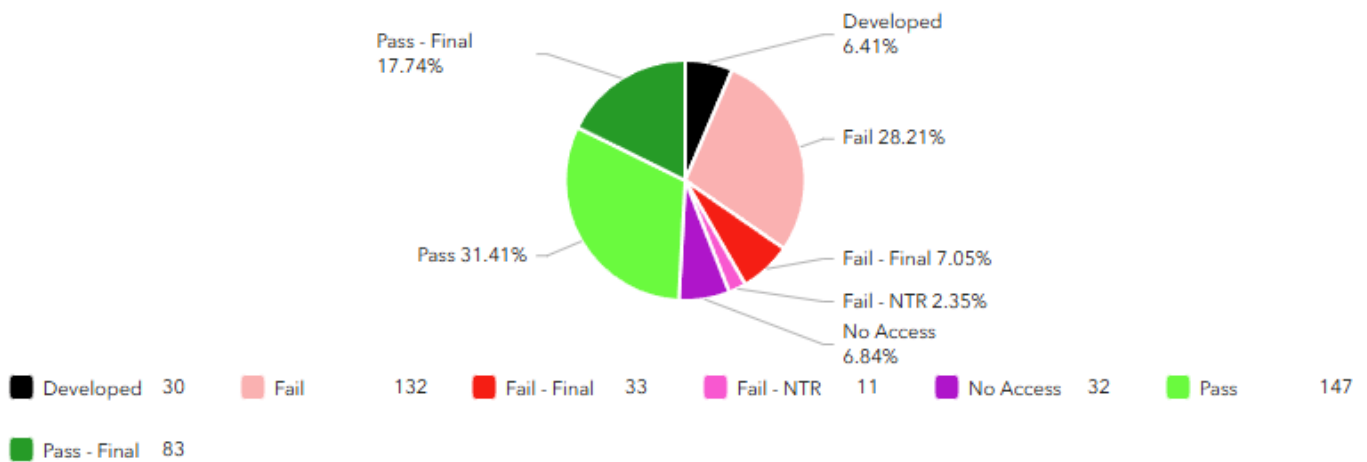
0	2	0	2	0	0	0	0	0
Parcels Inspected	Parcels Inspected YTD	Inspections	Inspections YTD	Compliant	1st – NC	2nd – NC	3rd – NC	RTC

YTD = Year-to-Date, NC = Non-Complaint, RTC = Referred to County

Parcels Inspection Status



Inspection Records Status



CAMERON PARK LAKE DISC GOLF COURSE

Hole #	A	B	C	D	E
1	330	332	409	452	505
2	330	375	456	466	
3	175	225	227		
4	225	232	253		
5	256	260	325		
6	185	200	215		
7	195	205	257		
8	208	233	255		
9	300	335	360		

Hole #	A	B	C	D	E
10	175	240	260	300	
11	205	210	250		
12	226	235	242	290	
13	248	300	348	405	
14	265	296	325		
15	370	518	520		
16	350	455	465	495	533
17	250	345	470	515	
18	235	330			

Cameron Park Lake Disc Golf Course is a joint venture with Cameron Park Community Service District, El Dorado Disc Sports, and an incredible community of residents, volunteers, disc golfers, and disc golf supporters.

This par three course offers a full 18 hole layout with a variety of holes to keep it challenging. The course remains mostly flat with a sloped section nearing the top of the dam and trees provide several shady spots through-out the round.

Front 9 = 27 Back 9 = 27 Course Total = 54



Fire Department Report for July 2026

August 19, 2026

FIRE DEPARTMENT (K. Richards)

Department Overview

The department remained busy throughout the summer, both operationally and administratively. In mid-July, we welcomed Victor Acosta as the Battalion Chief/Fire Marshal of the Cameron Park Fire Department, following his promotion from the Training Bureau in the CAL FIRE Amador-El Dorado Unit. Victor's office will be located at Station 89, and he has already begun integrating into the organization and working closely with District staff.

During the month, we extended an offer for the Fire Apparatus Engineer/Paramedic position to Albert De La Cruz, which he accepted. We anticipate an academy start date in early September, with an expected assignment to Cameron Park in late November. We also recognize Fire Apparatus Engineer/Paramedic Gary Nagle, who is leaving the department. We thank Gary for his dedicated service to the Cameron Park Fire Department and wish him continued success in his future endeavors.

Lastly, the department has opened a new recruitment process for Fire Apparatus Engineers and Paramedics, and we anticipate adding additional personnel by the end of 2026. These staffing efforts continue to strengthen our workforce and ensure the department remains well positioned to provide exceptional service to our community.

Notable Emergency Responses

Operational activity increased slightly during the reporting period and into August, with personnel responding to several significant incidents that demonstrated the department's capabilities and strong regional partnerships. On July 12, Engine 88 responded to a vegetation fire near 2635 Cambridge Road in Cameron Park. Upon arrival, crews located a vegetation fire on a vacant lot. The fire burned approximately 0.04 acres of grass and was contained by Engines 88, 283, and 2771. CAL FIRE Law Enforcement Officers responded and conducted an investigation, resulting in one individual being taken into custody on suspicion of arson.

Engine 388 and Engine 389 remain staffed with CAL FIRE personnel and continue responding to incidents throughout the Amador-El Dorado Unit on assistance-by-hire agreements. Engine 389 ran its first official call—a small yard sale fire in Coloma.

Assistant Chief Kalan Richards has been assisting CAL FIRE Incident Management Team 4 in Conconully, Washington on the Sinlahekin Incident. The fire is still active and approximately 150,000 acres.

Department Updates

After extensive work by personnel at Stations 88 and 89, the department successfully placed the new Type III engine, E389, into service. In late July and early August, CAL FIRE fleet managers and mechanics completed the final inspection and deemed the engine operationally ready. As a result, E389 was staffed for the first time on August 10 and will continue to be staffed while statewide incident activity remains high.

Crews at Stations 89 and 88 worked diligently to organize, inventory, and procure equipment, hose, and specialized gear assigned to the engine. This was a true team effort, and I would like to acknowledge the significant contributions of Fire Captain Kyle Catto and Fire Apparatus Engineer Gary Nagle for their work in bringing the engine across the finish line.

I would like to thank the CSD staff and the Board of Directors for their continued support of the Cameron Park Fire Department and their partnership with CAL FIRE. I am grateful for the dedication, professionalism, and commitment demonstrated daily by our firefighters, paramedics, prevention personnel, and support staff. As we continue through the fire season, our department remains committed to providing excellent service to the residents and visitors of Cameron Park.



Monthly Financial Report July 2026

Board of Directors
Meeting

August 19, 2026

Final FY2025/26 and July 2026 numbers are not available at time of posting due to fiscal year end closing adjustments and final County data

Statement of Revenues and Expenses as of June 30, 2026 are provided but will change as final revenues and expenses are posted.

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
01 - General Fund
From 7/1/2025 Through 6/30/2026

Item #2

		YTD 25-26 Budget - Final	Current FY 25-26 Actuals	Percent Exp To Date
Operating Revenue				
Property Taxes	4110	5,626,890.00	5,479,463.98	97.37%
Franchise Fees	4113	296,000.00	224,835.33	75.95%
Fire Marshall Services/Fees	4132	70,000.00	60,985.15	87.12%
AB38 DS Inspections (WMC)	4133	0.00	10,628.55	0.00%
FD Class Fees/Admin fees	4142	0.00	4,321.80	0.00%
Youth Classes	4145	0.00	(448.00)	0.00%
Recreation Program Revenue	4154	100,000.00	134,147.10	134.14%
Instructor Program Revenue	4155	200,000.00	209,268.31	104.63%
Transfer In	4165	55,000.00	0.00	0.00%
Special Events	4170	0.00	10,839.00	0.00%
CP Lake - Entry Fee	4180	75,000.00	53,387.92	71.18%
Annual Passes (Lake/Pool Combo)	4181	30,000.00	45,439.50	151.46%
Picnic Site Rentals	4182	3,000.00	5,442.50	181.41%
Assembly Hall & Classroom Rentals	4185	60,000.00	74,824.91	124.70%
Gym Revenue	4186	40,000.00	28,059.16	70.14%
Pool Rental Fees (Swim Teams)	4187	110,000.00	97,366.87	88.51%
CSD CC Concessions	4188	0.00	3,650.76	0.00%
Sports Field Rentals	4190	35,000.00	13,654.50	39.01%
Donations	4250	30,000.00	4,934.19	16.44%
Sponsorships	4255	0.00	2,500.00	0.00%
OES/Mutual Aid Reimbursement	4261	60,000.00	94,793.08	157.98%
Fire Apparatus Equip Rental	4262	250,000.00	83,852.42	33.54%
Reimbursement/Refund	4400	0.00	4,413.69	0.00%
Weed Abatement	4410	50,000.00	0.00	0.00%
Interest Income	4505	10,000.00	21,516.65	215.16%
Other Income/Refunds	4600	2,000.00	24,302.54	1,215.12%
First Responder Fee	4602	220,000.00	248,937.84	113.15%
Grants	4610	0.00	998.80	0.00%
Gain/Loss of Assets	4615	10,000.00	50,000.00	500.00%
Total Operating Revenue		7,332,890.00	6,992,116.55	95.35%
Expenditures				
Salaries - Perm.	5000	971,689.00	767,357.34	78.97%
Salaries - Seasonal	5010	100,000.00	108,155.41	108.15%
Overtime	5020	27,000.00	34,030.96	126.04%
Health Benefit	5130	116,973.00	146,950.86	125.62%
Retiree Health Benefit	5135	115,320.00	114,574.23	99.35%
Dental Insurance	5140	9,000.00	8,546.88	94.96%
Vision Insurance	5150	1,700.00	1,318.73	77.57%
CalPERS Retirement (Pension)	5160	321,159.00	374,184.39	116.51%
CalPERS 457	5161	5,400.00	5,204.16	96.37%
Worker's Compensation	5170	53,319.00	21,186.24	39.73%
FICA/Medicare Employer Contribut...	5180	36,822.00	25,300.38	68.70%
UI/TT Contribution	5190	19,571.00	5,787.55	29.57%
Advertising/Marketing	5209	5,000.00	1,904.70	38.09%
Agency Administration Fee (SCI)	5210	500.00	0.00	0.00%
Audit/Accounting	5220	32,000.00	64,802.80	202.50%
Banking Fees	5221	3,200.00	2,933.38	91.66%
Merchant/CC Fees	5222	22,290.00	18,592.10	83.41%
Clothing/Uniforms	5230	4,250.00	3,517.28	82.75%
Computer Software	5231	52,459.00	51,554.80	98.27%
Computer Hardware	5232	12,000.00	19,583.68	163.19%
Contract Services - Providers	5235	45,000.00	80,983.88	179.96%
CalFIRE Contract - AEU	5236	3,200,000.00	2,476,714.11	77.39%
Contract Services - Other	5240	257,000.00	202,264.02	78.70%

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
01 - General Fund
From 7/1/2025 Through 6/30/2026

Item #2

		YTD 25-26 Budget - Final	Current FY 25-26 Actuals	Percent Exp To Date
Director Compensation	5250	14,000.00	9,100.00	65.00%
EDC Department Agency (LAFCO)	5260	6,000.00	10,919.46	181.99%
Educational Materials	5265	4,000.00	0.00	0.00%
Equipment-Minor/Small Tools	5275	11,000.00	4,119.21	37.44%
Fire & Safety Supplies	5285	17,000.00	9,458.75	55.63%
Fire Prevention & Inspect (Dist Eq...	5290	3,500.00	55.96	1.59%
Fire Turnout Gear	5295	7,500.00	312.31	4.16%
Reserve FF - Stipends	5296	10,000.00	33,987.68	339.87%
Food	5300	1,275.00	4,027.56	315.88%
Concession (Food - Stock)	5301	0.00	5,819.82	0.00%
Fuel	5305	60,200.00	47,267.15	78.51%
Government Fees/Permits	5310	21,500.00	7,739.00	35.99%
Janitorial / HH Supplies	5315	37,500.00	26,133.69	69.68%
Instructor Pay	5316	120,000.00	146,888.40	122.40%
Insurance	5320	328,476.00	323,032.25	98.34%
Legal Services	5335	80,000.00	42,943.40	53.67%
Maint. - Vehicle Supplies	5340	600.00	3,826.17	637.69%
Maint. - Buildings	5345	135,000.00	76,057.07	56.33%
Maint. - Equipment	5350	58,600.00	51,426.45	87.75%
Maint. - Grounds	5355	74,000.00	76,762.68	103.73%
Maint. - Radio/Phones	5360	5,500.00	1,252.31	22.76%
Maint. - Tires & Tubes	5365	13,500.00	7,927.48	58.72%
Maint. - Vehicle	5370	49,500.00	44,892.03	90.69%
Medical Supplies	5375	28,050.00	25,948.26	92.50%
Memberships/Subscriptions	5380	13,550.00	14,273.45	105.33%
Mileage Reimbursement	5385	300.00	513.69	171.23%
Miscellaneous	5395	1,000.00	334.07	33.40%
Office Supplies/Expense	5400	7,250.00	7,243.31	99.90%
Pool Chemicals	5405	50,000.00	52,993.56	105.98%
Postage	5410	2,650.00	2,468.64	93.15%
Printing	5415	600.00	789.80	131.63%
Professional Services - Support, etc.	5420	48,000.00	56,381.75	117.46%
Program Supplies	5421	12,000.00	14,140.14	117.83%
Publications & Legal Notices	5425	1,850.00	1,138.60	61.54%
Radios	5430	5,000.00	4,350.86	87.01%
Rent/Lease - Bldgs, Fields, etc.	5435	0.00	49.68	0.00%
Rent/Lease - Equipment	5440	4,250.00	5,491.52	129.21%
Staff Development	5455	12,500.00	6,728.71	53.82%
Event Supplies	5465	15,000.00	4,350.80	29.00%
Phones/internet	5470	49,000.00	54,676.37	111.58%
Utilities - Water	5490	68,000.00	61,296.20	90.14%
Utilities - Gas	5491	90,500.00	70,671.88	78.09%
Utilities - Electric/Solar	5492	151,000.00	181,532.59	120.22%
Vandalism	5500	4,000.00	2,543.97	63.59%
Handcrew Expenses	5501	11,000.00	7,932.45	72.11%
Capital Equipment Expense	5625	90,000.00	484,636.88	538.48%
Transfer Out to	7000	193,207.00	0.00	0.00%
Total Expenditures		7,329,010.00	6,529,883.89	89.10%
Net Revenue Over Expenditures		3,880.00	462,232.66	11,913.21%

Cameron Park Community Services District

Statement of Revenues and Expenditures

01 - General Fund

1000 - Administration

From 7/1/2025 Through 6/30/2026

Item #2

		FY 25-26 YTD Budget - Final	FY 25-26 YTD Actuals	Percent of Budget Expended
Operating Revenue				
Property Taxes	4110	0.00	5,479,463.98	0.00%
Franchise Fees	4113	296,000.00	224,835.33	75.95%
FD Class Fees/Admin fees	4142	0.00	4,321.80	0.00%
Interest Income	4505	10,000.00	21,505.71	215.05%
Other Income/Refunds	4600	2,000.00	8,912.76	445.63%
Gain/Loss of Assets	4615	0.00	50,000.00	0.00%
Total Operating Revenue		308,000.00	5,789,039.58	1,879.56%
Expenditures				
Salaries - Perm.	5000	497,861.50	359,830.23	72.27%
Overtime	5020	7,000.00	21,094.48	301.34%
Health Benefit	5130	38,948.00	55,340.02	142.08%
Retiree Health Benefit	5135	17,355.00	25,218.50	145.30%
Dental Insurance	5140	4,500.00	4,207.42	93.49%
Vision Insurance	5150	800.00	609.19	76.14%
CalPERS Retirement (Pension)	5160	321,159.00	341,759.31	106.41%
CalPERS 457	5161	2,400.00	3,957.66	164.90%
Worker's Compensation	5170	8,048.00	3,431.17	42.63%
FICA/Medicare Employer Cont...	5180	10,156.00	9,548.59	94.01%
UI/TT Contribution	5190	8,432.00	1,223.68	14.51%
Advertising/Marketing	5209	2,500.00	0.00	0.00%
Agency Administration Fee (SCI)	5210	500.00	0.00	0.00%
Audit/Accounting	5220	32,000.00	64,802.80	202.50%
Banking Fees	5221	500.00	709.79	141.95%
Merchant/CC Fees	5222	100.00	0.00	0.00%
Clothing/Uniforms	5230	500.00	285.82	57.16%
Computer Software	5231	18,000.00	15,320.98	85.11%
Computer Hardware	5232	5,000.00	2,331.42	46.62%
Contract Services - Other	5240	22,000.00	18,506.29	84.11%
Director Compensation	5250	5,000.00	7,500.00	150.00%
EDC Department Agency (LAF...	5260	0.00	1,589.03	0.00%
Equipment-Minor/Small Tools	5275	0.00	124.25	0.00%
Fire & Safety Supplies	5285	500.00	0.00	0.00%
Fire Prevention & Inspect (Dist...	5290	0.00	55.96	0.00%
Food	5300	0.00	416.62	0.00%
Insurance	5320	328,476.00	323,032.25	98.34%
Legal Services	5335	20,000.00	42,943.40	214.71%
Maint. - Vehicle Supplies	5340	0.00	906.25	0.00%
Maint. - Equipment	5350	3,600.00	4,281.09	118.91%
Medical Supplies	5375	50.00	0.00	0.00%
Memberships/Subscriptions	5380	11,000.00	10,868.00	98.80%
Mileage Reimbursement	5385	200.00	483.59	241.79%
Miscellaneous	5395	1,000.00	73.95	7.39%
Office Supplies/Expense	5400	4,000.00	3,439.19	85.97%
Postage	5410	1,500.00	2,360.22	157.34%
Printing	5415	500.00	282.39	56.47%
Professional Services - Suppor...	5420	40,000.00	39,500.25	98.75%
Publications & Legal Notices	5425	1,500.00	1,138.60	75.90%
Staff Development	5455	5,000.00	590.46	11.80%
Phones/internet	5470	9,000.00	14,635.32	162.61%
Utilities - Electric/Solar	5492	6,000.00	19,748.11	329.13%
Total Expenditures		1,435,085.50	1,402,146.28	97.70%
Net Revenue Over Expenditures		(1,127,085.50)	4,386,893.30	(389.22)%

Cameron Park Community Services District

Statement of Revenues and Expenditures

01 - General Fund

3000 - Fire

From 7/1/2025 Through 6/30/2026

Item #2

		FY 25-26 YTD Budget - Final	FY 25-26 YTD Actuals	Percent of Budget Expended
Operating Revenue				
Fire Marshall Services/Fees	4132	70,000.00	60,985.15	87.12%
AB38 DS Inspections (WMC)	4133	0.00	10,628.55	0.00%
Transfer In	4165	55,000.00	0.00	0.00%
Donations	4250	0.00	170.01	0.00%
OES/Mutual Aid Reimbursement	4261	60,000.00	94,793.08	157.98%
Fire Apparatus Equip Rental	4262	250,000.00	83,852.42	33.54%
Weed Abatement	4410	50,000.00	0.00	0.00%
Interest Income	4505	0.00	10.94	0.00%
Other Income/Refunds	4600	0.00	1,634.37	0.00%
First Responder Fee	4602	220,000.00	248,937.84	113.15%
Grants	4610	0.00	998.80	0.00%
Total Operating Revenue		705,000.00	502,011.16	71.21%
Expenditures				
Salaries - Perm.	5000	23,504.00	11,746.16	49.97%
Retiree Health Benefit	5135	25,000.00	20,717.45	82.86%
Worker's Compensation	5170	6,398.00	628.47	9.82%
FICA/Medicare Employer Cont...	5180	366.00	898.59	245.51%
UI/TT Contribution	5190	1,239.00	151.36	12.21%
Banking Fees	5221	500.00	709.78	141.95%
Merchant/CC Fees	5222	2,800.00	2,099.70	74.98%
Clothing/Uniforms	5230	1,250.00	998.81	79.90%
Computer Software	5231	2,500.00	5,165.91	206.63%
Computer Hardware	5232	3,000.00	4,239.11	141.30%
Contract Services - Providers	5235	45,000.00	68,052.91	151.22%
CalFIRE Contract - AEU	5236	3,200,000.00	2,476,714.11	77.39%
Contract Services - Other	5240	70,000.00	50,426.97	72.03%
Director Compensation	5250	4,000.00	400.00	10.00%
EDC Department Agency (LAF...	5260	2,000.00	1,589.03	79.45%
Educational Materials	5265	1,500.00	0.00	0.00%
Equipment-Minor/Small Tools	5275	2,000.00	506.13	25.30%
Fire & Safety Supplies	5285	12,500.00	8,310.54	66.48%
Fire Turnout Gear	5295	7,500.00	312.31	4.16%
Reserve FF - Stipends	5296	10,000.00	33,987.68	339.87%
Food	5300	625.00	1,825.09	292.01%
Fuel	5305	45,000.00	37,890.17	84.20%
Government Fees/Permits	5310	5,000.00	2,641.08	52.82%
Janitorial / HH Supplies	5315	7,500.00	4,370.07	58.26%
Legal Services	5335	20,000.00	0.00	0.00%
Maint. - Buildings	5345	15,000.00	4,311.48	28.74%
Maint. - Equipment	5350	20,000.00	6,552.79	32.76%
Maint. - Grounds	5355	3,000.00	11,052.37	368.41%
Maint. - Radio/Phones	5360	5,500.00	1,206.06	21.92%
Maint. - Tires & Tubes	5365	12,000.00	7,163.02	59.69%
Maint. - Vehicle	5370	47,500.00	42,642.47	89.77%
Medical Supplies	5375	27,500.00	25,537.46	92.86%
Memberships/Subscriptions	5380	1,400.00	569.99	40.71%
Office Supplies/Expense	5400	2,000.00	437.94	21.89%
Postage	5410	750.00	14.67	1.95%
Printing	5415	100.00	132.50	132.50%
Professional Services - Suppor...	5420	3,000.00	6,475.00	215.83%
Publications & Legal Notices	5425	250.00	0.00	0.00%
Radios	5430	5,000.00	4,350.86	87.01%
Rent/Lease - Equipment	5440	0.00	119.17	0.00%

Cameron Park Community Services District

Statement of Revenues and Expenditures

01 - General Fund

3000 - Fire

From 7/1/2025 Through 6/30/2026

Item #2

		<u>FY 25-26 YTD Budget - Final</u>	<u>FY 25-26 YTD Actuals</u>	<u>Percent of Budget Expended</u>
Staff Development	5455	4,000.00	5,292.93	132.32%
Phones/internet	5470	12,000.00	12,186.98	101.55%
Utilities - Water	5490	18,000.00	10,340.74	57.44%
Utilities - Gas	5491	5,500.00	4,116.85	74.85%
Utilities - Electric/Solar	5492	30,000.00	33,868.61	112.89%
Capital Equipment Expense	5625	55,000.00	439,081.98	798.33%
Transfer Out to	7000	<u>184,187.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expenditures		<u>3,950,869.00</u>	<u>3,349,835.30</u>	<u>84.79%</u>
Net Revenue Over Expenditures		<u>(3,245,869.00)</u>	<u>(2,847,824.14)</u>	<u>87.73%</u>

Cameron Park Community Services District

Statement of Revenues and Expenditures

01 - General Fund

4000 - Parks

From 7/1/2025 Through 6/30/2026

Item #2

		FY 25-26 YTD Budget - Final	FY 25-26 YTD Actuals	Percent of Budget Expended
Operating Revenue				
CP Lake - Entry Fee	4180	75,000.00	53,387.92	71.18%
Annual Passes (Lake/Pool Co...	4181	15,000.00	22,618.00	150.78%
Picnic Site Rentals	4182	3,000.00	5,442.50	181.41%
Sports Field Rentals	4190	35,000.00	13,654.50	39.01%
Donations	4250	5,000.00	4,500.00	90.00%
Reimbursement/Refund	4400	0.00	4,413.69	0.00%
Other Income/Refunds	4600	0.00	7,506.59	0.00%
Gain/Loss of Assets	4615	10,000.00	0.00	0.00%
Total Operating Revenue		143,000.00	111,523.20	77.99%
Expenditures				
Salaries - Perm.	5000	271,802.00	143,402.88	52.76%
Overtime	5020	5,000.00	4,421.88	88.43%
Health Benefit	5130	40,682.00	43,578.86	107.12%
Retiree Health Benefit	5135	49,565.00	52,444.55	105.80%
Dental Insurance	5140	2,250.00	2,525.84	112.25%
Vision Insurance	5150	500.00	399.87	79.97%
CalPERS Retirement (Pension)	5160	0.00	11,702.92	0.00%
CalPERS 457	5161	2,000.00	1,246.50	62.32%
Worker's Compensation	5170	23,353.00	9,522.08	40.77%
FICA/Medicare Employer Cont...	5180	1,300.00	2,263.89	174.14%
UI/TT Contribution	5190	4,400.00	581.25	13.21%
Banking Fees	5221	200.00	805.02	402.51%
Merchant/CC Fees	5222	2,790.00	5,907.08	211.72%
Clothing/Uniforms	5230	1,500.00	1,011.03	67.40%
Computer Software	5231	3,500.00	5,070.47	144.87%
Computer Hardware	5232	0.00	826.52	0.00%
Contract Services - Providers	5235	0.00	12,042.47	0.00%
Contract Services - Other	5240	40,000.00	14,733.53	36.83%
Director Compensation	5250	3,000.00	650.00	21.66%
EDC Department Agency (LAF...	5260	2,000.00	0.00	0.00%
Equipment-Minor/Small Tools	5275	4,000.00	1,164.86	29.12%
Fire & Safety Supplies	5285	1,000.00	655.07	65.50%
Fire Prevention & Inspect (Dist...	5290	500.00	0.00	0.00%
Food	5300	150.00	638.86	425.90%
Fuel	5305	15,000.00	9,376.98	62.51%
Government Fees/Permits	5310	12,000.00	2,292.02	19.10%
Janitorial / HH Supplies	5315	10,000.00	7,759.14	77.59%
Legal Services	5335	20,000.00	0.00	0.00%
Maint. - Vehicle Supplies	5340	500.00	2,919.92	583.98%
Maint. - Buildings	5345	40,000.00	14,902.12	37.25%
Maint. - Equipment	5350	5,000.00	11,015.49	220.30%
Maint. - Grounds	5355	67,000.00	44,806.74	66.87%
Maint. - Radio/Phones	5360	0.00	46.25	0.00%
Maint. - Tires & Tubes	5365	1,500.00	764.46	50.96%
Maint. - Vehicle	5370	1,500.00	2,249.56	149.97%
Memberships/Subscriptions	5380	300.00	0.00	0.00%
Miscellaneous	5395	0.00	260.12	0.00%
Office Supplies/Expense	5400	600.00	853.61	142.26%
Postage	5410	100.00	0.00	0.00%
Printing	5415	0.00	374.91	0.00%
Professional Services - Suppor...	5420	2,000.00	1,257.00	62.85%
Program Supplies	5421	0.00	49.95	0.00%
Publications & Legal Notices	5425	100.00	0.00	0.00%

Cameron Park Community Services District

Statement of Revenues and Expenditures

01 - General Fund

4000 - Parks

From 7/1/2025 Through 6/30/2026

Item #2

		FY 25-26 YTD Budget - Final	FY 25-26 YTD Actuals	Percent of Budget Expended
Rent/Lease - Bldgs, Fields, etc.	5435	0.00	49.68	0.00%
Rent/Lease - Equipment	5440	3,500.00	4,592.80	131.22%
Staff Development	5455	1,000.00	96.85	9.68%
Phones/internet	5470	13,000.00	10,498.16	80.75%
Utilities - Water	5490	35,000.00	32,754.16	93.58%
Utilities - Electric/Solar	5492	30,000.00	40,251.95	134.17%
Vandalism	5500	4,000.00	2,543.97	63.59%
Handcrew Expenses	5501	11,000.00	7,932.45	72.11%
Capital Equipment Expense	5625	15,000.00	40,789.04	271.92%
Transfer Out to	7000	9,020.00	0.00	0.00%
Total Expenditures		<u>756,612.00</u>	<u>554,032.76</u>	<u>73.23%</u>
Net Revenue Over Expenditures		<u>(613,612.00)</u>	<u>(442,509.56)</u>	<u>72.11%</u>

Cameron Park Community Services District

Statement of Revenues and Expenditures

01 - General Fund

5000 - Recreation/Community Center

From 7/1/2025 Through 6/30/2026

Item #2

		FY 25-26 YTD Budget - Final	FY 25-26 YTD Actuals	Percent of Budget Expended
Operating Revenue				
Youth Classes	4145	0.00	(448.00)	0.00%
Recreation Program Revenue	4154	100,000.00	134,147.10	134.14%
Instructor Program Revenue	4155	200,000.00	209,268.31	104.63%
Special Events	4170	0.00	10,839.00	0.00%
Annual Passes (Lake/Pool Co...	4181	15,000.00	22,821.50	152.14%
Assembly Hall & Classroom Re...	4185	60,000.00	74,824.91	124.70%
Gym Revenue	4186	40,000.00	28,059.16	70.14%
Pool Rental Fees (Swim Teams)	4187	110,000.00	97,366.87	88.51%
CSD CC Concessions	4188	0.00	3,650.76	0.00%
Donations	4250	25,000.00	264.18	1.05%
Sponsorships	4255	0.00	2,500.00	0.00%
Other Income/Refunds	4600	0.00	3,924.44	0.00%
Total Operating Revenue		550,000.00	587,218.23	106.77%
Expenditures				
Salaries - Perm.	5000	178,521.50	252,378.07	141.37%
Salaries - Seasonal	5010	100,000.00	108,155.41	108.15%
Overtime	5020	15,000.00	8,514.60	56.76%
Health Benefit	5130	37,343.00	48,031.98	128.62%
Retiree Health Benefit	5135	23,400.00	16,193.73	69.20%
Dental Insurance	5140	2,250.00	1,813.62	80.60%
Vision Insurance	5150	400.00	309.67	77.41%
CalPERS Retirement (Pension)	5160	0.00	20,722.16	0.00%
CalPERS 457	5161	1,000.00	0.00	0.00%
Worker's Compensation	5170	15,520.00	7,604.52	48.99%
FICA/Medicare Employer Cont...	5180	25,000.00	12,589.31	50.35%
UI/TT Contribution	5190	5,500.00	3,831.26	69.65%
Advertising/Marketing	5209	2,500.00	1,904.70	76.18%
Banking Fees	5221	2,000.00	708.79	35.43%
Merchant/CC Fees	5222	16,600.00	10,585.32	63.76%
Clothing/Uniforms	5230	1,000.00	1,221.62	122.16%
Computer Software	5231	28,459.00	25,997.44	91.35%
Computer Hardware	5232	4,000.00	12,186.63	304.66%
Contract Services - Providers	5235	0.00	888.50	0.00%
Contract Services - Other	5240	125,000.00	118,597.23	94.87%
Director Compensation	5250	2,000.00	550.00	27.50%
EDC Department Agency (LAF...	5260	2,000.00	1,589.03	79.45%
Educational Materials	5265	2,500.00	0.00	0.00%
Equipment-Minor/Small Tools	5275	5,000.00	2,323.97	46.47%
Fire & Safety Supplies	5285	3,000.00	493.14	16.43%
Fire Prevention & Inspect (Dist...	5290	3,000.00	0.00	0.00%
Food	5300	500.00	1,146.99	229.39%
Concession (Food - Stock)	5301	0.00	5,819.82	0.00%
Fuel	5305	200.00	0.00	0.00%
Government Fees/Permits	5310	4,500.00	2,805.90	62.35%
Janitorial / HH Supplies	5315	20,000.00	14,004.48	70.02%
Instructor Pay	5316	120,000.00	146,888.40	122.40%
Legal Services	5335	20,000.00	0.00	0.00%
Maint. - Vehicle Supplies	5340	100.00	0.00	0.00%
Maint. - Buildings	5345	80,000.00	56,843.47	71.05%
Maint. - Equipment	5350	30,000.00	29,577.08	98.59%
Maint. - Grounds	5355	4,000.00	20,903.57	522.58%
Maint. - Vehicle	5370	500.00	0.00	0.00%
Medical Supplies	5375	500.00	410.80	82.16%

Cameron Park Community Services District

Statement of Revenues and Expenditures

01 - General Fund

5000 - Recreation/Community Center

From 7/1/2025 Through 6/30/2026

Item #2

		FY 25-26 YTD Budget - Final	FY 25-26 YTD Actuals	Percent of Budget Expended
Memberships/Subscriptions	5380	850.00	2,835.46	333.58%
Mileage Reimbursement	5385	100.00	30.10	30.10%
Office Supplies/Expense	5400	650.00	2,512.57	386.54%
Pool Chemicals	5405	50,000.00	52,993.56	105.98%
Postage	5410	300.00	93.75	31.25%
Professional Services - Suppor...	5420	3,000.00	9,149.50	304.98%
Program Supplies	5421	12,000.00	14,090.19	117.41%
Rent/Lease - Equipment	5440	750.00	779.55	103.94%
Staff Development	5455	2,500.00	748.47	29.93%
Event Supplies	5465	15,000.00	4,350.80	29.00%
Phones/internet	5470	15,000.00	17,355.91	115.70%
Utilities - Water	5490	15,000.00	18,201.30	121.34%
Utilities - Gas	5491	85,000.00	66,555.03	78.30%
Utilities - Electric/Solar	5492	85,000.00	81,665.36	96.07%
Capital Equipment Expense	5625	20,000.00	4,765.86	23.82%
Total Expenditures		<u>1,186,443.50</u>	<u>1,211,718.62</u>	<u>102.13%</u>
Net Revenue Over Expenditures		<u>(636,443.50)</u>	<u>(624,500.39)</u>	<u>98.12%</u>

Cameron Park CSD Performance Standards

	January	February	March	April	May	June	July
Residential Outreach							
Three billing inserts per year	0	2	0	1	0	1	0
New resident packet	23	12	30	32	29	32	41
Six bi-monthly updates for the CSD website	0	0	1	1	0	0	0
Special removal(batteries,bulky,oil)	122	118	121	187	136	145	129
Commercial Outreach							
Meet with 4 commercial businesses per quarter	7	3	4	3	1	8	3
Three printed outreach pieces sent to businesses per year	0	0	0	0	0	1	0
Three billing inserts per year	0	1	0	1	0	0	0
Community Event Outreach							
Attend 4 events per year	0	0	1	2	1	3	1
Call Answer Rate							
Total calls	893	736	1034	855	1737	1679	1682
Average hold time in seconds	38	43	43	37	38	67	106
Average call length	3:53	3:28	4:11	4:13	3:48	3:50	4:02
Complaints							
Total complaints - General and litter	0	0	0	0	1	0	0
Total complaints - Missed pick-ups	3	3	5	0	2	0	0
Reporting							

CAMPARK

COMPLIMENT

300657 MARISAP [REDACTED] CALLED TO SPEAK WITH ME REGARDING OUR TEAM. SHE SAID THAT THERE WAS SOME CONFUSION IN REGARDS TO THE SERVICE AND NOT ON OUR END BUT ON THE PROPERTY MANAGEMENT NOT COMMUNICATING BUT SHE WANTED TO THANK US FOR BEING SO HELPFUL AND SAID THAT OUR TEAM IS SO AWESOME. SHE ALSO WANTED TO MENTION AVA BEING TOPNOTCH FOR REACHING OUT TO HER REGARDING EVERYTHING! 2/23/2026

[REDACTED] MARISAP CALL WAS TRANSFERRED TO ME BECAUSE LINDA WANTED TO COMPLIMENT ERICA ON HER PROFESSIONALISM AND HOW HELPFUL SHE WAS. 2/18/2026

CAMPARK

COMPLIMENT

[REDACTED] KHALL HOME - DRIVER REVIEW FROM [REDACTED]
THE DRIVERS IN MY AREA ARE GREAT PEOPLE, AND I APPRECIATE THEIR KIND ATTITUDES. OUR CANS ARE NOT THROWN BACK ON THE GROUND, BUT INSTEAD THEY ARE CAUTIOUS TO PUT THEM BACK THE BEST WAY THEY CAN. THIS MEANS A LOT!
APPROXIMATE DATE
2026-03-12
RATING
5 3/12/2026

[REDACTED] KHALL HOME - DRIVER REVIEW FROM [REDACTED]
ALWAYS COURTEOUS 3/24/2026

2026-03-23
RATING
5
?

CAMPARK

COMPLIMENT

[REDACTED] HSLOCUM FROM: [REDACTED]
SENT: THURSDAY, APRIL 23, 2026 12:01 PM 4/23/2026

CUSTOMER CALLED IN TO SAY HOW MUCH SHE APPRECIATED THAT THE DRIVERS ROLLED UP HER TARP AND PUT IT AT THE END OF HER DRIVEWAY.

CAMPARK

COMPLIMENT

[REDACTED] KHALL [REDACTED] CALLED TO SAY HER DRIVERS ARE GREAT AND HAVE BEEN WONDERFUL. SHE IS SYS AND THEY ALWAYS PUT THE BIN BACK NICE AND NEAT. SHE IS SO THANK FULL BECAUSE SHE IS OLDER AND JUST CAN NOT MOVE THE CARTS. 6/12/2026

BIG THANK YOU

CUSTOMER COMPLAINT

KCOBBS

FROM: KATHERIN COBBS
SENT: WEDNESDAY, MAY 20, 2026 11:39 AM

5/20/2026

GOOD MORNING,

JUST SO YOU ARE AWARE AS I AM CERTAIN THAT HE WILL BE CALLING BACK IN:

██████████ CALLED TO INFORM US THAT OUR CHARGING FOR EXTRAS IS BULLSHIT
IT IS SIMPLY MAKING LIFE MORE DIFFICULT FOR THEM TO PAY THEIR BILLS
I EMAILED HIM THE PHOTO OF EXTRAS SERVICED ON 05/15/26
HE STATED HE PUT THE CART OUT FOR SERVICE WITH THE LID CLOSED TO "TEST" US AS HE IS
CERTAIN THAT WE ARE CHARGING PEOPLE REGARDLESS AND IN ERROR IN ORDER TO MAKE
EXTRA MONEY
HE HUNG UP ON ME

IF YOU HAVE ANY QUESTIONS OR CONCERNS PLEASE CONTACT ME.

OUR CURRENT RATE OF \$5.78 FOR EXCESS REFUSE THAT DOES NOT FIT WITHIN THE CONTAINER'S CAPACITY WITH THE LID CLOSED COVERS UP TO ONE 32 GALLON BAG. ANY ADDITIONAL BAGS WOULD INCUR THE \$5.78 FEE PER BAG.

PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR IF WE CAN BE OF ANY FURTHER ASSISTANCE.

BEST REGARDS,

MONICA MCKINNEY

OFFICE MANAGER

EL DORADO DISPOSAL

530-626-4141

ALL OF OUR PICTURES FOR THE EXTRA RESIDENTIAL CHARGE DO HAVE TIME STAMPS WITH THE DATE AND TIME OF SERVICE.
YOU WERE CHARGED FOR THE DATES: 4/24, 5/15, AND 5/22, PLEASE SEE ATTACHED PHOTOS WITH TIME STAMPS.
DEPENDING ON THE ANGLE OF THE TRUCK DURING SERVICE, YOU MAY NOT BE ABLE TO SEE OTHER CARTS IN THE PHOTOS.

THANK YOU,

EL DORADO DISPOSAL

January	Missed Pick Up	Route Manager
	The missed pickup rate shall not exceed .005 or five per one thousand customers	
	Total missed pick ups for the month:	3
February	Missed Pick Up	Route Manager
	The missed pickup rate shall not exceed .005 or five per one thousand customers	
	Total missed pick ups for the month:	3
March	Missed Pick Up	Route Manager
	The missed pickup rate shall not exceed .005 or five per one thousand customers	
	Total missed pick ups for the month:	5
April	Missed Pick Up	Route Manager
	The missed pickup rate shall not exceed .005 or five per one thousand customers	
	Total missed pick ups for the month:	0
May	Missed Pick Up	Route Manager
	The missed pickup rate shall not exceed .005 or five per one thousand customers	
	Total missed pick ups for the month:	2
June	Missed Pick Up	Route Manager
	The missed pickup rate shall not exceed .005 or five per one thousand customers	
	Total missed pick ups for the month:	0
July	Missed Pick Up	Route Manager
	The missed pickup rate shall not exceed .005 or five per one thousand customers	
	Total missed pick ups for the month:	

Cameron Park CSD

Table 1. Diversion Programs Identification and Tonnage for Q2 2026

Code	Name	2026	2025	2024	Description of Material
Source Reduction Programs					
1030	Procurement	1,111	656	42	County Compost Procurement (Year to Date)
Recycling Programs					
2000	Residential Curbside	366	351	379	Residential Commingled Recycling
2010	Residential Drop-Off	34	30	43	Residential 3rd-Party Drop & BBC Cardboard
2020	Residential Buyback	51	54	33	Actual BB program (Glass, Aluminum, PET)
2030	Commercial Onsite Pickup	146	137	140	Commercial Recycling & R/O Recycling
2070	Special Collections Community Clean Up	8	4	0	Seasonal
2080	Special Collection Events Xmas Tree Chipping	0	0	0	Seasonal
Composting Programs					
3000	Residential Curbside Greenwaste	936	1,049	998	Residential Curbside Organics
3010	Residential Self-haul Greenwaste	159	47	62	Self-Hauled Organics (MRF & BBC)
3020	Residential Onsite Greenwaste Pickup	28	41	48	R/O Organics
3040	Food Waste Composting	69	72	74	Commercial Food Waste
Special Waste Materials Diversion Programs					
4010	Sludge	NA	NA	NA	Placerville & Union Mine WWTP
4020	Tires	0.3	0	0	Self-Haul
4030 & 4040	Scrap Metal & White Goods	20	10	19	Self-Haul Appliances & Metals (Including Curbside PU)
4050	Wood Waste & Construction/Demolition	68	86	67	Self-Haul & R/O
4060	Concrete/Asphalt/Rubble	0.1	0	5	Self-Haul & R/O
4070	Disaster Debris	0	0	0	*When Necessary
4100	Mattress Program	1	0	0	Self-Haul & Special Collection (Including Curbside PU)
4100	Carpet Program	0.1	0	0	Self-Haul & Special Collection (Including Curbside PU)
Hazardous Waste					
9020	Household Hazardous Waste	3.8	4.2	4	MRF & Curbside HHW
9045	Electronics & Batteries	9.3	8.1	4	E-Waste & Batteries
Totals					
Total Amount of Diversion		1,899	1,895	1,876	Resi, Comm, RO, 3rd Party, Kiefer & Special Events
Total Amount of Waste Disposed		2,859	2,614	2,663	
Total Waste Generation		4,758	4,509	4,539	
Diversion Rate - Diversion Tons divided by Waste Generation Tons (%)		39.9%	42.0%	41.3%	



Established: June 3, 1961

Board of Directors Regular Meeting Minutes Wednesday, July 15, 2026

6:30pm

2502 Country Club Drive
Cameron Park, CA 95682 – Social Room

Board Members

Dawn Wolfson, President

Katie Gilchrest, Vice President

Sidney Bazett, Director

Tim Israel, Director

J.R. Hichborn, Director

Mission Statement

“To preserve and enhance the quality of life and to safeguard the health, safety, and welfare of our community”

CALL TO ORDER – 6:30pm

- Roll Call – DW/KG/SB/JH/TI
- Pledge of Allegiance
- Moment of Silence to Honor Service Members
 - Military, Law Enforcement, Fire, Emergency Personnel
- Adoption of Agenda
 - Motion to Adopt the Agenda

TI/KG – Motion Passed

Ayes – DW, KG, SB, JH, TI

Noes – None

Absent – None

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak; individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

PRESENTATIONS

GENERAL PUBLIC COMMENT

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Board.

CORRESPONDENCE

LEGAL UPDATES

CONSENT CALENDAR

Receive & File:

1. District Report for June 2026
 - a. General Manager's Report (M. Hornstra)
 - b. Parks & Facilities (D. Garrison)
 - c. Recreation (C. Lowe)
 - d. CC&R Report (J. Mog)
 - e. Wildfire Mitigation (A. Bourriague)
 - f. Fire Department (K. Richards)
2. June 2026 Financial Report (M. Hornstra)

Approve:

3. Minutes of June 17, 2026 – Board of Directors Meeting (N. Garrison)

- *Motion to Adopt the Consent Agenda*

SB/JH – Motion Passed

Ayes – DW, KG, SB, JH, TI

Noes – None

Absent – None

REVIEW ITEMS PULLED FOR DISCUSSION

GENERAL BUSINESS

4. REVIEW and DISCUSS Draft Capital Improvement Plan Format (M. Hornstra)
 - *Board directed staff to add projected date and requested that the Capital Improvement Plan be approved prior to Preliminary Budget each year.*

5. PUBLIC HEARING - APPROVE Resolution 2026-16 Approving the Final Engineer's Report, Declaring the Intention to Continue Assessments for the Fiscal Year 2026-27

- *Motion to Approve Resolution 2026-16 Approving the Final Engineer's Report, Declaring the Intention to Continue Assessments for the Fiscal Year 2026-27*

KG/SB – Motion Passed

Ayes – DW, KG, SB, JH, TI

Noes – None

Absent – None

6. APPROVE Resolution 2026-17 Authorizing the Expenditure of Fire Impact Fee Funds for a Portion of the Replacement Cost of Type III Wildland Fire Engine (M. Hornstra, M. Johnson)

- *Motion to Approve Resolution 2026-17 Authorizing the Expenditure of Fire Impact Fee Funds for a Portion of the Replacement Cost of Type III Wildland Fire Engine*

JH/SB – Motion Passed

Ayes – DW, KG, SB, JH, TI

Noes – None

Absent – None

7. PUBLIC HEARING – APPROVE Resolution 2026-18 Stating the Purposes and Fixing the Amount of Money to be Raised by Taxation in the District to Pay Voter Approved Debt for the Fiscal Year 2026-27 and Setting the Tax Rate (M. Hornstra)

- *Motion to Approve Resolution 2026-18 Stating the Purposes and Fixing the Amount of Money to be Raised by Taxation in the District to Pay Voter Approved Debt for the Fiscal Year 2026-27 and Setting the Tax Rate*

SB/KG – Motion Passed

Ayes – DW, KG, SB, JH, TI

Noes – None

Absent – None

8. APPROVE Resolution 2026-19 Authorizing PG&E Permanent Easement Deed LD# 2109-09-11501 for Access to District Property APN 082-184-001 (M. Hornstra)

- *Motion to Approve Resolution 2026-19 Authorizing PG&E Permanent Easement Deed LD# 2109-09-11501 for Access to District Property APN 082-184-001*

TI/JH – Motion Passed

Ayes – DW, KG, SB, JH, TI

Noes – None

Absent – None

9. Summer Spectacular Report (hand carry - M. Hornstra)

10. NOMINATE 2026 California Special Districts Association (CSDA) Board of Directors for Election (M. Hornstra)

- *Motion to Nominate Peter Kampa for the 2026 CSDA Board of Directors Election*

SB/KG – Motion Passed

Ayes – DW, KG, SB, TI

Noes – JH

Absent – None

BOARD OF DIRECTORS' COMMENTS & FUTURE AGENDA ITEMS

- *Special Board of Directors Meeting - Weed Abatement Public Hearing – August 12th at 6:00pm*
- *Special Board of Directors Meeting – Budget Workshop – August 10th at 5:30pm (cancel Budget & Administration Committee Meeting on August 10th)*
- *Candidate Workshop – July 27th at 7:00pm (SB & DW to speak)*

ADJOURNMENT OF MEETING – 8:15pm

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is **Wednesday, August 19th at 6:30pm**, in the Social Room at 2502 Country Club Drive, Cameron Park, CA 95682

This agenda and packet items are available online at the CPCSD website:

<https://www.cameronpark.org/board-of-directors>

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the Board Clerk at (530) 677-2231 or boardclerk@cameronpark.org. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.



Established: June 3, 1961

Board of Directors Special Meeting Minutes Budget Workshop

Monday, August 10, 2026

5:30pm

2502 Country Club Drive
Cameron Park, CA 95682 – Social Room

Board Members

Dawn Wolfson, President

Katie Gilchrest, Vice President

Tim Israel, Director

Sidney Bazett, Director

J.R. Hichborn, Director

Mission Statement

“To preserve and enhance the quality of life and to safeguard the health, safety, and welfare of our community”

CALL TO ORDER – 5:30pm

- Roll Call – *DW/KG/SB/TI/JH*
- Pledge of Allegiance
- Moment of Silence to Honor Service Members
 - Military, Law Enforcement, Fire, Emergency Personnel
- Adoption of Agenda
 - *Motion to Adopt the Agenda*

KG/JH – Motion Passed

Ayes – DW, KG, SB, JH, TI

Noes – None

Absent – None

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak; individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

GENERAL PUBLIC COMMENT

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Board.

CORRESPONDENCE

1. Letter from SDRMA (re: CIP for No Paid Property/Liability Claims in FY2025/26)

GENERAL BUSINESS

2. FY 2026-27 Final Budget Workshop (M. Hornstra)
 - *Discussed FY 2026-27 Final Budget. Direction was given to staff.*

BOARD OF DIRECTORS' COMMENTS & FUTURE AGENDA ITEMS

ADJOURNMENT OF MEETING – 6:46pm

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is **Wednesday, August 19th at 6:30pm**, in the Social Room at 2502 Country Club Drive, Cameron Park, CA 95682

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Established: June 3, 1961

Board of Directors Special Meeting Agenda Wednesday, August 12, 2026

6:00pm

2502 Country Club Drive
Cameron Park, CA 95682 – Social Room

Board Members

Dawn Wolfson, President

Katie Gilchrest, Vice President

Sidney Bazett, Director

Tim Israel, Director

J.R. Hichborn, Director

Mission Statement

“To preserve and enhance the quality of life and to safeguard the health, safety, and welfare of our community”

CALL TO ORDER – 6:00pm

- Roll Call – DW/KG/SB/JH/TI
- Pledge of Allegiance
- Moment of Silence to Honor Service Members
 - Military, Law Enforcement, Fire, Emergency Personnel
- Adoption of Agenda
 - Motion to Adopt the Agenda

SB/TI – Motion Passed

Ayes – DW, KG, SB, JH, TI

Noes – None

Absent – None

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak; individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

CLOSED SESSION PUBLIC COMMENT

ADJOURNMENT TO CLOSED SESSION – 6:03pm

CLOSED SESSION ITEMS

A. Conference with Labor Negotiators Pursuant to Govt Code Section 54957.6

Agency Designated Representatives: General Manager Mark Hornstra & Director Hichborn; Employee Organization: AFSCME Council 57, Local 1

REPORT OUT OF CLOSED SESSION – 6:45pm

- *Discussed item A in Closed Session and gave direction to staff.*

GENERAL PUBLIC COMMENT

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Board.

GENERAL BUSINESS

1. PUBLIC HEARING – APPROVE Resolution 2026-20 to Exercise Board of Director's Statutory Authority to Abate Rubbish and Weeds and Collect Costs on Properties on Which Said Rubbish and Weeds Constitute a Public Nuisance

- *Motion to Approve Resolution 2026-20 to Exercise Board of Director's Statutory Authority to Abate Rubbish and Weed and Collect Costs on Properties on Which Said Rubbish and Weeds Constitute a Public Nuisance, with the removal of APN 082412007 and waiving the reading*

SB/KG – Motion Passed

Ayes – DW, KG, SB, JH, TI

Noes – None

Absent – None

2. APPROVE Resolution 2026-21 Designating the General Manager as Authorized Agent for Cal OES and FEMA Grant Programs and Approving Cal OES Form OES-FPD-130

- *Motion to Approve Resolution 2026-21 Designating the General Manager as Authorized Agent for Cal OES and FEMA Grant Programs and Approving Cal OES Form OES-FPD 130, at the GM's discretion as to who he adds for the 3 Board Members on the form.*

KG/JH – Motion Passed

Ayes – DW, KG, SB, JH, TI

Noes – None

Absent – None

BOARD OF DIRECTORS' COMMENTS & FUTURE AGENDA ITEMS

ADJOURNMENT OF MEETING – 7:16pm

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is **Wednesday, August 19th at 6:30pm**, in the Social Room at 2502 Country Club Drive, Cameron Park, CA 95682

This agenda and packet items are available online at the CPCSD website:
<https://www.cameronpark.org/board-of-directors>

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the Board Clerk at (530) 677-2231 or boardclerk@cameronpark.org. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.

Cameron Park Community Services District



Staff Report

DATE: August 19, 2026

FROM: Mark Hornstra, General Manager

AGENDA ITEM #7: Public Hearing – Approve Amended and Restated Agreement between El Dorado Disposal and Cameron Park Community Services District

RECOMMENDED ACTION: Review and Approve Revised and Restated Agreement between El Dorado Disposal and Cameron Park Community Services District, approve Resolution 2026-22, and authorize the General Manager to execute the Agreement and take such administrative actions as necessary for its implementation

Background

The Cameron Park Community Services District currently manages the contract with Waste Connections of California, Inc., doing business as El Dorado Disposal Services, for the collection, transportation, processing, recycling, and disposal of solid waste and recyclable materials within the District.

The original Solid Waste Services Agreement was entered into on February 21, 2008 and was subsequently amended in November 2010, July 2012, and April 2020. The proposed Amended and Restated Agreement consolidates the existing agreement and amendments while updating the terms governing solid waste, recycling, and organic waste services within the District.

The proposed Amended and Restated Agreement was developed in coordination with El Dorado Disposal Services and has been reviewed by District Legal Counsel.

The Agreement continues the exclusive franchise for residential, commercial, and industrial solid waste services within the District. Waste collection service remains mandatory throughout the franchise area.

Discussion

The Amended and Restated Agreement consolidates and updates the District's existing solid waste franchise agreement and incorporates current operational and regulatory requirements, including requirements associated with Senate Bill 1383. The purpose of the amended and restated agreement is to consolidate prior amendments, update service requirements, clarify the responsibilities of the District and Contractor, and bring the agreement into alignment with current regulatory requirements.

Approval of the Amended and Restated Agreement will not extend the existing term of the franchise agreement. The existing term will remain unchanged.

Summary of major updates addressed by the Agreement include:

- Expanded SB 1383 requirements, including organic waste collection, contamination monitoring, route reviews, customer notification, education, outreach, and compliance reporting
- New commercial and multi-family compliance responsibilities, requiring the Contractor to perform education, outreach, monitoring, and reporting related to AB 341 and SB 1383
- New comprehensive public education and outreach requirements, including annual organic waste sorting information, contamination education, multilingual materials, and digital and print communications
- Updated Rate Sheet including spelling out “Senior” rates, and adding Freon Charge to large item disposal costs
- Updated performance standards and reporting requirements to provide the District with appropriate oversight of Contractor performance
- Residential customers receive an annual coupon for up to 2.5 cubic yards at MRF
- Addition of free collection and disposal service at designated District-owned properties
- Addition of annual Christmas tree collection support, including roll-off containers and disposal at no charge
- Addition of a General Manager hardship exemption from mandatory collection service in limited circumstances
- Revision of the green waste cleanup program from scheduled cleanup events to two annual on-call green waste voucher pickups for residential customers

- Addition or formalization of residential services, including curbside battery collection, used motor oil/filter collection, mattress recycling, textile recycling, and special-assistance collection services
- Expanded reporting and recordkeeping requirements, particularly for SB 1383 contamination monitoring, route reviews, waivers, organic waste tonnage, outreach activities, and performance metrics
- Revised performance criteria tied to annual CPI rate adjustments, including a new point-based performance system addressing outreach, customer service, complaints, reporting, and other service measures
- Updated extraordinary rate adjustment provisions addressing regulatory changes and unforeseen circumstances that materially affect Contractor costs or revenue
- Clarification of the respective roles and responsibilities of the District and Contractor under the franchise.
- Retention of the Board's authority regarding rates, franchise fees, and other matters requiring Board approval.

Financial Impact

Approval of the Amended and Restated Agreement does not, by itself, extend the franchise term or establish a new customer rate increase. Franchise fee revenue and customer rates will continue to be administered in accordance with the Agreement and applicable actions of the Board of Directors.

Recommendation

Staff recommends that the Board of Directors approve the Amended and Restated Solid Waste Services Agreement with Waste Connections of California, Inc., d/b/a El Dorado Disposal Services, and authorize the General Manager to execute the Agreement and take such administrative actions as necessary for its implementation.

Attachments:

7A – Amended and Restated Cameron Park SWS Agreement (redline)

7B – Amended and Restated Cameron Park SWS Agreement (clean)

7C – Resolution 2026-22

**AMENDED AND RESTATED
SOLID WASTE SERVICES AGREEMENT**

Between

CAMERON PARK COMMUNITY SERVICES DISTRICT

And

**WASTE CONNECTIONS OF CALIFORNIA, INC.
d/b/a EL DORADO DISPOSAL SERVICES**

[DATE]

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This Amended and Restated Solid Waste Services Agreement (“Agreement”) entered into effective _____, between Cameron Park Community Service District (the “District”) and Waste Connections of California, Inc., d/b/a El Dorado Disposal Services (the “Contractor”), for the collection, transportation, processing and disposal of Solid Waste and Recyclable Materials.

RECITALS

WHEREAS, the Legislature of the State of California, by enactment of the California Integrated Waste Management Act of 1989 (“AB 939”), has declared that it is within the public interest to authorize and require local agencies to make adequate provisions for Solid Waste handling within their jurisdictions; and

WHEREAS, pursuant to California Public Resources Code Section 40059(a)(1), the District has determined that the public health, safety and well-being require an exclusive franchise be awarded to a qualified Solid Waste enterprise for the collection and recovery of Solid Waste from certain residential, industrial and commercial areas in the District;

WHEREAS, District and Contractor are mindful of the provisions of the laws governing the safe collection, transport, recycling and disposal of solid waste, including AB 939, the Resource Conservation and Recovery Act (the “RCRA”), and the Comprehensive Environmental Response, Compensation and Liability Act (the “CERCLA”); and

WHEREAS, District has not and, by this Agreement does not, instruct Contractor on its collection methods, nor supervise the collection of Solid Waste; and

WHEREAS, Contractor has represented and warranted to District that it has the experience, responsibility and qualifications to arrange with the residents, commercial, industrial, institutional and other entities in the Franchise Area for the collection and safe transport to disposal facilities of municipal Solid Waste, and the Recycling of Recyclable Materials, the District's Board of Directors (the “Board”) determines and finds that the public interest, health, safety and well-being would be best served if Contractor were to make arrangements with residents and other entities to perform these services; and

WHEREAS, the District and Contractor entered into a Solid Waste Services Agreement February 21, 2008 in accordance with the foregoing recitals (“Original Agreement”);

WHEREAS, the District and Contractor subsequently amended such Solid Waste Services Agreement with a First, Second and Third Amendment dated November 2010, July 2012, and April 2020, respectively;

WHEREAS, the Board declares its intention of maintaining reasonable rates for collection and transportation of Solid Waste within the area covered by this grant of franchise and to continue the relationship contemplated by the Original Agreement, as amended, and to further amend certain terms of the Original Agreement in this amended and restated agreement.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

SECTION 1 — DEFINITIONS

Whenever any terms used in this Franchise Agreement has been defined by the District Ordinance Code (the “Ordinance Code”) or Division 30, Part 1, Chapter 2 of the California Public Resources Code, the definitions in the Ordinance Code or Public Resources Code shall¹ apply unless the term is otherwise defined in this Agreement.

A. AB939. “AB 939” or “Act” shall mean the California Integrated Waste Management Act of 1989, Division 30 (commencing with Section 40000) of the California Public Resources Code, as it may be amended and as implemented by the regulations of CalRecycle.

B. AB 1826. “AB 1826” shall mean Chapter 12.9 (commencing with Section 42649.8) of Part 3 of Division 30 of the California Public Resources Code, as it may be amended and as implemented by the regulations of CalRecycle.

C. Affiliate. “Affiliate” means the Contractor, its officers, directors, shareholders, employees and any corporation, partnership, joint venture or other entity directly or indirectly controlling the Contractor, or directly or indirectly owned or controlled by the Contractor. “Affiliate” includes any other subsidiary of Contractor and includes companies whose financial operations are reported as part of any consolidated financial statements filed by Contractor or its parent company with the U.S. Securities and Exchange Commission.

D. Approved Facility(ies). “Approved Facility(ies)” means any one of or any combination of the: Approved Recyclable Materials Processing Facility; Approved Organic Materials Processing Facility; Approved Disposal Facility.

E. Approved Disposal Facility. “Approved Disposal Facility” means the Potrero Hills Landfill as the primary, and Forward Landfill or the Kiefer Canyon Landfill, as alternatives, which have been selected by the Franchisee and approved by the District.

F. Approved Organic Materials Processing Facility. “Approved Organic Materials Processing Facility” means Pacific Organics Solutions, located at 3201 Taylor Drive Ukiah, CA 95842 as the primary, and Quackenbush Resource Recovery, located at 16520 Davis Street Clearlake, CA 95422 or Northern Recycling, located at [44692 Country Road 28H Woodland, CA 95776-9101](#), which have been selected by the Franchisee and approved by the District.

G. Approved Processing Facility(ies). “Approved Processing Facility(ies)” means any one of or any combination of the: Approved Recyclable Materials Processing Facility; or Approved Organic Materials Processing Facility

¹ To the extent that definitions contained in the Ordinance Code conflict with the definitions in the Public Resources Code, the former shall control and govern the rights and obligations of the parties here under; provided, however, that should the Public Resource Code's definitions to be made obligatory by the state legislature on the District, then the conflicting Public Resource Code's definitions shall apply.

H. Approved Recyclable Materials Processing Facility. “Approved Recyclable Materials Processing Facility” means the Western El Dorado Recovery Systems (WERS) Material Recovery Facility as the primary, and the Pacific Recycling Solutions Facility, which has been selected by the Contractor and approved by the District.

I. Bulky Waste. “Bulky Waste” means large items of Solid Waste, such as appliances, furniture, large auto parts, trees, large branches, stumps and other oversize wastes.

J. “CalRecycle” shall mean The California Department of Resources Recycling and Recovery or its successor agency.

K. Carts. “Carts” means a plastic container with a hinged lid and wheels serviced by an automated or semi-automated Collection vehicles and with a container capacity of no less than 32 gallons and no greater than 95 gallons.

L. Commercial Solid Waste. “Commercial Solid Waste” includes all types of Solid Waste generated by commercial, industrial, governmental and other non-residential sources within the Franchise Area. The term Commercial Solid Waste does not include Hazardous Waste, Medical Waste and Special Waste.

M. Commencement Date. “Commencement Date” means February 21, 2008, or such later date when this Agreement is approved by the Board.

N. “Communal Single-Family Units” shall mean two (2) or more separate dwellings which are situated on or among communal real property (e.g., a mobile home park, duplexes, condominium complex, townhouses, etc.) which receive either communal Solid Waste and/or Recycling services or individual Solid Waste and/or Recycling Services.

O. Construction and Demolition Debris. “Construction and Demolition Debris” means Solid Waste consisting of building materials; and packaging and rubble resulting from construction, remodeling, repair and demolition operations on pavements, houses, multi-family residential units, commercial and industrial buildings and all other structures. Construction refers to SIC Codes 152 through 1794, 1796 and 1799. Demolition refers to SIC Code 1795.

P. Containers. “Containers” shall mean any receptacle for the temporary collection and storage of solid waste, including bins, dumpsters, roll-off containers, and carts, designed to be handled by various collection equipment or processes.

Q. Container Contamination. “Container Contamination” means the presence of materials not permitted in a designated collection container per 14 CCR, Section 18984.1, such as recyclables in the Green Container, organic waste in the Black Container or non-recyclables in the Blue Containers.

R. Contractor. “Contractor” shall mean Waste Connections of California, Inc., d/b/a El Dorado Disposal Services. Contractor shall also mean any assignee, transferee or successor in interest of Contractor.

S. District. “District” means Cameron Park Community Services District.

T. Electronic Waste. “E-waste” or “Electronic Waste” means discarded electronic equipment such as stereos, radios, speakers, televisions, computers, monitors, VCRs, printers, copiers, facsimile machines, DVDs, microwaves, telephones and similar items (including cathode-ray tubes and other universal waste which may require special handling).

U. “Food Waste” shall mean all solid, semisolid, and liquid food, such as, fruit, vegetables, cheese, meat, bones, poultry, seafood, bread, rice, pasta, and oils; coffee grounds and filters and tea bags; cut flowers and herbs; and any putrescible matter produced from human or animal food production, preparation, and consumption activities. Food waste includes food-soiled paper.

V. Franchise Area. “Franchise Area” shall mean the boundaries of the Franchise Area, together with all areas added to or deleted from the Franchise Area due to annexation or de-annexation, which added areas shall be automatically included within the Franchise Area on completion of the annexation, and all areas that shall otherwise be added to the Franchise Area due to amendments and changes thereto resulting from amendments to this Agreement. The current boundaries of the Franchise Area are shown by the Map attached hereto as Exhibit “A,” and includes the District. Exhibit “A” shall be amended or replaced from time to time to reflect any and all changes to the Franchise Area.

W. Franchise Fee. “Franchise Fee” means the fee or assessment imposed by the District on Contractor, solely because of its status as a party to this Agreement and which, inter alia, is intended to compensate District for its expenses in administering this Agreement, and to fund other waste management activities.

X. “Green Waste” shall mean yard waste and landscape debris including but not limited to leaves, grass clippings, weeds, brush, tree trimmings (i.e., branches, limbs, etc.) and other forms of plant materials generated from landscapes or gardens within the District. “Green Waste” includes Christmas trees but does not include stumps or branches exceeding three inches (3”) in diameter or three feet (3’) in length, or palm fronds or yucca leaves, which are not suitable for composting.

Y. Gross Revenues. “Gross Revenues” means any and all revenue or compensation in any form collected directly or indirectly by Contractor, its affiliates, subsidiaries, parents or any other entity in which Contractor has a financial interest from collecting, transporting, arranging, and handling and/or disposing of franchised Solid Wastes generated in the Franchise Area, but excluding revenue from the sale of Recyclable Materials and excluding amounts not collected from Customers.

Z. Hazardous Waste or Materials. “Hazardous Waste or Materials” means any and all of the following:

(1) Wastes, materials or substances defined or characterized as hazardous waste by the Federal Solid Waste Disposal Act, as amended, including the Resource Conservation and Recovery Act of 1976 (42 U.S.C. Section 6901, et seq.) as amended from time to time, or regulations promulgated thereunder;

(2) Waste, materials or substances defined or characterized from time to time as hazardous waste by the principal agencies of the State of California (including, without limitation, the Department of Health Services, the Department of Toxic Substances Control, the California Water Resources Control Board, and the California Integrated Waste Management Board) having jurisdiction over hazardous waste generated by facilities within the State, and pursuant to any other applicable governmental regulations;

(3) Wastes, materials or substances, the storage, treatment, transportation or disposal of which is subject to regulation under the Toxic Substances Control Act, 15 U.S.C. Section 2601-2654, as amended from time to time, or regulations promulgated thereunder; and

(4) Radioactive wastes, materials, substances or items, the storage, treatment, transportation or disposal of which is subject to governmental regulations.

The term “Hazardous Waste” will be construed to have the broader, more encompassing definition where a conflict exists in the definitions employed by two or more governmental entities having concurrent or overlapping jurisdiction over hazardous waste.

AA. Industrial Solid Waste. “Industrial Solid Waste” means all Solid Waste and semi-solid which results from industrial processes and manufacturing operations, except for Hazardous Wastes or Special Waste.

BB. Materials Recovery Facility. “Materials Recovery Facility” or “MRF” means a Materials Recovery Facility in which various types of Recyclable Materials are separated from Solid Waste and from other Recyclable Materials, for the purpose of recovering and Recycling those materials.

CC. Materials Recovery Services. “Materials Recovery Services” means the Processing of Solid Waste and Recyclable Materials at permitted Materials Recovery Facilities and the subsequent recovery, reuse, Recycling, or other diversion of such materials from landfilling in such a manner that the District receives diversion credit for such materials and activities by the CIWMB.

DD. Medical Waste. “Medical Waste” or “Infectious Waste” means waste that may cause disease or reasonably be suspected of harboring pathogenic organisms, including source-separated Medical or Infectious Waste resulting from medical clinics, dental offices, research laboratories, pharmaceutical industries, blood banks, mortuaries, veterinary facilities, hospitals

and similar facilities processing wastes, which may include human or animal parts, contaminated bandages, pathological specimens, hypodermic needles, sharps, contaminated clothing and surgical gloves.

EE. Multi-Family Units. “Multi-Family Units” shall mean any dwelling which includes three (3) or more individual living units and which receives communal refuse and/or Recycling services.

FF. Operating Year. Operating Year means the twelve- (12) month period from July 1st to June 30th, or any portion thereof, during the Term of this Agreement.

GG. “Organic Waste” shall mean Food Waste, Green Waste, landscape and pruning waste, nonhazardous wood waste, and food-soiled paper waste that is mixed in with Food Waste.

HH. “Organic Waste Container” shall mean a 95-gallon or 64-gallon receptacle with cover and wheels suitable for automated collection, to be provided to each Single-Family Unit and Communal Single-Family Unit receiving individual services by Contractor and used for temporary accumulation and collection of Organic Waste for such Units. It shall also mean a 35-gallon receptacle, 64-gallon receptacle, 1yd, 1.5yd, and 2yd, with cover and wheels suitable for manual/automated collection, to be provided to commercial establishments, Multi-Family Units, Communal Single-Family Units receiving communal services.

II. Permanent Household Hazardous Waste Collection Facility. “Permanent Household Hazardous Waste Collection Facility” or PHHWF means the permanent household hazardous waste collection facility constructed by Contractor and previously operated by Contractor or its affiliate at the WERS Material Recovery Facility.

JJ. Processing. “Processing” or to “Process” means the separation, sorting, handling, and/or baling of Solid Waste and/or Recyclable Materials by automated or manual means at a Materials Recovery Facility, for the purpose of Recycling a portion of these materials. Material that is received at a Materials Recovery Facility and is directly loaded into a transfer van or other vehicle for delivery to a landfill for disposal without Recyclable Materials being sorted, separated, and handled and/or baled therefrom has not been Processed within the meaning of this definition.

KK. Recovered Materials. “Recovered Materials” means all Recyclable Materials that are removed for Recycling by Contractor from the total tonnage of all Solid Waste collected by Contractor in the Franchise Area whether these materials are source separated or commingled upon collection, and Recyclable Materials recovered from Solid Waste generated within the Franchise Area as a result of Contractor's Material Recovery Services. Recovered Materials shall also include Recyclable Materials received by Contractor at any buy-back center, or by means of any other Recycling program operated by Contractor. All such Recyclable Materials must be Recycled by Contractor to be considered “Recovered Materials.”

LL. Recyclables or Recyclable Material. “Recyclables” or “Recyclable Material” means discarded materials that are reused, recovered or Processed (or are in the future reused or

processed) into a form suitable for reuse through reprocessing or remanufacture, and/or that qualify as diversion from landfilling consistent with the requirements of the California Integrated Waste Management Act and regulations thereunder. The terms “Recyclables” or “Recyclable Material” also include materials that are transformed to produce fuel, Compostable Materials, Recyclable Construction and Demolition Debris, alternative daily cover, materials processed for land application or as feed for livestock; provided, however, all such uses and applications qualify as diversion consistent with the requirements of the California Integrated Waste Management Act and regulations thereunder, and any other uses or applications that qualify as diversion consistent with the requirements of the California Integrated Waste Management Act and regulations thereunder. The terms “Recyclable” or “Recyclable Material” include but are not limited to paper, newsprint, printed matter, pasteboard, paper containers, cardboard, glass, aluminum, PET, HDPE, and other plastics, beverage containers, Compostable Materials, brick and stone in reusable size and condition, and such other materials designated by the District, or designated as Recyclables by the CIWMB, or any other agency with jurisdiction.

MM. Recycling. “Recycling,” “Recycle” and “Recycled” refer to the recovery, reuse, transformation, Recycling or other diversion of Recycled Materials from landfilling in such a manner that the District receives diversion credits for such materials and activities by the CIWMB.

NN. Residential Solid Waste. “Residential Solid Waste” means all types of Solid Waste that originates from Single-Family Units.

OO. Route Reviews. “Route Reviews” means the process of inspecting containers along a collection route to monitor for contamination and compliance with SB 1383 regulations per 14 CCR, Section 18984.5.

PP. “SB 1383” means Senate Bill 1383 of 2016 approved by the Governor on September 19, 2016, which added Sections 39730.5, 39730.6, 39730.7, and 39730.8 to the Health and Safety Code, and added Chapter 13.1 (commencing with Section 42652) to Part 3 of Division 30 of the Public Resources Code, establishing methane emissions reduction targets in a statewide effort to reduce emissions of short-lived climate pollutants as amended, supplemented, superseded, and replaced from time to time. For the purposes of this Agreement, SB 1383 specifically refers to the Short-Lived Climate Pollutants (SLCP): Organic Waste Reductions regulations developed by CalRecycle and adopted on November 3, 2020 that created Chapter 12 of 14 CCR, Division 7 and amended portions of regulations of 14 CCR and 27 CCR..

QQ. Single-Family Unit. “Single-Family Unit” means any dwelling which receives individual refuse collection service, but includes duplexes.

RR. Solid Waste. Solid Waste means all putrescible and non-putrescible solid, semi-solid and liquid wastes, including residential, industrial, commercial and municipal garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, Construction and Demolition Debris, discarded home and industrial appliances, manure, vegetable or animal solid and semi-Solid Wastes, and other discarded solid and semi-Solid Waste; but excludes Hazardous Waste, Special Waste and Medical Waste.

SS. Source Separated Organic Waste. “Source Separated Organic Waste” means Organic Waste that has been separated from other waste materials at the point of generation per 14 CCR, Section 18982(a)(66).

TT. Special Wastes. “Special Waste” means any hazardous waste listed in Section 66740 of Title 17 of the California Code of Regulations, or any waste that has been classified as a Special Waste pursuant to Section 66744 of Title 22 of the California Code of Regulations, or that has been granted a variance for the purpose of storage, transportation, treatment or disposal by the Department of Health Services pursuant to Section 66310 of Title 22 of the California Code of Regulations. Special waste also includes any Solid Waste, that, because of its source of generation, physical, chemical or biological characteristics or unique disposal practices, is specifically conditioned in a Solid Waste facilities permit for handling and/or disposal.

UU. Transform. “Transform” means incineration, pyrolysis, distillation, gasification or biological conversion. Transformation does not include composting.

VV. Wastestream. “Wastestream” means all Solid Waste and Recyclable Materials collected by Contractor pursuant to this Agreement or delivered by any Person to the WERS Materials Recovery Facility or Approved Facility(ies).

WW. Western El Dorado Recovery Systems (WERS) Material Recovery Facility. “WERS Material Recovery Facility” or “WERS MRF” means the Material Recovery and transfer Facility owned by Contractor in which various types of Recyclable Materials are separated from Solid Waste and from other Recyclable Materials, for the purpose of recovering and Recycling of those materials, and where Solid Wastes, Recyclable Materials and Organic Waste are transferred (or may at some time in the future be transferred) for re-loading and disposal at a landfill activity and/or processing at another MRF.

SECTION 2 — PRIOR AGREEMENTS

Upon the Commencement Date, any and all agreements between the District and the Contractor shall expire and be of no further force or effect, except that: (a) any provisions of any agreements which provide for either party to defend and/or indemnify the other party for acts, omissions or occurrences prior to the Commencement Date, or which provide for insurance or record-keeping duties, shall survive termination; and (b) any provisions at any agreements which expressly state that they shall survive expiration of the term or termination of any prior agreements shall survive.

SECTION 3 — GRANT AND ACCEPTANCE OF EXCLUSIVE RESIDENTIAL AND COMMERCIAL FRANCHISE

A. Grant of Franchise. District grants to Contractor, for the term of and in accordance with this Agreement (including all extensions or renewals), the exclusive franchise, right, privilege and contractual duty to make and arrange with residents of Single-Family Units, residents and/or owners of Multi-Family Units and owners and/or persons in charge of commercial, industrial, institutional and other entities and construction and demolition sites in the Franchise Area for the collection, transportation and removal to Solid Waste Processing

and/or disposal facilities, of all Residential, Industrial and Commercial Solid Waste (including discarded Recyclables and discarded Recyclable Material and Construction and Demolition Debris) and all Recyclables and Green Waste that have been generated within the Franchise Area, and such residents and persons in charge shall be obligated to obtain such services exclusively from Contractor at the rates provided in Exhibit "B." This grant of franchise is subject to all limitations imposed by applicable laws and regulations, and is subject to all limitation set forth in this Agreement.

B. Acceptance of Franchise. Contractor agrees to be bound by and comply with all the requirements of this Agreement. Contractor waives any right or claim to serve any part of the Franchise Area under any prior grant of franchise, contract, license or permit issued or granted by any governmental entity.

C. Exceptions to Exclusivity. The exclusive franchise granted by this Agreement shall not apply to:

(1) A person or entity who contracts for landscaping or gardening work performed for the customer and incidental to such services removes and Recycles or disposes of Green Waste, provided that such removal and Recycling or disposal are performed by the person removing and Recycling or disposing of such Green Waste, and not by a subcontractor or other third-party; or

(2) A person or entity who has been given an exemption by the District from any mandatory collection ordinance that the District may adopt in the future; or

(3) A licensed contractor that generates Construction and Demolition Debris in the course of his/its business activities and such contractor, or his/its full-time employees and not a subcontractor or other third-party, self-haul such Construction and Demolition Debris (but excluding all other Solid Waste or Recyclables) to an authorized and permitted (as may be required by federal, state or local regulatory agencies with jurisdiction over such activities) processing facility for purposes of Material Recovery. A licensed contractor shall not use any subcontractor or other third party other than Contractor to haul Construction and Demolition Debris to an authorized and permitted Processing facility.

D. Sale or Donation of Recyclables. This Agreement is not intended to and does not affect or limit the right of any person to sell any Recyclable Material to any person lawfully engaged in business in the Franchise Area or to donate Recyclable Material to any bona fide charity; provided, however, that all such Recyclable Material is substantially separated from non-Recyclable Solid Waste by the generator.

E. Franchise Area. The Franchise Area covered by this Agreement shall be all residential, commercial and industrial areas within the boundaries of the District as they exist on the effective date of this Agreement, as identified in Exhibit "A" (Franchise Area), to this Agreement, and as they may hereafter be changed by reason of annexation or de-annexation or by other amendment to this Agreement. Exhibit "A" shall be amended or replaced from time to

time to reflect any and all changes to the Franchise Area. Waste collection service is mandatory throughout the Franchise Area.

F. Rights Reserved as to Hazardous Waste, Medical Waste and Special Waste. The District reserves the right to contract with other parties to have Hazardous, Medical and Special Waste collected, transported, disposed of, Processed and /or diverted.

G. Enforcement of Exclusivity of Franchise. The District may, in its sole discretion, enforce the exclusivity provisions of this franchise against third-party violators, taking into account the cost of doing so and other factors. Contractor may independently enforce the exclusivity provision of this Agreement against third-party violators, including but not limited to seeking injunctive relief and/or damages, and the District shall use good-faith efforts to cooperate in such enforcement actions brought by Contractor. The District shall not be liable to Contractor in any manner, including any costs or damages, such as lost revenues or lost profits, should any person or entity refuse to use Contractor's Solid Waste collection services and/or performs collection services in competition with Contractor, and in doing so violates the exclusive grant of franchise given to Contractor in this Agreement. In such event, Contractor's, sole and exclusive remedy shall be to seek an injunction, damages or other available judicial relief against any such third person or entity that engages in any conduct or activity which violates Contractor's exclusive franchise rights under this Agreement.

H. Ordinances to Enforce Agreement. The District shall use its best efforts to adopt new, or amend existing, ordinances, rules or regulations that have the effect of requiring third parties, including, without limitation, residents and customers, to comply with the provisions of this Agreement, including, without limitation, those provisions in the Agreement: (i) dictating the manner in which residents and customers are to place Solid Waste, Organic Waste and Recyclable Materials out for collection; and (ii) granting exclusive service rights to Contractor.”

SECTION 4 — FRANCHISE FEE

Contractor shall pay to District a Franchise Fee set by the Board by Resolution, which shall be a percentage of the Gross Revenues derived by Contractor from operations pursuant to this Agreement. That Franchise Fee is initially set at five percent (5%) of Contractor's Gross Revenues, and from time to time may be adjusted by Resolution of the Board. The Franchise Fee shall be due and payable quarterly within forty five (45) days following the end of each quarter for Gross Revenues received during that quarter. If payment is not received within said forty-five (45) day period, interest shall accrue thereon at the rate of ten percent (10%) per annum or at the maximum interest rate permitted under California law, whichever is greater. District shall give Contractor a minimum of ninety (90) days' notice of any changes in the Franchise Fee. Any increase in the Franchise Fee shall result in a corresponding automatic rate adjustment to Contractor's rates and/or be passed through to Contractor's customers.

SECTION 5 — COMPLIANCE WITH LAWS AND REGULATIONS

Contractor warrants that it will comply in all material respects with all applicable federal and state laws legally binding on Contractor in effect during the term of this Agreement, including implementing regulations, as they may, from time to time, be amended, specifically

including but not limited to CERCLA, AB 939, SB 1383 and all other applicable laws of the State of California. Moreover, Contractor shall comply in all material respects with all local laws and regulations applicable to Contractor to the extent they are not inconsistent with the terms of this Agreement. Contractor shall comply in all material respects with all final and binding judgments entered against Contractor regarding its services performed under this Agreement.

SECTION 6 — SOLID WASTE AND RECYCLABLE COLLECTION SERVICES PROVIDED BY CONTRACTOR

A. District to Approve All Services. The nature of the services Contractor offers and provides to customers residing or doing business in the Franchise Areas shall be determined by the Board. The Board may require the Contractor to change the level of such services from time to time on reasonable notice to Contractor; provided, however, that the Board shall adjust Contractor's rates to reflect Contractor's documented increased and reasonable costs caused by the change in service levels. The services that Contractor offers and provides to its customers affected by this Agreement shall be subject to the prior approval of the Board or its designee. Nothing in this Agreement, however, shall be construed or interpreted as authorizing District to reduce or adversely affect Contractor's exclusive franchise rights as specified in Section 3 of this Agreement.

- (1) The rates for services that the Grantee currently provides to its customers under this Agreement are set forth in Exhibit "B" attached hereto and made a part hereof by this reference.
- (2) Contractor shall collect Residential Solid Waste, Mixed Organics, Green Waste, and Recyclables from the three different 32, 64 and 95-gallon Contractor-provided carts, as requested by the customer and placed for collection by the customer. **Carts shall comply with color, labeling and usage requirements per 14 CCR, Section 18984.7 and 18984.** If lids are not the required colors nor have required labeling, Contractor will replace them with the SB1383 required deadline of 2036. At the customer's request, Contractor shall provide to such a customer, and at no additional charge to such customer, one additional cart for the collection of either Mixed Organics or Green Waste or Recyclables. Standard collection service shall be automated collection from the curb, unless another method is approved by the District. District approval will not be unreasonably withheld. The Contractor will maintain/repair the existing carts until such time as a new cart is necessary. A new cart of the same color will be provided at no cost to the customer if such cart is replaced due to normal wear and tear. Contractormay charge the customer a fee to cover its costs of repair or replacement of carts that are damaged due to abuse by or negligence of customer and to replace carts that are lost by customer for any reason as listed in Exhibit "B".
- (3) Contractorshall collect Commercial solid waste, mixed organics, green waste, and recyclables from various container sizes, ranging from 1yd to 6yd and 10yd to 40yd as requested by the customer. The Grantee will maintain/repair the existing containers until such time as a new container is necessary. A new cart of the mandated color will be provided at no cost to the customer if such container is replaced due to normal

wear and tear. Grantee may charge the customer a fee to cover its costs of repair or replacement of containers that are damaged due to abuse by or negligence of customer and to replace containers that are lost by customer for any reason.

B. Mandatory Service. The services that the Contractor shall provide to its customers under this Agreement upon the Commencement Date are set forth in Exhibit “B.” The parties acknowledge that the services described in Exhibit “B” are mandatory for customers in the Franchise Area. In limited circumstances and at the discretion of the District’s General Manager, a hardship exemption from mandatory service may be granted.

C. Once-A-Week Service. Subject to Section 20.B, in order to protect the public health and safety, arrangements made by Contractor with its customers in the Franchise Area for the collection of Solid Waste not defined in this Agreement as Recyclable Material, shall provide for the collection of such waste generated or accumulated in residential, commercial and industrial premises within the Franchise Area at least once per week, or more frequently, as Contractor and its customers may agree.

(1) Single-Family Units. Except as otherwise set forth in Exhibit “B,” the Contractor shall collect from Single-Family Units Solid Waste (except Bulky Waste and Special Waste) which has been properly placed, or accumulated in authorized Solid Waste carts, at curbside or other authorized collection station(s) prior to Contractor's normal weekly collection time. Any excess refuse that does not fit within the closed lid of the authorized Solid Waste container shall be deemed excess material and may be subject to the excess charges as described and limited by Exhibit “B.” Any excess Organic Waste that does not fit within the closed lid of the authorized Organic Waste Container(s), and any combination of two (2): thirty (30)-gallon compostable paper bags or bundles of Organic Waste measuring not greater than three (3) feet x three (3) feet x eighteen (18) inches, shall be deemed excess material and shall be subject to the excess charges as described and limited by Exhibit “B”. Residents may not use plastic bags for Organic Waste placed in Organic Waste Container(s) or set out for collection. Residents of the District may request one (1) additional 95-gallon Contractor-provided container for excess Organic Waste, and Contractor shall provide such additional container at the charge set forth in Exhibit “B”.

a. Residents who feel the excess material charge is in error may appeal the determination by contacting the Contractor.

(2) Multi-Family Units. Contractor shall empty all Multi-Family authorized Solid Waste containers, not less than once per week, and more frequently if required to handle the Multi-Family Unit Waste stream of those premises where the containers are located, in a manner consistent with public health and safety.

(3) Commercial Customers. Except as otherwise set forth in Exhibit “B,” the Contractor shall collect from Single-Family Units Solid Waste (except Bulky Waste and Special Waste) which has been properly placed, or accumulated in authorized

Container(s), at authorized collection station(s) prior to Contractor's normal weekly collection time. Any excess refuse that does not fit within the closed lid of the authorized Containe(s) shall be deemed excess material and may be subject to the excess charges as described and limited by Exhibit "B."

D. Hours of Collection. Contractor agrees that in order to protect the peace and quiet of residents, its arrangements for the collection of Solid Waste will provide that collections for commercial areas shall not start before 4:00 a.m., for residential areas shall not start before 5:00 a.m., or continue after 7:00 p.m., seven (7) days per week. To the extent it is reasonably able to without disrupting its operations, Contractor agrees to reasonably adjust the hours of commencement of collection operations in selected areas at the request of District, where early collection activities have generated numerous complaints from nearby residents.

E. Collection on Holidays. Contractor shall inform District that Contractor's arrangements with its Solid Waste customers will provide that if the day of collection on any given route falls on New Year's Day, Thanksgiving Day, or Christmas Day ("Authorized Collection Holidays"), Contractor shall provide collection service for such route on the work day next following such holiday or moved back one day at the discretion of Contractor. Contractor reserves the right to change the Authorized Collection Holidays; provided, however, that Contractor shall notify the District and its customers of such changes.

F. Additional Services and Support. Contractor shall provide free pick up and solid waste collection and disposal services to District-owned properties identified in Exhibit "D". The frequency of such services shall be determined by the District and Contractor as required to handle the waste stream of the various premises in a manner consistent with public health and safety.

G. Medical, Hazardous and Special Waste. Contractor shall have the non-exclusive right under this franchise, but is not obligated to, collect, transport and dispose of material defined as Hazardous Waste or Special Waste herein. Contractor shall negotiate separate contracts and rates for Hazardous and Special Waste collection with each individual customer, which rates shall not require advance District approval, but may be reviewed by the District in its discretion at the request of any customer. Contractor shall not engage in the collection of any Medical Waste; however, Contractor's affiliates may engage in the collection and disposal of Medical Waste. The District reserves the right to franchise other parties on a non-exclusive basis to perform Hazardous, Medical and Special Waste handling services.

H. District Approval of Contractor's Recycling Programs. Before initiating new Recycling programs or activities ("programs") within the Franchise Area, Contractor shall seek and obtain the express approval of District. In seeking District's approval for such new programs, Contractor shall provide the District with a detailed description of the proposed program, as well as a projection of costs and revenues associated with the program, and the anticipated level of diversion to be achieved by such program. In determining whether to approve any such proposed program, District may, in its sole discretion, choose to completely or partially subsidize the program.

I. Free Drop-Off Locations. In addition to the regular collection service provided for in Section 6.K and the periodic Green Waste clean-up days provided for in Section 6.M, residents of the District may also dispose of any excess Green Waste, free of charge, in the appropriate container(s) placed at Contractor's recycling center (the "Buy-Back Center"); provided, however, the parties agree and acknowledge that the California Department of Conservation (or any other applicable state, federal or local agency or department) may, through the adoption of rules, regulations or otherwise, limit how and when Contractor may operate such locations, and the parties hereby agree to abide by any and all of such limitations." Green Waste Clean-Up Days.

J. INTENTIONALLY OMITTED.

K. Christmas Tree Collection. For a period of four (4) weeks following December 25th, Contractor agrees to, at no additional charge to the District or residents of the District, provide up to five (5) forty (40)-yard roll-off boxes at a location designated by the District. Contractor shall dispose of all collected Christmas at no additional charge to the District or residents of the District. All Christmas tree placed into Contractor's roll-off boxes shall be bare and free of flocking and decoration."

L. Mixed Organics Collection and Processing. Contractor shall provide Organic Waste collection service, as part of the District's three-Container collection program for the separate collection of Recyclable Materials, Organic Waste, and Solid Waste, in accordance with the terms hereof. Contractor shall provide commercially reasonable efforts to ensure that the Organic Waste services provided under this Agreement are at all times performed in accordance with applicable law, including SB 1383. Contractor will provide commercially reasonable efforts to provide all staff, labor, and materials to support District compliance with AB 1826 and SB 1383. This includes annual account site visits and reviews, public education and outreach in accordance with AB 1826 and SB 1383, meeting with CalRecycle staff as appropriate, providing Organic Waste tonnage data to both the District and CalRecycle, and administering an Organic Waste services program. Contractor shall collect and direct all source-separable or separated Organic Waste to Approved Facility(ies). capable of meeting the requirements of AB 1826 and SB 1383 and any other applicable Organic Waste diversion requirements. The following shall apply:

(a) Contractor will provide SB 1383 compliant Organic Waste Containers to all Single-Family Units, Multi-Family Units, Communal Single-Family Units receiving individual service, Communal Single-Family Units receiving communal service and commercial establishments.

(b) Organic Waste collected in accordance with this Section (K) must be clean and must contain less than 5% contamination (or lower percentage if the designated organics destination facility requires less contamination). If Contractor determines that any Organic Waste Container contains more than 5% contamination, Contractor will educate and contact the relevant Unit(s) or generators of such Organic Waste through "oops tag" program or phone call, and may charge a contamination fee, at the sole discretion of the Contractor.:

(c) Contractor will provide sufficient service equipment in order to collect all source-separated clean Organic Waste from accounts within the District receiving Organic Waste collection services.

(d) Upon collecting such Organic Waste, Contractor will take the Organic Waste to Approved Facility(ies) that can divert the Organic Waste from the landfill, where Organic Waste may be counted as diversion for District as provided by applicable law.

(e) If there are any future governing law changes in reference to these Organic Waste programs during the term of this Agreement, Contractor and the District will meet and confer to discuss changes to this Agreement, including Exhibit B as needed

M. Battery Collection. Curbside Collection of batteries is included in this agreement for Residential Solid Waste customers only. Batteries (excluding automotive batteries) will be required to be placed in approved containers provided by the Contractor

N. Used Motor Oil/Filter Collection. Collection of used motor oil and filters are included in this Agreement, for residential customers only in compliance with California Public Resources Code Section 48600 et seq. Used motor oil will be required to be placed in sealable containers of one (1) gallon or less, clearly labeled as containing motor oil, to be eligible for pick-up. Oil filters will be required to be in sealable plastic bags to be eligible for pick-up. Contractor will not be required to pick up more than five (5) one (1) gallon containers of motor oil, or more than five (5) oil filters at any single household at any one time. Brake fluid, transmission fluid, hydraulic fluid, gasoline, diesel and any other petroleum-based liquid or mixtures of different liquids is not covered by this Agreement. The District and Contractor acknowledge that costs associated with recycling used motor oil and filters will be the responsibility of the Solid Waste facility accepting these materials.

O. Special Assistance Services. Contractor agrees to accommodate those customers receiving Residential Solid Waste service who are unable to place their Solid Waste and Recyclables at curbside due to illness, physical constraints or other verifiable reasons; provided, however, any customer requesting such special assistance shall provide written evidence from a licensed physician describing the reason(s) why such customer is unable to place his or her Solid Waste and Recyclables at curbside.

P. Mattress Recycling Program at MRF. Contractor shall recycle mattresses at the MRF at no charge for residential customers provided mattresses are not soiled and are in recyclable condition.

Q. Textile Recycling. Contractor shall use all reasonable efforts to recycle textiles where the customer may drop off unwanted textiles at either the buy-back centers or the Material Recovery Facility.

R. Commercial Business/Multi-Family Outreach. Contractor shall perform all education, outreach, monitoring, and reporting for all Commercial Solid Waste and Multi-Family properties as required by AB 939, AB 341 and SB 1383 under the direction of the District. These activities shall include education for Commercial Solid Waste and Multi-Family customers regarding the mandatory requirements of AB 341 and SB 1383 and notifying non-compliant Commercial Solid Waste and Multi-Family customers at least semi-annually. Contractors should identify, educate, and monitor all Commercial and Multi-Family customers required to be in compliance with AB341 and SB1383 and shall implement a Recycling program(s) that supports and educates the public about State requirements. Contractor shall ensure that on-line and print materials related to Commercial Solid Waste and Multi-Family customers contain up to date information pertaining to AB341 and SB 1383 or other mandatory requirements.

S. Education and Outreach Program. Contractor shall develop and implement a comprehensive education and outreach program per 14 CCR, Section 18985.1 supplementing Sections 6.P and 6.K, commencing within 6 months of the Effective Date, including:

- (1) Annual Distribution of information regarding proper sorting of Organic Waste.
- (2) Route Review and Container Contamination Monitoring education materials.
- (3) Multi-lingual educational materials;
- (4) Digital and print communication strategies.

SECTION 7 — FACILITIES FOR PROCESSING AND DISPOSAL OF SOLID WASTE

A. Contractor to Use Fully Permitted Disposal Facility. Contractor shall be responsible for choosing the facility for disposal of Solid Waste under this Agreement; provided, however, that any landfill used by the Contractor must be designed and constructed in accordance with 23 California Code of Regulations Section 2510 et seq. (“Subchapter 15”). The landfill must have all required permits for federal, state, regional, county and city agencies and necessary for it to operate as a Class II or III Sanitary Landfill and be in full regulatory compliance with all such permits. The Contractor shall provide copies to the District of all notices of violations that could affect Contractor’s ability to perform under this Agreement, or amendments to permits including any extensions. The landfill should not maintain the co-disposal of municipal Solid Waste and Hazardous Waste (other than Household Hazardous Waste) in the same lined cell.

Any landfill used by Contractor must be authorized to accept, under its existing permits, and have sufficient uncommitted capacity to accept, all Solid Waste delivered to it from the Franchise Area for the duration of this Agreement. The Contractor shall immediately notify the District of any notice of breach or default received from the landfill. The Contractor shall ensure that the landfill is in full compliance with all closure and post-closure planning requirements applicable to the landfill, and the landfill has posted with the applicable governmental authorities all required financial assurances for closure and post-closure.

B. Contractor to Use Fully Permitted Materials Recovery and Transfer Facilities. Any Materials Recovery or transfer facilities used by the Contractor must be designed and constructed in accordance with all applicable laws and regulations. The facilities must have all required permits from federal, state, regional, county and city agencies necessary for them to operate and be in full regulatory compliance with all such permits. The Contractor shall provide copies to the District of all notices of violations respecting any such facility used by Contractor that could affect the Contractor's ability to perform under this Agreement, or amendments to permits, including any extensions. Any such facility must be authorized to accept, under its existing permits, and have sufficient uncommitted capacity to accept, Solid Waste delivered to it from the Franchise Area for the duration of this Agreement.

C. Disposal in Compliance with Laws and Regulations. Throughout the term of this Agreement, it shall be the Contractor's sole responsibility and duty to dispose of the Solid Waste collected by virtue of this Agreement, and do so in a safe manner and in compliance with all federal, state and, to the extent not inconsistent with this Agreement, local laws and regulations.

SECTION 8 — CASH BOND AND INSURANCE

A. Cash Bond. In the event Contractor fails to make timely payment of any Franchise Fees owed to District, District may require Contractor, in addition to paying the late Franchise Fee payment plus default interest thereon, to deposit with District a cash bond, a performance bond or a letter of credit for the benefit of District in the sum of One Hundred Thousand Dollars (\$100,000). The District shall deposit the cash deposit in an interest-bearing account. The cash bond, performance bond or letter of credit shall be on terms acceptable to District's counsel. The cash bond, performance bond or letter of credit shall serve as security for the faithful performance by Contractor of all the provisions and obligations of this Agreement. All interest shall be paid to the Contractor.

(1) After thirty (30) days following Contractor's failure to pay the District any amount owing under this Agreement plus interest at the rate of ten percent (10%) per annum, or, if more, the maximum interest rate allowed by law, the cash bond or letter of credit may be assessed by the District upon five (5) days' prior written notice to the Contractor for purposes including, but not limited to:

(a) Failure of Contractor to pay the District sums due under the terms of the agreement; and

(b) Reimbursement of costs borne by the District to correct Agreement violations not corrected by Contractor, after due notice.

(2) The Contractor shall deposit a sum of money sufficient to restore the cash bond or provide a renewed letter of credit to the original amount within thirty (30) days after notice from the District for any amount has been withdrawn from the cash bond or letter of credit.

B. Insurance. The Contractor shall provide proof of a policy of insurance satisfactory to the District Risk Manager and documentation evidencing that the Contractor maintains insurance that meets the following requirements:

- (1) Full Workers' Compensation and Employers' Liability Insurance covering all employees of the Contractor as required by law in the State of California.
- (2) Commercial General Liability Insurance of not less than Five Million Dollars (\$5,000,000) combined single limit per occurrence for bodily injury and property damage, including but not limited to endorsements for the following coverage: Premises, personal injury, operations, products and completed operations, blanket contractual, and independent contractors liability.
- (3) Automobile Liability Insurance of not less than Five Million Dollars (\$5,000,000) with respect to motor vehicles used by the Contractor in the performance of this Agreement.
- (4) Environmental Impairment Insurance in an amount not less than Five Million Dollars (\$5,000,000) per occurrence.
- (5) The insurance will be issued by an insurance company acceptable to the District Risk Manager (which approval shall not be unreasonably withheld), or be provided through partial or total self-insurance likewise acceptable to the District Risk Manager.
- (6) District, its officers, directors, officials, employees and volunteers are included as additional insured, but only insofar as the operations under this Agreement are concerned. This provision shall apply to all liability policies except Workers' Compensation and any professional liability insurance policies. Proof that the District is named additional insured shall be made by providing the District Risk Manager with a certified copy, or other acceptable evidence, of an endorsement to Contractor's insurance policy naming the District additional insured.
- (7) In the event Contractor cannot provide an occurrence policy, Contractor shall provide insurance covering claims made as a result performance of this Agreement for not less than three (3) years following completion of performance of this Agreement.
- (8) Any deductibles or self-insured retentions must be declared to an approved by the District (which approval shall not be unreasonably withheld).
- (9) The insurance required herein shall provide that no cancellation or material change in any policy shall become effective except upon thirty (30) days prior written notice to the District, 3200 Country Club Drive, Cameron Park, CA 95682.
- (10) Contractor agrees that the insurance required herein shall be in effect at all times during the term of this Agreement. In the event said insurance coverage expires at any time or times during the term of this Agreement, Contractor agrees to provide at least thirty (30) days prior to said expiration date, a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of the Agreement or for a period of not less than one (1) year or (for an occurrence policy) or three (3) years (for a claims made policy). New Certificates of Insurance are subject to the approval of the District Risk Manager.

(11) Each Certificate of Insurance shall meet such additional standards as may be reasonably determined by the District Risk Manager as essential for protection of the District.

(12) Contractor shall not commence performance of this Agreement unless and until it complies with each and every requirement of this Section 8.B.

(13) Failure of Contractor to maintain the insurance required herein, or to comply with any of the requirements of this Section 8.B. shall constitute a material breach of the entire Agreement.

(14) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to that District, its officers, directors, officials, employees or volunteers.

(15) The Contractor's insurance coverage shall be primary insurance as respects to the District, its officers, directors, officials, employees and volunteers. Any insurance or self-insurance maintained by the District, its officers, directors, officials, employees or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.

(16) The insurance companies shall have no recourse against the District, its officers, directors, officials, employees or volunteers, or any of them, for payment of any premiums or assessments under any policy issued by any insurance company.

(17) Contractor's indemnity and other obligations shall not be limited by the insurance required herein and shall survive the expiration of the Agreement.

(18) To the extent that this Section 8.B. is inconsistent with 7-1.12, "Responsibility for Damage," of the State of California, Department of Transportation, Caltrans, Standard Specifications, July 1992, this Article shall govern; otherwise, each and every provision of such Section 7-1.12 shall be applicable to this Agreement.

SECTION 9 — TERM

A. Initial Term. The Initial Term of this Agreement shall commence immediately upon execution and terminate on June 30, 2033.

B. Renewal Options. The District shall have the right, in its sole discretion, to unilaterally extend the term of this Agreement for additional periods of two (2) years each, up to a maximum of two (2) such extensions. If the District elects to so extend this Agreement for either one (1) or both of these optional extension periods, the District shall give the Contractor notice of its election to exercise each such option a minimum of one hundred (100) days before the then current termination date of this Agreement.

**SECTION 10 — FRANCHISE TRANSFERABLE;
DISTRICT'S CONSENT REQUIRED**

A. No Assignment Without Consent. The franchise granted by this Agreement shall not be transferred, sold, hypothecated, sublet or assigned, nor shall any of the rights or privileges herein be hypothecated, leased, assigned, subcontracted, sold or transferred, either in whole or in part, nor shall title thereto, either legal or equitable, or any right, interest or property therein, pass to or vest in any person, except the Contractor, by act of the Contractor, without the prior written consent of the District expressed by Resolution of the Board. Any attempt by Contractor to assign this franchise without the consent of District shall be void. Notwithstanding the foregoing, Contractor may assign or subcontract this Agreement or a portion thereof to another Affiliate of Contractor upon advance written notice to the District; provided, however, that the assignor and Contractor shall each remain liable for performance of this Agreement.

B. Assignment Defined. The term “assignment” shall include any dissolution, merger, consolidation or other reorganization of the Contractor, which results in change of control of the Contractor, or the sale or other transfer of a controlling percentage of Contractor's capital stock to a person not a shareholder, immediate family member, management employee or principal of the Contractor or to an Affiliate on the date of the execution of this Agreement.

C. Change in Control Defined. District consent is required for any change in control of Contractor. “Change in control” shall mean any sale, transfer or acquisition of Contractor. If Contractor is a corporation, acquisition of more than ten percent (10%) of Contractor's voting stock by a person, or group of persons acting in concert, who already owns less than fifty percent (50%) of the voting stock, shall be deemed a change in control; provided, however, any transfer of ownership of any or all of the stock of Contractor to a wholly owned subsidiary or affiliate of Contractor shall not constitute a change in ownership or control; provided, however, that the transferor shall remain liable for performance of this Agreement.

D. Breach. Any assignment or change in control of the Contractor occurring without prior District approval shall constitute a material breach of this Agreement.

E. District's Option to Terminate. In the event the Contractor attempts to assign or subcontract this Agreement or any part hereof or any obligation hereunder in violation of this Section 10, the District shall have the right to elect to terminate this Agreement forthwith, without suit or other proceeding.

F. Involuntary Assignments. Each or any of the following acts shall be considered an involuntary assignment providing the District with the right to elect to terminate the Agreement forthwith, without suit or other proceeding:

(1) If Contractor is or becomes insolvent, or makes an assignment for the benefit of creditors;

(2) If a writ of attachment or execution is levied on this Agreement, or other property of Contractor, such that it would affect Contractor's ability to perform its duties and obligations under this Agreement; or

(3) If, in any proceeding to which Contractor is a party, a receiver is appointed with authority to take possession of Contractor's property, such that would affect Contractor's ability to perform its duties and obligations under this Agreement.

G. Conditions to Obtaining District's Consent. That District's consent to an assignment or change of control may be withheld if, inter alia, the following conditions are not satisfied:

(1) The Contractor shall give that District at least thirty (30) days' advance written notice of the Contractor's intent to sell, transfer or assign this Agreement. As part of that notice, the Contractor shall provide to the District the following written information:

(a) The name, address and telephone number of the proposed assignee;

(b) The character of the legal entity owning or controlling assignee, and the names, addresses and telephone numbers of all principals, partners and/or shareholders thereof, as the case may be; and

(c) A copy of any and all purchase or assignment agreements containing, at a minimum, the terms and conditions of the sale, transfer or assignment of this Agreement, and of Contractor's Solid Waste and Recycling business; provided, however, that the dollar amount of any financial consideration may be deleted from said copies unless and until said information becomes relevant to the review of Contractor's transferee rates under this Agreement; and provided further, however, that nothing in this Agreement shall obligate District to treat any of said acquisition costs as allowable expense of said transferee for rate setting purposes.

(2) The proposed transferee must be shown, by credible and sufficient evidence, to be qualified, by financial condition, background and experience to be able to fully assume and satisfactorily perform all of the Contractor's obligations hereunder, and particular, to be able to perform under this Agreement in a fashion that will assure the District of complying with AB 939.

(3) The transferee must be willing to, in writing, as do all of the obligations hereunder.

SECTION 11 — FRANCHISE TRANSFER; FEES

A. Transfer Fee. Any application for a franchise transfer shall be made in a manner prescribed by the District. The application shall include a transfer fee in an amount to be set by District by Resolution of the Board to cover the anticipated cost of all direct administrative expenses of the District, including consultants and attorneys, necessary to adequately analyze the application and to reimburse District for all direct and indirect expenses. Such transfer fee shall not exceed Ten Thousand Dollars (\$10,000). District's request for reimbursement shall be supported with evidence of the expense or cost incurred. The applicant shall pay such bills within thirty (30) days of receipt.

B. Non-Recoverable Costs. The transfer fee is over and above any Franchise Fees, specified in this Agreement, and shall not be recoverable costs for rate setting purposes.

SECTION 12 — TERMINATION

Each of the following described in Paragraphs A. and B. shall constitute a material breach of this Agreement on the part of the Contractor:

A. Material Breach of the Contractor's Obligations. The material failure or refusal of Contractor to comply with the obligations and duties imposed on Contractor pursuant to this Agreement. In the event of any material breach of any of the terms of this Agreement by Contractor, District and Contractor shall meet and confer in good faith in an effort to agree on a resolution and cure of the breach. If the parties are unable to agree on the informal resolution or cure of the breach, District shall have the right to terminate this Agreement if:

(1) The District shall have given prior written notice to the Contractor specifying that a particular default or defaults exist, which will, unless corrected, constitute a material breach on the part of the Contractor of this Agreement; and

(2) The Contractor has not corrected such default within ninety (90) days from the date of the notice given pursuant to clause A.(1) of this Section, or, if said default is not reasonably correctable within said time, Contractor has not taken reasonable steps to commence to correct the same within said ninety (90) days, or thereafter does not diligently continue to take reasonable steps to correct such default.

B. Events of Insolvency. The Contractor: (i) being or becoming insolvent or bankrupt, or ceasing to pay its debts as they mature, or making an arrangement with or for the benefit of its creditors, or consenting to or acquiescing in the appointment of a receiver, trustee or liquidator for a substantial part of its property; or (ii) being or becoming a party to a voluntary or involuntary bankruptcy, winding up, reorganization, insolvency, arrangement or similar proceeding instituted by or against the Contractor under the laws of any jurisdiction, which proceeding, if involuntary in nature, has not been dismissed within sixty (60) days; or (iii) taking any action approving of, consenting to, or acquiescing in any such proceeding; (iv) being a party to the levy of any distress, execution or attachment upon the property of the Contractor which shall substantially interfere with the Contractor's performance hereunder. In the event of the Contractor being or becoming insolvent or bankrupt, the Contractor shall: (i) assume or reject this Agreement within sixty (60) days after the order for relief; (ii) promptly cure any failure to perform its obligations or any event of default arising under this Agreement for reasons other than the event set forth in this paragraph; and (iii) provide adequate assurance of future performance under this Agreement under 11 U.S.C. Section 365(b)(1)(c), or any successor provision of the Federal Bankruptcy Code. The foregoing provisions shall not prevent the District from requesting such other conditions to assumption of this Agreement as it deems reasonable and necessary.

C. No Waivers. Any waiver of a breach shall not be deemed to be a waiver of any subsequent breach or to be construed as approval of a course of conduct.

D. Termination. Upon the occurrence of a material breach and the declaration of termination of this Agreement by the Board, this Agreement and the franchise granted thereunder shall be of no further force and effect, excepting those provisions concerning District's right to indemnity and to temporarily assume Contractor's obligations. District then shall be free to enter into whatever other arrangements are deemed justified and necessary for the collection, removal and disposal of Solid Waste within the Franchise Area.

E. Breach by District. Should Contractor at any time, contend that the District has breached any material provision of this Agreement, Contractor shall immediately notify the District in writing of Contractor's contention. The District shall have a reasonable time to cure any such alleged breach, which in all events shall not be less than ninety (90) days or any such longer period as reasonably needed to cure said the breach. If District fails to cure the breach within such time, the Contractor may terminate this Agreement.

SECTION 13 — RIGHTS OF DISTRICT TO PERFORM DURING EMERGENCY

A. Emergency Collection. Should Contractor, for any reason whatsoever, except the occurrence or existence of any of the events or conditions of Force Majeure as defined below, refuse or be unable to collect, transport and dispose of any or all of the Solid Waste which it is obligated under this Agreement to collect, transport and dispose of for a period of more than seventy-two (72) hours, and if as a result thereof, Solid Waste should accumulate in the Franchise Area to such an extent, in such a manner, or for such a time that the District in the exercise of its sole discretion, should find that such accumulation endangers or menaces the public health, safety or welfare, then in such event District shall have the right, upon twenty-four (24) hour prior written notice to Contractor, during the period of such emergency, to contract on a temporary basis with third parties to collect and transport any and all Solid Waste which Contractor would otherwise be obligated to collect and transport pursuant to this Agreement until the events or conditions of Force Majeure have terminated.

B. Contractor to Cooperate. Contractor agrees that in such event it will fully cooperate with District and its third-party contractor to effect such a transfer of operations in as smooth and efficient a fashion as is practicable.

C. Contractor to Pay Increased Costs. All costs, fees, rates and other expenses incurred by the District and/or its third-party contractor that exceeded those which would have been incurred by the District had no such emergency arisen shall be the responsibility of the Contractor, and shall be paid to the District within thirty (30) days of Contractor's receipt of written notice to so pay accompanied by a complete explanation of the additional costs, fees, rates and other expenses incurred by Contractor.

SECTION 14 — PRIVACY

A. Privacy of Customer Information. Contractor shall use all reasonable efforts to observe and protect the rights of privacy of its employees and customers. Information identifying individual customers, or the composition or contents of a customer's refuse or Recyclables shall not be revealed to any person, private agency or company, unless upon the request of Federal, State or local law enforcement personnel, the authority of a court of law, by

statute, or upon valid authorization of the customer. This provision shall not be construed to preclude Contractor from preparing, participating in, or assisting in the preparation of waste characterization studies or Wastestream analyses which may be required by AB 939, or any other reports requested by the District under the Agreement or required or requested by any governmental agency.

B. Mailing Lists. Contractor shall not market or distribute outside the normal course of its business, mailing lists with the names and addresses of customers.

SECTION 15 — RECORDS AND ACCOUNTING

A. Financial Reporting. Contractor shall maintain a proper set of books and records on an accrual basis, and an annual financial statement in accordance with generally accepted accounting principles, accurately reflecting the business done by it under this Agreement. Contractor shall submit to the District each year a copy of its annual financial statement as soon it is received by Contractor, but in all events no later than four (4) months following the close of Contractor's fiscal year. Notwithstanding the foregoing, should Contractor seek an extraordinary rate adjustment or any other increase in its rates (other than a deflation/inflation adjustment under Section 18.C.), then Contractor shall provide the District as part of such rate adjustment application with an audited financial statement covering at least the prior full calendar year of Contractor's operations. If Contractor is a direct or indirect wholly owned subsidiary of another corporation or other business entity, it may satisfy this requirement by delivering consolidated financial statements of its parent company.

B. Service Records. Contractor shall maintain all records relating to the services provided hereunder, including, but not limited to, customer lists, billing records, route maps, AB 939 records, SB 1383 records and customer complaints for a period of three (3) years from the date of the generation of each such record. The District or its agent(s) shall have the right, upon ten (10) business days' advance notice, to inspect all maps, AB 939 records, SB1383 records, Contractor's records, customer complaints, and other like materials of the Contractor which reasonably relate to Contractor's compliance with the provisions of this Agreement. Such records shall be made available to District at Contractor's regular place of business, but in no event outside of El Dorado County. Contractor shall further maintain and make available to District, records as to number of customers, total and by type, route maps/routing lists, service records and other materials and operating statistics in such manner and with such detail as District may require. District shall treat the information required by this paragraph that affects the competitive position of the Contractor as confidential information to the extent permitted by law. District shall not make or retain copies or photocopies containing information set forth in Contractor's confidential business records.

C. Underpayment of Franchise Fees. Should any examination or audit of Contractor's records reveal an underpayment of any fee required under this Agreement, the amount of such underpayment shall become due and payable to District no later than thirty (30) days after written notice of such underpayment is sent to Contractor by District. Should an underpayment of more than two percent (2%) be discovered, Contractor shall bear the entire cost of the District's audit or examination, and said cost shall not be recoverable through rate setting.

D. Examination of Financial Records.

(1) The information required by this Section shall pertain to Contractor's operations covered and regulated by this Agreement, and nothing contained herein shall require the Contractor to provide the District with information pertaining to the Contractor's or its Affiliates' operations which are not regulated by the District, except in conformance with this Section.

(2) Whenever Contractor seeks an extraordinary rate adjustment or any other increase in rates (other than a deflation/inflation adjustment under Section 18.C. below), the District's agent shall be entitled to examine the books, records and financial statements of Contractor and its Affiliates pertaining to operations regulated by the District under this Agreement for the sole purpose of gathering information necessary to allow the agents to ascertain whether claimed expenses are competitive, fair, and reasonable, and to assess the reasonableness of any transactions between Contractor and any of its Affiliates, and to assess the reasonableness of Contractor's requested adjustment to the rates. A transaction shall be deemed to be reasonable if, in the judgment of District's agent, the price for any goods or services provided by an Affiliate to Contractor represent an established going market price for such goods or services.

(3) Any information gained from examination of records under this Section pertaining to operations regulated or not regulated by the District shall be treated by the District and its agents as confidential information. District's agents shall prepare a confidential report regarding the results of such examination of Contractor's operations and transactions with Affiliates. District's agent shall issue its report on Contractor's operations and Contractor's transactions with Affiliates to District's counsel, and said report shall remain confidential, except that the dollar amount and general description of any costs that District's agent recommends be disallowed shall be disclosed to District's Board. If Contractor appeals the conclusions of said report to District's Board, Contractor shall decide what portions, if any, of said report shall be disclosed to the District's Board. District's Board shall then consider Contractor's appeal, but may, in its discretion, deny said appeal if inadequate information has been disclosed to District's Board to make an informed decision on the appeal.

(4) For purposes of this Section 15.D., "agent" shall mean an independent certified public accountant or public accountancy firm or other independent agent designated by District.

E. Public Records. Nothing in this Section will prevent District from allowing public access to District's records as provided for under the California Government Code, and in the event any dispute arises as to the public access to information provided by the Contractor under the terms of this Agreement, the District shall, in its discretion, provide public access to said information according to law or tender the defense of any claims made against the District concerning said information to Contractor. Prior to releasing any information pursuant to this paragraph, District shall make a good faith effort to notify Contractor of the intended release and give the Contractor a reasonable opportunity to seek a protective order preventing the disclosure of such information.

F. District Access to Customer Lists. Upon reasonable notice or as otherwise agreed herein, and at those times designated by the District, Contractor shall supply to the District lists of the names of all customers of Contractor who are provided any service by Contractor within the Franchise Area. At the same or other time, the District may request, and the Contractor shall provide information specifying each customer's address, type of service provided to the customer, the number and type of authorized Solid Waste containers used by or provided to each customer, whether and which customers are believed to be violating this Agreement, any mandatory subscription ordinance or any other provision of the law, and any other information that the District determines, in its sound discretion, is reasonably required to monitor implementation of this Agreement and/or discharge the District's responsibilities under the law.

SECTION 16 — REPORTS AND ADVERSE INFORMATION

A. Annual Reports. Upon request by the District, within one hundred and twenty (120) days after the close of Contractor's fiscal year (Contractor's fiscal year ends on December 31st of each year), Contractor shall submit to the District a written annual report, in a form approved by the District, including, but not limited to, the following information:

- (1) A summary of the previous year's activities (or in the case of the initial year, the initial year's activities), including, but not limited to, service begun or discontinued during the reporting year, and the number of customers for each class and level of service;
- (2) A revenue statement setting forth quarterly Franchise Fees, and the basis for the calculation thereof, certified under penalty of perjury by an officer of Contractor; and
- (3) A list of Contractor's officers and members of its Board.

B. Quarterly Reports. The Grantee shall maintain and submit all required reports and documentation with monthly and quarterly totals to the City within 60 days of each quarter's end, including:

SB 1383 Compliance Reporting

- 1) Container Contamination monitoring reports;
- 2) Route Review and Container Contamination monitoring records;
- 3) Exemption waiver status documentation;
- 4) Education and outreach activities records.
- 5) Tons of Organic Waste collected and processed

Performance Metrics Reporting

- 1) Performance standards as referenced in Exhibit C
- 2) Diversion Report

Container Contamination Reporting

Grantee shall maintain and report container contamination records:

- 1) Regular physical inspection of containers;
- 2) Records of Container Contamination monitoring;
- 1) Route Reviews of at least 10% of containers per route;
- 2) Photographic evidence of Container Contamination where applicable;
- 3) Customer notification within one business day of inspection;
- 4) Tracking system for repeat violations

C. Service Records Reporting Requirements. Contractor shall maintain all records relating to the services provided hereunder, including, but not limited to, customer lists, billing records, maps, AB 939 records, AB 1826 records, SB 1383 records, and customer complaints, for a period of five (5) years from the date of the generation of each such record or longer as required by law. The District or its agent(s) shall have the right, upon ten (10) business days' advance notice, to inspect all maps, AB 939 records, AB 1826 records, SB 1383 records, Contractor's books and records, customer complaints, and other like materials of Contractor which reasonably relate to Contractor's compliance with the provisions of this Agreement. Such records shall be made available to the District at Contractor's regular place of business, but in no event outside the County of El Dorado. Contractor shall further maintain and make available to the District, records as to number of customers, total and by type, route maps/route listings, service records and other materials and operating statistics in such manner and with such detail as the District may require. The District shall treat the information required by this paragraph that affects the competitive position of Contractor as confidential information to the extent permitted by law. The District shall not make or retain copies or photocopies containing information set forth in Contractor's confidential financial and business records pertaining to the establishment of rates and payment of franchise fees without executing a Confidentiality Agreement. The Confidentiality Agreement shall be negotiated in good faith between the District and Contractor and commemorated in a separate legally binding document prior to any subsequent rate increase.

D. Adverse Information. Contractor shall provide District with two (2) copies of all reports or other material adversely reflecting on Contractor's performance under this Agreement, submitted by Contractor to the California or U.S. EPA, the CIWMB, or any other Federal, state or county agency. Copies shall be submitted to District simultaneously with Contractor's filing of such materials with said agencies. Contractor's routine correspondence to said agencies need not be automatically submitted to District, but shall be made available to District upon written request, as provided in this Section.

(1) The Contractor shall submit to District copies of all pleadings, applications, notifications, communications and documents of any kind, submitted by the Contractor to, as well as copies of all decisions, correspondence and actions by, any federal, state and local courts, regulatory agencies and other governmental bodies relating specifically to all material aspects of Contractor's performance of services pursuant to this Agreement. Any data which the Contractor seeks to be excluded from provisions of the California Public Records Act shall be clearly identified as such by Contractor with the basis for such exclusion clearly specified. In the event District receives a request

under the Public Records Act, or by subpoena, the District shall notify Contractor to permit Contractor to object to the release of the information requested or subpoenaed.

(2) Contractor shall submit to the District such other information or reports in such form and at such times as the District may reasonably request or require.

(3) All reports and records required under this or any other Section shall be furnished by the Contractor, and the expense therefor in the gathering and preparation of such information, reports and records shall be included in the rate base.

E. Waste Audits.

(1) Contractor shall conduct waste audits at the request of District where such waste audits are necessary to enable District to comply with the requirements of Federal or State law.

(2) The results of such audits shall be memorialized on forms either designed or approved by the District.

(3) The purpose of the audits will be to identify volume and characteristics of Solid Waste being generated by the customer.

(4) Upon request from the District, a copy of the audits shall be provided by the Contractor to the District, and to Contractor's own files.

SECTION 17 — REVIEW OF PERFORMANCE AND QUALITY OF SERVICE

A. Performance Review. From time to time, at its sole discretion, District may examine Contractor's operation in order to evaluate whether or not the Contractor is operating at a satisfactory level of efficiency and customer satisfaction. Contractor agrees to cooperate in any such examination, and shall permit District's representatives to inspect, at Contractor's principal place of business, such information pertaining to Contractor's obligations hereunder as District may require, including, but not limited to, such things as customer inquiry records, collection routes and equipment records. Access to Contractor's records shall be subject to Section 14.

B. Public Hearing. At District's sole option, within ninety (90) days of the first anniversary of the Commencement Date of this Agreement, and each year thereafter throughout the term of the Agreement, District may hold a public hearing at which the Contractor shall be present and shall participate, to review the Contractor's performance and quality of service. The reports required by this Agreement regarding customer complaints shall be utilized as the basis for review. In addition, any customer may submit comments or complaints during the review meetings, either orally or in writing, and they shall be considered.

C. Report on Performance. Within thirty (30) days after the conclusion of the public hearing, District shall issue a report with respect to the adequacy of performance and quality of service.

D. Website. Contractor shall maintain any Website containing information concerning the conditions of service, including, but not limited to, rates, fees, charges, service options, payment options, discounts (if any), days of collections, the amount and manner of refuse to be collected, service level and inquiry/complaint procedures, including the name, address and local telephone number of Contractor. Contractor shall notify the District and its customers of the address of its Website.

E. Enforcement Protocol. Grantee shall assist the City in identifying customers' compliance with SB1383 protocol by utilizing curbside tag program to identify contamination and providing City with non-compliance outreach data as requested.

SECTION 18 — COMPENSATION

A. Contractor Rates. Contractor shall provide all management, supervision, personnel, materials, equipment, utilities, services, supplies and all other things necessary to perform all services, obligations, covenants and other acts required of Contractor under this Agreement for the rates specified in Exhibit "B" as adjusted pursuant to this Section. Contractor shall pay all real estate taxes and assessments, general or special, ordinary or extraordinary, of every name, nature and kind whatsoever, and any possessory interest tax, which may be levied, assessed, charged or imposed, or may be or become a lien or charge upon any of the buildings, improvements, equipment or other real or personal property of the Contractor. Contractor shall not receive any form of payment or other consideration from the District for its performance under this Agreement except for the grant of the exclusive franchise provided in this Agreement. Contractor instead shall look solely to its customers in the Franchise Area for payment for all of Contractor's services and performance hereunder.

(1) District's Power. To the extent that Contractor's rates are established by this Agreement and are subject to automatic rate adjustments for deflation/inflation under Section 18.C., the terms of this Agreement shall govern the setting of Contractor's rates. The Board shall set and regulate all other rates and charges by Contractor for any and all services and activities it performs or engages in the Franchise Area.

(2) Extra Charges. Contractor shall not impose extra charges on Customers for extra service or for other reasons, except where expressly allowed by the Rate Schedule approved by the Board.

B. Time for Rate Settings and Rate Settings Procedure. Other than increases/decreases for inflation governed by Section 18.C., the Board shall set the rates to be charged by Contractor pursuant to this Agreement annually at the beginning of each Operating Year (commencing with July 1, 2008), unless a longer period is agreed on by the District and Contractor. Contractor shall submit a written request to the Board for a rate adjustment no earlier than January 1st and no later than April 1st prior to the commencement of each new Operating Year. Increases and decreases in Contractor's rates for inflation/deflation are not governed by this Section 18.B. but instead are governed by Section 18.C.

The Contractor shall provide written notice to each rate payer in a form approved by the District, of the time, date and place of each hearing set by the Board to set rates. Contractor shall provide said notice at least ten (10) but no more than sixty (60) days prior to such date.

Contractor expressly assumes the risk that its costs may be higher than the rates in this Agreement shall provide compensation for, or that its revenues may be lower than projected.

By this Agreement, neither the District nor its Board or employees or consultants agree, guarantee or warrant that Contractor will achieve reimbursement for all of its operating costs or pass-through costs, or that Contractor will achieve any profit margin.

C. Inflation/Deflation and Fuel Surcharge Adjustment. Provided that Contractor has satisfied the performance criteria set forth on Exhibit "C," then in addition to any rate changes approved pursuant to Section 18.B., Contractor's rates for services described in Exhibit "B" (but exclusive of Franchise Fees) shall be automatically adjusted, upward or downward, annually, effective July 1st of each year during the Term of this Agreement, commencing on July 1, 2008, based on the increase or decrease of the Consumer Price Index – All Items – for the State of California, published by the US Bureau of Labor Statistics ("CPI") during the most recent twelve (12) month period ending no later than December 31st of the calendar year preceding the upcoming Operating Year. Thus, if the CPI increased three percent (3%) from January 1, 2007, through December 31, 2007, then Contractor's rates in Exhibit "B" would automatically be subject to a three percent (3%) increase effective as of July 1, 2008.

The rates charged by Contractor hereunder are subject to a fuel surcharge ("Fuel Surcharge") of 3.75% as of the Commencement Date, which shall be added to the rates provided in Exhibit "B." The Fuel Surcharge reflects an adjustment to a fuel surcharge that was first established effective July 1, 2006, pursuant to an Agreement between Contractor and El Dorado County (the "County Agreement"), which County Agreement governed Contractor's provision of solid waste collection and disposal services to residents of the District prior to the Commencement Date. The Contractor and the District wish to preserve the amount and method of calculation of the Fuel Surcharge established under the County Agreement to ensure consistency of rates to customers in the Franchise Area. Therefore, in addition to any automatic adjustments in Contractor's rates pursuant to the first paragraph of this Section 18.C., the Fuel Surcharge shall be automatically adjusted, upward or downward, annually effective July 1st of each year during the Term of this Agreement, commencing on July 1, 2008, based on the increase or decrease of the #2 Diesel Fuel component of PPI Commodity Data published by the US Bureau of Labor Statistics ("PPI") from the amount of such component included in the May 2006 PPI, which amount was 239.6. Thus, if at April 30, 2008, the #2 Diesel Fuel component of the PPI was 250, the Fuel Surcharge would be increased to 3.914% effective July 1, 2008 ($250 - 239.6 = 10.4$; $10.4/239.6 = 4.34\%$; $3.75\% \times 4.34\% = 0.164\%$; $3.75\% + 0.164\% = 3.914\%$).

In the event either the CPI index or the PPI index is no longer published, the parties shall confer in good faith to select an alternative index and shall confirm their agreement on a substitute index in writing. If the parties are unable to agree on a substitute index, either party may submit the selection of the substitute index to binding arbitration before a single arbitrator pursuant to the Commercial Arbitration Rules of the American Arbitration Association. All

percentages shall be computed to the third decimal place and the change in Contractor's rates shall be calculated to the nearest cent (\$.01).

D. Adjustments for Extraordinary Circumstances. In addition to the adjustment mechanisms set forth in Sections 18.B. and 18.C. above, the Contractor may request an adjustment to Contractor's rates for services described in Exhibit "B," under the following extraordinary circumstances: (i) increases or decreases in actual costs reasonably incurred by Contractor as a result of changes in Federal, State, or local laws, ordinances, rules, regulations, or requirements, including new or increased diversion requirements (whether imposed/requested by the Federal government, the State of California, Contractor, the District, or any other regulator and any changes in federal, state, or local laws or regulations that result in an increase in Contractor's costs, including but not limited to the imposition of new or the increase to existing governmental taxes or fees; and (ii) in the event that unforeseen circumstances arise which are caused by no fault of the Contractor and are outside Contractor's control and materially affect Contractor's costs, revenues, or ability to provide service under the Agreement. The Contractor's application for an extraordinary rate adjustment shall include a statement of the amount of the requested rate adjustment, the basis therefor, and all financial and other records on which Contractor relies for its claim that Contractor's costs have increased. District staff shall promptly review Contractor's rate application and notify Contractor if its application is complete or whether District staff wishes to review and/or audit any additional documents or information reasonably related to the requested increase before submitting the matter to the Board for their consideration. Rate adjustments made under this Section 18.D. may be requested by Contractor at any time during the course of an Operating Year; provided, however, that Contractor may not request more than two (2) adjustments due to extraordinary circumstances per Operating Year. The Board shall review and consider approval of adjustment requests under this Section 18.D. in its discretion; provided, however, that such approval shall not be unreasonably withheld. The Board shall review and consider such requests within a reasonable period of time after the complete submittal by Contractor of its application for an extraordinary rate adjustment and after the District has had a reasonable period of time to request, review and audit any applicable financial records of Contractor and/or its Affiliates. The Board may grant Contractor's requested rate adjustment or, based on the information presented, make increase or decrease Contractor's rates in amounts differing from Contractor's request. The adjusted rates, if approved by the Board, shall go into effect thirty (30) days after such approval or at such other time as established by the Board. The notice provisions of the second paragraph of Section 18.B. shall apply to Board review of rate adjustments under this Section 18.D.

E. Resolution of Issues Regarding the Rate Adjustments. Any issue regarding rates, or the computation thereof, or any other question regarding Contractor's reimbursement for fees, special services or extraordinary costs shall be decided by the Board. The rates in effect at the time any issue or dispute is submitted to the Board shall remain in effect pending resolution of any issue or dispute. The effective date of any dispute resolution, whether retroactive or prospective, shall reasonably be determined by the Board.

F. Billing and Payment.

(1) Contractor shall bill all customers for all services, whether regular or special. Contractor shall provide itemized bills, distinctly showing charges for all

classifications of services, including the charges for late payment and tipping fees. The Contractor shall also collect and remit to District any AB 939 fees and other surcharges imposed by the Board on customers within the Franchise Area. Billings may be made no less frequently than every quarter and may be mailed at the beginning of the billing period for all services to residential and commercial customers.

(2) District may, at District's sole option, upon such terms and conditions as may be mutually agreed upon between the parties, elect to bill the residents for Solid Waste collection. If District elects to do so, mutually agreed upon guidelines will be established and amended into this Agreement.

G. Refunds. Contractor shall refund to each customer, on a pro-rata basis, any advance service payments made by such customer for services not provided when service is discontinued by the customer after reasonable advance written notice or for service not provided by Contractor due to no fault of the customer.

H. Recyclable Revenues. As further compensation to Contractor for its services under this Agreement, Contractor shall be entitled to receive and retain all revenues from the sale of Recyclable Materials received by Contractor from its customers.

SECTION 19 — COLLECTION EQUIPMENT

A. Vehicle Standards. Contractor shall provide an adequate number of vehicles and equipment for the collection and transportation services for which it is responsible under this Agreement. All vehicles used by Contractor under this Agreement shall be registered with the Department of Motor Vehicles of the State of California, shall comply with State regulations, be kept clean and in good repair, and shall be uniformly painted. Solid waste collection vehicles shall be washed such that they are maintained in a reasonably clean and sanitary condition. Contractor's name, telephone number and vehicle number shall be visibly displayed on its vehicles. Loads shall be kept completely covered at all times except when material is being loaded or unloaded, or when vehicles are in the process of collection. Collection vehicles shall be designed and operated while in route in such a manner as to prevent Solid Waste, including leachate and garbage juice, from leaking, escaping or spilling. Any spillage of materials shall be immediately cleaned up by Contractor at Contractor's sole expense. The equipment of Contractor used under this Agreement shall be subject to inspection by District on a semi-annual basis but shall not be subject to any permit fees therefor.

B. Equipment List. Upon written request from the District, the Contractor shall provide the District a written list of all equipment (including trucks and containers) being used within the Franchise Area, including make and model, age, mileage or hours of operation and type of vehicle.

SECTION 20 — PUBLIC ACCESS TO CONTRACTOR

A. Office Hours. Contractor's office hours shall be, at a minimum, from 8:00 a.m. to 5:00 p.m., Monday through Friday. An adequate number of customer service representatives of Contractor shall be available during office hours for communication with the public in person and by telephone at Contractor's principal office in Diamond Springs, or such other location

within El Dorado County as Contractor shall establish. Contractor shall also provide District with an emergency telephone number for use during other than normal business hours. Contractor shall have a representative or answering service available at said after-hours telephone number during all hours other than normal office hours.

B. Withholding of Service. Service may, at Contractor's option, be withheld during any period in which bills for prior service remain delinquent, such bills becoming delinquent forty-five (45) days after the end of each full month for which services have been rendered. Contractor shall notify the Customer and the District in writing fifteen (15) days before stopping service to any customer of the customer's name, address and phone number, and the amount and time covered by all unpaid bills for Contractor's services. Customers whose service is being withheld shall nevertheless continue to be responsible for rates charged during the period in which service is withheld, and shall be subject to an additional charge of one percent (1%) per month or portion thereof that their accounts are more than forty-five (45) days past due. Contractor shall be entitled to a reinstatement fee in an amount approved by the District for reinstating service after such customers bills are brought current. District shall use reasonable efforts to cause delinquent accounts to be collected by causing past due amounts to be included in property tax bills; the reinstatement fee shall cover the District's cost of doing so.

C. Regular Meetings with District. At the reasonable request of District, Contractor shall meet with the District to discuss matters of mutual concern, including, but not limited to, problems in Contractor's service, compliance with current solid waste initiatives and future planning. The person attending these meetings on behalf of Contractor shall be vested with sufficient authority to make decisions binding on Contractor.

SECTION 21 — CUSTOMER COMPLAINTS

A. Service Complaints.

(1) All customer complaints shall be directed to Contractor. Contractor shall record all complaints received by mail, by telephone, or in person (including date, name, address of complainant and nature of complaint). Contractor agrees to use reasonable efforts to resolve all complaints by the close of business of the second business day (waste collection) following the date on which such complaint is received. Service complaints may be investigated by the District. Unless a settlement satisfactory to the complainant and the Contractor is reached, the complainant may refer the matter to the District for review.

(2) Contractor will maintain records listing the date of customer complaints, the customer, describing the nature of the complaint or request, and when and what action was taken by the Contractor to resolve the complaint. All such records shall be maintained for a period of twenty-four (24) months and shall be available for inspection by the District.

B. Ombudsman. The Contractor shall appoint an Ombudsman to deal with unresolved Customer complaints.

C. Non-Collection Tags. When Solid Waste is not collected from any customer, the Contractor shall notify its customer as to why that collection was not made, and shall attach tags approved by the District to the waste not so collected which clearly identify the reasons for such non-collection to include notification of Hazardous Waste if identified. District shall approve in advance Contractor's written procedures for determining when not to collect Solid Waste, and Contractor shall adhere to these approved written procedures in making such determinations and placing Non-collection Tags on a customer's Solid Waste container.

D. District Review of Complaints. A customer dissatisfied with Contractor's decision regarding a complaint may ask the District to review the complaint. To obtain this review, the customer must request District's review within thirty (30) days of receipt of Contractor's response to the complaint, or within forty-five (45) days of submitting the complaint to the Contractor if the Contractor has failed to respond to the complaint. The District may extend the time to request its review for good cause.

E. Remedy. The District shall determine if the customer's complaint is justified, and if so, what remedy, if any, shall be imposed. The remedy under this Section shall be limited to rebate of customer charges related to the period of breach of any of the terms of this Agreement.

SECTION 22 — SERVICE EXCEPTIONS: HAZARDOUS WASTE NOTIFICATIONS

A. Compliance With Hazardous Waste Laws. The parties hereto recognize that federal, state and local agencies with responsibility for defining Hazardous Waste and for regulating the collection, hauling or disposal of such substances are continually providing new definitions, tests and regulations concerning these substances. Under this Agreement it is Contractor's responsibility to keep current with the regulations and tests on such substances, and to identify such substances, and to comply with all federal, state, and to the extent not inconsistent with this Agreement, local regulations concerning such substances. Contractor shall make every reasonable effort to prohibit the collection and disposal of Hazardous Waste in any manner inconsistent with federal and state law. Contractor shall have no duty or responsibility to collect or manage Hazardous Waste, other than as explicitly set forth in this Agreement.

B. Notices to Agencies regarding Toxics. Contractor has represented to District that Contractor will carry out its duties to notify all agencies with jurisdiction, including the California Department of Toxic Substances Control and local emergency response providers, and, if appropriate, the National Response Center, of reportable quantities of Hazardous Waste, found or observed by Contractor in Solid Waste anywhere within the District, including on, in, under or about District's property, including streets, easements, right of ways and District's waste containers. In addition to other required notifications, if Contractor observes any substances which it or its employees reasonably believe or suspect to contain Hazardous Wastes unlawfully disposed of or released on District's property, including streets, storm drains, or public right of ways, Contractor will also immediately notify the District.

C. Inspection for Toxics. Contractor shall conduct a visual inspection, consistent with its normal operating procedures, of all Solid Wastes that it collects, transports and/or

disposes pursuant to this Agreement for the purpose of discovering, identifying and refusing to collect, transport and dispose of Hazardous Wastes or materials.

D. No Collection or Disposal of Hazardous Waste. Except as provided in this subsection, Contractor shall not knowingly collect, handle, process, transport, arrange for the transport of or dispose of Hazardous Waste pursuant to this Agreement.

E. Hazardous Waste Program. Notwithstanding subsection 22.D. above, Contractor agrees to provide, upon District's request and with appropriate fee reimbursement, a program for residents in Contractor's Franchise Area, identifying Hazardous Waste and complying with all federal, state, and to the extent not inconsistent with this Agreement, local statutes and regulations dealing with Hazardous Waste. Subject to permitting, said program shall include, and be expanded to include, collection of all items listed on Exhibit "B," attached hereto and incorporated into this Agreement, which list may be amended from time to time by the District.

SECTION 23 — INDEMNIFICATION

A. Indemnification of District. Contractor shall protect, defend (with counsel selected by Contractor and reasonably acceptable to District), indemnify and hold harmless District, its board members, officers, directors, employees, agents, consultants, successors and assigns (hereinafter "District Indemnified Parties") from and against any and all claims, suits, losses, damages and liability for damages of every name, kind and description, including attorneys fees and costs incurred, brought for, or on account of, injuries to or death of any person, including but not limited to workers, District employees, and the public, or damage to property, or any economic or consequential losses, which are claimed to, or in any way arise out of, or are connected with the Contractor's services, operations, or performance hereunder, regardless of the existence or degree of fault or negligence on the part of the District Indemnified Parties, except for the sole active negligence of the District, its officers and employees, or as expressly prohibited by statute. This duty of Contractor to indemnify and save the District Indemnified Parties harmless includes the duties to defend set forth in California Civil Code Section 2778.

B. Hazardous Substance Indemnification. Contractor shall protect, defend (with counsel selected by Contractor and reasonably acceptable to District), indemnify and hold harmless the District Indemnified Parties from and against all claims for actual damages (including, but not limited to, special and consequential damages), natural resources damages, punitive damages, restitution, injuries, costs, response costs, remediation and removal costs, losses, demands, debts, liens, liabilities, causes of action, suits, legal or administrative proceedings, interest, fines, charges, penalties and expenses (including, but not limited to, attorneys and expert witness fees and costs incurred in connection with defending against any of the foregoing or in enforcing this indemnity) of any kind whatsoever paid, incurred or suffered by, or asserted against, the District Indemnified Parties, arising out of or resulting from any repair, cleanup, detoxification, or preparation and implementation of any removal, remedial, response, closure, corrective action or other plan (regardless of whether undertaken due to governmental action), concerning the release or threatened release of any hazardous substance or Hazardous or municipal Solid Waste at any place where Hazardous or Solid Waste is or has been transported, transferred, processed, stored, disposed or has otherwise come to be located by

Contractor pursuant to the Agreement, which may result in a release of Hazardous Waste or hazardous substances into the environment. As used herein, the phrases "hazardous substance" and "Hazardous Waste" shall coincide with the broadest definition thereof contained in any present or future federal or state laws. The foregoing indemnity is intended to operate as an agreement pursuant to Section 107(e) of CERCLA and California Health and Safety Code Section 25364, to defend, protect and hold harmless and indemnify the District Indemnified Parties from liability. This provision shall survive the termination of this agreement between the Contractor and the District. The foregoing indemnity shall not have any dollar limitation. The foregoing indemnity is for the exclusive benefit of the District Indemnified Parties and in no event shall such indemnity inure to the benefit of any third-party.

The foregoing indemnity shall not apply with respect to (1) any Hazardous Waste or hazardous substance generated by the District and delivered by the District to Contractor; or (2) the disposal or release of hazardous substances or Hazardous Waste, which disposal or release has resulted from the negligence or willful misconduct of District. This indemnity shall include and cover all activities of Contractor under the Prior Agreements. Nothing in these exclusions shall be deemed a waiver of any other rights or claims the District may have against the Contractor independent of this indemnity.

SECTION 24 — GENERAL PROVISIONS

A. Force Majeure. Contractor shall not be in default under this Agreement in the event that the collection, processing, transportation and/or disposal services of Contractor are temporarily interrupted or discontinued for reasons outside of the reasonable control of the Contractor, including, but not limited to, riots, wars, sabotage, civil disturbances, acts of terrorism, insurrection, explosion, natural disasters such as floods, earthquakes, landslides and fires, strikes, lockouts and other labor disturbances, excessive snow, acts of God, or other similar or dissimilar events which are beyond the reasonable control of Contractor. Other events do not include the financial ability of the Contractor to perform or the failure of the Contractor to obtain any necessary permits or licenses from any other governmental agencies, or the right to use the facilities of any public utility where such failure is due solely to the acts or omissions of the Contractor. In the event a labor disturbance interrupts collection, transportation and/or disposal of Solid Waste by Contractor as required under this Agreement, District may elect to exercise its rights under Section 13 of this Agreement.

B. Independent Contractor. Contractor is an independent contractor, and not an officer, agent, servant or employee of District. Contractor is solely responsible for the acts and omissions of its officers, agents, employees, contractors and subcontractors, if any. Nothing in this Agreement shall be construed as creating a partnership or joint venture between District and Contractor. Neither Contractor nor its officers, employees, agents nor subcontractors shall obtain any rights to retirement or other benefits which accrued to District's employees.

C. Right of Entry. Contractor shall have the exclusive right, until written notice revoking permission to pass is delivered to Contractor, to enter or drive on any private street, court, place, easement or other private property for the purpose of collecting or transporting Solid Waste pursuant to this Agreement.

D. Law to Govern: Venue. The law of the State of California shall govern this Agreement in the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of El Dorado. In the event of litigation in a U.S. District Court, exclusive venue shall lie in the Eastern District of California.

E. Fees and Gratuities. Contractor shall not, nor shall it permit any agent, employee or subcontractor employed by it, to request, solicit, demand or accept, either directly or indirectly, any compensation or gratuity for the collection of Solid Waste otherwise required to be collected under this Agreement, provided that Contractor's employees may accept unsolicited holiday gifts from customers.

F. Prior Agreements and Amendments. No amendment of this Agreement shall be valid unless in writing duly executed by the parties. This Agreement contains the entire agreement between the parties, and no promises, representations, warranty or covenant not included in this Agreement have been or are relied upon by either party. This Agreement is intended to supersede and replace all prior agreements between the parties, except as otherwise specifically provided in this Agreement.

G. Compliance with Agreement. Contractor shall comply with those provisions of the Ordinance Code which are applicable, and with any and all amendments to such applicable provisions during the term of this Agreement, provided that such provisions are not inconsistent with the terms of this Agreement.

H. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered or sent by telecopier or United States certified mail, postage prepaid, return receipt requested, addressed as follows:

To District: General Manager
Cameron Park Community Services District
3200 Country Club Drive
Cameron Park, CA 95682
Facsimile: (530) 677-2201

To Contractor: District Manager
El Dorado Disposal Services
P.O. Box 1270
Diamond Springs, CA 95619
Facsimile: (530) 626-5218

or to such other address as either party may from time to time designate by notice to the other given in accordance with this Section. Notice shall be deemed effective on the date personally served or sent by telecopier or, if mailed, three (3) business days from the date such notice is deposited in the United States mail.

I. Savings Clause And Entirety. If any non-material provision of this Agreement shall, for any reason, be held to be invalid or unenforceable, the invalidity or unenforceability of

such provision shall not affect the validity and enforceability of any of the remaining provisions of this Agreement.

J. Exhibits Incorporated. Exhibits “A” through “C” are attached hereto and incorporated in this Agreement by reference.

K. Joint Drafting. This Agreement was drafted jointly by the parties to the Agreement.

L. Judicial Review. Nothing in this Agreement shall be construed to prevent either party from seeking redress to the Courts for the purposes of legal review of administrative proceedings in regard to the rate setting or the District's actions taken pursuant to this Agreement, or for the purpose of interpreting or enforcing the provisions contained in this Agreement.

M. Police Powers. Nothing in this Agreement is intended to or may limit The District's authority pursuant to its police power.

N. Successors and Assigns. Subject to the other terms and conditions herein, this Agreement shall be binding upon and inure to the benefit of the respective successors, permitted assigns, administrators and trustees of the District and Contractor.

O. Survival. All confidentiality and indemnification provisions of this Agreement shall survive this Agreement.

P. Administrator. The District Officer or employee with responsibility for administering this Agreement shall be designated by the District General Manager.

[Signature Page Immediately Follows]

IN WITNESS THEREOF, District and Contractor have executed this Agreement
this _____.

CAMERON PARK COMMUNITY SERVICES
DISTRICT

By: _____
President, Board of Directors

ATTEST:
Clerk of the
Board of Directors

By: _____

WASTE CONNECTIONS OF CALIFORNIA,
INC., d/b/a El Dorado Disposal Services

By: _____
Ronald J. Mittelstaedt
Its: Chief Executive Officer

By: _____
Robert D. Evans
Its: Secretary

Exhibit "A"

Franchise Area Boundaries Map

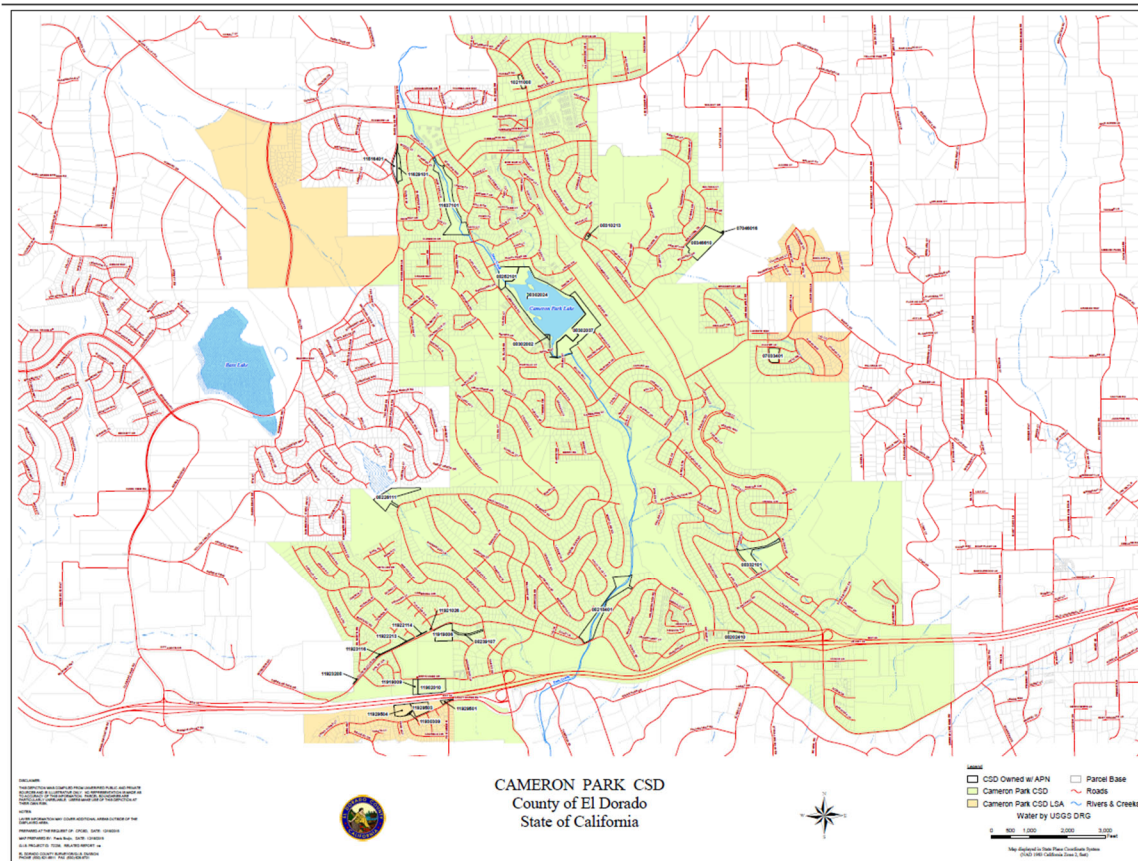


Exhibit "B"

Contractor Rates

Collection Rates Effective 7/1/2026

Residential		Per Month	Billed	
	35G	\$39.82	79.64	
	35G Senior	\$29.99	59.98	
	64G	\$44.07	88.14	
	64G Senior	\$40.18	80.36	
	96G	\$54.75	109.50	
	96G Senior	\$49.80	99.60	
* Senior Rate for Customer 65+				
Each Additional Trash Toter is Double the 1x Rate				
Extra Trash Charge		\$5.92	(Per Overloaded Container)	
Extra Trash Charge		\$5.92	(Per Additional Bag-Not In Cart)	
Extra Trash Charge		\$15.13	(Non Service Day)	
Extra Yardwaste		\$5.06	(Per Additional Bag-Not In Cart)	
Contamination charge		\$21.37	(Per Cart)	
Cart Cleaning Charge		\$18.91	(Per Cart)	
Cart Replacement Charge		\$75.00	(Per Cart)	
Extra Recycle Cart		\$6.82	(Per Each Cart Above Contract Limit)	
Extra Mixed Organics Cart		\$13.47	(Per Each Cart Above Contract Limit)	
Extra Bulky Item		\$16.38	(Per Additional Item At Voucher Pickup Time)	
Extra Bulky Item-Freon Removal		\$29.56	(Per Additional Item At Voucher Pickup Time)	
Extra Bulky Item-Non Voucher		\$52.53	(Per Item)	

Roll Off	Rate/Haul	Tons Included	Per Ton Rate Overage
6 yard	\$274.93	1.00	\$128.45
6 yard - Yard Waste Only	\$199.95	1.00	\$148.63
10 yard	\$561.15	1.00	\$128.45
10 yard - Concrete Only	\$370.12	2.00	\$34.97
20 yard - Yard Waste Only	\$444.92	3.50	\$148.63
20 yard	\$706.88	3.50	\$128.45
30 yard - Yard Waste Only	\$667.51	5.00	\$148.63
30 yard	\$890.23	5.00	\$128.45
40 yard	\$1,056.28	5.00	\$128.45
50 yard	\$1,258.59	5.00	\$128.45
Storage Container (monthly rate)	\$231.35		
Roll Off Rental-Daily	\$6.31		

Commercial			Per Week Pickup			
	1	2	3	4	5	
35G	\$32.31	\$48.94	\$66.61	\$82.38		
64G	\$48.46	\$73.40	\$99.89	\$123.54		
96G	\$49.64	\$75.18	\$102.32	\$126.54		
1 Yard	\$158.99	\$317.97	\$476.98	\$635.96	\$794.95	\$953.99
1.5 Yard	\$238.48	\$476.96	\$715.43	\$953.92	\$1,192.41	\$1,430.88
2 Yard	\$275.30	\$550.61	\$825.91	\$1,101.21	\$1,376.50	\$1,651.88
3 Yard	\$411.17	\$822.31	\$1,233.45	\$1,644.60	\$2,055.78	\$2,466.99
4 Yard	\$540.99	\$1,081.98	\$1,622.96	\$2,163.97	\$2,704.96	\$3,245.99
5 Yard	\$676.23	\$1,352.49	\$2,028.72	\$2,704.96	\$3,381.20	\$4,057.44
6 Yard	\$811.51	\$1,622.96	\$2,434.44	\$3,245.95	\$4,057.04	\$4,868.99
8 Yard	\$1,035.50	\$2,071.02	\$3,106.48	\$4,141.97	\$5,177.49	\$6,212.99
Extra Yardage per yd	\$31.44					
Per Cleaning						
Cart Cleaning Charge	\$18.91	(Per Plastic Container, After Four Free Per Year)				
Container Cleaning Charge	\$170.18	(Per Metal Container, After Four Free Per Year)				
Container Replacement Charge	\$1,000.00	(Per Metal Container)				
Per Week Pickup						
Food Waste	1	2	3			
35 Gallon	\$36.36	\$55.04	\$74.97			
64 Gallon	\$54.56	\$82.36	\$112.01			
96 Gallon	\$64.62					
1 Yard	\$178.87	\$357.72	\$536.61			
2 Yard	\$309.69	\$619.44	\$929.15			

Exhibit “C”
To Solid Waste Services Agreement dated _____, between
Cameron Park Community Services District
And
Waste Connections of California, Inc., d/b/a El Dorado Disposal Services

PERFORMANCE CRITERIA

Contractor will be awarded points in accordance with the performance criteria listed below. A total of 105 points are available to Contractor. Each point is equal to 1% of any CPI rate increase request. In order to receive the full CPI rate increase annually, Contractor must be awarded a minimum of 100 points. In the event that Contractor is awarded less than 100 points the CPI will be reduced on a 1 point to 1% basis. For example, if Contractor requests a 3% CPI increase, but was only awarded 95 total points, the CPI increase request would be reduced by 0.15% (5% of 3% = 0.15%), resulting in Contractor being granted a 2.85% rate increase instead of the 3% requested. A total of 105 points have been offered to Contractor to serve as a cushion in the event that Contractor is unable to meet all performance criteria. In no event shall Contractor be awarded more than the CPI requested increase. For example, if Contractor requests a 3% CPI increase and was awarded 105 points, Contractor would only be granted the 3% rate increase.

Residential Outreach:

1. Contractor shall include three (3) billing inserts per year designed to educate residential customers about: (i) Proper disposal of excess material and the additional charges related thereto; (ii) cart placement guidelines; (iii) the Buy-Back Center; (iv) the Household Hazardous Waste Program; and (v) any other program-specific information as discussed and agreed upon between the District and Contractor. All literature shall be made available for prior review by the District.

2. Contractor shall provide each new District resident with a “New Resident Packet”, which shall include information on: (i) Proper disposal of excess material and the additional charges related thereto; (ii) cart placement guidelines; (iii) the Buy-Back Center; (iv) the Household Hazardous Waste Program; (v) the two annual cleanups; (vi) Contractor’s website; (vii) Vouchers; (viii) and any other program-specific information as discussed and agreed upon between the District and Contractor. All literature shall be made available for prior review by the District.

3. Provide six (6) bi-monthly updates for the District’s solid waste and recycling webpage to be completed by a reasonable date agreed upon by the District and Contractor.

4. Contractor shall work with residents and provide removal of items which are not allowed to be placed in bins during weekly pickup. For example: Batteries, bulky items and oil. A Bulky item includes a large item equivalent to one regular couch or appliance, one mattress and box spring set.

Each subsection listed above shall be awarded five (5) points per operating year on a pass or fail basis, in no event shall partial points or the total points awarded per subsection per year be in excess of five (5) points.

Commercial Outreach:

1. Contractor agrees to use commercially reasonable efforts to meet, in person, with at least four (4) commercial businesses each quarter to discuss: (i) their waste and recycling needs; (ii) assisting them in reducing their trash; and (iii) increasing their recycling, address customers potentially meeting the organic recycling requirement; and assisting them with their food/organic material recycling needs.

2. Each year during the term, Contractor shall provide at least three (3) printed outreach material to commercial businesses regarding: (i) recycling; (ii) emphasizing potential cost-saving opportunities; and (iii) providing waste audits as requested at least three audits. All literature shall be subject to prior review by the District.

3. Contractor shall include three (3) billing inserts per year educating commercial customers about: (i) approved waste streams; (ii) recycling opportunities; (iii) bin placement; (iv) extra charges for “overage”; and (v) any other information as discussed and agreed upon between the District and Contractor. All literature shall be made available for prior review by the District.

The three (3) subsections listed above shall be awarded a combined total of five (5) points per operating year on a pass or fail basis, in no event shall partial points or the total points awarded for all sections combined per year be in excess of five (5) points.

Community Event Outreach:

Contractor shall attend a minimum of four (4) Community Events. Contractor will provide information and outreach concerning refuse/waste activities, recycling education, rate or pick-up schedule changes, technological improvements related to waste/refuse management, incentive programs, and other related information. A typical way of meeting the performance expectation is to attend and setup an information station (e.g., booth) with visual displays, handouts such as brochures and leaflets, and staffed appropriately to communicate with residents.

Five (5) points per event shall be awarded on a pass or fail basis, in no event shall partial points per event be awarded. The total points awarded per year for this section may not be in excess of forty (40) points.

Call Answer Rate:

Contractor shall answer customer calls within an average of one hundred eighty (180) seconds, as measured by Contractor’s phone system and reported to the District. Contractor reporting shall include total number of calls, average hold time and average call length from all District residents. Call times shall be measured and averaged quarterly.

Five (5) points per quarter shall be awarded on a pass or fail basis; in no event shall partial points be awarded per quarter or total points awarded per year be in excess of twenty (20).

Customer and Litter Complaint Resolution:

Contractor shall on average correct 99.5% of valid customer complaints (including missed pick-up and litter complaints) per quarter for each Operating Year preceding the effective date of the price CPI adjustment within the time specified in Section 18.C of the Agreement, but only in so far as such complaints are capable of being corrected within such time period. Customer Complaint corrections shall be measured and averaged quarterly.

Five (5) points per quarter shall be awarded on a pass or fail basis; in no event shall partial points be awarded per quarter or total points awarded per year be in excess of twenty (20).

For purposes of this performance measure, the term “valid customer complaint” shall mean complaints where: (a) a customer contacts Contractor with a complaint; (b) Contractor’s customer service representative cannot satisfy/handle the complaint to the customer’s satisfaction; (c) the call is escalated to the attention of Contractor’s Office Manager or District Manager; and (d) Contractor is actually determined to be at fault with regard to such complaint; provided, however, that the term “valid customer complaint” shall exclude complaints about: (i) the rates charged by Contractor; and (ii) the pick-up day assigned by Contractor to the complaining customer.

Reporting:

All reports required to be filed by Contractor with the District pursuant to Section 16 of the Agreement shall be timely filed within the periods specified in that Section. In the event that Contractor does not submit reports to the District, no points for any criteria listed above will be awarded until all reports are submitted satisfactorily to the District.

Franchise Area Accounting:

Annual audit of jurisdictional customers shall be completed collaboratively with District staff prior to 120 days of consideration of a rate increase.

Exhibit “D”

**To Collection Franchise Agreement between
Cameron Park Community Services District**

And

**Waste Connections of California, Inc., doing business as El Dorado Disposal
Services**

Free Disposal Vouchers to be Distributed to District Customers on an annual
basis:

(1) Voucher to all residential customers in the Franchise Area allowing them to dispose of up to 2.5 cubic yards of unsorted Solid Waste (or an equivalent value for disposal of other items) at the WERS Materials Recovery Facility. The form and conditions of the voucher shall be approved in advance by the District.

(2) Voucher to all residential customers in the Franchise Area for the curbside pickup of a Bulky Waste item on an “on-call” basis, by appointment set between the customer and Contractor. Bulky items need not be placed in special containers for collection. Contractor shall pick up one bulky item left for collection at curbside by the customer; provided, however, that such bulky item pick-up shall be limited to 2.5 cubic yards in size - equivalent to one regular sofa or couch, one appliance or white goods.

Contractor shall have no duty or responsibility to collect any Hazardous Waste except as otherwise required in this Agreement.

(3) Voucher to all residential customers in the Franchise Area for the curbside pickup of extra Organic Waste or Green Waste, or both, in paper compostable bags and bundles: Contractor will provide residential customers with two vouchers per year. The first voucher must be used between January 1 and June 30 of each year, and the second voucher must be used between July 1 and December 31 of each year. The dates for each Mixed Organics or Green Waste Voucher Pick-Up shall be made by appointment, with the resident contacting Contractor to schedule the Mixed Organics or Green Waste Voucher Pick-Up on a date that is mutually acceptable to the resident and Contractor. For each Mixed Organics or Green Waste Voucher Pick-Up, each resident shall be limited to a maximum of any combination of thirty (30): (i) thirty (30)-gallon compostable paper bags or (ii) bundles of Green Waste measuring not greater than three (3) feet x three (3) feet x eighteen (18) inches. Residents may not use plastic bags for excess Green Waste disposed of in connection with a Organic Waste or Green Waste Voucher Pick-Up.”

Exhibit “E”

**To Collection Franchise Agreement between
Cameron Park Community Services District**

And

**Waste Connections of California, Inc., doing business as El Dorado Disposal
Services**

District Facilities to Receive Collection Service for No Charge*:

Community Services District Main Building (2502 Country Club Dr.)

Cameron Park Lake Facility (2989 Cambridge Rd.)

Cameron Park Fire Department(s) (3200 Country Club Dr., 2961 Alhambra Dr.)

**AMENDED AND RESTATED
SOLID WASTE SERVICES AGREEMENT**

Between

CAMERON PARK COMMUNITY SERVICES DISTRICT

And

**WASTE CONNECTIONS OF CALIFORNIA, INC.
d/b/a EL DORADO DISPOSAL SERVICES**

[DATE]

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This Amended and Restated Solid Waste Services Agreement (“Agreement”) entered into effective _____, between Cameron Park Community Service District (the “District”) and Waste Connections of California, Inc., d/b/a El Dorado Disposal Services (the “Contractor”), for the collection, transportation, processing and disposal of Solid Waste and Recyclable Materials.

RECITALS

WHEREAS, the Legislature of the State of California, by enactment of the California Integrated Waste Management Act of 1989 (“AB 939”), has declared that it is within the public interest to authorize and require local agencies to make adequate provisions for Solid Waste handling within their jurisdictions; and

WHEREAS, pursuant to California Public Resources Code Section 40059(a)(1), the District has determined that the public health, safety and well-being require an exclusive franchise be awarded to a qualified Solid Waste enterprise for the collection and recovery of Solid Waste from certain residential, industrial and commercial areas in the District;

WHEREAS, District and Contractor are mindful of the provisions of the laws governing the safe collection, transport, recycling and disposal of solid waste, including AB 939, the Resource Conservation and Recovery Act (the “RCRA”), and the Comprehensive Environmental Response, Compensation and Liability Act (the “CERCLA”); and

WHEREAS, District has not and, by this Agreement does not, instruct Contractor on its collection methods, nor supervise the collection of Solid Waste; and

WHEREAS, Contractor has represented and warranted to District that it has the experience, responsibility and qualifications to arrange with the residents, commercial, industrial, institutional and other entities in the Franchise Area for the collection and safe transport to disposal facilities of municipal Solid Waste, and the Recycling of Recyclable Materials, the District's Board of Directors (the “Board”) determines and finds that the public interest, health, safety and well-being would be best served if Contractor were to make arrangements with residents and other entities to perform these services; and

WHEREAS, the District and Contractor entered into a Solid Waste Services Agreement February 21, 2008 in accordance with the foregoing recitals (“Original Agreement”);

WHEREAS, the District and Contractor subsequently amended such Solid Waste Services Agreement with a First, Second and Third Amendment dated November 2010, July 2012, and April 2020, respectively;

WHEREAS, the Board declares its intention of maintaining reasonable rates for collection and transportation of Solid Waste within the area covered by this grant of franchise and to continue the relationship contemplated by the Original Agreement, as amended, and to further amend certain terms of the Original Agreement in this amended and restated agreement.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

SECTION 1 — DEFINITIONS

Whenever any terms used in this Franchise Agreement has been defined by the District Ordinance Code (the “Ordinance Code”) or Division 30, Part 1, Chapter 2 of the California Public Resources Code, the definitions in the Ordinance Code or Public Resources Code shall¹ apply unless the term is otherwise defined in this Agreement.

A. AB939. “AB 939” or “Act” shall mean the California Integrated Waste Management Act of 1989, Division 30 (commencing with Section 40000) of the California Public Resources Code, as it may be amended and as implemented by the regulations of CalRecycle.

B. AB 1826. “AB 1826” shall mean Chapter 12.9 (commencing with Section 42649.8) of Part 3 of Division 30 of the California Public Resources Code, as it may be amended and as implemented by the regulations of CalRecycle.

C. Affiliate. “Affiliate” means the Contractor, its officers, directors, shareholders, employees and any corporation, partnership, joint venture or other entity directly or indirectly controlling the Contractor, or directly or indirectly owned or controlled by the Contractor. “Affiliate” includes any other subsidiary of Contractor and includes companies whose financial operations are reported as part of any consolidated financial statements filed by Contractor or its parent company with the U.S. Securities and Exchange Commission.

D. Approved Facility(ies). “Approved Facility(ies)” means any one of or any combination of the: Approved Recyclable Materials Processing Facility; Approved Organic Materials Processing Facility; Approved Disposal Facility.

E. Approved Disposal Facility. “Approved Disposal Facility” means the Potrero Hills Landfill as the primary, and Forward Landfill or the Kiefer Canyon Landfill, as alternatives, which have been selected by the Franchisee and approved by the District.

F. Approved Organic Materials Processing Facility. “Approved Organic Materials Processing Facility” means Pacific Organics Solutions, located at 3201 Taylor Drive Ukiah, CA 95842 as the primary, and Quackenbush Resource Recovery, located at 16520 Davis Street Clearlake, CA 95422 or Northern Recycling, located at 44692 Country Road 28H Woodland, CA 95776-9101, which have been selected by the Franchisee and approved by the District.

G. Approved Processing Facility(ies). “Approved Processing Facility(ies)” means any one of or any combination of the: Approved Recyclable Materials Processing Facility; or Approved Organic Materials Processing Facility

¹ To the extent that definitions contained in the Ordinance Code conflict with the definitions in the Public Resources Code, the former shall control and govern the rights and obligations of the parties here under; provided, however, that should the Public Resource Code's definitions to be made obligatory by the state legislature on the District, then the conflicting Public Resource Code's definitions shall apply.

H. Approved Recyclable Materials Processing Facility. “Approved Recyclable Materials Processing Facility” means the Western El Dorado Recovery Systems (WERS) Material Recovery Facility as the primary, and the Pacific Recycling Solutions Facility, which has been selected by the Contractor and approved by the District.

I. Bulky Waste. “Bulky Waste” means large items of Solid Waste, such as appliances, furniture, large auto parts, trees, large branches, stumps and other oversize wastes.

J. “CalRecycle” shall mean The California Department of Resources Recycling and Recovery or its successor agency.

K. Carts. “Carts” means a plastic container with a hinged lid and wheels serviced by an automated or semi-automated Collection vehicles and with a container capacity of no less than 32 gallons and no greater than 95 gallons.

L. Commercial Solid Waste. “Commercial Solid Waste” includes all types of Solid Waste generated by commercial, industrial, governmental and other non-residential sources within the Franchise Area. The term Commercial Solid Waste does not include Hazardous Waste, Medical Waste and Special Waste.

M. Commencement Date. “Commencement Date” means February 21, 2008, or such later date when this Agreement is approved by the Board.

N. “Communal Single-Family Units” shall mean two (2) or more separate dwellings which are situated on or among communal real property (e.g., a mobile home park, duplexes, condominium complex, townhouses, etc.) which receive either communal Solid Waste and/or Recycling services or individual Solid Waste and/or Recycling Services.

O. Construction and Demolition Debris. “Construction and Demolition Debris” means Solid Waste consisting of building materials; and packaging and rubble resulting from construction, remodeling, repair and demolition operations on pavements, houses, multi-family residential units, commercial and industrial buildings and all other structures. Construction refers to SIC Codes 152 through 1794, 1796 and 1799. Demolition refers to SIC Code 1795.

P. Containers. “Containers” shall mean any receptacle for the temporary collection and storage of solid waste, including bins, dumpsters, roll-off containers, and carts, designed to be handled by various collection equipment or processes.

Q. Container Contamination. “Container Contamination” means the presence of materials not permitted in a designated collection container per 14 CCR, Section 18984.1, such as recyclables in the Green Container, organic waste in the Black Container or non-recyclables in the Blue Containers.

R. Contractor. “Contractor” shall mean Waste Connections of California, Inc., d/b/a El Dorado Disposal Services. Contractor shall also mean any assignee, transferee or successor in interest of Contractor.

S. District. “District” means Cameron Park Community Services District.

T. Electronic Waste. “E-waste” or “Electronic Waste” means discarded electronic equipment such as stereos, radios, speakers, televisions, computers, monitors, VCRs, printers, copiers, facsimile machines, DVDs, microwaves, telephones and similar items (including cathode-ray tubes and other universal waste which may require special handling).

U. “Food Waste” shall mean all solid, semisolid, and liquid food, such as, fruit, vegetables, cheese, meat, bones, poultry, seafood, bread, rice, pasta, and oils; coffee grounds and filters and tea bags; cut flowers and herbs; and any putrescible matter produced from human or animal food production, preparation, and consumption activities. Food waste includes food-soiled paper.

V. Franchise Area. “Franchise Area” shall mean the boundaries of the Franchise Area, together with all areas added to or deleted from the Franchise Area due to annexation or de-annexation, which added areas shall be automatically included within the Franchise Area on completion of the annexation, and all areas that shall otherwise be added to the Franchise Area due to amendments and changes thereto resulting from amendments to this Agreement. The current boundaries of the Franchise Area are shown by the Map attached hereto as Exhibit “A,” and includes the District. Exhibit “A” shall be amended or replaced from time to time to reflect any and all changes to the Franchise Area.

W. Franchise Fee. “Franchise Fee” means the fee or assessment imposed by the District on Contractor, solely because of its status as a party to this Agreement and which, inter alia, is intended to compensate District for its expenses in administering this Agreement, and to fund other waste management activities.

X. “Green Waste” shall mean yard waste and landscape debris including but not limited to leaves, grass clippings, weeds, brush, tree trimmings (i.e., branches, limbs, etc.) and other forms of plant materials generated from landscapes or gardens within the District. “Green Waste” includes Christmas trees but does not include stumps or branches exceeding three inches (3”) in diameter or three feet (3’) in length, or palm fronds or yucca leaves, which are not suitable for composting.

Y. Gross Revenues. “Gross Revenues” means any and all revenue or compensation in any form collected directly or indirectly by Contractor, its affiliates, subsidiaries, parents or any other entity in which Contractor has a financial interest from collecting, transporting, arranging, and handling and/or disposing of franchised Solid Wastes generated in the Franchise Area, but excluding revenue from the sale of Recyclable Materials and excluding amounts not collected from Customers.

Z. Hazardous Waste or Materials. “Hazardous Waste or Materials” means any and all of the following:

(1) Wastes, materials or substances defined or characterized as hazardous waste by the Federal Solid Waste Disposal Act, as amended, including the Resource Conservation and Recovery Act of 1976 (42 U.S.C. Section 6901, et seq.) as amended from time to time, or regulations promulgated thereunder;

(2) Waste, materials or substances defined or characterized from time to time as hazardous waste by the principal agencies of the State of California (including, without limitation, the Department of Health Services, the Department of Toxic Substances Control, the California Water Resources Control Board, and the California Integrated Waste Management Board) having jurisdiction over hazardous waste generated by facilities within the State, and pursuant to any other applicable governmental regulations;

(3) Wastes, materials or substances, the storage, treatment, transportation or disposal of which is subject to regulation under the Toxic Substances Control Act, 15 U.S.C. Section 2601-2654, as amended from time to time, or regulations promulgated thereunder; and

(4) Radioactive wastes, materials, substances or items, the storage, treatment, transportation or disposal of which is subject to governmental regulations.

The term “Hazardous Waste” will be construed to have the broader, more encompassing definition where a conflict exists in the definitions employed by two or more governmental entities having concurrent or overlapping jurisdiction over hazardous waste.

AA. Industrial Solid Waste. “Industrial Solid Waste” means all Solid Waste and semi-solid which results from industrial processes and manufacturing operations, except for Hazardous Wastes or Special Waste.

BB. Materials Recovery Facility. “Materials Recovery Facility” or “MRF” means a Materials Recovery Facility in which various types of Recyclable Materials are separated from Solid Waste and from other Recyclable Materials, for the purpose of recovering and Recycling those materials.

CC. Materials Recovery Services. “Materials Recovery Services” means the Processing of Solid Waste and Recyclable Materials at permitted Materials Recovery Facilities and the subsequent recovery, reuse, Recycling, or other diversion of such materials from landfilling in such a manner that the District receives diversion credit for such materials and activities by the CIWMB.

DD. Medical Waste. “Medical Waste” or “Infectious Waste” means waste that may cause disease or reasonably be suspected of harboring pathogenic organisms, including source-separated Medical or Infectious Waste resulting from medical clinics, dental offices, research laboratories, pharmaceutical industries, blood banks, mortuaries, veterinary facilities, hospitals

and similar facilities processing wastes, which may include human or animal parts, contaminated bandages, pathological specimens, hypodermic needles, sharps, contaminated clothing and surgical gloves.

EE. Multi-Family Units. “Multi-Family Units” shall mean any dwelling which includes three (3) or more individual living units and which receives communal refuse and/or Recycling services.

FF. Operating Year. Operating Year means the twelve- (12) month period from July 1st to June 30th, or any portion thereof, during the Term of this Agreement.

GG. “Organic Waste” shall mean Food Waste, Green Waste, landscape and pruning waste, nonhazardous wood waste, and food-soiled paper waste that is mixed in with Food Waste.

HH. “Organic Waste Container” shall mean a 95-gallon or 64-gallon receptacle with cover and wheels suitable for automated collection, to be provided to each Single-Family Unit and Communal Single-Family Unit receiving individual services by Contractor and used for temporary accumulation and collection of Organic Waste for such Units. It shall also mean a 35-gallon receptacle, 64-gallon receptacle, 1yd, 1.5yd, and 2yd, with cover and wheels suitable for manual/automated collection, to be provided to commercial establishments, Multi-Family Units, Communal Single-Family Units receiving communal services.

II. Permanent Household Hazardous Waste Collection Facility. “Permanent Household Hazardous Waste Collection Facility” or PHHWF means the permanent household hazardous waste collection facility constructed by Contractor and previously operated by Contractor or its affiliate at the WERS Material Recovery Facility.

JJ. Processing. “Processing” or to “Process” means the separation, sorting, handling, and/or baling of Solid Waste and/or Recyclable Materials by automated or manual means at a Materials Recovery Facility, for the purpose of Recycling a portion of these materials. Material that is received at a Materials Recovery Facility and is directly loaded into a transfer van or other vehicle for delivery to a landfill for disposal without Recyclable Materials being sorted, separated, and handled and/or baled therefrom has not been Processed within the meaning of this definition.

KK. Recovered Materials. “Recovered Materials” means all Recyclable Materials that are removed for Recycling by Contractor from the total tonnage of all Solid Waste collected by Contractor in the Franchise Area whether these materials are source separated or commingled upon collection, and Recyclable Materials recovered from Solid Waste generated within the Franchise Area as a result of Contractor's Material Recovery Services. Recovered Materials shall also include Recyclable Materials received by Contractor at any buy-back center, or by means of any other Recycling program operated by Contractor. All such Recyclable Materials must be Recycled by Contractor to be considered “Recovered Materials.”

LL. Recyclables or Recyclable Material. “Recyclables” or “Recyclable Material” means discarded materials that are reused, recovered or Processed (or are in the future reused or

processed) into a form suitable for reuse through reprocessing or remanufacture, and/or that qualify as diversion from landfilling consistent with the requirements of the California Integrated Waste Management Act and regulations thereunder. The terms “Recyclables” or “Recyclable Material” also include materials that are transformed to produce fuel, Compostable Materials, Recyclable Construction and Demolition Debris, alternative daily cover, materials processed for land application or as feed for livestock; provided, however, all such uses and applications qualify as diversion consistent with the requirements of the California Integrated Waste Management Act and regulations thereunder, and any other uses or applications that qualify as diversion consistent with the requirements of the California Integrated Waste Management Act and regulations thereunder. The terms “Recyclable” or “Recyclable Material” include but are not limited to paper, newsprint, printed matter, pasteboard, paper containers, cardboard, glass, aluminum, PET, HDPE, and other plastics, beverage containers, Compostable Materials, brick and stone in reusable size and condition, and such other materials designated by the District, or designated as Recyclables by the CIWMB, or any other agency with jurisdiction.

MM. Recycling. “Recycling,” “Recycle” and “Recycled” refer to the recovery, reuse, transformation, Recycling or other diversion of Recycled Materials from landfilling in such a manner that the District receives diversion credits for such materials and activities by the CIWMB.

NN. Residential Solid Waste. “Residential Solid Waste” means all types of Solid Waste that originates from Single-Family Units.

OO. Route Reviews. “Route Reviews” means the process of inspecting containers along a collection route to monitor for contamination and compliance with SB 1383 regulations per 14 CCR, Section 18984.5.

PP. “SB 1383” means Senate Bill 1383 of 2016 approved by the Governor on September 19, 2016, which added Sections 39730.5, 39730.6, 39730.7, and 39730.8 to the Health and Safety Code, and added Chapter 13.1 (commencing with Section 42652) to Part 3 of Division 30 of the Public Resources Code, establishing methane emissions reduction targets in a statewide effort to reduce emissions of short-lived climate pollutants as amended, supplemented, superseded, and replaced from time to time. For the purposes of this Agreement, SB 1383 specifically refers to the Short-Lived Climate Pollutants (SLCP): Organic Waste Reductions regulations developed by CalRecycle and adopted on November 3, 2020 that created Chapter 12 of 14 CCR, Division 7 and amended portions of regulations of 14 CCR and 27 CCR..

QQ. Single-Family Unit. “Single-Family Unit” means any dwelling which receives individual refuse collection service, but includes duplexes.

RR. Solid Waste. Solid Waste means all putrescible and non-putrescible solid, semi-solid and liquid wastes, including residential, industrial, commercial and municipal garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, Construction and Demolition Debris, discarded home and industrial appliances, manure, vegetable or animal solid and semi-Solid Wastes, and other discarded solid and semi-Solid Waste; but excludes Hazardous Waste, Special Waste and Medical Waste.

SS. Source Separated Organic Waste. “Source Separated Organic Waste” means Organic Waste that has been separated from other waste materials at the point of generation per 14 CCR, Section 18982(a)(66).

TT. Special Wastes. “Special Waste” means any hazardous waste listed in Section 66740 of Title 17 of the California Code of Regulations, or any waste that has been classified as a Special Waste pursuant to Section 66744 of Title 22 of the California Code of Regulations, or that has been granted a variance for the purpose of storage, transportation, treatment or disposal by the Department of Health Services pursuant to Section 66310 of Title 22 of the California Code of Regulations. Special waste also includes any Solid Waste, that, because of its source of generation, physical, chemical or biological characteristics or unique disposal practices, is specifically conditioned in a Solid Waste facilities permit for handling and/or disposal.

UU. Transform. “Transform” means incineration, pyrolysis, distillation, gasification or biological conversion. Transformation does not include composting.

VV. Waste stream. “Waste stream” means all Solid Waste and Recyclable Materials collected by Contractor pursuant to this Agreement or delivered by any Person to the WERS Materials Recovery Facility or Approved Facility(ies).

WW. Western El Dorado Recovery Systems (WERS) Material Recovery Facility. “WERS Material Recovery Facility” or “WERS MRF” means the Material Recovery and transfer Facility owned by Contractor in which various types of Recyclable Materials are separated from Solid Waste and from other Recyclable Materials, for the purpose of recovering and Recycling of those materials, and where Solid Wastes, Recyclable Materials and Organic Waste are transferred (or may at some time in the future be transferred) for re-loading and disposal at a landfill activity and/or processing at another MRF.

SECTION 2 — PRIOR AGREEMENTS

Upon the Commencement Date, any and all agreements between the District and the Contractor shall expire and be of no further force or effect, except that: (a) any provisions of any agreements which provide for either party to defend and/or indemnify the other party for acts, omissions or occurrences prior to the Commencement Date, or which provide for insurance or record-keeping duties, shall survive termination; and (b) any provisions at any agreements which expressly state that they shall survive expiration of the term or termination of any prior agreements shall survive.

SECTION 3 — GRANT AND ACCEPTANCE OF EXCLUSIVE RESIDENTIAL AND COMMERCIAL FRANCHISE

A. Grant of Franchise. District grants to Contractor, for the term of and in accordance with this Agreement (including all extensions or renewals), the exclusive franchise, right, privilege and contractual duty to make and arrange with residents of Single-Family Units, residents and/or owners of Multi-Family Units and owners and/or persons in charge of commercial, industrial, institutional and other entities and construction and demolition sites in the Franchise Area for the collection, transportation and removal to Solid Waste Processing

and/or disposal facilities, of all Residential, Industrial and Commercial Solid Waste (including discarded Recyclables and discarded Recyclable Material and Construction and Demolition Debris) and all Recyclables and Green Waste that have been generated within the Franchise Area, and such residents and persons in charge shall be obligated to obtain such services exclusively from Contractor at the rates provided in Exhibit "B." This grant of franchise is subject to all limitations imposed by applicable laws and regulations, and is subject to all limitation set forth in this Agreement.

B. Acceptance of Franchise. Contractor agrees to be bound by and comply with all the requirements of this Agreement. Contractor waives any right or claim to serve any part of the Franchise Area under any prior grant of franchise, contract, license or permit issued or granted by any governmental entity.

C. Exceptions to Exclusivity. The exclusive franchise granted by this Agreement shall not apply to:

(1) A person or entity who contracts for landscaping or gardening work performed for the customer and incidental to such services removes and Recycles or disposes of Green Waste, provided that such removal and Recycling or disposal are performed by the person removing and Recycling or disposing of such Green Waste, and not by a subcontractor or other third-party; or

(2) A person or entity who has been given an exemption by the District from any mandatory collection ordinance that the District may adopt in the future; or

(3) A licensed contractor that generates Construction and Demolition Debris in the course of his/its business activities and such contractor, or his/its full-time employees and not a subcontractor or other third-party, self-haul such Construction and Demolition Debris (but excluding all other Solid Waste or Recyclables) to an authorized and permitted (as may be required by federal, state or local regulatory agencies with jurisdiction over such activities) processing facility for purposes of Material Recovery. A licensed contractor shall not use any subcontractor or other third party other than Contractor to haul Construction and Demolition Debris to an authorized and permitted Processing facility.

D. Sale or Donation of Recyclables. This Agreement is not intended to and does not affect or limit the right of any person to sell any Recyclable Material to any person lawfully engaged in business in the Franchise Area or to donate Recyclable Material to any bona fide charity; provided, however, that all such Recyclable Material is substantially separated from non-Recyclable Solid Waste by the generator.

E. Franchise Area. The Franchise Area covered by this Agreement shall be all residential, commercial and industrial areas within the boundaries of the District as they exist on the effective date of this Agreement, as identified in Exhibit "A" (Franchise Area), to this Agreement, and as they may hereafter be changed by reason of annexation or de-annexation or by other amendment to this Agreement. Exhibit "A" shall be amended or replaced from time to

time to reflect any and all changes to the Franchise Area. Waste collection service is mandatory throughout the Franchise Area.

F. Rights Reserved as to Hazardous Waste, Medical Waste and Special Waste. The District reserves the right to contract with other parties to have Hazardous, Medical and Special Waste collected, transported, disposed of, Processed and /or diverted.

G. Enforcement of Exclusivity of Franchise. The District may, in its sole discretion, enforce the exclusivity provisions of this franchise against third-party violators, taking into account the cost of doing so and other factors. Contractor may independently enforce the exclusivity provision of this Agreement against third-party violators, including but not limited to seeking injunctive relief and/or damages, and the District shall use good-faith efforts to cooperate in such enforcement actions brought by Contractor. The District shall not be liable to Contractor in any manner, including any costs or damages, such as lost revenues or lost profits, should any person or entity refuse to use Contractor's Solid Waste collection services and/or performs collection services in competition with Contractor, and in doing so violates the exclusive grant of franchise given to Contractor in this Agreement. In such event, Contractor's, sole and exclusive remedy shall be to seek an injunction, damages or other available judicial relief against any such third person or entity that engages in any conduct or activity which violates Contractor's exclusive franchise rights under this Agreement.

H. Ordinances to Enforce Agreement. The District shall use its best efforts to adopt new, or amend existing, ordinances, rules or regulations that have the effect of requiring third parties, including, without limitation, residents and customers, to comply with the provisions of this Agreement, including, without limitation, those provisions in the Agreement: (i) dictating the manner in which residents and customers are to place Solid Waste, Organic Waste and Recyclable Materials out for collection; and (ii) granting exclusive service rights to Contractor.”

SECTION 4 — FRANCHISE FEE

Contractor shall pay to District a Franchise Fee set by the Board by Resolution, which shall be a percentage of the Gross Revenues derived by Contractor from operations pursuant to this Agreement. That Franchise Fee is initially set at five percent (5%) of Contractor's Gross Revenues, and from time to time may be adjusted by Resolution of the Board. The Franchise Fee shall be due and payable quarterly within forty five (45) days following the end of each quarter for Gross Revenues received during that quarter. If payment is not received within said forty-five (45) day period, interest shall accrue thereon at the rate of ten percent (10%) per annum or at the maximum interest rate permitted under California law, whichever is greater. District shall give Contractor a minimum of ninety (90) days' notice of any changes in the Franchise Fee. Any increase in the Franchise Fee shall result in a corresponding automatic rate adjustment to Contractor's rates and/or be passed through to Contractor's customers.

SECTION 5 — COMPLIANCE WITH LAWS AND REGULATIONS

Contractor warrants that it will comply in all material respects with all applicable federal and state laws legally binding on Contractor in effect during the term of this Agreement, including implementing regulations, as they may, from time to time, be amended, specifically

including but not limited to CERCLA, AB 939, SB 1383 and all other applicable laws of the State of California. Moreover, Contractor shall comply in all material respects with all local laws and regulations applicable to Contractor to the extent they are not inconsistent with the terms of this Agreement. Contractor shall comply in all material respects with all final and binding judgments entered against Contractor regarding its services performed under this Agreement.

SECTION 6 — SOLID WASTE AND RECYCLABLE COLLECTION SERVICES PROVIDED BY CONTRACTOR

A. District to Approve All Services. The nature of the services Contractor offers and provides to customers residing or doing business in the Franchise Areas shall be determined by the Board. The Board may require the Contractor to change the level of such services from time to time on reasonable notice to Contractor; provided, however, that the Board shall adjust Contractor's rates to reflect Contractor's documented increased and reasonable costs caused by the change in service levels. The services that Contractor offers and provides to its customers affected by this Agreement shall be subject to the prior approval of the Board or its designee. Nothing in this Agreement, however, shall be construed or interpreted as authorizing District to reduce or adversely affect Contractor's exclusive franchise rights as specified in Section 3 of this Agreement.

- (1) The rates for services that the Grantee currently provides to its customers under this Agreement are set forth in Exhibit "B" attached hereto and made a part hereof by this reference.
- (2) Contractor shall collect Residential Solid Waste, Mixed Organics, Green Waste, and Recyclables from the three different 32, 64 and 95-gallon Contractor-provided carts, as requested by the customer and placed for collection by the customer. Carts shall comply with color, labeling and usage requirements per 14 CCR, Section 18984.7 and 18984. If lids are not the required colors nor have required labeling, Contractor will replace them with the SB1383 required deadline of 2036. At the customer's request, Contractor shall provide to such a customer, and at no additional charge to such customer, one additional cart for the collection of either Mixed Organics or Green Waste or Recyclables. Standard collection service shall be automated collection from the curb, unless another method is approved by the District. District approval will not be unreasonably withheld. The Contractor will maintain/repair the existing carts until such time as a new cart is necessary. A new cart of the same color will be provided at no cost to the customer if such cart is replaced due to normal wear and tear. Contractor may charge the customer a fee to cover its costs of repair or replacement of carts that are damaged due to abuse by or negligence of customer and to replace carts that are lost by customer for any reason as listed in Exhibit "B".
- (3) Contractor shall collect Commercial solid waste, mixed organics, green waste, and recyclables from various container sizes, ranging from 1yd to 6yd and 10yd to 40yd as requested by the customer. The Grantee will maintain/repair the existing containers until such time as a new container is necessary. A new cart of the mandated color will be provided at no cost to the customer if such container is replaced due to normal

wear and tear. Grantee may charge the customer a fee to cover its costs of repair or replacement of containers that are damaged due to abuse by or negligence of customer and to replace containers that are lost by customer for any reason.

B. Mandatory Service. The services that the Contractor shall provide to its customers under this Agreement upon the Commencement Date are set forth in Exhibit “B.” The parties acknowledge that the services described in Exhibit “B” are mandatory for customers in the Franchise Area. In limited circumstances and at the discretion of the District’s General Manager, a hardship exemption from mandatory service may be granted.

C. Once-A-Week Service. Subject to Section 20.B, in order to protect the public health and safety, arrangements made by Contractor with its customers in the Franchise Area for the collection of Solid Waste not defined in this Agreement as Recyclable Material, shall provide for the collection of such waste generated or accumulated in residential, commercial and industrial premises within the Franchise Area at least once per week, or more frequently, as Contractor and its customers may agree.

(1) Single-Family Units. Except as otherwise set forth in Exhibit “B,” the Contractor shall collect from Single-Family Units Solid Waste (except Bulky Waste and Special Waste) which has been properly placed, or accumulated in authorized Solid Waste carts, at curbside or other authorized collection station(s) prior to Contractor's normal weekly collection time. Any excess refuse that does not fit within the closed lid of the authorized Solid Waste container shall be deemed excess material and may be subject to the excess charges as described and limited by Exhibit “B.” Any excess Organic Waste that does not fit within the closed lid of the authorized Organic Waste Container(s), and any combination of two (2): thirty (30)-gallon compostable paper bags or bundles of Organic Waste measuring not greater than three (3) feet x three (3) feet x eighteen (18) inches, shall be deemed excess material and shall be subject to the excess charges as described and limited by Exhibit “B”. Residents may not use plastic bags for Organic Waste placed in Organic Waste Container(s) or set out for collection. Residents of the District may request one (1) additional 95-gallon Contractor-provided container for excess Organic Waste, and Contractor shall provide such additional container at the charge set forth in Exhibit “B”.

a. Residents who feel the excess material charge is in error may appeal the determination by contacting the Contractor.

(2) Multi-Family Units. Contractor shall empty all Multi-Family authorized Solid Waste containers, not less than once per week, and more frequently if required to handle the Multi-Family Unit Waste stream of those premises where the containers are located, in a manner consistent with public health and safety.

(3) Commercial Customers. Except as otherwise set forth in Exhibit “B,” the Contractor shall collect from Single-Family Units Solid Waste (except Bulky Waste and Special Waste) which has been properly placed, or accumulated in authorized

Container(s), at authorized collection station(s) prior to Contractor's normal weekly collection time. Any excess refuse that does not fit within the closed lid of the authorized Container(s) shall be deemed excess material and may be subject to the excess charges as described and limited by Exhibit "B."

D. Hours of Collection. Contractor agrees that in order to protect the peace and quiet of residents, its arrangements for the collection of Solid Waste will provide that collections for commercial areas shall not start before 4:00 a.m., for residential areas shall not start before 5:00 a.m., or continue after 7:00 p.m., seven (7) days per week. To the extent it is reasonably able to without disrupting its operations, Contractor agrees to reasonably adjust the hours of commencement of collection operations in selected areas at the request of District, where early collection activities have generated numerous complaints from nearby residents.

E. Collection on Holidays. Contractor shall inform District that Contractor's arrangements with its Solid Waste customers will provide that if the day of collection on any given route falls on New Year's Day, Thanksgiving Day, or Christmas Day ("Authorized Collection Holidays"), Contractor shall provide collection service for such route on the work day next following such holiday or moved back one day at the discretion of Contractor. Contractor reserves the right to change the Authorized Collection Holidays; provided, however, that Contractor shall notify the District and its customers of such changes.

F. Additional Services and Support. Contractor shall provide free pick up and solid waste collection and disposal services to District-owned properties identified in Exhibit "E". The frequency of such services shall be determined by the District and Contractor as required to handle the waste stream of the various premises in a manner consistent with public health and safety.

G. Medical, Hazardous and Special Waste. Contractor shall have the non-exclusive right under this franchise, but is not obligated to, collect, transport and dispose of material defined as Hazardous Waste or Special Waste herein. Contractor shall negotiate separate contracts and rates for Hazardous and Special Waste collection with each individual customer, which rates shall not require advance District approval, but may be reviewed by the District in its discretion at the request of any customer. Contractor shall not engage in the collection of any Medical Waste; however, Contractor's affiliates may engage in the collection and disposal of Medical Waste. The District reserves the right to franchise other parties on a non-exclusive basis to perform Hazardous, Medical and Special Waste handling services.

H. District Approval of Contractor's Recycling Programs. Before initiating new Recycling programs or activities ("programs") within the Franchise Area, Contractor shall seek and obtain the express approval of District. In seeking District's approval for such new programs, Contractor shall provide the District with a detailed description of the proposed program, as well as a projection of costs and revenues associated with the program, and the anticipated level of diversion to be achieved by such program. In determining whether to approve any such proposed program, District may, in its sole discretion, choose to completely or partially subsidize the program.

I. Free Drop-Off Locations. In addition to the regular collection service provided for in Section 6.K and the periodic Green Waste clean-up days provided for in Section 6.M, residents of the District may also dispose of any excess Green Waste, free of charge, in the appropriate container(s) placed at Contractor's recycling center (the "Buy-Back Center"); provided, however, the parties agree and acknowledge that the California Department of Conservation (or any other applicable state, federal or local agency or department) may, through the adoption of rules, regulations or otherwise, limit how and when Contractor may operate such locations, and the parties hereby agree to abide by any and all of such limitations. ("Green Waste Clean-Up Days").

J. INTENTIONALLY OMITTED.

K. Christmas Tree Collection. For a period of four (4) weeks following December 25th, Contractor agrees to, at no additional charge to the District or residents of the District, provide up to five (5) forty (40)-yard roll-off boxes at a location designated by the District. Contractor shall dispose of all collected Christmas at no additional charge to the District or residents of the District. All Christmas tree placed into Contractor's roll-off boxes shall be bare and free of flocking and decoration."

L. Mixed Organics Collection and Processing. Contractor shall provide Organic Waste collection service, as part of the District's three-Container collection program for the separate collection of Recyclable Materials, Organic Waste, and Solid Waste, in accordance with the terms hereof. Contractor shall provide commercially reasonable efforts to ensure that the Organic Waste services provided under this Agreement are at all times performed in accordance with applicable law, including SB 1383. Contractor will provide commercially reasonable efforts to provide all staff, labor, and materials to support District compliance with AB 1826 and SB 1383. This includes annual account site visits and reviews, public education and outreach in accordance with AB 1826 and SB 1383, meeting with CalRecycle staff as appropriate, providing Organic Waste tonnage data to both the District and CalRecycle, and administering an Organic Waste services program. Contractor shall collect and direct all source-separable or separated Organic Waste to Approved Facility(ies). capable of meeting the requirements of AB 1826 and SB 1383 and any other applicable Organic Waste diversion requirements. The following shall apply:

(a) Contractor will provide SB 1383 compliant Organic Waste Containers to all Single-Family Units, Multi-Family Units, Communal Single-Family Units receiving individual service, Communal Single-Family Units receiving communal service and commercial establishments.

(b) Organic Waste collected in accordance with this Section (K) must be clean and must contain less than 5% contamination (or lower percentage if the designated organics destination facility requires less contamination). If Contractor determines that any Organic Waste Container contains more than 5% contamination, Contractor will educate and contact the relevant Unit(s) or generators of such Organic Waste through "oops tag" program or phone call, and may charge a contamination fee, at the sole discretion of the Contractor.:

(c) Contractor will provide sufficient service equipment in order to collect all source-separated clean Organic Waste from accounts within the District receiving Organic Waste collection services.

(d) Upon collecting such Organic Waste, Contractor will take the Organic Waste to Approved Facility(ies) that can divert the Organic Waste from the landfill, where Organic Waste may be counted as diversion for District as provided by applicable law.

(e) If there are any future governing law changes in reference to these Organic Waste programs during the term of this Agreement, Contractor and the District will meet and confer to discuss changes to this Agreement, including Exhibit B as needed

M. Battery Collection. Curbside Collection of batteries is included in this agreement for Residential Solid Waste customers only. Batteries (excluding automotive batteries) will be required to be placed in approved containers provided by the Contractor

N. Used Motor Oil/Filter Collection. Collection of used motor oil and filters are included in this Agreement, for residential customers only in compliance with California Public Resources Code Section 48600 et seq. Used motor oil will be required to be placed in sealable containers of one (1) gallon or less, clearly labeled as containing motor oil, to be eligible for pick-up. Oil filters will be required to be in sealable plastic bags to be eligible for pick-up. Contractor will not be required to pick up more than five (5) one (1) gallon containers of motor oil, or more than five (5) oil filters at any single household at any one time. Brake fluid, transmission fluid, hydraulic fluid, gasoline, diesel and any other petroleum-based liquid or mixtures of different liquids is not covered by this Agreement. The District and Contractor acknowledge that costs associated with recycling used motor oil and filters will be the responsibility of the Solid Waste facility accepting these materials.

O. Special Assistance Services. Contractor agrees to accommodate those customers receiving Residential Solid Waste service who are unable to place their Solid Waste and Recyclables at curbside due to illness, physical constraints or other verifiable reasons; provided, however, any customer requesting such special assistance shall provide written evidence from a licensed physician describing the reason(s) why such customer is unable to place his or her Solid Waste and Recyclables at curbside.

P. Mattress Recycling Program at MRF. Contractor shall recycle mattresses at the MRF at no charge for residential customers provided mattresses are not soiled and are in recyclable condition.

Q. Textile Recycling. Contractor shall use all reasonable efforts to recycle textiles where the customer may drop off unwanted textiles at either the buy-back centers or the Material Recovery Facility.

R. Commercial Business/Multi-Family Outreach. Contractor shall perform all education, outreach, monitoring, and reporting for all Commercial Solid Waste and Multi-Family properties as required by AB 939, AB 341 and SB 1383 under the direction of the District. These activities shall include education for Commercial Solid Waste and Multi-Family customers regarding the mandatory requirements of AB 341 and SB 1383 and notifying non-compliant Commercial Solid Waste and Multi-Family customers at least semi-annually. Contractor should identify, educate, and monitor all Commercial and Multi-Family customers required to be in compliance with AB341 and SB1383 and shall implement a Recycling program(s) that supports and educates the public about State requirements. Contractor shall ensure that on-line and print materials related to Commercial Solid Waste and Multi-Family customers contain up to date information pertaining to AB341 and SB 1383 or other mandatory requirements.

S. Education and Outreach Program. Contractor shall develop and implement a comprehensive education and outreach program per 14 CCR, Section 18985.1 supplementing Sections 6.P and 6.K, commencing within 6 months of the Effective Date, including:

- (1) Annual Distribution of information regarding proper sorting of Organic Waste.
- (2) Route Review and Container Contamination Monitoring education materials.
- (3) Multi-lingual educational materials;
- (4) Digital and print communication strategies.

SECTION 7 — FACILITIES FOR PROCESSING AND DISPOSAL OF SOLID WASTE

A. Contractor to Use Fully Permitted Disposal Facility. Contractor shall be responsible for choosing the facility for disposal of Solid Waste under this Agreement; provided, however, that any landfill used by the Contractor must be designed and constructed in accordance with 23 California Code of Regulations Section 2510 et seq. (“Subchapter 15”). The landfill must have all required permits for federal, state, regional, county and city agencies and necessary for it to operate as a Class II or III Sanitary Landfill and be in full regulatory compliance with all such permits. The Contractor shall provide copies to the District of all notices of violations that could affect Contractor’s ability to perform under this Agreement, or amendments to permits including any extensions. The landfill should not maintain the co-disposal of municipal Solid Waste and Hazardous Waste (other than Household Hazardous Waste) in the same lined cell.

Any landfill used by Contractor must be authorized to accept, under its existing permits, and have sufficient uncommitted capacity to accept, all Solid Waste delivered to it from the Franchise Area for the duration of this Agreement. The Contractor shall immediately notify the District of any notice of breach or default received from the landfill. The Contractor shall ensure that the landfill is in full compliance with all closure and post-closure planning requirements applicable to the landfill, and the landfill has posted with the applicable governmental authorities all required financial assurances for closure and post-closure.

B. Contractor to Use Fully Permitted Materials Recovery and Transfer Facilities. Any Materials Recovery or transfer facilities used by the Contractor must be designed and constructed in accordance with all applicable laws and regulations. The facilities must have all required permits from federal, state, regional, county and city agencies necessary for them to operate and be in full regulatory compliance with all such permits. The Contractor shall provide copies to the District of all notices of violations respecting any such facility used by Contractor that could affect the Contractor's ability to perform under this Agreement, or amendments to permits, including any extensions. Any such facility must be authorized to accept, under its existing permits, and have sufficient uncommitted capacity to accept, Solid Waste delivered to it from the Franchise Area for the duration of this Agreement.

C. Disposal in Compliance with Laws and Regulations. Throughout the term of this Agreement, it shall be the Contractor's sole responsibility and duty to dispose of the Solid Waste collected by virtue of this Agreement, and do so in a safe manner and in compliance with all federal, state and, to the extent not inconsistent with this Agreement, local laws and regulations.

SECTION 8 — CASH BOND AND INSURANCE

A. Cash Bond. In the event Contractor fails to make timely payment of any Franchise Fees owed to District, District may require Contractor, in addition to paying the late Franchise Fee payment plus default interest thereon, to deposit with District a cash bond, a performance bond or a letter of credit for the benefit of District in the sum of One Hundred Thousand Dollars (\$100,000). The District shall deposit the cash deposit in an interest-bearing account. The cash bond, performance bond or letter of credit shall be on terms acceptable to District's counsel. The cash bond, performance bond or letter of credit shall serve as security for the faithful performance by Contractor of all the provisions and obligations of this Agreement. All interest shall be paid to the Contractor.

(1) After thirty (30) days following Contractor's failure to pay the District any amount owing under this Agreement plus interest at the rate of ten percent (10%) per annum, or, if more, the maximum interest rate allowed by law, the cash bond or letter of credit may be assessed by the District upon five (5) days' prior written notice to the Contractor for purposes including, but not limited to:

(a) Failure of Contractor to pay the District sums due under the terms of the agreement; and

(b) Reimbursement of costs borne by the District to correct Agreement violations not corrected by Contractor, after due notice.

(2) The Contractor shall deposit a sum of money sufficient to restore the cash bond or provide a renewed letter of credit to the original amount within thirty (30) days after notice from the District for any amount has been withdrawn from the cash bond or letter of credit.

B. Insurance. The Contractor shall provide proof of a policy of insurance satisfactory to the District Risk Manager and documentation evidencing that the Contractor maintains insurance that meets the following requirements:

(1) Full Workers' Compensation and Employers' Liability Insurance covering all employees of the Contractor as required by law in the State of California.

(2) Commercial General Liability Insurance of not less than Five Million Dollars (\$5,000,000) combined single limit per occurrence for bodily injury and property damage, including but not limited to endorsements for the following coverage: Premises, personal injury, operations, products and completed operations, blanket contractual, and independent contractors liability.

(3) Automobile Liability Insurance of not less than Five Million Dollars (\$5,000,000) with respect to motor vehicles used by the Contractor in the performance of this Agreement.

(4) Environmental Impairment Insurance in an amount not less than Five Million Dollars (\$5,000,000) per occurrence.

(5) The insurance will be issued by an insurance company acceptable to the District Risk Manager (which approval shall not be unreasonably withheld), or be provided through partial or total self-insurance likewise acceptable to the District Risk Manager.

(6) District, its officers, directors, officials, employees and volunteers are included as additional insured, but only insofar as the operations under this Agreement are concerned. This provision shall apply to all liability policies except Workers' Compensation and any professional liability insurance policies. Proof that the District is named additional insured shall be made by providing the District Risk Manager with a certified copy, or other acceptable evidence, of an endorsement to Contractor's insurance policy naming the District additional insured.

(7) In the event Contractor cannot provide an occurrence policy, Contractor shall provide insurance covering claims made as a result performance of this Agreement for not less than three (3) years following completion of performance of this Agreement.

(8) Any deductibles or self-insured retentions must be declared to an approved by the District (which approval shall not be unreasonably withheld).

(9) The insurance required herein shall provide that no cancellation or material change in any policy shall become effective except upon thirty (30) days prior written notice to the District, 3200 Country Club Drive, Cameron Park, CA 95682.

(10) Contractor agrees that the insurance required herein shall be in effect at all times during the term of this Agreement. In the event said insurance coverage expires at any time or times during the term of this Agreement, Contractor agrees to provide at least thirty (30) days prior to said expiration date, a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of the Agreement or for a period of not less than one (1) year or (for an occurrence policy) or three (3) years (for a claims made policy). New Certificates of Insurance are subject to the approval of the District Risk Manager.

(11) Each Certificate of Insurance shall meet such additional standards as may be reasonably determined by the District Risk Manager as essential for protection of the District.

(12) Contractor shall not commence performance of this Agreement unless and until it complies with each and every requirement of this Section 8.B.

(13) Failure of Contractor to maintain the insurance required herein, or to comply with any of the requirements of this Section 8.B. shall constitute a material breach of the entire Agreement.

(14) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to that District, its officers, directors, officials, employees or volunteers.

(15) The Contractor's insurance coverage shall be primary insurance as respects to the District, its officers, directors, officials, employees and volunteers. Any insurance or self-insurance maintained by the District, its officers, directors, officials, employees or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.

(16) The insurance companies shall have no recourse against the District, its officers, directors, officials, employees or volunteers, or any of them, for payment of any premiums or assessments under any policy issued by any insurance company.

(17) Contractor's indemnity and other obligations shall not be limited by the insurance required herein and shall survive the expiration of the Agreement.

(18) To the extent that this Section 8.B. is inconsistent with 7-1.12, "Responsibility for Damage," of the State of California, Department of Transportation, Caltrans, Standard Specifications, July 1992, this Article shall govern; otherwise, each and every provision of such Section 7-1.12 shall be applicable to this Agreement.

SECTION 9 — TERM

A. Initial Term. The Initial Term of this Agreement shall commence immediately upon execution and terminate on June 30, 2033.

B. Renewal Options. The District shall have the right, in its sole discretion, to unilaterally extend the term of this Agreement for additional periods of two (2) years each, up to a maximum of two (2) such extensions. If the District elects to so extend this Agreement for either one (1) or both of these optional extension periods, the District shall give the Contractor notice of its election to exercise each such option a minimum of one hundred (100) days before the then current termination date of this Agreement.

**SECTION 10 — FRANCHISE TRANSFERABLE;
DISTRICT'S CONSENT REQUIRED**

A. No Assignment Without Consent. The franchise granted by this Agreement shall not be transferred, sold, hypothecated, sublet or assigned, nor shall any of the rights or privileges herein be hypothecated, leased, assigned, subcontracted, sold or transferred, either in whole or in part, nor shall title thereto, either legal or equitable, or any right, interest or property therein, pass to or vest in any person, except the Contractor, by act of the Contractor, without the prior written consent of the District expressed by Resolution of the Board. Any attempt by Contractor to assign this franchise without the consent of District shall be void. Notwithstanding the foregoing, Contractor may assign or subcontract this Agreement or a portion thereof to another Affiliate of Contractor upon advance written notice to the District; provided, however, that the assignor and Contractor shall each remain liable for performance of this Agreement.

B. Assignment Defined. The term “assignment” shall include any dissolution, merger, consolidation or other reorganization of the Contractor, which results in change of control of the Contractor, or the sale or other transfer of a controlling percentage of Contractor's capital stock to a person not a shareholder, immediate family member, management employee or principal of the Contractor or to an Affiliate on the date of the execution of this Agreement.

C. Change in Control Defined. District consent is required for any change in control of Contractor. “Change in control” shall mean any sale, transfer or acquisition of Contractor. If Contractor is a corporation, acquisition of more than ten percent (10%) of Contractor's voting stock by a person, or group of persons acting in concert, who already owns less than fifty percent (50%) of the voting stock, shall be deemed a change in control; provided, however, any transfer of ownership of any or all of the stock of Contractor to a wholly owned subsidiary or affiliate of Contractor shall not constitute a change in ownership or control; provided, however, that the transferor shall remain liable for performance of this Agreement.

D. Breach. Any assignment or change in control of the Contractor occurring without prior District approval shall constitute a material breach of this Agreement.

E. District's Option to Terminate. In the event the Contractor attempts to assign or subcontract this Agreement or any part hereof or any obligation hereunder in violation of this Section 10, the District shall have the right to elect to terminate this Agreement forthwith, without suit or other proceeding.

F. Involuntary Assignments. Each or any of the following acts shall be considered an involuntary assignment providing the District with the right to elect to terminate the Agreement forthwith, without suit or other proceeding:

(1) If Contractor is or becomes insolvent, or makes an assignment for the benefit of creditors;

(2) If a writ of attachment or execution is levied on this Agreement, or other property of Contractor, such that it would affect Contractor's ability to perform its duties and obligations under this Agreement; or

(3) If, in any proceeding to which Contractor is a party, a receiver is appointed with authority to take possession of Contractor's property, such that would affect Contractor's ability to perform its duties and obligations under this Agreement.

G. Conditions to Obtaining District's Consent. That District's consent to an assignment or change of control may be withheld if, inter alia, the following conditions are not satisfied:

(1) The Contractor shall give that District at least thirty (30) days' advance written notice of the Contractor's intent to sell, transfer or assign this Agreement. As part of that notice, the Contractor shall provide to the District the following written information:

(a) The name, address and telephone number of the proposed assignee;

(b) The character of the legal entity owning or controlling assignee, and the names, addresses and telephone numbers of all principals, partners and/or shareholders thereof, as the case may be; and

(c) A copy of any and all purchase or assignment agreements containing, at a minimum, the terms and conditions of the sale, transfer or assignment of this Agreement, and of Contractor's Solid Waste and Recycling business; provided, however, that the dollar amount of any financial consideration may be deleted from said copies unless and until said information becomes relevant to the review of Contractor's transferee rates under this Agreement; and provided further, however, that nothing in this Agreement shall obligate District to treat any of said acquisition costs as allowable expense of said transferee for rate setting purposes.

(2) The proposed transferee must be shown, by credible and sufficient evidence, to be qualified, by financial condition, background and experience to be able to fully assume and satisfactorily perform all of the Contractor's obligations hereunder, and particular, to be able to perform under this Agreement in a fashion that will assure the District of complying with AB 939.

(3) The transferee must be willing to, in writing, as do all of the obligations hereunder.

SECTION 11 — FRANCHISE TRANSFER; FEES

A. Transfer Fee. Any application for a franchise transfer shall be made in a manner prescribed by the District. The application shall include a transfer fee in an amount to be set by District by Resolution of the Board to cover the anticipated cost of all direct administrative expenses of the District, including consultants and attorneys, necessary to adequately analyze the application and to reimburse District for all direct and indirect expenses. Such transfer fee shall not exceed Ten Thousand Dollars (\$10,000). District's request for reimbursement shall be supported with evidence of the expense or cost incurred. The applicant shall pay such bills within thirty (30) days of receipt.

B. Non-Recoverable Costs. The transfer fee is over and above any Franchise Fees, specified in this Agreement, and shall not be recoverable costs for rate setting purposes.

SECTION 12 — TERMINATION

Each of the following described in Paragraphs A. and B. shall constitute a material breach of this Agreement on the part of the Contractor:

A. Material Breach of the Contractor's Obligations. The material failure or refusal of Contractor to comply with the obligations and duties imposed on Contractor pursuant to this Agreement. In the event of any material breach of any of the terms of this Agreement by Contractor, District and Contractor shall meet and confer in good faith in an effort to agree on a resolution and cure of the breach. If the parties are unable to agree on the informal resolution or cure of the breach, District shall have the right to terminate this Agreement if:

(1) The District shall have given prior written notice to the Contractor specifying that a particular default or defaults exist, which will, unless corrected, constitute a material breach on the part of the Contractor of this Agreement; and

(2) The Contractor has not corrected such default within ninety (90) days from the date of the notice given pursuant to clause A.(1) of this Section, or, if said default is not reasonably correctable within said time, Contractor has not taken reasonable steps to commence to correct the same within said ninety (90) days, or thereafter does not diligently continue to take reasonable steps to correct such default.

B. Events of Insolvency. The Contractor: (i) being or becoming insolvent or bankrupt, or ceasing to pay its debts as they mature, or making an arrangement with or for the benefit of its creditors, or consenting to or acquiescing in the appointment of a receiver, trustee or liquidator for a substantial part of its property; or (ii) being or becoming a party to a voluntary or involuntary bankruptcy, winding up, reorganization, insolvency, arrangement or similar proceeding instituted by or against the Contractor under the laws of any jurisdiction, which proceeding, if involuntary in nature, has not been dismissed within sixty (60) days; or (iii) taking any action approving of, consenting to, or acquiescing in any such proceeding; (iv) being a party to the levy of any distress, execution or attachment upon the property of the Contractor which shall substantially interfere with the Contractor's performance hereunder. In the event of the Contractor being or becoming insolvent or bankrupt, the Contractor shall: (i) assume or reject this Agreement within sixty (60) days after the order for relief; (ii) promptly cure any failure to perform its obligations or any event of default arising under this Agreement for reasons other than the event set forth in this paragraph; and (iii) provide adequate assurance of future performance under this Agreement under 11 U.S.C. Section 365(b)(1)(c), or any successor provision of the Federal Bankruptcy Code. The foregoing provisions shall not prevent the District from requesting such other conditions to assumption of this Agreement as it deems reasonable and necessary.

C. No Waivers. Any waiver of a breach shall not be deemed to be a waiver of any subsequent breach or to be construed as approval of a course of conduct.

D. Termination. Upon the occurrence of a material breach and the declaration of termination of this Agreement by the Board, this Agreement and the franchise granted thereunder shall be of no further force and effect, excepting those provisions concerning District's right to indemnity and to temporarily assume Contractor's obligations. District then shall be free to enter into whatever other arrangements are deemed justified and necessary for the collection, removal and disposal of Solid Waste within the Franchise Area.

E. Breach by District. Should Contractor at any time, contend that the District has breached any material provision of this Agreement, Contractor shall immediately notify the District in writing of Contractor's contention. The District shall have a reasonable time to cure any such alleged breach, which in all events shall not be less than ninety (90) days or any such longer period as reasonably needed to cure said the breach. If District fails to cure the breach within such time, the Contractor may terminate this Agreement.

SECTION 13 — RIGHTS OF DISTRICT TO PERFORM DURING EMERGENCY

A. Emergency Collection. Should Contractor, for any reason whatsoever, except the occurrence or existence of any of the events or conditions of Force Majeure as defined below, refuse or be unable to collect, transport and dispose of any or all of the Solid Waste which it is obligated under this Agreement to collect, transport and dispose of for a period of more than seventy-two (72) hours, and if as a result thereof, Solid Waste should accumulate in the Franchise Area to such an extent, in such a manner, or for such a time that the District in the exercise of its sole discretion, should find that such accumulation endangers or menaces the public health, safety or welfare, then in such event District shall have the right, upon twenty-four (24) hour prior written notice to Contractor, during the period of such emergency, to contract on a temporary basis with third parties to collect and transport any and all Solid Waste which Contractor would otherwise be obligated to collect and transport pursuant to this Agreement until the events or conditions of Force Majeure have terminated.

B. Contractor to Cooperate. Contractor agrees that in such event it will fully cooperate with District and its third-party contractor to effect such a transfer of operations in as smooth and efficient a fashion as is practicable.

C. Contractor to Pay Increased Costs. All costs, fees, rates and other expenses incurred by the District and/or its third-party contractor that exceeded those which would have been incurred by the District had no such emergency arisen shall be the responsibility of the Contractor, and shall be paid to the District within thirty (30) days of Contractor's receipt of written notice to so pay accompanied by a complete explanation of the additional costs, fees, rates and other expenses incurred by Contractor.

SECTION 14 — PRIVACY

A. Privacy of Customer Information. Contractor shall use all reasonable efforts to observe and protect the rights of privacy of its employees and customers. Information identifying individual customers, or the composition or contents of a customer's refuse or Recyclables shall not be revealed to any person, private agency or company, unless upon the request of Federal, State or local law enforcement personnel, the authority of a court of law, by

statute, or upon valid authorization of the customer. This provision shall not be construed to preclude Contractor from preparing, participating in, or assisting in the preparation of waste characterization studies or Waste stream analyses which may be required by AB 939, or any other reports requested by the District under the Agreement or required or requested by any governmental agency.

B. Mailing Lists. Contractor shall not market or distribute outside the normal course of its business, mailing lists with the names and addresses of customers.

SECTION 15 — RECORDS AND ACCOUNTING

A. Financial Reporting. Contractor shall maintain a proper set of books and records on an accrual basis, and an annual financial statement in accordance with generally accepted accounting principles, accurately reflecting the business done by it under this Agreement. Contractor shall submit to the District each year a copy of its annual financial statement as soon it is received by Contractor, but in all events no later than four (4) months following the close of Contractor's fiscal year. Notwithstanding the foregoing, should Contractor seek an extraordinary rate adjustment or any other increase in its rates (other than a deflation/inflation adjustment under Section 18.C.), then Contractor shall provide the District as part of such rate adjustment application with an audited financial statement covering at least the prior full calendar year of Contractor's operations. If Contractor is a direct or indirect wholly owned subsidiary of another corporation or other business entity, it may satisfy this requirement by delivering consolidated financial statements of its parent company.

B. Service Records. Contractor shall maintain all records relating to the services provided hereunder, including, but not limited to, customer lists, billing records, route maps, AB 939 records, SB 1383 records and customer complaints for a period of three (3) years from the date of the generation of each such record. The District or its agent(s) shall have the right, upon ten (10) business days' advance notice, to inspect all maps, AB 939 records, SB1383 records, Contractor's records, customer complaints, and other like materials of the Contractor which reasonably relate to Contractor's compliance with the provisions of this Agreement. Such records shall be made available to District at Contractor's regular place of business, but in no event outside of El Dorado County. Contractor shall further maintain and make available to District, records as to number of customers, total and by type, route maps/routing lists, service records and other materials and operating statistics in such manner and with such detail as District may require. District shall treat the information required by this paragraph that affects the competitive position of the Contractor as confidential information to the extent permitted by law. District shall not make or retain copies or photocopies containing information set forth in Contractor's confidential business records.

C. Underpayment of Franchise Fees. Should any examination or audit of Contractor's records reveal an underpayment of any fee required under this Agreement, the amount of such underpayment shall become due and payable to District no later than thirty (30) days after written notice of such underpayment is sent to Contractor by District. Should an underpayment of more than two percent (2%) be discovered, Contractor shall bear the entire cost of the District's audit or examination, and said cost shall not be recoverable through rate setting.

D. Examination of Financial Records.

(1) The information required by this Section shall pertain to Contractor's operations covered and regulated by this Agreement, and nothing contained herein shall require the Contractor to provide the District with information pertaining to the Contractor's or its Affiliates' operations which are not regulated by the District, except in conformance with this Section.

(2) Whenever Contractor seeks an extraordinary rate adjustment or any other increase in rates (other than a deflation/inflation adjustment under Section 18.C. below), the District's agent shall be entitled to examine the books, records and financial statements of Contractor and its Affiliates pertaining to operations regulated by the District under this Agreement for the sole purpose of gathering information necessary to allow the agents to ascertain whether claimed expenses are competitive, fair, and reasonable, and to assess the reasonableness of any transactions between Contractor and any of its Affiliates, and to assess the reasonableness of Contractor's requested adjustment to the rates. A transaction shall be deemed to be reasonable if, in the judgment of District's agent, the price for any goods or services provided by an Affiliate to Contractor represent an established going market price for such goods or services.

(3) Any information gained from examination of records under this Section pertaining to operations regulated or not regulated by the District shall be treated by the District and its agents as confidential information. District's agents shall prepare a confidential report regarding the results of such examination of Contractor's operations and transactions with Affiliates. District's agent shall issue its report on Contractor's operations and Contractor's transactions with Affiliates to District's counsel, and said report shall remain confidential, except that the dollar amount and general description of any costs that District's agent recommends be disallowed shall be disclosed to District's Board. If Contractor appeals the conclusions of said report to District's Board, Contractor shall decide what portions, if any, of said report shall be disclosed to the District's Board. District's Board shall then consider Contractor's appeal, but may, in its discretion, deny said appeal if inadequate information has been disclosed to District's Board to make an informed decision on the appeal.

(4) For purposes of this Section 15.D., "agent" shall mean an independent certified public accountant or public accountancy firm or other independent agent designated by District.

E. Public Records. Nothing in this Section will prevent District from allowing public access to District's records as provided for under the California Government Code, and in the event any dispute arises as to the public access to information provided by the Contractor under the terms of this Agreement, the District shall, in its discretion, provide public access to said information according to law or tender the defense of any claims made against the District concerning said information to Contractor. Prior to releasing any information pursuant to this paragraph, District shall make a good faith effort to notify Contractor of the intended release and give the Contractor a reasonable opportunity to seek a protective order preventing the disclosure of such information.

F. District Access to Customer Lists. Upon reasonable notice or as otherwise agreed herein, and at those times designated by the District, Contractor shall supply to the District lists of the names of all customers of Contractor who are provided any service by Contractor within the Franchise Area. At the same or other time, the District may request, and the Contractor shall provide information specifying each customer's address, type of service provided to the customer, the number and type of authorized Solid Waste containers used by or provided to each customer, whether and which customers are believed to be violating this Agreement, any mandatory subscription ordinance or any other provision of the law, and any other information that the District determines, in its sound discretion, is reasonably required to monitor implementation of this Agreement and/or discharge the District's responsibilities under the law.

SECTION 16 — REPORTS AND ADVERSE INFORMATION

A. Annual Reports. Upon request by the District, within one hundred and twenty (120) days after the close of Contractor's fiscal year (Contractor's fiscal year ends on December 31st of each year), Contractor shall submit to the District a written annual report, in a form approved by the District, including, but not limited to, the following information:

- (1) A summary of the previous year's activities (or in the case of the initial year, the initial year's activities), including, but not limited to, service begun or discontinued during the reporting year, and the number of customers for each class and level of service;
- (2) A revenue statement setting forth quarterly Franchise Fees, and the basis for the calculation thereof, certified under penalty of perjury by an officer of Contractor; and
- (3) A list of Contractor's officers and members of its Board.

B. Quarterly Reports. The Grantee shall maintain and submit all required reports and documentation with monthly and quarterly totals to the City within 60 days of each quarter's end, including:

SB 1383 Compliance Reporting

- 1) Container Contamination monitoring reports;
- 2) Route Review and Container Contamination monitoring records;
- 3) Exemption waiver status documentation;
- 4) Education and outreach activities records.
- 5) Tons of Organic Waste collected and processed

Performance Metrics Reporting

- 1) Performance standards as referenced in Exhibit C
- 2) Diversion Report

Container Contamination Reporting

Grantee shall maintain and report container contamination records:

- 1) Regular physical inspection of containers;
- 2) Records of Container Contamination monitoring;
- 1) Route Reviews of at least 10% of containers per route;
- 2) Photographic evidence of Container Contamination where applicable;
- 3) Customer notification within one business day of inspection;
- 4) Tracking system for repeat violations

C. Service Records Reporting Requirements. Contractor shall maintain all records relating to the services provided hereunder, including, but not limited to, customer lists, billing records, maps, AB 939 records, AB 1826 records, SB 1383 records, and customer complaints, for a period of five (5) years from the date of the generation of each such record or longer as required by law. The District or its agent(s) shall have the right, upon ten (10) business days' advance notice, to inspect all maps, AB 939 records, AB 1826 records, SB 1383 records, Contractor's books and records, customer complaints, and other like materials of Contractor which reasonably relate to Contractor's compliance with the provisions of this Agreement. Such records shall be made available to the District at Contractor's regular place of business, but in no event outside the County of El Dorado. Contractor shall further maintain and make available to the District, records as to number of customers, total and by type, route maps/route listings, service records and other materials and operating statistics in such manner and with such detail as the District may require. The District shall treat the information required by this paragraph that affects the competitive position of Contractor as confidential information to the extent permitted by law. The District shall not make or retain copies or photocopies containing information set forth in Contractor's confidential financial and business records pertaining to the establishment of rates and payment of franchise fees without executing a Confidentiality Agreement. The Confidentiality Agreement shall be negotiated in good faith between the District and Contractor and commemorated in a separate legally binding document prior to any subsequent rate increase.

D. Adverse Information. Contractor shall provide District with two (2) copies of all reports or other material adversely reflecting on Contractor's performance under this Agreement, submitted by Contractor to the California or U.S. EPA, the CIWMB, or any other Federal, state or county agency. Copies shall be submitted to District simultaneously with Contractor's filing of such materials with said agencies. Contractor's routine correspondence to said agencies need not be automatically submitted to District, but shall be made available to District upon written request, as provided in this Section.

(1) The Contractor shall submit to District copies of all pleadings, applications, notifications, communications and documents of any kind, submitted by the Contractor to, as well as copies of all decisions, correspondence and actions by, any federal, state and local courts, regulatory agencies and other governmental bodies relating specifically to all material aspects of Contractor's performance of services pursuant to this Agreement. Any data which the Contractor seeks to be excluded from provisions of the California Public Records Act shall be clearly identified as such by Contractor with the basis for such exclusion clearly specified. In the event District receives a request

under the Public Records Act, or by subpoena, the District shall notify Contractor to permit Contractor to object to the release of the information requested or subpoenaed.

(2) Contractor shall submit to the District such other information or reports in such form and at such times as the District may reasonably request or require.

(3) All reports and records required under this or any other Section shall be furnished by the Contractor, and the expense therefor in the gathering and preparation of such information, reports and records shall be included in the rate base.

E. Waste Audits.

(1) Contractor shall conduct waste audits at the request of District where such waste audits are necessary to enable District to comply with the requirements of Federal or State law.

(2) The results of such audits shall be memorialized on forms either designed or approved by the District.

(3) The purpose of the audits will be to identify volume and characteristics of Solid Waste being generated by the customer.

(4) Upon request from the District, a copy of the audits shall be provided by the Contractor to the District, and to Contractor's own files.

SECTION 17 — REVIEW OF PERFORMANCE AND QUALITY OF SERVICE

A. Performance Review. From time to time, at its sole discretion, District may examine Contractor's operation in order to evaluate whether or not the Contractor is operating at a satisfactory level of efficiency and customer satisfaction. Contractor agrees to cooperate in any such examination, and shall permit District's representatives to inspect, at Contractor's principal place of business, such information pertaining to Contractor's obligations hereunder as District may require, including, but not limited to, such things as customer inquiry records, collection routes and equipment records. Access to Contractor's records shall be subject to Section 14.

B. Public Hearing. At District's sole option, within ninety (90) days of the first anniversary of the Commencement Date of this Agreement, and each year thereafter throughout the term of the Agreement, District may hold a public hearing at which the Contractor shall be present and shall participate, to review the Contractor's performance and quality of service. The reports required by this Agreement regarding customer complaints shall be utilized as the basis for review. In addition, any customer may submit comments or complaints during the review meetings, either orally or in writing, and they shall be considered.

C. Report on Performance. Within thirty (30) days after the conclusion of the public hearing, District shall issue a report with respect to the adequacy of performance and quality of service.

D. Website. Contractor shall maintain any Website containing information concerning the conditions of service, including, but not limited to, rates, fees, charges, service options, payment options, discounts (if any), days of collections, the amount and manner of refuse to be collected, service level and inquiry/complaint procedures, including the name, address and local telephone number of Contractor. Contractor shall notify the District and its customers of the address of its Website.

E. Enforcement Protocol. Grantee shall assist the City in identifying customers compliance with SB1383 protocol by utilizing curbside tag program to identify contamination and providing City with non-compliance outreach data as requested.

SECTION 18 — COMPENSATION

A. Contractor Rates. Contractor shall provide all management, supervision, personnel, materials, equipment, utilities, services, supplies and all other things necessary to perform all services, obligations, covenants and other acts required of Contractor under this Agreement for the rates specified in Exhibit "B" as adjusted pursuant to this Section. Contractor shall pay all real estate taxes and assessments, general or special, ordinary or extraordinary, of every name, nature and kind whatsoever, and any possessory interest tax, which may be levied, assessed, charged or imposed, or may be or become a lien or charge upon any of the buildings, improvements, equipment or other real or personal property of the Contractor. Contractor shall not receive any form of payment or other consideration from the District for its performance under this Agreement except for the grant of the exclusive franchise provided in this Agreement. Contractor instead shall look solely to its customers in the Franchise Area for payment for all of Contractor's services and performance hereunder.

(1) District's Power. To the extent that Contractor's rates are established by this Agreement and are subject to automatic rate adjustments for deflation/inflation under Section 18.C., the terms of this Agreement shall govern the setting of Contractor's rates. The Board shall set and regulate all other rates and charges by Contractor for any and all services and activities it performs or engages in the Franchise Area.

(2) Extra Charges. Contractor shall not impose extra charges on Customers for extra service or for other reasons, except where expressly allowed by the Rate Schedule approved by the Board.

B. Time for Rate Settings and Rate Settings Procedure. Other than increases/decreases for inflation governed by Section 18.C., the Board shall set the rates to be charged by Contractor pursuant to this Agreement annually at the beginning of each Operating Year (commencing with July 1, 2008), unless a longer period is agreed on by the District and Contractor. Contractor shall submit a written request to the Board for a rate adjustment no earlier than January 1st and no later than April 1st prior to the commencement of each new Operating Year. Increases and decreases in Contractor's rates for inflation/deflation are not governed by this Section 18.B. but instead are governed by Section 18.C.

The Contractor shall provide written notice to each rate payer in a form approved by the District, of the time, date and place of each hearing set by the Board to set rates. Contractor shall provide said notice at least ten (10) but no more than sixty (60) days prior to such date.

Contractor expressly assumes the risk that its costs may be higher than the rates in this Agreement shall provide compensation for, or that its revenues may be lower than projected.

By this Agreement, neither the District nor its Board or employees or consultants agree, guarantee or warrant that Contractor will achieve reimbursement for all of its operating costs or pass-through costs, or that Contractor will achieve any profit margin.

C. Inflation/Deflation and Fuel Surcharge Adjustment. Provided that Contractor has satisfied the performance criteria set forth on Exhibit "C," then in addition to any rate changes approved pursuant to Section 18.B., Contractor's rates for services described in Exhibit "B" (but exclusive of Franchise Fees) shall be automatically adjusted, upward or downward, annually, effective July 1st of each year during the Term of this Agreement, commencing on July 1, 2008, based on the increase or decrease of the Consumer Price Index – All Items – for the State of California, published by the US Bureau of Labor Statistics ("CPI") during the most recent twelve (12) month period ending no later than December 31st of the calendar year preceding the upcoming Operating Year. Thus, if the CPI increased three percent (3%) from January 1, 2007, through December 31, 2007, then Contractor's rates in Exhibit "B" would automatically be subject to a three percent (3%) increase effective as of July 1, 2008.

The rates charged by Contractor hereunder are subject to a fuel surcharge ("Fuel Surcharge") of 3.75% as of the Commencement Date, which shall be added to the rates provided in Exhibit "B." The Fuel Surcharge reflects an adjustment to a fuel surcharge that was first established effective July 1, 2006, pursuant to an Agreement between Contractor and El Dorado County (the "County Agreement"), which County Agreement governed Contractor's provision of solid waste collection and disposal services to residents of the District prior to the Commencement Date. The Contractor and the District wish to preserve the amount and method of calculation of the Fuel Surcharge established under the County Agreement to ensure consistency of rates to customers in the Franchise Area. Therefore, in addition to any automatic adjustments in Contractor's rates pursuant to the first paragraph of this Section 18.C., the Fuel Surcharge shall be automatically adjusted, upward or downward, annually effective July 1st of each year during the Term of this Agreement, commencing on July 1, 2008, based on the increase or decrease of the #2 Diesel Fuel component of PPI Commodity Data published by the US Bureau of Labor Statistics ("PPI") from the amount of such component included in the May 2006 PPI, which amount was 239.6. Thus, if at April 30, 2008, the #2 Diesel Fuel component of the PPI was 250, the Fuel Surcharge would be increased to 3.914% effective July 1, 2008 ($250 - 239.6 = 10.4$; $10.4/239.6 = 4.34\%$; $3.75\% \times 4.34\% = 0.164\%$; $3.75\% + 0.164\% = 3.914\%$).

In the event either the CPI index or the PPI index is no longer published, the parties shall confer in good faith to select an alternative index and shall confirm their agreement on a substitute index in writing. If the parties are unable to agree on a substitute index, either party may submit the selection of the substitute index to binding arbitration before a single arbitrator pursuant to the Commercial Arbitration Rules of the American Arbitration Association. All

percentages shall be computed to the third decimal place and the change in Contractor's rates shall be calculated to the nearest cent (\$.01).

D. Adjustments for Extraordinary Circumstances. In addition to the adjustment mechanisms set forth in Sections 18.B. and 18.C. above, the Contractor may request an adjustment to Contractor's rates for services described in Exhibit "B," under the following extraordinary circumstances: (i) increases or decreases in actual costs reasonably incurred by Contractor as a result of changes in Federal, State, or local laws, ordinances, rules, regulations, or requirements, including new or increased diversion requirements (whether imposed/requested by the Federal government, the State of California, Contractor, the District, or any other regulator and any changes in federal, state, or local laws or regulations that result in an increase in Contractor's costs, including but not limited to the imposition of new or the increase to existing governmental taxes or fees; and (ii) in the event that unforeseen circumstances arise which are caused by no fault of the Contractor and are outside Contractor's control and materially affect Contractor's costs, revenues, or ability to provide service under the Agreement. The Contractor's application for an extraordinary rate adjustment shall include a statement of the amount of the requested rate adjustment, the basis therefor, and all financial and other records on which Contractor relies for its claim that Contractor's costs have increased. District staff shall promptly review Contractor's rate application and notify Contractor if its application is complete or whether District staff wishes to review and/or audit any additional documents or information reasonably related to the requested increase before submitting the matter to the Board for their consideration. Rate adjustments made under this Section 18.D. may be requested by Contractor at any time during the course of an Operating Year; provided, however, that Contractor may not request more than two (2) adjustments due to extraordinary circumstances per Operating Year. The Board shall review and consider approval of adjustment requests under this Section 18.D. in its discretion; provided, however, that such approval shall not be unreasonably withheld. The Board shall review and consider such requests within a reasonable period of time after the complete submittal by Contractor of its application for an extraordinary rate adjustment and after the District has had a reasonable period of time to request, review and audit any applicable financial records of Contractor and/or its Affiliates. The Board may grant Contractor's requested rate adjustment or, based on the information presented, make increase or decrease Contractor's rates in amounts differing from Contractor's request. The adjusted rates, if approved by the Board, shall go into effect thirty (30) days after such approval or at such other time as established by the Board. The notice provisions of the second paragraph of Section 18.B. shall apply to Board review of rate adjustments under this Section 18.D.

E. Resolution of Issues Regarding the Rate Adjustments. Any issue regarding rates, or the computation thereof, or any other question regarding Contractor's reimbursement for fees, special services or extraordinary costs shall be decided by the Board. The rates in effect at the time any issue or dispute is submitted to the Board shall remain in effect pending resolution of any issue or dispute. The effective date of any dispute resolution, whether retroactive or prospective, shall reasonably be determined by the Board.

F. Billing and Payment.

(1) Contractor shall bill all customers for all services, whether regular or special. Contractor shall provide itemized bills, distinctly showing charges for all

classifications of services, including the charges for late payment and tipping fees. The Contractor shall also collect and remit to District any AB 939 fees and other surcharges imposed by the Board on customers within the Franchise Area. Billings may be made no less frequently than every quarter and may be mailed at the beginning of the billing period for all services to residential and commercial customers.

(2) District may, at District's sole option, upon such terms and conditions as may be mutually agreed upon between the parties, elect to bill the residents for Solid Waste collection. If District elects to do so, mutually agreed upon guidelines will be established and amended into this Agreement.

G. Refunds. Contractor shall refund to each customer, on a pro-rata basis, any advance service payments made by such customer for services not provided when service is discontinued by the customer after reasonable advance written notice or for service not provided by Contractor due to no fault of the customer.

H. Recyclable Revenues. As further compensation to Contractor for its services under this Agreement, Contractor shall be entitled to receive and retain all revenues from the sale of Recyclable Materials received by Contractor from its customers.

SECTION 19 — COLLECTION EQUIPMENT

A. Vehicle Standards. Contractor shall provide an adequate number of vehicles and equipment for the collection and transportation services for which it is responsible under this Agreement. All vehicles used by Contractor under this Agreement shall be registered with the Department of Motor Vehicles of the State of California, shall comply with State regulations, be kept clean and in good repair, and shall be uniformly painted. Solid waste collection vehicles shall be washed such that they are maintained in a reasonably clean and sanitary condition. Contractor's name, telephone number and vehicle number shall be visibly displayed on its vehicles. Loads shall be kept completely covered at all times except when material is being loaded or unloaded, or when vehicles are in the process of collection. Collection vehicles shall be designed and operated while in route in such a manner as to prevent Solid Waste, including leachate and garbage juice, from leaking, escaping or spilling. Any spillage of materials shall be immediately cleaned up by Contractor at Contractor's sole expense. The equipment of Contractor used under this Agreement shall be subject to inspection by District on a semi-annual basis but shall not be subject to any permit fees therefor.

B. Equipment List. Upon written request from the District, the Contractor shall provide the District a written list of all equipment (including trucks and containers) being used within the Franchise Area, including make and model, age, mileage or hours of operation and type of vehicle.

SECTION 20 — PUBLIC ACCESS TO CONTRACTOR

A. Office Hours. Contractor's office hours shall be, at a minimum, from 8:00 a.m. to 5:00 p.m., Monday through Friday. An adequate number of customer service representatives of Contractor shall be available during office hours for communication with the public in person and by telephone at Contractor's principal office in Diamond Springs, or such other location

within El Dorado County as Contractor shall establish. Contractor shall also provide District with an emergency telephone number for use during other than normal business hours. Contractor shall have a representative or answering service available at said after-hours telephone number during all hours other than normal office hours.

B. Delinquent Accounts; Collection by Lien. Because solid waste collection service is mandatory, Contractor shall continue to provide service to all customers notwithstanding any period in which bills for prior service remain delinquent, such bills becoming delinquent forty-five (45) days after the end of each full month for which services have been rendered. Contractor shall notify the Customer and the District in writing fifteen (15) days after any account becomes delinquent of the customer's name, address and phone number, and the amount and time covered by all unpaid bills for Contractor's services. Customers with delinquent accounts shall continue to be responsible for rates charged, and shall be subject to an additional charge of one percent (1%) per month or portion thereof that their accounts are more than forty-five (45) days past due. District shall cause delinquent accounts to be collected by causing past due amounts, together with any penalties and the District's reasonable collection costs, to be imposed as a lien against the affected property and included in the property tax bills for that property in accordance with applicable law.

C. Regular Meetings with District. At the reasonable request of District, Contractor shall meet with the District to discuss matters of mutual concern, including, but not limited to, problems in Contractor's service, compliance with current solid waste initiatives and future planning. The person attending these meetings on behalf of Contractor shall be vested with sufficient authority to make decisions binding on Contractor.

SECTION 21 — CUSTOMER COMPLAINTS

A. Service Complaints.

(1) All customer complaints shall be directed to Contractor. Contractor shall record all complaints received by mail, by telephone, or in person (including date, name, address of complainant and nature of complaint). Contractor agrees to use reasonable efforts to resolve all complaints by the close of business of the second business day (waste collection) following the date on which such complaint is received. Service complaints may be investigated by the District. Unless a settlement satisfactory to the complainant and the Contractor is reached, the complainant may refer the matter to the District for review.

(2) Contractor will maintain records listing the date of customer complaints, the customer, describing the nature of the complaint or request, and when and what action was taken by the Contractor to resolve the complaint. All such records shall be maintained for a period of twenty-four (24) months and shall be available for inspection by the District.

B. Ombudsman. The Contractor shall appoint an Ombudsman to deal with unresolved Customer complaints.

C. Non-Collection Tags. When Solid Waste is not collected from any customer, the Contractor shall notify its customer as to why that collection was not made, and shall attach tags approved by the District to the waste not so collected which clearly identify the reasons for such non-collection to include notification of Hazardous Waste if identified. District shall approve in advance Contractor's written procedures for determining when not to collect Solid Waste, and Contractor shall adhere to these approved written procedures in making such determinations and placing Non-collection Tags on a customer's Solid Waste container.

D. District Review of Complaints. A customer dissatisfied with Contractor's decision regarding a complaint may ask the District to review the complaint. To obtain this review, the customer must request District's review within thirty (30) days of receipt of Contractor's response to the complaint, or within forty-five (45) days of submitting the complaint to the Contractor if the Contractor has failed to respond to the complaint. The District may extend the time to request its review for good cause.

E. Remedy. The District shall determine if the customer's complaint is justified, and if so, what remedy, if any, shall be imposed. The remedy under this Section shall be limited to rebate of customer charges related to the period of breach of any of the terms of this Agreement.

SECTION 22 — SERVICE EXCEPTIONS: HAZARDOUS WASTE NOTIFICATIONS

A. Compliance With Hazardous Waste Laws. The parties hereto recognize that federal, state and local agencies with responsibility for defining Hazardous Waste and for regulating the collection, hauling or disposal of such substances are continually providing new definitions, tests and regulations concerning these substances. Under this Agreement it is Contractor's responsibility to keep current with the regulations and tests on such substances, and to identify such substances, and to comply with all federal, state, and to the extent not inconsistent with this Agreement, local regulations concerning such substances. Contractor shall make every reasonable effort to prohibit the collection and disposal of Hazardous Waste in any manner inconsistent with federal and state law. Contractor shall have no duty or responsibility to collect or manage Hazardous Waste, other than as explicitly set forth in this Agreement.

B. Notices to Agencies regarding Toxics. Contractor has represented to District that Contractor will carry out its duties to notify all agencies with jurisdiction, including the California Department of Toxic Substances Control and local emergency response providers, and, if appropriate, the National Response Center, of reportable quantities of Hazardous Waste, found or observed by Contractor in Solid Waste anywhere within the District, including on, in, under or about District's property, including streets, easements, right of ways and District's waste containers. In addition to other required notifications, if Contractor observes any substances which it or its employees reasonably believe or suspect to contain Hazardous Wastes unlawfully disposed of or released on District's property, including streets, storm drains, or public right of ways, Contractor will also immediately notify the District.

C. Inspection for Toxics. Contractor shall conduct a visual inspection, consistent with its normal operating procedures, of all Solid Wastes that it collects, transports and/or

disposes pursuant to this Agreement for the purpose of discovering, identifying and refusing to collect, transport and dispose of Hazardous Wastes or materials.

D. No Collection or Disposal of Hazardous Waste. Except as provided in this subsection, Contractor shall not knowingly collect, handle, process, transport, arrange for the transport of or dispose of Hazardous Waste pursuant to this Agreement.

E. Hazardous Waste Program. Notwithstanding subsection 22.D. above, Contractor agrees to provide, upon District's request and with appropriate fee reimbursement, a program for residents in Contractor's Franchise Area, identifying Hazardous Waste and complying with all federal, state, and to the extent not inconsistent with this Agreement, local statutes and regulations dealing with Hazardous Waste. Subject to permitting, said program shall include, and be expanded to include, collection of all items listed on Exhibit "B," attached hereto and incorporated into this Agreement, which list may be amended from time to time by the District.

SECTION 23 — INDEMNIFICATION

A. Indemnification of District. Contractor shall protect, defend (with counsel selected by Contractor and reasonably acceptable to District), indemnify and hold harmless District, its board members, officers, directors, employees, agents, consultants, successors and assigns (hereinafter "District Indemnified Parties") from and against any and all claims, suits, losses, damages and liability for damages of every name, kind and description, including attorneys fees and costs incurred, brought for, or on account of, injuries to or death of any person, including but not limited to workers, District employees, and the public, or damage to property, or any economic or consequential losses, which are claimed to, or in any way arise out of, or are connected with the Contractor's services, operations, or performance hereunder, regardless of the existence or degree of fault or negligence on the part of the District Indemnified Parties, except for the sole active negligence of the District, its officers and employees, or as expressly prohibited by statute. This duty of Contractor to indemnify and save the District Indemnified Parties harmless includes the duties to defend set forth in California Civil Code Section 2778.

B. Hazardous Substance Indemnification. Contractor shall protect, defend (with counsel selected by Contractor and reasonably acceptable to District), indemnify and hold harmless the District Indemnified Parties from and against all claims for actual damages (including, but not limited to, special and consequential damages), natural resources damages, punitive damages, restitution, injuries, costs, response costs, remediation and removal costs, losses, demands, debts, liens, liabilities, causes of action, suits, legal or administrative proceedings, interest, fines, charges, penalties and expenses (including, but not limited to, attorneys and expert witness fees and costs incurred in connection with defending against any of the foregoing or in enforcing this indemnity) of any kind whatsoever paid, incurred or suffered by, or asserted against, the District Indemnified Parties, arising out of or resulting from any repair, cleanup, detoxification, or preparation and implementation of any removal, remedial, response, closure, corrective action or other plan (regardless of whether undertaken due to governmental action), concerning the release or threatened release of any hazardous substance or Hazardous or municipal Solid Waste at any place where Hazardous or Solid Waste is or has been transported, transferred, processed, stored, disposed or has otherwise come to be located by

Contractor pursuant to the Agreement, which may result in a release of Hazardous Waste or hazardous substances into the environment. As used herein, the phrases "hazardous substance" and "Hazardous Waste" shall coincide with the broadest definition thereof contained in any present or future federal or state laws. The foregoing indemnity is intended to operate as an agreement pursuant to Section 107(e) of CERCLA and California Health and Safety Code Section 25364, to defend, protect and hold harmless and indemnify the District Indemnified Parties from liability. This provision shall survive the termination of this agreement between the Contractor and the District. The foregoing indemnity shall not have any dollar limitation. The foregoing indemnity is for the exclusive benefit of the District Indemnified Parties and in no event shall such indemnity inure to the benefit of any third-party.

The foregoing indemnity shall not apply with respect to (1) any Hazardous Waste or hazardous substance generated by the District and delivered by the District to Contractor; or (2) the disposal or release of hazardous substances or Hazardous Waste, which disposal or release has resulted from the negligence or willful misconduct of District. This indemnity shall include and cover all activities of Contractor under the Prior Agreements. Nothing in these exclusions shall be deemed a waiver of any other rights or claims the District may have against the Contractor independent of this indemnity.

SECTION 24 — GENERAL PROVISIONS

A. Force Majeure. Contractor shall not be in default under this Agreement in the event that the collection, processing, transportation and/or disposal services of Contractor are temporarily interrupted or discontinued for reasons outside of the reasonable control of the Contractor, including, but not limited to, riots, wars, sabotage, civil disturbances, acts of terrorism, insurrection, explosion, natural disasters such as floods, earthquakes, landslides and fires, strikes, lockouts and other labor disturbances, excessive snow, acts of God, or other similar or dissimilar events which are beyond the reasonable control of Contractor. Other events do not include the financial ability of the Contractor to perform or the failure of the Contractor to obtain any necessary permits or licenses from any other governmental agencies, or the right to use the facilities of any public utility where such failure is due solely to the acts or omissions of the Contractor. In the event a labor disturbance interrupts collection, transportation and/or disposal of Solid Waste by Contractor as required under this Agreement, District may elect to exercise its rights under Section 13 of this Agreement.

B. Independent Contractor. Contractor is an independent contractor, and not an officer, agent, servant or employee of District. Contractor is solely responsible for the acts and omissions of its officers, agents, employees, contractors and subcontractors, if any. Nothing in this Agreement shall be construed as creating a partnership or joint venture between District and Contractor. Neither Contractor nor its officers, employees, agents nor subcontractors shall obtain any rights to retirement or other benefits which accrued to District's employees.

C. Right of Entry. Contractor shall have the exclusive right, until written notice revoking permission to pass is delivered to Contractor, to enter or drive on any private street, court, place, easement or other private property for the purpose of collecting or transporting Solid Waste pursuant to this Agreement.

D. Law to Govern: Venue. The law of the State of California shall govern this Agreement in the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of El Dorado. In the event of litigation in a U.S. District Court, exclusive venue shall lie in the Eastern District of California.

E. Fees and Gratuities. Contractor shall not, nor shall it permit any agent, employee or subcontractor employed by it, to request, solicit, demand or accept, either directly or indirectly, any compensation or gratuity for the collection of Solid Waste otherwise required to be collected under this Agreement, provided that Contractor's employees may accept unsolicited holiday gifts from customers.

F. Prior Agreements and Amendments. No amendment of this Agreement shall be valid unless in writing duly executed by the parties. This Agreement contains the entire agreement between the parties, and no promises, representations, warranty or covenant not included in this Agreement have been or are relied upon by either party. This Agreement is intended to supersede and replace all prior agreements between the parties, except as otherwise specifically provided in this Agreement.

G. Compliance with Agreement. Contractor shall comply with those provisions of the Ordinance Code which are applicable, and with any and all amendments to such applicable provisions during the term of this Agreement, provided that such provisions are not inconsistent with the terms of this Agreement.

H. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered or sent by telecopier or United States certified mail, postage prepaid, return receipt requested, addressed as follows:

To District: General Manager
Cameron Park Community Services District
3200 Country Club Drive
Cameron Park, CA 95682
Facsimile: (530) 677-2201

To Contractor: District Manager
El Dorado Disposal Services
P.O. Box 1270
Diamond Springs, CA 95619
Facsimile: (530) 626-5218

or to such other address as either party may from time to time designate by notice to the other given in accordance with this Section. Notice shall be deemed effective on the date personally served or sent by telecopier or, if mailed, three (3) business days from the date such notice is deposited in the United States mail.

I. Savings Clause And Entirety. If any non-material provision of this Agreement shall, for any reason, be held to be invalid or unenforceable, the invalidity or unenforceability of

such provision shall not affect the validity and enforceability of any of the remaining provisions of this Agreement.

J. Exhibits Incorporated. Exhibits “A” through “C” are attached hereto and incorporated in this Agreement by reference.

K. Joint Drafting. This Agreement was drafted jointly by the parties to the Agreement.

L. Judicial Review. Nothing in this Agreement shall be construed to prevent either party from seeking redress to the Courts for the purposes of legal review of administrative proceedings in regard to the rate setting or the District's actions taken pursuant to this Agreement, or for the purpose of interpreting or enforcing the provisions contained in this Agreement.

M. Police Powers. Nothing in this Agreement is intended to or may limit The District's authority pursuant to its police power.

N. Successors and Assigns. Subject to the other terms and conditions herein, this Agreement shall be binding upon and inure to the benefit of the respective successors, permitted assigns, administrators and trustees of the District and Contractor.

O. Survival. All confidentiality and indemnification provisions of this Agreement shall survive this Agreement.

P. Administrator. The District Officer or employee with responsibility for administering this Agreement shall be designated by the District General Manager.

[Signature Page Immediately Follows]

IN WITNESS THEREOF, District and Contractor have executed this Agreement
this _____.

CAMERON PARK COMMUNITY SERVICES
DISTRICT

By: _____
President, Board of Directors

ATTEST:
Clerk of the
Board of Directors

By: _____

WASTE CONNECTIONS OF CALIFORNIA,
INC., d/b/a El Dorado Disposal Services

By: _____
Ronald J. Mittelstaedt
Its: Chief Executive Officer

By: _____
Robert D. Evans
Its: Secretary

Exhibit “A”
Franchise Area Boundaries Map

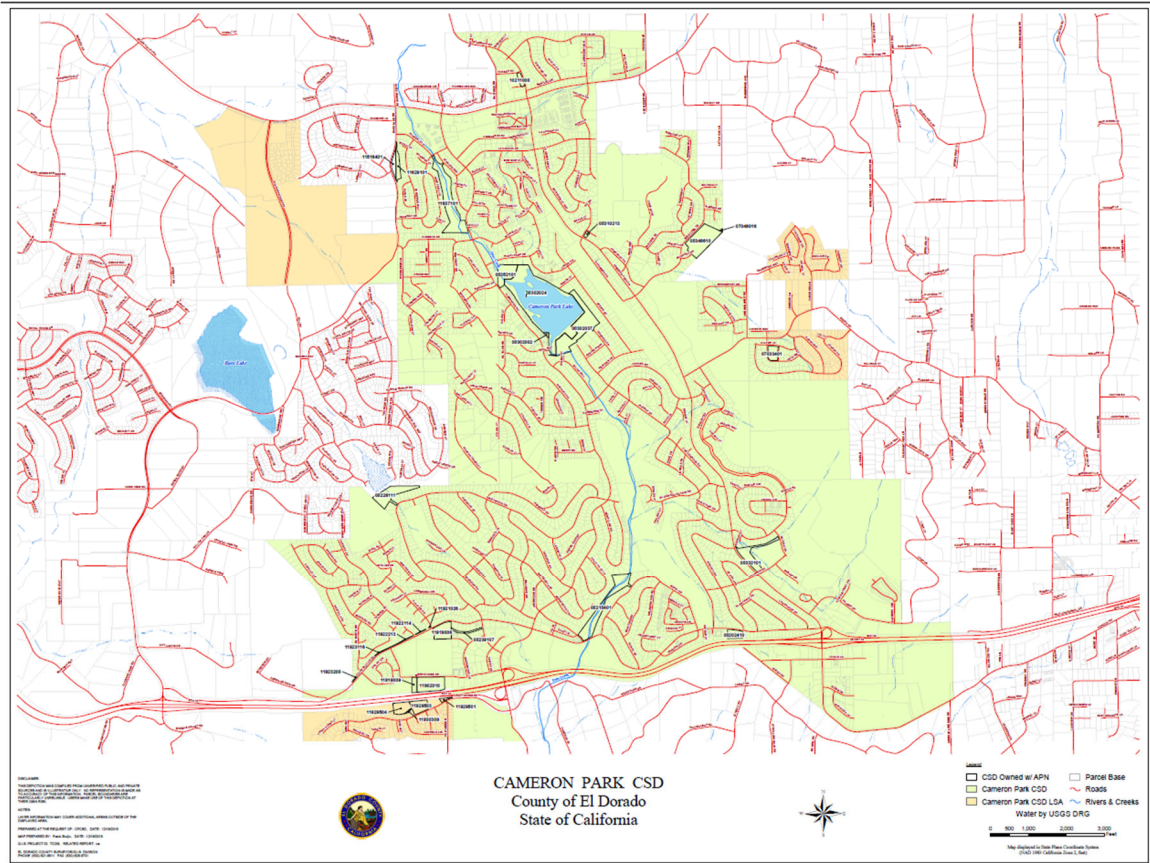


Exhibit "B"

Contractor Rates

Collection Rates Effective 7/1/2026

Residential		Per Month	Billed	
	35G	\$39.82	79.64	
	35G Senior	\$29.99	59.98	
	64G	\$44.07	88.14	
	64G Senior	\$40.18	80.36	
	96G	\$54.75	109.50	
	96G Senior	\$49.80	99.60	
* Senior Rate for Customer 65+				
Each Additional Trash Toter is Double the 1x Rate				
Extra Trash Charge		\$5.92	(Per Overloaded Container)	
Extra Trash Charge		\$5.92	(Per Additional Bag-Not In Cart)	
Extra Trash Charge		\$15.13	(Non Service Day)	
Extra Yardwaste		\$5.06	(Per Additional Bag-Not In Cart)	
Contamination charge		\$21.37	(Per Cart)	
Cart Cleaning Charge		\$18.91	(Per Cart)	
Cart Replacement Charge		\$75.00	(Per Cart)	
Extra Recycle Cart		\$6.82	(Per Each Cart Above Contract Limit)	
Extra Mixed Organics Cart		\$13.47	(Per Each Cart Above Contract Limit)	
Extra Bulky Item		\$16.38	(Per Additional Item At Voucher Pickup Time)	
Extra Bulky Item-Freon Removal		\$29.56	(Per Additional Item At Voucher Pickup Time)	
Extra Bulky Item-Non Voucher		\$52.53	(Per Item)	

Roll Off	Rate/Haul	Tons Included	Per Ton Rate Overage
6 yard	\$274.93	1.00	\$128.45
6 yard - Yard Waste Only	\$199.95	1.00	\$148.63
10 yard	\$561.15	1.00	\$128.45
10 yard - Concrete Only	\$370.12	2.00	\$34.97
20 yard - Yard Waste Only	\$444.92	3.50	\$148.63
20 yard	\$706.88	3.50	\$128.45
30 yard - Yard Waste Only	\$667.51	5.00	\$148.63
30 yard	\$890.23	5.00	\$128.45
40 yard	\$1,056.26	5.00	\$128.45
50 yard	\$1,258.59	5.00	\$128.45
Storage Container (monthly rate)	\$231.35		
Roll Off Rental-Daily	\$6.31		

Commercial			Per Week Pickup			
	1	2	3	4	5	6
35G	\$32.31	\$48.94	\$66.61	\$82.38		
64G	\$48.46	\$73.40	\$99.89	\$123.54		
96G	\$49.64	\$75.18	\$102.32	\$126.54		
1 Yard	\$158.99	\$317.97	\$476.98	\$635.96	\$794.95	\$953.95
1.5 Yard	\$238.48	\$476.96	\$715.43	\$953.92	\$1,192.41	\$1,430.89
2 Yard	\$275.30	\$550.61	\$825.91	\$1,101.21	\$1,376.50	\$1,651.84
3 Yard	\$411.17	\$822.31	\$1,233.45	\$1,644.60	\$2,055.78	\$2,466.92
4 Yard	\$540.99	\$1,081.98	\$1,622.96	\$2,163.97	\$2,704.96	\$3,245.95
5 Yard	\$676.23	\$1,352.49	\$2,028.72	\$2,704.96	\$3,381.20	\$4,057.45
6 Yard	\$811.51	\$1,622.96	\$2,434.44	\$3,245.95	\$4,057.04	\$4,868.92
8 Yard	\$1,035.50	\$2,071.02	\$3,106.48	\$4,141.97	\$5,177.49	\$6,212.98
Extra Yardage per yd	\$31.44					
Per Cleaning						
Cart Cleaning Charge	\$18.91	(Per Plastic Container, After Four Free Per Year)				
Container Cleaning Charge	\$170.18	(Per Metal Container, After Four Free Per Year)				
Container Replacement Charge	\$1,000.00	(Per Metal Container)				
Per Week Pickup						
Food Waste	1	2	3			
35 Gallon	\$36.36	\$55.04	\$74.97			
64 Gallon	\$54.56	\$82.36	\$112.01			
96 Gallon	\$64.62					
1 Yard	\$178.87	\$357.72	\$536.61			
2 Yard	\$309.69	\$619.44	\$929.15			

Exhibit “C”
To Solid Waste Services Agreement dated _____, between
Cameron Park Community Services District
And
Waste Connections of California, Inc., d/b/a El Dorado Disposal Services

PERFORMANCE CRITERIA

Contractor will be awarded points in accordance with the performance criteria listed below. A total of 105 points are available to Contractor. Each point is equal to 1% of any CPI rate increase request. In order to receive the full CPI rate increase annually, Contractor must be awarded a minimum of 100 points. In the event that Contractor is awarded less than 100 points the CPI will be reduced on a 1 point to 1% basis. For example, if Contractor requests a 3% CPI increase, but was only awarded 95 total points, the CPI increase request would be reduced by 0.15% (5% of 3% = 0.15%), resulting in Contractor being granted a 2.85% rate increase instead of the 3% requested. A total of 105 points have been offered to Contractor to serve as a cushion in the event that Contractor is unable to meet all performance criteria. In no event shall Contractor be awarded more than the CPI requested increase. For example, if Contractor requests a 3% CPI increase and was awarded 105 points, Contractor would only be granted the 3% rate increase.

Residential Outreach:

1. Contractor shall include three (3) billing inserts per year designed to educate residential customers about: (i) “Proper disposal of excess material and the additional charges related thereto”; (ii) cart placement guidelines; (iii) the Buy-Back Center; (iv) the Household Hazardous Waste Program; and (v) any other program-specific information as discussed and agreed upon between the District and Contractor. All literature shall be made available for prior review by the District.

2. Contractor shall provide each new District resident with a “New Resident Packet”, which shall include information on: (i) “Proper disposal of excess material” and the additional charges related thereto; (ii) cart placement guidelines; (iii) the Buy-Back Center; (iv) the Household Hazardous Waste Program; (v) the two annual cleanups; (vi) Contractor’s website; (vii) Vouchers; (viii) and any other program-specific information as discussed and agreed upon between the District and Contractor. All literature shall be made available for prior review by the District.

3. Provide six (6) bi-monthly updates for the District’s solid waste and recycling webpage to be completed by a reasonable date agreed upon by the District and Contractor.

4. Contractor shall work with residents and provide removal of items which are not allowed to be placed in bins during weekly pickup. For example: Batteries, bulky items and oil. A Bulky item includes a large item equivalent to one regular couch or appliance, one mattress and box spring set.

Each subsection listed above shall be awarded five (5) points per operating year on a pass or fail basis, in no event shall partial points or the total points awarded per subsection per year be in excess of five (5) points.

Commercial Outreach:

1. Contractor agrees to use commercially reasonable efforts to meet, in person, with at least four (4) commercial businesses each quarter to discuss: (i) their waste and recycling needs; (ii) assisting them in reducing their trash; and (iii) increasing their recycling, address customers potentially meeting the organic recycling requirement; and assisting them with their food/organic material recycling needs.

2. Each year during the term, Contractor shall provide at least three (3) printed outreach material to commercial businesses regarding: (i) recycling; (ii) emphasizing potential cost-saving opportunities; and (iii) providing waste audits as requested at least three audits. All literature shall be subject to prior review by the District.

3. Contractor shall include three (3) billing inserts per year educating commercial customers about: (i) approved waste streams; (ii) recycling opportunities; (iii) bin placement; (iv) extra charges for “overage”; and (v) any other information as discussed and agreed upon between the District and Contractor. All literature shall be made available for prior review by the District.

The three (3) subsections listed above shall be awarded a combined total of five (5) points per operating year on a pass or fail basis, in no event shall partial points or the total points awarded for all sections combined per year be in excess of five (5) points.

Community Event Outreach:

Contractor shall attend a minimum of four (4) Community Events. Contractor will provide information and outreach concerning refuse/waste activities, recycling education, rate or pick-up schedule changes, technological improvements related to waste/refuse management, incentive programs, and other related information. A typical way of meeting the performance expectation is to attend and setup an information station (e.g., booth) with visual displays, handouts such as brochures and leaflets, and staffed appropriately to communicate with residents.

Five (5) points per event shall be awarded on a pass or fail basis, in no event shall partial points per event be awarded. The total points awarded per year for this section may not be in excess of forty (40) points.

Call Answer Rate:

Contractor shall answer customer calls within an average of one hundred eighty (180) seconds, as measured by Contractor’s phone system and reported to the District. Contractor reporting shall include total number of calls, average hold time and average call length from all District residents. Call times shall be measured and averaged quarterly.

Five (5) points per quarter shall be awarded on a pass or fail basis; in no event shall partial points be awarded per quarter or total points awarded per year be in excess of twenty (20).

Customer and Litter Complaint Resolution:

Contractor shall on average correct 99.5% of valid customer complaints (including missed pick-up and litter complaints) per quarter for each Operating Year preceding the effective date of the price CPI adjustment within the time specified in Section 18.C of the Agreement, but only in so far as such complaints are capable of being corrected within such time period. Customer Complaint corrections shall be measured and averaged quarterly.

Five (5) points per quarter shall be awarded on a pass or fail basis; in no event shall partial points be awarded per quarter or total points awarded per year be in excess of twenty (20).

For purposes of this performance measure, the term “valid customer complaint” shall mean complaints where: (a) a customer contacts Contractor with a complaint; (b) Contractor’s customer service representative cannot satisfy/handle the complaint to the customer’s satisfaction; (c) the call is escalated to the attention of Contractor’s Office Manager or District Manager; and (d) Contractor is actually determined to be at fault with regard to such complaint; provided, however, that the term “valid customer complaint” shall exclude complaints about: (i) the rates charged by Contractor; and (ii) the pick-up day assigned by Contractor to the complaining customer.

Reporting:

All reports required to be filed by Contractor with the District pursuant to Section 16 of the Agreement shall be timely filed within the periods specified in that Section. In the event that Contractor does not submit reports to the District, no points for any criteria listed above will be awarded until all reports are submitted satisfactorily to the District.

Franchise Area Accounting:

Annual audit of jurisdictional customers shall be completed collaboratively with District staff prior to 120 days of consideration of a rate increase.

Exhibit “D”

**To Collection Franchise Agreement between
Cameron Park Community Services District**

And

**Waste Connections of California, Inc., doing business as El Dorado Disposal
Services**

Free Disposal Vouchers to be Distributed to District Customers on an annual basis:

(1) Voucher to all residential customers in the Franchise Area allowing them to dispose of up to 2.5 cubic yards of unsorted Solid Waste (or an equivalent value for disposal of other items) at the WERS Materials Recovery Facility. The form and conditions of the voucher shall be approved in advance by the District.

(2) Voucher to all residential customers in the Franchise Area for the curbside pickup of a Bulky Waste item on an “on-call” basis, by appointment set between the customer and Contractor. Bulky items need not be placed in special containers for collection. Contractor shall pick up one bulky item left for collection at curbside by the customer; provided, however, that such bulky item pick-up shall be limited to 2.5 cubic yards in size - equivalent to one regular sofa or couch, one appliance or white goods. Contractor shall have no duty or responsibility to collect any Hazardous Waste except as otherwise required in this Agreement.

(3) Voucher to all residential customers in the Franchise Area for the curbside pickup of extra Organic Waste or Green Waste, or both, in paper compostable bags and bundles: Contractor will provide residential customers with two vouchers per year. The first voucher must be used between January 1 and June 30 of each year, and the second voucher must be used between July 1 and December 31 of each year. The dates for each Mixed Organics or Green Waste Voucher Pick-Up shall be made by appointment, with the resident contacting Contractor to schedule the Mixed Organics or Green Waste Voucher Pick-Up on a date that is mutually acceptable to the resident and Contractor. For each Mixed Organics or Green Waste Voucher Pick-Up, each resident shall be limited to a maximum of any combination of thirty (30): (i) thirty (30)-gallon compostable paper bags or (ii) bundles of Green Waste measuring not greater than three (3) feet x three (3) feet x eighteen (18) inches. Residents may not use plastic bags for excess Green Waste disposed of in connection with a Organic Waste or Green Waste Voucher Pick-Up.”

Exhibit “E”

**To Collection Franchise Agreement between
Cameron Park Community Services District**

And

**Waste Connections of California, Inc., doing business as El Dorado Disposal
Services**

District Facilities to Receive Collection Service for No Charge*:

Community Services District Main Building (2502 Country Club Dr.)

Cameron Park Lake Facility (2989 Cambridge Rd.)

Cameron Park Fire Department(s) (3200 Country Club Dr., 2961 Alhambra Dr.)

RESOLUTION No. 2026-22
of the Board of Directors
of the Cameron Park Community Services District
August 19, 2026

RESOLUTION APPROVING AN AMENDED AND RESTATED SOLID WASTE
SERVICES AGREEMENT BETWEEN CAMERON PARK COMMUNITY SERVICES
DISTRICT AND WASTE CONNECTIONS OF CALIFORNIA, INC.,
DOING BUSINESS AS EL DORADO DISPOSAL SERVICES

WHEREAS, the Cameron Park Community Services District (District) and Waste Connections of California, Inc., doing business as El Dorado Disposal Services (EDD), entered into a Solid Waste Services Agreement effective February 21, 2008, for the collection, transportation, processing, and disposal of solid waste and recyclable materials within the District; and

WHEREAS, the Solid Waste Services Agreement was subsequently amended in November 2010, July 2012, and April 2020 to address changes in service levels, regulatory requirements, and operational practices; and

WHEREAS, since execution of the original agreement, California solid waste laws and regulations have substantially changed, including requirements established by Assembly Bill 1826 and Senate Bill 1383 relating to organic waste collection, diversion, contamination monitoring, education, reporting, and other compliance obligations; and

WHEREAS, the District and EDD have negotiated an Amended and Restated Solid Waste Services Agreement that consolidates the original agreement and prior amendments into a single agreement, updates regulatory and operational requirements, clarifies service standards, and establishes responsibilities necessary to support compliance with current State law; and

WHEREAS, the Amended and Restated Solid Waste Services Agreement continues the exclusive franchise for solid waste collection within the District and includes updated provisions addressing mandatory collection, organic waste and recycling services, customer service programs, reporting, performance standards, franchise administration, and District oversight; and

WHEREAS, the Board of Directors finds that approval of the Amended and Restated Solid Waste Services Agreement is in the best interests of the District and the residents and businesses it serves.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Cameron Park Community Services District hereby approves the Amended and Restated Solid Waste Services Agreement between the Cameron Park Community Services District and Waste Connections of California, Inc., doing business as El Dorado Disposal Services, and authorizes the General Manager to execute the Agreement on behalf of the District.

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District, at a regularly scheduled meeting held on the 19th day of August 2026, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Director Dawn Wolfson, President
Board of Directors

Mark Hornstra, General Manager
Secretary to the Board

Cameron Park Community Services District



Staff Report

DATE: August 19, 2026

FROM: Mark Hornstra, General Manager

AGENDA ITEM #8: **FIRST READING OF PROPOSED SB 1383 ORDINANCE NO. 2026.09.16**

RECOMMENDED ACTION: **REVIEW PROPOSED SB 1383 ORDINANCE 2026.09.16 AND MOVE TO FULL BOARD WITH SUPPORT FOR FIRST READING**

Background

In 2007, the District's Board of Directors approved Ordinance No. 2007-01 that established a mandatory garbage service, providing rules and regulations governing the collection, handling and disposal of solid waste and other operation regulations. In December of 2007, the Board repealed Ordinance No. 2007-01 via the adoption of Ordinance No. 2007-02 which, in addition to the existing mandatory solid waste collection services, incorporated the then present and future boundaries of the District and added a new set of ordinance definitions as well as a new District lien hearing process for delinquent collection accounts.

In 2016, Senate Bill 1383 (SB 1383) went into effect as part of the Short-lived Climate Pollutant Reduction Act of 2016, which has set policy goals of reducing methane emissions at landfills by 75% and recovering at least 20% of edible food for human consumption by 2025. To achieve these goals, SB 1383 required CalRecycle to develop regulations to reduce Organic Waste in landfills.

Discussion

The proposed ordinance has been prepared to update the existing ordinance with changes to better ensure compliance with the requirements SB 1382, and to implement relevant portions of SB 1383 including sections mandating subscriptions to Organic Waste Collection for single family, multi-family and commercial generators. Also

included in this ordinance is a section authorizing container inspections and a section establishing an enforcement mechanism for non-compliance.

The first reading process provides the Board of Directors and the public an opportunity to review the proposed ordinance, receive information regarding its purpose and implementation, and provide comments prior to formal adoption. Consistent with California ordinance adoption procedures, the ordinance will return to the Board of Directors at a future meeting for second reading and consideration of adoption.

The ordinance has been reviewed by District staff and District legal counsel. The ordinance has also been shared with El Dorado County staff for their review. The ordinance is now being brought to the Budget and Administration committee for review and recommendation to be presented to the Board of Directors for approval.

The procedure to adopt an ordinance requires two public readings and public notices culminating in the adoption by the Board at a public meeting. To assist the Board of Directors and the public in understanding the requirements of adopting this new ordinance, a timeline of required actions has been created and is included in this staff report as Attachment 8C.

FISCAL IMPACT

There is no immediate fiscal impact associated with the first reading of the proposed ordinance. Any future operational or administrative impacts associated with implementation of the ordinance will be addressed through the District's normal budget process.

Attachments:

8A – Proposed SB 1383 Ordinance No. 2026.09.16

8B – Ordinance Timeline

**ORDINANCE 2026.08.19
of the Board of Directors
of the Cameron Park Community Services District**

**AMENDING AND REVISING ORDINANCE 2007-01 and ORDINANCE 2008.02.20
AND ESTABLISHING RULES AND REGULATIONS FOR ORGANIC WASTE
DISPOSAL AND COMPLIANCE WITH CALGREEN RECYCLING
REQUIREMENTS**

WHEREAS, Assembly Bill ("AB") 939 of 1989, the California Integrated Waste Management Act of 1989 (Public Resources Code Section 40000, et seq., as amended, supplemented, superseded and replaced from time to time and as implemented by regulations of the California Department of Resources, Recycling and Recovery ("CalRecycle")), requires the District to reduce, reuse, and recycle (including composting), solid waste generated in the District to the maximum extent feasible before any incineration or landfill disposal of waste, to conserve water, energy, and other natural resources, and to protect the environment; and

WHEREAS, Assembly Bill 341 of 2011 requires businesses and Multi-Family property owners that generate a certain amount of Solid Waste to arrange for recycling services and requires the Cameron Park Community Services District ("District") and other jurisdictions to implement a Commercial Recycling program; and

WHEREAS, Assembly Bill 1826 of 2014 requires businesses and Multi-Family property owners that generate a certain amount of Solid Waste, Recyclables, and Organic Waste to arrange for recycling services for that waste, requires the District and other jurisdictions to implement a recycling program to divert Organic Waste from those businesses, and requires the District to implement a Commercial Recycling Program; and

WHEREAS, Senate Bill 1383, the Short-lived Climate Pollutant Reduction Act of 2016 ("SB 1383") set policy goals of reducing methane emissions at landfills by 75% and recovering at least 20% of Edible Food for human consumption by 2025; and

WHEREAS, in an effort to achieve its policy goals, SB 1383 requires CalRecycle to develop regulations to reduce Organic Waste in landfills; and

WHEREAS, SB 1383 requires jurisdictions to adopt an ordinance or similarly enforceable mechanism to implement relevant portions of SB 1383 including sections mandating subscriptions to Organic Waste Collection for Single Family, Multi-Family and Commercial Generators, sections authorizing Container inspection, and sections establishing enforcement mechanisms for non-compliance; and

WHEREAS, should it become necessary to further the goals of SB 1383 by delegating the responsibility, among other things, to provide educational resources and perform inspections of edible food generators and edible food recovery organizations as defined herein, the District may enter into Memoranda of Understanding with the County to address such issues; and

NOW, THEREFORE, THE BOARD DOES HEREBY ORDAIN AS FOLLOWS:

- A. Purpose & Authority:** The purpose of this Ordinance is to set forth the terms and conditions by which Solid Waste, including Garbage, Organic Waste, and Recyclables Collection services may be administered, and to promote the public health, welfare and safety of the community by establishing reasonable regulations relating to the storage, accumulation, collection and disposal of such materials.
- B. Findings:** The recitals are true and correct as set forth above and are hereby incorporated by reference.
- C. Enactment:** The District's Ordinances, and specifically Ordinance 2007-001 Providing Rules and Regulations Governing the Collection, Handling, and Disposal of Solid Waste and Other Operating Regulations, are hereby revised to add the following:

SECTION 1. Definitions:

- A.** For the purposes of this Chapter, the words, terms and phrases as defined in this Section shall be construed as set forth herein unless it is apparent from context that a different meaning is intended:
 - 1. "Act" means the California Integrated Waste Management Act of 1989 (sometimes referred to as "AB 939"), including but not limited to, the Jobs and Recycling Act of 2011 (AB 341), SB 1016 (Chapter 343, Statutes of 2008 [Wiggins, SB 1016]), the Mandatory Commercial Organics Recycling Act of 2014 (AB 1826), and the Short-

Lived Climate Pollutants Bill of 2016 (SB 1383), Public Resources Code § 40000 and following as it may be amended, and as implemented by the regulations of CalRecycle.

2. "Authorized Representative" means an entity that the District contracts with or otherwise arranges to carry out any responsibilities of this Chapter, as authorized by 14 CCR Section 18981.2. An Authorized Representative may be a government agency, a private entity, or a combination of those entities.
3. "California Code of Regulations" or "CCR" means the State of California Code of Regulations.
4. "Collection" means the operation of gathering together within the District and transporting to the point of disposal, or processing of any Garbage, Recyclables, and Organic Waste.
5. "Commercial Business" or "Commercial" means a firm, partnership, proprietorship, joint-stock company, corporation, or association, whether for-profit or nonprofit, strip mall, industrial facility, or a multifamily residential dwelling, or as otherwise defined in 14 CCR Section 18982(a)(6). A Multi-Family Residential Dwelling that consists of fewer than five (5) units shall not be considered a Commercial Business under this ordinance.
6. "Commercial Edible Food Generator" includes a Tier One or a Tier Two Commercial Edible Food Generator as defined in Sections 10.12.010(24) and 10.12.010(25) of this Chapter.
7. "Compliance Review" means a review of records by the District or its Authorized Representative to determine compliance with this Chapter.
8. "Community Composting" means any activity that composts green material, agricultural material, food material, and vegetative food material, alone or in combination, and the total amount of feedstock and compost on-site at any one time does not exceed one hundred (100) cubic yards and seven hundred fifty (750) square feet.

9. "Container" means any bin, box, or cart used for the purpose of holding Garbage, Recyclables or Organic Waste for Collection.
10. "Edible Food" means food intended for human consumption, or as otherwise defined in 14 CCR Section 18982(a)(18). "Edible Food" is not Solid Waste if it is recovered and not discarded. Nothing in this Ordinance or in 14 CCR, Division 7, Chapter 12 requires or authorizes the recovery of Edible Food that does not meet the food safety requirements of the California Retail Food Code.
11. "Enforcement" means an action of the District to address non-compliance with this Chapter, including notices of violation, citations, penalties, or other legal remedies.
12. "Food Recovery" means actions to collect and distribute Edible Food that otherwise would be disposed.
13. "Food Recovery Organization" means an entity that engages in the collection or receipt of Edible Food from Commercial Edible Food Generators and distributes that Edible Food to the public for Food Recovery either directly or through other entities or as otherwise defined in 14 CCR Section 18982(a)(25), including, but not limited to:
 - a. A food bank as defined in Section 113783 of the Health and Safety Code;
 - b. A nonprofit charitable organization as defined in Section 113841 of the Health and Safety code; and
 - c. A nonprofit charitable temporary food facility as defined in Section 113842 of the Health and Safety Code.
14. "Food Recovery Service" means a person or entity that collects and transports Edible Food from a Commercial Edible Food Generator to a Food Recovery Organization or other entities for Food Recovery.
15. "Garbage" means all putrescible and non-putrescible solid, semisolid, and liquid wastes generated or accumulated through the normal activities of a premises. Garbage does not include Recyclables or Organic Waste that is Source Separated and set out for the purposes of Collection and recycling.

16. "Multi-Family Residential Dwelling" or "Multi-Family" means of, from, or pertaining to residential premises with five (5) or more dwelling units. Multi-Family premises do not include hotels, motels, or other transient occupancy facilities, which are considered Commercial Businesses.
17. "Notice of Violation (NOV)" means a notice issued by the District General Manager or Authorized Representative identifying a violation and required corrective actions.
18. "Organic Waste" means Solid Waste containing material originated from living organisms and their metabolic waste products, including but not limited to food waste, green waste, organic textiles and carpets, lumber, wood, paper products, printing and writing paper, manure, biosolids, digestate, and sludges or as otherwise defined in the Act. Biosolids and digestate are as defined by the Act.
19. "Organic Waste Generator" means a person or entity that is responsible for the initial creation of Organic Waste, or as otherwise defined in 14 CCR Section 18982(a)(48).
20. "Person" means any institution, public or private corporation, governmental unit or jurisdiction, individual, company, firm, association, partnership or other entity.
21. "Prohibited Container Contaminants" means (1) discarded materials placed in the designated Recyclables Container that are not identified as acceptable Source Separated Recyclables for the District's designated Recyclables collection Container; (2) discarded materials placed in the designated Organic Waste collection Container that are not identified as acceptable Source Separated Organic Waste for the District's designated Organic Waste collection Container; and (3) discarded materials placed in the Garbage Container that are acceptable Source Separated Recyclables and/or Source Separated Organic Waste to be placed in District's designated Organic Waste collection Container and/or designated Recyclables collection Container, and (4) exempt waste placed in any Container.
22. "Recyclables" shall mean those materials that are separated from Solid Waste prior to disposal to be recycled consistent with the requirements of the Act. The District may adopt a schedule of materials suitable for recycling, as determined by

resolution of the District Board of Directors, or as set forth in a collection agreement, which may be revised periodically.

23. "Residential Householder" shall mean any Person or Persons holding or occupying a residential premises in the District, whether or not the owner of the residential premises.
24. "Residential Owner" shall mean the owner of any residential premises within the District.
25. "Self-Hauler" means a Person, who hauls Solid Waste, Organic Waste or Recyclables he or she has generated pursuant to section 10.12.030. E of this Chapter. Self-Hauler also includes a Person who back-hauls waste, or as otherwise defined in 14 CCR Section 18982(a)(66). Back-haul means generating and transporting Organic Waste to a destination owned and operated by the generator using the generator's own employees and equipment, or as otherwise defined in 14 CCR Section 18982(a)(66)(A).
26. "Single-Family" means of, from, or pertaining to any residential premises with fewer than five (5) units.
27. "Solid Waste" has the same meaning as defined in State Public Resources Code Section 40191, which defines Solid Waste as all putrescible and non-putrescible solid, semisolid, and liquid wastes, including Garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, abandoned vehicles and parts thereof, discarded home and industrial appliances, dewatered, treated, or chemically fixed sewage sludge which is not hazardous waste, manure, vegetable or animal solid and semi-solid wastes, and other discarded solid and semisolid wastes, with the exception that Solid Waste does not include hazardous waste, as defined in the State Public Resources Code Section 40141, radioactive waste regulated pursuant to the State Radiation Control Law, or medical waste regulated pursuant to the State Medical Waste Management Act.
28. "Source Separated" means materials, including commingled Recyclables, that have been separated or kept separate from the Solid Waste stream, at the point of generation, for the purpose of additional sorting or processing those materials for

recycling or reuse in order to return them to the economic mainstream in the form of raw material for new, reused, or reconstituted products, which meet the quality standards necessary to be used in the marketplace, or as otherwise defined in 14 CCR Section 17402.5(b)(4). For the purposes of this Chapter, Source Separated shall include separation of materials by the generator, property owner, property owner's employee, property manager, or property manager's employee into different Containers for the purpose of Collection such that Source Separated materials are separated from Waste/Mixed Waste or other Solid Waste for the purposes of Collection and processing.

29. "Tier One Commercial Edible Food Generator" means a Commercial Edible Food Generator as defined by 14 CCR Section 18982(a)(73) as amended, and includes the following:
- a. Supermarket.
 - b. Grocery Store with a total facility size equal to or greater than 10,000 square feet.
 - c. Food Service Provider.
 - d. Food Distributor.
 - e. Wholesale Food Vendor.
30. "Tier Two Commercial Edible Food Generator" means a Commercial Edible Food Generator as defined by 14 CCR Section 18982(a)(74) as amended and includes the following:
- a. Restaurant with 250 or more seats, or a total facility size equal to or greater than 5,000 square feet.
 - b. Hotel with an on-site food facility and 200 or more rooms.
 - c. Health facility with an on-site food facility and 100 or more beds.
 - d. Large venue.
 - e. Large event.
 - f. A State agency with a cafeteria with 250 or more seats or total cafeteria facility size equal to or greater than 5,000 square feet.
 - g. A local education agency facility with an on-site food facility.
31. "District General Manager" means the District General Manager of the Cameron Park Community Services District, or a designee appointed by the District General Manager.

SECTION 2. Exclusive Franchise: Contractor to Collect Solid Waste, Organic Waste, and Recyclables:

- A. At such time as there is in force an exclusive franchise agreement entered into by the District with any Person, firm or corporation for the Collection and transport of District Solid Waste, Recyclables and Organic Waste, it is unlawful for any Person other than the Persons in the employ of the District's Hauler having entered into such contract to collect or transport any Solid Waste, Recyclables and Organic Waste within the District.
- B. As long as there is in force a contract between the District and any Person or Persons for the Collection of Solid Waste, Recyclables and Organic Waste, it is unlawful for any Person other than such District's Hauler(s) or those in the employ of such District's Hauler(s), except as provided under the Self-Haul regulations provided herein, to collect any Solid Waste, Organic Waste, or Recyclables or to interfere with the Collection, removal, or disposal thereof by such District's Hauler.
- C. For the purposes of this Chapter, the term "Hauler" or the "District's Hauler" shall be understood as that Person(s), firm(s) or corporation(s) subject to the exclusive franchise agreement or a non-exclusive agreement authorized under this Section 2, except where stated otherwise.

SECTION 3. Organic Waste Generator Requirements and Self Haul Regulations:

- A. Single-Family Organic Waste Generators shall comply with the following requirements:
 - 1. Subscribe to and maintain Organic Waste Collection services for all Organic Waste. The District shall have the right to review the number and size of a generator's Containers to evaluate adequacy of capacity provided for each type of Collection service for proper separation of materials and containment of materials. Single-Family Organic Waste Generators shall adjust service level for its Collection services as requested by the District. Generators may additionally manage their Organic Waste by preventing or reducing their Organic Waste, managing Organic Waste on site, and/or using a community composting site pursuant to 14 CCR Section 18984.9(c).

2. Participate in the District's Organic Waste Collection service(s) by correctly placing designated materials in the designated Containers as described below.
 - a. Source Separated Recyclables shall only be placed in the Container identified and designated for Recyclables.
 - b. Source Separated Organic Waste shall only be placed in the Container identified and designated for Organic Waste.
 - c. Garbage shall only be placed in the Container identified and designated for Garbage.
 - d. Prohibited Container Contaminants shall not be placed in any Container.

B. Generators that are Commercial Businesses, including Multi-Family Residential Dwellings shall comply with the following requirements:

1. Subscribe to and maintain Organic Waste Collection services for all Organic Waste. The District shall have the right to review the number and size of a generator's Containers to evaluate adequacy of capacity provided for each type of Collection service for proper separation of materials and containment of materials. Generators subject to these provisions shall adjust service level for its Collection services as requested by the District. Generators may additionally manage their Organic Waste by preventing or reducing their Organic Waste, managing Organic Waste on site, and/or using a community composting site pursuant to 14 CCR Section 18984.9(c).
2. Participate in the District's Organic Waste Collection service(s) by correctly placing designated materials in the designated Containers as described below.
 - a. Source Separated Recyclables shall only be placed in the Container identified and designated for Recyclables.
 - b. Source Separated Organic Waste shall only be placed in the Container identified and designated for Organic Waste.
 - c. Garbage shall only be placed in the Container identified and designated for Garbage.
 - d. Prohibited Container Contaminants shall not be placed in any Container.

3. Supply and allow access to adequate number, size and location of collection Containers with labels or colors sufficient for employees, contractors, tenants, and customers to aid in compliance with the District's Collection service requirements.
 4. Excluding Multi-Family Residential Dwellings, Commercial Businesses shall provide Containers for the Collection of Source Separated Organic Waste and Source Separated Recyclables in all indoor and outdoor areas where disposal Containers are provided for customers, for materials generated by that business.
 5. Excluding Multi-Family Residential Dwellings, Containers provided by Commercial Businesses shall comply with 14 CCR Section 18984.9(b), as may be amended, and shall have either:
 - a. A body or lid that conforms with the Container colors provided through the Collection service provided by the District, with either lids conforming to the color requirements or bodies conforming to the color requirements or both lids and bodies conforming to color requirements. A Commercial Business is not required to replace functional Containers, including Containers purchased prior to January 1, 2022, that do not comply with the requirements of the subsection prior to the end of the useful life of those Containers, or prior to January 1, 2036, whichever comes first.
 - b. Container labels that include language or graphic images, or both, indicating the primary material accepted and the primary materials prohibited in that Container, or Containers with imprinted text or graphic images that indicate the primary materials accepted and primary materials prohibited in the Container. Pursuant to 14 CCR Section 18984.8, the Container labeling requirements are required on new Containers commencing January 1, 2022.
- C. Generators that are Commercial Businesses, excluding Multi-Family Residential Dwellings shall:
1. Commercial Businesses shall provide educational information to new tenants, contractors, and occupants within fourteen (14) days of occupancy regarding Organic Waste separation requirements, Container locations, and proper Container usage.

2. To the extent practical through education, training, inspection, and/or other measures, prohibit employees from placing materials in a Container not designated for those materials per the District's Collection service.
3. Periodically inspect all Containers for contamination and inform employees if Containers are contaminated and of the requirements to keep Prohibited Container Contaminants out of those Containers pursuant to the Act.
4. Commercial Businesses shall provide or arrange access for the District, or the District's Authorized Representative to inspect properties, containers, enclosure areas, and related records to verify compliance with SB 1383 requirements.
5. Annually provide information to employees, contractors, tenants, and customers about Organic Waste recovery requirements and about proper sorting of Organic Waste and Recyclables.
6. Nothing in this Section prohibits a generator subject to these provisions from preventing or reducing waste generation, managing Organic Waste on site, or using a community composting site pursuant to 14 CCR Section 18984.9(c).
7. Commercial Businesses that are Tier One or Tier Two Commercial Edible Food Generators shall comply with Food Recovery requirements, pursuant to Section 10.12.060 of this Chapter.

D. Waivers

1. The District, in its sole discretion, may issue waivers to Commercial generators or Residential Owners for physical space limitations, and/or de minimis volume waivers for Commercial Generators.
2. Commercial Businesses or Single Family generators requesting a physical space waiver shall:
 - a. Submit an application form specifying the type(s) of Collection services for which they are requesting a compliance waiver.

- b. Provide documentation that the premises lacks adequate space for the required Containers including documentation from the contractor, licensed architect, or licensed engineer.
 - c. Provide written verification to the District that it is still eligible for physical space waiver every five years, if the District has approved application for a physical space waiver.
3. Commercial Businesses requesting a de minimis volume waiver shall:
 - a. Submit an application specifying the Collection services that they are requesting a waiver from.
 - b. Provide documentation that either:
 - i. The Commercial Business' total Solid Waste Collection service is two cubic yards or more per week and Organic Waste subject to Collection in the designated Containers comprises less than 20 gallons per week per applicable Container of the business' total waste; or
 - ii. The Commercial Business' total Solid Waste Collection service is less than two cubic yards per week and Organic Waste subject to Collection in in the designated Containers comprises less than 10 gallons per week per applicable Container of the business' total waste.
 - iii. For the purposes of subsections (i) and (ii) above, total Solid Waste shall be the sum of the weekly Garbage Collection Container volume, Recyclables Collection Container volume and Organic Waste Collection Container volume, measured in cubic yards.
 - c. Notify the District if circumstances change such that Commercial Business's Organic Waste exceeds the threshold required for waiver, in which case the waiver will be rescinded.

Provide written verification of eligibility for de minimis waiver every 5 years, if the District has approved a de minimis waiver.

E. Self-Haul Regulations

1. In addition to the regulations prescribed herein, Self-Haulers are required to adhere to all regulations in this Chapter, including but not limited to the Collection service subscription requirements.
2. Residential Organic Waste Generators that self-haul Organic Waste are exempt from Commercial Self-Hauler recordkeeping requirements.
3. Self-Haulers shall Source Separate all Recyclables and Organic Waste generated on-site from Solid Waste in a manner consistent with 14 CCR Sections 18984.1 and 18984.2, or shall haul Organic Waste to a high diversion Organic Waste processing facility as specified in 14 CCR Section 18984.3, as may be amended.
4. Self-Haulers shall haul their Source Separated Recyclables to a facility that recovers those materials; and haul their Source Separated Organic Waste to a Solid Waste facility, operation, activity, or property that processes or recovers Source Separated Organic Waste. Alternatively, Self-Haulers may haul Organic Waste to a high diversion Organic Waste processing facility.
5. Self-Haulers that are Commercial Businesses (including Multi-Family Residential Dwellings) shall keep a record of the amount of Organic Waste delivered to each Solid Waste facility, operation, activity, or property that processes or recovers Organic Waste; this record shall be subject to inspection by the District by request. The records shall include the following information:
 - a. Delivery receipts and weight tickets from the entity accepting the Organic Waste.
 - b. The amount of material in cubic yards or tons transported by the generator to each entity.
 - c. If the material is transported to an entity that does not have scales on-site, or employs scales incapable of weighing the Self-Hauler's vehicle in a manner that allows it to determine the weight of materials received, the Self-

Hauler is not required to record the weight of material but shall keep a record of the entities that received the Organic Waste.

6. Commercial Self-Haulers may be required to complete and retain on site a form certifying that all self-hauling operations and activities were completed in compliance with this Section and all applicable laws and regulations. This form shall be subject to District inspection, or the inspection of the District General Manager's designee upon request.
7. Records required by this Section shall be retained for a minimum of twenty- four months.

SECTION 4. Placement of Containers - Disposal in Undesignated Areas:

- A. Containers receiving Solid Waste, including Garbage, Organic Waste, or Recyclables shall not be stored on or in any street, alley, sidewalk, footpath, or any public place. It is unlawful to keep, place or deposit Solid Waste, including Garbage, Organic Waste, or Recyclables on any private grounds or premises except in the Containers as designated herein. It is unlawful for any Person to throw or deposit any Solid Waste, including Garbage, Organic Waste, or Recyclables or cause the same to be thrown or deposited upon any street, alley, gutter, park or other public place within the District, or to throw or deposit the same upon any vacant lot, backyard, or to store or keep the same otherwise than in the designated Containers as required. It is unlawful to have, store, deposit or accumulate Solid Waste, including Garbage, Organic Waste, or Recyclables where rats or other vermin can have access thereto or feed thereon. Each day's violation of this section shall be treated and considered and the same shall be a separate and distinct offense.
- B. All Containers shall be covered, and it shall be the responsibility of the District's Hauler to place the cover or covers back on the Container after emptying the same.
- C. No Person shall dump, deposit or dispose of or cause or permit to dump, deposit or dispose of Solid Waste, including Garbage, Organic Waste, or Recyclables on a premises in the District, other than where produced, except upon the District's designated disposal area.

SECTION 5. Accumulation of Solid Waste, Organic Waste, and Recyclables:

It is unlawful for the owner, tenant, lessee or occupant of any property within the District to maintain thereon, any deposit, collection or accumulation of any Solid Waste, including Garbage, Organic Waste, and Recyclables offensive, injurious or dangerous to health.

SECTION 6. Requirements for Commercial Edible Food Generators and Food Recovery Organizations:

- A.** Tier One Commercial Edible Food Generators must comply with the requirements of this Section 6 commencing January 1, 2022, and Tier Two Commercial Edible Food Generators must comply commencing January 1, 2024.
- B.** Food Recovery Services and Food Recovery Organizations shall cooperate with the District in edible food recovery capacity planning activities and provide requested information within sixty (60) days.
- C.** Large venue or large event operators not providing food services, but allowing for food to be provided by others shall require food facilities operating at the large venue or large event to comply with the requirements of this Ordinance, commencing January 1, 2024.
- D.** Commercial Edible Food Generators shall comply with the following requirements:
 - 1. Arrange to recover the maximum amount of Edible Food that would otherwise be disposed.
 - 2. Contract with, or enter into a written agreement with, Food Recovery Organizations or Food Recovery services for: (i) the collection of Edible Food for Food Recovery; or, (ii) acceptance of the Edible Food that the Commercial Edible Food Generator self-hauls to the Food Recovery Organization for Food Recovery.
 - 3. Shall not intentionally spoil Edible Food that is capable of being recovered by a Food Recovery Organization or a Food Recovery Service.
 - 4. Allow the Authorized Representative or District General Manager to access the premises and review records to ensure compliance with this section as permitted by 14 CCR Section 18991.4.
 - 5. Keep records that include the following information, or as otherwise specified in 14 CCR Section 18991.4, and as may be amended:

- a. A list of each Food Recovery service or organization that collects or receives its Edible Food pursuant to a contract or written agreement established under 14 CCR Section 18991.3(b).
 - b. A copy of all contracts or written agreements established under 14 CCR Section 18991.3(b).
 - c. A record of the following information for each of those Food Recovery services or Food Recovery Organizations:
 - i. The name, address and contact information of the Food Recovery service or Food Recovery Organization.
 - ii. The types of food that will be collected by the Food Recovery service or Food Recovery Organization.
 - iii. The established frequency that food will be collected.
 - iv. The quantity of food, measured in pounds recovered per month, collected by a Food Recovery service or Food Recovery Organization for Food Recovery.
- E. Within sixty (60) days of the District General Manager or the Authorized Representative making a request, Commercial Edible Food Generators shall submit an annual report that includes the information required by subsection C above to the requesting entity. The District General Manager or the Authorized Representative is authorized to increase the reporting frequency to require semi- annual or quarterly reporting for some or all of the information listed above.
- F. Food Recovery Organizations collecting or receiving Edible Food directly from Commercial Edible Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(2) for a minimum of five (5) years:
 - 1. The name, address, and contact information for each Commercial Edible Food Generator from which the organization receives Edible Food.
 - 2. The quantity in pounds of Edible Food received from each Commercial Edible Food Generator per month.

3. The name, address, and contact information for each Food Recovery Organization receiving the food.
- G. Nothing in this Ordinance or in 14 CCR, Division 7, Chapter 12 requires or authorizes the recovery of Edible Food that does not meet the food safety requirements of the California Retail Food Code.
- H. Nothing in this ordinance shall be construed to limit or conflict with the protections provided by the California Good Samaritan Food Donation Act of 2017, the Federal Good Samaritan Act, or share table and school food donation guidance pursuant to Senate Bill 557 of 2017.

SECTION 7. Requirements for Haulers and Facility Operators:

- A. Pursuant to the terms of this Section, the District may provide or arrange to be provided residential and Commercial Organic Waste and Recyclables Collection services to generators within the District's boundaries through the use of exclusive haulers, subject to the terms of this Ordinance, or through the use of non-exclusive haulers.
- B. Haulers shall meet the following requirements and standards as a condition of approval of a contract, agreement, or other authorization with the District to collect Organic Waste:
 1. Through written notice to the District at a time of the District's choosing, but no later than June 30 of each year, identify the facilities to which they will transport Organic Waste and Recyclables including facilities for Source Separated Organic Waste and Source Separated Recyclables. Facilities shall comply with the requirements of the Act and all other applicable laws and regulations. Haulers shall not transport Organic Waste or Recyclables to a landfill without written approval by the District General Manager.
 2. Transport Source Separated Recyclable and Organic Waste to a facility, operation, activity, or property that recovers Organic Waste as defined in 14 CCR, Division 7, Chapter 12, Article 2.

3. Obtain approval from the District to haul Organic Waste, unless it is transporting Source Separated Organic Waste to a community composting site or lawfully transporting it in a manner that complies with 14 CCR Section 18989.1, this ordinance, or requirements of a franchise agreement, other agreement, or District authorization.
 4. Comply with education, equipment, signage, Container labeling, Container color, contamination monitoring, reporting, and other requirements contained within the franchise agreement or other agreement with the District.
- C. Within sixty (60) days of the District's written request, owners of facilities, operations, and activities that recover Organic Waste shall provide information regarding available and potential new or expanded capacity at their facilities, operations, and activities, including information about capacity necessary for planning purposes.

SECTION 8. Fees:

- A. The maximum allowable fees to be collected from Edible Food Generators shall be for cost recovery only.
- B. The maximum allowable fees for Garbage, Organic Waste and Recyclables Collection services shall be established by resolution of the District Board of Directors, and may be amended from time to time, as deemed appropriate by the District Board of Directors. The District's Hauler subject to this Ordinance may charge fees up to the maximum allowed by the District Board of Directors.
- C. The Hauler, subject to this Chapter, shall be responsible for collection of these respective fees.

SECTION 9. Payment Due Date:

The fees and charges specified in this Chapter shall, in all cases, be payable and due on either the date prescribed by resolution of the District Board of Directors, or the date prescribed by the District's Hauler subject to this Chapter and approved by the District.

SECTION 10. Failure to Pay:

Failure or refusal to pay fees assessed pursuant to this Ordinance may result in the non-collection of Solid Waste, including Garbage, Organic Waste, and Recyclables, creating a condition which the District may declare to be a public nuisance if permitted to exist. In the event that there is non-payment, the District General Manager may direct the District's

Hauler to make Collection, and the expenses and charges of such Collection may be assessed against the property as provided herein.

SECTION 11. Charges Constituting a Lien and Procedures to Lien:

A. Service charges imposed pursuant to this Ordinance shall constitute a lien upon the parcel of real property to which such service was rendered.

B. Lien Recording - Procedure.

1. The District General Manager shall transmit to District Board of Directors, a report of delinquent charges.
2. Notwithstanding any provision in this Ordinance to the contrary, any Solid Waste, Organic Waste, or Recyclables Collection service charges which have become delinquent, shall cause the owner of such property to be subject to a lien on the property pursuant to the procedure provided in this section. Any such lien shall be recorded with the County Recorder.
3. Prior to the recordation of a lien for delinquent charges, the District General Manager shall cause the notice of a hearing on the delinquent charges to be mailed to the owner. The notice shall contain the date, time and location of the hearing and shall be mailed at least ten (10) calendar days before the date of the hearing. The hearing shall be held before the District Board of Directors. The decision of the District Board of Directors shall be final and conclusive.
4. Upon a decision adverse to the owner after hearing, the District Board of Directors shall cause such lien to be recorded with the County Recorder in the form and manner prescribed by law. Thereafter, such lien shall not be released by the District General Manager unless and until it is fully and completely paid or an acceptable arrangement with the District has been agreed to by the District.
5. The District General Manager is authorized to determine the administrative cost of the delinquency, including costs associated with processing the delinquent account, which will be subject to an individual lien pursuant to the recording procedures of this section. Delinquent charges will be collected as a special assessment. The District General Manager may, as needed, initiate proceedings to make delinquent Garbage, Solid Waste, Organic Waste, and Recyclables

Collection service charges a special assessment against the parcels of property to which such service was rendered.

6. Hearing.

- a. At the time fixed for consideration of the report, the District Board of Directors shall hear it along with any objections of the property owners liable to be assessed for delinquent accounts. The District Board of Directors may make such revisions, corrections, or modifications to the report as it may deem just; and in the event the District Board of Directors is satisfied with the correctness of the report (as submitted or as revised, corrected or modified), it shall be confirmed or rejected by resolution.
- b. The decision of the District Board of Directors on the report, and on all protests or objections thereto, shall be final and conclusive.

7. Method of Collection-Applicability of Other Liens, Laws, Etc.

- a. Upon confirmation of the report by the District Board of Directors, the delinquent charges contained therein shall constitute a special assessment against the property at which the services were rendered. Thereafter, such assessment may be collected at the same time and in the same manner as ordinary property taxes are collected and shall be subject to the same penalties and same procedure of sale as provided for delinquent ordinary property taxes.
- b. The assessments shall be subordinate to all existing special assessment liens previously imposed upon the property, and paramount to all other liens except those for state, county and municipal taxes with which it shall be upon parity. The lien shall continue until the assessment and all interest and penalties due and payable thereon are paid. All laws applicable to the levy, collection and enforcement of property taxes shall be applicable to the special assessments.
- c. Report Transmitted to Auditor. A certified copy of the confirmed report shall be filed annually with the County Auditor on or before August 1st. The descriptions of the parcels subject to the special assessment shall be

those used for the same parcels on the County Assessor's map books for the current year.

1. The District's Hauler shall give written notice to the District of the name and address of any Person or owner he, she, or it discovers has failed to subscribe for such collection disposal service and the address of the premises for which such Solid Waste, Organic Waste, and Recyclables Collection and disposal service has not been subscribed, unless he, she, or it has been notified by the owner or other person in lawful possession that the property is vacant, or temporarily not occupied, and when he, she, or it has determined that such condition actually exists on the premises.

C. Penalties imposed for violations of this Ordinance shall not be less than the minimum penalty amounts prescribed under 14 CCR Section 18997.2.

SECTION 12. Inspections and Investigations:

A. The District General Manager or its Authorized Representative is authorized to conduct inspections and investigations, at random or otherwise, of any Collection Container, Collection vehicle loads, or transfer, processing, or disposal facility for materials collected from generators, or Source Separated materials to confirm compliance with this ordinance by Organic Waste generators, Commercial Businesses (including Multi-Family Residential Dwellings), property owners, Commercial Edible Food Generators, Self-Haulers, Hauler, and Food Recovery Organizations, subject to applicable laws.

1. Such inspections and investigations may include confirmation of proper placement of materials in Containers, inspection of Edible Food recovery activities, review of required records, or other verification or inspection to confirm compliance with any other requirement of this chapter. Failure to provide or arrange for:
 - a. access to the premises;
 - b. installation and operation of remote monitoring equipment, if a remote monitoring program is adopted; or

- c. access to records for any inspection or investigation is a violation of this chapter and may result in penalties.
 - 2. Any records obtained by the District General Manager during inspections, investigations, remote monitoring and other reviews shall be subject to the requirements and applicable disclosure exemptions of the California Public Records Act as set forth in Government Code Section 6250 et seq.
- B.** The District General Manager shall enforce the provisions of this Ordinance relating to the performance of the District's Hauler obligations under the franchise agreement.
- C.** The District General Manager shall enforce the provisions of this Ordinance relating to the Collection and processing or disposal as it related to public health, safety, and welfare.
The District may issue Notices of Violation, administrative citations, and pursue cost recovery or other remedies authorized by law.
- D.** Penalties imposed for violations shall not be less than the minimum penalty amounts prescribed under 14 CCR Section 18997.2.

SECTION 13. CEQA: The District Board of Directors hereby finds that this Ordinance is categorically exempt from the CEQA pursuant to CEQA Guidelines sections 15060(c)(2) for the reason that the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment; and that pursuant to 15061(b)(3) there is no possibility the activity in question may have a significant effect on the environment.

SECTION 14. Severability: The provisions of this Ordinance are hereby declared to be severable. If any provision, clause, word, sentence or paragraph of this Ordinance, or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not result in the invalidity of the entire Ordinance, which can be given effect without the invalid provision or application. The District Board of Directors hereby declares that it would have adopted this ordinance irrespective of the invalidity of any particular portion thereof.

SECTION 15. Effective Date and Publication: This Ordinance shall take effect thirty (30) days after its adoption. The District Clerk of the Board is hereby directed to publish a summary of this ordinance within fifteen (15) days after its passage in an adjudicated, published newspaper of general circulation serving the District residents.

PASSED AND ADOPTED this 15th day of July 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Director Dawn Wolfson, President
Board of Directors

Mark Hornstra, General Manager
Secretary to the Board

Timeline – SB 1383 Ordinance No. 2026.09.16

Date	Action
August 19, 2026	First reading of ordinance at Board of Directors meeting
August 20, 2026	Email first public notice (public hearing) to the Mt. Democrat to publish on Friday, August 28 th to legals@mtdemocrat.net (one day only) Also, post to District boards and on website (link on main page) with full pdf of draft ordinance by or before August 28 th .
September 16, 2026	Second reading and adoption at Board of Directors' meeting with a poll vote
September 17, 2026	Email second public notice (summary final ordinance) to the Mt. Democrat to publish on Friday, September 25 th to legals@mtdemocrat.net (one day only) Also, post to District boards and on website (link on main page) with full pdf of draft ordinance by or before September 25 th – for a at least a week

Cameron Park Community Services District



Staff Report

DATE: August 19, 2026

FROM: Mark Hornstra, General Manager

AGENDA ITEM #9: Memorandum of Understanding between the Cameron Park Community Services District and AFSCME Council 57, Local 1

Recommended Action: Review and Approve Memorandum of Understanding between the Cameron Park Community Services District and AFSCME Council 57, Local 1

Background

The Cameron Park Community Services District (District) recognizes the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Local 1, as the exclusive representative for designated District employee classifications. The District and AFSCME have historically entered into Memoranda of Understanding (MOU) establishing wages, hours, benefits, and other terms and conditions of employment consistent with the Meyers-Milias-Brown Act.

The previous MOU covered July 1, 2021 through June 30, 2024. A successor MOU covering July 1, 2024 through June 30, 2026 was approved by the Board of Directors in January 2025. The current agreement identifies AFSCME Council 57, Local 1 as the exclusive representative for designated District classifications and remained in effect through June 30, 2026.

In April 2026, the Board appointed the General Manager and a Board Member as District representatives to negotiate a successor agreement. Following the meet-and-confer process, the District and AFSCME have reached agreement on a new MOU, which is now presented to the Board for consideration and approval.

Discussion

To simplify reviewing the changes to the MOU, the below summary of major changes (excluding formatting, etc.) is provided.

Article 1.B	Cleaned up titles to reflect current approved positions
Article 7.E	Changed annual increase from CPI index of Urban Wage Earners to a fixed 3% per year. Allows for a predictable wage increase for employees and staff for budgeting. The 3% factor is slightly below the 3 year CPI Index average.
Article 8.A	Removed the 4-10 work week option.
Article 9.F	Changed tense of EAP from future (will) to current (provides)
Article 9.H	Use of district email mandatory for full-time employees, removed personal email option
Article 9.H	Clarified language regarding assigned shifts versus normal work hours as many hours are considered non-normal.
Article 12.A	Added additional language to accurately define eligibility of grandfathered CalPers employees
Article 12.B	Added additional language to clarify eligibility for non-grandfathered employees.
Article 15.C	Added maximum accrual cap language Added ability to 'cash out' up to 40 hours of vacation per year
Article 16.A	Clarified how unused sick leave is handled and reported to CalPERS
Article 22 B	Added General Manager pre-approval for requested days off prior to and immediately following holidays

Article 22.C	Added clarification of how personal days can be taken
Article 22.E	Cleaned up district paid holiday dates
Article 25.A	Additional clarification of who serves a probation period
Article 25 B	Changed from Promotion to Position Openings to allow lateral transfers within the district

Fiscal Impact

The 3% increase has already been factored into the FY2026/27 budget. As the contract is effective July 1, 2026, employees will be paid a lump sum retroactive payment. Cost of that one-time payment is ~ \$1,500

Attachments:

- 9A – AFSCME MOU Cameron Park CSD 7-1-26 thru 6-30-30 (final redline)
- 9B – AFSCME MOU Cameron Park CSD 7-1-26 thru 6-30-30 (final clean)
- 9C – FY 2026-27 Public Salary Schedule MOU 3%

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CAMERON PARK COMMUNITY SERVICES DISTRICT
AND AFSCME Council 57, Local 1
July 1, ~~2024~~2026 - June 30, ~~2026~~ 2030

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CHAPTER I
RECOGNITION AND ADMINISTRATIVE MATTERS

ARTICLE 1: PREAMBLE AND RECOGNITION

- A. This Memorandum of Understanding (MOU) is entered into by the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Local 1, hereinafter referred to as the "Union" and the Cameron Park Community Services District, hereinafter referred to as the "District." It is the intent and purpose of this MOU to set forth the understanding of the parties regarding, but not limited to, matters relating to the wages, hours, and terms and conditions of employment between employees represented by the Union and the District.
- B. For the purpose of meeting and conferring in accordance with the Myers-Miliias-Brown Act (MMBA), the Union is formally recognized as the exclusive representative of all the following job classifications:

Accounting Specialist I/II
 Administrative Services Analyst
 Administrative Services Coordinator
 CC&R Compliance Officer
 Maintenance Worker I/II
[Parks & Facilities Supervisor](#)
[Receptionist](#)
 Recreation Coordinator
 Recreation Supervisor
[Recreation Specialist](#)

- C. The parties to this MOU agree that neither shall discriminate against any person in the administration of this agreement on the basis of race, color, ancestry, religion, sex, age, national origin, sexual orientation, and/or in accordance with the state and federal law.
- D. The desire of this MOU is to create a mutually beneficial relationship between the employees represented by the Union and the District, relating to mutual respect in the workplace, healthy and safe work environment, positive and constructive communication in the workplace, professional behavior, employee development and economic growth of the District.

ARTICLE 2: EMPLOYEE RIGHTS

- A. Notwithstanding the provisions of this agreement, employees shall retain all rights provided for in Government Code 3500.
- B. For the purpose of this MOU, the terms "employee" and "Personnel" shall refer exclusively to those employees who are in classifications represented by the Union.

Joint Union and Management - Cooperation Clause

The Union recognizes its obligation to cooperate with the District to assure service of the highest quality and efficiency to the community, constant with its obligations to the workers it represents. The District and the Union affirms the principle that harmonious labor - management relations are to be practiced, adhered to and promoted at all times to maintain this harmony. Meaning both parties will approach communication and problem solving with respect, professionalism and integrity.

Payroll Deductions

The District agrees to make payroll deductions according to the terms and conditions of the signed authorization card to deduct membership dues and assessments as levied by AFSCME Council 57, Local 1. AFSCME will hold the District harmless from any claims on account of any such deductions.

Public Employees Organized to Promote Legislative Equality (P.E.O.P.L.E)

The District agrees to allow voluntary payroll deductions according to the terms and conditions of the authorization to deduct P.E.O.P.L.E contributions.

ARTICLE 3: POLICIES AND PROCEDURES

A. Advance Notice

Whenever the District changes any policies, procedures, work rule and/or any directive employees are to comply with, AFSCME, absent an emergency, will be given written notice at least fifteen (15) calendar days before the effective date of the change. This notice is provided in order for AFSCME to discuss the changes with the District before they become effective. If AFSCME does not respond within the fifteen (15) calendar day period, the opportunity to discuss these changes will be waived by AFSCME. If AFSCME responds within the fifteen (15) calendar day period that they wish to meet and discuss the change, the meeting shall be held within fifteen (15) calendar days of the request, unless the parties mutually agree, in writing, to extend the deadline. Policies or procedures that affect terms and conditions of employment are subject to negotiations.

Copies of all District Policies and Procedures, Rules and Regulations shall be made available to all employees of the District upon initial employment and throughout their term of employment. The MOU will be followed and overrides District Policy; however, when the MOU is silent District policy will prevail.

ARTICLE 4: BENEFITS AND WAIVER CLAUSE

- A. The parties further agree that all terms and conditions of this MOU, whether stated herein or incorporated by reference, shall be maintained and continue for the life of this agreement, except in case of severe financial hardship, in which case, the Board and the Union agree to meet and confer over the impact to the District, employees and the effects of the MOU.
- B. All wages, hours, and other terms and conditions of employment shall be maintained and remain unchanged until a successor MOU is entered into between the District and the Union.
- C. If any article or provision of this agreement or any portion thereof, or the application of such to any person or circumstance is inconsistent with applicable law or is otherwise held to be invalid by a court of competent jurisdiction, the remainder of this agreement or the application of such portion to persons or circumstances other than those as to which it is held invalid shall not be affected.

Based on the specific provisions of California Assembly Bill Number 119 which require public employers to provide the exclusive representative of employees' mandatory access to new employee orientations. The following serves as an outline for the structure, time, and manner of the access

provided to this exclusive representative.

The terms are as such:

1. The District will hold a New Employee/Benefits Orientation for all new employees hired to the District.
2. As required by AB119, the District will provide not less than 10 calendar days' notice in advance of the Benefits Orientation date to the AFSCME Business Agent and President (or designated back-up).
3. AFSCME will have up to one hour of paid time to meet with their new members privately at the Orientation. The District shall provide a conference/classroom for this meeting.
4. The District shall provide to the AFSCME Business Agent and designated Administrative Assistant the full name, job title, department, work location, work telephone number, home telephone number, work cellular number, personal cellular telephone number, work email address, personal email address, and home address of any new employee within 30 calendar days of hire or by the first pay period of the month following the employee hire date.
5. The District will provide the AFSCME Business Agent and designated Administrative Assistant with the information in item 4 above, every 90 days for all AFSCME represented employees.

ARTICLE 5: SUCCESSOR CLAUSE

- A. This agreement shall be binding upon any organization which, during the term of this agreement, succeeds, absorbs and/or takes over the District as it is currently established. All rights and benefits for current and former employees covered by this MOU will be honored and kept in perpetuity.

ARTICLE 6: TERM OF AGREEMENT

- A. The terms and conditions of this Memorandum of Understanding (MOU) are effective the date this document is fully executed and shall remain in full force and effect until June 30, 2026; and shall remain in full force and effect year to year, thereafter, unless either party gives written notice of their intent to alter, amend, or modify this MOU not more than one hundred and eighty (180) days or less than sixty (60) days to the expiration date of this MOU.

CHAPTER II COMPENSATION

ARTICLE 7: SALARY

- A. Employees shall be compensated in accordance with the provisions of this agreement and the California Department of Industrial Relations.
- B. Employees shall be compensated pursuant to Appendix A. Each job classification is assigned a salary range and employees in each job classification shall be compensated accordingly.
- C. Employees will receive a step increase every year of completed service until the employee reaches top step. Employees on unpaid leave will not receive credit for the time they are not at work.
- D. If the employee is on a formal Performance Improvement Plan (PIP), the employee will not receive the step increase at their annual anniversary date. Upon successful completion of the PIP, the employee will receive their step increase.
- E. Salary Increases

The District shall increase wages per the Salary Wage Scale for the positions listed in this MOU on the District's website. ~~or Price Index — Urban Wage Earners and Clerical Workers for Norther California. The percentage increase shall be at a minimum of 1.5 percent (1.5%) and at maximum of 4 percent (4%).~~

by three (3%) per year on July 1 of each year for the term of this agreement. The wage increase will be effective beginning the first full pay period occurring after July 1.

ARTICLE 8: OVERTIME COMPENSATION

- A. All hours worked, which exceed the employee's regular shift (5/8, or 9/80 ~~or 4/10~~), shall be considered overtime and shall be compensated at a rate of one and one-half (1.5) times the employee's normal rate of pay, up to fifty-six (56) hours and then at two (2) times the employee's normal rate of pay. The District may require employees to work flexible work schedules to reduce the need for overtime pay.
1. Overtime for a 5/8 schedule is in excess of 8 hours a day and 40 hours a week.
 2. Overtime for a 9/80 schedule is in excess of the normal 8- or 9-hour day and in excess of 80 hours in a pay period.
 - ~~3. Overtime for a 4/10 schedule is in excess of 10 hours in a day or 40 hours in a week.~~
- B. Employees shall be paid a minimum of two (2) hours, at the overtime rate, for each callback received during non-duty hours.
- C. Pursuant to Article 17, employees may reserve the right to take compensatory time off in lieu of overtime pay. The compensatory time off hours will equal the amount of overtime hours that would have been paid. (example the employee worked 2 hours of overtime equaling 3 hours of pay or 3 hours of compensatory time). When the compensatory time is taken it will be paid as straight time.

ARTICLE 9: WORK ATTIRE, UNIFORMS, ~~AND~~ BOOT ALLOWANCE, EAP, etc.

- A. All Office Staff are expected to wear business casual attire (jeans are acceptable with no holes, frayed edges or excessive wear/tear) and provide a professional appearance at all times.
- B. All Maintenance staff are required to wear appropriate safety clothing for working with chemicals, machines, equipment, pools, etc. to maintain a safe work environment.
- C. If a uniform is required by the District, such uniform will be provided and replaced by the District at no cost to the employee.
- D. All required safety clothing/equipment (i.e. safety glasses, caps/hats for shade, etc.) shall be provided by the District at no cost to the employee.
- E. The District may require employees to purchase and wear steel toe boots for safety. Employees required to purchase steel toe boots shall be reimbursed a maximum of \$200.00 per fiscal year or when determined replacement is required for safety compliance.

- F. The District provides an ~~will establish an~~ Employee Assistance Program (EAP) for Employee and dependants ~~with a start date no later than January 1, 2025~~. The District will cover the cost of the EAP benefit.
- G. The District will provide the option to all employees for a Flexible Spending Accounts (FSA) (IRS Code 125) with a start date no later than January 1, 2025. The District will provide FSA accounts for health care and childcare. The District will cover all the administrative costs for providing this benefit.
- G. The District will provide District email addresses for all full-time employees. All District business and communications through email shall be done using District email addresses ~~who do not wish to have District communications through their personal email addresses.~~
- H. The District will provide cell phones to all employees that need them in the workplace. Employees are not expected to use their personal cell phone to conduct District business or download applications. District cell phones that are provided to employees for District business are to be used during an employee's assigned shift. Communications with employees outside of their assigned shift hours regarding District business will be considered overtime and charged as such on their respective timecards.

CHAPTER III HEALTH AND RETIREMENT PLANS

ARTICLE 10: HEALTH PLANS: MEDICAL, VISION AND DENTAL

- A. The District participates in the CalPERS health program (Appendix B Resolution 2006-12). Employees may enroll in any plan offered by CalPERS. The District agrees to contribute monthly an amount up to 100% of the cost for Kaiser Plan for employee only, and an amount up to 50% of the cost of Kaiser plan for dependent coverage. Employees who select a CalPERS health plan that exceeds this contribution shall pay the difference. Employees who select a plan that is less than this contribution shall not be paid the difference.
- B. The District will provide Dental and Vision Insurance. The District will pay the full cost of coverage for employees. Employees may add dependent coverage. The District agrees to pay 50% of the cost of dependent coverage.
- C. During the term of this Agreement, the District and the Union may mutually agree to meet and discuss dental and/or vision benefits provided to employees addressing any changes in providers, coverage changes and/or cost savings.

ARTICLE 11: RETIREMENT PLANS

- A. The District shall maintain retirement benefits in accordance with its current contract with the California Public Employees Retirement Systems (CalPERS).
- B. The District shall pay the District's portion of the contribution to CalPERS. The employee shall pay the employee's portion of the CalPERS contribution.
- C. The District shall match an employee's contribution into the 457 Plan, up to a maximum of \$100 per month for all represented employees.

ARTICLE 12: RETIREE HEALTH BENEFITS

- A. The District will pay 100% of the employee's retiree health care and 50% of the dependent cost of the plan chosen for those employees hired before February 1, 2022. per the District's grandfathered retiree health program (Appendix A – Resolution 2016-13)
- B. **B. Retiree Health Benefit Eligibility for Employees Hired On or After February 1, 2022**
- Employees hired on or after February 1, 2022, shall be eligible for retiree health benefits in accordance with the District's Retiree Health Program (Appendix B – Resolution 2021-33) and applicable provisions of California Government Code Sections 22893 and 20069.
 - To qualify for retiree health benefits, an employee must:
 1. Retire directly from employment with the Cameron Park Community Services District;
 2. Have a minimum of five (5) years of continuous service with the District immediately preceding retirement; and
 3. Have a total of at least ten (10) years of credited CalPERS service at the time of retirement.
 - For purposes of meeting the ten (10) years of credited CalPERS service requirement, up to five (5) years of qualifying service with another CalPERS-covered employer may be combined with the employee's District service pursuant to Government Code Sections 22893 and 20069. Under no circumstances shall an employee be eligible for retiree health benefits with fewer than five (5) continuous years of service with the District or fewer than ten (10) total years of credited CalPERS service.
- C. The District does not contribute to the cost of Dental and/or Vision Insurance for retirees.

ARTICLE 13: WORK RELATED DISABILITY BENEFITS

Represented employees who are disabled from performance of their normal duties as a result of a work-related injury or illness may have their duties modified to accommodate the injury or illness. Such changes in duties will be made on a case-by-case basis as determined by the District in accordance with the law. Employees who are unable to work due to a work-related injury or illness shall be compensated through the worker's compensation carrier. Employees may integrate their sick leave and vacation time to remain whole.

There shall be no diminishment of benefits (medical, Dental & Vision) while on disability. Employees may integrate their sick leave and vacation time to remain whole. While on an approved Disability, employees do not accrue sick leave or vacation hours. Employees on disability should check with CalPERS to determine their service credit eligibility.

A. Eligibility

Employees become eligible for District paid, automatic coverage on their first day of permanent employment.

B. Benefits

Employees are entitled to a maximum of one (1) year of full pay and employment benefits on an approved disability. If an employee's disability is not "permanent and stationary" at the end of one (1) year, the employee may use CTO, vacation, sick leave, or benefits on a coordinated basis with any remaining Workers Compensation benefits up to full pay. Employment benefits will be maintained for employees while receiving Workers Compensation benefits whether or not such

benefits are supplemented by other District leave benefits.

C. Exhaustion of Other Paid Leave

Employees who continue to be medically disabled following a discontinuation of Workers Compensation benefits, and who subsequently exhaust their available CTO, vacation and sick leave, will henceforth pay the District the entire premium amount for continuation of any insurance benefits (Medical, Dental and/or Vision), unless the employee is terminated or retired.

D. District Notice Return to Work Physical

Employees absent due to a work-related disability shall keep the District informed of their condition, treatment, improvement, and expected date of return to duty. When an employee is physically able to resume normal duties, they shall be required to provide the District with their treating physician's verification.

E. State Disability Insurance (SDI)

SDI is provided for all District employees and is paid for by the employee.

**CHAPTER IV
LEAVES AND HOLIDAYS**

ARTICLE 14: GENERAL LEAVE PROVISIONS

- A. The District reserves the right to cancel approved leave if due cause is shown (i.e., staffing shortage, disaster, Act of God, declaration of war) and if notice of cancellation is given at least seventy-two (72) hours prior to the leave commencing. The District shall reimburse employee all lost monies regarding leave including but not limited to non-refundable plane fare, non-refundable room reservation fee, non-refundable cruise fees, non-refundable train fare, etc. covering any costs associated with a vacation/trip insurance secured by an affected employee.

In the event the District cancels an employee's vacation or CTO, the District guarantees that the employee will not lose canceled time due to any restrictions, and that the employee has one (1) calendar year in which to take canceled time.

ARTICLE 15: VACATIONS AND LEAVE OF ABSENCE

- A. Vacation time is designed to compensate employees for time not worked and for the employee to rest. Use of vacation time shall be only up to those hours accrued and must be either scheduled in advance, in accordance with the Vacation Selection Procedure (Section D below), or, by submission of a leave Request Form to the General Manager through the Department Head no later than two (2) weeks prior to leave commencing, except in the case of an emergency.
- B. Accrual of vacation is on a bi-weekly basis in accordance with the following schedule and is

posted to each employee's account at the end of each pay period.

Years of Service	Vacation Accrual
0-59 months	80 hours *available upon passing probation
60 months - 119 months	120 hours
120 months -179 months	160 hours
180 months or more	200 hours

C. Maximum Vacation Accrual

Vacation credits may be accrued to a maximum of twice the employee's accrual rate and will not exceed 240 hours. This District encourages all employees to use their vacation leave to keep balances below the maximum. Once the employee reaches the maximum they will stop accruing vacation hours.

An employee may request to cash out up to 40 hours of unused vacation time per fiscal year if the employee will reach the maximum number of accrued hours within the next 2 months from the date of request. Approval by the General Manager is required.

~~vacation leave to keep balances below the maximum. Once the employee reaches the maximum they will stop accruing vacation hours.~~

~~Vacation hours are not eligible to be cashed out, except at the time of separation.~~

D. Vacation/CTO Selection Procedure

1. Vacation/CTO leave requests should be submitted a minimum of thirty (30) calendar days in advance or as soon as practicable, unless there is an emergency. Vacation and CTO requests are approved based on the scheduling needs and coverage of the District.
2. Employees on scheduled vacation time or CTO may cancel their leave and change it to sick leave, bereavement leave, or industrial injury/disability based on their respective situation.

E. Leave of Absence Without Pay

Temporary Leaves of Absence without pay may be granted by the General Manager for a period not to exceed six (6) months. Leaves of absence for more extended periods must be submitted to the Meet and Confer process. No sick leave or vacation benefits shall accrue to an employee during such periods of absence. The District will make no contribution to retirement, medical or other benefits during that period; however, benefits may be continued upon payment of the total premiums or fees to the District by the employee. Accrued vacation and sick leave shall not be lost by virtue of such approved leave of absence.

- F. The District shall upon employee separation, retirement or death, pay employee or designated beneficiary 100% of accumulated vacation and compensatory time hours on or before the next normal pay period. Any money owed for medical, dental and vision coverage accrued during the leave of absence will be withheld from a final paycheck.

ARTICLE 16: SICK LEAVE

- A. Represented employees shall accrue sick leave at the rate of eight (8) hours per month. Unused sick leave may be accumulated without limit from year to year. Use of sick leave shall be administered in accordance with state law. ~~Unused sick leave may be used for~~ Unused sick leave will be reported to CalPERS as service credits to be applied toward pension credit in the CalPERS pension system upon retirement or separation from the District.
- B. In the event of death of the employee, the District will pay to the employee's designated beneficiary one hundred percent (100%) of accumulated sick leave with a maximum of 960 hours.
- C. A pregnant employee shall be permitted to utilize their accumulated sick leave for illness or disability caused or contributed by pregnancy, miscarriage, abortion, childbirth, or for recovery from any of the foregoing in accordance with federal and state law.
- D. The employee has the right to use any amount of accumulated sick leave for catastrophic illness/accident including those affecting immediate family members. Immediate family shall be defined as: spouse, domestic partner, cohabitant, child, stepchild, grandchild, parent, stepparent, mother-in-law, father-in-law, son-in-law, daughter-in-law, grandparent, great grandparent, brother, sister, half-brother, half-sister, stepsibling, brother-in-law, sister-in-law, aunt, uncle, niece, nephew, and/or first cousin (that is, a child of an aunt or uncle).

ARTICLE 17: COMPENSATORY TIME OFF

- A. When an employee works overtime, they have the option of either getting paid at one and one-half (1.5) times their base hourly rate or receiving compensatory time off (CTO) hours at a rate of one and one-half (1.5) times the overtime hours worked.
- B. All CTO must be used by the end of the fiscal year or will be automatically paid out in the month of June.
- C. Employees may accrue a maximum of 120 hours of CTO in a fiscal year.
- D. Any overtime hours worked over a normal shift (8, 9 ~~or 10~~ hours) within a pay period may be used for flex time in the same pay period, as straight time to complete a forty (40) hour week or eighty (80) hour pay period.

ARTICLE 18: EDUCATIONAL LEAVE/REIMBURSEMENT

- A. Educational leave may be taken for the purpose of attending classes directly related to the employee's present position or to a position within the District service with preapproval from the General Manager.
1. One Hundred percent (100%) of all tuition, registration, school fees, lab fees and/or

books (paid leave time is not included) shall be paid by the District, after completion of Article 18B below, for a maximum of \$\$1,500.00 per fiscal year, per employee.

- B. Employees shall be eligible for educational leave and/or reimbursement after passing their initial probationary period.
- C. Requests for educational leave and/or reimbursement for educational plans must be submitted and approved by the General Manager at least thirty (30) calendar days in advance of starting a program/class.
- D. Requests for educational leave will be granted on a first-come, first-serve basis. Seniority shall be a determining factor only when educational leave requests are submitted simultaneously. The General Manager must pre-approve all requests, and will be based on the needs of the business.
- E. No individual employee may take more than one hundred (100) hours of educational leave per fiscal year. Educational leave is not a sold block of time off. It is incremental and the employee may off-shift or back fill using vacation or CTO with the preapproval of the General Manager.
- F. Training required by the District shall not count against an employee's maximum educational leave benefit.
 - 1. District Required Training: Such education or training which may be required by the District as a condition of continued employment in the employee's present position shall be paid directly by the District, and shall take place on District time, as approved by the General Manager.
- G. The District shall reimburse employees pursuant to Section A.1 above for the tuition and necessary materials listed above upon successful completion with a grade of C or better for the following approved degree programs and/or courses/classes. The following are illustrative only.
 - 1. Any higher level of education, such as college/tech school, courses related to any classification at the District.
- H. Employees shall continue to accrue all pay and benefits while on educational leave.
- I. Employees will be reimbursed within thirty (30) calendar days of turning in all required paperwork and documentation (Course description, copies of all itemized receipt with payment method, documentation of grades, etc.).

ARTICLE 19: UNION RELEASE TIME

- A. One (1) District Union Steward shall be granted reasonable paid release time to represent Union members during the Grievance Procedure, Disciplinary Action Process, Appeals Procedure and any meeting covered under the employees' Weingarten Rights. This does not include the Business Agent and they may attend with the Union Steward.
- B. During a scheduled meet and confer session, as many as two (2) union members may be granted paid release time from a regularly scheduled shift without loss of compensation or other benefits for the period beginning thirty (30) minutes before and not more than thirty (30) minutes after any scheduled meet and confer session. Such paid release time shall include reasonable travel time

to and from the employee's duty location and the scheduled meeting location.

- C. Employee schedules shall be flexible to minimize any overtime impact to the District for the represented employee's participation in Union Business Leave.

ARTICLE 20: BEREAVEMENT LEAVE

- A. Employees shall be eligible for up to forty (40) hours of leave without loss of pay for the purpose of arranging for and attending the funeral of a member of the immediate family and/or for the purpose of coping with the emotional consequences of death in the immediate family. Employees shall certify to the District their relationship to the deceased and provide a written request submitted to their immediate Supervisor. For the purposes of this section, immediate family includes spouse, child, mother, father, grandchild, grandmother, grandfather, mother-in-law, father-in-law, sister, brother, sister-in-law, brother-in-law, daughter-in-law, son-in-law, or any other person with whom the employee co-habits. Vacation or CTO benefits and/or leaves of absence may also be available if additional time away is required and can be accommodated by the District. For purposes of this section, a step relative of any of the relatives listed above shall be treated in the same manner as the listed relatives. To be current and in compliance with state and federal law.

ARTICLE 21: JURY DUTY/COURT LEAVE

- A. Members summoned for jury service will be released from scheduled duty without loss of pay for those periods they are required to be present at the courthouse. Jury duty fees shall be reimbursed to the District.
- B. To receive pay for work time lost, the employee must provide the District with a statement signed by an official of the court, certifying the employee's service as a juror or appearance in court for that purpose, the date or dates of attendance, and the time released from attendance.
- C. Employees required to make any court appearance on behalf of the District shall be compensated at their regular rate of pay for their hours of time in court and travel expenses.

ARTICLE 22: HOLIDAYS

- A. District holidays are eight (8) hours of holiday pay. Employees who benefit from a 9/80 ~~or 4/10~~ schedule will only receive eight (8) hours of holiday pay and the additional hours to make up the difference of their normal shift will be either unpaid, vacation or CTO. Sick leave cannot be used to offset the hours on a holiday.
- B. Any requested day or days off, prior to and after a holiday must pre-approved by the General Manager in order for that holiday to be paid.
- C. The District shall observe official holidays in accordance with the following designated holiday schedule. Employees who work on any of the following holidays shall be compensated at one and a half (1.5 hours) times their hourly rate of pay for actual holiday hours worked.

1. New Year's Day - January 1st
2. Martin Luther King's Birthday- 3rd Monday in January

3. Lincoln's Birthday- February 12th
4. President's Day- 3rd Monday in February
5. Memorial Day - Last Monday in May
6. Juneteenth – June 19
7. Independence Day- July 4th
8. Labor Day - First Monday in September
9. Indigenous Peoples Day - Second Monday in October
10. Veteran's Day- November 11th
11. Thanksgiving Day- 4th Thursday in November
12. Day after Thanksgiving- Fourth Friday in November
13. Christmas Eve Day- December 24
14. Christmas Day - December 25th
15. Personal Days (two per year) (Can be used by the hour, 16 hours total, and cannot be carried over to the next calendar year, nor paid out upon separation)

B.

C. Any employee that works on a holiday has the option to be paid at the overtime rate or take equal compensatory time off.

D. D. Holidays that fall on a Saturday are observed on the Friday before and holidays that fall on a Sunday are observed on the Monday after the holiday.

E. E. The District will provide paid holiday time for the following:

~~Time off~~ The 7 days starting at Christmas Eve through New Years Day (~~annual calendar in Appendix D~~) (December 24, 25, 26, 29, 30, 31 January 1) beginning in the Calendar year 2026 and for the term of this MOU.

~~2025—December 24, 25, 26, 29, 30, 31, January 1~~

CHAPTER V HOURS, SCHEDULES AND STAFFING

ARTICLE 23: DUTY HOURS AND SCHEDULE

- A. The District may require employees to work flexible work schedules consistent with District policy, District events, and weather.
- B. All employees shall be provided with a meal period of not less than thirty (30) minutes nor more than one (1) hour, which shall be scheduled in the middle of the workday. Additional mealtimes shall be provided for any time worked over twelve (12) hours.
- C. Formal breaks shall be provided as close to the mid-point of each four (4) hour work period for a period of fifteen (15) minutes each.

ARTICLE 24: STANDBY/CALL IN PAY

- ~~A.~~ Employees may be placed on Standby status by the District. Standby shall be for a period of not less than 8 hours. Employees on Standby shall be ready and able to come to work at any time during the Standby period. Employees on Standby shall be reachable by cell phone and remain in close geographic proximity to the District. An employee placed on Standby shall be compensated three (3) hours of straight time pay for every 8 hours of assigned Standby.

Employees on Standby who are called into work shall receive a minimum of two (2) hours based on the California Industrial Leave wage and hour law in addition to Standby pay.

CHAPTER VI PROBATION, PROMOTION, GRIEVANCE, AND DISCIPLINE

ARTICLE 25: PROBATIONARY PERIODS FOR NEWLY HIRED EMPLOYEES

- A. ~~All new~~ District employees covered by this MOU shall serve a twelve (12) month probationary period.
- B. For seniority and benefit purposes, the District will use the initial date of hire minus any unpaid leave an employee may have.

ARTICLE 26: ~~PROMOTION~~ POSITION OPENINGS

- ~~B.~~ A. All notices regarding vacancies shall be posted for a minimum of seven (7) calendar days on all District bulletin boards prior to any outside applicants being interviewed.
- ~~C.~~ B. When ~~promotional~~ vacancies become available, reasonable efforts will be made to fill these positions internally.

ARTICLE 27: GRIEVANCE PROCEDURE

A. Purpose

The Union and the District agree to work together to solve grievances at the lowest level possible, in an orderly manner within a reasonable time. To provide methods of administering employee-employer relations through the establishment of uniform and orderly methods of communication between employees and the District.

B. Policy

1. Any employee has the right to file a grievance free of fear from intimidation, or coercion from any party.
2. Grievances may be initiated by the employee, or by the Union representative on the employee's behalf.
3. The Union 's first contact regarding the job and working conditions is with the employee's Supervisor. The Supervisor shall attempt to settle grievances informally at this level. The grievant has the right to be present at any meeting with the District without the loss of pay or benefits. The employee representative selected by the grievant shall have the same right to be present without loss of pay or benefits.

C. Definition

A grievance is a claim, charge, or dispute involving the following:

1. The interpretation or application of any District rule, regulation, policy or procedure affecting an employee's wages, hours, or other terms and conditions of employment.
2. The interpretation or application of the provisions of this MOU.
3. In response to disciplinary action, progressive discipline and skelly decisions.

D. Procedural Due Process

Prior to any removal of an employee for cause, the District must follow the Disciplinary Action process as described in Article 28 of this MOU.

E. Grievance by Union

A grievance filed by the Union must bear the signature of a Union steward (electronic signature is acceptable).

F. Time to File

Failure to process a timely grievance, as spelled out below, shall act as a bar to the claim alleged. The time limits specified at any step in the procedure may be extended in any specific instance by mutual agreement of the District and the Union representative.

G. Steps of the Grievance Procedure

1. The grievant and Union Steward shall discuss the grievance in an informal fashion with the person designated in charge, in a good faith effort, to resolve the grievance prior to the formal step. This meeting must be scheduled within fifteen (15) calendar days in which the grievant (employee or Union representative) knows, or in the exercise of reasonable diligence should have known, of the event giving rise to the grievance.
2. If the grievance is not settled at step 1 (informal step), the grievance shall then be presented to the Department Head in writing by the Union Steward within fifteen (15) calendar days of the informal meeting. The grievance should state the violation and the suggested remedy. The Department Head shall have fifteen (15) calendar days to reply in writing. If the reply is not submitted by the Department Head in fifteen (15) calendar days, or if there is no reply, then the grievance may be appealed to Step 2. If the grievance is settled to everyone's satisfaction, then the basis for settlement shall be noted and acknowledged accordingly.
3. If the grievance is not settled in step 2, then it shall be presented in writing by the Union steward to the General Manager within fifteen (15) calendar days of receipt of the reply. The General Manager shall meet with the grievant and the Union steward at the earliest administratively convenient date, but in no case longer than thirty (30) calendar days after it is presented to them. The General Manager shall provide an answer in writing to the grievant and the Union Steward within fifteen (15) calendar days after conclusion of the meeting.
4. If the grievance is not settled at step 2, the Union Steward may appeal to the District Board of Directors. Upon receipt of the Union Steward's written request for appeal of

the disciplinary action, the Board of Directors shall meet with the employee and the Union Steward at the earliest administratively convenient date, but in no case longer than thirty (30) days after it is presented to them. The Board of Directors shall provide an answer in writing to the employee regarding the appeal fifteen (15) calendar days after the conclusion of the meeting. The Board of Directors decision will be final.

ARTICLE 28: DISCIPLINARY ACTION PROCESS AND APPEALS PROCEDURES

- A. As used herein, "disciplinary action" or "action" means verbal, written reprimand, reduction of classification, or pay step, suspension, demotion, termination or other action having disciplinary effect.
- B. Any employee may be reduced in classification or pay step, suspended, demoted, terminated, or otherwise disciplined by notifying the employee of the action in writing, pending the service upon them of a notice of intent to discipline and completing the Skelly process.
- C. The illustrations of unacceptable conduct cited below are intended to provide specific and exemplary reasons for initiating disciplinary action, and to alert employees to the more common types of employment conduct violations. However, because conditions of human conduct is unpredictable, no attempt has been made to establish a complete and exhaustive list herein.
 - 1. Fraud in securing employment.
 - 2. Insubordination during work hours.
 - 3. Under the influence of alcohol, legal drugs, prescription drugs that cause impairment or illegal drugs while on duty.
 - 4. Manufacture, possession, sale or use of illegal controlled substances, or abuse of legal controlled substances.
 - 5. Absence without excused leave.
 - 6. Willful violation of any of the rules set forth in the policies and procedures manuals of the District.
 - 7. Unlawful physical altercation while on duty.
 - 8. Theft of District property.
 - 9. Any act or conduct that is discriminatory toward another person's race, color, national origin, age, sex, (including sexual harassment, marital status or pregnancy condition), sexual orientation, or religious beliefs.

D. Disciplinary Action Documentation

The District will employ the use of the following forms when dealing with disciplining employees. Progressive steps of discipline are a guideline and not a right:

- 1. Counseling Memo: This form is used by supervisors and officers of the District to notify personnel that a specific behavior is unacceptable and could result in disciplinary action if continued. The Counseling Memo is retained in the employee's personnel file for three (3) months. It is simply used to document, in writing, a counseling session held between a supervisor and an employee.
- 2. Notice of Disciplinary Action: This form is used to document disciplinary action following the completion of a pre-disciplinary ("Skelly") hearing. The Notice of Disciplinary Action may serve to document a suspension, demotion in step or

classification, termination, or any other form of disciplinary action. The Notice of Disciplinary Action is kept in the employee's personnel file with the result of the Skelly hearing.

E. Disciplinary Action Process

The following procedure is hereby established for disciplinary action taken by the District against Union represented employees:

1. Emergency Suspension: Notwithstanding any provision of this article, an employee against whom disciplinary action is to be taken may be immediately suspended, with pay, upon verbal notification to employee and immediate written notification to the Union representative, pending a notice of intended disciplinary action and a pre-disciplinary hearing when it is in the best interest of the District.
2. Prior to the proposed imposition of disciplinary action, excluding verbal and written reprimand, the District shall give written notice to the employee. The written notice of intended disciplinary action shall be personally delivered to the employee and a copy sent to the Union Representative. The affected employee will be given the opportunity to request a pre-disciplinary hearing within ten (10) business days or waive such right to this pre-disciplinary hearing. The contents of the written notice shall include, but need not be limited to, the following:
 - a. A statement in ordinary and concise language outlining in detail the specific violations of District rules, regulations, ordinances, or any state or federal law that the employee is alleged to have violated.
 - b. The contemplated disciplinary action and the reason(s) for that specific action.
 - c. Copies of all material pertaining to the charges including, but not limited to, tapes, recordings, reports, memorandums, transcripts, witness statements, and all other evidence.
 - d. A complete statement of the employee's rights and responsibilities as they pertain to the Disciplinary Action Process and Appeals Procedure.
3. Within ten (10) business days from the service of the notice of intent to discipline, the employee must request a pre-disciplinary or "Skelly" hearing pursuant to Skelly vs. State Personnel Board (1975) 15 cal.3d 194, 124 Cal.Rptr. 14. The employee has the right to be represented by an attorney (at their expense), Union Steward or other representative of their choice in all stages of the Disciplinary Action Process.
4. Within ten (10) business days following the pre-disciplinary hearing, if disciplinary action is still contemplated, the General Manager shall serve upon the employee a Notice of Disciplinary Action, if they still intends to proceed with disciplinary action.

F. Appeal of Disciplinary Action - Binding Arbitration

All employees in the Bargaining Unit, and having successfully completed the applicable probationary period, shall have the right to appeal any form of punitive or disciplinary action affecting the employee including, but not limited to, termination, demotion, suspension, and written reprimands.

1. Within fifteen (15) calendar days after receipt of the Notice of Disciplinary Action. Disciplinary actions may be appealed to arbitration. Notice of the appeal must be filed with the CPCSD General Manager. If the employee fails to file a notice of appeal within this time period, the disciplinary action shall become final and there shall be no further appeal.
2. The decision of the arbitrator shall be final and binding on the parties. No appeal or review of the arbitrator's decision by Writ or other mechanism before any court, administrative tribunal or any other forum on any legal theory or basis shall be possible.
3. Appeals of disciplinary actions to arbitration shall be pursuant to the following procedure:
 - a. An appeal of a disciplinary action is a complaint of a permanent employee of whether there was cause for the disciplinary action taken against the employee.
 - b. The parties to the discipline hearing will select the arbitrator and shall be mutually agreed upon.
 - c. The employee shall be entitled to appear personally at the hearing and produce evidence.
 - d. The fees and expenses of the arbitrator, a court reporter and transcript if required by the arbitrator, shall be shared equally by the parties. Employees should check with the Union to see if any fees/expenses are covered by the Union.

CHAPTER VII

MISCELLANEOUS PROVISIONS

ARTICLE 29: EXPOSURE TO CONTAGIOUS DISEASES IN THE COURSE AND SCOPE OF EMPLOYMENT

- A. The District will pay the cost of any co-payment incurred by an employee who receives baseline screening for Hepatitis B, Tuberculosis, COVID and AIDS related diseases through the employee's primary health care plan. Further, the District will pay the cost of any co-payment incurred by an employee who receives vaccinations against Hepatitis B, Tuberculosis, COVID and Influenza through the employee's primary health care plan. If baseline screenings and/or vaccinations are not covered under the employee's primary health care plan, the District will pay one-hundred percent (100%) of the cost of such screenings and vaccinations.
- B. The District will, as soon as possible, notify the Union representative of all exposures, work related accidents, and/or incidents.

ARTICLE 30: SAFETY

- A. The District shall continue to provide for the safety of employees during the hours of their employment. In this regard, the District agrees that it will receive and consider written recommendations with respect to unsafe working conditions from any employee or the Union. d Both the employees and the Union agree that they will afford their safety recommendations and ideas to the District in an effort to resolve issues quickly.
- B. The District shall immediately make all reasonable efforts to correct all unsafe conditions brought to its attention by the Union and employees.

- C. The District shall hold at least one monthly safety meetings with employees.
- D. All equipment provided and maintained by the District shall be safe and adequate for its normal and intended use.

ARTICLE 31: SENIORITY

- A. The District shall establish a seniority list of regular status employees in the Bargaining Unit which shall be updated by the District by January 1st of each year and immediately be posted on the bulletin board of each district work location for thirty (30) days.
- B. District seniority shall be based on total unbroken service time of employees at the District. The actual date of hire shall be used for this determination. Unpaid leave of absence will be deducted from employees' service time.
- C. In the event two or more people are hired on the same calendar date, seniority in the District shall be determined by lottery.

ARTICLE 32: REDUCTION IN FORCE

- A. The Union and the District shall make every reasonable effort to cooperate and to avoid economic or other circumstances which would require a reduction in District staffing.
- B. Reduction in Force –
 - All part-time, seasonal, contractors, consultants and/or extra help will be separated from employment prior to any full-time position.
 - All represented employees retain the right to "bump down" into Bargaining Unit positions if a reduction in force takes place. The employee's seniority with the District will be the sole determining factor regarding "bump down rights" in such an instance. The specific position the Union employee bumps down into will be determined pursuant to the employee's meeting specific job description minimum qualifications as defined in the job description.
- C. The District will not hire part-time or grant-funded employees to fill or replace positions where lay-offs have occurred.

ARTICLE 33: MILEAGE REIMBURSEMENT

- A. In the event an employee is required to use their personal automobile on authorized District business, including inter-District travel or paid training, they shall be reimbursed at the current approved IRS rate per mile. Employees are to submit such reimbursement requests at the end of each month in which required travel occurred. The request shall contain the date of travel, purpose and mileage for each complete trip. Employees must complete the District mileage form and turn it in to their supervisor.

ARTICLE 34: BOARD PACKETS

- A. Board of Directors agenda packets are available on the District website at www.cameronpark.org and by signing up for Board of Directors agenda notifications on the District website.

ARTICLE 35: NO STRIKE

- A. The District and the Union recognize and acknowledge that the work performed by employees in this bargaining unit is imperative to the quality of life of citizens in the District.
- B. The District agrees that there will be no lock-out of employees, and the Union agrees that there will be no strike for the life of this MOU.

ARTICLE 36: BLOOD DONATION AND VOTING

- A. Each represented employee shall be allowed to receive up to two (2) hours paid time off to donate blood up to and including four (4) times a year. The employee's Department Head shall approve in advance and may require verification of donation.
- B. Each represented employee shall be allowed to receive up to one (1) hour paid time off for the purpose of voting when there is no alternate option to vote outside of the employees normal working hours. Employees must provide documentation to their supervisor for approval a minimum of the (10) business days prior to the election.

ARTICLE 37: GENERAL REOPENER

- A. Both parties to this MOU shall have the ability to request to reopen any section of this MOU on issues/concerns that may arise during the term of this MOU. Should either party want to reopen a section of this MOU, the parties must mutually agree to meet in good faith. No change(s) to this MOU shall be made without the mutual agreement and ratification of both parties.

ARTICLE 38: SIGNATURES

This Memorandum of Understanding is hereby executed by the District/ Union representatives whose signatures appear below on behalf of their respective organizations.

For the District:

For Union;

Mark Hornstra
General Manager

Tina Acree, Business Agent

Date:

Date:

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CAMERON PARK COMMUNITY SERVICES DISTRICT
AND AFSCME Council 57, Local 1
July 1, 2026 - June 30, 2030

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CHAPTER I
RECOGNITION AND ADMINISTRATIVE MATTERS

ARTICLE 1: PREAMBLE AND RECOGNITION

- A. This Memorandum of Understanding (MOU) is entered into by the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Local 1, hereinafter referred to as the "Union" and the Cameron Park Community Services District, hereinafter referred to as the "District." It is the intent and purpose of this MOU to set forth the understanding of the parties regarding, but not limited to, matters relating to the wages, hours, and terms and conditions of employment between employees represented by the Union and the District.
- B. For the purpose of meeting and conferring in accordance with the Myers-Milius-Brown Act (MMBA), the Union is formally recognized as the exclusive representative of all the following job classifications:
- Accounting Specialist I/II
Administrative Services Analyst
Administrative Services Coordinator
CC&R Compliance Officer
Maintenance Worker I/II
Recreation Coordinator
Recreation Supervisor
- C. The parties to this MOU agree that neither shall discriminate against any person in the administration of this agreement on the basis of race, color, ancestry, religion, sex, age, national origin, sexual orientation, and/or in accordance with the state and federal law.
- D. The desire of this MOU is to create a mutually beneficial relationship between the employees represented by the Union and the District, relating to mutual respect in the workplace, healthy and safe work environment, positive and constructive communication in the workplace, professional behavior, employee development and economic growth of the District.

ARTICLE 2: EMPLOYEE RIGHTS

- A. Notwithstanding the provisions of this agreement, employees shall retain all rights provided for in Government Code 3500.
- B. For the purpose of this MOU, the terms "employee" and "Personnel" shall refer exclusively to those employees who are in classifications represented by the Union.

Joint Union and Management - Cooperation Clause

The Union recognizes its obligation to cooperate with the District to assure service of the highest quality and efficiency to the community, constant with its obligations to the workers it represents. The District and the Union affirms the principle that harmonious labor - management relations are to be practiced, adhered to and promoted at all times to maintain this harmony. Meaning both parties will approach communication and problem solving with respect, professionalism and integrity.

Payroll Deductions

The District agrees to make payroll deductions according to the terms and conditions of the signed authorization card to deduct membership dues and assessments as levied by AFSCME Council 57, Local 1. AFSCME will hold the District harmless from any claims on account of any such deductions.

Public Employees Organized to Promote Legislative Equality (P.E.O.P.L.E)

The District agrees to allow voluntary payroll deductions according to the terms and conditions of the authorization to deduct P.E.O.P.L.E contributions.

ARTICLE 3: POLICIES AND PROCEDURES**A. Advance Notice**

Whenever the District changes any policies, procedures, work rule and/or any directive employees are to comply with, AFSCME, absent an emergency, will be given written notice at least fifteen (15) calendar days before the effective date of the change. This notice is provided in order for AFSCME to discuss the changes with the District before they become effective. If AFSCME does not respond within the fifteen (15) calendar day period, the opportunity to discuss these changes will be waived by AFSCME. If AFSCME responds within the fifteen (15) calendar day period that they wish to meet and discuss the change, the meeting shall be held within fifteen (15) calendar days of the request, unless the parties mutually agree, in writing, to extend the deadline. Policies or procedures that affect terms and conditions of employment are subject to negotiations.

Copies of all District Policies and Procedures, Rules and Regulations shall be made available to all employees of the District upon initial employment and throughout their term of employment. The MOU will be followed and overrides District Policy; however, when the MOU is silent District policy will prevail.

ARTICLE 4: BENEFITS AND WAIVER CLAUSE

- A. The parties further agree that all terms and conditions of this MOU, whether stated herein or incorporated by reference, shall be maintained and continue for the life of this agreement, except in case of severe financial hardship, in which case, the Board and the Union agree to meet and confer over the impact to the District, employees and the effects of the MOU.
- B. All wages, hours, and other terms and conditions of employment shall be maintained and remain unchanged until a successor MOU is entered into between the District and the Union.
- C. If any article or provision of this agreement or any portion thereof, or the application of such to any person or circumstance is inconsistent with applicable law or is otherwise held to be invalid by a court of competent jurisdiction, the remainder of this agreement or the application of such portion to persons or circumstances other than those as to which it is held invalid shall not be affected.

Based on the specific provisions of California Assembly Bill Number 119 which require public employers to provide the exclusive representative of employees' mandatory access to new employee orientations. The following serves as an outline for the structure, time, and manner of the access provided to this exclusive representative.

The terms are as such:

1. The District will hold a New Employee/Benefits Orientation for all new employees hired to the District.
2. As required by AB119, the District will provide not less than 10 calendar days' notice in advance of the Benefits Orientation date to the AFSCME Business Agent and President (or designated back-up).
3. AFSCME will have up to one hour of paid time to meet with their new members privately at the Orientation. The District shall provide a conference/classroom for this meeting.
4. The District shall provide to the AFSCME Business Agent and designated Administrative Assistant the full name, job title, department, work location, work telephone number, home telephone number, work cellular number, personal cellular telephone number, work email address, personal email address, and home address of any new employee within 30 calendar days of hire or by the first pay period of the month following the employee hire date.
5. The District will provide the AFSCME Business Agent and designated Administrative Assistant with the information in item 4 above, every 90 days for all AFSCME represented employees.

ARTICLE 5: SUCCESSOR CLAUSE

- A. This agreement shall be binding upon any organization which, during the term of this agreement, succeeds, absorbs and/or takes over the District as it is currently established. All rights and benefits for current and former employees covered by this MOU will be honored and kept in perpetuity.

ARTICLE 6: TERM OF AGREEMENT

- A. The terms and conditions of this Memorandum of Understanding (MOU) are effective the date this document is fully executed and shall remain in full force and effect until June 30, 2030; and shall remain in full force and effect year to year, thereafter, unless either party gives written notice of their intent to alter, amend, or modify this MOU not more than one hundred and eighty (180) days or less than sixty (60) days to the expiration date of this MOU.

CHAPTER II COMPENSATION

ARTICLE 7: SALARY

- A. Employees shall be compensated in accordance with the provisions of this agreement and the California Department of Industrial Relations.
- B. Employees shall be compensated pursuant to Appendix A. Each job classification is assigned a salary range and employees in each job classification shall be compensated accordingly.
- C. Employees will receive a step increase every year of completed service until the employee reaches top step. Employees on unpaid leave will not receive credit for the time they are not at work.
- D. If the employee is on a formal Performance Improvement Plan (PIP), the employee will not receive the step increase at their annual anniversary date. Upon successful completion of the PIP, the employee will receive their step increase.

E. Salary Increases

The District shall increase wages per the Salary Wage Scale for the positions listed in this MOU on the District's website by three (3%) per year on July 1 of each year for the term of this agreement. The wage increase will be effective beginning the first full pay period occurring after July 1.

ARTICLE 8: OVERTIME COMPENSATION

- A. All hours worked, which exceed the employee's regular shift (5/8 or 9/80), shall be considered overtime and shall be compensated at a rate of one and one-half (1.5) times the employee's normal rate of pay, up to fifty-six (56) hours and then at two (2) times the employee's normal rate of pay. The District may require employees to work flexible work schedules to reduce the need for overtime pay.
 - 1. Overtime for a 5/8 schedule is in excess of 8 hours a day and 40 hours a week.
 - 2. Overtime for a 9/80 schedule is in excess of the normal 8- or 9-hour day and in excess of 80 hours in a pay period.
- B. Employees shall be paid a minimum of two (2) hours, at the overtime rate, for each callback received during non-duty hours.
- C. Pursuant to Article 17, employees may reserve the right to take compensatory time off in lieu of overtime pay. The compensatory time off hours will equal the amount of overtime hours that would have been paid. (example the employee worked 2 hours of overtime equaling 3 hours of pay or 3 hours of compensatory time). When the compensatory time is taken it will be paid as straight time.

ARTICLE 9: WORK ATTIRE, UNIFORMS, BOOT ALLOWANCE, EAP, etc.

- A. All Office Staff are expected to wear business casual attire (jeans are acceptable with no holes, frayed edges or excessive wear/tear) and provide a professional appearance at all times.
- B. All Maintenance staff are required to wear appropriate safety clothing for working with chemicals, machines, equipment, pools, etc. to maintain a safe work environment.
- C. If a uniform is required by the District, such uniform will be provided and replaced by the District at no cost to the employee.
- D. All required safety clothing/equipment (i.e. safety glasses, caps/hats for shade, etc.) shall be provided by the District at no cost to the employee.
- E. The District may require employees to purchase and wear steel toe boots for safety. Employees required to purchase steel toe boots shall be reimbursed a maximum of \$200.00 per fiscal year or when determined replacement is required for safety compliance.
- F. The District provides an Employee Assistance Program (EAP) for Employee and dependents. The District will cover the cost of the EAP benefit.

- G. The District will provide the option to all employees for a Flexible Spending Accounts (FSA) (IRS Code 125) with a start date no later than January 1, 2025. The District will provide FSA accounts for health care and childcare. The District will cover all the administrative costs for providing this benefit.
- H. The District will provide District email addresses for all full-time employees. All District business and communications through email shall be done using District email addresses.
- I. The District will provide cell phones to all employees that need them in the workplace. Employees are not expected to use their personal cell phone to conduct District business or download applications. District cell phones that are provided to employees for District business are to be used during an employee's assigned shift. Communications with employees outside of their assigned shift hours regarding District business will be considered overtime and charged as such on their respective timecards.

CHAPTER III HEALTH AND RETIREMENT PLANS

ARTICLE 10: HEALTH PLANS: MEDICAL, VISION AND DENTAL

- A. The District participates in the CalPERS health program (Appendix B Resolution 2006-12). Employees may enroll in any plan offered by CalPERS. The District agrees to contribute monthly an amount up to 100% of the cost for Kaiser Plan for employee only, and an amount up to 50% of the cost of Kaiser plan for dependent coverage. Employees who select a CalPERS health plan that exceeds this contribution shall pay the difference. Employees who select a plan that is less than this contribution shall not be paid the difference.
- B. The District will provide Dental and Vision Insurance. The District will pay the full cost of coverage for employees. Employees may add dependent coverage. The District agrees to pay 50% of the cost of dependent coverage.
- C. During the term of this Agreement, the District and the Union may mutually agree to meet and discuss dental and/or vision benefits provided to employees addressing any changes in providers, coverage changes and/or cost savings.

ARTICLE 11: RETIREMENT PLANS

- A. The District shall maintain retirement benefits in accordance with its current contract with the California Public Employees Retirement Systems (CalPERS).
- B. The District shall pay the District's portion of the contribution to CalPERS. The employee shall pay the employee's portion of the CalPERS contribution.
- C. The District shall match an employee's contribution into the 457 Plan, up to a maximum of \$100 per month for all represented employees.

ARTICLE 12: RETIREE HEALTH BENEFITS

- A. The District will pay 100% of the employee's retiree health care and 50% of the dependent cost of the plan chosen for those employees hired before February 1, 2022. per the District's grandfathered retiree health program (Appendix A – Resolution 2016-13)
- B. Retiree Health Benefit Eligibility for Employees Hired On or After February 1, 2022

- Employees hired on or after February 1, 2022, shall be eligible for retiree health benefits in accordance with the District's Retiree Health Program (Appendix B – Resolution 2021-33) and applicable provisions of California Government Code Sections 22893 and 20069.
- To qualify for retiree health benefits, an employee must:
 1. Retire directly from employment with the Cameron Park Community Services District;
 2. Have a minimum of five (5) years of continuous service with the District immediately preceding retirement; and
 3. Have a total of at least ten (10) years of credited CalPERS service at the time of retirement.
- For purposes of meeting the ten (10) years of credited CalPERS service requirement, up to five (5) years of qualifying service with another CalPERS-covered employer may be combined with the employee's District service pursuant to Government Code Sections 22893 and 20069. Under no circumstances shall an employee be eligible for retiree health benefits with fewer than five (5) continuous years of service with the District or fewer than ten (10) total years of credited CalPERS service.

C. The District does not contribute to the cost of Dental and/or Vision Insurance for retirees.

ARTICLE 13: WORK RELATED DISABILITY BENEFITS

Represented employees who are disabled from performance of their normal duties as a result of a work-related injury or illness may have their duties modified to accommodate the injury or illness. Such changes in duties will be made on a case-by-case basis as determined by the District in accordance with the law. Employees who are unable to work due to a work-related injury or illness shall be compensated through the worker's compensation carrier. Employees may integrate their sick leave and vacation time to remain whole.

There shall be no diminishment of benefits (medical, Dental & Vision) while on disability. Employees may integrate their sick leave and vacation time to remain whole. While on an approved Disability, employees do not accrue sick leave or vacation hours. Employees on disability should check with CalPERS to determine their service credit eligibility.

A. Eligibility

Employees become eligible for District paid, automatic coverage on their first day of permanent employment.

B. Benefits

Employees are entitled to a maximum of one (1) year of full pay and employment benefits on an approved disability. If an employee's disability is not "permanent and stationary" at the end of one (1) year, the employee may use CTO, vacation, sick leave, or benefits on a coordinated basis with any remaining Workers Compensation benefits up to full pay. Employment benefits will be maintained for employees while receiving Workers Compensation benefits whether or not such benefits are supplemented by other District leave benefits.

C. Exhaustion of Other Paid Leave

Employees who continue to be medically disabled following a discontinuation of Workers Compensation benefits, and who subsequently exhaust their available CTO, vacation and sick leave, will henceforth pay the District the entire premium amount for continuation of any insurance

benefits (Medical, Dental and/or Vision), unless the employee is terminated or retired.

D. District Notice Return to Work Physical

Employees absent due to a work-related disability shall keep the District informed of their condition, treatment, improvement, and expected date of return to duty. When an employee is physically able to resume normal duties, they shall be required to provide the District with their treating physician's verification.

E. State Disability Insurance (SDI)

SDI is provided for all District employees and is paid for by the employee.

**CHAPTER IV
LEAVES AND HOLIDAYS**

ARTICLE 14: GENERAL LEAVE PROVISIONS

- A. The District reserves the right to cancel approved leave if due cause is shown (i.e., staffing shortage, disaster, Act of God, declaration of war) and if notice of cancellation is given at least seventy-two (72) hours prior to the leave commencing. The District shall reimburse employee all lost monies regarding leave including but not limited to non-refundable plane fare, non-refundable room reservation fee, non-refundable cruise fees, non-refundable train fare, etc. covering any costs associated with a vacation/trip insurance secured by an affected employee.

In the event the District cancels an employee's vacation or CTO, the District guarantees that the employee will not lose canceled time due to any restrictions, and that the employee has one (1) calendar year in which to take canceled time.

ARTICLE 15: VACATIONS AND LEAVE OF ABSENCE

- A. Vacation time is designed to compensate employees for time not worked and for the employee to rest. Use of vacation time shall be only up to those hours accrued and must be either scheduled in advance, in accordance with the Vacation Selection Procedure (Section D below), or, by submission of a leave Request Form to the General Manager through the Department Head no later than two (2) weeks prior to leave commencing, except in the case of an emergency.
- B. Accrual of vacation is on a bi-weekly basis in accordance with the following schedule and is posted to each employee's account at the end of each pay period.

Years of Service	Vacation Accrual
0-59 months	80 hours *available upon passing probation
60 months - 119 months	120 hours
120 months -179 months	160 hours

180 months or more	200 hours
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C. Maximum Vacation Accrual

Vacation credits may be accrued to a maximum of twice the employee's accrual rate and will not exceed 240 hours. This District encourages all employees to use their vacation leave to keep balances below the maximum. Once the employee reaches the maximum they will stop accruing vacation hours.

An employee may request to cash out up to 40 hours of unused vacation time per fiscal year if the employee will reach the maximum number of accrued hours within the next 2 months from the date of request. Approval by the General Manager is required.

D. Vacation/CTO Selection Procedure

1. Vacation/CTO leave requests should be submitted a minimum of thirty (30) calendar days in advance or as soon as practicable, unless there is an emergency. Vacation and CTO requests are approved based on the scheduling needs and coverage of the District.
2. Employees on scheduled vacation time or CTO may cancel their leave and change it to sick leave, bereavement leave, or industrial injury/disability based on their respective situation.

E. Leave of Absence Without Pay

Temporary Leaves of Absence without pay may be granted by the General Manager for a period not to exceed six (6) months. Leaves of absence for more extended periods must be submitted to the Meet and Confer process. No sick leave or vacation benefits shall accrue to an employee during such periods of absence. The District will make no contribution to retirement, medical or other benefits during that period; however, benefits may be continued upon payment of the total premiums or fees to the District by the employee. Accrued vacation and sick leave shall not be lost by virtue of such approved leave of absence.

- F. The District shall upon employee separation, retirement or death, pay employee or designated beneficiary 100% of accumulated vacation and compensatory time hours on or before the next normal pay period. Any money owed for medical, dental and vision coverage accrued during the leave of absence will be withheld from a final paycheck.

ARTICLE 16: SICK LEAVE

- A. Represented employees shall accrue sick leave at the rate of eight (8) hours per month. Unused sick leave may be accumulated without limit from year to year. Use of sick leave shall be administered in accordance with state law. Unused sick leave will be reported to CalPERS as service credits to be applied toward pension credit in the CalPERS pension system upon retirement or separation from the District.
- B. In the event of death of the employee, the District will pay to the employee's designated beneficiary one hundred percent (100%) of accumulated sick leave with a maximum of 960 hours.

- C. A pregnant employee shall be permitted to utilize their accumulated sick leave for illness or disability caused or contributed by pregnancy, miscarriage, abortion, childbirth, or for recovery from any of the foregoing in accordance with federal and state law.
- D. The employee has the right to use any amount of accumulated sick leave for catastrophic illness/accident including those affecting immediate family members. Immediate family shall be defined as: spouse, domestic partner, cohabitant, child, stepchild, grandchild, parent, stepparent, mother-in-law, father-in-law, son-in-law, daughter-in-law, grandparent, great grandparent, brother, sister, half-brother, half-sister, stepsibling, brother-in-law, sister-in-law, aunt, uncle, niece, nephew, and/or first cousin (that is, a child of an aunt or uncle).

ARTICLE 17: COMPENSATORY TIME OFF

- A. When an employee works overtime, they have the option of either getting paid at one and one-half (1.5) times their base hourly rate or receiving compensatory time off (CTO) hours at a rate of one and one-half (1.5) times the overtime hours worked.
- B. All CTO must be used by the end of the fiscal year or will be automatically paid out in the month of June.
- C. Employees may accrue a maximum of 120 hours of CTO in a fiscal year.
- D. Any overtime hours worked over a normal shift (8, 9 ~~or 10~~ hours) within a pay period may be used for flex time in the same pay period, as straight time to complete a forty (40) hour week or eighty (80) hour pay period.

ARTICLE 18: EDUCATIONAL LEAVE/REIMBURSEMENT

- A. Educational leave may be taken for the purpose of attending classes directly related to the employee's present position or to a position within the District service with preapproval from the General Manager.
 - 1. One Hundred percent (100%) of all tuition, registration, school fees, lab fees and/or books (paid leave time is not included) shall be paid by the District, after completion of Article 18B below, for a maximum of \$1,500.00 per fiscal year, per employee.
- B. Employees shall be eligible for educational leave and/or reimbursement after passing their initial probationary period.
- C. Requests for educational leave and/or reimbursement for educational plans must be submitted and approved by the General Manager at least thirty (30) calendar days in advance of starting a program/class.
- D. Requests for educational leave will be granted on a first-come, first-serve basis. Seniority shall be a determining factor only when educational leave requests are submitted simultaneously. The General Manager must pre-approve all requests, and will be based on the needs of the business.
- E. No individual employee may take more than one hundred (100) hours of educational leave per

fiscal year. Educational leave is not a sold block of time off. It is incremental and the employee may off-shift or back fill using vacation or CTO with the preapproval of the General Manager.

F. Training required by the District shall not count against an employee's maximum educational leave benefit.

1. District Required Training: Such education or training which may be required by the District as a condition of continued employment in the employee's present position shall be paid directly by the District, and shall take place on District time, as approved by the General Manager.

G. The District shall reimburse employees pursuant to Section A.1 above for the tuition and necessary materials listed above upon successful completion with a grade of C or better for the following approved degree programs and/or courses/classes. The following are illustrative only.

1. Any higher level of education, such as college/tech school, courses related to any classification at the District.

H. Employees shall continue to accrue all pay and benefits while on educational leave.

I. Employees will be reimbursed within thirty (30) calendar days of turning in all required paperwork and documentation (Course description, copies of all itemized receipt with payment method, documentation of grades, etc.).

ARTICLE 19: UNION RELEASE TIME

A. One (1) District Union Steward shall be granted reasonable paid release time to represent Union members during the Grievance Procedure, Disciplinary Action Process, Appeals Procedure and any meeting covered under the employees' Weingarten Rights. This does not include the Business Agent and they may attend with the Union Steward.

B. During a scheduled meet and confer session, as many as two (2) union members may be granted paid release time from a regularly scheduled shift without loss of compensation or other benefits for the period beginning thirty (30) minutes before and not more than thirty (30) minutes after any scheduled meet and confer session. Such paid release time shall include reasonable travel time to and from the employee's duty location and the scheduled meeting location.

C. Employee schedules shall be flexible to minimize any overtime impact to the District for the represented employee's participation in Union Business Leave.

ARTICLE 20: BEREAVEMENT LEAVE

A. Employees shall be eligible for up to forty (40) hours of leave without loss of pay for the purpose of arranging for and attending the funeral of a member of the immediate family and/or for the purpose of coping with the emotional consequences of death in the immediate family. Employees shall certify to the District their relationship to the deceased and provide a written request submitted to their immediate Supervisor. For the purposes of this section, immediate family includes spouse, child, mother, father, grandchild, grandmother, grandfather, mother-in-law, father-in-law, sister, brother, sister-in-law, brother-in-law, daughter-in-law, son-in-law, or any other person with whom the employee co-habits. Vacation or CTO benefits and/or leaves of

absence may also be available if additional time away is required and can be accommodated by the District. For purposes of this section, a step relative of any of the relatives listed above shall be treated in the same manner as the listed relatives. To be current and in compliance with state and federal law.

ARTICLE 21: JURY DUTY/COURT LEAVE

- A. Members summoned for jury service will be released from scheduled duty without loss of pay for those periods they are required to be present at the courthouse. Jury duty fees shall be reimbursed to the District.
- B. To receive pay for work time lost, the employee must provide the District with a statement signed by an official of the court, certifying the employee's service as a juror or appearance in court for that purpose, the date or dates of attendance, and the time released from attendance.
- C. Employees required to make any court appearance on behalf of the District shall be compensated at their regular rate of pay for their hours of time in court and travel expenses.

ARTICLE 22: HOLIDAYS

- A. District holidays are eight (8) hours of holiday pay. Employees who benefit from a 9/80 ~~or 4/10~~ schedule will only receive eight (8) hours of holiday pay and the additional hours to make up the difference of their normal shift will be either unpaid, vacation or CTO. Sick leave cannot be used to offset the hours on a holiday.
- B. Any requested day or days off, prior to and after a holiday must pre-approved by the General Manager in order for that holiday to be paid.
- C. The District shall observe official holidays in accordance with the following designated holiday schedule. Employees who work on any of the following holidays shall be compensated at one and a half (1.5 hours) times their hourly rate of pay for actual holiday hours worked.
 - New Year's Day - January 1st
 - Martin Luther King's Birthday- 3rd Monday in January
 - Lincoln's Birthday- February 12th
 - President's Day- 3rd Monday in February
 - Memorial Day - Last Monday in May
 - Juneteenth – June 19
 - Independence Day- July 4th
 - Labor Day - First Monday in September
 - Indigenous Peoples Day - Second Monday in October
 - Veteran's Day- November 11th
 - Thanksgiving Day- 4th Thursday in November
 - Day after Thanksgiving- Fourth Friday in November
 - Christmas Eve Day- December 24
 - Christmas Day - December 25th
 - Personal Days (two per year) (Can be used by the hour, 16 hours total, and cannot be carried over to the next calendar year, nor paid out upon separation)
- D. Any employee that works on a holiday has the option to be paid at the overtime rate or

take equal compensatory time off.

- E. Holidays that fall on a Saturday are observed on the Friday before and holidays that fall on a Sunday are observed on the Monday after the holiday.
- F. The District will provide paid holiday time for the following:
The 7 days starting at Christmas Eve through New Years Day (December 24, 25, 28, 29, 30, 31 January 1) beginning in the Calendar year 2026 and for the term of this MOU.

CHAPTER V HOURS, SCHEDULES AND STAFFING

ARTICLE 23: DUTY HOURS AND SCHEDULE

- A. The District may require employees to work flexible work schedules consistent with District policy, District events, and weather.
- B. All employees shall be provided with a meal period of not less than thirty (30) minutes nor more than one (1) hour, which shall be scheduled in the middle of the workday. Additional mealtimes shall be provided for any time worked over twelve (12) hours.
- C. Formal breaks shall be provided as close to the mid-point of each four (4) hour work period for a period of fifteen (15) minutes each.

ARTICLE 24: STANDBY/CALL IN PAY

- A. Employees may be placed on Standby status by the District. Standby shall be for a period of not less than 8 hours. Employees on Standby shall be ready and able to come to work at any time during the Standby period. Employees on Standby shall be reachable by cell phone and remain in close geographic proximity to the District. An employee placed on Standby shall be compensated three (3) hours of straight time pay for every 8 hours of assigned Standby. Employees on Standby who are called into work shall receive a minimum of two (2) hours based on the California Industrial Leave wage and hour law in addition to Standby pay.

CHAPTER VI PROBATION, PROMOTION, GRIEVANCE, AND DISCIPLINE

ARTICLE 25: PROBATIONARY PERIODS FOR NEWLY HIRED EMPLOYEES

- A. ~~All new~~ District employees covered by this MOU shall serve a twelve (12) month probationary period.
- B. For seniority and benefit purposes, the District will use the initial date of hire minus any unpaid leave an employee may have.

ARTICLE 26: POSITION OPENINGS

- B. A. All notices regarding vacancies shall be posted for a minimum of seven (7) calendar days on all District bulletin boards prior to any outside applicants being interviewed.

- C. B. When ~~promotional~~ vacancies become available, reasonable efforts will be made to fill these positions internally.

ARTICLE 27: GRIEVANCE PROCEDURE

A. Purpose

The Union and the District agree to work together to solve grievances at the lowest level possible, in an orderly manner within a reasonable time. To provide methods of administering employee-employer relations through the establishment of uniform and orderly methods of communication between employees and the District.

B. Policy

1. Any employee has the right to file a grievance free of fear from intimidation, or coercion from any party.
2. Grievances may be initiated by the employee, or by the Union representative on the employee's behalf.
3. The Union 's first contact regarding the job and working conditions is with the employee's Supervisor. The Supervisor shall attempt to settle grievances informally at this level. The grievant has the right to be present at any meeting with the District without the loss of pay or benefits. The employee representative selected by the grievant shall have the same right to be present without loss of pay or benefits.

C. Definition

A grievance is a claim, charge, or dispute involving the following:

1. The interpretation or application of any District rule, regulation, policy or procedure affecting an employee's wages, hours, or other terms and conditions of employment.
2. The interpretation or application of the provisions of this MOU.
3. In response to disciplinary action, progressive discipline and skelly decisions.

D. Procedural Due Process

Prior to any removal of an employee for cause, the District must follow the Disciplinary Action process as described in Article 28 of this MOU.

E. Grievance by Union

A grievance filed by the Union must bear the signature of a Union steward (electronic signature is acceptable).

F. Time to File

Failure to process a timely grievance, as spelled out below, shall act as a bar to the claim alleged. The time limits specified at any step in the procedure may be extended in any specific instance by mutual agreement of the District and the Union representative.

G. Steps of the Grievance Procedure

1. The grievant and Union Steward shall discuss the grievance in an informal fashion with the person designated in charge, in a good faith effort, to resolve the grievance prior to the formal step. This meeting must be scheduled within fifteen (15) calendar days in which the grievant (employee or Union representative) knows, or in the exercise of reasonable diligence should have known, of the event giving rise to the grievance.
2. If the grievance is not settled at step 1 (informal step), the grievance shall then be presented to the Department Head in writing by the Union Steward within fifteen (15) calendar days of the informal meeting. The grievance should state the violation and the suggested remedy. The Department Head shall have fifteen (15) calendar days to reply in writing. If the reply is not submitted by the Department Head in fifteen (15) calendar days, or if there is no reply, then the grievance may be appealed to Step 2. If the grievance is settled to everyone's satisfaction, then the basis for settlement shall be noted and acknowledged accordingly.
3. If the grievance is not settled in step 2, then it shall be presented in writing by the Union steward to the General Manager within fifteen (15) calendar days of receipt of the reply. The General Manager shall meet with the grievant and the Union steward at the earliest administratively convenient date, but in no case longer than thirty (30) calendar days after it is presented to them. The General Manager shall provide an answer in writing to the grievant and the Union Steward within fifteen (15) calendar days after conclusion of the meeting.
4. If the grievance is not settled at step 2, the Union Steward may appeal to the District Board of Directors. Upon receipt of the Union Steward's written request for appeal of the disciplinary action, the Board of Directors shall meet with the employee and the Union Steward at the earliest administratively convenient date, but in no case longer than thirty (30) days after it is presented to them. The Board of Directors shall provide an answer in writing to the employee regarding the appeal fifteen (15) calendar days after the conclusion of the meeting. The Board of Directors decision will be final.

ARTICLE 28: DISCIPLINARY ACTION PROCESS AND APPEALS PROCEDURES

- A. As used herein, "disciplinary action" or "action" means verbal, written reprimand, reduction of classification, or pay step, suspension, demotion, termination or other action having disciplinary effect.
- B. Any employee may be reduced in classification or pay step, suspended, demoted, terminated, or otherwise disciplined by notifying the employee of the action in writing, pending the service upon them of a notice of intent to discipline and completing the Skelly process.
- C. The illustrations of unacceptable conduct cited below are intended to provide specific and exemplary reasons for initiating disciplinary action, and to alert employees to the more common types of employment conduct violations. However, because conditions of human conduct is

unpredictable, no attempt has been made to establish a complete and exhaustive list herein.

1. Fraud in securing employment.
2. Insubordination during work hours.
3. Under the influence of alcohol, legal drugs, prescription drugs that cause impairment or illegal drugs while on duty.
4. Manufacture, possession, sale or use of illegal controlled substances, or abuse of legal controlled substances.
5. Absence without excused leave.
6. Willful violation of any of the rules set forth in the policies and procedures manuals of the District.
7. Unlawful physical altercation while on duty.
8. Theft of District property.
9. Any act or conduct that is discriminatory toward another person's race, color, national origin, age, sex, (including sexual harassment, marital status or pregnancy condition), sexual orientation, or religious beliefs.

D. Disciplinary Action Documentation

The District will employ the use of the following forms when dealing with disciplining employees. Progressive steps of discipline are a guideline and not a right:

1. Counseling Memo: This form is used by supervisors and officers of the District to notify personnel that a specific behavior is unacceptable and could result in disciplinary action if continued. The Counseling Memo is retained in the employee's personnel file for three (3) months. It is simply used to document, in writing, a counseling session held between a supervisor and an employee.
2. Notice of Disciplinary Action: This form is used to document disciplinary action following the completion of a pre-disciplinary ("Skelly") hearing. The Notice of Disciplinary Action may serve to document a suspension, demotion in step or classification, termination, or any other form of disciplinary action. The Notice of Disciplinary Action is kept in the employee's personnel file with the result of the Skelly hearing.

E. Disciplinary Action Process

The following procedure is hereby established for disciplinary action taken by the District against Union represented employees:

1. Emergency Suspension: Notwithstanding any provision of this article, an employee against whom disciplinary action is to be taken may be immediately suspended, with pay, upon verbal notification to employee and immediate written notification to the Union representative, pending a notice of intended disciplinary action and a pre-disciplinary hearing when it is in the best interest of the District.
2. Prior to the proposed imposition of disciplinary action, excluding verbal and written reprimand, the District shall give written notice to the employee. The written notice of intended disciplinary action shall be personally delivered to the employee and a

copy sent to the Union Representative. The affected employee will be given the opportunity to request a pre-disciplinary hearing within ten (10) business days or waive such right to this pre-disciplinary hearing. The contents of the written notice shall include, but need not be limited to, the following:

- a. A statement in ordinary and concise language outlining in detail the specific violations of District rules, regulations, ordinances, or any state or federal law that the employee is alleged to have violated.
 - b. The contemplated disciplinary action and the reason(s) for that specific action.
 - c. Copies of all material pertaining to the charges including, but not limited to, tapes, recordings, reports, memorandums, transcripts, witness statements, and all other evidence.
 - d. A complete statement of the employee's rights and responsibilities as they pertain to the Disciplinary Action Process and Appeals Procedure.
3. Within ten (10) business days from the service of the notice of intent to discipline, the employee must request a pre-disciplinary or "Skelly" hearing pursuant to Skelly vs. State Personnel Board (1975) 15 cal.3d 194, 124 Cal.Rptr. 14. The employee has the right to be represented by an attorney (at their expense), Union Steward or other representative of their choice in all stages of the Disciplinary Action Process.
 4. Within ten (10) business days following the pre-disciplinary hearing, if disciplinary action is still contemplated, the General Manager shall serve upon the employee a Notice of Disciplinary Action, if they still intends to proceed with disciplinary action.

F. Appeal of Disciplinary Action - Binding Arbitration

All employees in the Bargaining Unit, and having successfully completed the applicable probationary period, shall have the right to appeal any form of punitive or disciplinary action affecting the employee including, but not limited to, termination, demotion, suspension, and written reprimands.

1. Within fifteen (15) calendar days after receipt of the Notice of Disciplinary Action. Disciplinary actions may be appealed to arbitration. Notice of the appeal must be filed with the CPCSD General Manager. If the employee fails to file a notice of appeal within this time period, the disciplinary action shall become final and there shall be no further appeal.
2. The decision of the arbitrator shall be final and binding on the parties. No appeal or review of the arbitrator's decision by Writ or other mechanism before any court, administrative tribunal or any other forum on any legal theory or basis shall be possible.
3. Appeals of disciplinary actions to arbitration shall be pursuant to the following procedure:
 - a. An appeal of a disciplinary action is a complaint of a permanent employee of whether there was cause for the disciplinary action taken against the employee.
 - b. The parties to the discipline hearing will select the arbitrator and shall be mutually agreed upon.
 - c. The employee shall be entitled to appear personally at the hearing and produce evidence.
 - d. The fees and expenses of the arbitrator, a court reporter and transcript if required by

the arbitrator, shall be shared equally by the parties. Employees should check with the Union to see if any fees/expenses are covered by the Union.

CHAPTER VII

MISCELLANEOUS PROVISIONS

ARTICLE 29: EXPOSURE TO CONTAGIOUS DISEASES IN THE COURSE AND SCOPE OF EMPLOYMENT

- A. The District will pay the cost of any co-payment incurred by an employee who receives baseline screening for Hepatitis B, Tuberculosis, COVID and AIDS related diseases through the employee's primary health care plan. Further, the District will pay the cost of any co-payment incurred by an employee who receives vaccinations against Hepatitis B, Tuberculosis, COVID and Influenza through the employee's primary health care plan. If baseline screenings and/or vaccinations are not covered under the employee's primary health care plan, the District will pay one-hundred percent (100%) of the cost of such screenings and vaccinations.
- B. The District will, as soon as possible, notify the Union representative of all exposures, work related accidents, and/or incidents.

ARTICLE 30: SAFETY

- A. The District shall continue to provide for the safety of employees during the hours of their employment. In this regard, the District agrees that it will receive and consider written recommendations with respect to unsafe working conditions from any employee or the Union. d Both the employees and the Union agree that they will afford their safety recommendations and ideas to the District in an effort to resolve issues quickly.
- B. The District shall immediately make all reasonable efforts to correct all unsafe conditions brought to its attention by the Union and employees.
- C. The District shall hold at least one monthly safety meetings with employees.
- D. All equipment provided and maintained by the District shall be safe and adequate for its normal and intended use.

ARTICLE 31: SENIORITY

- A. The District shall establish a seniority list of regular status employees in the Bargaining Unit which shall be updated by the District by January 1st of each year and immediately be posted on the bulletin board of each district work location for thirty (30) days.
- B. District seniority shall be based on total unbroken service time of employees at the District. The actual date of hire shall be used for this determination. Unpaid leave of absence will be deducted from employees' service time.
- C. In the event two or more people are hired on the same calendar date, seniority in the District shall be determined by lottery.

ARTICLE 32: REDUCTION IN FORCE

- A. The Union and the District shall make every reasonable effort to cooperate and to avoid economic or other circumstances which would require a reduction in District staffing.
- B. Reduction in Force –
- All part-time, seasonal, contractors, consultants and/or extra help will be separated from employment prior to any full-time position.
 - All represented employees retain the right to "bump down" into Bargaining Unit positions if a reduction in force takes place. The employee's seniority with the District will be the sole determining factor regarding "bump down rights" in such an instance. The specific position the Union employee bumps down into will be determined pursuant to the employee's meeting specific job description minimum qualifications as defined in the job description.
- C. The District will not hire part-time or grant-funded employees to fill or replace positions where lay-offs have occurred.

ARTICLE 33: MILEAGE REIMBURSEMENT

- A. In the event an employee is required to use their personal automobile on authorized District business, including inter-District travel or paid training, they shall be reimbursed at the current approved IRS rate per mile. Employees are to submit such reimbursement requests at the end of each month in which required travel occurred. The request shall contain the date of travel, purpose and mileage for each complete trip. Employees must complete the District mileage form and turn it in to their supervisor.

ARTICLE 34: BOARD PACKETS

- A. Board of Directors agenda packets are available on the District website at www.cameronpark.org and by signing up for Board of Directors agenda notifications on the District website.

ARTICLE 35: NO STRIKE

- A. The District and the Union recognize and acknowledge that the work performed by employees in this bargaining unit is imperative to the quality of life of citizens in the District.
- B. The District agrees that there will be no lock-out of employees, and the Union agrees that there will be no strike for the life of this MOU.

ARTICLE 36: BLOOD DONATION AND VOTING

- A. Each represented employee shall be allowed to receive up to two (2) hours paid time off to donate blood up to and including four (4) times a year. The employee's Department Head shall approve in advance and may require verification of donation.

- B. Each represented employee shall be allowed to receive up to one (1) hour paid time off for the purpose of voting when there is no alternate option to vote outside of the employees normal working hours. Employees must provide documentation to their supervisor for approval a minimum of the (10) business days prior to the election.

ARTICLE 37: GENERAL REOPENER

- A. Both parties to this MOU shall have the ability to request to reopen any section of this MOU on issues/concerns that may arise during the term of this MOU. Should either party want to reopen a section of this MOU, the parties must mutually agree to meet in good faith. No change(s) to this MOU shall be made without the mutual agreement and ratification of both parties.

ARTICLE 38: SIGNATURES

This Memorandum of Understanding is hereby executed by the District/ Union representatives whose signatures appear below on behalf of their respective organizations.

For the District:

For Union;

Mark Hornstra
General Manager

Tina Acree, Business Agent

Date:

Date:

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CAMERON PARK COMMUNITY SERVICES DISTRICT
AND AFSCME Council 57, Local 1
July 1, 2026 - June 30, 2030

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CHAPTER I
RECOGNITION AND ADMINISTRATIVE MATTERS

ARTICLE 1: PREAMBLE AND RECOGNITION

- A. This Memorandum of Understanding (MOU) is entered into by the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Local 1, hereinafter referred to as the "Union" and the Cameron Park Community Services District, hereinafter referred to as the "District." It is the intent and purpose of this MOU to set forth the understanding of the parties regarding, but not limited to, matters relating to the wages, hours, and terms and conditions of employment between employees represented by the Union and the District.
- B. For the purpose of meeting and conferring in accordance with the Myers-Milias-Brown Act (MMBA), the Union is formally recognized as the exclusive representative of all the following job classifications:

Accounting Specialist I/II
Administrative Services Analyst
Administrative Services Coordinator
CC&R Compliance Officer
Maintenance Worker I/II
Recreation Coordinator
Recreation Supervisor

- C. The parties to this MOU agree that neither shall discriminate against any person in the administration of this agreement on the basis of race, color, ancestry, religion, sex, age, national origin, sexual orientation, and/or in accordance with the state and federal law.
- D. The desire of this MOU is to create a mutually beneficial relationship between the employees represented by the Union and the District, relating to mutual respect in the workplace, healthy and safe work environment, positive and constructive communication in the workplace, professional behavior, employee development and economic growth of the District.

ARTICLE 2: EMPLOYEE RIGHTS

- A. Notwithstanding the provisions of this agreement, employees shall retain all rights provided for in Government Code 3500.
- B. For the purpose of this MOU, the terms "employee" and "Personnel" shall refer exclusively to those employees who are in classifications represented by the Union.

Joint Union and Management - Cooperation Clause

The Union recognizes its obligation to cooperate with the District to assure service of the highest quality and efficiency to the community, constant with its obligations to the workers it represents. The District and the Union affirms the principle that harmonious labor - management relations are to be practiced, adhered to and promoted at all times to maintain this harmony. Meaning both parties will approach communication and problem solving with respect, professionalism and integrity.

Payroll Deductions

The District agrees to make payroll deductions according to the terms and conditions of the signed authorization card to deduct membership dues and assessments as levied by AFSCME Council 57, Local 1. AFSCME will hold the District harmless from any claims on account of any such deductions.

Public Employees Organized to Promote Legislative Equality (P.E.O.P.L.E)

The District agrees to allow voluntary payroll deductions according to the terms and conditions of the authorization to deduct P.E.O.P.L.E contributions.

ARTICLE 3: POLICIES AND PROCEDURES

A. Advance Notice

Whenever the District changes any policies, procedures, work rule and/or any directive employees are to comply with, AFSCME, absent an emergency, will be given written notice at least fifteen (15) calendar days before the effective date of the change. This notice is provided in order for AFSCME to discuss the changes with the District before they become effective. If AFSCME does not respond within the fifteen (15) calendar day period, the opportunity to discuss these changes will be waived by AFSCME. If AFSCME responds within the fifteen (15) calendar day period that they wish to meet and discuss the change, the meeting shall be held within fifteen (15) calendar days of the request, unless the parties mutually agree, in writing, to extend the deadline. Policies or procedures that affect terms and conditions of employment are subject to negotiations.

Copies of all District Policies and Procedures, Rules and Regulations shall be made available to all employees of the District upon initial employment and throughout their term of employment. The MOU will be followed and overrides District Policy; however, when the MOU is silent District policy will prevail.

ARTICLE 4: BENEFITS AND WAIVER CLAUSE

- A. The parties further agree that all terms and conditions of this MOU, whether stated herein or incorporated by reference, shall be maintained and continue for the life of this agreement, except in case of severe financial hardship, in which case, the Board and the Union agree to meet and confer over the impact to the District, employees and the effects of the MOU.
- B. All wages, hours, and other terms and conditions of employment shall be maintained and remain unchanged until a successor MOU is entered into between the District and the Union.
- C. If any article or provision of this agreement or any portion thereof, or the application of such to any person or circumstance is inconsistent with applicable law or is otherwise held to be invalid by a court of competent jurisdiction, the remainder of this agreement or the application of such portion to persons or circumstances other than those as to which it is held invalid shall not be affected.

Based on the specific provisions of California Assembly Bill Number 119 which require public employers to provide the exclusive representative of employees' mandatory access to new employee orientations. The following serves as an outline for the structure, time, and manner of the access provided to this exclusive representative.

The terms are as such:

1. The District will hold a New Employee/Benefits Orientation for all new employees hired to the District.
2. As required by AB119, the District will provide not less than 10 calendar days' notice in advance of the Benefits Orientation date to the AFSCME Business Agent and President (or designated back-up).
3. AFSCME will have up to one hour of paid time to meet with their new members privately at the Orientation. The District shall provide a conference/classroom for this meeting.
4. The District shall provide to the AFSCME Business Agent and designated Administrative Assistant the full name, job title, department, work location, work telephone number, home telephone number, work cellular number, personal cellular telephone number, work email address, personal email address, and home address of any new employee within 30 calendar days of hire or by the first pay period of the month following the employee hire date.
5. The District will provide the AFSCME Business Agent and designated Administrative Assistant with the information in item 4 above, every 90 days for all AFSCME represented employees.

ARTICLE 5: SUCCESSOR CLAUSE

- A. This agreement shall be binding upon any organization which, during the term of this agreement, succeeds, absorbs and/or takes over the District as it is currently established. All rights and benefits for current and former employees covered by this MOU will be honored and kept in perpetuity.

ARTICLE 6: TERM OF AGREEMENT

- A. The terms and conditions of this Memorandum of Understanding (MOU) are effective the date this document is fully executed and shall remain in full force and effect until June 30, 2030; and shall remain in full force and effect year to year, thereafter, unless either party gives written notice of their intent to alter, amend, or modify this MOU not more than one hundred and eighty (180) days or less than sixty (60) days to the expiration date of this MOU.

CHAPTER II COMPENSATION

ARTICLE 7: SALARY

- A. Employees shall be compensated in accordance with the provisions of this agreement and the California Department of Industrial Relations.
- B. Employees shall be compensated pursuant to Appendix A. Each job classification is assigned a salary range and employees in each job classification shall be compensated accordingly.
- C. Employees will receive a step increase every year of completed service until the employee reaches top step. Employees on unpaid leave will not receive credit for the time they are not at work.
- D. If the employee is on a formal Performance Improvement Plan (PIP), the employee will not receive the step increase at their annual anniversary date. Upon successful completion of the PIP, the employee will receive their step increase.

E. Salary Increases

The District shall increase wages per the Salary Wage Scale for the positions listed in this MOU on the District's website by three (3%) per year on July 1 of each year for the term of this agreement. The wage increase will be effective beginning the first full pay period occurring after July 1.

ARTICLE 8: OVERTIME COMPENSATION

- A. All hours worked, which exceed the employee's regular shift (5/8 or 9/80), shall be considered overtime and shall be compensated at a rate of one and one-half (1.5) times the employee's normal rate of pay, up to fifty-six (56) hours and then at two (2) times the employee's normal rate of pay. The District may require employees to work flexible work schedules to reduce the need for overtime pay.
 - 1. Overtime for a 5/8 schedule is in excess of 8 hours a day and 40 hours a week.
 - 2. Overtime for a 9/80 schedule is in excess of the normal 8- or 9-hour day and in excess of 80 hours in a pay period.
- B. Employees shall be paid a minimum of two (2) hours, at the overtime rate, for each callback received during non-duty hours.
- C. Pursuant to Article 17, employees may reserve the right to take compensatory time off in lieu of overtime pay. The compensatory time off hours will equal the amount of overtime hours that would have been paid. (example the employee worked 2 hours of overtime equaling 3 hours of pay or 3 hours of compensatory time). When the compensatory time is taken it will be paid as straight time.

ARTICLE 9: WORK ATTIRE, UNIFORMS, BOOT ALLOWANCE, EAP, etc.

- A. All Office Staff are expected to wear business casual attire (jeans are acceptable with no holes, frayed edges or excessive wear/tear) and provide a professional appearance at all times.
- B. All Maintenance staff are required to wear appropriate safety clothing for working with chemicals, machines, equipment, pools, etc. to maintain a safe work environment.
- C. If a uniform is required by the District, such uniform will be provided and replaced by the District at no cost to the employee.
- D. All required safety clothing/equipment (i.e. safety glasses, caps/hats for shade, etc.) shall be provided by the District at no cost to the employee.
- E. The District may require employees to purchase and wear steel toe boots for safety. Employees required to purchase steel toe boots shall be reimbursed a maximum of \$200.00 per fiscal year or when determined replacement is required for safety compliance.
- F. The District provides an Employee Assistance Program (EAP) for Employee and dependents. The District will cover the cost of the EAP benefit.

- G. The District will provide the option to all employees for a Flexible Spending Accounts (FSA) (IRS Code 125) with a start date no later than January 1, 2025. The District will provide FSA accounts for health care and childcare. The District will cover all the administrative costs for providing this benefit.
- H. The District will provide District email addresses for all full-time employees. All District business and communications through email shall be done using District email addresses.
- I. The District will provide cell phones to all employees that need them in the workplace. Employees are not expected to use their personal cell phone to conduct District business or download applications. District cell phones that are provided to employees for District business are to be used during an employee's assigned shift. Communications with employees outside of their assigned shift hours regarding District business will be considered overtime and charged as such on their respective timecards.

CHAPTER III HEALTH AND RETIREMENT PLANS

ARTICLE 10: HEALTH PLANS: MEDICAL, VISION AND DENTAL

- A. The District participates in the CalPERS health program (Appendix B Resolution 2006-12). Employees may enroll in any plan offered by CalPERS. The District agrees to contribute monthly an amount up to 100% of the cost for Kaiser Plan for employee only, and an amount up to 50% of the cost of Kaiser plan for dependent coverage. Employees who select a CalPERS health plan that exceeds this contribution shall pay the difference. Employees who select a plan that is less than this contribution shall not be paid the difference.
- B. The District will provide Dental and Vision Insurance. The District will pay the full cost of coverage for employees. Employees may add dependent coverage. The District agrees to pay 50% of the cost of dependent coverage.
- C. During the term of this Agreement, the District and the Union may mutually agree to meet and discuss dental and/or vision benefits provided to employees addressing any changes in providers, coverage changes and/or cost savings.

ARTICLE 11: RETIREMENT PLANS

- A. The District shall maintain retirement benefits in accordance with its current contract with the California Public Employees Retirement Systems (CalPERS).
- B. The District shall pay the District's portion of the contribution to CalPERS. The employee shall pay the employee's portion of the CalPERS contribution.
- C. The District shall match an employee's contribution into the 457 Plan, up to a maximum of \$100 per month for all represented employees.

ARTICLE 12: RETIREE HEALTH BENEFITS

- A. The District will pay 100% of the employee's retiree health care and 50% of the dependent cost of the plan chosen for those employees hired before February 1, 2022. per the District's grandfathered retiree health program (Appendix A – Resolution 2016-13)
- B. Retiree Health Benefit Eligibility for Employees Hired On or After February 1, 2022

- Employees hired on or after February 1, 2022, shall be eligible for retiree health benefits in accordance with the District's Retiree Health Program (Appendix B – Resolution 2021-33) and applicable provisions of California Government Code Sections 22893 and 20069.
- To qualify for retiree health benefits, an employee must:
 1. Retire directly from employment with the Cameron Park Community Services District;
 2. Have a minimum of five (5) years of continuous service with the District immediately preceding retirement; and
 3. Have a total of at least ten (10) years of credited CalPERS service at the time of retirement.
- For purposes of meeting the ten (10) years of credited CalPERS service requirement, up to five (5) years of qualifying service with another CalPERS-covered employer may be combined with the employee's District service pursuant to Government Code Sections 22893 and 20069. Under no circumstances shall an employee be eligible for retiree health benefits with fewer than five (5) continuous years of service with the District or fewer than ten (10) total years of credited CalPERS service.

C. The District does not contribute to the cost of Dental and/or Vision Insurance for retirees.

ARTICLE 13: WORK RELATED DISABILITY BENEFITS

Represented employees who are disabled from performance of their normal duties as a result of a work-related injury or illness may have their duties modified to accommodate the injury or illness. Such changes in duties will be made on a case-by-case basis as determined by the District in accordance with the law. Employees who are unable to work due to a work-related injury or illness shall be compensated through the worker's compensation carrier. Employees may integrate their sick leave and vacation time to remain whole.

There shall be no diminishment of benefits (medical, Dental & Vision) while on disability. Employees may integrate their sick leave and vacation time to remain whole. While on an approved Disability, employees do not accrue sick leave or vacation hours. Employees on disability should check with CalPERS to determine their service credit eligibility.

A. Eligibility

Employees become eligible for District paid, automatic coverage on their first day of permanent employment.

B. Benefits

Employees are entitled to a maximum of one (1) year of full pay and employment benefits on an approved disability. If an employee's disability is not "permanent and stationary" at the end of one (1) year, the employee may use CTO, vacation, sick leave, or benefits on a coordinated basis with any remaining Workers Compensation benefits up to full pay. Employment benefits will be maintained for employees while receiving Workers Compensation benefits whether or not such benefits are supplemented by other District leave benefits.

C. Exhaustion of Other Paid Leave

Employees who continue to be medically disabled following a discontinuation of Workers Compensation benefits, and who subsequently exhaust their available CTO, vacation and sick leave, will henceforth pay the District the entire premium amount for continuation of any insurance

benefits (Medical, Dental and/or Vision), unless the employee is terminated or retired.

D. District Notice Return to Work Physical

Employees absent due to a work-related disability shall keep the District informed of their condition, treatment, improvement, and expected date of return to duty. When an employee is physically able to resume normal duties, they shall be required to provide the District with their treating physician's verification.

E. State Disability Insurance (SDI)

SDI is provided for all District employees and is paid for by the employee.

CHAPTER IV LEAVES AND HOLIDAYS

ARTICLE 14: GENERAL LEAVE PROVISIONS

- A. The District reserves the right to cancel approved leave if due cause is shown (i.e., staffing shortage, disaster, Act of God, declaration of war) and if notice of cancellation is given at least seventy-two (72) hours prior to the leave commencing. The District shall reimburse employee all lost monies regarding leave including but not limited to non-refundable plane fare, non-refundable room reservation fee, non-refundable cruise fees, non-refundable train fare, etc. covering any costs associated with a vacation/trip insurance secured by an affected employee.

In the event the District cancels an employee's vacation or CTO, the District guarantees that the employee will not lose canceled time due to any restrictions, and that the employee has one (1) calendar year in which to take canceled time.

ARTICLE 15: VACATIONS AND LEAVE OF ABSENCE

- A. Vacation time is designed to compensate employees for time not worked and for the employee to rest. Use of vacation time shall be only up to those hours accrued and must be either scheduled in advance, in accordance with the Vacation Selection Procedure (Section D below), or, by submission of a leave Request Form to the General Manager through the Department Head no later than two (2) weeks prior to leave commencing, except in the case of an emergency.
- B. Accrual of vacation is on a bi-weekly basis in accordance with the following schedule and is posted to each employee's account at the end of each pay period.

Years of Service	Vacation Accrual
0-59 months	80 hours *available upon passing probation
60 months - 119 months	120 hours
120 months -179 months	160 hours

180 months or more	200 hours
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C. Maximum Vacation Accrual

Vacation credits may be accrued to a maximum of twice the employee's accrual rate and will not exceed 240 hours. This District encourages all employees to use their vacation leave to keep balances below the maximum. Once the employee reaches the maximum they will stop accruing vacation hours.

An employee may request to cash out up to 40 hours of unused vacation time per fiscal year if the employee will reach the maximum number of accrued hours within the next 2 months from the date of request. Approval by the General Manager is required.

D. Vacation/CTO Selection Procedure

1. Vacation/CTO leave requests should be submitted a minimum of thirty (30) calendar days in advance or as soon as practicable, unless there is an emergency. Vacation and CTO requests are approved based on the scheduling needs and coverage of the District.
2. Employees on scheduled vacation time or CTO may cancel their leave and change it to sick leave, bereavement leave, or industrial injury/disability based on their respective situation.

E. Leave of Absence Without Pay

Temporary Leaves of Absence without pay may be granted by the General Manager for a period not to exceed six (6) months. Leaves of absence for more extended periods must be submitted to the Meet and Confer process. No sick leave or vacation benefits shall accrue to an employee during such periods of absence. The District will make no contribution to retirement, medical or other benefits during that period; however, benefits may be continued upon payment of the total premiums or fees to the District by the employee. Accrued vacation and sick leave shall not be lost by virtue of such approved leave of absence.

- F. The District shall upon employee separation, retirement or death, pay employee or designated beneficiary 100% of accumulated vacation and compensatory time hours on or before the next normal pay period. Any money owed for medical, dental and vision coverage accrued during the leave of absence will be withheld from a final paycheck.

ARTICLE 16: SICK LEAVE

- A. Represented employees shall accrue sick leave at the rate of eight (8) hours per month. Unused sick leave may be accumulated without limit from year to year. Use of sick leave shall be administered in accordance with state law. Unused sick leave will be reported to CalPERS as service credits to be applied toward pension credit in the CalPERS pension system upon retirement or separation from the District.
- B. In the event of death of the employee, the District will pay to the employee's designated beneficiary one hundred percent (100%) of accumulated sick leave with a maximum of 960 hours.

- C. A pregnant employee shall be permitted to utilize their accumulated sick leave for illness or disability caused or contributed by pregnancy, miscarriage, abortion, childbirth, or for recovery from any of the foregoing in accordance with federal and state law.
- D. The employee has the right to use any amount of accumulated sick leave for catastrophic illness/accident including those affecting immediate family members. Immediate family shall be defined as: spouse, domestic partner, cohabitant, child, stepchild, grandchild, parent, stepparent, mother-in-law, father-in-law, son-in-law, daughter-in-law, grandparent, great grandparent, brother, sister, half-brother, half-sister, stepsibling, brother-in-law, sister-in-law, aunt, uncle, niece, nephew, and/or first cousin (that is, a child of an aunt or uncle).

ARTICLE 17: COMPENSATORY TIME OFF

- A. When an employee works overtime, they have the option of either getting paid at one and one-half (1.5) times their base hourly rate or receiving compensatory time off (CTO) hours at a rate of one and one-half (1.5) times the overtime hours worked.
- B. All CTO must be used by the end of the fiscal year or will be automatically paid out in the month of June.
- C. Employees may accrue a maximum of 120 hours of CTO in a fiscal year.
- D. Any overtime hours worked over a normal shift (8, 9 ~~or 10~~ hours) within a pay period may be used for flex time in the same pay period, as straight time to complete a forty (40) hour week or eighty (80) hour pay period.

ARTICLE 18: EDUCATIONAL LEAVE/REIMBURSEMENT

- A. Educational leave may be taken for the purpose of attending classes directly related to the employee's present position or to a position within the District service with preapproval from the General Manager.
 - 1. One Hundred percent (100%) of all tuition, registration, school fees, lab fees and/or books (paid leave time is not included) shall be paid by the District, after completion of Article 18B below, for a maximum of \$1,500.00 per fiscal year, per employee.
- B. Employees shall be eligible for educational leave and/or reimbursement after passing their initial probationary period.
- C. Requests for educational leave and/or reimbursement for educational plans must be submitted and approved by the General Manager at least thirty (30) calendar days in advance of starting a program/class.
- D. Requests for educational leave will be granted on a first-come, first-serve basis. Seniority shall be a determining factor only when educational leave requests are submitted simultaneously. The General Manager must pre-approve all requests, and will be based on the needs of the business.
- E. No individual employee may take more than one hundred (100) hours of educational leave per

fiscal year. Educational leave is not a sold block of time off. It is incremental and the employee may off-shift or back fill using vacation or CTO with the preapproval of the General Manager.

- F. Training required by the District shall not count against an employee's maximum educational leave benefit.
 - 1. District Required Training: Such education or training which may be required by the District as a condition of continued employment in the employee's present position shall be paid directly by the District, and shall take place on District time, as approved by the General Manager.
- G. The District shall reimburse employees pursuant to Section A.1 above for the tuition and necessary materials listed above upon successful completion with a grade of C or better for the following approved degree programs and/or courses/classes. The following are illustrative only.
 - 1. Any higher level of education, such as college/tech school, courses related to any classification at the District.
- H. Employees shall continue to accrue all pay and benefits while on educational leave.
- I. Employees will be reimbursed within thirty (30) calendar days of turning in all required paperwork and documentation (Course description, copies of all itemized receipt with payment method, documentation of grades, etc.).

ARTICLE 19: UNION RELEASE TIME

- A. One (1) District Union Steward shall be granted reasonable paid release time to represent Union members during the Grievance Procedure, Disciplinary Action Process, Appeals Procedure and any meeting covered under the employees' Weingarten Rights. This does not include the Business Agent and they may attend with the Union Steward.
- B. During a scheduled meet and confer session, as many as two (2) union members may be granted paid release time from a regularly scheduled shift without loss of compensation or other benefits for the period beginning thirty (30) minutes before and not more than thirty (30) minutes after any scheduled meet and confer session. Such paid release time shall include reasonable travel time to and from the employee's duty location and the scheduled meeting location.
- C. Employee schedules shall be flexible to minimize any overtime impact to the District for the represented employee's participation in Union Business Leave.

ARTICLE 20: BEREAVEMENT LEAVE

- A. Employees shall be eligible for up to forty (40) hours of leave without loss of pay for the purpose of arranging for and attending the funeral of a member of the immediate family and/or for the purpose of coping with the emotional consequences of death in the immediate family. Employees shall certify to the District their relationship to the deceased and provide a written request submitted to their immediate Supervisor. For the purposes of this section, immediate family includes spouse, child, mother, father, grandchild, grandmother, grandfather, mother-in-law, father-in-law, sister, brother, sister-in-law, brother-in-law, daughter-in-law, son-in-law, or any other person with whom the employee co-habits. Vacation or CTO benefits and/or leaves of

absence may also be available if additional time away is required and can be accommodated by the District. For purposes of this section, a step relative of any of the relatives listed above shall be treated in the same manner as the listed relatives. To be current and in compliance with state and federal law.

ARTICLE 21: JURY DUTY/COURT LEAVE

- A. Members summoned for jury service will be released from scheduled duty without loss of pay for those periods they are required to be present at the courthouse. Jury duty fees shall be reimbursed to the District.
- B. To receive pay for work time lost, the employee must provide the District with a statement signed by an official of the court, certifying the employee's service as a juror or appearance in court for that purpose, the date or dates of attendance, and the time released from attendance.
- C. Employees required to make any court appearance on behalf of the District shall be compensated at their regular rate of pay for their hours of time in court and travel expenses.

ARTICLE 22: HOLIDAYS

- A. District holidays are eight (8) hours of holiday pay. Employees who benefit from a 9/80 ~~or 4/10~~ schedule will only receive eight (8) hours of holiday pay and the additional hours to make up the difference of their normal shift will be either unpaid, vacation or CTO. Sick leave cannot be used to offset the hours on a holiday.
- B. Any requested day or days off, prior to and after a holiday must pre-approved by the General Manager in order for that holiday to be paid.
- C. The District shall observe official holidays in accordance with the following designated holiday schedule. Employees who work on any of the following holidays shall be compensated at one and a half (1.5 hours) times their hourly rate of pay for actual holiday hours worked.
 - New Year's Day - January 1st
 - Martin Luther King's Birthday- 3rd Monday in January
 - Lincoln's Birthday- February 12th
 - President's Day- 3rd Monday in February
 - Memorial Day - Last Monday in May
 - Juneteenth – June 19
 - Independence Day- July 4th
 - Labor Day - First Monday in September
 - Indigenous Peoples Day - Second Monday in October
 - Veteran's Day- November 11th
 - Thanksgiving Day- 4th Thursday in November
 - Day after Thanksgiving- Fourth Friday in November
 - Christmas Eve Day- December 24
 - Christmas Day - December 25th
 - Personal Days (two per year) (Can be used by the hour, 16 hours total, and cannot be carried over to the next calendar year, nor paid out upon separation)

- D. Any employee that works on a holiday has the option to be paid at the overtime rate or

take equal compensatory time off.

- E. Holidays that fall on a Saturday are observed on the Friday before and holidays that fall on a Sunday are observed on the Monday after the holiday.
- F. The District will provide paid holiday time for the following:
The 7 days starting at Christmas Eve through New Years Day (December 24, 25, 28, 29, 30, 31 January 1) beginning in the Calendar year 2026 and for the term of this MOU.

CHAPTER V HOURS, SCHEDULES AND STAFFING

ARTICLE 23: DUTY HOURS AND SCHEDULE

- A. The District may require employees to work flexible work schedules consistent with District policy, District events, and weather.
- B. All employees shall be provided with a meal period of not less than thirty (30) minutes nor more than one (1) hour, which shall be scheduled in the middle of the workday. Additional mealtimes shall be provided for any time worked over twelve (12) hours.
- C. Formal breaks shall be provided as close to the mid-point of each four (4) hour work period for a period of fifteen (15) minutes each.

ARTICLE 24: STANDBY/CALL IN PAY

- A. Employees may be placed on Standby status by the District. Standby shall be for a period of not less than 8 hours. Employees on Standby shall be ready and able to come to work at any time during the Standby period. Employees on Standby shall be reachable by cell phone and remain in close geographic proximity to the District. An employee placed on Standby shall be compensated three (3) hours of straight time pay for every 8 hours of assigned Standby. Employees on Standby who are called into work shall receive a minimum of two (2) hours based on the California Industrial Leave wage and hour law in addition to Standby pay.

CHAPTER VI PROBATION, PROMOTION, GRIEVANCE, AND DISCIPLINE

ARTICLE 25: PROBATIONARY PERIODS FOR NEWLY HIRED EMPLOYEES

- A. ~~All new~~ District employees covered by this MOU shall serve a twelve (12) month probationary period.
- B. For seniority and benefit purposes, the District will use the initial date of hire minus any unpaid leave an employee may have.

ARTICLE 26: POSITION OPENINGS

- B. A. All notices regarding vacancies shall be posted for a minimum of seven (7) calendar days on all District bulletin boards prior to any outside applicants being interviewed.

- C. B. When ~~promotional~~ vacancies become available, reasonable efforts will be made to fill these positions internally.

ARTICLE 27: GRIEVANCE PROCEDURE

A. Purpose

The Union and the District agree to work together to solve grievances at the lowest level possible, in an orderly manner within a reasonable time. To provide methods of administering employee-employer relations through the establishment of uniform and orderly methods of communication between employees and the District.

B. Policy

1. Any employee has the right to file a grievance free of fear from intimidation, or coercion from any party.
2. Grievances may be initiated by the employee, or by the Union representative on the employee's behalf.
3. The Union 's first contact regarding the job and working conditions is with the employee's Supervisor. The Supervisor shall attempt to settle grievances informally at this level. The grievant has the right to be present at any meeting with the District without the loss of pay or benefits. The employee representative selected by the grievant shall have the same right to be present without loss of pay or benefits.

C. Definition

A grievance is a claim, charge, or dispute involving the following:

1. The interpretation or application of any District rule, regulation, policy or procedure affecting an employee's wages, hours, or other terms and conditions of employment.
2. The interpretation or application of the provisions of this MOU.
3. In response to disciplinary action, progressive discipline and skelly decisions.

D. Procedural Due Process

Prior to any removal of an employee for cause, the District must follow the Disciplinary Action process as described in Article 28 of this MOU.

E. Grievance by Union

A grievance filed by the Union must bear the signature of a Union steward (electronic signature is acceptable).

F. Time to File

Failure to process a timely grievance, as spelled out below, shall act as a bar to the claim alleged. The time limits specified at any step in the procedure may be extended in any specific instance by mutual agreement of the District and the Union representative.

G. Steps of the Grievance Procedure

1. The grievant and Union Steward shall discuss the grievance in an informal fashion with the person designated in charge, in a good faith effort, to resolve the grievance prior to the formal step. This meeting must be scheduled within fifteen (15) calendar days in which the grievant (employee or Union representative) knows, or in the exercise of reasonable diligence should have known, of the event giving rise to the grievance.
2. If the grievance is not settled at step 1 (informal step), the grievance shall then be presented to the Department Head in writing by the Union Steward within fifteen (15) calendar days of the informal meeting. The grievance should state the violation and the suggested remedy. The Department Head shall have fifteen (15) calendar days to reply in writing. If the reply is not submitted by the Department Head in fifteen (15) calendar days, or if there is no reply, then the grievance may be appealed to Step 2. If the grievance is settled to everyone's satisfaction, then the basis for settlement shall be noted and acknowledged accordingly.
3. If the grievance is not settled in step 2, then it shall be presented in writing by the Union steward to the General Manager within fifteen (15) calendar days of receipt of the reply. The General Manager shall meet with the grievant and the Union steward at the earliest administratively convenient date, but in no case longer than thirty (30) calendar days after it is presented to them. The General Manager shall provide an answer in writing to the grievant and the Union Steward within fifteen (15) calendar days after conclusion of the meeting.
4. If the grievance is not settled at step 2, the Union Steward may appeal to the District Board of Directors. Upon receipt of the Union Steward's written request for appeal of the disciplinary action, the Board of Directors shall meet with the employee and the Union Steward at the earliest administratively convenient date, but in no case longer than thirty (30) days after it is presented to them. The Board of Directors shall provide an answer in writing to the employee regarding the appeal fifteen (15) calendar days after the conclusion of the meeting. The Board of Directors decision will be final.

ARTICLE 28: DISCIPLINARY ACTION PROCESS AND APPEALS PROCEDURES

- A. As used herein, "disciplinary action" or "action" means verbal, written reprimand, reduction of classification, or pay step, suspension, demotion, termination or other action having disciplinary effect.
- B. Any employee may be reduced in classification or pay step, suspended, demoted, terminated, or otherwise disciplined by notifying the employee of the action in writing, pending the service upon them of a notice of intent to discipline and completing the Skelly process.
- C. The illustrations of unacceptable conduct cited below are intended to provide specific and exemplary reasons for initiating disciplinary action, and to alert employees to the more common types of employment conduct violations. However, because conditions of human conduct is

unpredictable, no attempt has been made to establish a complete and exhaustive list herein.

1. Fraud in securing employment.
2. Insubordination during work hours.
3. Under the influence of alcohol, legal drugs, prescription drugs that cause impairment or illegal drugs while on duty.
4. Manufacture, possession, sale or use of illegal controlled substances, or abuse of legal controlled substances.
5. Absence without excused leave.
6. Willful violation of any of the rules set forth in the policies and procedures manuals of the District.
7. Unlawful physical altercation while on duty.
8. Theft of District property.
9. Any act or conduct that is discriminatory toward another person's race, color, national origin, age, sex, (including sexual harassment, marital status or pregnancy condition), sexual orientation, or religious beliefs.

D. Disciplinary Action Documentation

The District will employ the use of the following forms when dealing with disciplining employees. Progressive steps of discipline are a guideline and not a right:

1. Counseling Memo: This form is used by supervisors and officers of the District to notify personnel that a specific behavior is unacceptable and could result in disciplinary action if continued. The Counseling Memo is retained in the employee's personnel file for three (3) months. It is simply used to document, in writing, a counseling session held between a supervisor and an employee.
2. Notice of Disciplinary Action: This form is used to document disciplinary action following the completion of a pre-disciplinary ("Skelly") hearing. The Notice of Disciplinary Action may serve to document a suspension, demotion in step or classification, termination, or any other form of disciplinary action. The Notice of Disciplinary Action is kept in the employee's personnel file with the result of the Skelly hearing.

E. Disciplinary Action Process

The following procedure is hereby established for disciplinary action taken by the District against Union represented employees:

1. Emergency Suspension: Notwithstanding any provision of this article, an employee against whom disciplinary action is to be taken may be immediately suspended, with pay, upon verbal notification to employee and immediate written notification to the Union representative, pending a notice of intended disciplinary action and a pre-disciplinary hearing when it is in the best interest of the District.
2. Prior to the proposed imposition of disciplinary action, excluding verbal and written reprimand, the District shall give written notice to the employee. The written notice of intended disciplinary action shall be personally delivered to the employee and a

copy sent to the Union Representative. The affected employee will be given the opportunity to request a pre-disciplinary hearing within ten (10) business days or waive such right to this pre-disciplinary hearing. The contents of the written notice shall include, but need not be limited to, the following:

- a. A statement in ordinary and concise language outlining in detail the specific violations of District rules, regulations, ordinances, or any state or federal law that the employee is alleged to have violated.
 - b. The contemplated disciplinary action and the reason(s) for that specific action.
 - c. Copies of all material pertaining to the charges including, but not limited to, tapes, recordings, reports, memorandums, transcripts, witness statements, and all other evidence.
 - d. A complete statement of the employee's rights and responsibilities as they pertain to the Disciplinary Action Process and Appeals Procedure.
3. Within ten (10) business days from the service of the notice of intent to discipline, the employee must request a pre-disciplinary or "Skelly" hearing pursuant to Skelly vs. State Personnel Board (1975) 15 cal.3d 194, 124 Cal.Rptr. 14. The employee has the right to be represented by an attorney (at their expense), Union Steward or other representative of their choice in all stages of the Disciplinary Action Process.
 4. Within ten (10) business days following the pre-disciplinary hearing, if disciplinary action is still contemplated, the General Manager shall serve upon the employee a Notice of Disciplinary Action, if they still intends to proceed with disciplinary action.

F. Appeal of Disciplinary Action - Binding Arbitration

All employees in the Bargaining Unit, and having successfully completed the applicable probationary period, shall have the right to appeal any form of punitive or disciplinary action affecting the employee including, but not limited to, termination, demotion, suspension, and written reprimands.

1. Within fifteen (15) calendar days after receipt of the Notice of Disciplinary Action. Disciplinary actions may be appealed to arbitration. Notice of the appeal must be filed with the CPCSD General Manager. If the employee fails to file a notice of appeal within this time period, the disciplinary action shall become final and there shall be no further appeal.
2. The decision of the arbitrator shall be final and binding on the parties. No appeal or review of the arbitrator's decision by Writ or other mechanism before any court, administrative tribunal or any other forum on any legal theory or basis shall be possible.
3. Appeals of disciplinary actions to arbitration shall be pursuant to the following procedure:
 - a. An appeal of a disciplinary action is a complaint of a permanent employee of whether there was cause for the disciplinary action taken against the employee.
 - b. The parties to the discipline hearing will select the arbitrator and shall be mutually agreed upon.
 - c. The employee shall be entitled to appear personally at the hearing and produce evidence.
 - d. The fees and expenses of the arbitrator, a court reporter and transcript if required by

the arbitrator, shall be shared equally by the parties. Employees should check with the Union to see if any fees/expenses are covered by the Union.

CHAPTER VII MISCELLANEOUS PROVISIONS

ARTICLE 29: EXPOSURE TO CONTAGIOUS DISEASES IN THE COURSE AND SCOPE OF EMPLOYMENT

- A. The District will pay the cost of any co-payment incurred by an employee who receives baseline screening for Hepatitis B, Tuberculosis, COVID and AIDS related diseases through the employee's primary health care plan. Further, the District will pay the cost of any co-payment incurred by an employee who receives vaccinations against Hepatitis B, Tuberculosis, COVID and Influenza through the employee's primary health care plan. If baseline screenings and/or vaccinations are not covered under the employee's primary health care plan, the District will pay one-hundred percent (100%) of the cost of such screenings and vaccinations.
- B. The District will, as soon as possible, notify the Union representative of all exposures, work related accidents, and/or incidents.

ARTICLE 30: SAFETY

- A. The District shall continue to provide for the safety of employees during the hours of their employment. In this regard, the District agrees that it will receive and consider written recommendations with respect to unsafe working conditions from any employee or the Union. d Both the employees and the Union agree that they will afford their safety recommendations and ideas to the District in an effort to resolve issues quickly.
- B. The District shall immediately make all reasonable efforts to correct all unsafe conditions brought to its attention by the Union and employees.
- C. The District shall hold at least one monthly safety meetings with employees.
- D. All equipment provided and maintained by the District shall be safe and adequate for its normal and intended use.

ARTICLE 31: SENIORITY

- A. The District shall establish a seniority list of regular status employees in the Bargaining Unit which shall be updated by the District by January 1st of each year and immediately be posted on the bulletin board of each district work location for thirty (30) days.
- B. District seniority shall be based on total unbroken service time of employees at the District. The actual date of hire shall be used for this determination. Unpaid leave of absence will be deducted from employees' service time.
- C. In the event two or more people are hired on the same calendar date, seniority in the District shall be determined by lottery.

ARTICLE 32: REDUCTION IN FORCE

- A. The Union and the District shall make every reasonable effort to cooperate and to avoid economic or other circumstances which would require a reduction in District staffing.
- B. Reduction in Force –
- All part-time, seasonal, contractors, consultants and/or extra help will be separated from employment prior to any full-time position.
 - All represented employees retain the right to "bump down" into Bargaining Unit positions if a reduction in force takes place. The employee's seniority with the District will be the sole determining factor regarding "bump down rights" in such an instance. The specific position the Union employee bumps down into will be determined pursuant to the employee's meeting specific job description minimum qualifications as defined in the job description.
- C. The District will not hire part-time or grant-funded employees to fill or replace positions where lay-offs have occurred.

ARTICLE 33: MILEAGE REIMBURSEMENT

- A. In the event an employee is required to use their personal automobile on authorized District business, including inter-District travel or paid training, they shall be reimbursed at the current approved IRS rate per mile. Employees are to submit such reimbursement requests at the end of each month in which required travel occurred. The request shall contain the date of travel, purpose and mileage for each complete trip. Employees must complete the District mileage form and turn it in to their supervisor.

ARTICLE 34: BOARD PACKETS

- A. Board of Directors agenda packets are available on the District website at www.cameronpark.org and by signing up for Board of Directors agenda notifications on the District website.

ARTICLE 35: NO STRIKE

- A. The District and the Union recognize and acknowledge that the work performed by employees in this bargaining unit is imperative to the quality of life of citizens in the District.
- B. The District agrees that there will be no lock-out of employees, and the Union agrees that there will be no strike for the life of this MOU.

ARTICLE 36: BLOOD DONATION AND VOTING

- A. Each represented employee shall be allowed to receive up to two (2) hours paid time off to donate blood up to and including four (4) times a year. The employee's Department Head shall approve in advance and may require verification of donation.

- B. Each represented employee shall be allowed to receive up to one (1) hour paid time off for the purpose of voting when there is no alternate option to vote outside of the employees normal working hours. Employees must provide documentation to their supervisor for approval a minimum of the (10) business days prior to the election.

ARTICLE 37: GENERAL REOPENER

- A. Both parties to this MOU shall have the ability to request to reopen any section of this MOU on issues/concerns that may arise during the term of this MOU. Should either party want to reopen a section of this MOU, the parties must mutually agree to meet in good faith. No change(s) to this MOU shall be made without the mutual agreement and ratification of both parties.

ARTICLE 38: SIGNATURES

This Memorandum of Understanding is hereby executed by the District/ Union representatives whose signatures appear below on behalf of their respective organizations.

For the District:

For Union;

Mark Hornstra
General Manager

Tina Acree, Business Agent

Date:

Date:



CAMERON PARK COMMUNITY SERVICES DISTRICT

DRAFT Public Salary Schedule

8/19/2026

		Step * 1	Step 2	Step 3	Step 4	Step 5	Step 6
			5.0%	5.0%	5.0%	5.0%	5.0%
ANNUAL RATE	STATUS	FY 26/27					
General Manager	Exempt	NEGOTIATED = \$158,671					
Operations Manager	Exempt	\$75,691.20	\$79,476.80	\$83,449.60	\$87,630.40	\$92,019.20	\$96,616.00
Administrative Services Analyst	Non Exempt	\$71,780.80	\$75,379.20	\$79,144.00	\$83,096.00	\$87,256.00	\$91,624.00
Accounting Specialist II	Non Exempt	\$67,080.00	\$70,428.80	\$73,944.00	\$77,646.40	\$81,536.00	\$85,612.80
Accounting Specialist I	Non Exempt	\$46,966.40	\$49,316.80	\$51,792.00	\$54,371.20	\$57,096.00	\$59,945.60
Administrative Services Coordinator	Non Exempt	\$46,051.20	\$48,360.00	\$50,772.80	\$53,310.40	\$55,972.80	\$58,760.00
CC&R Officer	Non Exempt	\$59,508.80	\$62,483.20	\$65,603.20	\$68,889.60	\$72,342.40	\$75,961.60
Wildfire Mitigation Coordinator	Non Exempt	\$59,508.80	\$62,483.20	\$65,603.20	\$68,889.60	\$72,342.40	\$75,961.60
Maintenance Worker II	Non Exempt	\$47,902.40	\$50,294.40	\$52,811.20	\$55,224.00	\$57,990.40	\$60,881.60
Maintenance Worker I	Non Exempt	\$41,100.80	\$43,160.00	\$45,323.20	\$47,590.40	\$49,961.60	\$52,457.60
Recreation Supervisor	Non Exempt	\$70,408.00	\$73,923.20	\$77,625.60	\$81,515.20	\$85,592.00	\$89,876.80
Recreation Coordinator	Non Exempt	\$50,502.40	\$53,019.20	\$55,660.80	\$58,448.00	\$61,360.00	\$64,438.40

HOURLY RATE	STATUS	FY 26/27					
General Manager	Exempt	(See Annual above)					
Operations Manager	Exempt	\$ 36.39	\$ 38.21	\$ 40.12	\$ 42.13	\$ 44.24	\$ 46.45
Administrative Services Analyst	Non Exempt	\$ 34.51	\$ 36.24	\$ 38.05	\$ 39.95	\$ 41.95	\$ 44.05
Accounting Specialist II	Non Exempt	\$ 32.25	\$ 33.86	\$ 35.55	\$ 37.33	\$ 39.20	\$ 41.16
Accounting Specialist I	Non Exempt	\$ 22.58	\$ 23.71	\$ 24.90	\$ 26.14	\$ 27.45	\$ 28.82
Administrative Services Coordinator	Non Exempt	\$ 22.14	\$ 23.25	\$ 24.41	\$ 25.63	\$ 26.91	\$ 28.25
CC&R Officer	Non Exempt	\$ 28.61	\$ 30.04	\$ 31.54	\$ 33.12	\$ 34.78	\$ 36.52
Wildfire Mitigation Coordinator	Non Exempt	\$ 28.61	\$ 30.04	\$ 31.54	\$ 33.12	\$ 34.78	\$ 36.52
Maintenance Worker II	Non Exempt	\$ 23.03	\$ 24.18	\$ 25.39	\$ 26.55	\$ 27.88	\$ 29.27
Maintenance Worker I	Non Exempt	\$ 19.76	\$ 20.75	\$ 21.79	\$ 22.88	\$ 24.02	\$ 25.22
Recreation Supervisor	Non Exempt	\$ 33.85	\$ 35.54	\$ 37.32	\$ 39.19	\$ 41.15	\$ 43.21
Recreation Coordinator	Non Exempt	\$ 24.28	\$ 25.49	\$ 26.76	\$ 28.10	\$ 29.50	\$ 30.98

NOTE: Part Time & Seasonal (all NON_EXEMPT) : Schedule to be re-approved by November as minimum wages adjust for January each calendar year

PART TIME POSITIONS @ 5% steps	(Generally less than 30 hrs. per week)	CY 2026					
**Admin Assist I (clerical)		\$19.06	\$20.01	\$21.01	\$22.06	\$23.16	\$24.32
Admin Assist II		\$20.50	\$21.53	\$22.61	\$23.74	\$24.93	\$26.18
Board Clerk		\$24.97	\$26.22	\$27.53	\$28.91	\$30.36	\$31.88
***Maintenance Worker I		\$19.19	\$20.15	\$21.16	\$22.22	\$23.33	\$24.50

SEASONAL POSITIONS @ 2.5% steps	(Summer and/or year round periodically)	CY 2026	
Recreation Leader I		\$16.95	\$17.37
Recreation Leader II		\$18.15	\$18.60
Recreation Specialist		\$19.06	\$19.54
Lifeguard I		\$17.36	\$17.79
Lifeguard II		\$18.61	\$19.08

Proposed 3% increase FT EMPS ONLY per pending MOU with Union TO BOD for Approval by JULY 2026

*New employees are generally placed at Step 1 unless advanced step placement is approved by the General Manager based on qualifications and experience.

**Admin Assist in grey (not needed/unfilled was to be removed last fall) with noted idea of if/when Admin Assist II becomes open, it would be revised to become Admin Assist I

***Maintenance Worker I PT - (unfilled/open) (was left off in error from the prior approved schedule of 5-20-26)

Cameron Park Community Services District



Staff Report

DATE: August 19, 2026

FROM: Niki Garrison, Board Clerk

AGENDA ITEM #10: AMENDED EMPLOYEE ASSISTANCE PROGRAM (EAP)

RECOMMENDED ACTION: APPROVE RESOLUTION 2026-23 APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF AN AMENDED MOU AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM

Background

On January 22, 2025, the Board of Directors authorized the General Manager to execute a Memorandum of Understanding (MOU) with AFSCME. As part of the negotiated agreement, implementation of an Employee Assistance Program (EAP) was required prior to January 1, 2026.

In alignment with the District's commitment to employee well-being, staff initiated discussions with the Special District Risk Management Authority (SDRMA) to implement EAP services through the Public Risk Innovation, Solutions and Management (PRISM) Health and Employee Benefits Small Group Program. Subsequently, the District's Board of Directors approved Resolution 2025-10 on June 18, 2025.

At the June 24, 2026 SDRMA Board Meeting, the SDRMA Board of Directors approved amendments to the SDRMA Health Benefits Memorandum of Understanding (MOU). The amendments were made to better align with the MOU with their Pool, Public Risk Innovation, Solutions, and Management (PRISM) MOU and industry norms.

The summary of changes is below:

Section	Previous Language	Revised Language	Description of Change
Definitions	Various terms and definitions, some not clearly defined or missing.	Expanded and clarified definitions for "Committee," "Coverage Documents," "Program Participation Agreement," "Program," and "Program Documents."	Improved clarity and specificity of key terms for better understanding and administration.
Entry into Program	ENTITY shall enroll in the Program by making application through SDRMA.	ENTITY shall apply for participation by executing all forms prescribed by SDRMA, subject to approval by the Program's Underwriter.	Clarifies the application process and emphasizes underwriter approval.
Maintenance of Effort	Program provides health benefits to all participants of the ENTITY.	Specifies eligible participants (active employees, retired employees, dependents, public officials) and outlines optional participation for some groups.	Clarifies eligibility and participation requirements.
Premiums	ENTITY will remit monthly premiums based on rates established by SDRMA.	Premiums and rates are set by the Committee; SDRMA adds an administrative fee. Details on billing, penalties for late payment, and termination for non-payment added.	Adds detail on premium calculation, billing, and consequences for late payment.
Benefits	Benefits as set forth in ENTITY's Plan Summary.	Benefits must be agreed upon with employee organizations and approved by the Program underwriter.	Adds requirement for underwriter approval of plan selections.
Assessments & Dividends	Assessments/dividends used sparingly; allocation based on premiums paid.	Committee may impose premium assessments if funds are insufficient; details on liability for withdrawn entities and dividend formula.	Expands on funding adequacy, assessment process, and dividend distribution.
Withdrawal	ENTITY may withdraw with 90 days' notice.	Notice period extended to 120 days prior to January 1; rescission deadline added; 3-year waiting period for re-entry after withdrawal.	Tightens withdrawal process and re-entry requirements.
Arbitration	Not previously specified.	Adds binding arbitration clause for disputes, specifying Sacramento, CA as venue.	Introduces formal dispute resolution process.

Section	Previous Language	Revised Language	Description of Change
Amendment	Amendments require written agreement by both parties.	Clarifies amendment process, including SDRMA's right to terminate if ENTITY does not execute required amendments.	Strengthens amendment and termination provisions.

Recommendation

Approve Resolution No. 2026-23 authorizing the General Manager to execute the amended Memorandum of Understanding with SDRMA for participation in the PRISM EAP Program, in accordance with the revised terms outlined in the agreement.

Attachments:

- 10A – Amended EAP MOU with SDRMA (redline)
- 10B – Amended EAP MOU with SDRMA (clean copy)
- 10C – Resolution 2026-23



MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (HEREAFTER "MEMORANDUM") IS ENTERED INTO BY AND BETWEEN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (HEREAFTER "SDRMA") AND THE PARTICIPATING PUBLIC ENTITY (HEREAFTER "ENTITY") WHO IS SIGNATORY TO THIS MEMORANDUM.

WHEREAS, on August 1, 2006, SDRMA in its capacity as a member of Public Risk Innovation, Solutions and Management (PRISM) and having executed the Joint Powers Agreement (JPA) governing PRISM, was appointed administrator for the purpose of enrolling small public entities into the Public Risk Innovation, Solutions and Management (PRISM) Health and/or Employee Benefits Small Group Program (hereinafter "PROGRAM"); and

WHEREAS, the terms and conditions of the PROGRAM as well as benefit coverage, rates, assessments, and premiums are governed by the PRISM Health Committee and/or PRISM Employee Benefits Committee for the PROGRAM (the "COMMITTEE") and not SDRMA; and

WHEREAS, ENTITY desires to enroll and participate in the PROGRAM, acknowledging that SDRMA acts solely in an administrative capacity and does not establish Program terms.

NOW THEREFORE, SDRMA and ENTITY agree as follows:

1. DEFINITIONS. For purposes of this MEMORANDUM, unless the context otherwise requires, the following terms when capitalized have the respective meanings set out below and are applicable to the singular as well as to the plural forms of such terms and to the masculine as well as to the feminine and neuter genders of such terms.
 - a. "Committee" means the PRISM Health Committee and/or PRISM Employee Benefits Committee for the Program.
 - b. "Coverage Documents" means, except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the Program and will be provided by SDRMA to each ENTITY. Documents will be made available through the online SDRMA Portal and be accessible to approved users of the ENTITY.
 - c. "Program Participation Agreement" means the agreement issued by PRISM/AUS Underwriting to the Entity that details the final terms of acceptance and any special exceptions or terms that have been made a part of the underwriting approval and is required to be



completed and executed in order to constitute full acceptance as a member of the PRISM Small Group Program.

d. "Program" or "PRISM" means the Public Risk Innovation, Solutions and Management (PRISM) Health and/or Employee Benefits Small Group Program.

e. "Program Documents" means the following: SDRMA Program Administrative Guidelines, SDRMA Resolution, Program Underwriting application and any required underwriting documents, Program approval, Program Underwriting & Eligibility Rules and Program Participation Agreement.

12. PURPOSE. ENTITY is signatory to this MEMORANDUM for the ~~express sole~~ purpose of enrolling in the ~~Program~~ ROGRAM.

23. ENTRY INTO PROGRAM. ENTITY shall ~~enroll~~ apply for participation in the ~~Program~~ ROGRAM by ~~making application through executing~~ and all forms prescribed by SDRMA. ~~SDRMA shall submit the completed forms to which shall be subject to approval by the Program~~ ROGRAM's Underwriter who has the authority to accept or reject Entity's application in its sole discretion based on the Program's and governing documents and in accordance with the Program's applicable eligibility guidelines.

34. MAINTENANCE OF EFFORT. ~~Program~~ ROGRAM is designed to provide an alternative provides health benefits ~~solution to all participants active employees, retired employees, dependents of an active or retired employee and public officials of the ENTITY who satisfy requirements for participation. of the ENTITY including active employees, retired employees (optional), dependents (optional) and public officials (optional).~~ ENTITY public officials may participate in the ~~Program~~ ROGRAM only if they are currently being covered and their own ENTITY's enabling act, plans and policies allow it. ENTITY must contribute at least the minimum percentage required by the eligibility requirements

45. PREMIUMS. ENTITY ~~understands agrees and acknowledges~~ that premiums and rates for the ~~Program~~ ROGRAM are set by the ~~COMMITTEE~~ Committee and that SDRMA's Administrative Fee is set by SDRMA For each billing cycle. ENTITY will remit ~~the total monthly premiums based upon rates established amount billed by SDRMA~~ for each category of participants and the census of covered employees, public officials, dependents and retirees. PREMIUMs are based on a full month, and there are no partial months or prorated PREMIUMs. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.



~~Rates for the ENTITY and each category of participant will be determined by the COMMITTEE designated for the PROGRAM based upon advice from its consultants and/or a consulting Benefits Actuary and insurance carriers. In addition, SDRMA adds an administrative fee to premiums and rates for costs associated with administering the PROGRAM. Rates may vary depending upon factors including, but not limited to, demographic characteristics, loss experience of all public entities participating in the PROGRAM and differences in benefits provided (plan design), if any.~~

~~SDRMA will administrate a billing to ENTITY each month, with payments due by the date specified by SDRMA. Payments received after the specified date will accrue penalties up to and including termination from the PROGRAM. Premiums are based on a full month, and there are no partial months or prorated premiums. Enrollment for mid year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.~~

~~Late Payment Penalties. ENTITY shall pay all PREMIUM invoices as billed to SDRMA, regardless of any changes to eligibility or adjustments to PREMIUMS that may occur during the billing month and not reflected in the PREMIUM invoice. SDRMA shall issue PREMIUM invoices to ENTITY prior to the coverage month in which they are due. PREMIUM invoices are due by the due date stated on the invoice and considered delinquent thirty (30) calendar days from the due date. In addition to the outstanding balance due for any unpaid invoice, ENTITY shall be liable to SDRMA for a late payment penalty of 1% of the outstanding balance of any unpaid portion of such invoice effective (30) calendar days after the invoice due date. SDRMA reserves the right to terminate the MEMORANDUM and ENTITY'S Participation Agreement, including immediate cessation of all services under the Program, any time after it provides written notice to ENTITY of its failure to pay the amount due of any invoice.~~

56. ~~BENEFITS. Benefits provided to ENTITY participants shall be as set forth in ENTITY's Plan Summary for the Program PROGRAM and as agreed upon between the ENTITY and its recognized employee organizations as applicable. Not all plan offerings will be available to ENTITY, and plans requested by ENTITY must be submitted to Program PROGRAM underwriter for approval.~~
6. ~~COVERAGE DOCUMENTS. Except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the PROGRAM and will be provided by SDRMA to each ENTITY. SDRMA will provide each ENTITY with additional documentation, defined as the SDRMA Program Administrative Guidelines which provide further details on administration of the PROGRAM.~~
7. ~~PROGRAM FUNDING. It is the intent of this MEMORANDUM to provide for a fully funded PROGRAM by any or all of the following: pooling risk; purchasing individual stop loss~~



~~coverage to protect the pool from large claims; and purchasing aggregate stop loss coverage.~~

~~8. ASSESSMENTS. Should the PROGRAM not be adequately funded for any reason, pro-rata assessments to the ENTITY may be utilized to ensure the approved funding level for applicable policy periods. Any assessments which are deemed necessary to ensure approved funding levels shall be made upon the determination and approval of the COMMITTEE in accordance with the following:~~

~~a. Assessments/dividends will be used sparingly. Generally, any over/under funding will be factored into renewal rates.~~

~~b. If a dividend/assessment is declared, allocation will be based upon each ENTITY's proportional share of total premiums paid for the preceding 3 years. An ENTITY must be a current participant to receive a dividend, except upon termination of the PROGRAM and distribution of assets.~~

~~c. ENTITY will be liable for assessments for 12 months following withdrawal from the PROGRAM.~~

~~d. Fund equity will be evaluated on a total PROGRAM wide basis as opposed to each year standing on its own.~~

~~7. ASSESSMENTS AND DIVIDENDS. The Program annual premium, as approved by the Committee will be established at a level which is anticipated to provide adequate overall funding. The Program will directly manage surpluses and deficits. Premiums are targeted to fund expected claims (including incurred-but-not-reported (IBNR) and run-out), reinsurance (if any), Program/administrative expenses, and any reserve or margin adopted by the Committee.~~

~~If Program funds are insufficient (including funding IBNR), the Committee may impose premium assessments on all applicable participating Entities, consistent with the JPA, including ENTITY signing this MEMORANDUM. Entities that have withdrawn from the Program are liable for assessments attributable to plan year(s) in which they participated.~~

~~After appropriate reserves and obligations are funded and any Committee-approved margin is achieved, the Committee may declare a dividend or premium credit, using a formula recommended by the Program Underwriters and actuary.~~

~~98. WITHDRAWAL. ENTITY may withdraw from this MEMORANDUM and terminate its Program Participation Agreement for a subsequent calendar year subject to the following condition: ENTITY shall notify SDRMA and the PROGRAM in writing of its~~



~~intent to withdraw at least 90 days prior to their requested withdrawal date. ENTITY shall notify SDRMA in writing of its intent to withdraw from this MEMORANDUM and terminate its Program Participation Agreement at least 120 days prior to January 1st of the subsequent calendar year in which it shall be effective . No withdrawal shall become effective until December 31 of the year that notice of termination is received. ENTITY may rescind its notice of intent to withdraw and terminate no later than October 1st.ENTITY may rescind its notice of intent to withdraw. ENTITY may rescind its notice of intent to withdraw and terminate no later than October 1st. Once ENTITY withdraws from the ProgramPROGRAM, there is a 3-year waiting period to come back into the ProgramPROGRAM, and the ENTITY will be subject to underwriting approval again.~~

~~10. LIAISON WITH SDRMA. Each ENTITY shall maintain staff to act as liaison with SDRMA and between the ENTITY and SDRMA's designated PROGRAM representative.~~

~~9. ARBITRATION OF DISPUTES. To the extent permitted by law, all controversies between the ENTITY and SDRMA that may arise out of or relate to any of the services provided by SDRMA under the MEMORANDUM, or the construction, performance or breach of this or any other agreement between the ENTITY and SDRMA, whether entered into prior to, on or subsequent to the date hereof, shall be settled by binding arbitration in the City of Sacramento, California, under the Commercial Arbitration Rules of the American Arbitration Association. Judgment upon any award rendered by the arbitrator(s) shall be final, and may be entered into any court having jurisdiction.~~

~~11.10. GOVERNING LAW. This MEMORANDUM shall be governed in accordance with the laws of the State of California.~~

~~12.11. VENUE. Venue for any dispute or enforcement shall be in the City of Sacramento, California.~~

~~13.12. ATTORNEY FEES. The prevailing party in any dispute shall be entitled to an award of reasonable attorney fees.~~

~~14.13. COMPLETE AGREEMENT. This MEMORANDUM together with the related ProgramPROGRAM documents Documents constitutes the full and complete agreement of the ENTITY.~~

~~15.14. SEVERABILITY. Should any provision of this MEMORANDUM be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.~~

~~16.15. AMENDMENT OF MEMORANDUM; WAIVER. This MEMORANDUM may not be modified, nor shall any provision hereof be waived or amended, except in a writing duly signed by authorized representatives of SDRMA and ENTITY. The failure of either Party to enforce at any time any provision of the MEMORANDUM shall not be construed to be a waiver of such provision, nor in any way to affect the validity of the MEMORANDUM or the~~



~~right of either party thereafter to enforce each and every such provision. may be amended by the SDRMA Board of Directors and such amendments are subject to approval of ENTITY's designated representative, or alternate, who shall have authority to execute this MEMORANDUM. Any If ENTITY who fails or refuses to execute an amendment to this MEMORANDUM, by the deadline included in written notice of SDRMA'S execution of said amendment, SDRMA reserves the right to terminate shall be deemed to have withdrawn this MEMORANDUM and ENTITY'S Program Participation Agreement from the PROGRAM effective as of on the next annual renewal date.~~

~~17~~16. EFFECTIVE DATE. This MEMORANDUM shall become effective on the later of the first date of coverage for the ENTITY or the last date of signing of this MEMORANDUM by the Chief Executive Officer or Board President of SDRMA and the authorized person for the ENTITY.

~~18~~17. EXECUTION IN COUNTERPARTS. This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: _____

By: _____

Special District Risk
Management Authority

Dated: _____

By: _____

Agency ENTITY Name

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (HEREAFTER "MEMORANDUM") IS ENTERED INTO BY AND BETWEEN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (HEREAFTER "SDRMA") AND THE PARTICIPATING PUBLIC ENTITY (HEREAFTER "ENTITY") WHO IS SIGNATORY TO THIS MEMORANDUM.

WHEREAS, on August 1, 2006, SDRMA in its capacity as a member of Public Risk Innovation, Solutions and Management (PRISM) and having executed the Joint Powers Agreement (JPA) governing PRISM, was appointed administrator for the purpose of enrolling small public entities into the (PRISM) Health and/or Employee Benefits Small Group Program (hereinafter "Program"); and

WHEREAS, the terms and conditions of the PROGRAM as well as benefit coverage, rates, assessments, and premiums are governed by the PRISM Health Committee and/or PRISM Employee Benefits Committee for the Program (the "Committee") and not SDRMA; and

WHEREAS, ENTITY desires to enroll and participate in the Program, acknowledging that SDRMA acts solely in an administrative capacity and does not establish Program terms.

NOW THEREFORE, SDRMA and ENTITY agree as follows:

1. **DEFINITIONS.** For purposes of this MEMORANDUM, unless the context otherwise requires, the following terms when capitalized have the respective meanings set out below and are applicable to the singular as well as to the plural forms of such terms and to the masculine as well as to the feminine and neuter genders of such terms.
 - a. "Committee" means the PRISM Health Committee and/or PRISM Employee Benefits Committee for the Program.
 - b. "Coverage Documents" means, except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the Program and will be provided by SDRMA to each ENTITY. Documents will be made available through the online SDRMA Portal and be accessible to approved users of the ENTITY.
 - c. "Program Participation Agreement" means the agreement issued by PRISM/AUS Underwriting to the Entity that details the final terms of acceptance and any special exceptions or terms that have been made a part of the underwriting approval and is required to be completed and executed in order to constitute full acceptance as a member of the PRISM Small Group Program.

d. "Program" or "PRISM" means the Public Risk Innovation, Solutions and Management (PRISM) Health and/or Employee Benefits Small Group Program.

e. "Program Documents" means the following: SDRMA Program Administrative Guidelines, SDRMA Resolution, Program Underwriting application and any required underwriting documents, Program approval, Program Underwriting & Eligibility Rules and Program Participation Agreement.

2. PURPOSE. ENTITY is signatory to this MEMORANDUM for the sole purpose of enrolling in the Program.
3. ENTRY INTO PROGRAM. ENTITY shall apply for participation in the Program by executing and all forms prescribed by SDRMA. SDRMA shall submit the completed forms to the Program's Underwriter who has the authority to accept or reject Entity's application in its sole discretion based on the Program's governing documents and in accordance with the Program's eligibility guidelines.
4. MAINTENANCE OF EFFORT. Program provides health benefits to all active employees, retired employees, dependents of an active or retired employee and public officials of the ENTITY who satisfy requirements for participation. ENTITY public officials may participate in the Program only if they are currently being covered and their own ENTITY's enabling act, plans and policies allow it. ENTITY must contribute at least the minimum percentage required by the eligibility requirements
5. PREMIUMS. ENTITY agrees and acknowledges that premiums and rates for the Program are set by the Committee and that SDRMA's Administrative Fee is set by SDRMA For each billing cycle. ENTITY will remit the total monthly amount billed by SDRMA for each category of participants and the census of covered employees, public officials, dependents and retirees. PREMIUMs are based on a full month, and there are no partial months or prorated PREMIUMs. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.

Late Payment Penalties. ENTITY shall pay all PREMIUM invoices as billed to SDRMA, regardless of any changes to eligibility or adjustments to PREMIUMs that may occur during the billing month and not reflected in the PREMIUM invoice. SDRMA shall issue PREMIUM invoices to ENTITY prior to the coverage month in which they are due. PREMIUM invoices are due by the due date stated on the invoice and considered delinquent thirty (30) calendar days from the due date. In addition to the outstanding balance due for any unpaid invoice, ENTITY shall be liable to SDRMA for a late payment penalty of 1% of the outstanding balance of any unpaid portion of such invoice effective (30) calendar days after the invoice due date. SDRMA reserves the right to terminate the

MEMORANDUM and ENTITY'S Participation Agreement, including immediate cessation of all services under the Program, any time after it provides written notice to ENTITY of its failure to pay the amount due of any invoice.

6. **BENEFITS.** Benefits provided to ENTITY participants shall be as set forth in ENTITY's Plan Summary for the Program and as agreed upon between the ENTITY and its recognized employee organizations as applicable. Not all plan offerings will be available to ENTITY, and plans requested by ENTITY must be submitted to Program underwriter for approval.
7. **ASSESSMENTS AND DIVIDENDS.** The Program annual premium, as approved by the Committee will be established at a level which is anticipated to provide adequate overall funding. The Program will directly manage surpluses and deficits. Premiums are targeted to fund expected claims (including incurred-but-not-reported (IBNR) and run-out), reinsurance (if any), Program/administrative expenses, and any reserve or margin adopted by the Committee.

If Program funds are insufficient (including funding IBNR), the Committee may impose premium assessments on all applicable participating Entities, consistent with the JPA, including ENTITY signing this MEMORANDUM. Entities that have withdrawn from the Program are liable for assessments attributable to plan year(s) in which they participated.

After appropriate reserves and obligations are funded and any Committee-approved margin is achieved, the Committee may declare a dividend or premium credit, using a formula recommended by the Program Underwriters and actuary.

8. **WITHDRAWAL.** ENTITY may withdraw from this MEMORANDUM and terminate its Program Participation Agreement for a subsequent calendar year subject to the following condition: ENTITY shall notify SDRMA in writing of its intent to withdraw from this MEMORANDUM and terminate its Program Participation Agreement at least 120 days prior to January 1st of the subsequent calendar year in which it shall be effective. No withdrawal shall become effective until December 31 of the year that notice of termination is received. ENTITY may rescind its notice of intent to withdraw and terminate no later than October 1st. Once ENTITY withdraws from the Program, there is a 3-year waiting period to come back into the Program, and the ENTITY will be subject to underwriting approval.
9. **ARBITRATION OF DISPUTES.** To the extent permitted by law, all controversies between the ENTITY and SDRMA that may arise out of or relate to any of the services provided by SDRMA under the MEMORANDUM, or the construction, performance or breach of this or any other agreement between the ENTITY and SDRMA, whether entered into prior to, on or subsequent to the date hereof, shall be settled by binding arbitration in the City of

Sacramento, California, under the Commercial Arbitration Rules of the American Arbitration Association. Judgment upon any award rendered by the arbitrator(s) shall be final and may be entered into any court having jurisdiction.

10. GOVERNING LAW. This MEMORANDUM shall be governed in accordance with the laws of the State of California.
11. VENUE. Venue for any dispute or enforcement shall be in the City of Sacramento, California.
12. ATTORNEY FEES. The prevailing party in any dispute shall be entitled to an award of reasonable attorney fees.
13. COMPLETE AGREEMENT. This MEMORANDUM together with the related Program Documents constitutes the full and complete agreement of the ENTITY.
14. SEVERABILITY. Should any provision of this MEMORANDUM be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.
15. AMENDMENT OF MEMORANDUM; WAIVER. This MEMORANDUM may not be modified, nor shall any provision hereof be waived or amended, except in a writing duly signed by authorized representatives of SDRMA and ENTITY. The failure of either Party to enforce at any time any provision of the MEMORANDUM shall not be construed to be a waiver of such provision, nor in any way to affect the validity of the MEMORANDUM or the right of either party thereafter to enforce each and every such provision. If ENTITY fails or refuses to execute an amendment to this MEMORANDUM by the deadline included in written notice of SDRMA'S execution of said amendment, SDRMA reserves the right to terminate this MEMORANDUM and ENTITY'S Program Participation Agreement effective as of the next annual renewal date.
16. EFFECTIVE DATE. This MEMORANDUM shall become effective on the later of the first date of coverage for the ENTITY or the last date of signing of this MEMORANDUM by the Chief Executive Officer or Board President of SDRMA and the authorized person for the ENTITY.
17. EXECUTION IN COUNTERPARTS. This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: _____

By: _____

Special District Risk
Management Authority

Dated: _____

By: _____

ENTITY Name

RESOLUTION NO. 2026-23

**A RESOLUTION OF THE Cameron Park
Community Services District APPROVING THE FORM OF AND AUTHORIZING
THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND
AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT
AUTHORITY'S HEALTH BENEFITS PROGRAM**

WHEREAS, Cameron Park Community Services District, a public agency duly organized and existing under and by virtue of the laws of the State of California (the "ENTITY"), has determined that it is in the best interest and to the advantage of the ENTITY to participate in the Health Benefits Program offered by Special District Risk Management Authority (the "Authority"); and

WHEREAS, the Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 *et seq.*, for the purpose of providing risk financing, risk management programs and other coverage protection programs; and

WHEREAS, participation in Authority programs requires the ENTITY to execute and enter into a Memorandum of Understanding which states the purpose and participation requirements for the Health Benefits Program; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the ENTITY is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE ENTITY AS FOLLOWS:

Section 1. Findings. The ENTITY's Governing Body hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the ENTITY.

Section 2. Memorandum of Understanding. The Memorandum of Understanding, to be executed and entered into by and between the ENTITY and the Authority, in the form presented at this meeting and on file with the ENTITY's Secretary, is hereby approved. The ENTITY's Governing Body and/or Authorized Officers ("The Authorized Officers") are hereby authorized and directed, for and in the name and on behalf of the ENTITY, to execute and deliver to the Authority the Memorandum of Understanding.

Section 3. Program Participation. The ENTITY's Governing Body approves participating in the Special District Risk Management Authority's Health Benefits Program.

Section 4. Severability. If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are severable.

Section 5. Other Actions. The Authorized Officers of the ENTITY are each hereby authorized and directed to execute and deliver any and all documents which are necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

Section 6. Effective Date. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 19th day of August 2026 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Name

Title

ENTITY Secretary

Cameron Park Community Services District



Staff Report

DATE: August 19, 2026

FROM: Mark Hornstra, General Manager

AGENDA ITEM #11: Approve Resolution 2026-24 Adopting the Final Fiscal Year 2026-27 General Fund 01 and Positions and Authorizations, and Covenants, Conditions, and Restrictions (CC&R) Fund 02 Budgets

RECOMMENDED ACTION: Review and approve the FY 2026/27 Final Budget and approve Resolution 2026-24 adopting the FY 2026/27 Budget

INTRODUCTION

Cameron Park Community Services District (District) staff is presenting the Fiscal Year (FY) 2026/27 Final Budget for Board review and adoption. The Final Budget reflects the District's current operating assumptions, updated revenue and expenditure projections, staffing and contractual obligations, wildfire mitigation activities, and planned capital investments for General Fund 01 and Covenants, Conditions and Restrictions (CC&R) Fund 02.

BACKGROUND

The Board of Directors approved the FY 2026/27 Preliminary Budget on July 15, 2026. Following approval of the Preliminary Budget, staff continued to refine revenue projections, validate expenditure estimates, incorporate updated operational needs, and evaluate grant and restricted funding opportunities. The Final Budget revisions were reviewed at the August 10, 2026 Budget Workshop, where the Board reviewed the principal changes and final budget assumptions prior to adoption.

DISCUSSION

The Final Budget continues the overall approach established in the Preliminary Budget: maintaining current service levels while addressing personnel and benefit costs, the CAL FIRE service contract, capital replacement needs, wildfire mitigation, and strategic and financial planning. The most significant budget components and revisions are summarized below.

BUDGET OVERVIEW

The General Fund budget (Fund 01) includes \$8,519,179 in operating revenue and \$8,517,896 in expenditures, resulting in a projected positive balance of approximately \$1,283. This represents an improvement from the Preliminary Budget, which projected a \$13,058 operating deficit, while incorporating the additional refinements made during final budget development.

The CC&R budget (Fund 02) includes \$153,680 in revenue and \$180,408 in expenditures, resulting in a projected use of fund balance of \$26,728. The CC&R budget includes \$35,380 in grant revenue and \$45,040 in capital expense associated with an electric vehicle purchase, along with the ongoing personnel and operating costs of the CC&R program.

REVENUE HIGHLIGHTS

- Property tax revenue remains the District's largest revenue source and is budgeted at approximately \$5.85 million, an increase of approximately \$225,076 over the FY 2025/26 budget
- First Responder Fee revenue is budgeted at \$385,000, an increase of \$165,000 following the fee adjustment approved by the Board
- OES/Mutual Aid reimbursement revenue is budgeted at \$100,000 and includes anticipated payment of approximately \$68,000 from prior deployments
- The Final Budget includes approximately \$598,789 in Other Income/Refunds primarily associated with AB 1600 Park Impact Fees and Fire Development Fees, \$112,500 in FEMA reimbursement for previously completed work, and \$61,924 in AQMD electric vehicle grant funding in the General Fund
- Recreation revenues reflect continued programming, rentals, special events, annual passes, and the Community Center concession program

OPERATING EXPENDITURE HIGHLIGHTS

- Personnel and benefit costs reflect final staffing assumptions, negotiated compensation changes, step and merit adjustments as applicable, and the cost of filling budgeted positions. General Fund health benefits are budgeted at approximately \$238,482 and CalPERS retirement costs at approximately \$417,463
- The CAL FIRE contract is budgeted at \$3.36 million, an increase of approximately \$160,000 consistent with the annual contractual adjustment

- Insurance is budgeted at approximately \$398,400, reflecting continued market-wide cost increases
- Administration includes \$105,000 in professional services for finance and capital improvement planning, strategic initiatives, revenue and funding development, and human resources support where specialized expertise or additional staff capacity is needed
- A separate IT Services account has been established to improve tracking of managed technology services, and contracted-service accounts have been reorganized to improve financial reporting
- The dedicated Fire Prevention/Wildfire Mitigation Department allows AB 38 defensible space inspection revenue, weed abatement revenue, personnel costs, vegetation management, outreach, and other wildfire prevention activities to be tracked independently

CAPITAL INVESTMENT

The Final Budget includes approximately \$716,221 in identified capital expenditures across the District. Major items include Station 89 asphalt repair, replacement of the Cameron Park Lake entrance gate, pool equipment and facility repairs, and Community Center improvements funded with AB 1600 Park Impact Fees.

Park Impact Fee-funded improvements include the lifeguard room remodel, pool slide, shade sails, pool bleachers, and access control/video improvements. The budget also incorporates electric vehicle grant opportunities, with grant funding reducing the District's share of eligible vehicle costs.

KEY CHANGES FROM PRELIMINARY TO FINAL BUDGET

Changes incorporated since the Preliminary Budget include updated employee benefit projections; decreased apparatus rental income; removal of election expenses; additional computer hardware funding; increased Station 89 paving funding based on updated estimates; FEMA reimbursement revenue; additional funding for the Cameron Park Lake entrance gate; electric vehicle grant funding; swimming pool lane line replacement; reallocation of Summer Spectacular and other recreation expenses to better align costs with activities; and consolidation of ActiveNet software costs within Recreation.

The Final Budget also continues several chart-of-account and departmental reclassifications intended to improve transparency, including separate IT Services, more specific contracted-service categories, and dedicated accounting for Fire Prevention/Wildfire Mitigation activities.

FISCAL IMPACT

Adoption of the FY 2026/27 Final Budget authorizes the expenditure plan reflected in the attached budget. The General Fund is projected to end with revenues exceeding expenditures by approximately \$1,283. The CC&R Fund is projected to use approximately \$26,728 of fund balance, primarily reflecting planned capital investment and operating costs within that fund. As the District has shown during the FY2025/26 fiscal year, staff will continue to monitor revenues and expenditures throughout the fiscal year and will bring forward budget adjustments as necessary during the mid-year budget review.

Attachments:

11A – Cameron Park Community Services District FY 2026/27 Final Budget

11B – Resolution 2026-24 Adopting the FY 2026/27 Budget



CAMERON PARK COMMUNITY SERVICES DISTRICT



**GENERAL AND CC&R FUNDS
FINAL BUDGET FY 2026/2027**

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BOARD OF DIRECTORS

Dawn Wolfson, President

Katie Gilchrest, Vice President

Sidney Bazett, Director

Tim Israel, Director

J.R. Hichborn, Director

DISTRICT STAFF

Mark Hornstra, General Manager

Laura Sander-Ito, Acting Administrative Services Analyst

Clarissa Lowe, Recreation Supervisor

Jim Mog, CC&R Compliance Officer

MISSION STATEMENT

Enrich our community's quality of life for the health, safety, and well-being of Cameron Park residents.

All questions concerning the District's budget should be directed to the Finance Department at 2502 Country Club Drive, Cameron Park, CA 95682, phone number (530) 677-2231. This report will also be provided on the District's website at www.cameronpark.org.

SUMMARY OF SIGNIFICANT ASSUMPTIONS AND CHANGES FROM PRIOR YEAR



August 19, 2026

Dear Board of Directors,

As the General Manager of the Cameron Park Community Services District, I am pleased to present the Preliminary Fiscal Year 2026-27 (FY27) Budget recommendations. This proposed budget serves as the District's financial roadmap, with total operating revenues of \$8,519,179 and total expenditures of \$8,517,896 resulting in a projected net operating position of \$1,283.

The Annual Budget strategically allocates resources to advance the District's priorities, enhance community services, and support the delivery of Fire, EMS, recreation, parks, and facility operations. As a policy document, it reflects the District's ongoing commitment to sound fiscal management, operational transparency, and alignment with the vision and goals established by the Board of Directors.

Upon adoption, the FY27 Budget will guide the operations of all District programs and services in the year ahead.

Operational Highlights for Fiscal Year (FY27)

1. Update the District Strategic Plan, Nexus Studies, and Capital Reserve planning documents.
2. Continue implementation and optimization of the ActiveNet recreation management system.
3. Complete the District's first Annual Comprehensive Financial Report (ACFR).
4. Develop long-term funding strategies for capital improvements, including grants, sponsorships, partnerships, and impact fee programs.
5. Advance the Cameron Park Lake revitalization program, including recreation enhancements and revenue-generating opportunities.
6. Continue the District Volunteer in Support Program and expand community engagement initiatives.
7. Continue implementation of the Wildfire Mitigation Program and Weed Abatement Ordinance.
8. Address critical deferred maintenance projects at District facilities, parks, and aquatic infrastructure.
9. Expand recreation programming, aquatics offerings, and community events.
10. Continue evaluating annexation and service expansion opportunities within the District's sphere of influence.
11. Continue modernization of District technology, asset management, and operational systems.

DISTRICT OPERATIONS

As we move into FY27, the Cameron Park Community Services District (CPCSD) continues to recognize the need to address important operational and financial pressures. Tackling these challenges will require thoughtful strategic planning, careful resource prioritization, and a continued focus on innovative and efficient service delivery.

Ensuring we maintain a high level of public safety, improving the community's experience with our programs and facilities and addressing deferred maintenance, particularly in critical infrastructure such as the Community Pool, will remain a top priority.

A major area of focus in the coming year will be the Board approved upgrades to the community center, with specific emphasis on the Community Pool improvements. Our aquatic facility is a vital recreational and public safety asset, and it requires substantial repairs and upgrades to ensure continued safe and functional use. The planned aquatic facility improvements include much needed shade structures for the pool deck, a waterslide, additional spectator seating, and enlargement of the lifeguard room. Additionally, the District is upgrading its chemical storage and delivery systems to provide more consistent water quality, real-time notifications of any issues, and lowering chemical costs.

The balance of the Board approved projects at the Community Center are upgrades to security and access control systems that will ensure that the facility operates at the most efficient level and has the necessary security and monitoring systems to protect the facility and the community while they are enjoying our recreational programs.

At the end of FY26, the District's new Type III Wildland Fire Engine was delivered and is expected to be placed into service during FY27, enhancing local wildfire response capabilities while increasing opportunities for state mobilization assignments and apparatus rental reimbursement revenue.

The District continues to focus on improving operational efficiencies and service quality. Based on the positive results from the outsourcing of janitorial services at the Community Center, the District has engaged with a contractor to provide landscaping services at 4 of our main parks. The results have demonstrated improved service standards and resource efficiency, and staff recommends that this program be integrated into ongoing District operations.

During FY27, staff will further refine the District's Capital Improvement Plan (CIP), providing a long-term framework for prioritizing facility improvements, infrastructure replacement, and defining future funding requirements.

These steps reflect a broader strategic effort to modernize CPCSD operations, stretch limited resources, and lay the foundation for long-term sustainability. The District is committed to making proactive investments that preserve public assets, ensure resident safety, and continue providing high-quality facilities and services to the Cameron Park community.

FINANCIAL OUTLOOK

The District's financial outlook reflects a strong focus on managing ongoing budget pressures, all of which have been carefully considered throughout the FY27 budgeting process. On the positive side, the District continues to benefit from steady growth in property tax revenues, its primary and most stable source of funding. This ongoing modest increase supports the District's ability to deliver essential community services and maintain core operations. As we move into the second year of our 5-year Fire Services Agreement we are still benefiting from the lower annual costs; however, beginning next year (the third year of the agreement) the agreement's cost escalation will begin to exceed the current allocation levels for fire services. This timeline underscores the importance of strategic financial planning. To maintain long-term fiscal sustainability, the District must continue identifying operational efficiencies and leveraging the cost savings, while also exploring new and alternative sources of funding for District operations.

The District may experience added strain on the General Fund due to a select number of LLADs that are currently generating less revenue than is required to cover the full cost of services provided. These specific LLADs are operating at a deficit, prompting the District to consider reducing services or supplementing their funding while longer-term solutions are explored. To address this issue, the District has engaged with a consultant to evaluate the health of these LLADs and find equitable approaches to address the financial imbalances. As part of this effort, the consultant and staff will engage the community to ensure that any adjustments or future LLAD assessments are structured in a fair and sustainable manner.

Even though the District is financially stable, staff is mindful of the adjustments that may need to take place as the economy may react to a rise in inflation. The District is actively seeking opportunities and partnerships that will help lay the foundation for funding opportunities. This includes pursuing grant opportunities, expanding our implementation of Facility Use Agreements (FUAs), Instructor Agreements, and exploring other funding opportunities that may be available to the District. As the District infrastructure and properties continue to age, in addition to a significant list of deferred maintenance items at the community center and neighborhood parks, the District is beginning to strategize on additional funding opportunities.

While the FY27 Budget has a very modest positive projection of \$1,283, the District's staff will continue to be diligent monitoring revenues and expenditures and remain good stewards of public funds. The strategic scheduling of deferred maintenance projects to improve district parks and facilities will present a challenge and require a delicate balance between addressing long-standing infrastructure needs and maintaining fiscal responsibility. This is especially true for the community pool, which even in the light of planned improvements, faces significant and costly maintenance issues that must be resolved to ensure it remains safe and operational for community use. At the same time, several LLADs continue to face financial shortfalls, relying on reserve drawdowns to operate under assessment levels that are insufficient to support ongoing expenses. Should inflationary pressures exceed current forecasts, the District is prepared to

implement additional cost saving measures to preserve a balanced budget throughout the fiscal year.

FUND AND RESERVE BALANCES

The District's financial infrastructure is comprised of the General Fund, which provides the primary financial support for District operations, and several special funds, including the CC&R Fund, Landscaping and Lighting Assessment Districts (LLADs), Park Impact Fees, Fire Impact Fees, and a group of non-major funds such as In-Lieu Fees and Donations. Each fund is maintained independently with separate financial records, and their only interconnection is through budgeted transactions identified as Transfers In and Transfers Out.

Fund balances presented in the FY27 Budget are projections of where each fund is expected to be at the close of the current fiscal year on June 30, 2026. Variations from budgeted revenues or expenditures may impact final fund balances, and necessary adjustments will be made following the completion of the year-end financial reconciliation and audit process.

In alignment with the principles of disciplined financial stewardship, prudent fiscal management, and a commitment to full transparency, the District is proposing the establishment of the following reserve funds to safeguard long-term financial integrity and to ensure the continued delivery of essential services to the community.

Operating Reserve (Unrestricted): This reserve fund covers District operations from July through December or until property tax revenues are received from the County. The District strives to maintain a balance equal to 50% of projected annual operating expenditures. Based on the preliminary FY27 budget, the Operating Reserve is \$3,862,836, or 50%.

Parks and Facilities Reserve (Designated): This reserve includes funds set aside for the anticipated repair and/or replacement of existing capital facilities. The current reserve fund has a balance of \$52,777.

The District anticipates a life expectancy of all or part of each capital asset/facility and annually sets aside funding for future maintenance, renovation, or replacement. This reserve also includes deferred projects that were assigned to be completed by the Reserve Study but have been deferred because adequate funding was not available to complete these repairs/replacements. The district has significant deferred maintenance and will continue to build this reserve to address items identified for repair or replacement.

Fire Department Reserve (Designated): The Fire Department Reserve Fund (Previously known as "Fund 07") provides dedicated financial resources for the planned replacement of fire department capital assets, including fire engines, apparatus,

specialized equipment, and fire station-related improvements within the Cameron Park Community Services District. The current balance of the Fire Department Reserve Fund is \$702,287. This fund is critical to ensuring the long-term reliability of the District's emergency response capabilities and supports the strategic reinvestment in essential public safety infrastructure as assets reach the end of their operational life cycles. This reserve fund is supported through general fund allocations primarily generated from fire equipment rental reimbursements and OES/Mutual Aid reimbursements. These allocations are determined by the Capital Replacement Plan.

Economic Uncertainty Reserve (Restricted): The Economic Uncertainty Reserve was established in accordance with District Policy No. 3272.30 and maintained to safeguard the General Fund from unforeseen fluctuations in major revenue sources and emergency expenditures. It is recommended that the Reserve be funded at a level equal to 15% of discretionary General Fund revenues. The District currently maintains a balance of \$465,000 in this fund.

Based on current revenue projections, the Economic Uncertainty Reserve, if fully funded in FY27, would total \$1,157,395.



CAMERON PARK COMMUNITY SERVICES DISTRICT

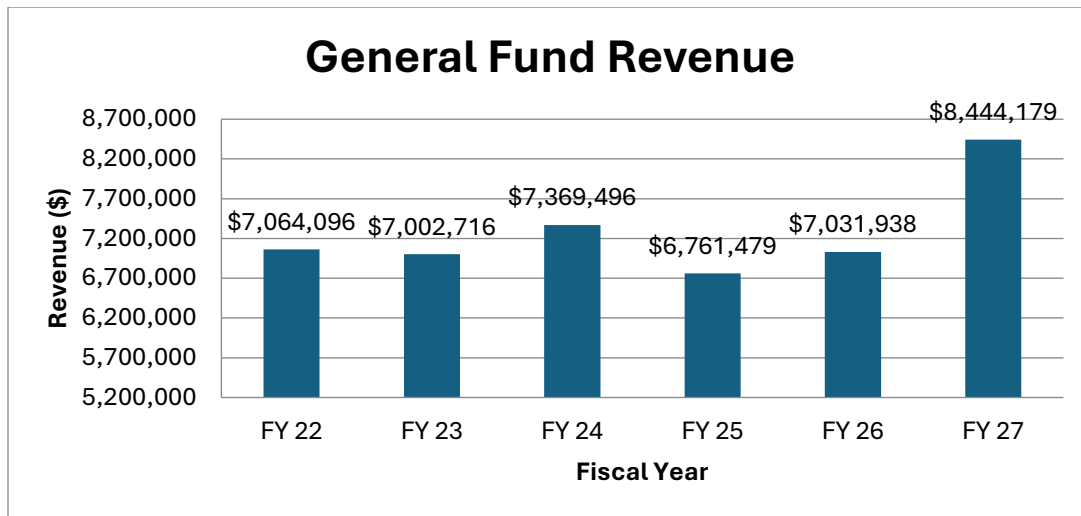
	RESERVE FUND BALANCES							
	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FORECAST FY27
General Reserve Fund (Unrestricted)	\$ 4,216,619	\$ 4,329,798	\$ 4,134,311	\$ 3,067,104	\$ 3,763,122	\$ 3,615,088	\$ 3,776,002	\$ 3,627,968
Parks & Recreation Reserve Fund (Designated)	\$ 76,378	\$ (124,833)	\$ 93,832	\$ 20,729	\$ 9,995	\$ 59,772	\$ 52,777	\$ 52,777
Fire Department Reserve Fund (Designated)	\$ 884,322	\$ 884,322	\$ 499,291	\$ 671,215	\$ 535,222	\$ 573,287	\$ 702,287	\$ 831,287 ¹
Total Unrestricted Funds	\$ 5,177,319	\$ 5,089,287	\$ 4,727,434	\$ 3,759,048	\$ 4,308,339	\$ 4,248,147	\$ 4,531,066	\$ 4,512,032
Park Impact Fee Fund (AB1600)	\$ 888,426	\$ 1,104,754	\$ 1,565,401	\$ 1,660,309	\$ 1,764,873	\$ 1,883,657	\$ 2,125,599	\$ 1,618,209 ²
Fire Impact Fee Fund	\$ 993,331	\$ 734,316	\$ 1,039,924	\$ 1,091,183	\$ 1,197,422	\$ 1,254,033	\$ 1,318,127	\$ 1,341,479 ³
Quimby Funds	\$ 10,171	\$ 10,414	\$ 54,432	\$ 75,542	\$ 305,088	\$ 212,066	\$ 226,505	\$ 235,149
Economic Uncertainty Reserve	\$ 465,000	\$ 465,000	\$ 465,000	\$ 465,000	\$ 465,000	\$ 465,000	\$ 465,000	\$ 465,000
Total Restricted Funds	\$ 2,356,928	\$ 2,314,484	\$ 3,124,757	\$ 3,292,034	\$ 3,732,383	\$ 3,814,756	\$ 4,135,231	\$ 3,659,837

- Notes:** 1) Assumes contribution of \$182,288 and transfer of \$393,828 to GF for new Type III engine payment
2) Reduction of \$507,390 in fund for payment of Community Pool enhancements
3) No assumption of use of Fire Impact Fees for Type III engine purchase, Board to determine use of fees

REVENUE

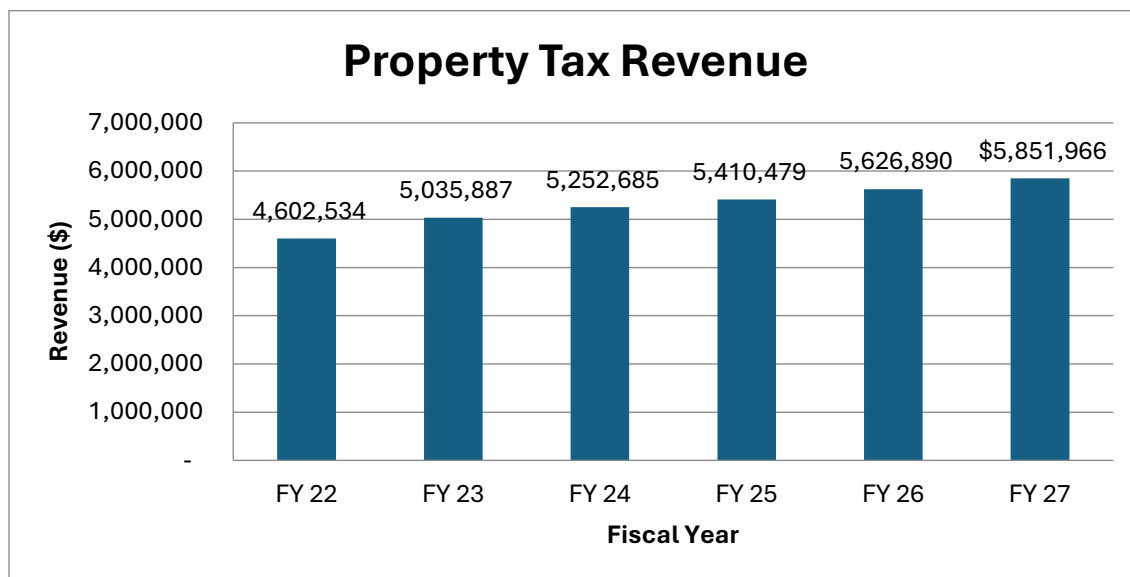
The District's General Fund is supported by several revenue sources, with approximately 69% of General Fund revenue derived from property taxes. The details of the General Fund revenue will be summarized below, with more descriptions in the forthcoming department reports.

Total General Fund revenues below are the total of all revenue sources, but do not include fund transfers which include transfers from the AB1600 Park Impact Fund, Fire Reserve Fund, or FEMA Relief Funds:



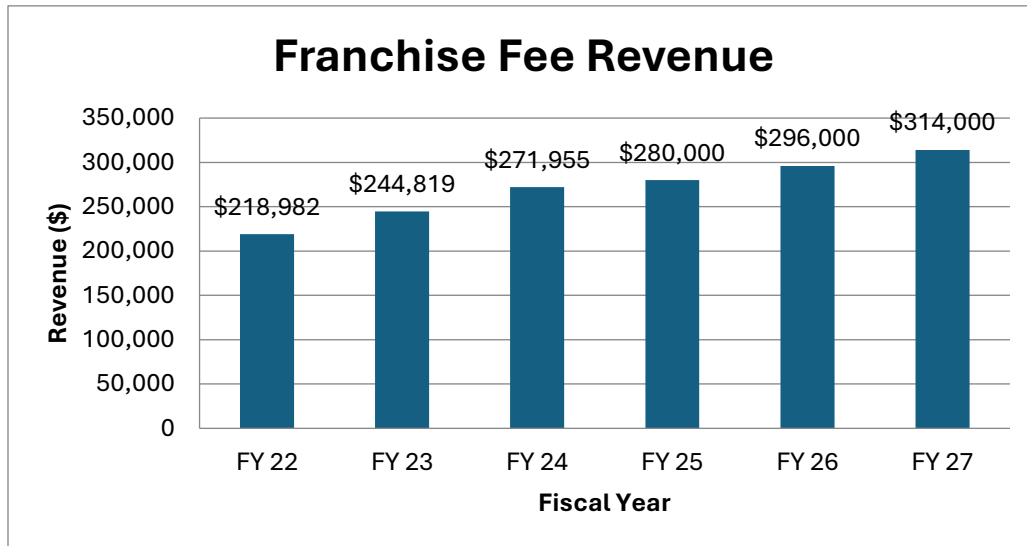
Property Tax

There is currently an estimated increase of 4% in property tax revenues budgeted for FY27. This assumption will be updated in the final budget once property tax revenue estimates are provided by the El Dorado County Auditor-Controller's Office.



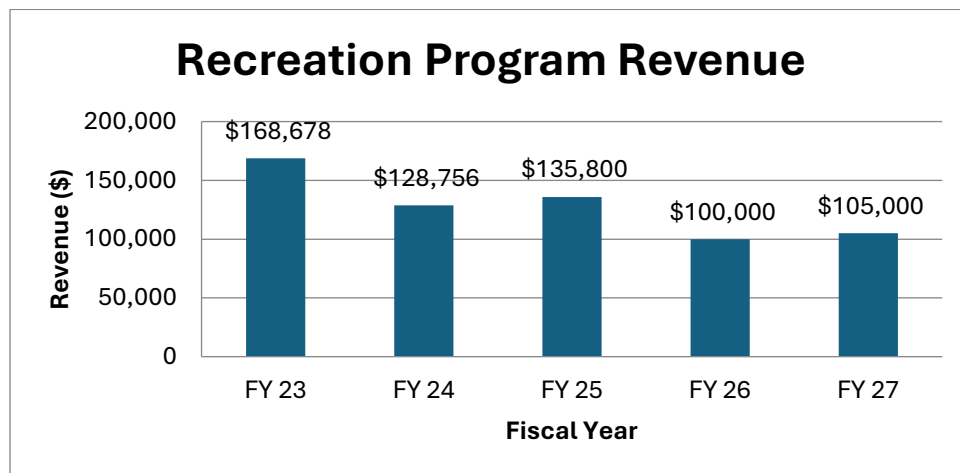
Franchise Fee Revenue

Franchise Fee revenue is budgeted at \$314,000 for FY27, representing a 6% increase from the prior year's revenue of \$296,000. This modest growth is attributable to the annual inflationary increases tied to the Consumer Price Index (CPI). Franchise Fees continue to serve as a stable revenue source supporting the District's overall financial framework.



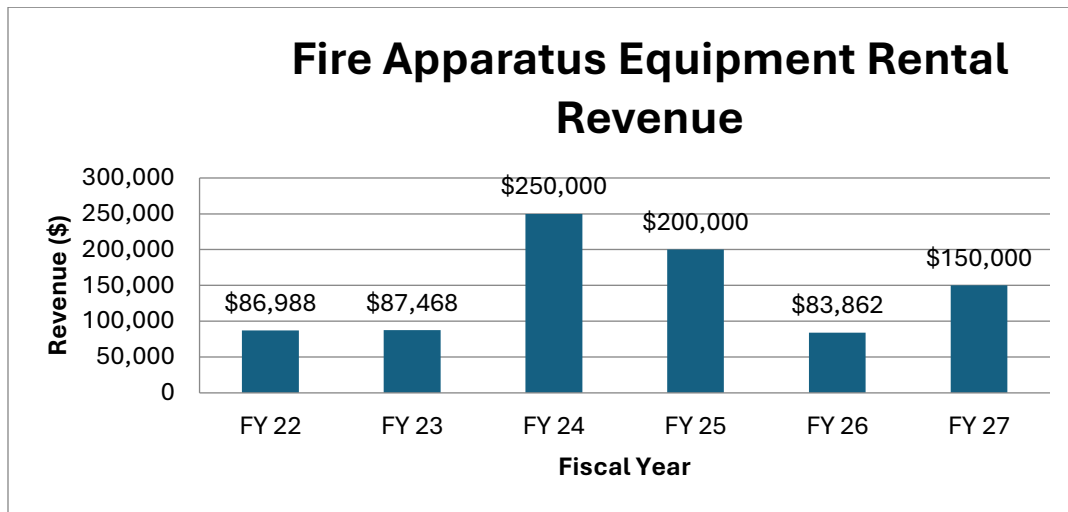
Recreation Program Revenue

Recreation program revenue is budgeted at \$105,000 for FY27. This represents a 5% increase from FY26 budget of \$100,000. Looking at historical numbers, the decline in program revenue is a result of separating Instructor Program Revenues from Recreation Program Revenue because of the District's shift from staff-led programming to more instructor-led programming. This approach allows the District to offer new and additional programs to the community while minimizing the need for additional District staff.



Fire Apparatus Equipment Rental

Fire Apparatus Equipment Rental revenue reimbursement received from CAL FIRE for the use of District-owned fire apparatus during state incidents is projected at \$150,000 for FY27. Fire Apparatus Equipment Rental is a vital revenue stream that supports the District's fire and emergency services infrastructure. In FY26 the revenue to the District was \$83,852, much lower than the budgeted \$250,000. The average apparatus rental over the past 3 years has been \$178,954. With the addition of the new Type III Engine and the latest projected weather and fuel conditions, staff is comfortable with the budget projection.



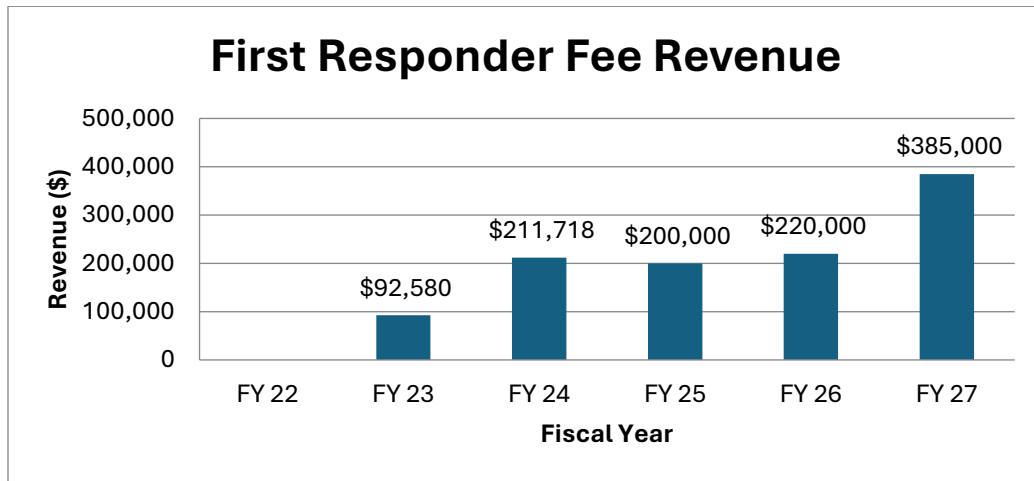
OES/Mutual Aid Reimbursement

OES/Mutual Aid Reimbursement refers to funds the District receives for the deployment of fire personnel and apparatus through the California Master Mutual Aid System and in coordination with Cal OES (Governor's Office of Emergency Services). These deployments may include incident response, pre-positioning assignments during high fire risk periods, and mobilization of the District's Type III Water Rescue Team for flood or swift-water incidents. OES reimbursement is both labor and equipment-based, covering personnel costs, backfill, and apparatus use during deployment.

Historically, OES reimbursements and Fire Equipment Rental were recorded under the same budget category. Beginning in FY26, they were separated into distinct revenue lines to enhance financial transparency and provide clearer tracking of labor-based versus asset-based income streams. In FY27, OES/Mutual Aid Reimbursement is budgeted at \$100,000.

First Responder Fee Revenue

The First Responder Fee (FRF), which helps recover costs associated with emergency medical responses provided by the Fire Department, is projected to generate \$385,000 in revenue for FY27. This growth is due to the increase in the District's First Responder Fee that was approved by the Board and implemented in FY26.



Overall, the District General Fund revenue is projected to be \$8,444,179. This is a 15% increase, with a significant part of this rise coming from a projected increase in property taxes as well as an increase in First Responder Fees.

EXPENDITURES

The District is committed to providing the Cameron Park community with well-maintained parks, quality facilities, and meaningful recreation programs and events that enrich the lives of residents. This commitment is guided by a cost recovery policy, which helps align District expenditures with the public benefit provided.

Under this policy, programs and facilities that serve the general public receive greater funding support, while offerings that primarily benefit individuals are expected to recover a larger portion of their costs. This approach ensures an equitable use of public resources while promoting broad community access.

As stewards of public funds, the District remains focused on operational efficiency and innovation. This includes ongoing staff development and training, leveraging technology to streamline services, actively reducing pension liabilities, and conducting a thorough assessment of deferred maintenance needs. By coordinating the timing of repairs and replacements with actual asset conditions, the District maximizes value and maintains high service standards.

Administration Department

The Administration Department supports the overall operations of the District and is projected to increase by 18.3% compared to the prior year. Of the \$1,698,862 Administration budget, approximately 40% is allocated to staffing costs, while the remainder funds overhead operations such as pension obligations, insurance, professional services, technology, and human resources.

Fire Department

The District's Fire Department budget for FY27 reflects an increase compared to the prior year, mostly due to the contractual increase of 5% with CAL FIRE. The budgeted CAL FIRE expense in FY27 is \$3,360,000, a \$160,000 increase over the FY26 budget of \$3,200,000.

By budgeting the 5% increase based on the FY26 budget as a baseline, the District is continuing to utilize a more conservative budgeting approach by applying the historical five-year average budget-to-actual variance. This approach better aligns with actual expenditure trends and promotes more accurate financial planning for fire services, ultimately benefiting the financial health and operational stability of the entire District.

While contractual costs are increasing, Fire Department services and supplies are projected to see a minor increase over FY26 levels to support ongoing operational needs, maintain service quality, and ensure the Department remains well-positioned to meet the District's evolving emergency response challenges.

Parks and Facilities Department

The Parks and Facilities Department is responsible for staffing, maintenance, and operational functions that ensure the District's parks, open spaces, landscaped areas, public facilities, and LLADs are maintained to a high standard. The department plans to maintain current service levels while strategically addressing aging infrastructure and equipment. To improve operational capacity, the District has contracted landscaping services for high-use parks, allowing internal staff to be reassigned to address ongoing maintenance demands and long-deferred projects. The budget reflects this shift in resource allocation, with a focus on high-priority needs such as irrigation system repairs, fencing replacements, and overall facility upkeep.

Recreation Department

The Recreation Department is responsible for delivering a wide range of programs, activities, and facility services that enrich the community and promote wellness, engagement, and quality of life.

Wildfire Mitigation Department

FY27 represents the first full year of implementation of the District's Wildfire Mitigation Program, including defensible space inspections, public education, weed abatement enforcement, and support for community wildfire resilience efforts

The FY27 budget for this department is \$158,998 and is mainly comprised of staff salary and contracted services for weed abatement. This expanded capacity will strengthen the District's wildfire mitigation strategy, enhance community safety, and improve responsiveness to wildfire risks.

General Fund Operating Budget (Fund 01)

The General Fund operating budget, before capital equipment expenses for FY27 is projected at \$7,541,485 representing an increase of \$495,682 compared to the prior year's adjusted budget.

Non-General Fund

Beyond the General Fund, the District also has an AB1600 Park Impact Fee Fund, Fire Impact Fund, CC&R and Architectural Review Fund, and twenty (20) Landscaping and Lighting Assessment District Funds (LLAD).

Park Impact Fee Fund (PIFF)

The capital projects at the Community Center and pool, aimed at addressing community growth, will be funded using Park Impact Fees. Concurrently, the Parks and Facilities Department will lead the development of an updated Master Plan to guide the District's capital priorities over the next decade, ensuring alignment with community needs and long-term growth. Input from the Board and community will play a vital role in shaping these investments. As of May 31, the Park Impact Fee Fund balance is \$2,125,599.

Fire Impact (Development) Fund

The Board of Directors may choose to use funds from this fund in FY27 to reimburse the general fund which paid for the new Type III Engine. As of May 31, the Fire Development Fund balance is \$1,318,127.

Quimby Act Fund

As of May 31, the Quimby Fund balance is \$226,505. There are no plans in FY27 to utilize Quimby funds.

CC&R and Architectural Review Operations (Fund 02)

One CC&R Compliance Officer currently staffs the CC&R Compliance and Architectural Review operations, providing sufficient coverage for the community at this time. Revenue for FY27 is projected to remain relatively stable at \$118,300. This includes revenue from Architectural Review applications (\$35,000) and the \$12 per parcel special tax (\$78,000) established under Measure B.

Compliance operations play a vital role in preserving property values and neighborhood character by enforcing covenants, conditions, and restrictions (CC&Rs), as well as deed restrictions placed on properties to maintain uniform standards. The Compliance Officer addresses resident complaints, proactively identifies violations, and supports community education efforts, helping resolve most issues cooperatively.

The Architectural Review Committee (ARC) reviews applications for exterior modifications, ensuring projects meet CC&R standards before construction begins. ARC meetings are held as needed, providing residents with a clear and supportive review process. CC&R and Architectural Review operations continue to support community quality of life and protect homeowner investments in Cameron Park.

Landscaping and Lighting Assessment Districts (LLADs)

The Cameron Park Community Services District manages twenty (20) Landscaping and Lighting Assessment Districts (LLADs). Of these, eight (8) districts maintain neighborhood parks and/or landscaped areas, while the remaining twelve (12) districts are limited to providing street lighting services.

The LLAD program is intended to be self-sustaining, with operational costs funded entirely through property assessments collected within each district. These assessments ensure that maintenance services, including landscaping, irrigation, lighting, and park upkeep, where applicable, are maintained at a level consistent with community expectations.

Recognizing the importance of maintaining service levels across all districts, staff has engaged with a consultant to assist in analyzing all LLADs, with a priority towards the underfunded LLADs. This effort will include an evaluation of funding gaps and a discussion of potential corrective measures. Staff anticipates presenting a series of recommendations to the Board during FY27 regarding long-term LLAD sustainability, reserve funding strategies, and assessment options where necessary

The District remains committed to ensuring that all LLADs remain financially viable while continuing to provide safe, attractive, and well-maintained public spaces and lighting for the community.

The budget presented to the Board reflects the District's updated organizational structure, as outlined in the appendix, and incorporates amended pay structures for full-time represented, full-time unrepresented, and part-time staff. These changes establish a framework that will enable the District to operate at a high level of efficiency and service, with a continued focus on recruiting, training, evaluating, and enhancing the performance of staff across all departments and divisions.

As the District enters the 2027 fiscal year, we remain committed to delivering high-quality services through our programs and the maintenance of our parks and facilities. The vibrant quality of life that defines Cameron Park continues to be celebrated by our residents and admired by our neighboring communities. Our dedicated team remains central to what makes Cameron Park a truly "Special Place to Live." The District's ongoing success would not be possible without the thoughtful guidance of our community and the strong leadership and support of the Board of Directors. We extend our sincere appreciation to all who contribute to our shared mission.

Respectfully,

Mark Hornstra

Mark Hornstra
General Manager



GENERAL FUND

GENERAL FUND

Departments

GENERAL FUND DEPARTMENTS

The following reports present a comprehensive overview of the District's four General Fund departments: Administration, Parks & Facilities, Recreation, and Fire Services. The first report provides a comparative financial summary of all departments, offering a consolidated view of District operations. This is followed by department-specific sections, which include detailed summaries and narratives outlining the primary divisions, units, and operational activities supported by each budget. A summary of the programs and services funded within each department is also provided below to guide the reader through the structure and priorities of the District's financial plan.

Administration

- Administration
- Finance
- Human Resources
- Information Technology
- Resident Services
- CC&R



Fire Services



Parks & Facilities

- Facilities
- Pool
- Athletic Fields
- Neighborhood Parks LLADs



Recreation

- General Recreation
- Youth Programs
- Youth Sports
- Adult Sports
- Team Sports
- Special Events
- Contract Classes
- Aquatics Administration
- Aquatics Swim Lessons
- Aquatics Pool Rental
- Senior Services
- Skate Park

GENERAL FUND

The General Fund serves as the District's principal operating fund, providing financial support for core departmental operations, including Administration, Parks & Facilities, Recreation, and Fire Services. This section highlights the budgetary relationships between the General Fund and various Non-General Funds. Detailed discussions of the Non-General Funds, including Capital Improvement Projects, Landscaping and Lighting Assessment Districts (LLADs), Fire Impact Fees, Park Impact Fees, Non-Major Funds, and the CC&R Fund, are presented in subsequent sections of this report. Together, these funds form the comprehensive financial framework necessary to support the District's operations and long-term capital priorities.

FUND BALANCE

It is the District's established practice to prudently accumulate reserves over time to finance planned capital improvement projects and to ensure the continued stability of operational funding. At present, the District maintains several designated reserve accounts, each strategically allocated to support long-term financial sustainability and the achievement of the District's service objectives.

Economic Uncertainty Reserve (*Restricted*)

The Economic Uncertainty Reserve shall be established and maintained to safeguard the General Fund from unforeseen fluctuations in major revenue sources and unexpected emergency expenditures. It is recommended that the Reserve be funded at a level equal to 15% of discretionary General Fund revenues. The District currently maintains a balance of \$465,000 in this fund. Based on current projections, the Economic Uncertainty Reserve, if fully funded in FY27, would total \$1,266,627.

Parks and Facilities Reserve (*Designated*) (*Previously Fund 80*)

This reserve includes funds set aside for the anticipated repair and/or replacement of existing capital facilities. The District anticipates a life expectancy of all or part of each capital asset/facility and annually sets aside funding for future renovation. This reserve also includes deferred projects that were assigned to be completed by the Reserve Study, but staff deferred because the funding was not available to complete these repairs/replacements. This fund currently has a balance of \$52,777.

The district has significant deferred maintenance and has started to prepare an updated Capital Improvement Plan (CIP) in which capital reserves and funding will be an important part. This study will provide additional fund allocation recommendations to address deferred maintenance and replacement of capital items.

Fire Department Reserve Fund (*Designated*)

The Fire Department Reserve Fund provides dedicated financial resources for the planned replacement of fire department capital assets, including fire engines, apparatus, specialized equipment, and fire station-related improvements within the Cameron Park Community Services District. The current balance of the Fire Department Reserve Fund is \$702,287. This fund is critical to ensuring the long-term reliability of the District's emergency response capabilities and supports the strategic reinvestment in essential public safety infrastructure as assets reach the end of their operational life cycles.

Operating Reserve (*Unrestricted*)

This reserve fund is needed to cover District operations from July through December, or until property tax revenues are received from the County. The District strives to maintain a balance equal to 50% of projected annual operating expenditures. The Operating Reserve Fund balance for FY27 is \$3,818,512.

Revenue

Franchise fee revenue is relatively stable, with minor growth driven by increased service activity, annual inflationary adjustments tied to the Consumer Price Index (CPI), and an annual program fee adjustment. Franchise Revenue, which consists of solid waste collection fees, is forecasted to be \$314,000 in FY27, compared to \$296,000 in the prior year. This represents a 6.1% increase, attributable to rising program service fees and the addition of new homes within the service areas.

Franchise Fee Revenue

	Fiscal Year (FY)	Revenue	% Change
Budget	2027	314,000	6.10%
Estimate	2026	\$299,780	8.70%
Actual	2025	\$275,843	1.50%
Actual	2024	\$271,955	11.08%
Actual	2023	\$244,819	11.80%
Actual	2022	\$218,982	6.03%

Property Tax Revenue

Property tax revenues for fiscal year 2026–27 are currently estimated to increase by 4%. This assumption will be refined in the final budget once updated property tax projections are received from the El Dorado County Auditor-Controller's Office. Property tax and assessment revenue is projected to total \$5,851,966, representing an increase of 4% or \$225,076 over the prior year's budgeted amount of \$5,626,890. This projected growth is consistent with the steady upward trend observed over the past 10 years, as illustrated in the following chart.

Property Tax Revenue Ten-Year Comparison

	Fiscal Year (FY)	Total	% Change
Projected	2027	\$5,851,966	4.00%
Estimate	2026	\$5,649,464	4.40%
Actual	2025	\$5,410,479	3.00%
Actual	2024	\$5,252,685	4.31%
Actual	2023	\$5,035,887	9.41%
Actual	2022	\$4,602,534	4.13%
Actual	2021	\$4,419,680	3.92%
Actual	2020	\$4,253,026	5.50%
Actual	2019	\$4,031,109	6.23 %
Actual	2018	\$3,794,614	3.25 %
Actual	2017	\$3,675,065	

EXPENSE

Debt Service Expense, first introduced in FY22, reflects the District's compliance with updated Governmental Accounting Standards Board (GASB) requirements related to the recognition of long-term financial obligations. These standards mandate that lease-purchase agreements and other financing mechanisms be reported as liabilities and expenditures on the District's financial statements.

The District remains committed to transparent reporting and long-term financial planning by accurately recognizing these obligations in accordance with GASB standards.

Wages and benefits

Regular Full-Time Employees - The FY27 budget includes \$927,574 for full-time salaries, reflecting a decrease of \$44,115, or 4.5%, from FY26. This reduction is primarily attributed to salary savings from vacancies and organizational realignments. The budget accounts for a 3% cost of living increase (COLA) for staff and includes the addition of a Wildfire Mitigation position to support long-term environmental stewardship and regulatory compliance. Additional janitorial, pool maintenance, and landscaping services will be addressed through an expanded services contract, further optimizing staffing allocations.

Seasonal Employees - Budgeted at \$131,000, this category shows an increase of \$31,000, or 31%. The increase is due to a reclassification of a full-time position to part-time and an increase in seasonal staff, namely lifeguards.

Overtime - A total of \$28,000 is budgeted for overtime, reflecting a \$1,000 increase, from the prior year. This is based on FY26 actuals and reflects the ongoing need for overtime to cover a key vacancy until that position is filled. If the vacancy is filled early in FY27, this expense is expected to be less.

Health Insurance - Budgeted at \$238,482 this represents an increase of \$121,509 compared to FY26. This increase reflects updated premium rates and anticipated enrollment of additional employees into the District's health plan.

Dental Insurance - At \$13,355, this is a \$4,355 increase, or 48.4%, compared to FY26, based on increased employee participation and premium estimates.

Vision Insurance - Budgeted at \$1,700, this represents a \$430 decrease, or 20.19%, reflecting updated rates and participation.

CalPERS Employer Retirement - The FY27 budget includes \$417,463, an increase of \$96,304, or 30.0%. This includes required contributions for both pensionable earnings and unfunded liability payments.

Elections Expense – Removed Election Expense of \$18,000 from the preliminary budget as Board of Director elections was not required.

Capital Expenditures (in the budget) - Defined as the repair and replacement of District assets, which is a vital part of the District's operations to keep true to the mission to "Enrich our community's quality of life for the health, safety, and well-being of Cameron Park residents". Planned capital projects and expenditures at the Community Center and Fire Station 89 will be completed in FY27 and are summarized below:

<u>Funding Source</u>	<u>Capital Item</u>	<u>Amount</u>	<u>Department</u>
Fund 7	Asphalt Repair, Station 89	\$75,000	Fire
General Fund	Gate a CP Lake	\$35,000	Parks
General Fund	EV Grant Matching (Truck)	\$16,909	Parks
General Fund	Pool Tarps	\$12,000	Community Center
General Fund	Lane Lines	\$6,000	Community Center
General Fund	Pool cleaner	\$8,000	Community Center
General Fund	Pool Heater Rebuild	\$40,000	Community Center
General Fund	CC Lighting System	\$30,000	Community Center
General Fund	EV Grant Matching (Taurus)	\$9,700	CC&R
		<u>\$157,609</u>	
Park Impact Fees	Lifeguard Room Remodel	\$35,000	Community Center
Park Impact Fees	Pool Slide	\$108,000	Community Center
Park Impact Fees	Shade Sails	\$175,612	Community Center
Park Impact Fees	Pool Bleachers	\$40,000	Community Center
Park Impact Fees	Access Control (Video)	\$125,000	Community Center
		<u>\$483,612</u>	
		<u><u>\$716,221</u></u>	Total Capital

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2025 Through 6/30/2026

General Fund 01 - ALL

Operating Revenue	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Property Taxes	4110	\$ 5,626,890	\$ 5,479,464	\$ 5,851,966	\$ 225,076	104%
Franchise Fees	4113	\$ 296,000	\$ 224,835	\$ 314,000	\$ 18,000	106.1%
Fire Marshall Services/Fees	4132	\$ 70,000	\$ 60,985	\$ 60,000	\$ (10,000)	86%
AB38 DS Inspections (WMC)	4133	\$ -	\$ 10,629	\$ 9,000	\$ 9,000	-
FD Class Fees/Admin fees	4142	\$ -	\$ 4,322	\$ 7,000	\$ 7,000	-
Recreation Program Revenue	4154	\$ 100,000	\$ 134,147	\$ 105,000	\$ 5,000	105%
Instructor Program Revenue	4155	\$ 200,000	\$ 209,268	\$ 200,000	\$ -	100%
Transfer in	4165	\$ 55,000	\$ -	\$ 75,000	\$ 20,000	136%
Special Events	4170	\$ -	\$ 10,839	\$ 12,000	\$ 12,000	-
CP Lake - Entry Fee	4180	\$ 75,000	\$ 53,388	\$ 70,000	\$ (5,000)	93%
Annual Passes (Lake/Pool Combo)	4181	\$ 30,000	\$ 45,440	\$ 38,000	\$ 8,000	127%
Picnic Site Rentals	4182	\$ 3,000	\$ 5,443	\$ 5,000	\$ 2,000	167%
Assembly Hall & Classroom Rentals	4185	\$ 60,000	\$ 74,825	\$ 60,000	\$ -	100%
Gym Revenue	4186	\$ 40,000	\$ 28,059	\$ 35,000	\$ (5,000)	88%
Pool Rental Fees (Swim Teams)	4187	\$ 110,000	\$ 97,367	\$ 120,000	\$ 10,000	109%
CSD CC Concessions	4188	\$ -	\$ 3,651	\$ 10,000	\$ 10,000	-
Sports Field Rentals	4190	\$ 35,000	\$ 13,655	\$ 27,500	\$ (7,500)	79%
Donations	4250	\$ 30,000	\$ 4,934	\$ 14,500	\$ (15,500)	48%
Sponsorships	4255	\$ -	\$ 2,500	\$ 30,000	\$ 30,000	-
OES/Mutual Aid Reimbursement	4261	\$ 60,000	\$ 94,793	\$ 100,000	\$ 40,000	167%
Fire Apparatus Equip Rental	4262	\$ 250,000	\$ 83,852	\$ 150,000	\$ (100,000)	60%
Reimbursement/Refund	4400	\$ -	\$ 4,414	\$ -	\$ -	-
Weed Abatement	4410	\$ 50,000	\$ -	\$ 50,000	\$ -	100%
Interest Income	4505	\$ 10,000	\$ 21,517	\$ 17,000	\$ 7,000	170%
Other Income/Refunds	4600	\$ 2,000	\$ 24,303	\$ 598,789	\$ 596,789	29939%
Relief Funds	4601	\$ -	\$ -	\$ 112,500	\$ 112,500	-
First Responder Fee	4602	\$ 220,000	\$ 249,152	\$ 385,000	\$ 165,000	175%
Grants	4610	\$ -	\$ 999	\$ 61,924	\$ 61,924	-
Gains/Loss of Assets	4615	\$ 10,000	\$ 50,000	\$ -	\$ (10,000)	0%
Auditor Adj- Fund Balance	4998	\$ -	\$ -	\$ -	\$ -	-
Total Operating Revenue		\$ 7,332,890	\$ 6,992,779	\$ 8,519,179	\$ 1,186,289	

Operating Expense	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Salaries - Perm.	5000	\$ 971,689	\$ 767,357	\$ 927,574	\$ (44,115)	95%
Salaries - Seasonal	5010	\$ 100,000	\$ 108,155	\$ 131,000	\$ 31,000	131%
Overtime	5020	\$ 27,000	\$ 34,031	\$ 28,000	\$ 1,000	104%
Health Benefit	5130	\$ 116,973	\$ 146,951	\$ 238,482	\$ 121,509	204%
Retiree Health Benefit	5135	\$ 115,320	\$ 114,574	\$ 116,000	\$ 680	101%
Dental Insurance	5140	\$ 9,000	\$ 8,547	\$ 13,355	\$ 4,355	148%
Vision Insurance	5150	\$ 1,700	\$ 1,319	\$ 2,006	\$ 306	118%
CalPERS Retirement (Pension)	5160	\$ 321,159	\$ 374,184	\$ 417,463	\$ 96,304	130.0%
CalPERS 457	5161	\$ 5,400	\$ 5,204	\$ 5,400	\$ -	100%

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2025 Through 6/30/2026

Operating Expense	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Worker's Compensation	5170	\$ 53,319	\$ 21,186	\$ 34,884	\$ (18,435)	65%
FICA/Medicare Employer Contribution	5180	\$ 36,822	\$ 25,300	\$ 24,688	\$ (12,134)	67%
UI/TT Contribution	5190	\$ 19,571	\$ 5,788	\$ 20,423	\$ 852	104%
Advertising/Marketing	5209	\$ 5,000	\$ 1,905	\$ 6,650	\$ 1,650	133%
Agency Administration Fee (SCI)	5210	\$ 500	\$ -	\$ -	\$ (500)	0%
Audit/Accounting	5220	\$ 32,000	\$ 64,803	\$ 52,000	\$ 20,000	163%
Banking Fees	5221	\$ 3,200	\$ 2,933	\$ 3,500	\$ 300	109%
Merchant/CC Fees	5222	\$ 22,290	\$ 18,592	\$ 11,000	\$ (11,290)	49%
Clothing/Uniforms	5230	\$ 4,250	\$ 3,517	\$ 6,650	\$ 2,400	156%
Computer Software	5231	\$ 52,459	\$ 51,555	\$ 50,560	\$ (1,899)	96%
Computer Hardware	5232	\$ 12,000	\$ 19,584	\$ 18,700	\$ 6,700	156%
IT Services (MSA, etc.)	5233	\$ -	\$ -	\$ 36,900	\$ 36,900	-
Contract Services - Providers	5235	\$ 45,000	\$ 80,984	\$ 326,000	\$ 281,000	724%
CalFIRE Contract - AEU	5236	\$ 3,200,000	\$ 2,476,714	\$ 3,360,000	\$ 160,000	105%
Contract Services - Other	5240	\$ 257,000	\$ 202,264	\$ -	\$ (257,000)	0%
Director Compensation	5250	\$ 14,000	\$ 9,100	\$ 10,600	\$ (3,400)	76%
EDC Department Agency (LAFCO)	5260	\$ 6,000	\$ 4,767	\$ 7,000	\$ 1,000	117%
Educational Materials	5265	\$ 4,000	\$ -	\$ 2,700	\$ (1,300)	68%
Elections	5270	\$ -	\$ -	\$ -	\$ -	-
Equipment-Minor/Small Tools	5275	\$ 11,000	\$ 4,119	\$ 6,200	\$ (4,800)	56%
Fire & Safety Supplies	5285	\$ 17,000	\$ 9,459	\$ 14,600	\$ (2,400)	86%
Fire Prevention & Inspect (Dist Equip)	5290	\$ 3,500	\$ 56	\$ -	\$ (3,500)	0%
Fire Turnout Gear	5295	\$ 7,500	\$ 312	\$ 5,000	\$ (2,500)	67%
Reserve FF - Stipends	5296	\$ 10,000	\$ 33,988	\$ 30,000	\$ 20,000	300%
Food	5300	\$ 1,275	\$ 4,028	\$ 4,500	\$ 3,225	353%
Concession (Food - Stock)	5301	\$ -	\$ 5,820	\$ 5,000	\$ 5,000	-
Fuel	5305	\$ 60,200	\$ 47,267	\$ 55,200	\$ (5,000)	92%
Government Fees/Permits	5310	\$ 21,500	\$ 7,739	\$ 9,500	\$ (12,000)	44%
Janitorial / HH Supplies	5315	\$ 37,500	\$ 26,134	\$ 25,000	\$ (12,500)	67%
Instructor Pay	5316	\$ 120,000	\$ 146,888	\$ 130,000	\$ 10,000	108%
Insurance	5320	\$ 328,476	\$ 323,032	\$ 398,400	\$ 69,924	121%
Legal Services	5335	\$ 80,000	\$ 42,943	\$ 25,000	\$ (55,000)	31%
Maint. - Vehicle Supplies	5340	\$ 600	\$ 3,826	\$ 3,000	\$ 2,400	500%
Maint. - Buildings	5345	\$ 135,000	\$ 76,057	\$ 100,700	\$ (34,300)	75%
Maint. - Equipment	5350	\$ 58,600	\$ 51,426	\$ 35,000	\$ (23,600)	60%
Maint. - Grounds	5355	\$ 74,000	\$ 76,763	\$ 85,000	\$ 11,000	115%
Maint. - Radio/Phones	5360	\$ 5,500	\$ 1,252	\$ 2,000	\$ (3,500)	36%
Maint. - Tires & Tubes	5365	\$ 13,500	\$ 7,927	\$ 10,000	\$ (3,500)	74%
Maint. - Vehicle	5370	\$ 49,500	\$ 44,892	\$ 49,600	\$ 100	100%
Medical Supplies	5375	\$ 28,050	\$ 25,948	\$ 28,000	\$ (50)	100%
Memberships/Subscriptions	5380	\$ 13,550	\$ 14,273	\$ 13,000	\$ (550)	96%
Mileage Reimbursement	5385	\$ 300	\$ 514	\$ 500	\$ 200	167%
Miscellaneous	5395	\$ 1,000	\$ 334	\$ -	\$ (1,000)	0%
Office Supplies/Expense	5400	\$ 7,250	\$ 7,243	\$ 9,900	\$ 2,650	137%
Pool Chemicals	5405	\$ 50,000	\$ 52,994	\$ 55,000	\$ 5,000	110%
Postage	5410	\$ 2,650	\$ 2,469	\$ 3,350	\$ 700	126%
Printing	5415	\$ 600	\$ 790	\$ 600	\$ -	100%

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2025 Through 6/30/2026

Professional Services - Support, etc.	5420	\$	48,000	\$	56,382	\$	105,000	\$	57,000	219%
Program Supplies	5421	\$	12,000	\$	14,140	\$	9,100	\$	(2,900)	76%
Publications & Legal Notices	5425	\$	1,850	\$	1,139	\$	1,500	\$	(350)	81%
Radios	5430	\$	5,000	\$	4,351	\$	5,000	\$	-	100%
Rent/Lease - Bldgs, Fields, etc.	5435	\$	-	\$	50	\$	5,500	\$	5,500	-
Rent/Lease - Equipment	5440	\$	4,250	\$	5,492	\$	9,100	\$	4,850	214%
Staff Development	5455	\$	12,500	\$	6,729	\$	11,700	\$	(800)	94%
Event Supplies	5465	\$	15,000	\$	4,351	\$	35,000	\$	20,000	233%
Phones/internet	5470	\$	49,000	\$	54,676	\$	61,500	\$	12,500	126%
Utilities - Water	5490	\$	68,000	\$	50,447	\$	63,000	\$	(5,000)	93%
Utilities - Gas	5491	\$	90,500	\$	70,672	\$	85,500	\$	(5,000)	94%
Utilities - Electric/Solar	5492	\$	151,000	\$	180,823	\$	175,000	\$	24,000	116%
Vandalism	5500	\$	4,000	\$	2,544	\$	4,000	\$	-	100%
Handcrew Expenses	5501	\$	11,000	\$	7,932	\$	15,000	\$	4,000	136%
Transfer Out	7000	\$	193,207	\$	-	\$	184,187	\$	(9,020)	95%
Capital Equipment Expense	5625	\$	90,000	\$	484,637	\$	792,224			
Total Expenditures		\$	7,329,010	\$	6,512,173	\$	8,517,896	\$	486,662	
Revenue Less Expenditures		\$	3,880	\$	480,606	\$	1,283			



ADMINISTRATION

ADMINISTRATIVE DEPARTMENT

Narrative

The Administration Department serves as the operational backbone of the District, providing comprehensive financial, administrative, and organizational support to all departments. Its responsibilities encompass accounting, accounts payable and receivable, payroll processing, debt service management, and budgeting and tracking for capital improvement projects. The Department also administers facility use agreements and manages revenue collection activities through the District's public counter.

In addition to financial services, the Administration Department oversees human resources operations, including recruitment, employee relations, and personnel management. It provides clerical support to the Board of Directors, including the preparation of meeting agendas, minutes, and official records, ensuring the integrity of the District's governance processes.

Risk management, information technology services, and telecommunications, including the oversight of landline and cellular systems, also fall under the Department's purview. Further, the Administration Department is responsible for document management and the District's public communications efforts, including website administration and community outreach initiatives.

Through the integration of these functions, the Administration Department supports the effective delivery of District services, safeguards public assets, and fosters transparent communication with residents. Divisional overviews are provided in the sections that follow.

Administration Overview

General administration is responsible for providing overarching policy oversight, records management, contract administration, marketing and public relations, media relations, and both short- and long-term District-wide planning. Core administrative functions also include general clerical support, preparation and posting of Board meeting agendas, and preparation, filing, and archiving of Board meeting minutes, Board resolutions, and District ordinances. These foundational activities ensure transparency, accountability, and efficient operations across the District. Additional key areas within Administration are outlined below.

Finance

Finance operations manage all aspects of the District's financial administration, including the preparation of the annual budget, mid-year budget adjustments, and financial statements. The division is also responsible for accounts payable and receivable, cash management, and the development and coordination of financial reports. Looking ahead, staff intends to prepare the District's first Annual Comprehensive Financial Report (ACFR), demonstrating a commitment to enhanced financial transparency, accountability, and adherence to nationally recognized standards for governmental financial reporting. The ACFR will provide a detailed, audited presentation of the District's financial condition,

including statistical and supplementary information to better inform the public and support long-term financial planning.

Legal Counsel

While legal counsel operates under the authority of the Board of Directors, the contract and day-to-day coordination are managed directly by the General Manager. Legal services provide guidance on legal matters, Board policies, and the handling of public records requests to ensure the District's compliance with applicable laws and regulations.

Risk Management

Risk management responsibilities include processing claims, conducting regular safety meetings and facility inspections, filing incident reports with the District's insurance carriers, and managing workers' compensation claims. These activities are vital to maintaining a safe working environment and protecting the District's assets.

Public Information and Communications

The General Manager serves as the District's designated Public Information Officer (PIO). The public relations and communications program is responsible for promoting a positive public image and managing the flow of information to the community. This includes oversight of internal and external communications, development of public information strategies, drafting media and website content, and fostering strong relationships with community advocates and stakeholders.

Human Resources

The Human Resources Division oversees all aspects of employee management and organizational support for the District. Core responsibilities include recruitment and hiring, administration of employee benefits and pension programs, payroll coordination, and district-wide training initiatives. The division manages the annual performance evaluation process, wage step advancements, and conducts periodic wage and compensation studies to ensure competitive employment practices. Human Resources is also responsible for maintaining personnel records, conducting internal investigations, consulting with legal counsel on employment-related matters, and representing the District in labor union negotiations.

Information Technology

While the District's information technology services are primarily provided through contracted support, internal oversight remains essential to ensure service quality and system integrity. The Information Technology Division is responsible for network administration, backup, data storage systems, and documentation of network infrastructure and processes. Additional responsibilities include planning and implementation of computer system upgrades, and the management of all District telephone operations, including District-owned cellular devices.

ADMINISTRATIVE DEPARTMENT

Budget Detail

The following summary presents the cumulative budget for the Administration Department, encompassing five sub-divisions: Administration, Human Resources, Information Technology, and Resident Services. Prior to reviewing the detailed budget allocations, it is important to consider the staffing adjustments and broader economic factors that have influenced the development of the FY27 Administration Budget. These factors extend beyond Administration, impacting District-wide operations and financial planning.

Management's recommendations reflect a strategic approach to resource allocation, ensuring that the Administration Department remains fully equipped to advance the District's mission of delivering exceptional services to the residents of Cameron Park. Property tax revenues, which constitute the District's primary funding source, have continued to increase due to higher assessed property values associated with incremental new development and resales at elevated market rates.

However, continued community growth also generates additional service demands and corresponding expenditure pressures. The FY27 budget incorporates adjustments aligned with prevailing economic conditions, including inflationary trends, elevated interest rates, a stable housing market, a broader labor pool, and mandated increases in minimum wage.

Each account or major financial category is detailed in the sections below. Readers are encouraged to reference the accompanying financial report located at the conclusion of this section. The account names provided in each heading correspond directly to the financial report, allowing for easy cross-referencing and review. A General Ledger Code Glossary is located on page 47.

In FY27, the Administrative Department's operating expenditures are projected at \$1,697,862. This growth accounts for standard cost-of-living adjustments, anticipated increases in benefit and insurance premiums, and ongoing support services such as legal, financial, and IT. The budget continues to support efficient district-wide operations, regulatory compliance, and internal service delivery to all departments. This allocation represents 19.93% of the total General Fund budget.

Administration Professional Services

The FY 2026/27 Budget includes funding for professional consulting services within the Administration Department to provide specialized expertise and additional capacity in areas where existing staff do not currently have the technical knowledge or resources necessary to fully address key District priorities.

These services include Finance and Capital Improvement Plan (CIP) Consulting to strengthen financial planning, forecasting, and long-term capital planning; Strategic Initiative Consulting to assist with the development and implementation of organizational priorities and special projects; Revenue and Funding Consulting to identify and pursue opportunities for new revenue, grants, partnerships, and other funding sources; and

Human Resources Contract Support to provide specialized assistance with personnel matters, labor relations, policies, and regulatory compliance.

Utilizing targeted professional services allows the District to address these important initiatives without adding permanent staffing, while providing access to specialized expertise as needed.

<u>Service Category</u>	<u>Amount</u>	<u>Firm (not necessary?)</u>
Finance/CIP Consulting	\$ 30,000	Lakeview Consulting
Strategic Initiative Consulting	\$ 30,000	SPSS (Mo)
Revenue-Funding Consulting	\$ 30,000	TBD
HR Contract Support	\$ 15,000	
	\$ 105,000	

Resident Services/Public Counter

The Resident Services counter serves as the community's primary point of contact, managing program registrations, park and facility rentals, cash handling operations, and credit card processing oversight. Staff prepares daily cash receipt reports, assists with the production of promotional materials in collaboration with the Recreation team, and provides direct customer service through the District's public counter, attending to walk-in visitors and incoming phone inquiries. Resident Services also manages the Community Center's new concession stand and assists with the administrative needs of all District departments.

Volunteer Programs

While the District's volunteer activities have historically been limited throughout the year, increasing volunteer participation has been a key priority for FY27. Moving forward, the District is now utilizing new recreation software, ActiveNet, to better manage volunteer registrations, opportunities, and event coordination. The enhanced Volunteer Program will assist in promoting community engagement by supporting initiatives such as the Adopt-a-Park program, youth volunteer projects, special event staffing, and senior center activities. By expanding volunteer opportunities and streamlining coordination, the District aims to strengthen community partnerships and enhance support for its programs and services.

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2025 Through 6/30/2026

General Fund 01 - Dept 1000 Admin/Roll

Operating Revenue	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Property Taxes	4110	\$ -	\$ 5,358,259	\$ 5,851,966	\$ 5,851,966	-
Franchise Fees	4113	\$ 296,000	\$ 224,835	\$ 314,000	\$ 18,000	106%
FD Class Fees/Admin fees	4142	\$ -	\$ 3,867	\$ 7,000	\$ 7,000	-
Donations	4250	\$ -	\$ -	\$ 10,000	\$ 10,000	-
Sponsorships	4255	\$ -	\$ -	\$ 30,000	\$ 30,000	-
Interest Income	4505	\$ 10,000	\$ 16,501	\$ 17,000	\$ 7,000	170%
Other Income/Refunds	4600	\$ 2,000	\$ 8,301	\$ 2,000	\$ -	100%
Gains/Loss of Assets	4615	\$ -	\$ 50,000	\$ -	\$ -	-
Total Operating Revenue		\$ 308,000	\$ 5,661,763	\$ 6,231,966	\$ 5,923,966	

Expenditures	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Salaries - Perm.	5000	\$ 497,862	\$ 326,234	\$ 454,522	\$ (43,340)	91%
Overtime	5020	\$ 7,000	\$ 17,863	\$ 15,000	\$ 8,000	214%
Health Benefit	5130	\$ 38,948	\$ 47,961	\$ 97,000	\$ 58,052	249%
Retiree Health Benefit	5135	\$ 17,355	\$ 23,060	\$ 21,000	\$ 3,645	121%
Dental Insurance	5140	\$ 4,500	\$ 3,794	\$ 5,105	\$ 605	113%
Vision Insurance	5150	\$ 800	\$ 548	\$ 815	\$ 15	102%
CalPERS Retirement (Pension)	5160	\$ 321,159	\$ 339,069	\$ 381,000	\$ 59,841	119%
CalPERS 457	5161	\$ 2,400	\$ 3,269	\$ 4,200	\$ 1,800	175%
Worker's Compensation	5170	\$ 8,048	\$ 3,431	\$ 3,500	\$ (4,548)	43%
FICA/Medicare Employer Contribution	5180	\$ 10,156	\$ 9,095	\$ 11,610	\$ 1,454	114%
UI/TT Contribution	5190	\$ 8,432	\$ 1,224	\$ 9,710	\$ 1,278	115%
Advertising/Marketing	5209	\$ 2,500	\$ -	\$ -	\$ (2,500)	0%
Agency Administration Fee (SCI)	5210	\$ 500	\$ -	\$ -	\$ (500)	0%
Audit/Accounting	5220	\$ 32,000	\$ 63,682	\$ 52,000	\$ 20,000	163%
Banking Fees	5221	\$ 500	\$ 646	\$ 700	\$ 200	140%
Merchant/CC Fees	5222	\$ 100	\$ -	\$ -	\$ (100)	0%
Clothing/Uniforms	5230	\$ 500	\$ 286	\$ 1,000	\$ 500	200%
Computer Software	5231	\$ 18,000	\$ 14,427	\$ 12,500	\$ (5,500)	69%
Computer Hardware	5232	\$ 5,000	\$ 2,331	\$ 10,000	\$ 5,000	200%
IT Services (MSA, etc.) (NEW)	5233	\$ -	\$ -	\$ 8,200	\$ 8,200	-
Contract Services - Other	5240	\$ 22,000	\$ 17,033	GL N/A	\$ (22,000)	-
Director Compensation	5250	\$ 5,000	\$ 6,900	\$ 7,000	\$ 2,000	140%
EDC Department Agency (LAFCO)	5260	\$ -	\$ 1,589	\$ 7,000	\$ 7,000	-
Elections	5270	\$ -	\$ -			-
Equipment-Minor/Small Tools	5275	\$ -	\$ 124	\$ -	\$ -	-
Fire & Safety Supplies	5285	\$ 500	\$ -	\$ -	\$ (500)	0%
Fire Prev & Inspect	5290	\$ -	\$ 56	\$ -	\$ -	-
Food	5300	\$ -	\$ 359	\$ 1,000	\$ 1,000	-
Insurance	5320	\$ 328,476	\$ 323,032	\$ 398,400	\$ 69,924	121%

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2025 Through 6/30/2026

Expenditures	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Legal Services	5335	\$ 20,000	\$ 41,415	\$ 25,000	\$ 5,000	125%
Maint. - Vehicle Supplies	5340	\$ -	\$ 906	\$ -	\$ -	-
Maint. - Equipment (copier)	5350	\$ 3,600	\$ 3,967	\$ -	\$ (3,600)	0%
Medical Supplies	5375	\$ 50	\$ -	\$ -	\$ (50)	0%
Memberships/Subscriptions	5380	\$ 11,000	\$ 10,784	\$ 12,000	\$ 1,000	109%
Mileage Reimbursement	5385	\$ 200	\$ 349	\$ 500	\$ 300	250%
Miscellaneous	5395	\$ 1,000	\$ -	\$ -	\$ (1,000)	0%
Office Supplies/Expense	5400	\$ 4,000	\$ 3,289	\$ 4,000	\$ -	100%
Postage	5410	\$ 1,500	\$ 1,866	\$ 2,000	\$ 500	133%
Printing	5415	\$ 500	\$ 282	\$ -	\$ (500)	0%
Professional Services - Support, etc.	5420	\$ 40,000	\$ 21,013	\$ 105,000	\$ 65,000	263%
Publications & Legal Notices	5425	\$ 1,500	\$ 1,030	\$ 1,500	\$ -	100%
Rent/Lease - Equipment (copier)	5440	\$ -	\$ -	\$ 3,600	\$ 3,600	-
Staff Development	5455	\$ 5,000	\$ 590	\$ 5,000	\$ -	100%
Phones/internet	5470	\$ 9,000	\$ 13,318	\$ 15,000	\$ 6,000	167%
Utilities - Electric/Solar	5492	\$ 6,000	\$ 17,151	\$ 23,000	\$ 17,000	383%
Total Expenditures		\$ 1,435,086	\$ 1,321,973	\$ 1,697,862	\$ 262,777	



RECREATION DEPARTMENT

RECREATION DEPARTMENT

NARRATIVE

The Recreation Department's mission is to provide safe, engaging, educational, and enriching recreation opportunities that bring the community together and create lasting memories. Guided by this mission, the Department is responsible for the planning, development, and implementation of diverse programming that serves residents of all ages and interests across the Cameron Park Community Services District (CPCSD).

The Recreation Department offers a wide array of programs designed to support health and wellness, social connection, lifelong learning, and community involvement. These offerings include youth and adult sports leagues, aquatics programs, summer camps, senior enrichment activities, cultural and arts programs, fitness and wellness classes, and educational workshops. Programming is delivered at key District facilities such as the Community Center, Aquatics Complex, and neighborhood parks, ensuring broad accessibility to residents throughout Cameron Park.

The Department also plays a lead role in organizing community-wide special events that foster civic pride and engagement, including seasonal celebrations, family festivals, concerts in the park, and holiday-themed gatherings. These events serve as touchpoints for community connection and reflect the District's commitment to creating inclusive and memorable experiences for all.

Descriptions of the Department's core program categories are provided in the sections below, concluding with an overview of the District's signature special events.

Aquatics

- Swim Teams
- Recreational Swim
- Swim Lessons
- Lap Swim
- Lifeguards

Sports

- Futsal
- Pickleball
- Basketball
- Volleyball
- Soccer
- Youth Sports



Programs

- Senior Programming
- Kids Camps
- Special Events
- Contract Programs

Recreation Activity Guide

The Cameron Park Community Services District currently publishes its Activity Guide electronically twice per year. This guide is a vital communication tool that promotes recreation programs, special events, and community services to residents of all ages, including youth activities, adult fitness, aquatics, and senior offerings.

The District transitioned to a digital Activity Guide, which is published twice annually – Spring/Summer and Fall/Winter – each covering approximately six months each. This expanded format will improve accessibility and community engagement.

The District has been actively seeking community partnerships and sponsorships, further strengthening local connections while promoting broader awareness of District services.

ADULT SPORTS

Basketball - The Adult Basketball League is a seasonal recreational program offered during the winter months. The Winter 2026 season begins January 7th, with games held Tuesday evenings at the Cameron Park Community Services District Gymnasium. The program provides a structured and competitive environment for adult participants, with game times beginning at 6:00pm and adjusted based on team registration. This program supports active lifestyles, community engagement, and regular use of District recreation facilities.

Pickleball - Pickleball is one of the fastest-growing recreational offerings at Cameron Park CSD. The District provides open gym play Monday through Friday from 9:00am to 1:00pm, utilizing three indoor courts at the Community Center. Courts feature permanent lines, and players bring their own nets and equipment. The program is free for annual pass holders, with a \$5/6 drop-in fee for non-pass holders. This affordable and accessible program promotes health, social connection, and regular use of indoor recreation space.

The District is now offering Pickleball clinics with a weekly fee of \$70 for 1 week a month in May, June, and July. Participants will learn and refine essential skills, including serving, volleying, dinks, drop shots, consistent stroke technique, and both singles and doubles strategies.

CONTRACTED SPORTS

AllNet Basketball - AllNet basketball is a competitive youth basketball program that provides structured league play and skill development opportunities for boys and girls ages 7-14. The program is designed for players seeking a higher level of competition and instruction beyond recreational basketball. AllNet emphasizes individual skill advancement, team fundamentals, and sportsmanship, with certified referees, professional coaching oversight, and scheduled games and practices. The league often draws participants from multiple surrounding communities, contributing to regional engagement and enhancing the athletic development pipeline for middle and high school athletes.

Volleyball - In partnership with Precision Sand Volleyball (PSV), Cameron Park CSD offers high-quality sand volleyball training for youth ages 8-14. Led by Coach Mike Yates, this program provides skill development, strategy, and performance training in a fun and competitive setting. Sessions are held at the PSV sand courts located at 2200 Country Club Drive, Cameron Park. Training runs in June and July, with age-specific classes held Monday through Friday mornings. This program supports youth athletics and strengthens community partnerships through expanded recreation opportunities.

Futsal – Our largest contracted program, the Cameron Park Youth Futsal League offers a fast-paced, skill-focused indoor soccer experience for ages 5–17. Held in the Community Center gym, this co-ed program emphasizes technical development through 5v5 play using a low-bounce futsal ball. Games run November 15–May 11 on Fridays, Saturdays, and Sundays, with flexible scheduling and weekly evaluations to ensure balanced, competitive play.

Taekwondo - Through a partnership with Cameron Park Taekwondo, the District offers structured martial arts classes for youth and adults at an offsite studio located at 3181 Cameron Park Drive #103. Programs include Kinder Kicks (ages 4–6), Kids White Belt (ages 7–12), and Teen/Adult White Belt (ages 13+). These classes promote fitness, coordination, discipline, and confidence while teaching foundational Taekwondo skills. Sessions are held in the evenings and range in cost from \$109.50 to \$129.50 per session. Uniforms are included for select classes. This partnership supports community access to affordable martial arts training in a safe, professional environment.

Martial Arts – This martial art partnership is offered through C3 Martial Arts at 4100 Cameron Park Drive, Suite 123. TKD training classes are for young children ages 4-6 to develop focus, confidence, and coordination in a fun, structured, and supportive environment. Family Martial Arts (ages 8+) is a unique opportunity for parents and children to train side-by-side, growing stronger physical, mentally, and emotionally as a team. Classes alternate weeks during the months of April through late August.

National Academy of Athletics - Offered June through August, the NAofA (National Academy of Athletics) camps provide half-day athletic programs for youth ages 4–13. Camps include a variety of sports such as basketball, soccer, flag football, cheer, and multi-sport sessions. Each camp is designed to build coordination, teamwork, and fundamental athletic skills in a fun, inclusive environment. Programs are tailored to different age groups, with Junior Academy camps providing introductory experiences for younger children. These camps promote healthy lifestyles and active youth engagement throughout the summer months.

SPECIAL INTEREST CLASSES

The Recreation Department offers a broad selection of contract classes designed to engage residents of all ages, abilities, and interests. These special interest programs are led by experienced contract instructors and are offered year-round to ensure ongoing enrichment and accessibility for the community.

Youth classes include a diverse mix of recreational and educational programs such as ballet, musical theater, tap, cooking classes, martial arts, visual arts, Mommy & Me yoga, youth camps, guitar, line dancing, Little Chefs World, and sand volleyball.

District staff anticipates sustained participation in special interest contract classes in the upcoming fiscal year, reflecting sustained community interest in diverse and engaging recreational opportunities.

SUMMER CAMPS

Junior Tennis Camp – Open to all skill levels, these camp sessions are offered by skill level (Beginner, Intermediate, Advanced) Monday through Thursday in June & July.

Martial Arts Camp – Age-appropriate camp activities for ages 7-13. These camp sessions are offered June & July mornings.

Dream Enrichment Summer Classes – Space Odyssey, Minecraft, and Treasure Island - classes are for ages 6-12. Sessions are offered for 3 weeks, June & July mornings.

Artsy Squirrel Summer Camp – Art camps for ages 5-11. Sessions are offered for 7 weeks, June & July mornings.

Magic the Gathering Camp – Camps are offered for ages 12-16. Sessions are offered for 2 weeks in the evenings in July.

DND Camp – Magic and adventure camps for ages 9-14. Sessions are offered 4 weeks, June & July mornings.

AQUATICS

Recreational Swim - Recreational swim is open to community members of all ages and abilities, offering access to a 25-yard, 10-lane pool, designated lap swimming lanes, a shallow pool for children ages six and under, restrooms, and outdoor showers. The Community Pool operates year-round and is heated during the winter months to ensure comfort in all seasons. Operating hours vary by day of the week and are designed to accommodate a wide range of schedules.

Family Season Swim Passes - Swim passes offer a convenient and cost-effective way for community members to enjoy the Community Pool without the need to pay a daily entry fee. Designed with families in mind, these seasonal passes provide discounted access to the pool facilities from mid-May through August, encouraging quality time and active recreation throughout the summer months.

Group Swimming Lessons - Group swim lessons are offered for all ages and skill levels, beginning as early as 6 months and progressing through to swim team readiness. Classes are structured in one-week sessions, meeting Monday through Thursday for 25 minutes per day. Class sizes vary based on level, typically ranging from 3 to 9 participants, ensuring personalized instruction and attention. All swim instructors are trained and certified through the program, which emphasizes individualized skill progression, proper technique, and effective drill-based learning.

Private Swimming Lessons - Private swim lessons offer individualized, one-on-one instruction tailored to the specific needs of each student, making them an ideal option for both youth and adults seeking personalized attention or those who may not feel comfortable in a group setting. Lessons are available for swimmers of all skill levels, from beginners to advanced. Each private session runs for 25 minutes and is scheduled for a one-week period, Monday through Thursday, during regular swim lesson hours. This focused format allows participants to make meaningful progress in a short time with the full attention of a certified swim instructor.

Lap Swim - The Lap Swim Program offers year-round access to lane swimming at the only outdoor heated public pool in the region, providing a unique opportunity for adults ages 16 and older to stay active and maintain their fitness goals in a comfortable, low-impact environment. Whether you're building endurance, improving cardiovascular health, or simply enjoying a quiet morning workout, lap swim accommodates all ability levels. Sessions are available Monday through Thursday from 5:30–6:30 AM and 6:30–7:30 AM, as well as Sunday mornings from 7:00–8:00 AM. With its consistent schedule and heated water, Cameron Park's Lap Swim Program remains a standout health and wellness offering in the community.

Jr. Lifeguard Camp - The Cameron Park Community Services District is now offering a new Junior Lifeguard Camp. Designed for youth ages 11–14, the program will introduce participants to basic lifeguarding skills, including first aid, CPR, in-water rescues, and aquatic safety. This program will feature team-building activities, safety drills, and games in a fun, hands-on learning environment. This camp will be a great first step for youth interested in future aquatic roles or building lifesaving skills. The District hopes this program will serve as a foundation for developing a future lifeguard recruitment pipeline, encouraging local youth to grow into certified lifeguard positions within CPCSD's aquatic programs.

Sierra Sharks Swim Team - The Sierra Sharks Swim Team is a long-standing community partner of Cameron Park CSD, providing a competitive recreational swim program for youth ages 5–18. The Cameron Park Community Pool serves as the team's home pool, where athletes participate in structured practices, swim meets, and seasonal training. The program emphasizes skill development, sportsmanship, teamwork, and community pride. As a self-managed organization, the Sierra Sharks oversee registration, coaching, and team events while partnering with the District for facility use and operational support. This collaboration strengthens youth aquatic programming and promotes healthy, active lifestyles.

AquaSol Swim Team - AquaSol is a year-round USA Swimming-sanctioned competitive swim team that trains out of the Cameron Park Community Pool, which serves as its home pool. The team provides high-level coaching and training for swimmers of all ages and skill levels, from novice to nationally ranked athletes. AquaSol emphasizes stroke technique, endurance, and competition readiness while fostering discipline, teamwork, and personal growth. As an independent organization, AquaSol manages its own operations and coaching staff while partnering with Cameron Park CSD for pool access and facility coordination. This partnership supports continuous community access to competitive aquatic programming and maximizes the utilization of District resources.

SENIOR PROGRAMS

Cameron Park CSD offers a wide range of programs that promote wellness, creativity, and social connections for older adults in the community. The Community Center continues to serve as a host site for the El Dorado County Senior Nutrition Program, which includes free Senior Social gatherings on Tuesdays and Thursdays from 10:00am–1:00pm. These sessions provide coffee, games, and meaningful opportunities to connect in a friendly and supportive setting.

Additional senior-focused offerings include:

- **Gold Nugget Quilters Club** – Wednesdays, 9:00am-12:00pm, supporting creativity and collaboration through quilting.
- **Modified Zumba** – A lower-intensity fitness class for adults seeking the energy and fun of Zumba with simpler choreography. Held Mondays and/or Thursdays from 9:00–10:00am; monthly registration is \$30 for one day/week.
- **Senior Strum** – Bring your guitar, ukelele, banjo, or mandolin and connect with fellow musicians in a casual group setting where the focus is on fun, friendship, and playing together. Held on Thursdays from 3:00pm-3:40pm.
- **Tai Chi** – Gentle movement and mindfulness sessions that enhance balance and well-being. Offered Tuesdays (morning) and Thursdays (evening).
- **Kaiut Yoga** – The Kaiut method is inclusive and accessible for all bodies. Open to ages 18+.
- **Ukulele & Guitar Classes** – Beginner-friendly music instruction with Lew Johnson. Participants must bring their own instruments and required materials. Open to ages 12+.

Together, these programs support Cameron Park CSD's commitment to active aging, intergenerational enrichment, and inclusive, year-round recreational opportunities.

RECREATION DEPARTMENT

Budget Detail

The Cameron Park Community Services District's Recreation Department continues to see growing interest in District programs and special events. As we begin FY27, the Department is driving continued growth, both in participation and program offerings. The upcoming year's budget reflects not only this momentum but also a commitment to expanding access, improving service delivery, and modernizing operations to serve the community better.

Recreation revenue projections for FY27 were built using the prior year's enrollment data as a baseline, with a focus on program expansion, improved operational capacity, and improving cost recovery. Notably, youth program revenue is projected to increase, thanks to expanded contract instructor offerings. Aquatics revenue will see a meaningful boost due to the return of a full lifeguard team, enabling more swim lesson sessions and an increase in private pool rentals.

Last year's key strategic investment in the new recreation management system, ActiveNet. This modern system has improved how the community accesses and interacts with CSD recreation services, by enabling streamlined online registration, secure payments, improved facility booking. all of which will reduce administrative workload and significantly enhance the customer experience. ActiveNet also offers built-in communication tools to support marketing and outreach, aligning perfectly with the District's plan to expand its Community Resource & Recreation Guide to three seasonal publications per year. This system represents a leap forward in operational efficiency and public accessibility and is central to the Department's modernization efforts.

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2025 Through 6/30/2026

General Fund 01 - Dept 5000 CC/REC

Operating Revenue	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Youth Classes (N/A) error	4145	\$ -	\$ (448)	\$ -	\$ -	-
Recreation Program Revenue	4154	\$ 100,000	\$ 94,430	\$ 105,000	\$ 5,000	105%
Instructor Program Revenue	4155	\$ 200,000	\$ 195,068	\$ 200,000	\$ -	100%
Transfer in	4165	\$ -	\$ -	\$ -	\$ -	-
Special Events	4170	\$ -	\$ 10,734	\$ 12,000	\$ 12,000	-
Annual Passes (Lake/Pool Combo)	4181	\$ 15,000	\$ 18,138	\$ 20,000	\$ 5,000	133%
Assembly Hall & Classroom Rentals	4185	\$ 60,000	\$ 55,792	\$ 60,000	\$ -	100%
Gym Revenue	4186	\$ 40,000	\$ 27,929	\$ 35,000	\$ (5,000)	88%
Pool Rental Fees (Swim Teams)	4187	\$ 110,000	\$ 72,948	\$ 120,000	\$ 10,000	109%
CSD CC Concessions	4188	\$ -	\$ 1,648	\$ 10,000	\$ 10,000	-
Donations	4250	\$ 25,000	\$ 264	\$ -	\$ (25,000)	0%
Other Income/Refunds	4600	\$ -	\$ 3,924	\$ 507,390	\$ 507,390	-
Grants	4610	\$ -	\$ -	\$ 61,924	\$ 61,924	-
Total Operating Revenue		\$ 550,000	\$ 480,429	\$ 1,131,314	\$ 581,314	

Expenditures	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Salaries - Perm.	5000	\$ 178,522	\$ 235,533	\$ 213,000	\$ 34,479	119%
Salaries - Seasonal	5010	\$ 100,000	\$ 87,434	\$ 131,000	\$ 31,000	131%
Overtime	5020	\$ 15,000	\$ 7,942	\$ 7,000	\$ (8,000)	47%
Health Benefit	5130	\$ 37,343	\$ 43,817	\$ 71,000	\$ 33,657	190%
Retiree Health Benefit	5135	\$ 23,400	\$ 14,995	\$ 16,000	\$ (7,400)	68%
Dental Insurance	5140	\$ 2,250	\$ 1,689	\$ 4,500	\$ 2,250	200%
Vision Insurance	5150	\$ 400	\$ 289	\$ 560	\$ 160	140%
CalPERS Retirement (Pension)	5160	\$ -	\$ 19,486	\$ 17,000	\$ 17,000	-
CalPERS 457	5161	\$ 1,000	\$ -	\$ 300	\$ (700)	30%
Worker's Compensation	5170	\$ 15,520	\$ 7,605	\$ 17,200	\$ 1,680	111%
FICA/Medicare Employer Contribution	5180	\$ 25,000	\$ 10,687	\$ 5,854	\$ (19,146)	23%
UI/TT Contribution	5190	\$ 5,500	\$ 3,289	\$ 4,900	\$ (600)	89%
Advertising/Marketing	5209	\$ 2,500	\$ 1,905	\$ 6,650	\$ 4,150	266%
Banking Fees	5221	\$ 2,000	\$ 645	\$ 700	\$ (1,300)	35%
Merchant/CC fees	5222	\$ 16,600	\$ 10,583	\$ -	\$ (16,600)	0%
Clothing/Uniforms	5230	\$ 1,000	\$ 1,222	\$ 2,900	\$ 1,900	290%
Computer Software	5231	\$ 28,459	\$ 14,754	\$ 27,460	\$ (999)	96%
Computer Hardware	5232	\$ 4,000	\$ 12,187	\$ 2,500	\$ (1,500)	63%
IT Services (MSA, etc.) (NEW)	5233	\$ -	\$ -	\$ 8,200	\$ 8,200	-
Contract Services - Providers	5235	\$ -	\$ -	\$ 93,500	\$ 93,500	-
Contract Services - Other	5240	\$ 125,000	\$ 104,118	\$ -	\$ (125,000)	0%
Director Compensation	5250	\$ 2,000	\$ 550	\$ 1,200	\$ (800)	60%
EDC Department Agency (LAFCO)	5260	\$ 2,000	\$ 1,589	\$ -	\$ (2,000)	0%
Educational Materials	5265	\$ 2,500	\$ -	\$ 700	\$ (1,800)	28%
Equipment-Minor/Small Tools	5275	\$ 5,000	\$ 2,008	\$ 3,500	\$ (1,500)	70%

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2025 Through 6/30/2026

Expenditures	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Fire & Safety Supplies	5285	\$ 3,000	\$ 433	\$ 1,100	\$ (1,900)	37%
Fire Prevention & Inspect (Dist Equip)	5290	\$ 3,000	\$ -		\$ (3,000)	0%
Food	5300	\$ 500	\$ 979	\$ 1,000	\$ 500	200%
Concession (Food - Stock) (NEW)	5301	\$ -	\$ 1,651	\$ 5,000	\$ 5,000	
Fuel	5305	\$ 200	\$ -	\$ 200	\$ -	100%
Government Fees/Permits	5310	\$ 4,500	\$ 2,806	\$ 3,000	\$ (1,500)	67%
Janitorial / HH Supplies	5315	\$ 20,000	\$ 10,905	\$ 12,000	\$ (8,000)	60%
Instructor Pay	5316	\$ 120,000	\$ 123,689	\$ 130,000	\$ 10,000	108%
Legal Services	5335	\$ 20,000	\$ -	\$ -	\$ (20,000)	0%
Maint. - Vehicle Supplies	5340	\$ 100	\$ -	\$ -	\$ (100)	0%
Maint. - Buildings	5345	\$ 80,000	\$ 49,818	\$ 70,700	\$ (9,300)	88%
Maint. - Equipment	5350	\$ 30,000	\$ 11,208	\$ 20,000	\$ (10,000)	67%
Maint. - Grounds	5355	\$ 4,000	\$ 20,432	\$ 20,000	\$ 16,000	500%
Maint. - Vehicle	5370	\$ 500	\$ -	\$ 100	\$ (400)	20%
Medical Supplies	5375	\$ 500	\$ 213	\$ 3,000	\$ 2,500	600%
Memberships/Subscriptions	5380	\$ 850	\$ 2,535	\$ -	\$ (850)	0%
Mileage Reimbursement	5385	\$ 100	\$ 30	\$ -	\$ (100)	0%
Office Supplies/Expense	5400	\$ 650	\$ 2,302	\$ 3,900	\$ 3,250	600%
Pool Chemicals	5405	\$ 50,000	\$ 48,200	\$ 55,000	\$ 5,000	110%
Postage	5410	\$ 300	\$ 89	\$ 250	\$ (50)	83%
Professional Services - Support, etc.	5420	\$ 3,000	\$ 7,856	\$ -	\$ (3,000)	0%
Program Supplies	5421	\$ 12,000	\$ 13,329	\$ 9,100	\$ (2,900)	76%
Rent/Lease - Equipment	5440	\$ 750	\$ 780	\$ 500	\$ (250)	67%
Staff Development	5455	\$ 2,500	\$ 748	\$ 1,200	\$ (1,300)	48%
Event Supplies	5465	\$ 15,000	\$ 2,963	\$ 35,000	\$ 20,000	233%
Phones/internet	5470	\$ 15,000	\$ 15,727	\$ 14,500	\$ (500)	97%
Utilities - Water	5490	\$ 15,000	\$ 13,062	\$ 18,000	\$ 3,000	120%
Utilities - Gas	5491	\$ 85,000	\$ 64,263	\$ 80,000	\$ (5,000)	94%
Utilities - Electric/Solar	5492	\$ 85,000	\$ 73,874	\$ 92,000	\$ 7,000	108%
Capital Equipment Expense	5625	\$ 20,000	\$ 4,766	\$ 682,224	\$ 662,224	
Total Expenditures		\$ 1,186,444	\$ 1,054,982	\$ 1,893,398		



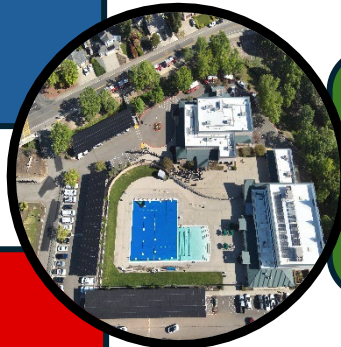
PARKS AND FACILITIES

PARKS & FACILITIES DEPARTMENT

NARRATIVE

Parks

- Parks Administration
- Community Parks
- Cameron Park Lake
- Athletic Fields



Landscaping & Lighting Assessment Districts (LLADs) 20 Funds

Facilities

- Community Center
- Dam Inspections
- Lake Water Quality
- CC Facility
Management
- Pool Maintenance

The Parks and Facilities Department provides strategic leadership and oversight in the areas of budgeting, staffing, and departmental administration. It manages park and facility development, oversees capital improvement projects, administers service contracts, and collaborates with the Administration and Finance Departments on District-wide programs, initiatives, and operational support activities.

PARKS AND FACILITIES MAINTENANCE

The Parks and Facilities Department is responsible for the day-to-day operations and upkeep of the District's parks, facilities, and all Parks and Facilities assets. Resources are managed and accounted for across several programmatic budget units, including Neighborhood Parks, and Athletic Fields, LLADs, Facilities, and Pools. Funding for this division is primarily allocated from the District's General Fund and LLAD assessments, with additional support through facility rental revenues and program fees where applicable.

PARKS & FACILITIES DEPARTMENT

NARRATIVE

The Parks and Facilities Department is responsible for the maintenance, management, and long-term care of the District's parks, public facilities, landscaped areas, open space, and Parks and Facilities amenities. The department plays a critical role in ensuring that District assets remain safe, attractive, and functional for residents and visitors.

A major focus of the department is the Cameron Park Community Center, where staff oversee daily operational support including program setup and breakdown, pool maintenance and repairs, and both routine and deferred facility upkeep. The department ensures the Community Center is well-maintained, accessible, and prepared to support a wide range of community activities, rentals, and special events.

The department is also responsible for managing the Landscaping and Lighting Assessment Districts (LLADs). Staff allocate time and resources to maintain streetscapes, neighborhood medians, walkways, and public spaces within these districts. This includes regular landscaping, irrigation maintenance, and general infrastructure repairs to enhance the appearance and livability of the community.

Additionally, the Parks and Facilities Department manages the maintenance and operation of Cameron Park Lake, one of the District's most valued community assets. Responsibilities at the Lake include general grounds maintenance, parking area upkeep, disc golf course management, and efforts to support water clarity and environmental stewardship. The department ensures that Cameron Park Lake remains a clean, safe, and well-maintained destination for Parks and Facilities, events, and passive enjoyment.

To guide responsible asset management, the District utilizes a comprehensive asset reserve study prepared by the Browning Reserve Group. The study outlines equipment and facility replacement schedules along with cost projections. Each year, staff conduct a thorough review of the reserve study's recommendations to determine which projects should be completed or deferred based on current conditions, operational need, and available funding.

The approved list of capital repair and replacement projects for FY27 can be found in the Budget Detail section of this document, under both the General Fund and Landscaping and Lighting Assessment Districts (LLADs).

Within the Parks and Facilities Department, operations are distributed into three (3) distinct units, and funded through two (2) main fund accounts, described in more detail below:

Aquatic Facilities

This Division includes the equipment operations and maintenance of the District's main aquatic facility located at the Cameron Park Community Center. While the facility's programming and daily operations are managed by the Recreation Department, which oversees swim lessons, Parks and Facilities lap swim, special interest classes, and local aquatic teams such as AquaSol and the Sierra Sharks, the Parks and Facilities Department ensures the mechanical systems, water quality, and infrastructure remain safe, efficient, and fully operational.

Facilities

This Division includes the Community Center and various outlying parks that include pavilions, restrooms, and other built structures. The department also provides staffing support for the setup and breakdown of internal and external meetings, events, and facility rentals. In addition to in-house services, the division oversees several contracted services, including building intrusion and fire alarm monitoring, custodial services, HVAC maintenance and repair, and select construction and renovation projects.

In addition to the Community Pool, the Facilities Division is also responsible for the maintenance of Cameron Park Lake and its dam structure. This includes water quality management, shoreline and park grounds maintenance, inlet and outlet monitoring, and routine inspections of dam-related infrastructure to ensure compliance with applicable safety and environmental regulations. The Division coordinates weed abatement, trash removal, trail upkeep, and irrigation, while also supporting the visual appearance and functionality of high-use areas such as picnic spaces, walking paths, and the disc golf course. Through regular oversight and preventive care, the Division ensures that Cameron Park Lake remains a safe, accessible, and valued Parks and Facilities amenity for the community.

Neighborhood Parks

For budgeting purposes, "Neighborhood Parks" refers to all District-operated parks that are funded by the General Fund, excluding those maintained through Landscape and Lighting Assessment Districts (LLADs) or designated as Athletic Fields. This category includes a mix of Neighborhood Parks, LLAD Maintained Parks, and Community parks that serve varying Parks and Facilities and geographic needs within Cameron Park. Each park type is generally defined as follows:

- Neighborhood Parks are typically 1 to 3 acres in size and are located within close walking distance (approximately 0.5 miles) to nearby residents. Neighborhood Parks include:
 - Paul J. Ryan Memorial Park
 - Gateway Park
- LLAD Maintained Parks are funded and maintained through Landscaping and Lighting Assessment District (LLAD) assessments. Maintenance includes landscaping, irrigation, pathway upkeep, and general grounds care specific to the neighborhoods served by each LLAD. LLAD maintained parks include:
 - Eastwood Park (Neighborhood Park)
 - Dave West Park (Neighborhood Park)

- Northview Park (Neighborhood Park)
- Community Parks are larger in scale, and are intended to serve multiple neighborhoods and the broader community. Community parks include:
 - Cameron Park Lake
 - Royal Park
 - Cameron Park Community Center
 - Christa McAuliffe Park
 - Rasmussen Park

Athletic Fields

General Fund Athletic Fields, such as Christa McAuliffe and Rasmussen Parks, are accounted for as Athletic Fields. Athletic fields remain in high demand and are utilized by District-run Parks and Facilities programs as well as local youth sports organizations, including soccer, baseball, lacrosse, and softball. The fields also serve the general public for informal use. To help offset the costs associated with field preparation, utilities, and ongoing maintenance, the District charges reservation fees to organized user groups such as youth soccer, little league, and lacrosse programs.

Landscaping and Lighting Assessment Districts (LLADs)

The District currently manages 20 active Landscaping and Lighting Assessment Districts (LLADs), which primarily include landscape medians, neighborhood entrances, beltways, and select parks. Each LLAD is independently budgeted to ensure that property owner assessments align with the actual cost of maintenance and services provided. LLADs vary in scale, from small neighborhood entryways to larger areas encompassing both parks and extensive landscaped corridors, such as Promontory Community Park.

Funding for LLAD operations is sourced through a combination of property owner assessments (designated as *Special Benefit*) and General Fund contributions (designated as *General Benefit*) to account for community-wide use beyond the direct benefit area.

PARKS AND FACILITIES DEPARTMENT

Budget Detail

The proposed FY27 Parks and Facilities Department budget outlines allocations across key fund areas, including Salaries and Benefits, Services and Supplies, and Deferred Maintenance. Below are several of the more significant projects planned for FY27.

The FY 2026/27 Budget includes Phase 1 improvements to the Community Center designed to increase facility utilization, enhance the user experience, improve operational efficiency, and support the District's Community Center Revenue Enhancement Plan. Proposed improvements include a pool slide, pool deck shade structures, bleachers, expansion of the lifeguard room, security fencing, electronic access control and video surveillance, and an expanded check-in and concession area. These improvements are intended to attract new users, increase attendance and visit duration, and support expanded programming and events. Park Impact Fees (AB1600) will be used to fund this project.

Improvement Area	Cost
Lifeguard Room Remodel	\$35,000
Check-in/Concession	\$25,000
Pool Slide	\$107,190
Shade Sails	\$175,612
Pool Bleachers	\$39,593
Access Control (Video)	<u>\$125,000</u>
Total	\$507,395

In addition to the Phase 1 improvements, the budget includes funding for the replacement of the existing lighting control system which is original to the Community Center's construction. This legacy system has become obsolete and is no longer supported by the manufacturer. This has limited staff's ability to manage or troubleshoot the system effectively. Replacing the system will restore reliable control of the interior and exterior lighting, enhance safety, and reduce wasteful energy use.

Other expenditures in the capital plan include the following pool maintenance related expenses.

Capitalized Maintenance Item	Cost
Pool Tarps	\$12,000
Pool Lane Lines	\$6,000
Automatic Pool Sweeper/Cleaner	\$8,000
Rebuild Pool Heater	<u>\$40,000</u>
Total Maintenance Items	\$66,000

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2025 Through 6/30/2026

General Fund 01 - Dept 4000 Parks

Operating Revenue	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
CP Lake - Entry Fee	4180	\$ 75,000	\$ 47,467	\$ 70,000	\$ (5,000)	93%
Annual Passes (Lake/Pool Combo)	4181	\$ 15,000	\$ 17,884	\$ 18,000	\$ 3,000	120%
Picnic Site Rentals	4182	\$ 3,000	\$ 5,143	\$ 5,000	\$ 2,000	167%
Sports Field Rentals	4190	\$ 35,000	\$ 13,655	\$ 27,500	\$ (7,500)	79%
Donations	4250	\$ 5,000	\$ 4,500	\$ 4,500	\$ (500)	90%
Reimbursement/Refund	4400	\$ -	\$ 4,414	\$ -	\$ -	-
Other Income/Refunds	4600	\$ -	\$ 7,507	\$ -	\$ -	-
Relief Funds	4601			\$ 112,500		
Gain/Loss of Assets	4615	\$ 10,000	\$ -	\$ -	\$ (10,000)	0%
Total Operating Revenue		\$ 143,000	\$ 100,568	\$ 237,500	\$ (18,000)	

Expenditures	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Salaries - Perm.	5000	\$ 271,802	\$ 130,938	\$ 172,000	\$ (99,802)	63%
Overtime	5020	\$ 5,000	\$ 4,275	\$ 5,000	\$ -	100%
Health Benefit	5130	\$ 40,682	\$ 39,836	\$ 55,000	\$ 14,318	135%
Retiree Health Benefit	5135	\$ 49,565	\$ 47,828	\$ 55,000	\$ 5,435	111%
Dental Insurance	5140	\$ 2,250	\$ 2,305	\$ 3,000	\$ 750	133%
Vision Insurance	5150	\$ 500	\$ 365	\$ 500	\$ -	100%
CalPERS Retirement (Pension)	5160	\$ -	\$ 10,550	\$ 14,000	\$ 14,000	-
CalPERS 457	5161	\$ 2,000	\$ 1,147	\$ 900	\$ (1,100)	45%
Worker's Compensation	5170	\$ 23,353	\$ 9,522	\$ 9,510	\$ (13,843)	41%
FICA/Medicare Employer Contribution	5180	\$ 1,300	\$ 2,111	\$ 4,800	\$ 3,500	369%
UI/TT Contribution	5190	\$ 4,400	\$ 580	\$ 3,788	\$ (612)	86%
Banking Fees	5221	\$ 200	\$ 741	\$ 700	\$ 500	350%
Merchant/CC Fees	5222	\$ 2,790	\$ 5,183	\$ 9,000	\$ 6,210	323%
Clothing/Uniforms	5230	\$ 1,500	\$ 1,011	\$ 1,000	\$ (500)	67%
Computer Software	5231	\$ 3,500	\$ 4,854	\$ 4,600	\$ 1,100	131%
Computer Hardware	5232	\$ -	\$ 827	\$ 1,000	\$ 1,000	-
IT Services (MSA, etc.) (NEW)	5233	\$ -	\$ -	\$ 8,200	\$ 8,200	-
Contract Services - Providers	5235	\$ -	\$ 7,912	\$ 90,000	\$ 90,000	-
Contract Services - Other	5240	\$ 40,000	\$ 14,010	GL N/A	-	-
Director Compensation	5250	\$ 3,000	\$ 650	\$ 1,200	\$ (1,800)	40%
EDC Department Agency (LAFCO)	5260	\$ 2,000	\$ -	\$ -	\$ (2,000)	0%
Equipment-Minor/Small Tools	5275	\$ 4,000	\$ 1,145	\$ 2,000	\$ (2,000)	50%
Fire & Safety Supplies	5285	\$ 1,000	\$ 655	\$ 1,000	\$ -	100%
Fire Prevention & Inspect (Dist Equip)	5290	\$ 500	\$ -	\$ -	\$ (500)	0%
Food	5300	\$ 150	\$ 276	\$ 500	\$ 350	333%
Fuel	5305	\$ 15,000	\$ 6,270	\$ 10,000	\$ (5,000)	67%
Government Fees/Permits	5310	\$ 12,000	\$ 2,292	\$ 5,000	\$ (7,000)	42%
Janitorial / HH Supplies	5315	\$ 10,000	\$ 7,388	\$ 8,000	\$ (2,000)	80%
Legal Services	5335	\$ 20,000	\$ -	\$ -	\$ (20,000)	0%

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2025 Through 6/30/2026

Expenditures	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Maint. - Vehicle Supplies	5340	\$ 500	\$ 2,863	\$ 2,500	\$ 2,000	500%
Maint. - Buildings	5345	\$ 40,000	\$ 6,875	\$ 20,000	\$ (20,000)	50%
Maint. - Equipment	5350	\$ 5,000	\$ 4,872	\$ 5,000	\$ -	100%
Maint. - Grounds	5355	\$ 67,000	\$ 36,839	\$ 50,000	\$ (17,000)	75%
Maint. - Tires & Tubes	5365	\$ 1,500	\$ 764	\$ -	\$ (1,500)	0%
Maint. - Vehicle	5370	\$ 1,500	\$ 2,174	\$ 2,000	\$ 500	133%
Memberships/Subscriptions	5380	\$ 300	\$ -	\$ -	\$ (300)	0%
Miscellaneous	5395	\$ -	\$ 260	\$ -	\$ -	-
Office Supplies/Expense	5400	\$ 600	\$ 814	\$ 500	\$ (100)	83%
Postage	5410	\$ 100	\$ -	\$ -	\$ (100)	0%
Printing	5415	\$ -	\$ 375	\$ 500	\$ 500	-
Professional Services - Support, etc.	5420	\$ 2,000	\$ 1,073	\$ -	\$ (2,000)	0%
Program Supplies	5421	\$ -	\$ 50	\$ -	\$ -	-
Publications & Legal Notices	5425	\$ 100	\$ -	\$ -	\$ (100)	0%
Rent/Lease - Bldgs, Fields, etc.	5435	\$ -	\$ -	\$ 5,500	\$ 5,500	-
Rent/Lease - Equipment	5440	\$ 3,500	\$ 4,593	\$ 2,000	\$ (1,500)	57%
Staff Development	5455	\$ 1,000	\$ 97	\$ 1,000	\$ -	100%
Phones/internet	5470	\$ 13,000	\$ 9,247	\$ 12,000	\$ (1,000)	92%
Utilities - Water	5490	\$ 35,000	\$ 20,352	\$ 35,000	\$ -	100%
Utilities - Electric/Solar	5492	\$ 30,000	\$ 33,400	\$ 30,000	\$ -	100%
Vandalism	5500	\$ 4,000	\$ 2,544	\$ 4,000	\$ -	100%
Handcrew Expenses	5501	\$ 11,000	\$ 5,192	\$ 15,000	\$ 4,000	136%
Transfer Out	7000	\$ 9,020	\$ -	\$ -	\$ (9,020)	0%
					\$ -	-
Capital Equipment Expense	5625	\$ 15,000	\$ 40,789	\$ 35,000	\$ 20,000	233%
Total Expenditures		\$ 741,612	\$ 475,843	\$ 685,698	\$ (30,914)	



LANDSCAPING & LIGHTING ASSESSMENT DISTRICTS (LLADs)

LANDSCAPING & LIGHTING DISTRICTS (LLADs)

Assessment Districts

SOURCE OF AUTHORITY

The Cameron Park Community Services District (CPCSD) is authorized under the Streets and Highways Code of the State of California, commonly referred to as the Landscape and Lighting Act of 1972, to establish and maintain Landscaping and Lighting Assessment Districts (LLADs) for the purpose of funding public improvements and ongoing maintenance services.

LANDSCAPING & LIGHTING ASSESSMENT DISTRICTS

GENERAL BENEFITS VS. SPECIFIC BENEFITS

In compliance with Proposition 218, CPCSD is required to distinguish between general benefits and special benefits when levying assessments. Special benefit assessments must be directly proportional to the specific benefit a property receives from the improvements and services provided. General benefits, which are enjoyed by the broader public and not limited to assessed properties, cannot be funded by LLAD assessments.

To ensure legal compliance, CPCSD's annual Engineers' Reports identify and quantify general benefits and exclude them from LLAD assessments. The General Fund contributes to each LLAD budget to cover the cost of any general benefits, ensuring that assessment revenues are used solely for special benefits received by property owners within each district.

Purpose and Services of LLADs

The primary goal of CPCSD's LLADs is to provide a stable and equitable funding source for the maintenance, repair, and replacement of designated public improvements. This includes providing services, utilities, and capital enhancements related to landscape medians, corridors, neighborhood entrances, and parks within the boundaries of each specific assessment district.

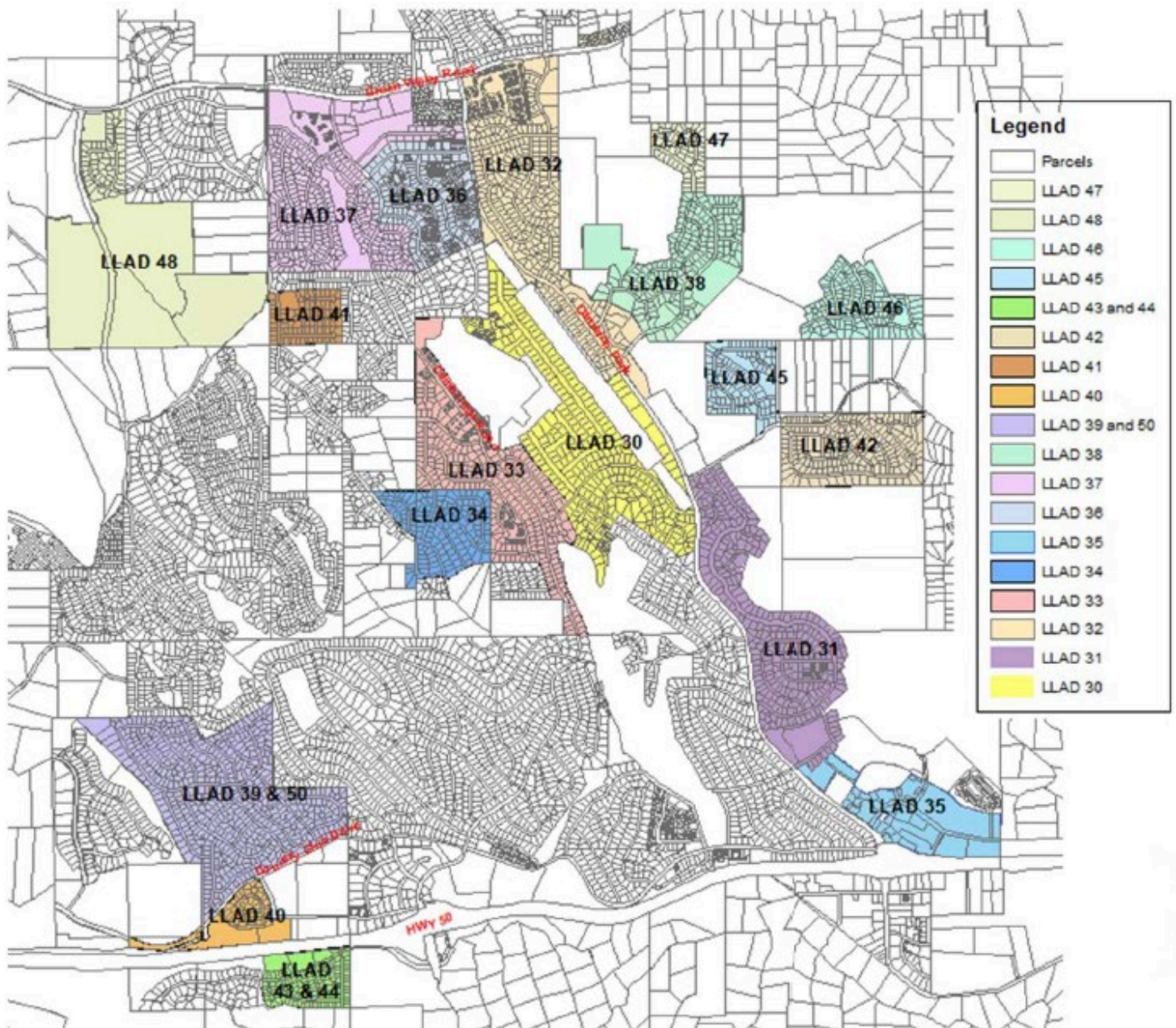
The improvements and services supported by LLADs are intended to directly enhance property value and the visual and environmental quality of the local neighborhoods they serve. District responsibilities include maintaining and repairing assets such as:

- Landscaped areas and irrigation systems
- Park amenities and open spaces
- Entry monuments, signage, fencing, and lighting
- Public walls, walkways, and associated infrastructure

Routine services such as mowing, pruning, weed abatement, and landscape maintenance are typically carried out by contracted service providers, with oversight and direction from District staff to ensure service quality and adherence to standards.

Landscaping & Lighting Districts (LLADs) Assessment Districts

Landscaping and Lighting District Assessment Diagram



Landscaping & Lighting Districts (LLADs)

Assessment Districts

FY27 LLAD Budget Overview and Adjustments

For the FY27 Landscaping and Lighting Assessment District (LLAD) budgets, staff implemented a data-driven approach to ensure accuracy and responsiveness to community needs. Key updates include:

- Labor cost projections based on actual employee hours previously allocated to each LLAD
- Utility cost adjustments using actual electricity and water usage combined with anticipated rate increases from service providers
- Contract service allocations reflecting current landscape maintenance agreements and vendor estimates
- Deferred maintenance planning, guided by the Browning Reserve Study, to prioritize necessary repairs and replacements
- Capital project budgeting for select assets identified as requiring replacement or significant maintenance (see Capital Equipment and Deferred Maintenance Budget tables at the end of this report)

Each year, staff conduct a thorough review of scheduled projects to determine whether specific assets, such as trees, shrubs, concrete paths, pilasters, or lighting, truly require replacement. Items that can be deferred without impacting safety or service levels are rescheduled for future years, while those that have reached or exceeded their useful life are prioritized and budgeted accordingly.

Adjustments to staffing levels and maintenance hours are also made based on the unique conditions of each LLAD, particularly in areas with active deferred maintenance projects.

A description of each LLAD and the planned deferred maintenance activity scheduled for each assessment district is outlined in the Engineer's Report.



FIRE DEPARTMENT



FIRE DEPARTMENT

Narrative

The Cameron Park Fire Department plays a vital role in the overall operations of the Cameron Park Community Services District (CPCSD), delivering essential public safety services and functioning as a fully integrated component of the District. The Department contributes significantly to both day-to-day operations and long-term community safety planning. Through specialized programs, including El Dorado County's only Type II Water Rescue Team, a Firefighter Intern Program, and active participation in the California Master Mutual Aid System, the Department demonstrates a strong commitment to public service and operational excellence.

Fire Department Overview

The Cameron Park Fire Department (CPFD) serves as the fire protection and emergency response Department of the Cameron Park Community Services District (CPCSD), one of 2,948 special districts established under California state law. The District serves a diverse and growing population of more than 19,500 residents across approximately 11.23 square miles in western El Dorado County.

CPFD's designated fire protection service area covers approximately 4,160 acres (6.5 square miles), where it delivers all-hazards emergency response services to residential, commercial, and wildland areas. As a cornerstone of CPCSD's public safety mission, the Department plays a critical role in ensuring the Cameron Park community's health, safety, and resilience.

Service Area and Partnership with CAL FIRE

Fire protection services are provided within a designated limited-service area of approximately 4,160 acres. Since 1996, CPCSD has maintained a cooperative agreement with CAL FIRE to operate the Fire Department. Under this agreement, CAL FIRE provides staffing, operational, training, and administrative support on behalf of the District. The current contract, adopted by the Board of Directors in June 2025, is a five-year agreement ensuring continued service. The contract sustains 24/7 staffing of two fire stations (Stations 88 and 89), with twelve firefighters and one fire commander, and includes paramedic-level Advanced Life Support (ALS) emergency medical services, fire protection, rescue operations, and hazardous materials response.

All-Hazards Response

CPFD is an all-hazards fire agency, responding to commercial, residential, and wildland fires; emergency medical incidents; hazardous conditions (such as flooding, earthquakes, and downed power lines); and technical rescues, including vehicle extrication and high- and low-angle rope rescue. Dispatch services are provided via CAL FIRE's Camino Emergency Command Center.

Fire Inspections

Services include plan reviews, inspections, fire investigations, fire code enforcement, and public safety education. CPFD also contracts with third-party consultants to perform business inspections and fire code plan reviews, with costs recovered through the District's cost recovery program.

Community Integration and Special Programs

The Fire Department is fully integrated into CPCSD's day-to-day operations, working collaboratively with other departments to support the community's safety and quality of life. CPFD plays a critical role in vegetation management by coordinating with CAL FIRE's Growlersburg Conservation Camp hand crew, which assists with fuel reduction and defensible space projects across Cameron Park.

The Department also operates the only Type III Water Rescue Team in El Dorado County and participates in the California Master Mutual Aid System, deploying trained personnel and apparatus to support regional and statewide emergencies. CPFD invests in developing the next generation of fire service professionals through its Firefighter Intern Program, which provides hands-on training and mentorship opportunities.

Revenue and Cost Recovery

To support the sustainability of fire and emergency medical services, CPCSD administers a First Responder Fee, which helps offset the cost of ALS responses that do not result in patient transport. In addition, the District's Fire Equipment Rental Program enables CAL FIRE to lease District-owned engines during peak fire seasons, contributing to statewide response efforts and generating local cost recovery revenue.

Facilities and ISO Rating

The Department operates from two strategically located fire stations, Stations 88 and 89, which ensure optimal response times throughout the service area. In recognition of its capabilities and commitment to public protection, Cameron Park Fire Department maintains a Class 3 Public Protection Classification (PPC®) from the Insurance Services Office (ISO), placing it among the top-performing fire departments nationally in terms of fire readiness and community protection.

FIRE DEPARTMENT

Budget Detail

The FY27 Fire Department budget reflects the District's continued commitment to providing high-quality fire protection and emergency medical services to the Cameron Park community. The Fire Department operates under a cooperative agreement with CAL FIRE, which provides personnel and operational support.

In FY27, the Fire Department's operating expenditures are projected at **\$4,081,940**, an increase from the prior year's budget of \$3,950,869. This increase is primarily attributed to the 5% increase for contractual fire services under the new CAL FIRE agreement. The FY27 budget reflects continued investment in public safety, emergency response readiness, fire prevention, and operational support. This allocation represents **47.92%** of the total General Fund budget.

By budgeting the 5% increase based on the FY26 budget as a baseline, the District is continuing to utilize a more conservative budgeting approach by applying the historical five-year average budget-to-actual variance. This approach better aligns with actual expenditure trends and promotes more accurate financial planning for fire services, ultimately benefiting the financial health and operational stability of the entire District.

Operational expenses, including services, supplies, training, and equipment maintenance, are expected to see minor increases in FY27. These adjustments support the Department's readiness and capacity to respond to emergency incidents, conduct prevention activities, and maintain critical equipment and apparatus.

The FY27 Fire Department budget reflects the District's ongoing efforts to balance fiscal responsibility with the delivery of essential public safety services, while also investing in risk mitigation and community resilience initiatives. Each account or major budget category is detailed in the sections below and should be reviewed alongside the FY27 Financial Report located at the end of this document. The account names listed in each section correspond directly to the line items in the financial report for ease of reference.

The recommended budget figures for FY27 are presented below and are highlighted in the bold, blue-outlined column within the financial report. Readers can compare historical trends by reviewing the columns to the left, which contain prior year (FY26) data, and assess changes by reviewing the columns to the right, which display the dollar and percentage variances from the FY26 Adopted Budget.

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2025 Through 6/30/2026

General Fund 01 - Dept 3000 Fire

Operating Revenue	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Fire Marshall Services/Fees	4132	\$ 70,000	\$ 57,618	\$ 60,000	\$ (10,000)	86%
AB38 DS Inspections (WMC)	4133	\$ -	\$ 9,453	to dept 8000	-	-
Transfer in	4165	\$ 55,000	\$ -	\$ 75,000	\$ 20,000	136%
Donations	4250	\$ -	\$ 170	\$ -	\$ -	-
OES/Mutual Aid Reimbursement	4261	\$ 60,000	\$ 94,793	\$ 100,000	\$ 40,000	167%
Fire Apparatus Equip Rental	4262	\$ 250,000	\$ 83,852	\$ 150,000	\$ (100,000)	60%
Weed Abatement	4410	\$ 50,000	\$ -	\$ -	-	-
Interest Income	4505	\$ -	\$ 10	\$ -	\$ -	-
Other Income/Refunds	4600	\$ -	\$ 1,634	\$ 89,399	\$ 89,399	-
First Responder Fee	4602	\$ 220,000	\$ 219,961	\$ 385,000	\$ 165,000	175%
Total Operating Revenue		\$ 705,000	\$ 467,492	\$ 859,399	\$ 204,399	

Expenditures	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Salaries - Perm.	5000	\$ 23,504	\$ 10,817	\$ 19,162	\$ (4,342)	82%
Retiree Health Benefit	5135	\$ 25,000	\$ 18,939	\$ 24,000	\$ (1,000)	96%
Worker's Compensation	5170	\$ 6,398	\$ 628	\$ 3,173	\$ (3,225)	50%
FICA/Medicare Employer Contribution	5180	\$ 366	\$ 828	\$ 527	\$ 161	144%
UI/TT Contribution	5190	\$ 1,239	\$ 130	\$ 441	\$ (798)	36%
Banking Fees	5221	\$ 500	\$ 646	\$ 700	\$ 200	140%
Merchant/CC Fees	5222	\$ 2,800	\$ 1,906	\$ 2,000	\$ (800)	71%
Clothing/Uniforms	5230	\$ 1,250	\$ 999	\$ 1,250	\$ -	100%
Computer Software	5231	\$ 2,500	\$ 4,999	\$ 5,000	\$ 2,500	200%
Computer Hardware	5232	\$ 3,000	\$ 4,106	\$ 5,000	\$ 2,000	167%
IT Services (MSA, etc.) (NEW)	5233	\$ -	\$ -	\$ 8,200	\$ 8,200	
Contract Services - Providers	5235	\$ 45,000	\$ 48,080	\$ 100,000	\$ 55,000	222%
CalFIRE Contract - AEU	5236	\$ 3,200,000	\$ 1,744,726	\$ 3,360,000	\$ 160,000	105%
Contract Services - Other	5240	\$ 70,000	\$ 47,449	GL N/A	\$ -	
Director Compensation	5250	\$ 4,000	\$ 300	\$ 600	\$ (3,400)	15%
EDC Department Agency (LAFCO)	5260	\$ 2,000	\$ 1,589	\$ -	\$ (2,000)	0%
Educational Materials	5265	\$ 1,500	\$ -	\$ -	\$ (1,500)	0%
Equipment-Minor/Small Tools	5275	\$ 2,000	\$ 94	\$ 500	\$ (1,500)	25%
Fire & Safety Supplies	5285	\$ 12,500	\$ 6,717	\$ 12,500	\$ -	100%
Fire Turnout Gear	5295	\$ 7,500	\$ 312	\$ 5,000	\$ (2,500)	67%
Reserve FF - Stipends	5296	\$ 10,000	\$ 31,748	\$ 30,000	\$ 20,000	300%
Food	5300	\$ 625	\$ 1,623	\$ 2,000	\$ 1,375	320%
Fuel	5305	\$ 45,000	\$ 34,188	\$ 45,000	\$ -	100%
Government Fees/Permits	5310	\$ 5,000	\$ 1,471	\$ 1,500	\$ (3,500)	30%
Janitorial / HH Supplies	5315	\$ 7,500	\$ 4,258	\$ 5,000	\$ (2,500)	67%
Legal Services	5335	\$ 20,000	\$ -	\$ -	\$ (20,000)	0%
Maint. - Buildings	5345	\$ 15,000	\$ 4,311	\$ 10,000	\$ (5,000)	67%
Maint. - Equipment	5350	\$ 20,000	\$ 4,004	\$ 10,000	\$ (10,000)	50%

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2025 Through 6/30/2026

Expenditures	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Maint. - Grounds	5355	\$ 3,000	\$ 10,901	\$ 15,000	\$ 12,000	500%
Maint. - Radio/Phones	5360	\$ 5,500	\$ 1,206	\$ 2,000	\$ (3,500)	36%
Maint. - Tires & Tubes	5365	\$ 12,000	\$ 7,163	\$ 10,000	\$ (2,000)	83%
Maint. - Vehicle	5370	\$ 47,500	\$ 41,156	\$ 47,500	\$ -	100%
Medical Supplies	5375	\$ 27,500	\$ 20,023	\$ 25,000	\$ (2,500)	91%
Memberships/Subscriptions	5380	\$ 1,400	\$ 550	\$ 1,000	\$ (400)	71%
Office Supplies/Expense	5400	\$ 2,000	\$ 438	\$ 1,000	\$ (1,000)	50%
Postage	5410	\$ 750	\$ 15	\$ 100	\$ (650)	13%
Printing	5415	\$ 100	\$ 133	\$ 100	\$ -	100%
Professional Services - Support, etc.	5420	\$ 3,000	\$ 5,290	\$ -	\$ (3,000)	0%
Publications & Legal Notices	5425	\$ 250	\$ -	\$ -	\$ (250)	0%
Radios	5430	\$ 5,000	\$ -	\$ 5,000	\$ -	100%
Rent/Lease - Equipment (copier)	5440	\$ -	\$ -	\$ 3,000	\$ 3,000	
Staff Development	5455	\$ 4,000	\$ 5,293	\$ 4,000	\$ -	100%
Phones/internet	5470	\$ 12,000	\$ 11,418	\$ 12,000	\$ -	100%
Utilities - Water	5490	\$ 18,000	\$ 7,695	\$ 10,000	\$ (8,000)	56%
Utilities - Gas	5491	\$ 5,500	\$ 4,117	\$ 5,500	\$ -	100%
Utilities - Electric/Solar	5492	\$ 30,000	\$ 26,183	\$ 30,000	\$ -	100%
Transfer Out	7000	\$ 184,187	\$ -	\$ 184,187	\$ -	
Capital Equipment Expense	5625	\$ 55,000	\$ 437,986	\$ 75,000	\$ 20,000	
Total Expenditures		\$ 3,950,869	\$ 2,554,433	\$ 4,081,940	\$ 201,071	



FIRE PREVENTION/WILDFIRE MITIGATION

FIRE PREVENTION/WILDFIRE MITIGATION

Narrative

Wildfire Mitigation and Prevention Department

A new Wildfire Mitigation Coordinator position was filled during FY26 to implement and coordinate the District's vegetation management efforts in compliance with Ordinance No. 2025.05.21.

Fire Prevention and Community Risk Reduction

Fire prevention is a core function of the Department. Services include defensible space inspections, and public safety education. Enforcement of the Weed and Rubbish Abatement Ordinance further supports community risk reduction and compliance with state and local fire safety regulations.

Strategic partnerships, cost recovery mechanisms, and proactive vegetation management initiatives further enhance its capacity to protect lives, property, and natural resources throughout the Cameron Park community.

FIRE PREVENTION/WILDFIRE MITIGATION

Budget Detail

The Salaries category has increased by approximately \$94,000 with the addition of a Wildfire Mitigation Coordinator, a new position established to support the District's wildfire prevention efforts and ensure compliance with Weed and Rubbish Abatement Ordinance No. 2025.05.21.

The Wildfire Mitigation Coordinator conducts defensible space inspections, manages vegetation management programs, leads community outreach and education, and responds to fire hazard complaints. This expanded capacity has strengthened the District's wildfire mitigation strategy, enhanced community safety, and improved responsiveness to wildfire risks.

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2025 Through 6/30/2026

General Fund 01 - Dept 8000 Fire Prev/WM

Operating Revenue	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta
AB38 DS Inspections (WMC)	4133	N/A	\$ -	\$ 9,000	out of dept 3000
Weed Abatement	4410	N/A	\$ -	\$ 50,000	out of dept 3000
Total Operating Revenue				59,000.00	

Expenditures	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta
Salaries - Perm.	5000	N/A		\$ 68,890	
Overtime	5020	N/A		\$ 1,000	
Health Benefit	5130	N/A		\$ 15,482	
Dental Insurance	5140	N/A		\$ 750	
Vision Insurance	5150	N/A		\$ 131	
CalPERS Retirement (Pension)	5160	N/A		\$ 5,463	
Worker's Compensation	5170	N/A		\$ 1,501	
FICA/Medicare Employer Contribution	5180	N/A		\$ 1,897	
UI/TT Contribution	5190	N/A		\$ 1,584	
Banking Fees	5221	N/A		\$ 700	
Clothing/Uniforms	5230	N/A		\$ 500	
Computer Software	5231	N/A		\$ 1,000	
Computer Hardware	5232	N/A		\$ 200	
IT Services (MSA, etc.)	5233	N/A		\$ 4,100	
Contract Services - Providers	5235	N/A		\$ 42,500	
Director Compensation	5250	N/A		\$ 600	
Educational Materials	5265	N/A		\$ 2,000	
Equipment-Minor/Small Tools	5275	N/A		\$ 200	
Maint. - Vehicle Supplies	5340	N/A		\$ 500	
Office Supplies/Expense	5400	N/A		\$ 500	
Postage	5410	N/A		\$ 1,000	
Staff Development	5455	N/A		\$ 500	
Phones/internet	5470	N/A		\$ 8,000	
Total Operating Expenses				\$ 158,998	



COVENANT, CONDITIONS, & RESTRICTIONS (CC&R)

COVENANTS, CONDITIONS, AND RESTRICTIONS (CC&R)

Narrative

Background and Authority

In November 1985, voters in Cameron Park approved Measure B, authorizing the Cameron Park Community Services District (CPCSD) to enforce Covenants, Conditions, and Restrictions (CC&Rs) within designated neighborhoods. These CC&Rs are deed-based contractual agreements between homeowners that define rules for property maintenance, use, and appearance. The District does not author or amend CC&Rs; it may only enforce them as written. Amendments to CC&Rs must be made by a majority vote of the affected neighborhood's property owners.

Program Operations

The CC&R Compliance and Architectural Review Committee (ARC) programs are currently staffed by one full-time Compliance Officer, providing sufficient coverage across the District. The Compliance Division focuses on visible residential frontage issues within the District's enforcement authority, such as unauthorized vehicles, trash and material storage, setback violations, and required landscaping in applicable neighborhoods. The goal is to work cooperatively with residents to educate and assist them in maintaining neighborhood standards, supporting both property values and quality of life.

The Architectural Review Committee (ARC) reviews applications for exterior modifications, including structures, fencing, paint colors, and roofing—to ensure consistency with CC&R standards and neighborhood design intent. ARC meetings are held bi-weekly and are comprised of up to three volunteer community members. Staff work closely with residents by appointment, often conducting site visits to guide projects through the review process. Applications are submitted online, allowing residents and contractors to access review services without delay or the need for in-person visits. The District continues to seek community volunteers to serve on the ARC. Interested residents may contact the Compliance Officer for more information and to submit an application.

Funding Source

This program is fully funded by a combination of a \$12 per parcel special tax (authorized under Measure B) and ARC application fees, with no reliance on the District's General Fund. The tax is collected by El Dorado County through property tax bills issued in December and April.

For FY27, CPCSD anticipates revenue from the following:

- \$78,000 from the parcel tax
- \$35,000 from ARC application fees (based on recent submittal trends)

ARC fees were last increased in 2024, following a bi-annual increase strategy started in 2020. No fee increases are planned for FY27.

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2025 Through 6/30/2026

General Fund 02 - CC&R's

Operating Revenue	GL Code	FY 25-26 Final Budget	FY 25-26 Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Property Taxes	4110	\$ 300	\$ 92	\$ 300	\$ -	100%
Special Assessments	4135	\$ 78,000	\$ 76,652	\$ 78,000	\$ -	100%
Arc Review Fees	4140	\$ 31,000	\$ 37,946	\$ 35,000	\$ 4,000	113%
Interest Income	4505	\$ 5,000	\$ 1,413	\$ 5,000	\$ -	100%
Other Income/Refunds	4600	\$ -	\$ 1,114	\$ -	\$ -	-
Grants	4610	\$ -	\$ -	\$ 35,380	\$ 35,380	

Total Operating Revenue		\$ 114,300	\$ 117,217	\$ 153,680	\$ 39,380	
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Expenditures	GL Code	FY 25-26 Final	Actuals (6-30-26)	FY 26-27 Final Budget	Y/Y \$ Delta	Y/Y % Delta
Salaries - Perm.	5000	\$ 75,000	\$ 64,640	\$ 76,000	\$ 1,000	101%
Overtime	5020	\$ -	\$ 91	\$ -	\$ -	-
Health Benefit	5130	\$ 13,500	\$ 12,570	\$ 15,442	\$ 1,942	114%
Dental Insurance	5140	\$ 750	\$ 688	\$ 750	\$ -	100%
Vision Insurance	5150	\$ 131	\$ 119	\$ 131	\$ -	100%
CalPERS Retirement (Pension)	5160	\$ -	\$ 5,167	\$ 6,024	\$ 6,024	-
Worker's Compensation	5170	\$ 1,500	\$ 461	\$ 1,835	\$ 335	122%
FICA/Medicare Employer Contribution	5180	\$ 4,500	\$ 866	\$ 2,089	\$ (2,411)	46%
UI/TT Contribution	5190	\$ 400	\$ 161	\$ 1,747	\$ 1,347	437%
Agency Administration Fee (SCI)	5210	\$ 2,000	\$ 2,500	\$ 2,200	\$ 200	110%
Banking Fees	5221	\$ 350	\$ 646	\$ 450	\$ 100	129%
Merchant/CC Fees	5222	\$ 1,240	\$ 850	\$ 1,000	\$ (240)	81%
Computer Software	5231	\$ 5,300	\$ 5,748	\$ 6,000	\$ 700	113%
Computer Hardware	5232	\$ -	\$ 1,244	\$ 300	\$ 300	-
IT Services (MSA, etc.)	5233	\$ -	\$ -	\$ 4,100	\$ 4,100	-
Contract Services - Providers	5235	\$ -	\$ -	\$ 7,000	\$ 7,000	-
Contract Services - Other	5240	\$ 6,600	\$ 7,503	GL N/A		-
Director Compensation	5250	\$ 1,000	\$ 800	\$ 1,000	\$ -	100%
EDC Department Agency (LAFCO)	5260	\$ 1,600	\$ 1,589	\$ -	\$ (1,600)	0%
Fuel	5305	\$ 300	\$ 281	\$ 400	\$ 100	133%
Legal Services	5335	\$ 5,000	\$ 1,495	\$ 2,000	\$ (3,000)	40%
Maint. - Equipment	5350	\$ 500	\$ 24	\$ 300	\$ (200)	60%
Maint. - Vehicle	5370	\$ -	\$ 551	\$ 400	\$ 400	-
Office Supplies/Expense	5400	\$ 200	\$ -	\$ 150	\$ (50)	75%
Postage	5410	\$ 200	\$ 80	\$ 150	\$ (50)	75%
Printing	5415	\$ 500	\$ -	\$ 250	\$ (250)	50%
Professional Services - Support, etc.	5420	\$ 700	\$ 250	\$ 400	\$ (300)	57%
Publications & Legal Notices	5425	\$ -	\$ 237	\$ 300	\$ 300	-
Rent/Lease - Equipment	5440	\$ 300	\$ 225	\$ 300	\$ -	100%
Staff Development	5455	\$ 200	\$ 24	\$ 150	\$ (50)	75%
Phones/internet	5470	\$ 2,000	\$ 1,774	\$ 2,000	\$ -	100%
Utilities - Electric/Solar	5492	\$ 2,500	\$ 1,761	\$ 2,500	\$ -	100%
Capital Expense	5625	\$ -	\$ -	\$ 45,040	\$ 45,040	#DIV/0!

Total Operating Revenue		\$ 126,271	\$ 112,344	\$ 180,408	\$ 60,737	
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Revenue Less Expenditures		\$ (11,971)	\$ 4,873	\$ (26,728)		
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POSITIONS AND AUTHORIZATIONS DOCUMENT



POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

Budget FY 2026/27

SUMMARY

Full-time Positions

Department	Authorized Positions	Actual Filled Positions	Funded Positions	Notes
Administration	2.75	2.75	2.75	
Finance/Accounting	3	2	3	
Recreation	3	2.5	3	Ops Mgr Split
CC&R	1	1	1	
Parks and Facilities	5.5	5.5	5.5	Ops Mgr Split
Wildfire Mitigation	1	1	1	
Fire Department	12	12	12	FD staff not included in FTE Totals.
Total	15.25	13.75	15.25	



POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

Budget FY 2026-27

OFFICE OF THE GENERAL MANAGER			
Position	Auth'd Positions	Actual Filled Positions	Funded Positions
General Manager	1	1	1
Board Clerk	0.5	0.5	0.5
Admin Assistant II	0.25	0.25	0.25
Admin Services Coordinator	1	1	1
	2.75	2.75	2.75
FINANCE/ACCOUNTING DEPARTMENT			
Position	Auth'd Positions	Actual Filled Positions	Funded Positions
Administrative Services Analyst	1		1
Accounting Specialist II	1	1	1
Accounting Specialist I	1	1	1
	3	2	3
RECREATION DEPARTMENT			
Position	Auth'd Positions	Actual Filled	Funded Positions
Recreation Supervisor	1	1	1
Recreation Coordinator	1	1	1
Recreation Specialist	0.5	0	0.5
Operations Manager	0.5	0.5	0.5
	3	2.5	3
PARKS AND FACILITIES DEPARTMENT			
Position	Auth'd Positions	Actual Filled Positions	Funded Positions
Operations Manager	0.5	0.5	0.5
Maintenance Worker II	1	1	1



POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

Budget FY 2026-27

Maintenance Worker II	1	1	1
Maintenance Worker II	1	1	1
Maintenance Worker I	1	1	1
PT Maintenance Worker I (2080 hrs)	1	1	1
	5.5	5.5	5.5

FY27 Positions and Authorization Document (PAD) Summary

The FY27 Positions and Authorization Document (PAD) outlines the authorized, filled, and funded staffing allocations across the Cameron Park Community Services District's (CPCSD) core departments. This document provides a detailed view of personnel distribution and identifies any proposed changes intended to align staffing resources with the District's operational priorities and fiscal planning goals.

Administration Department

The Administration Department includes the General Manager, Board Clerk, Administrative Services Coordinator, Administrative Services Analyst, Accounting Specialist I and II, and an Administrative Assistant assigned to the Fire Department. A total of 5.75 positions are authorized and funded, with all but one full-time position currently filled.

Recreation Department

The Recreation Department oversees community programs, facility rentals, and public events. It currently includes two fully authorized and funded positions, with a Part Time Seasonal Recreation Specialist to support increased peak season programming and registration needs. The Operations Manager is split evenly between the Recreation Department and the Parks and Facilities Department.

Parks and Facilities Department

Responsible for maintaining all District-owned parks, buildings, landscape medians, and pools, the Parks and Facilities Department includes four full-time positions, all currently filled with two part-time employees making up one full-time equivalent position. The Operations Manager is split evenly between the Parks and Facilities Department and the Recreation Department.

Fire Department

The Fire Department, operating under contract with CAL FIRE, maintains 14 authorized, filled, and funded positions, previously including one Battalion Chief, five Captains, and eight Engineers. With the promotion of the Battalion Chief to Assistant Chief, staffing changes within the department will occur.

This PAD reflects the District's continued commitment to balancing efficient service delivery with fiscal responsibility. It ensures staffing levels meet operational needs while aligning with projected revenues and long-term strategic goals.

Wildfire Mitigation and Prevention Department

A new Wildfire Mitigation Coordinator position was filled during FY26 to implement and coordinate the District's vegetation management efforts in compliance with Ordinance No. 2025.05.21.



CAPITAL REPLACEMENT PLAN OVERVIEW

Capital Replacement Plan Overview – FY27 Focus

A comprehensive Capital Improvement Plan is being developed and will be presented to the Board within Q1 of the new fiscal year.

Contained within the FY 27 budget are the following Capital Improvement expenses.

<u>Funding Source</u>	<u>Capital Item</u>	<u>Amount</u>	<u>Department</u>
Fund 7	Asphalt Repair, Station 89	\$75,000	Fire
General Fund	Gate a CP Lake	\$35,000	Parks
General Fund	EV Grant Matching (Truck)	\$16,909	Parks
General Fund	Pool Tarps	\$12,000	Community Center
General Fund	Lane Lines	\$6,000	Community Center
General Fund	Pool cleaner	\$8,000	Community Center
General Fund	Pool Heater Rebuild	\$40,000	Community Center
General Fund	CC Lighting System	\$30,000	Community Center
General Fund	EV Grant Matching (Taurus)	\$9,700	CC&R
		\$157,609	
Park Impact Fees	Lifeguard Room Remodel	\$35,000	Community Center
Park Impact Fees	Pool Slide	\$108,000	Community Center
Park Impact Fees	Shade Sails	\$175,612	Community Center
Park Impact Fees	Pool Bleachers	\$40,000	Community Center
Park Impact Fees	Access Control (Video)	\$125,000	Community Center
		\$483,612	
		\$716,221	Total Capital

DRAFT RESOLUTION No. 2026-24
of the Board of Directors
of the Cameron Park Community Services
District
August 19, 2026

**ADOPTING THE FINAL FISCAL YEAR 2026-27 (FY27) GENERAL FUND AND
POSITIONS AND AUTHORIZATIONS, AND COVENANTS, CONDITIONS, AND
RESTRICTIONS (CC&R) FUND BUDGETS**

WHEREAS, a Preliminary Fiscal Year 2026-27 Budget was adopted by this Board on June 17, 2026; and

WHEREAS, proper notice was published accordance with the law, that said proposed Final Fiscal Year 2026-27 Budget was open for inspection and that a public hearing was be held on August 19, 2026, and interested taxpayers were given the opportunity to voice their opinions on the proposed Budget; and

WHEREAS, the Fiscal Year 2025-26 Budget is due to the County of El Dorado by September 1, 2026;

NOW THEREFORE BE IT RESOLVED that the District adopts Attachment #11A, attached to this resolution and made part therein as the Cameron Park Community Services Fiscal Year 2026-27 Budget.

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District at a regularly scheduled meeting held on the 19th day of August 2026 by the following vote of said Board:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Dawn Wolfson, President
Board of Directors

Mark Hornstra
General Manager

General Ledger Code Glossary

REVENUE CATEGORIES

4110 PROPERTY TAXES

This line will be adjusted in the future to reflect the Fire Service Only area of the district.

4113 FRANCHISE FEES

Represents revenue collected from utility providers and service companies (such as cable or waste services) for the right to operate within District boundaries. These fees are typically based on a percentage of gross receipts and support general governmental operations.

4132 FIRE MARSHAL SERVICES/FEES

Revenue received for fire prevention services, including plan checks, site inspections, and code compliance reviews performed by the Fire Marshal or designee.

4142 FD CLASS FEES/ADMIN FEES

Represents income generated from registration or enrollment fees for District-offered educational programs, certifications, training courses, or other fee-based instructional offerings. This revenue supports the direct costs of program delivery and related administrative expenses.

4154 RECREATION PROGRAM REVENUE

This line item reflects revenue generated from general recreation programs offered by the District, including youth and adult enrichment classes, camps, fitness activities, and community education programs.

4155 INSTRUCTOR PROGRAM REVENUE

Reflects revenue received from contract-based classes led by independent instructors, such as fitness, dance, arts, and enrichment programs. These programs are typically offered through agreements where instructors receive a portion of the registration fees, and the remaining revenue supports District overhead, facility use, and program administration.

4165 TRANSFER IN

Represents funds transferred into a specific department or fund from another internal District fund. These transfers are used to support operations, balance budgets, or allocate resources for designated purposes such as capital improvements, equipment replacement, or reserve replenishment. Transfers in do not represent new revenue but reflect internal reallocations based on the District's financial strategy and priorities.

4170 SPECIAL EVENTS

This revenue category captures income generated from District-hosted special events, including community celebrations, festivals, holiday events, concerts, and other public gatherings. Revenue sources may include ticket sales, vendor fees, activity registrations, and event sponsorships. These funds help offset the costs associated with planning, promoting, staffing, and delivering high-quality events that foster community engagement and recreational opportunities.

4180 CP LAKE – ENTRY FEE

This revenue line reflects projected income from vehicle entry fees collected through the automated gate system at Cameron Park Lake. The system uses a robotic arm for entry control, eliminating the need for seasonal staffing.

4181 ANNUAL PASSES (LAKE/POOL COMBO)

This revenue category captures income from the sale of annual passes that provide access to Cameron Park Lake and the Community Pool. Pass options include individual and family passes, offering unlimited entry throughout the season for a flat fee. The category also includes revenue from newly introduced parking-only passes associated with the lake's automated gate system. These passes are designed to offer residents a convenient and cost-effective alternative to daily entry fees while promoting consistent use of the District's aquatic and Parks and Facilities amenities. Revenue from this category contributes to the overall funding of facility operations and maintenance.

4182 PICNIC SITE RENTALS

This revenue category accounts for income generated from the rental of designated picnic areas at Cameron Park Lake and other District park locations. These sites are available for reservation by individuals, families, and groups for events such as birthday parties, reunions, and community gatherings. The projected \$2,000 in revenue for FY26 is based on historical use patterns and current rental rates. Funds support ongoing park maintenance, reservation system administration, and enhancement of public use areas.

4185 ASSEMBLY HALL & CLASSROOM RENTALS

This revenue category includes funds received from renting the District's Assembly Hall, classrooms, and other meeting or event spaces. These facilities are used by community groups, private parties, instructors, and outside organizations for events such as workshops, meetings, and celebrations. Revenue supports facility maintenance, staffing, utilities, and administration of the rental program.

4186 GYM REVENUE

This account reflects revenue generated from the rental and use of the District's gymnasium. Income is derived from youth and adult sports leagues, drop-in programs, tournaments, and private rentals. This funding helps support gym operations, staffing, equipment upkeep, and general facility maintenance.

4187 POOL RENTAL FEES

Captures revenue from the rental of the District's aquatic facilities for swim teams, private parties, special events, and training programs. This income supports operational expenses, maintenance, and staffing for the pool.

4190 SPORTS FIELD RENTALS

Reflects revenue generated from the reservation and use of District athletic fields by youth and adult sports leagues, schools, and community groups. Funds offset the costs of field maintenance, utilities, and equipment.

4250 DONATIONS

Includes voluntary monetary contributions from individuals, community organizations, or businesses to support District programs, facilities, or capital improvements. May be restricted or unrestricted in purpose.

4255 SPONSORSHIPS

Represents financial or in-kind contributions from local businesses and sponsors in exchange for promotional recognition at District programs, events, or facilities. Supports events and offsets operational expenses.

4261 OES/MUTUAL AID REIMBURSEMENT

Captures labor and equipment-based reimbursement revenue received through deployment under the California Office of Emergency Services (Cal OES) Mutual Aid program, including pre-position assignments and specialized teams.

4262 FIRE APPARATUS EQUIPMENT RENTAL

Reflects revenue from the rental of District-owned fire apparatus for statewide deployments under mutual aid agreements. Distinct from labor-based OES reimbursements, this includes equipment-only rentals.

4400 REIMBURSEMENT/REFUNDS

Includes refunds or cost recoveries from prior year expenditures, program overpayments, or insurance reimbursements.

4410 WEED ABATEMENT

Revenue received to reimburse for vegetation management costs incurred by the District to maintain defensible space.

4505 INTEREST INCOME

Represents earnings from interest-bearing accounts, investment pools, or reserve fund balances held by the District.

4600 OTHER INCOME/REFUNDS

Captures miscellaneous income not classified under other specific revenue codes, such as administrative fees, service charges, or program adjustments.

4602 FIRST RESPONDER FEE

Revenue from the Fire Department's First Responder Fee program, which supports cost recovery for emergency medical services provided prior to ambulance transport.

4610 GRANTS

Represents funds received from federal, state, or local agencies for specific projects, equipment purchases, training, or program support. Often awarded competitively and may require matching funds or reporting.

4615 GAINS/LOSS OF ASSETS

Accounts for previously written-off revenue that has been successfully collected or recovered in a subsequent period.

EXPENSE CATEGORIES

5000 SALARIES – PERMANENT

This line item reflects wages for full-time, benefited employees.

5010 SALARIES – SEASONAL (Part-Time)

This line item covers wages for part-time and seasonal staff who support the District's operations. Seasonal staff play a critical role in delivering high-quality services during peak activity periods and maintaining safe, welcoming community facilities.

5020 OVERTIME

This account captures compensation for employees who work beyond their regular scheduled hours. Overtime may be incurred to support after-hours operations, weekend events, seasonal workload increases, emergency responses, or to maintain service levels during staff shortages or peak demand periods.

5130 HEALTH BENEFIT

This account reflects the District's cost of providing medical insurance coverage to eligible full-time employees. Health benefits are a core component of the District's total compensation package and support employee wellness, retention, and compliance with negotiated agreements and legal requirements.

5135 RETIREE HEALTH BENEFIT

This line item provides funding for post-employment health benefits for eligible retirees. These contributions fulfill obligations under established retirement agreements and reflect the District's long-term commitment to its former employees.

5140 DENTAL INSURANCE

This account covers the cost of dental insurance premiums for eligible full-time employees enrolled in the District's group dental plan. Dental coverage supports overall employee wellness and is part of the District's comprehensive benefits offering.

5150 VISION INSURANCE

This account funds vision insurance premiums for eligible full-time employees. Vision coverage promotes preventative eye care and is included as part of the District's standard benefits package.

5160 CALPERS RETIREMENT (PENSION)

This line item reflects the District's required employer contribution to the California Public Employees' Retirement System (CalPERS) for eligible staff. Contributions are based on applicable rates set by CalPERS and support employee retirement security.

5161 CALPERS 457

This account includes employer contributions to the CalPERS 457 deferred compensation plan for participating employees. The 457 plan allows employees to build supplemental retirement savings, and employer support enhances overall financial wellness and retention efforts.

5170 WORKER'S COMPENSATION

Covers insurance premiums and related costs for workers' compensation coverage. This ensures that all eligible employees are protected in accordance with labor laws and that the District remains compliant with state-mandated risk management practices.

5180 FICA/MEDICARE EMPLOYER CONTRIBUTION

Reflects the District's legally required employer contributions to Social Security (FICA) and Medicare for eligible personnel. Contributions are calculated based on employee wages and are mandated under federal employment regulations.

5190 UI/TT CONTRIBUTION

Covers the District's required contributions to state Unemployment Insurance (UI) and Training Tax (TT) programs. These payments support public unemployment benefits and workforce training services for eligible staff.

5209 ADVERTISING/MARKETING

Funds promotional efforts for District programs, services, events, and initiatives. This may include print advertisements, digital marketing, signage, flyers, and other outreach tools to increase public engagement.

5210 AGENCY ADMINISTRATION FEE (SCI)

Covers administrative charges imposed by external agencies or consultants for managing specialized services or compliance-related activities associated with the LLADs.

5220 AUDIT/ACCOUNTING

Funds professional services for auditing and accounting functions. This includes annual financial audits, compliance reporting, and consultation on budgetary or fiscal matters.

5221 BANKING FEES

Covers fees charged by financial institutions for routine banking services, including account maintenance, check processing, wire transfers, returned items, and monthly service charges associated with District accounts.

5222 MERCHANT/CC FEES

Covers credit card processing and merchant service fees associated with customer transactions and payment systems. Ensures the District can offer convenient electronic payment options to the community.

5230 CLOTHING/UNIFORMS

Supports the purchase and replacement of uniforms or standardized apparel for District staff. These items promote professional appearance, enhance public recognition, and may serve safety or functional purposes depending on job duties.

5231 COMPUTER SOFTWARE

Funds licensing, subscriptions, and software purchases needed to support District operations. This includes administrative platforms, program management tools, and compliance-related applications.

5232 COMPUTER HARDWARE

Covers the acquisition and replacement of computers, tablets, printers, and related hardware necessary for program delivery and internal operations.

5233 IT SERVICES

Covers IT services such as network support, system administration, and cybersecurity management.

5235 CONTRACT SERVICES - PROVIDERS

Items in this GL Code were previously accounted for under 5240 CONTRACTUAL SERVICES – OTHER and covers contracted services that support the District's operations across departments. It includes landscaping maintenance, janitorial services, pool servicing, lake water quality management services, plan reviews, fire and life safety inspections.

These contracts are essential for maintaining facility cleanliness and safety, ensuring technology systems remain functional and secure, and supporting uninterrupted public service delivery.

5236 CalFIRE CONTRACT - AEU

This account captures the District's expenses related to its contracted fire protection and emergency medical services provider. It includes the full cost of services delivered under the cooperative agreement with CAL FIRE, such as staffing, apparatus use, administrative support, and operational oversight. This is one of the District's most significant single expenditures and reflects its commitment to delivering high-quality public safety services through a reliable and professional partnership.

5250 DIRECTOR COMPENSATION

Covers stipend payments to elected Board members for participation in authorized meetings in accordance with District policy and applicable government code.

5260 EDC DEPARTMENT AGENCY (LAFCO)

Reflects fees paid to El Dorado County agencies for services such as environmental permits, inspections, and health department compliance tied to facility or program operations.

5265 EDUCATIONAL MATERIALS

This account funds the purchase of printed, digital, or physical materials used for staff training, community education, safety awareness, or program enrichment. Items may include books, manuals, instructional guides, curriculum packets, and outreach handouts that support internal development or public-facing initiatives.

5270 ELECTIONS

This account covers costs associated with conducting District elections, including regularly scheduled board member elections, special elections, ballot measures, or referenda. Funds may be used for services rendered by the County Registrar of Voters, legal notices, ballot printing, and other election-related administrative costs.

5275 EQUIPMENT – MINOR/SMALL TOOLS

Funds small tools and equipment purchases below the District's capitalization threshold. Supports fieldwork, maintenance tasks, and operational needs across District programs and facilities.

5285 FIRE & SAFETY SUPPLIES

Supports the purchase of safety-related equipment and supplies, including first aid kits, personal protective equipment (PPE), fire extinguishers, and related items to ensure safe operations.

5290 FIRE PREVENTION & INSPECTION (DIST EQUIP)

Funds, supplies, and tools used in fire safety, prevention education, and facility inspections to maintain compliance with fire codes and reduce risk exposure.

5295 FIRE TURNOUT GEAR

This account funds the purchase, replacement, and scheduled rotation of firefighter turnout gear, including structural and wildland personal protective equipment (PPE) such as jackets, pants, boots, gloves, and helmets. These items are essential for firefighter safety and are maintained in accordance with NFPA standards to ensure readiness and compliance with best practices for protective equipment lifespan and performance.

5296 RESERVE FF - STIPENDS

This account supports stipends or wages for fire interns participating in the District's internship or volunteer support programs. Funds are used to compensate individuals gaining hands-on experience in fire service operations, training, and emergency response. The program is designed to promote workforce development, provide mentorship, and help cultivate a pipeline of future fire service professionals.

5300 FOOD

Covers food and beverage expenses for staff during events, extended shifts, meetings, or training sessions. May also include hospitality items used in public-facing programs or team development activities.

5301 CONCESSIONS (FOOD - STOCK)

Covers the cost of food and supplies/inventory for sale in Community Center Concessions.

5305 FUEL

Covers the cost of gasoline and diesel used to operate District vehicles and small equipment. This supports transportation for maintenance, programming, and operational needs across parks and facilities.

5310 GOVERNMENT FEES/PERMITS

Includes payments for licenses, inspections, and regulatory permits required by local, state, or federal agencies to ensure compliance in facility and event operations.

5315 JANITORIAL / HH SUPPLIES

Provides for cleaning and hygiene supplies used in restrooms, offices, community facilities, fire stations, and program areas to maintain a safe and sanitary environment for public use and staff.

5316 INSTRUCTOR PAY

Payments to contracted instructors for recreational programming.

5320 INSURANCE

Funds general liability, property, and equipment insurance for District-owned assets and infrastructure. This ensures coverage for damage, theft, or liability claims and is based on estimates from the District's risk management authority.

5335 LEGAL SERVICES

Supports the cost of legal counsel for reviewing agreements, addressing compliance issues, and advising on facility and operational matters affecting parks and facilities.

5345 MAINTENANCE – BUILDINGS

Funds repairs and upkeep of District buildings including the Community Center, restrooms, and other structures. Includes routine maintenance such as painting, fixture replacement, and minor structural repairs.

5350 MAINTENANCE – EQUIPMENT

Covers servicing and repairs of facility-related equipment such as fitness machines, sound systems, tables, and other operational tools used for programs and events.

5355 MAINTENANCE – GROUNDS

Supports landscape and exterior maintenance of parks and facilities. Includes services like mowing, weed abatement, irrigation, and general outdoor upkeep.

5360 MAINTENANCE – RADIOS/PHONES

Provides for the repair and replacement of radios and phones for the Fire Department.

5365 MAINTENANCE – TIRES & TUBES

Provides for the repair and replacement of tires and tubes for utility carts and vehicles used in parks and facilities operations.

5370 MAINTENANCE – VEHICLE

Covers general vehicle maintenance, including oil changes, inspections, and minor repairs to ensure the reliability of the District's operational fleet.

5375 MEDICAL SUPPLIES

This account covers the purchase of emergency medical supplies and related consumables used across the District. For general operations, this includes first aid kits and basic health and safety items to support staff and public safety at facilities, parks, and events. For Fire Department operations, this account funds critical EMS equipment such as trauma kits, oxygen supplies, airway management tools, and patient care materials required to deliver emergency medical services and maintain operational readiness.

5380 MEMBERSHIPS/SUBSCRIPTIONS

Funds participation in professional associations and access to publications relevant to parks and facilities management, staff development, and industry trends.

5385 MILEAGE REIMBURSEMENT

Provides reimbursement to employees who use their personal vehicles for official District business, including travel to meetings, trainings, or program sites.

5400 OFFICE SUPPLIES/EXPENSE

Supports the purchase of office materials and administrative supplies needed to maintain daily operations and internal communication.

5405 POOL CHEMICALS

This account funds the purchase of chemicals required to maintain safe, sanitary, and compliant water quality at the District's aquatic facilities, including the Community Pool and splash pad locations. Typical chemicals include chlorine, muriatic acid, algaecides, and pH balancers. Expenditures support routine water treatment, health department compliance, and operational readiness for recreation programs, swim teams, and public use.

5410 POSTAGE

Covers mailing expenses for official District correspondence, invoices, permits, and communications.

5415 PRINTING

This account supports expenses related to printing materials for District operations. It includes costs for producing flyers, brochures, event programs, business cards, letterhead, forms, signage, training materials, and other informational or administrative documents used across departments such as Parks and Recreation, Administration, and the Fire Department.

5420 PROFESSIONAL SERVICES – SUPPORT, ETC.

Funds specialized outside support services such as consultants, contractors, or technical advisors providing expertise not available in-house.

5421 PROGRAM SUPPLIES

This account funds the purchase of materials and supplies used directly in the delivery of District programs and activities. Items may include arts and crafts materials, sports and fitness equipment, games, seasonal decorations, educational resources, and other consumables required to operate youth camps, enrichment classes, aquatics, and special events. Supplies support high-quality, engaging, and safe programming for participants of all ages.

5425 PUBLICATIONS & LEGAL NOTICES

Covers the cost of publishing legally required notices, including public hearings, bid advertisements, and compliance updates related to facility or park operations.

5430 RADIOS

This account supports the purchase, replacement, and maintenance of portable and mobile radio communication devices used by District staff, including fire, parks, and emergency operations personnel. These radios ensure reliable, real-time communication during daily operations, special events, fieldwork, and emergency incidents. The budget may also include costs for accessories, programming, and updates required to remain compliant with communication protocols and interoperability standards.

5440 RENT/LEASE – EQUIPMENT

Provides for temporary equipment rentals such as lifts, generators, or tools needed for maintenance projects or special events when permanent assets are unavailable or cost-prohibitive.

5455 STAFF DEVELOPMENT

Funds training, certification, and professional development opportunities for staff to enhance their skills, meet regulatory requirements, and support leadership growth.

5465 EVENT SUPPLIES

This account funds the planning, coordination, and delivery of District-sponsored special events such as holiday celebrations, community festivals, concerts, and seasonal programs. Expenses may include entertainment, permits, supplies, marketing, vendor fees, equipment rentals, and staffing support. These events foster community engagement, promote local culture, and enhance the visibility and value of District services.

5470 PHONES/INTERNET

Covers telecommunications services including internet access, mobile phones, and landlines necessary for operational communication across District facilities.

5490 UTILITIES – WATER

Pays for water services at District properties, including irrigation systems, restrooms, pools, and landscaped areas at parks and community facilities.

5291 UTILITIES – GAS

This account covers natural gas or propane utility expenses for District-operated facilities. It includes heating systems, water heating for restrooms, kitchens, and aquatic operations, and other gas-powered infrastructure across parks, community centers, and fire stations. Costs vary based on seasonal demand and facility usage.

5492 UTILITIES – ELECTRIC/SOLAR

Covers electricity usage and solar energy system support for District facilities, including lighting, HVAC systems, and pool filtration systems.

5500 VANDALISM

Provides funding for the repair or replacement of District assets damaged by vandalism, including graffiti removal, signage replacement, or structural repairs.

5501 HANDCREW EXPENSES

Represents the estimated value of services provided by CAL FIRE hand crews for vegetation management on District lands. This in-kind exchange involves non-cash contributions in the form of crew labor in return for access to District facilities and logistical support.

5625 CAPITAL EQUIPMENT EXPENSE

Supports the acquisition or replacement of high-value equipment or infrastructure, such as facility improvements, technology upgrades, or tools exceeding the District's capitalization threshold.

7000 TRANSFER OUT

This account records interfund transfers from one District fund to another. It is used to allocate resources for specific purposes such as capital projects, reserve funding, debt service, or to support operations in another fund. Transfers out must be approved through the budget process and are reflected in both the originating and receiving funds for transparency and compliance with governmental accounting standards.

Cameron Park Community Services District



Staff Report

Date: August 19, 2026

From: Mark Hornstra, General Manager

Agenda Item # 12: Review and Discussion of Fire Department Co-Branded Logo

Recommended Action: Review and discuss options for a new co-branded Fire Department logo incorporating the CAL FIRE and Cameron Park Community Services District (CPCSD) entities, and provide direction to staff

Background

Staff is presenting options for an updated co-branded Fire Department logo that incorporates the CAL FIRE and Cameron Park Community Services District logos which provides an updated visual identity that recognizes the District's role in the partnership with Cal FIRE providing fire and emergency services to the community. This new logo is also intended to become the standard departmental branding for future fire apparatus, vehicles, facilities, and other Fire Department materials.

The concept of a co-branded Fire Department logo was previously presented to and discussed by the Fire and Emergency Services Committee. Following its discussion and concerns over placement of the two different logos, the Committee directed staff to bring the item forward to the full Board of Directors for review, discussion, and direction.

Discussion

Staff will hand carry examples and logo concepts to the meeting for Board review and discussion. The materials will include sample co-branded logo concepts incorporating the CAL FIRE and Cameron Park CSD logos, as well as examples of co-branded fire department logos used by other local agencies that provide fire services in partnership with

CAL FIRE.

The purpose of the discussion is to receive Board feedback regarding the preferred design, branding approach, and approve the use of the updated co-branded identity. Potential applications may include fire apparatus, facilities, signage, printed materials, and other public-facing uses. Based on Board direction, staff will refine the preferred concept and proceed with implementation, or returning with a final design if directed by the Board.

Fiscal**Impact**

There is no fiscal impact associated with the review and discussion of the proposed logo. Any future costs associated with implementation, including apparatus graphics, signage, or other materials, will be identified as part of the final implementation plan.

Attachments:

12A - Logo concepts and examples of co-branded fire department logos (to be hand carried to the meeting)