

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Parks & Recreation Committee**  
**Monday, December 5, 2022**  
**6:30 p.m.**

**Cameron Park Community Center – Social Room**

**2502 Country Club Drive**  
**Cameron Park, CA 95682**

**HYBRID TELECONFERENCE TEAMS MEETING LINK**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MTBiNzc4N2UtOTNmZS00ZDRjLWEyODMtMDEzYWU0NTkzZWJm%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22cd95757a-7d61-4242-8a02-987ab1636810%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTBiNzc4N2UtOTNmZS00ZDRjLWEyODMtMDEzYWU0NTkzZWJm%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22cd95757a-7d61-4242-8a02-987ab1636810%22%7d)

# Agenda

Members: Chair, Director Monique Scobey (MS), Vice-Chair, Director Sidney Bazett (SB)

Staff: General Manager André Pichly, Parks & Facilities Superintendent Mike Grassle,  
Recreation Supervisor Kimberly Vickers

## CALL TO ORDER

## ROLL CALL

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote. All demonstrations, including cheering, yelling, whistling, handclapping, and foot stomping which disrupts, disturbs or otherwise impedes the orderly conduct of the Committee meeting are prohibited.*

## **APPROVAL OF AGENDA**

### **APPROVAL OF CONFORMED AGENDAS**

1. Conformed Agenda – Parks & Recreation Committee Meeting – November 14, 2022

### **OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

### **DEPARTMENT MATTERS**

2. **Discussion** - Tree Planting Objective report (M. Grassle) Information only / Not an Action Item
3. **Discussion** – Concerns Regarding Minors Fishing at Cameron Park Lake without Adult Supervision (A.Pichly, M. Grassle) Information only / Not an Action Item
4. **Staff Oral & Written Updates**
  - a. **Receive and File** - Recreation Report (K. Vickers) Information only / Not an Action Item
  - b. **Receive and File** - Parks & Facilities Report (M. Grassle) Information only / Not an Action Item
5. **Items for December & Future Committee Agendas**
  - a. Review of Park Improvement Plan (Jan)
  - b. Conduct in the Parks (Jan or Feb)
  - c. Registratton Software Update (Jan or Feb)
  - d. Pickle Ball Sound Mitigation task force report (Jan)
  - e. Parks Gift Donation Program (Jan)
6. **Items to take to the Board of Directors**

### **MATTERS TO AND FROM COMMITTEE MEMBERS**

### **ADJOURNMENT**

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Parks & Recreation Committee**  
**Monday, November 14, 2022**  
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**Cameron Park Community Center – Social Room**

**2502 Country Club Drive**  
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**HYBRID TELECONFERENCE TEAMS MEETING LINK**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MjZmYmVhNGEtMjY2MS00OGY2LWJmNGMtMjZjODQwMjcxNzU1%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22cd95757a-7d61-4242-8a02-987ab1636810%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjZmYmVhNGEtMjY2MS00OGY2LWJmNGMtMjZjODQwMjcxNzU1%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22cd95757a-7d61-4242-8a02-987ab1636810%22%7d)

# Conformed Agenda

Members: Chair, Director Monique Scobey (MS), Vice-Chair, Director Sidney Bazett (SB)

Staff: General Manager André Pichly, Parks & Facilities Superintendent Mike Grassle,  
Recreation Supervisor Kimberly Vickers

**CALL TO ORDER @ 6:34pm**

**ROLL CALL – MS, SB present**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

**APPROVAL OF AGENDA -SB/MS- Approved**

**APPROVAL OF CONFORMED AGENDAS SB/MS- Approved**

1. Conformed Agenda – Parks & Recreation Committee Meeting – October, 7, 2022

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee. – Closed, no comments made*

**DEPARTMENT MATTERS**

2. Pickleball update (A. Pichly/M. Grassle) Information only / Not an Action Item

- A. Pichly discussed the events leading up to the update
- Lowell Shields, Community member- reviewed the report with attendees
- He also reviewed the findings of the report and potential remedies
- Community member expressed concerns regarding potential blocking of view from residence if wall placed and potential for noise to affect a different set of neighbors, and expressed desire to have courts moved to a different location
- Committee asked task force to come up with solutions and out of the box possibilities and close cost estimates

3. Parks Gift Donation Program discussion (A. Pichly) Information only / Not an Action Item

- A. Pichly gave update on possible route to pursue for Memorial Donation program. Will bring back to committee in January.

4. **Staff Oral & Written Updates**

- a. Recreation Report (K. Vickers) Information only / Not an Action Item
- b. Parks & Facilities Report (M. Grassle) Information only / Not an Action Item

5. **Items for December & Future Committee Agendas**

- a. Review of Park Improvement Plan (Dec or Jan)
- b. Conduct in the Parks (Dec)
- Committee asked that the below items be added to the agenda for future meetings
- c. Registration Software Update
- d. Minor's accompanied while fishing
- e. Tree Policy to address lost trees

6. **Items to take to the Board of Directors**

**MATTERS TO AND FROM COMMITTEE MEMBERS**

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**ADJOURNMENT @ 8:01pm**

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

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Kimberly Vickers  
Recreation Supervisor

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Director Monique Scobey, Chair  
Parks and Recreation Committee



## **Agenda Transmittal**

**DATE:** December 5, 2022

**FROM:** Michael Grassle, Parks and Facilities Superintendent

**AGENDA ITEM #2:** **TREE PLANTING OBJECTIVE (CAMERON PARK LAKE)**

**RECOMMENDED ACTION:** RECEIVE AND FILE

### **Introduction**

Residents of Cameron Park have brought up concerns about the number of trees that have either died or fallen at Cameron Park Lake. Cameron Park Lake has lost several large Oak Trees, Willows and Cottonwoods over the past few years. These trees are native to Cameron Park Lake and were in areas without irrigation.

District staff have been identifying native sapling trees that grow naturally around the lake. The goal is to prune the saplings in hopes they will grow, mature, and be healthy. This process takes place when staff and Growlersberg crews remove the vegetation from the lake shoreline. If staff spot a sapling that looks promising that is in a good location, we will allow it to grow. This same concept applies to the more rural areas around the park. The only exception is on the dam itself. All vegetation must be removed from the dam per the Cameron Park Lake permit issued by the Department of Water Resources.

Much of the lake shoreline and undeveloped areas do not have irrigation, which makes it difficult to plant a potted tree and keep it alive during the summer months. We are also careful not to obstruct the residents view of the lake when letting these saplings grow. Moving forward the department plans to use this same approach when implementing trees around the shoreline at Cameron Park Lake.



## **Agenda Transmittal**

**DATE:** December 5, 2022

**FROM:** André Pichly, General Manager  
Mike Grassle, Parks & Facilities Superintendent

**AGENDA ITEM #3:** CONCERNS REGARDING MINORS FISHING AT CAMERON PARK  
LAKE WITHOUT ADULT SUPERVISION

**RECOMMENDED ACTION:** RECEIVE AND FILE

### **Introduction**

Concerns have been raised about the amount of fishing line and tackle that is left behind by young people fishing at Cameron Park Lake, in some cases causing harm and even death to some of the lake's wildlife. The inability or unwillingness to properly dispose of used fishing line and tackle creates a hazard for both wildlife and park visitors. Thus, the question has been asked, should we require minors fishing at Cameron Park Lake to be accompanied by an adult?

According to the California Department of Fish and Wildlife, "A child or young adult 15 years of age or younger does not need a fishing license to catch their own limit of fish. They also do not need to put their catches under an adult guardian's license limit. All of the same regulations apply for them except the requirement to purchase a fishing license." There are no stipulations staff could find that require a minor to be accompanied by an adult while fishing. Some questions are, should the Cameron Park Community Services District require youngsters to be accompanied by an adult while fishing at the lake? Would doing so result in less fishing debris littering our lake and posing a threat to wildlife? Would such a restriction discourage youngsters from fishing? – a pastime that some of our residents enjoy at our park system's flagship park.

There are challenges if such a rule was implemented. Would this need to be codified? How would this activity be monitored? Who would handle enforcement? What type of action would violators face?

### **Discussion**

Staff understand and share the concern about the discarded fishing line and tackle not being properly disposed. We do not want to see our lake littered or wildlife harmed. That said, we also value and support the sport/hobby of fishing and believe that it can be a fun and educational recreation experience, especially for the individuals who respect nature and want to be good stewards of Cameron Park Lake.

Staff are recommending the development of an educational campaign and engagement strategies to foster better fishing practices of all ages. Such strategies could include:

- Improved signage at the lake
- Educational materials that could be made available at the lake and online
- A fishing special event, such as the Take Me Fishing campaign.
- Engaging with California Department of Fish and Wildlife to seek advice and learn best practices
- Engaging with a local college or university to see if there's the potential for a student project that might use on or more of these ideas

### **Recommendation**

Staff would like to explore these options before more restrictive measures are discussed. Doing so would provide an opportunity to engage these recreators and work on solutions that resolve minimize the problems to the satisfaction of the Committee members and Cameron Park Lake enthusiasts.





## Agenda Transmittal

**DATE:** December 5, 2022

**FROM:** Kimberly Vickers, Recreation Supervisor

**AGENDA ITEM #4A:** RECREATION REPORT

**RECOMMENDED ACTION:** RECEIVE AND FILE

November seemed to fly by quickly! We had our Old-Fashioned Christmas Craft Faire. We had a total of 64 out of 67 booth spaces filled for the event. This event was highly attended again this year and is a great revenue building event in addition to being a great community event for vendors and community alike. We received great feedback from new and returning vendors and were able to rectify some issues we encountered last year.

We also had our second Fall Break camp. We had similar attendance to the previous year with fourteen participants. While our goal with camp is to break-even, it is a great benefit to our community who need the care during the school break. They had a great time baking apple pie pockets, making pumpkin spice playdough, and apple spice cloud dough, along with art projects and lots of games and movement.

Some pictures from the last month.



Camp



Craft Faire

### Recreation Programming:

Below is a quick summary on everything that has been happening:

- ***Cameron Park Lake Events & Kiosk Operations***
  - Kiosk remains open daily dependent on weather and usage. We have changed Kiosk hours to 8:00am-4:00pm due to the time/season change. We will continue to monitor morning daylight and adjust as needed.
- ***Camp CP***
  - Fall Break Camp is November 21-23<sup>rd</sup>. We had 14 participants registered.
  - Winter Break Camp will be the 27<sup>th</sup>-30<sup>th</sup>
- ***Aquatics:***
  - We continue to have lap swim and deep-water exercise
  - We have Aquasol swim team 6 days a week
- ***Sports:***
  - Sky Hawks has run fall sports camps for soccer and flag football
  - Prospector Soccer continues their field use which will end in December
  - We have a full adult basketball league again this round.
  - Continue Sunday evening open Gym time

- *Community Center Programs*
  - Senior Social Hour continues with participants on Tuesday and Thursday
  - Modified Zumba continues
  - Gold Nugget Quilters continue to meet on Wednesdays
  - Congregate meals continue in-person five days a week
  - Cooking with Kids class is experiencing some decrease in registrations, but hoping it will pick-up
  - Ballet classes continue and will have their recital before christmas
  - Speaking Spanish Class will begin its second session
  - Let's Uke class started it's first session
  - Tai Chi continues weekly
  - Another Charcuterie class will happen on December 15<sup>th</sup> with a Christmas theme and focus on fruit carving
  - Futsal started it's first league session with 12 teams and 60 free agents. It also had a one-day clinic that was successful.
  
- *Upcoming Events*
  - Christmas Tree Lighting- December 2<sup>nd</sup> (Christa)
  - Santa Swim- December 3<sup>rd</sup>- (CSD)
  - Santa Parade- December 9-11<sup>th</sup>
  - Christmas Movie Matinee (Miracle on 34<sup>th</sup> Street)- December 10<sup>th</sup>- (CSD)
  - Polar Express at the CSD- December 16<sup>th</sup>- (CSD)

Communications:

- Continue monthly e-newsletter
- Active engagement on Facebook, Instagram, and TikTok
  - Instagram Insights (last 30 days)
    - Accounts engaged- Increased this month by 15%
    - Followers- increased again by 0.8%
  - Facebook
    - Post engagement- increased throughout November by 68%
    - Followers- Gained in November by 41%
- Updating district website-
  - Page views: 41, 628
  - 2,802 subscribers to website (increase of 18 subscribers)
  - 2,453 subscribers to E-newsletter (increase of 18 subscribers)

*Cameron Park  
Community Services District*



## **Agenda Transmittal**

**DATE:** December 5, 2022

**FROM:** Michael Grassle, Parks and Facilities Superintendent

**AGENDA ITEM #4B:** **PARKS & FACILITIES DIVISION REPORT**

**RECOMMENDED ACTION:** **RECEIVE AND FILE**

### **General Information**

- Fall is officially here, and leaves are falling throughout the district. Staff will be spending a huge portion of their time over the next month picking up leaves throughout the district.
- Heartwood Tree Company spent three full days trimming large oak trees at Christa McAuliffe Park, Dave West Park and Cameron Park Lake. Removing dead limbs and reducing hazardous weight from specific oak trees was the focus. Removing dead limbs and weight from the large oak trees will preserve the life span of the trees.
- The Superintendent renewed the district's pesticide use permit with El Dorado County Agricultural Department. The Superintendent is also finalizing his 20 hours of continuing education which is a requirement to keep his Pesticide Applicator's License active. Without a staff member having an applicators license the district would not be able to purchase or store pesticides.

### **Cameron Park Lake**

- Staff extended the electrical piping down each shoreline of the lake in preparation for installation of the new fountains. T&M Electric will be installing the electrical wiring and performing the hook ups for both fountains. The district will be purchasing two new 1 HP fountains which will be installed during the spring of 2023.

- The district received two proposals to install an automated parking payment system. Staff are working with the vendors to finalize the details of the system. Once this step is completed the district will bring a detailed plan to the Budget and Administration Committee for review.
- The district is working to repair damage to the perimeter fencing of the disc golf course. The district continues to work with El Dorado Disc Sports and neighboring residents to establish relationships and resolve conflict between players and residents.

## **Parks and LLADs**

- District staff will be grading the N/W corner of Rasmussen Park to promote proper drainage. Staff rented a tractor with an excavator and a grading implement to reroute the storm water. Staff will also clear out the original drainage canal to allow storm water to flow away from the existing houses. Once the grading is complete staff will utilize Growlersberg to line the drainage canal with 4-6" rock to keep the canal from eroding away.
- Staff will be trenching in roughly 1,000 feet of 12-gauge irrigation wire to the west ball field at Rasmussen Park. Three of the existing irrigation valves have lost their original electrical connection. Having the valves hardwired back to the controller will allow staff remote access and the ability to synchronize to the district's weather station. Currently the valves are controlled with 9V battery timers which give staff little control over the amount of water they apply.
- Heartwood Tree donated one of their lift trucks to assist staff with decorating the Christmas Tree at Christa McAuliffe Park. Marty Kramer, one of the district Maintenance 2 Workers spent the day in the boom lift adding all the lights and decorations to the Christmas Tree.

## **Community Center**

- Matt Bustabade, the Parks and Facilities Supervisor, attended the Southwest Maintenance Management School in Southern California. Matt received a scholarship from CPRS (California Parks and Recreation Society) to attend the weeklong course. Matt also completed the Building Operators Certificate course offered by Sierra Energy Watch. Sierra Energy Watch is a partner of PG&E. Matt received a scholarship to attend this 24-hour certification course.

- The district is working with Lawton Construction to set a start date to repair the damage to the front entrance at the Community Center. The main entry way will be under construction for 4-6 weeks while under construction.
- Staff spent three days touching up and repainting the Social Room. Staff were excited to be able to give the Social Room some much needed TLC. As time allows, staff would like to perform additional detailed maintenance on other rooms around the campus.

### **Cal Fire / Growlersburg**

- Growlersberg spent one crew day clearing and burning vegetation at Sand Piper. Sand Piper is a vacant lot off Bass Lake Road.
- Growlersberg spent one crew day clearing dead vegetation at Gateway Park.
- Growlersberg spent two crew days cutting and burning debris piles at Knollwood Park.