

**Parks & Recreation Committee
Tuesday, November 3, 2026
5:30pm**



Cameron Park Community Center – Social Room

**2502 Country Club Drive
Cameron Park, CA 95682**

Agenda

Members: Chair Director Sidney Bazett (SB) & Vice Chair Director JR Hichborn (JH)
Alternate: Katie Gilchrest (KG)

Staff: Mark Hornstra, General Manager; Caleb Hargis, Operations Manager;
Clarissa Lowe, Recreation Supervisor

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak; individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA

APPROVAL OF MINUTES

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

- 1) District Updates
 - a) Parks & Facilities (C. Hargis)
 - b) Recreation (C. Lowe)
 - c) CSD Property Drainage Activity (M. Hornstra)

- 2) Presentation from Parkside (Brandon Reinhardt)
- 3) Proposed Seasonal Cameron Park Lake Fishing Closure (M. Hornstra)
- 4) Prop 68, Proposed Revision of Grant Project (M. Hornstra)

5. Items for Future Committee Meetings

- HOA Gate Key Program
- Dogs and Bikes at Cameron Park Lake

6. Items to Take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT

**Parks & Recreation Committee
Tuesday, September 1, 2026
5:30pm**



Cameron Park Community Center – Social Room

**2502 Country Club Drive
Cameron Park, CA 95682**

Minutes

Members: Chair Director Sidney Bazett (SB) & Vice Chair Director JR Hichborn (JH)
Alternate: Katie Gilchrest (KG)

Staff: Mark Hornstra, General Manager; Caleb Hargis, Operations Manager;
Clarissa Lowe, Recreation Supervisor

CALL TO ORDER 5:30 PM

ROLL CALL SB, JH

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak; individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA - Approved

APPROVAL OF MINUTES - Approved

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

1. District Updates

- a) Parks & Facilities (M. Hornstra)
- b) Recreation (C. Lowe)
- c) Phase 1 Community Center Improvement Update (M. Johnson, SPSS)

- d) Park Host Program Update (M. Hornstra)
- e) Cameron Park Lake Fishing Update (M. Hornstra)
- f) Draft Prioritized Parks Project List (M. Hornstra)
- g) Introduction of California Statewide Comprehensive Outdoor Recreation Plan

2. Items for Future Committee Meetings

- HOA Gate Key Program
- Dogs and Bikes at Cameron Park Lake

3. Items to Take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT – 7:16



Parks & Facilities Report for September/October 2026

November 3, 2026

PARKS AND FACILITIES STATUS

Parks and Facilities staff are prioritizing the preparation of CSD property for the El Nino storm season. This includes inspecting the Community Center and gymnasium roofs, clearing drainage channels to improve water flow, and monitoring Cameron Park Lake's water levels in anticipation of storms, and conducting the state-mandated release of water from the Lake.

CAMERON PARK LAKE

❖ Current Projects –

- CAL FIRE Growlersberg crews completed clearing the dam spillway of brush and debris. This was required by the California Department of Water Resources, Division of Safety of Dams by October 30 in order to prepare the spillway for the removal of dam obstructions and outflow of lake water in November.
- Routine seasonal release of lake water began on October 27. The water level of the lake gradually decreased by 12 inches over the span of a week. On November 3 staff, with assistance from the CAL FIRE Growlersberg hand crew, removed all retention boards from the lake dam. Removing all outflow obstructions (dam retention boards) is an annual requirement from the California Department of Water Resources, Division of Safety of Dams, which has imposed a compliance deadline of November 13.
- Staff continues to monitor lake water levels on a weekly basis to obtain measurements for the Annual Water Diversion and Use Report, as required by the California Department of Water Resources. This report is due at the end of January 2027, but the most significant diversion calculations rely on readings taken directly before and after the release of water from the lake.
- Lake water quality is still holding up, minor algae in comparison to previous years.

- Spurred by resident complaints, a contractor sprayed the grass and trees on the west side of the Lake at the beginning of October with non-toxic, natural, biodegradable spray to combat gnats and mosquitos. If this short-term solution proves effective, the CSD may incorporate spraying into its vector control strategy alongside existing long-term solutions such as thinning cattails on the bank.
- CSD staff met with various vendors to discuss lighting, concessions, and restroom improvements.
- Staff poured concrete and installed the Hollister Memorial Bench on the west side of the lake.
- “No Parking” signs were installed by El Dorado County on Cambridge Drive outside the Lake entryway.



Hollister Memorial Bench

COMMUNITY CENTER

❖ Current Projects –

- Evaluating proposed systems for the facility automation project which will include improved access control and security.
- Pool heater rebuild was completed last week of September. The heater was placed back into service and the CSD has an annual preventative maintenance program in place with pool contractor.
- 5-year fire hydrant and sprinkler inspection conducted on September 14. Inspection revealed one sprinkler issue and one hydrant issue.

Staff is working with a vendor to remediate the sprinkler issue and El Dorado Irrigation District to remediate the hydrant issue.

- Carport solar panels were inspected at the Community Center and Station 89. No system issues were found. Contractor recommended a general cleaning of the panels. Staff is following up with vendors to perform the cleaning. The carport solar panels are separate from the solar heating panels for the pool, located on the roof of the gymnasium, which require a separate contractor.
- Initial assessment completed for determining the source of water seeping into the gym flooring along the south wall. Inspection of the gym southern wall ruled out water coming from adjacent piping, the focus shifted to the roof where previous repairs have been done. A contract has been executed with Cal-Vintage Roofing to perform repairs based on recommendations from a previous inspection in February 2026.
- Central air has been restored to Classroom B after a motor failure in the HVAC system.
- Ventilation fans in the pool pump room and both chemical rooms were inspected and found to be non-operational. Staff ordered replacement parts and restored all three fans to operation. This repair was completed by District staff, saving approximately \$2,000 on outside labor.

PARKS, GENERAL

- Weed abatement continues, additional work done at Gateway Park due to late rains in March/April.
- Fixed broken sprinkler heads at multiple LLAD and park locations
- Staff working on drinking fountain repairs at several parks.
- Growlersberg crews have been working with staff to clear several areas on District property, including a substantial portion of drainage at Hacienda Park. As part of the same project, staff commenced work expanding an existing drainage line from 10 inches to 12 inches to prevent flooding and erosion at Hacienda.
- Growlersberg Conservation Crew continues to support weed abatement activities throughout the district.
- Crews have finished clearing the walking paths and clearing the drainage areas along the park grounds at Gateway and Knollwood parks.

- The Air Quality Management District (AQMD) conducted its annual inspection of heavy machinery. No deficiencies were found and the CSD passed the inspection.

ROYAL OAKS PARK

- An Encroachment Permit was issued to Cameron Park Country Club to access the CSD's easement road at Royal Park for the purpose of drainage improvements. The Country Club concluded their construction on October 20 and their contractor is now finishing mop-up projects. They should no longer need access as of the second week of November.

CHRISTA MCAULIFFE PARK

- Staff continues to monitor and mitigate vandalism at Christa McAuliffe
- Water fountain was damaged by vandalism, but staff was able to repair and secure
- Staff working on replacing bathroom stall door in men's bathroom due to lock not functioning properly

DAVID WEST PARK

- Staff completed adding an additional drain in the concrete area behind the first base dugout. This will correct a persistent issue during the rainy season where the dugout and the infield at first base are flooded.

RASMUSSEN PARK

- Staff working on obtaining and installing new signage for the parking lot gate as well as repainting the gate.
- Staff replaced angle stop,

PAUL J. RYAN PARK

- Scheduling the tree stump grinding along the pathway
- Continued monitoring of trees that are leaning severely and may cause a safety hazard.
- Park Rules sign is damaged and needs replacement. Staff is working on procuring a vandal-resistant sign
- Growlersberg crews completed vegetation and debris removal in storm channels in anticipation of winter storms

EASTWOOD PARK

- Staff received a resident report of a dead oak tree on the south end of the park. After consulting with an arborist, the tree was determined to be alive and returning to health with clear new leaf growth. Staff and arborist will continue to monitor.



District Recreation Report for November 3, 2026

November 3, 2026

RECREATION STATUS

Recreation staff continue to stay busy wrapping up a successful year of events and programs while planning for fall camp, the Christmas Craft Faire, and much more to come in 2027!

The Great Trunk or Treat was another outstanding success, welcoming more than 800 families and 22 vendors, an increase from 2025. The Pumpkin Plunge, which was free last year, introduced a \$5 participation fee and attracted more than 40 participants this year, along with 50 pumpkins donated by local Apple Hill farms. Staff also welcomed more volunteers than in previous years from Ponderosa High School's Key Club and BTS in El Dorado Hills, marking the largest volunteer turnout since the event's return.

Entertainment was a highlight, with Theory Dance bringing 54 hip-hop students to perform while promoting its new classes offered through the CSD. More than 60 participants entered the Costume Contest, and over 24 children took home free desserts through the Dessert Walk. High Hill Ranch generously donated 12 large family pies, making for some very happy winners! From astronauts to race car drivers and full pit crews, the creative costumes and enthusiastic families made for a memorable evening. Three businesses were also recognized for their outstanding trunk decorations. Staff have sent thank-you messages to participating businesses and look forward to building on this success next year.

Looking ahead, staff are preparing for the Christmas Craft Faire on Saturday, November 21, 2026, from 9:00 a.m. to 3:00 p.m. The event is sold out, with 64 vendors filling the Assembly Hall, Dance Room, Social Room, Classrooms A and B, and Gymnasium. A waitlist is in place should cancellations occur. Recreation Coordinator Chelsea Foreman has done an excellent job coordinating vendor communications and accommodating location preferences. Staff are excited to welcome Recreation Leaders to assist with event operations and look forward to their continued involvement in future events. Committee members are encouraged to help spread the word!

Recreation Programs

The Adult 5-on-5 Basketball League has kicked off Session 2 with six teams competing over the next eight weeks. Staff will begin promoting Session 3 in January and hope to attract additional teams to build even more excitement heading into the championship games.

DYS (Develop Your Skills) Futsal returns in November with 22 teams at its new maximum capacity, more than 250 free-agent players, and 38 players on the waitlist. Due to the league's continued growth, play is expanding to four days per week: Thursdays from 4:00–8:00 p.m., Fridays from 4:00–10:00 p.m.,

Saturdays from 8:00 a.m.–10:00 p.m., and Sundays from 8:00 a.m.–8:00 p.m. With opportunities for participants ages 6 to 65, the program continues to welcome players of varying ages and skill levels. Staff looks forward to supporting Steven Beck through the next four sessions, running through May 2027, as this popular program continues to grow.

Fall/Winter Programs and Classes

Fall and winter bring plenty of opportunities to get involved, try something new, and connect with the community. With more adult offerings available than in previous years, staff encourages residents to explore the current Activity Guide and find a new class, activity, or program to enjoy before the New Year!

Cameron Park Recreation Update:

○ Aquatics

- Lap Swim started fall/winter hours
 - Monday – Thursday 5:30am – 7:30am
 - Sunday – 7:00am – 9:00am
- Looking for adult and teen lifeguards for morning, mid-day, and evening hours

○ Classes/Programs – Currently for Teens/Adults/Seniors

- Kaiut Yoga (Ages 15+)
 - Monday or Wednesday – 5:00pm – 6:00pm
 - Tuesday or Thursday – 10:45am – 11:45am
- Tai Chi for Health (Ages 18+)
 - Tuesday (Beginner) -9:00am – 10:00am
 - Tuesday (Advanced) – 7:45am – 8:45am
 - Thursday (Beginner) – 7:45am – 8:45am or 7pm- 8pm
- Intro to Guitar
 - Wednesday 5:30pm – 6:15pm
 - Wednesday 5:30pm – 6:15pm
- Tap for Teen/Adults
 - Tuesday 5:30pm – 6:30pm
- Line Dancing
 - Every Other Thursday Beginner I 6:00pm – 7:00pm
 - Every Other Thursday Beginner II/III 6:00pm – 7:00pm
- Pickleball Clinic
 - Tuesday & Thursday (All Level) 1:00pm – 2:30pm
 - Tuesday & Thursday (Beginner) 2:30pm – 3:30pm
- Modified Zumba
 - Monday - 9:00am – 10:00am
 - Thursday - 9:00am – 10:00am
- Adult 5x5 Basketball League
 - Session 2 Started October 27, 2026 – 8 weeks of play
 - Tuesdays – 6pm-9pm

- *Classes – Currently for Youth/Teens/Family*
 - Speaking Spanish
 - Monday – Thursday 5:30am – 7:30am
 - Sunday – 7:00am – 9:00am
 - Jr. Tennis Clinic
 - Monday – Thursday 4:00pm start times
 - Jr. Pickleball Clinic
 - Tuesdays – 3:45pm
 - C3 Martial Arts
 - TKD Tigers – Two Week Trial
 - Tuesdays & Thursdays – 6:00pm – 6:30pm
 - Family Martial Arts - Two Week Trial
 - Tuesdays & Thursdays – 6:00pm – 6:30pm
 - Cameron Park Taekwondo
 - Kinderkicks
 - Kids White Belt
 - Teen/Adult
 - DYS Futsal (Ages 6 – 18+)
 - Session 1 Starting November 12, 2026
 - Brazilian Samba
 - Ages 12+
 - Monday – 6:30pm – 8:30pm
 - Ballet – Varying Ages and Dates/Times
 - Baby Ballet to Older Adults Ballet
 - Friday – Various Days
 - Theory Dance – Hip Hop Dance Classes
 - Monday (7-9 years old) 3:30pm – 4:15pm
 - Paint Party Pals
 - Tuesdays - 4:30pm – 5:30pm
 - Cooking with Love
 - Monday (4-7 years) 4pm – 5pm
 - Monday (8 – 12 years) 5:30pm – 6:30pm
- *Events Coming Soon*
 - Christmas Craft Faire
 - November 21, 2026
 - 9:00am to 3:00pm
 - Daddy Daughter – 80's Dance “Girls Just Wanna Have Fun”
 - February 6, 2027
 - 5:00pm to 7:00pm



Cameron Park Community Services District

Staff Report

DATE: November 3, 2026

FROM: Mark Hornstra, General Manager

AGENDA ITEM #2: Proposed Seasonal Cameron Park Lake Fishing Closure

RECOMMENDED ACTION: Discuss the proposed annual closure of Cameron Park Lake to fishing from November 1 through the last day of February to protect resident and migratory birds, and during the month of April to support fish spawning, and recommend that the Board of Directors consider adopting the seasonal closure schedule.

BACKGROUND

Cameron Park Lake provides recreational opportunities and habitat for fish, migratory birds, and other wildlife. Fishing is currently permitted on a catch-and-release basis, subject to the District's fishing rules.

Unfortunately, fishing line and hooks left behind by inattentive and careless anglers present an ongoing risk to waterfowl through entanglement and ingestion. In recent months, there has been a dramatic increase in reports of birds becoming entangled in fishing line and lures causing injury and death. Education and signage have been used to encourage responsible fishing practices, however this has shown little to no impact on injuries.

In order to more proactively address this growing problem, Staff is proposing the adoption of seasonal fishing closures to provide additional wildlife protection while maintaining access for walking, wildlife viewing, picnicking, and other permitted activities.

DISCUSSION

The proposed seasonal fishing closures follow similar approaches used by other local park agencies. El Dorado Hills Community Services District closes Bass Lake to fishing

during migratory bird season and fish spawning, and Cosumnes Community Services District limits fishing at Elk Grove Park Lake from March through November, providing an annual December-through-February closure as part of its wildlife protection measures.

In alignment with these other districts, staff is proposing the following closure schedule for Cameron Park Lake.

<i>Period</i>	<i>Proposed Fishing Status</i>
<i>November–February</i>	Closed for migratory bird protection
<i>March</i>	Open under existing fishing rules
<i>April</i>	Closed for fish spawning protection
<i>May–October</i>	Open under existing fishing rules

The November-through-February closure is intended to reduce the risk of injury to resident and migratory birds from fishing line, hooks, and lures. The April closure would provide a period of protection from fishing pressure during spring spawning.

These restrictions would apply only to fishing. The lake and its other recreational amenities would remain open under their existing schedules and rules.

If approved by the Board, staff would post the seasonal fishing schedule at lake entrances and common fishing locations, update the District’s website and fishing rules, notify County and State wildlife agencies, and inform the public through social media.

As current staffing levels are not sufficient to monitor fishing at the lake, staff is investigating temporary security service options during the implementation period and would monitor compliance and wildlife concerns and recommend adjustments if warranted.

FISCAL IMPACT

Implementation would involve minor costs for signage and public notification and can be accommodated within the existing operating budget. Because the park would remain open, regular operations and maintenance would continue.



Cameron Park Community Services District

Staff Report

DATE: November 3, 2026

FROM: Mark Hornstra, General Manager

AGENDA ITEM #4: Review and Discussion of Proposed Proposition 68 Grant Project Change

RECOMMENDED ACTION: Review and discuss the District's proposed application for the Community Center waterslide as a new project request under the Proposition 68 Per Capita Grant Program, and forward Resolution 2026-XX, APPROVING APPLICATION(S) FOR PER CAPITA GRANT FUNDS, to the full Board of Directors for review and approval.

BACKGROUND

The 2018 Parks and Water Bond Act (Proposition 68) included \$185 million in grant funding for the Per Capita Program. The purpose of the grant program through the California Department of Parks and Recreation, is to provide grants to local governments on a per capita basis for local park rehabilitation, creation, and improvement.

The District previously identified the splashpad at Cameron Park Lake for funding under its Proposition 68 grant application. With the District no longer pursuing the splashpad, staff proposes using the remaining identified grant funds for the new waterslide at the Community Center.

DISCUSSION

The proposed application would request funding for the new waterslide at the Community Center using the District's remaining Proposition 68 grant allocation. In order to change the funding project, the District must submit a new project application for the waterslide rather than amend the previous splashpad project request. As part of

the application process, the Board must approve Resolution 2026-29, APPROVING APPLICATION FOR PER CAPITA GRANT FUNDS. The Grantor has confirmed that the waterslide is an appropriate use of grant funds, however, the District must reapply for the waterslide project as a new project request. Following Board approval of the required application resolution, staff would submit the new project application to the Grantor.

The waterslide is included in the FY 2026/27 budget at a previously anticipated cost of \$110,000. Staff recommends forwarding the application resolution to the full Board for review and approval.

FISCAL IMPACT

There is no expenditure authorization requested with this item. The District has \$128,172 remaining in its Proposition 68 grant allocation. The anticipated cost of the new pool slide is \$110,000, which is included in the current FY 2026/27 budget. Based on the \$110,000 estimate, the remaining grant allocation would be sufficient to cover the anticipated project cost, leaving \$18,172 in grant funding.

Use of grant funds is subject to approval by the Grantor of the new project application and applicable grant requirements. Final project costs and any additional funding needs will be confirmed before an expenditure authorization is requested.

RESOLUTION No. 2026-29
of the Board of Directors
of the Cameron Park Community Services District
November 18, 2026

Approving Application(s) for Per Capita Grant Funds

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program, setting up necessary procedures governing application(s); and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the grantee's Governing Body to certify by resolution the approval of project application(s) before submission of said applications to the State; and

WHEREAS, the grantee will enter into a contract(s) with the State of California to complete project(s);

NOW, THEREFORE, BE IT RESOLVED that the District hereby:

1. Approves the filing of project application(s) for Per Capita program grant project(s); and
2. Certifies that said grantee has or will have available, prior to commencement of project work utilizing Per Capita funding, sufficient funds to complete the project(s); and
3. Certifies that the grantee has or will have sufficient funds to operate and maintain the project(s), and
4. Certifies that all projects proposed will be consistent with the park and recreation element of the District's general or recreation plan (PRC §80063(a)), and
5. Certifies that these funds will be used to supplement, not supplant, local revenues in existence as of June 5, 2018 (PRC §80062(d)), and
6. Certifies that it will comply with the provisions of §1771.5 of the State Labor Code, and
7. (PRC §80001(b)(8)(A-G)) To the extent practicable, as identified in the "Presidential Memorandum--Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters," dated January 12, 2017, the District will consider a range of actions that include, but are not limited to, the following:
 - (A) Conducting active outreach to diverse populations, particularly minority, low-income, and disabled populations and tribal communities, to increase awareness within those communities and the public generally about specific programs and opportunities.
 - (B) Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.
 - (C) Creating new partnerships with state, local, tribal, private, and nonprofit organizations to expand access for diverse populations.
 - (D) Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.

(E) Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.

(F) Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.

(G) Identifying possible staff liaisons to diverse populations.

8. Agrees that to the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantaged communities (PRC §80001(b)(5)).
9. Certifies that the grantee shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction. A one-time allocation of other funding that has been expended for parks or other projects, but which is not available on an ongoing basis, shall not be considered when calculating a recipient's annual expenditures. (PRC §80062(d)).
10. Certifies that the grantee has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide; and
11. Delegates the authority to the General Manager or designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s); and
12. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District at a regularly scheduled meeting held on the 18th day of November 2026, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ATTEST:

Dawn Wolfson, President
Board of Directors

Mark Hornstra, General Manager
Secretary to the Board