

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Parks & Recreation Committee**  
**Monday, May 1, 2023**  
**6:30 p.m.**

**Cameron Park Community Center – Social Room**

**2502 Country Club Drive**  
**Cameron Park, CA 95682**

**HYBRID TELECONFERENCE TEAMS MEETING LINK**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YTdIMTdkNWEtOGM3Yy00ZDIzLThhOTktNDMyZTg2NzY1ZDVi%40thread.v2/0?context=%7b%22id%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22oid%22%3a%22cd95757a-7d61-4242-8a02-987ab1636810%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTdIMTdkNWEtOGM3Yy00ZDIzLThhOTktNDMyZTg2NzY1ZDVi%40thread.v2/0?context=%7b%22id%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22oid%22%3a%22cd95757a-7d61-4242-8a02-987ab1636810%22%7d)

# Agenda

Members: Director Monique Scobey (MS), Director Tim Israel (TI), Alt. Director Sid Bazett (SB)

Staff: General Manager André Pichly, Parks & Facilities Superintendent Mike Grassle,  
Recreation Supervisor Kimberly Vickers

## CALL TO ORDER

## ROLL CALL

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote. All demonstrations, including cheering, yelling, whistling, handclapping, and foot stomping which disrupts, disturbs or otherwise impedes the orderly conduct of the Committee meeting are prohibited.*

## APPROVAL OF AGENDA

## **OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

## **APPROVAL OF CONSENT AGENDA**

*The following Consent Agenda items are considered routine and will be acted upon by the Committee without discussion with one vote. Any item may be removed from the Consent Agenda by a Committee member or a member of the audience and placed under Department Matters #4 to be discussed and acted upon individually.*

- 1. Receive and Approve** - Conformed Agenda – Parks & Recreation Committee Special Meeting – April 10, 2023
- 2. Receive and File** - Recreation Report (K. Vickers)
- 3. Receive and File** - Parks & Facilities Report (M. Grassle)

## **DEPARTMENT MATTERS**

- 4.** Items removed from the Consent Agenda for discussion.
- 5. Park Improvement Plan review** (A. Pichly, M. Grassle) Receive and discuss

## **Items for May & Future Committee Agendas**

- a. Parks Gift Donation Program (June or July)
- b. Registration/Communication software Report – (June or July)
- c. Park use and fees (June or July)

## **Items to take to the Board of Directors**

## **MATTERS TO AND FROM COMMITTEE MEMBERS**

## **ADJOURNMENT**

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Parks & Recreation Committee – Special Meeting**  
**Monday, April 10, 2023**  
**6:30 p.m.**

**Cameron Park Community Center – Social Room**

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**Cameron Park, CA 95682**

**HYBRID TELECONFERENCE TEAMS MEETING LINK**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YTdIMTdkNWEtOGM3Yy00ZDIzLThhOTktNDMyZTg2NzY1ZDVh%40thread.v2/0?context=%7b%22id%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22oid%22%3a%22cd95757a-7d61-4242-8a02-987ab1636810%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTdIMTdkNWEtOGM3Yy00ZDIzLThhOTktNDMyZTg2NzY1ZDVh%40thread.v2/0?context=%7b%22id%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22oid%22%3a%22cd95757a-7d61-4242-8a02-987ab1636810%22%7d)

# Conformed Agenda

Members: Director Monique Scobey (MS), Director Tim Israel (TI), Alt. Director Sid Bazett

Staff: General Manager André Pichly, Parks & Facilities Superintendent Mike Grassle,  
Recreation Supervisor Kimberly Vickers

**CALL TO ORDER** 6:32 pm

**ROLL CALL** TI, MS – present. There is a quorum for the meeting.

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote. All demonstrations, including cheering, yelling, whistling, handclapping, and foot stomping which disrupts, disturbs or otherwise impedes the orderly conduct of the Committee meeting are prohibited.*

**APPROVAL OF AGENDA** MS agenda motioned to approve the agenda; 2<sup>nd</sup> by TI. Approved.

## OPEN FORUM

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

## APPROVAL OF CONSENT AGENDA

*The following Consent Agenda items are considered routine and will be acted upon by the Committee without discussion with one vote. Any item may be removed from the Consent Agenda by a Committee member or a member of the audience and placed under Department Matters #\_ to be discussed and acted upon individually.*

*MS asked to move items #2 and #3 from the consent agenda. Motioned to approve items #1 and #4 on the consent agenda agenda; 2<sup>nd</sup> by TI. Approved.*

1. **Receive and Approve** - Conformed Agenda – Parks & Recreation Committee Meeting – March 6, 2023
2. **Receive and File** - Recreation Report (K. Vickers)
3. **Receive and File** - Parks & Facilities Report (M. Grassle)
4. **Receive and File** – Approved 2023 Parks and Recreation Committee Work Plan Final (A. Pichly)

## DEPARTMENT MATTERS

5. **Pickleball at Cameron Park Lake** (A. Pichly) Receive, Discuss and move forward. *TI – courts are not in the right spot and we have a great pickle ball community. Staff's recommendation are good but do not go far enough. Would like staff to consider shutting the courts 3-days a week, as one of the alternatives, and full-shut down would be the other as noted in the staff report. Our commitment to work towards a solution for finding another location for pickleball. If the administrative permit from the County is denied the courts should be shutdown to pickle ball. Take this to the Board at the next Board meeting.*
6. **Proposed Amendment to Section 5 of Ordinance No. 2011-01 regarding Conduct in the Parks** (A. Pichly) Review, Discuss and move forward. *MS – use the language in the transmittal in the amended ordinance. Also has concerns about the distribution of religious pamphlets. Can we restrict that? Can discarded pamphlets not thrown in trash receptacles be considered as litter? GM – will check with Counsel to see if we can add that to the ordinance. MS – regarding item 5: concerns about drones. GM – how about “No person will engage in the piloting of remote aircraft in any parks without the expressed written permission of the General Manager.”*





MS - regarding item M: protection of animals in the park, include the current rules in the language, such as barbless hooks and lures, no live bait.

MS – regarding item L: limit dogs in parks to designated dog parks if off-leash; dogs on-leash are permitted to be in parks where signage indicates they are allowed.

Clean-up the ordinance and move forward to the Board for approval.

#### **Pulled from the Consent Agenda**

- **Receive and File** - Recreation Report (K. Vickers)
- **Receive and File** - Parks & Facilities Report (M. Grassle)

#### **Items for May & Future Committee Agendas**

- a. Parks Gift Donation Program (May or June)
- b. Registration/Communication software Report – (May or June)
- c. Park use and fees (May or June)

#### **Items to take to the Board of Directors**

- d. Conduct in the Parks Ordinance (May Board meeting)
- e. Pickleball at Cameron Park Lake – recommendations for Board consideration in April

#### **MATTERS TO AND FROM COMMITTEE MEMBERS**

- Monique will not be at the May PRC meeting

**ADJOURNMENT** Meeting adjourned at 7:52 pm.



## Agenda Transmittal

**DATE:** May 1, 2023

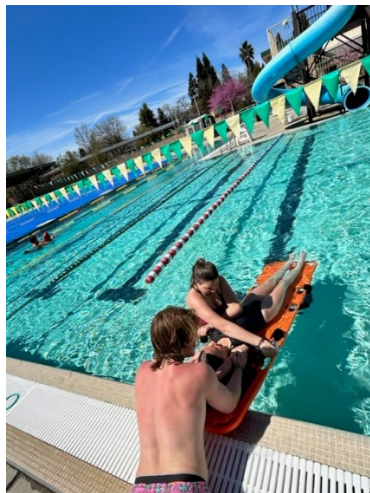
**FROM:** Kimberly Vickers, Recreation Supervisor

**AGENDA ITEM #2:** RECREATION REPORT

**RECOMMENDED ACTION: RECEIVE AND FILE**

April was a quick and very full month. Adam and Kim started out the month attending California Parks and Recreation Society annual conference in San Diego. It was a great opportunity to attend educational sessions. Some of the topics attended included youth sports, inclusion, grant writing, social media marketing, and cost recovery. It also provided opportunities for professional development and networking with other Recreation professionals from around the state of California and Nevada.

Recreation also had our second hiring event. After that event, we have a full aquatics staff! We are still hiring Recreation leaders for camp and kiosk. Our first set of new hires also completed Lifeguard and Title 22 training.



Spinal Injury



Rapid Extraction



Controlling Bleeding

We also had our Spring Community Clean-up Day in partnership with El Dorado Disposal, and the return of the spring community yard sale. We had 18 booth spaces purchased for the yard sale gaining net revenue of approximately \$360 dollars. During

the clean-up approximately five 40-yard roll-off containers were filled by the community in addition to green waste disposal.



Summer Spectacular is just under two months away. Staff have been hard at work coordinating details. As of this report, we have secured our sound technicians and crew, our main Band “Mercy Me”, Fireworks contract, and 7 food vendors. Staff have updated the budget and necessary supplies based on what we learned last year. Staff are continuing to work on executing contracts for everything that we need to make the event successful. We have reached out to businesses to gain sponsorships, volunteers, and begun our marketing campaign. Wristbands are officially on sale. We raised the price due to the rising costs of services and supplies to \$15. We also shortened the event slightly with gates opening at 4:30pm and music beginning at 5:00pm. This will help reduce staff hours and overall event cost. We are looking forward to a great event!

### Recreation Programming:

Below is a quick summary on everything that has been happening:

- *Cameron Park Lake Events & Kiosk Operations*
  - Kiosk will be closed until entrance is fixed. Kiosk will open based on if we are able to hire staff.
- *Camps*
  - Camp CP Spring Break Camp was April 3<sup>rd</sup>-7<sup>th</sup>
    - We maxed out at 26 participants
    - \$527.61 in net revenue
  - All 9 Summer Camp CP sessions are Full
  - We are piloting a Mad Science summer camp
  - We are piloting summer sports camps with National Academy of Athletics
- *Aquatics:*
  - We continue to have lap swim and deep-water exercise
  - We have Aquasol swim team 6 days a week
  - Sharks have started their swim season practicing 5 days a week
  - Deep Water Aerobics is canceled moving forward due to losing our instructor
- *Sports:*
  - Adult Basketball league is finishing up the last league before summer break.
  - Continue Sunday evening open Gym time
  - Indoor Pickleball continues
    - 82 drop-ins/ \$246 brought in
    - 1 Punch cards sold/ \$25
    - 156 Annual Pass swipes
  - We launched 2 new classes- Intro to Guitar and Let's Uke
  - We forged a new class/community partner with West Coast Dance Arts for summer
  - Ballet continues
  - We started first pilot session with a new partner Soccer Shots, and it continues with good feedback.
- *Community Center Programs*
  - Senior Social Hour continues with participants on Tuesday and Thursday
  - Modified Zumba continues
  - Gold Nugget Quilters continue to meet on Wednesdays
  - Elderly Nutrition congregate meals continue in-person five days a week

- *Upcoming Events*
  - Summer Kick-off/Cardboard boat races- May 27<sup>th</sup>- (CSD Pool)
  - Movie in the Park- June 9<sup>th</sup> (Christa Park)
  - Summer Spectacular- June 24<sup>th</sup> (CP Lake)

Communications:

- Continue monthly e-newsletter
- Active engagement on Facebook, Instagram
  - Instagram Insights (last 30 days)
    - Accounts engaged- Increased this month by 7%
    - Followers- increased again by 1.6%
  - Facebook
    - Post engagement- increased in April by 109%
    - Followers- Gained 21 in April
- Updating district website-
  - Page views: 51,982
  - 2,975 subscribers to a distribution list (increase of 34 subscribers)
  - 2,549 subscribers to E-newsletter (increase of 23 subscribers)

*Cameron Park  
Community Services District*



## **Agenda Transmittal**

**DATE:** May 1, 2023

**FROM:** Michael Grassle, Parks and Facilities Superintendent

**AGENDA ITEM #3:** **PARKS & FACILITIES DEPARTMENT REPORT**

**RECOMMENDED ACTION:** **RECEIVE AND FILE**

### **General Information**

- The district has begun meeting with FEMA to discuss potential storm damage cost reimbursement. The Superintendent was unable to meet with FEMA on Tuesday April 18<sup>th</sup>, due to Jury Duty.
- Department staff finished fertilizing all the district turf grass. Staff will began turning on the irrigation systems for the first time in 2023. Staff will be repairing, tuning, and scheduling the systems prior to the landscape needing regular watering.
- The departments met with a local Girl Scout troop here in Cameron Park to discuss service project opportunities. There are several Girl Scout Troops in Cameron Park and the potential for them to complete their bronze and silver award project at the Cameron Park CSD.

### **Cameron Park Lake**

- Doug Veerkamp Construction began the repair of the culverts on Monday, April 24<sup>th</sup>. The project is scheduled to be finished on Friday April 28<sup>th</sup>. The park will be closed to the public during construction. Staff had to drop the lake level 3 feet so Veerkamp could set the new culverts.
- Rotary and District staff finished installing the Trex Deck on April 22<sup>nd</sup>. Along with the new decking, staff re-enforced the framing by adding 2X4 blocks in



between the framing to stabilize the structure. Rotary also sanded and painted the railings and posts.

- The department is holding a volunteer event day on Saturday, April 29<sup>th</sup>. The community will be repairing the decomposed granite walking path and picking up litter and debris in the park. The department may keep the park closed until this project is finished. At the very least, the east side of the walking path will be closed for repair.
- The two new decorative aeration fountains are up and running. T&M electric installed the fountain timers on Tuesday, April 18<sup>th</sup>. The fountains will be operational from dusk till dawn 7 days a week minus the winter months.

## **Parks and LLAD'S**

- Christa McAuliffe soccer field will be closed to the public starting Monday April 24<sup>th</sup> through Monday May 15<sup>th</sup>. Staff will aerate, fertilize, and over seed the soccer field. The field needs to be closed to the public for the new grass seed to germinate. The T-ball field will remain open for Ponderosa Little League to use during the closure.
- Several sections of the parking lot at Rasmussen Park are failing. This is due to the amount of rainwater that got underneath the asphalt. The original asphalt has no road base underneath it and is sitting on clay soil. This does not allow the water from underneath the asphalt to drain, causing the asphalt to fail. The department is working with Sierra Nevada Asphalt to get the asphalt repaired.
- The Park restrooms have seen an increase in vandalism as of late. Staff repaired the partition door at Rasmussen and replaced the dispensers and restroom signs that were ripped off the wall at Christa McAuliffe Park.
- Staff replaced the fuel pump and shift cable on the Polaris utility vehicle. Having skilled in-house staff saved the district \$500 by replacing the equipment ourselves.

## **Community Center**

- Lawton Construction began the repair of the main entrance overhang on Tuesday April 18<sup>th</sup>. Lawton is working to update their scope of work before continuing. It appears the damage is not as extensive as anticipated. Lawton plans to have this project complete during the first week in May 2023.
- Department staff have begun to grind away the rust on the water slide. Once the rust has been removed staff will prime and paint the bare metal to match the existing colors. This was noted on the District's annual water slide safety inspection by Department of Industrial Relations (DIR) as a correctable action in the future.

### **CAL FIRE / Growlersburg**

- Growlersburg was unavailable during the month of April. We are hoping to have Growlersburg available again starting Thursday May 4<sup>th</sup>.

























## **Agenda Transmittal**

**DATE:** May 1, 2023

**FROM:** André Pichly, General Manager  
Mike Grassle, Parks Superintendent

**AGENDA ITEM #5:** **PARK IMPROVEMENT PLAN AND PRIORITY PROJECTS**

**RECOMMENDED ACTION:** **REVIEW THE PARK IMPROVEMENT PLAN AND PRIORITY PROJECTS**

### **Background**

In February 2020, staff executed a contract with Callander Associates Landscape Architects (CALA) to develop a Park Improvement Plan that outlines specific park improvements, expanding on the 2014 Parks and Recreation Master Plan and the Park and Recreation Committee's work in 2019.

### **Parks and Recreation Committee**

The Parks and Recreation Committee worked thoughtfully and diligently to provide a Park Improvement Plan for consideration by the Board of Directors, and urged the Board to consider their recommendations for park improvements, strategies and priorities.

### **Discussion**

The Committee worked for four months May through August 2020 on the Park Improvement Plan.

- May 4: Discussed Draft Park Improvement Plan and a survey to collect community input.
- July 6: Reviewed survey results and made changes to the Park Improvement Plans. Discussed funding strategies, estimated construction costs and recommended priorities.
- August 3: Reviewed the Final Draft Park Improvement Plan and discussed priorities and big picture strategies for implementation.

- August 31: Received and discussed staff Sports Field Rehabilitation project information.

### Park Improvement Plan

The Park Improvement Plan (Attachment 5a and 5b) includes recommendations for improvements at seven park sites: Cameron Park Lake, Rasmussen, Gateway, Dunbar, David West, Christa McAuliffe, and Royal Oaks. No improvements were proposed for Paul J. Ryan Park (then known as Hacienda Park). Sandpiper Park, due to its topography, is not recommended for park development and could be considered surplus property. The Final Plan considers Committee and community feedback, and was intended to be a timeless document to guide future park development projects and pursuit of grants.

### Big Picture Strategies

In 2020, Staff recommended the following strategies to implement the Park Improvement Plan:

- Use Park Development Impact Fees & Proposition 68 Per Capita Grant to leverage additional competitive grant funds;
- Improvements should encourage use of all District parks to alleviate pressure on Cameron Park Lake and expand park services in underserved areas of the District;
- Improvements should be accessible to everyone;
- Advance construction of one large project at a time;
- Consider future maintenance and operations costs for the proposed improvement;
- Consider potential impacts to the park's neighborhoods.

### Project Priorities

In 2020, Staff recommended the following project priorities:

1. Splash Playground and Amphitheater – Cameron Park Lake
2. Rasmussen Park (new amenities, enhance drainage, and sports fields improvements)
3. Christa McAuliffe Park (improve sports field)

4. Gateway Park
5. Dunbar Park

Although 2020 was just 3-years ago, a lot has changed in Cameron Park in regards to parks and recreation. With the future of the splash pad project in question, the popularity of activities like pickle ball on the rise, the threat of ongoing drought in California, the limited funds available for park development and improvement, and the ongoing challenges of park maintenance, the need to take a fresh look at District parks and facilities could help adjust the course and realign District priorities for parks with community wants and needs.

### **Recommendation**

Staff recommends that the Parks & Recreation Committee review and discuss with staff the Park Improvement Plan to determine if the Plan needs to be updated and/or revised to reflect the parks and facilities needs of the community in FY 2023/2024 and beyond. Considerations should include, but not be limited to, hiring a landscape architect firm to develop a strategy for public engagement, analysis of priorities, and estimating costs for projects, maintenance and eventual replacement.

### **Attachments (via hyperlinks):**

- 5a – [Park Improvement Plan](#) (digital)
- 5b – Park Improvement Plan (hardcopy)
- 5c – [Park Improvement Process](#)



# CAMERON PARK COMMUNITY SERVICES DISTRICT

## PARK IMPROVEMENT PLANS

SEPTEMBER 10, 2020



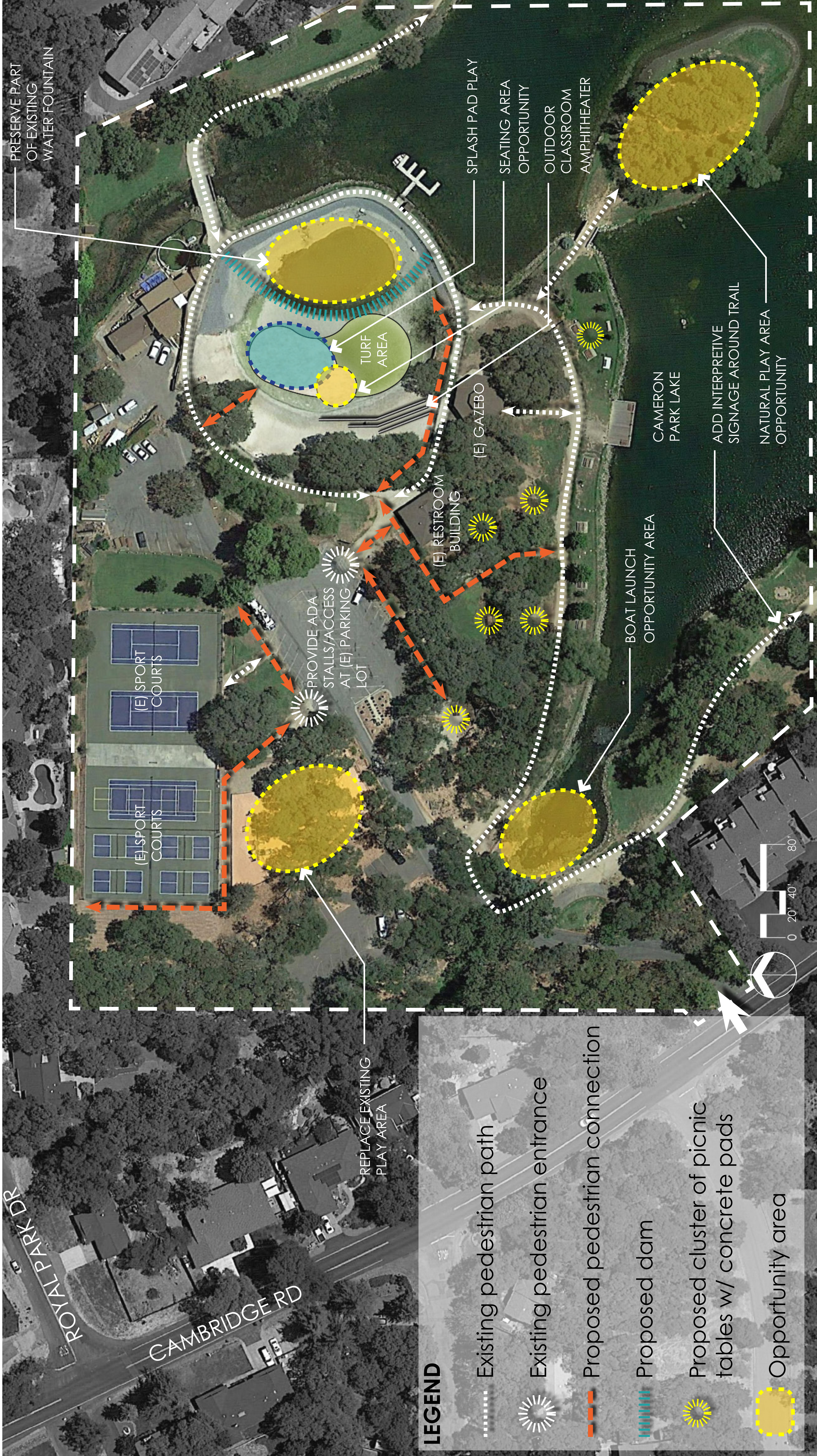


# CAMERON PARK LAKE

COMMUNITY PARK | 56.5 ACRES



## CONCEPT DESIGN





# RASMUSSEN PARK

COMMUNITY PARK | 10.1 ACRES



## CONCEPT DESIGN



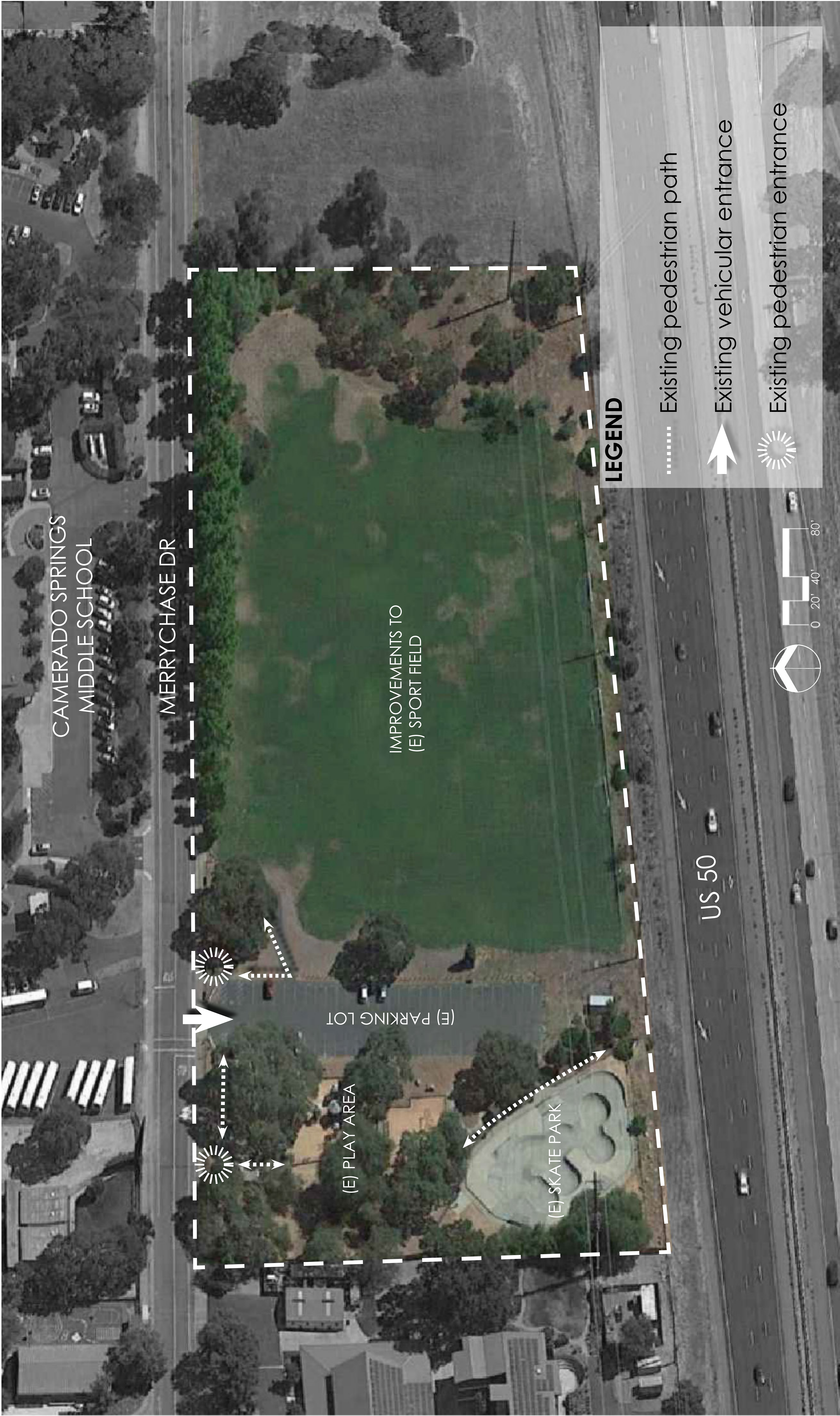


# CHRISTA MCAULIFFE PARK

COMMUNITY PARK | 7.1 ACRES



## CONCEPT DESIGN





# GATEWAY PARK

NEIGHBORHOOD PARK | 13.3 ACRES



## CONCEPT DESIGN





DUNBAR PARK  
NEIGHBORHOOD PARK | 0.9 ACRES



CONCEPT DESIGN





DAVID WEST PARK  
NEIGHBORHOOD PARK | 6.2 ACRES



CONCEPT DESIGN





ROYAL OAKS  
TRAIL/NATURE AREA | 10.4 ACRES



CONCEPT DESIGN

