

• Welcome to Summer! •



Vendors are needed for *Welcome to Summer Free Swim Day* to be held at the Cameron Park Community Center located at 2502 Country Club Drive in Cameron Park. The event is scheduled for **Saturday, May 27, 2017** from 12:00 PM to 5:00 PM.

Deadline May 13. Set up starts at 10:30 AM.

The booth price is \$45 ** for a 10' X 10' space only (if electricity is needed – please add \$10)

** Vendors selling or providing food will need to meet the El Dorado County temporary food facility food handling and food booth requirements for special events. Please download a form from the website: www.edcgov.us/Government/EMD/Administration/Forms.aspx - special event form – this needs to be completed with appropriate payment (payable to El Dorado Environmental Management Department) and be included with this application – if this is not a part of the application for the event your name will not be placed on the Special Event coordinators application and you will not be allowed in the show. Information El Dorado Environmental Health for special event food facility permit application on second page.

All booths **MUST** be paid for at the time of registration



BOOTH REGISTRATION FORM

Vendor Email: _____

Mail to:

Cameron Park Community Services District, 2502 Country Club Drive,
Cameron Park, CA. 95682

NAME: _____ BUSINESS NAME: _____

ADDRESS: _____ CITY/ZIP: _____

PHONE: () _____ RESALE #: _____

IS THE MERCHANDISE TO BE SOLD HAND MADE BY YOU? _____ YES _____ NO
DESCRIPTION OF ITEMS FOR SALE (**limited** **COMMERCIALY MANUFACTURED ITEMS will be permitted**):- send pictures too!!

How did you hear about the Welcome to Summer Event? _____

NUMBER OF 10' X 10' SPACES NEEDED: _____ (\$45/SPACE _____ electricity \$10

AMOUNT ENCLOSED: _____

Please read the back portion of this application for Booth policies.

I have read the terms and conditions of this contract (Front and Back) and the refund policy. I understand and agree to the conditions on both sides of this contract,

SIGNATURE: _____ Name (Printed): _____ DATE: _____

EXHIBITOR

BOOTH POLICIES

The 10' X 10' Booths will be identified with a number and located outside in the patio at the Cameron Park Community Center. The event will be held rain or shine. A map will be posted for set up and on the day of the event – please check the map to see what number and location of your space is.

EXHIBITORS will be allowed to set up the morning of the event beginning at 9:30 am. The EXHIBITOR – agrees to have booth set up by 11:30 am. The EXHIBITOR also agrees to keep his/her display set up until the end of the scheduled event day – 5 pm. No vehicles will be allowed past the barriers prior to this time.

RENTAL CHARGE – The EXHIBITOR agrees to pay CPCSD the prescribed amount indicated in the registration form of this agreement. Those charges will be applied upon the execution of this agreement. In the event the EXHIBITOR must cancel his/her appearance for any reason less than 30 days prior to the scheduled day of the event all monies pursuant to the contract may be retained by CPCSD. **** \$15 LATE FEE WILL BE CHARGED AFTER DEADLINE. If electricity is needed please indicate this \$10 additional fee required**

FOOD HANDLERS PERMIT: – **All vendors selling or providing food must have a valid special event food facility permit** issued from the **County of El Dorado**. Name, address and phone numbers of all accepted food vendors and the types of food proposed to be sold will be sent to the Cameron Park CSD with the correct paperwork downloaded from the EDCEMD website – fees paid to EDCEMD will need to be included with documents. If this information is not submitted with the application then you will not be allowed into the event. The Health Department will answer any questions regarding the Special Event Food Handlers Permit and requirements necessary to participate as a food vendor in Spring Craft Show. Phone calls should be directed to the El Dorado County Environmental Management Department at (530) 621-5300.

ETHICS – CPCSD seeks to operate an ethical event that will inspire confidence of all involved customer and exhibitor alike. CPCSD reserves the right to approve all installations, exhibits, and merchandise, and further reserves the right to require removal from the event any and all items deemed to be in poor taste, unsuitable or inferior quality.

LIABILITY – The EXHIBITOR does hereby release the CAMERON PARK COMMUNITY SERVICES DISTRICT, of liability in connection with any damage to EXHIBITORS person and /or anyone operating EXHIBITOR space, merchandise and/or personal property due to fire, theft, breakage, acts of God, or any kind of public disorder or disturbance during the day of the event.

RESTRICTION OF SUBLETTING – The permits to exhibit at the event are a personal privilege and right granted to the EXHIBITOR based on their application. This contract and the rental space agreed to be rented shall not be assigned, transferred, or sublet without the permission and approval of CPCSD. Any such unapproved transfer, substitution, assignment or subletting is VOID.

SPACE MAINTENANCE – At all times the EXHIBITOR will confine his/her display of items – be it merchandise, food, pamphlets, etc. within the area of his/her space marked. At all times the EXHIBITOR is responsible for proper disposal of trash or waste. At the end of the event hours all trash, cartons, paper, etc. will be placed in designated dumpsters. No dogs are allowed in the EXHIBITORS space.

SALES TAX – Exhibitors resale card must be on file with CPCSD for each EXHIBITOR. This resale number is issued by your local State Board of Equalization office. Exhibitors – you must have this number to participate.

**State Board of Equalization
Phone # (916) 227-6700/ or (800) 400-7115, fax # (916) 227-1883
3321 Power Inn Road, Suite 210
Sacramento, Ca. 95826**

All licenses are the responsibility of the vendors.

This contract with full payment and a self-addressed, stamped envelope must be signed and returned to CPCSD by or prior to the Apply by date of the scheduled event, to secure a space. Any applications after this day will be first come, first serve basis only.

Send check or money order payable to:

**Cameron Park Community Services District (CPCSD)
2502 Country Club Drive
Cameron Park, CA. 95682
www.cameronpark.org**

Visa/MasterCard/American Express are accepted at (530) 677-2231
Again, thank you for your participation. Cameron Park CSD Recreation Department